

Program 1005S. Beginning May 1, 2015 thru April 30, 2016. This contract has a one year base with 4 option years
 TITLE: "Kit Folders"

ITEM NO. & DESCRIPTION	BASIS OF AWARD	Bosworth Printing Stoughton, MA		Duke Printing Center Rockville, MD		Taylor/Navitor - CGI North Mankato, MN		WBC Inc, dba Lithexcel Albuquerque, NM	
		UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I. COMPLETE PRODUCT:									
(a) Makeready and/or setup charge, per single ink (black and Pantones) and per side prior to conversion.....	14	98.00	1372.00	100.00	1400.00	NC		88.00	1232.00
(b) Run per 100 copies, per single ink (black and Pantones), and per side prior to conversion.....	212	15.00	3180.00	35.00	7420.00	69.50	14734.00	3.50	742.00
(c) Makeready and/or setup charge, 4-color Process, per side prior to conversion.....	6	247.00	1482.00	240.00	1440.00	NC		432.00	2592.00
(d) Run per 100 copies, 4-color Process per side prior to conversion.....	31	37.50	1162.50	120.00	3720.00	86.75	2689.25	6.75	209.25
II. STOCK/PAPER (Per 100 leaves):									
(a) White Gloss Coated One Side (C1S) Cover, 12 point thick.....	150	36.50	5475.00	15.00	2250.00	23.63	3544.50	24.80	3720.00
(b) White Gloss Coated One Side (C1S) Cover, 14 point thick.....	15	43.00	645.00	18.00	270.00	30.90	463.50	32.60	489.00
(c) White Gloss Coated Two Sides (C2S) Cover, 12 point thick.....	18	40.50	729.00	15.00	270.00	36.50	657.00	31.90	574.20
(d) White Gloss Coated Two Sides (C2S) Cover, 14 point thick.....	10	45.00	450.00	18.00	180.00	42.65	426.50	38.80	388.00
(e) White Smooth Finish Uncoated Cover, 11-12 point thick.....	9	39.00	351.00	15.00	135.00	21.20	190.80	46.50	418.50
III. PROOFS:									
(a) Emailed proof; per order.....	4	8.00	32.00	5.00	20.00	NC		10.00	40.00
(b) Inkjet proof; full color; per order.....	2	30.00	60.00	50.00	100.00	65.00	130.00	40.00	80.00
(c) High Resolution proof; full color; per order.....	2	70.00	140.00	75.00	150.00	65.00	130.00	100.00	200.00
IV. ADDITIONAL OPERATIONS:									
(a) Varnish/Aqueous Coating; per side prior to conversion; per 100.....	191	10.00	1910.00	25.00	4775.00	9.20	1757.20	6.00	1146.00
(b) Die cut "V" notch; per 100 folders.....	186	2.00	372.00	40.00	7440.00	NC		15.00	2790.00
(c) Staple and/or relief notch; per 100 folders.....	21	6.00	126.00	5.00	105.00	25.00	525.00	10.00	210.00
(d) Business card slits; per 2 slits; per 100 folders.....	196	3.00	588.00	NC		NC		15.00	2940.00
(e) Shrink wrap per package.....	62	0.45	27.90	3.00	186.00	3.85	238.70	0.50	31.00
(f) Side pocket Expansion; per 100 folders.....	150	36.00	5400.00	25.00	3750.00	25.00	3750.00	25.00	3750.00
CONTRACTOR TOTALS			\$ 23,502.40		\$ 33,611.00		\$ 29,236.45		\$ 21,551.95
DISCOUNT			1% \$ 235.02		2% \$ 672.22	NET	\$ -	1%	\$ 215.52
DISCOUNTED TOTALS			20 days \$ 23,267.38		20 days \$ 32,938.78	30 days	\$ 29,236.45	20 days	\$ 21,336.43

AWARDED

Reviewed by: _____

U.S. GOVERNMENT PUBLISHING OFFICE
Seattle, Washington

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Kit Folders

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Energy / Bonneville Power Administration

Single Award

The term of this contract is for the period

beginning May 1, 2015 and ending April 30, 2016

BID OPENING: Bids will be publicly open at 2:00 P.M., prevailing Seattle, WA, time on April 23, 2015

Fill out and mail Section 4; Schedule of Prices; of this specification with a copy of the 910 form to: U.S. GOVERNMENT PUBLISHING OFFICE; 4735 E. Marginal Way South; Seattle; Washington; 98134. Mark your bid "ATTN: 1005-S" on the outside of the envelope.



