



FEDERAL PUBLISHING COUNCIL

G-Invoicing Program Overview

GPO G-Invoicing Implementation Team

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What is G-Invoicing?

- In accordance with the Treasury Financial Manual Bulletin 2018-10, published on September 20, 2018, all Intragovernmental (IGT) Buy/Sell activity must be accomplished by the exchange of Performance Transactions through G-Invoicing.
- Treasury has mandated that all agencies adopt G-Invoicing by **June 30, 2021**.
- G-Invoicing is a web-based application developed by the Bureau of the Fiscal Service to efficiently improve the quality and reliability of IGT Buy/Sell data.
- The goal of G-Invoicing is to streamline the IGT buy/sell transaction lifecycle by improving communication, transparency, and data quality between Federal Program Agencies.
- G-Invoicing will replace legacy paper 7600A and 7600B forms.



How will G-Invoicing impact working with GPO?

- In the short term, normal GPO ordering processes will remain the same.
- GPO is starting work with our trading partners to align with the new G-Invoicing process.
- GPO will review Interagency Agreements (IAA) and Military Interdepartmental Purchase Requests (MIPR) currently in place and start discussions with trading partners on transitioning to the G-Invoicing 7600A Form (Paper Format).
- Based on the Treasury mandate, all orders placed with GPO that are being paid through IPAC funds will need an approved GT&C and Order in the G-Invoicing System, after June 30, 2021.
- GPO will still require trading partners to furnish traditional order forms for all printing and publishing services (i.e. SF-1, 2511, etc.).
- GPO anticipates not being fully implemented in the G-Invoicing Production Environment until FY 2021.



G-Invoicing Stages

Intragovernmental Buy/Sell Transaction Lifecycle				
Stage	GT&C	Order	Performance Transaction	Fund Settlement
Platform	G-Invoicing	G-Invoicing	G-Invoicing	IPAC
Buy/Sell Business Events	<ul style="list-style-type: none">• Trading partners' roles & responsibilities are identified• Contact information and authorized officials are established• Agency Officials will Establish & Approve GT&C	<ul style="list-style-type: none">• Accounting terms of the IAA are completed• Product requirements are detailed• A fiscal obligation is created	<ul style="list-style-type: none">• Goods/services are delivered/performed• The exchange of goods/services (Delivered/Received)• Accrual information is exchanged	<ul style="list-style-type: none">• IPAC is initiated through the completion of the Performance Transaction• Funds are transferred



General Terms & Conditions (GT&C) - 7600A

- Currently the 7600A (GT&C) form is in paper format and was recently revised as of May 2019.
- Until June 30, 2021, GT&Cs are not required to do business with GPO.
- GT&Cs are the foundation of the trading partner relationship and starts the G-Invoicing process.
- GT&C information flows to the Orders, Performance, and finally Settlement.
- GT&Cs can be initiated either by the Ordering Agency (Buyer) or the Performing Agency (Seller).
- No fiscal obligations are created through the execution of the GT&C.
- The GT&C is shared as a draft between trading partners and once all data is entered, both parties approve the GT&C, and the agreement becomes **Open for Orders**.



Orders - 7600B

- Orders are initiated from an approved GT&C.
- Orders capture information of both trading partners, including:
 - TAS/BETC
 - Agency Location Code
 - Point of Contacts
 - Approving Funding Official Information
 - Approving Program Official Information
- The Order is the funding section that identifies the specific Buyer requirements for the expected delivery of goods and/or services by the Seller.
- Once the Buyer and Seller approve the Order, the Order is in Open Status and Performance Transactions may occur.
- GPO will still require the appropriate SF1, 2511, etc. for each Order.



Performance Transaction

- Performance Transactions are the standardized exchange of data which indicates agreed upon IGT Buy/Sell activity has been properly accomplished.
- Performance is at the Order's Line/Schedule.
- Performance must fall within the Order's period of performance start and end dates.
- The Performance Transaction will help support recording accounting entries, such as accruals and liquidations of advances, within the same accounting period.
- Agencies will have a better opportunity to record transactions to GTAS in a consistent manner, and thus reduce the number of IGT differences.