The following web address will allow you to print a copy of the 910 form.
<http://www.gpo.gov/pdfs/vendors/sfas/bids910.pdf>

THIS IS A NEW OFFERING, THERE IS NO HISTORY

For information of a technical nature call Felicia Buchko, Ext. # 3, or email fbuchko@gpo.gov or call Ken Foster, Ext. # 7, or e-mail kfoster@gpo.gov, other questions should be directed to the contract administrator, Lautretz Moore, Ext. # 2, or e-mail lmoore@gpo.gov Phone: (206) 764-3726 (no collect calls).

SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract, which results from this Invitation for Bid, will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6/01)), and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised December 1992)).



<http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf> <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>

The above links will enable viewing of the most current versions of the afore mentioned documents.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level III.
- (b) Finishing Attributes -- Level III.

Inspection Levels (from MIL-STD-105):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proof and/or Government Furnished Material.
P-8. Halftone Match (Single and Double Impression)	Approved Proof and/or Government Furnished Material.
P-9. Solid and Screen Tint Color Match	Pantone Matching System
P-10. Process Color Match	Approved Proof and/or Government Furnished Material

SUBCONTRACTING: The predominant production function is presswork.

OPTION EXTENSION OF CONTRACT TERM: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor no later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed 5 years as a result of, and including, any extension added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for periodic pricing revision.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a pre-award survey or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

FACSIMILE BIDS: The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. **Facsimile bids transmitted to GPO offices will not be considered.**

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the program years shall comply with the Contract Term clause. There shall be no price adjustment for orders placed during the first program year of this contract.

Price adjustment: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food", published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics, in the following manner:

(1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first program year of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.

(2) **The Government will notify the contractor in writing of the percentage increase or decrease to be applied** to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under this contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under this contract from May 1, 2015 through April 30, 2016, plus for such additional periods as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of this contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Service, U.S.



Government Publishing Office, Washington D.C., 20401. Using the GPO barcode cover sheet and faxing your invoice to GPO is the fastest and safest method of being paid. Your voucher goes directly into the electronic database of vouchers and is scheduled for payment. The following website address will allow you to create the GPO payment barcode cover page.

<http://winapps.access.gpo.gov/fms/vouchers/barcode/>

LIMITATION OF PERFORMANCE AND CONTRACTOR OBLIGATIONS: Funds are available for performance of this contract for the first program period only. The amount of funds available at award is not considered sufficient for the performance required for any program period other than the first program period. When additional funds are available for the full requirements of the next succeeding program period, the Contracting Officer shall, not later than the date specified in the "Options" clause (unless a later date is agreed to), so notify the contractor in writing.

The Government's obligation to the contractor, as specified and limited under this contract, extends only to work under program period requirements for which funds have been made available and as obligated by each print order.

The contractor is not obligated to incur costs for the performance required for any program period after the first unless written notification is received from the Contracting Officer of an increase in availability of funds. If so notified, the contractor's obligation shall increase only to the extent contract performance is required for the additional program period for which funds have been made available.

If this contract is terminated under the "Termination for the Convenience of the Government" clause "total contract price" in that clause means the amount available for performance of this contract, as provided for in this clause. The term "work in process" in that clause means the work under program period requirements for which funds have been made available. If the contract is terminated for default, the Government's rights under this contract shall apply to the entire multiperiod requirements.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1. The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any. Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source. The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations. Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

RECOVERED MATERIALS PROGRAM: The Government Publishing Office is promoting the use of recovered materials in its contracts to the maximum extent practicable, provided all specification requirements are met. Offerors are encouraged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials. Recovered materials shall mean "recovered fiber" or "postconsumer recovered fiber" as defined in "Government Paper Specification Standards No. 12," published by the Joint Committee on Printing. However, when used in conjunction with the cotton/linen content of paper, "recovered fiber" means a postconsumer fiber and "recovered material" means a preconsumer fiber. By submission of a bid or offer, or by substantial performance on a small purchase, the offeror certifies that the paper to be supplied contains at least the minimum percentage of recovered materials in the paper products as specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract. When the use of recovered materials is specified, the contractor shall maintain manufacturer/mill accounting and record summaries on the fiber weight content used as feed stock, for the purposes of Government audit, that will verify (a) the contractor's certification of the minimum percentage of recovered materials used in the performance of the contract, (b) that the paper and paper products are in compliance with the specification requirements, and (c) the paper is manufactured in accordance with the Environmental Protection Agency (EPA) Paper Products Recovered Materials Advisory Notice (61 FR 26985, May 29, 1996) whether the products are manufactured by the contractor or another paper mill. The contractor, if not the manufacturer, shall obtain this information from the paper manufacturer. The contractor shall maintain, and make available to the Government, these documents for one year after the expiration of the contract. Nothing in this clause shall excuse the contractor from furnishing the specified paper.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of kit folders requiring such operations as printing, conversion, packing and delivery.

TITLE: Kit Folders

FREQUENCY OF ORDERS AND QUANTITY: Approximately 10 orders per year with an average quantity of 515 copies and one order of 15,000 copies.

NUMBER OF PAGES: Majority of orders print face only, prior to conversion. Some orders print face and back prior to conversion.

TRIM SIZE: Convert flat sheet to a finished size.

Finished size from 9 x 11" up to and including 10 x 12-1/2"

Pocket size from 3" deep up to and including 5" deep

Glue tab size from 3/8" up to and including 1-3/4"

GOVERNMENT TO FURNISH:

The Government furnished materials may consist of digital files and/or CD and/or sample.

Digital files could include but are not limited to: PDF files, PUB, GIF, JPEG, PNG, Powerpoint, Word files, PhotoShop, Illustrator, PageMaker, InDesign, CorelDraw, QuarkXPress, Freehand, Suitcase, and PostScript files. Software will be in a variety of versions. The contractor must have the current versions and up-grade as they become available.

Some orders will require pick up of a CD and/or sample.

At the option of the agency electronic media will occasionally be sent via email or contractor's ftp site.

Print orders.

GPO form 905.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH:

All materials and operations, other than those listed under "Government to Furnish," necessary to produce the products in accordance with these specifications.

The contractor will host a secure FTP service with Secure Sockets Layer (SSL) or Transfer Layer Security (TLS) encryption. The servers must be redundant and located in a secure locked, climate controlled, fire-resistant facility.

The contractor must provide website information allowing the ordering agencies to post and retrieve Government furnished materials from their secure website.

Contractor must provide media for clear gloss floodcoat and mask out any trimlines.

Contractor is responsible for converting images to an appropriate color space and file format for output. Contractor must also apply any and all necessary prepress functions to achieve best possible output quality of supplied files.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption (outside of issues listed above) that might interfere with proper file image processing must be reported to the ordering agency.

COMPUTER TIME WORK: Will consist of repairs not listed above required by the ordering agency on electronic camera copy. Time work will be rounded up to the closest 15 minute increments. **Prior to work, the contractor will be required to inform the agency of the approximate time required for the repairs.**

Prior to making revisions, the contractor will copy the furnished files and make all changes to the copy.

When required, upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

FILMS: Is not required.

PROOFS: When proofs are required contractor to provide proof indicated on Print Order.

Approximately 2 orders will require inkjet proofs; approximately 2 orders will require high resolution proofs; and approximately 4 orders will require emailed proofs.