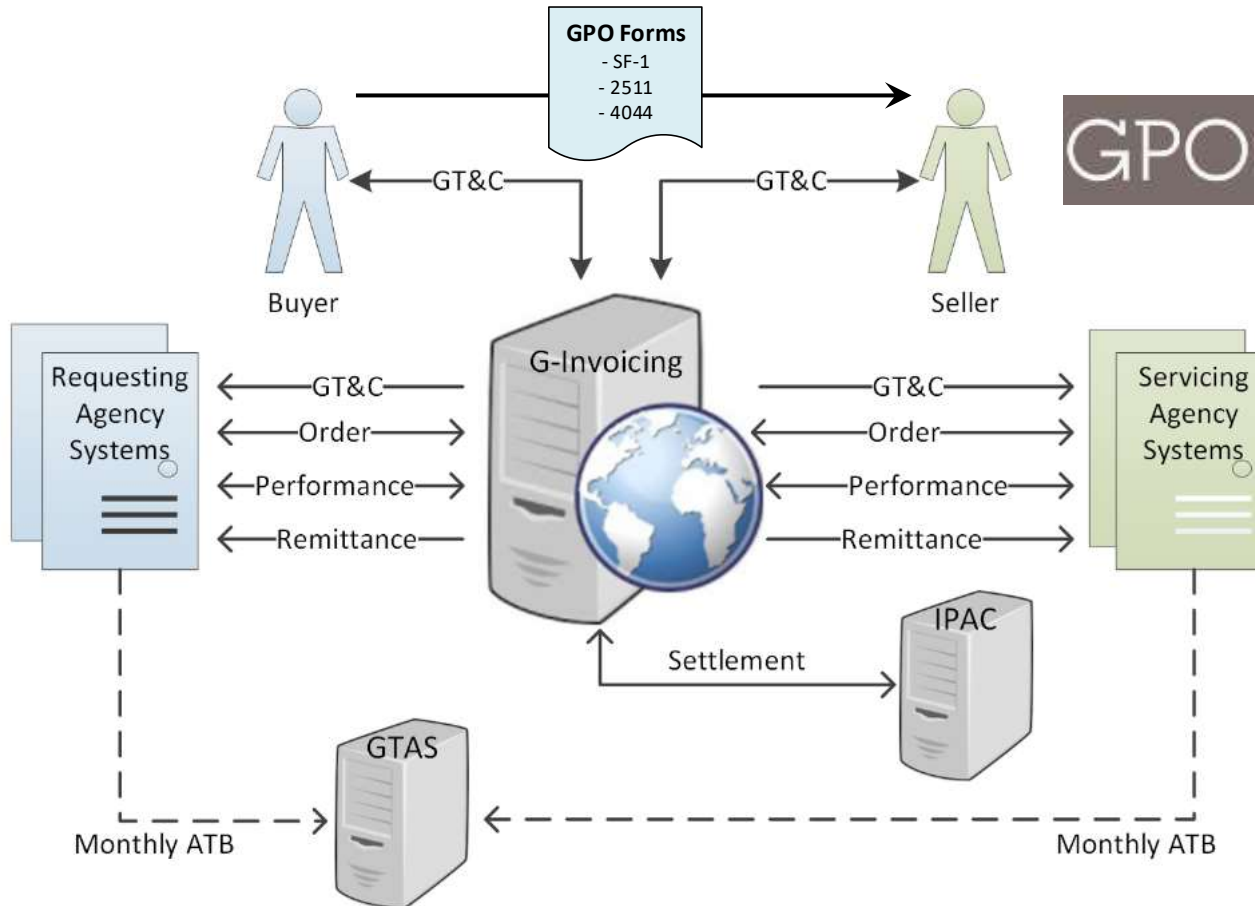


Fund Settlement

- Fund settlement occurs upon completion of the Performance Transaction.
- Agencies will no longer manually create IPACs or submit bulk files to the IPAC system for Buy/Sell transactions.
- G-Invoicing will create the IPACs on the Agency's behalf. G-Invoicing will also retrieve the remittance advice from the IPAC system and update the associated Orders.
- Settlement terms recorded on established agreements will dictate when the IPAC collections are generated:
 - FOB Source – IPAC transactions will be automatically generated.
 - FOB Destination/Other – Customer agency will have to manually approve invoice in the G-Invoicing portal before IPAC transactions will be generated.



High Level Process & Data Flow Overview





Next Steps

- Reach out to your internal G-Invoicing Implementation Team.
- Refer to the resources on the G-Invoicing website:
 - Main Site: <https://fiscal.treasury.gov/g-invoice/>
 - G-Invoicing Playbook: <https://fiscal.treasury.gov/files/g-invoice/g-invoicingplaybook.pdf>
 - Training Guides, Videos, and Webinars: <https://fiscal.treasury.gov/g-invoice/training.html>
- Contact the GPO Implementation Team at GINV@gpo.gov if you have questions, concerns, or would like to set up a meeting with the GPO G-Invoicing Implementation Team.



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