Inkjet proofs: one (1) set of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides option for high quality color matching such as Device Links Technology And/or ICC Profiles Technology, and meet or exceed industry tolerance to ISO 12647-2 standard for Graphic Technology (as of 3/19/09 and future amendments) must be utilized. Output must be a minimum of 720 x 720 dpi on a GRACoL certified proofing media. Proofs must contain one of the following color control strips to be evaluated for accuracy: IDEAlliance ISO 12647-7 Wedge or P2P25 Target. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

High Resolution Proofs: One set of digital one-piece composite laminated color proofs on the actual production stock (Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 dpi. At contractor's option, a film-based composite laminated color proof on the actual production stock may be submitted provided direct to plate is used to produce the final product. The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must have all elements in press configuration and must indicate margins. Proofs will be used for color match on press and must show dot structure. Inkjet, photographic, and overlay proofs are not acceptable. The proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 3/16 x 3/16 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

Emailed Proofs: Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow and image position. Proof will not be used for color match.

Proofs must indicate margins, pockets, location of business card slits, and folds.

Proofs will be withheld not more than 2 workdays from receipt by the Government to receipt in contractor's plant. When proofs are requested contractor must not print prior to receipt of an 'OK to print'.



STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March, 2011.

http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf.

The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color specified.

Color of paper furnished must be of a uniform shade and a close match by visual inspection of the JCP color samples.

The paper/stock to be used will be indicated on each print order.

White Coated One Side (C1S) Cover, 12 pt. thick, equal to JCP Code L70

NOTE: When indicated on the Print Order the C1S Cover must be "Carolina Envirocote Coated One Side (C1S) Cover 12 pt." or equal

White Coated One Side (C1S) Cover, 14 pt. thick, equal to JCP Code L70

White Coated Two Sides (C2S) Cover, 12 pt. thick

White Coated Two Sides (C2S) Cover, 14 pt. thick

White Smooth Finish Uncoated Cover, 11-12 pt. thick

PRINTING: Unless otherwise indicated on Print Order print on coated side of paper.

Approximately 4 orders will print face only prior to conversion and 1 order will require face and back prior to conversion requiring 4-Color Process Printing.

Approximately 5 orders will print face only prior to conversion and 1 order will print face and back prior to conversion requiring up to and including 5 Pantone inks with an average of 2 Pantone inks.

Approximately 8 orders will require Clear Gloss Varnish/Aqueous Coating.

Some orders require full bleed and heavy ink coverage.

Approximately 8 orders floodcoat the entire printed side with a clear gloss finish varnish/aqueous coating. When indicated on print order contractor has option to use varnish or aqueous. Some orders might require varnish. Some orders might require aqueous.

INK: Single ink (Black and Pantones) and four color process as indicated on the Print order.

MARGINS: Some orders require full bleeds on all sides of face prior to conversion; some orders have adequate gripper.

BINDING:

Conversion: Die-cut, score and fold flat sheet as necessary to create a kit folder with inside left and right pockets with left and right glue tabs.

Score at all folds and glue pocket tabs into position.

Approximately 7 orders die-cut a "V" notch from pocket centerfold area.

Approximately 4 orders require a staple in the center pocket fold. Some of the orders that require the staple also require a relief notch; follow print order.

Approximately 6 orders require business card slits to hold a standard business card; follow Print Order for location of slits. Approximately 50% of business card orders require 2 slits and approximately 50% of business card orders require 4 business card slits.

When Print Order indicates two business card slits the slits must be "kitty-corner" (diagonally opposite) from each other unless otherwise indicated.

Expansion: Glue tabs include accordion folds for 1" expansion. Expansion along the bottom of the pockets is not required.

PACKING: Each shipping container must not exceed 45 pounds when fully packed. Pack suitably in boxes.

Approximately 6 orders require shrink wrapping. Shrink wrap in units indicated on Print Order.

LABELING AND MARKING: Contractor must use GPO form 905 to mark all shipping containers.

DISTRIBUTION: Deliver f.o.b. destination to the contiguous United States. The contractor will be reimbursed for second day air shipments to the states of Alaska and Hawaii by submitting shipping receipts with your invoice.

Follow Print Order for delivery address.

Some orders will require delivery to:
BPA/Print Shop – NWPP B-1
ATTN: BPAContractPrinting@bpa.gov; 503-230-3123
905 NE 11th Ave.
Portland, OR 97232

Upon completion of each order, all originals must be returned to the ordering Department.

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to the agency and to infoseattle@gpo.gov. Call the agency to confirm receipt of documentation. The subject line of this message shall be "Distribution Notice for PROGRAM 1005S, PRINT ORDER XXXXX". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

SCHEDULE: Adherence to this schedule must be maintained.

Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Schedule will begin the workday after notification of the availability of print order and furnished materials.

It is anticipated that complete production will be required in 10 workdays.

Proofs will be withheld not more than 2 workdays from receipt by the Government to receipt in contractor's plant. When proofs are requested contractor must not print prior to receipt of an 'OK to print'.

All expenses incidental to picking up or returning materials, submitting proofs and furnishing sample copies must be borne by the contractor.

At the option of the agency Government furnished material will be submitted through the contractor's online ftp site.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 12 months' work under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices."

- I. (a) 14
- (b) 212
- (c) 6
- (d) 31

- II. (a) 150
- (b) 15
- (c) 18
- (d) 10
- (e) 9

- III. (a) 4
- (b) 2
- (c) 2

- IV. (a) 191
- (b) 186
- (c) 21
- (d) 196
- (e) 62
- (f) 150

(Initials)

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided.

Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid), N/A or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

I. COMPLETE PRODUCT: Prices quoted shall include the cost of all required materials and operations necessary for the complete production and distribution of the product listed in accordance with these specifications.

(a) Makeready and/or setup charge,
per single ink (black and Pantones)
and per side prior to conversion. \$ _____

(b) Run per 100 copies, per single ink (black and Pantones),
and per side prior to conversion \$ _____

(c) Makeready and/or setup charge, 4-color Process,
per side prior to conversion \$ _____

(d) Run per 100 copies, 4-color Process,
per side prior to conversion \$ _____

II. STOCK/PAPER: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the products ordered. The cost of any paper required for makeready or running spoilage must be included in the prices offered.

Per 100 leaves

(a) White Gloss Coated One Side (C1S) Cover, 12 point thick \$ _____

(b) White Gloss Coated One Side (C1S) Cover, 14 point thick \$ _____

Initial

Per 100 leaves

- (c) White Gloss Coated Two Sides (C2S) Cover, 12 point thick \$ _____
- (d) White Gloss Coated Two Sides (C2S) Cover, 14 point thick \$ _____
- (e) White Smooth Finish Uncoated Cover, 11-12 point thick \$ _____

III. PROOFS:

- (a) Emailed proof; per order \$ _____
- (b) Inkjet proof; full color; per order \$ _____
- (c) High Resolution proof; full color; per order \$ _____

IV. ADDITIONAL OPERATIONS:

- (a) Varnish/Aqueous Coating;
per side prior to conversion; per 100 \$ _____
- (b) Die cut "V" notch; per 100 folders \$ _____
- (c) Staple and/or relief notch; per 100 folders \$ _____
- (d) Business card slits; per 2 slits; per 100 folders \$ _____
- (e) Shrink wrap per package \$ _____
- (f) Side pocket Expansion; per 100 folders \$ _____

* * * * *

BIDDER'S NAME AND SIGNATURE: Fill out and return all pages in "Section 4.- Schedule of Prices, initial or sign each in the space provided, and submit with the GPO Form 910, "Bid". Only the original is required. Do not enter bid prices on the GPO Form 910. NOTE: The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder _____

City – State _____

Signature and title of person authorized to sign this bid _____

Person to be contacted _____

Telephone Number _____