

BID OPENING: February 2, 2009

BIDS SHALL BE PUBLICLY OPENED AT 11:00 A.M., PREVAILING WASHINGTON, D.C. TIME.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL JIM MCWILLIAMS. AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. (202) 512-0303. NO COLLECT CALLS.

FACSIMILE BID SPECIFICATIONS

U.S. Government Printing Office (GPO)
Washington, D.C.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 8-02)).

SPECIFICATIONS APPLY EQUALLY TO ALL JACKETS UNLESS STATED OTHERWISE HEREIN

PRODUCT: Folded perforated forms

TITLE: Jacket 351-501, 10-10 EZ Application for Health Benefits FO7175, Jacket 351-502 10-10 EZR Health Benefits Renewal F07750

QUANTITY: Jacket 351-501, 1,612,800 copies, Jacket 351-502, 3,348,000

TRIM SIZE: Jacket 351-501, 25-1/2 x 11", Jacket 351-502, 17 x 11"

GOVERNMENT TO FURNISH:

CD-ROM's (one for each jacket) generated on an IBM compatible computer using PDF.

GPO Form 892 proof label.

One reproduction proof, Form 905 with labeling and marking specifications.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

Prior to image processing, the contractor is responsible for checking files contained on the furnished electronic media to insure that such features as bleeds, register marks, and correct file output selection have been provided for, so as to correctly generate films for printing. The contractor must supply necessary trapping. Films must be generated on high resolution image processors.

PROOFS: 1 sets of digital color content proofs of all jackets. At contractor's option, a film-based composite blueline may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed, and folded to the finished size of the product.

1 sets of SWOP certified digital off-press proofs of all jackets. At contractor's option, a film-based composite laminated color proof may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. For a list of certified systems, see: www.swop.org/certmfg.html.

Send proofs together with the furnished media (copy, transparencies, electronic files) directly to: Department of Veterans Affairs, (0497) Room 213, Attn: Jeff Pace 202-461-8905, 811 Vermont Avenue, NW, Washington, DC 20420. INSIDE ROOM DELIVERY REQUIRED. Contractor must call GPO Contract Compliance Section at

(202) 512-0520 immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than 3 workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"**.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February 1999.

Text: JCP A60 Offset book 70 lbs. 25 x 38". All text paper used in each copy must be of a uniform shade.

PRINTING: Prints type, rule, and screen matter plus minor solids with some type reversing to white in a match of Pantone 280 (Blue).

Contractor to match the final OK'd proofs.

Format: Single color printing, head to head. Parallel folding and perforating.

MARGINS: Adequate gripper, follow electronic media.

BINDING: Jackets 351-501; Folds from 25-1/2 x 11" to 8-1/2 x 11" with two parallel accordion folds. See Sample. Jacket 351-502 folds from 17 x 11" to 8-1/2 x 11".

PERFORATE: Jacket 351-501/502: Based on the face, perforate form without ink vertically, 8-1/2" from the left edge along the entire 11" dimension to create an 8-1/2 x 11" tear-off instruction sheet.

DRILLING:Jackets 351-501/502: After folding drill 2 round holes 1/4" in diameter, 2-3/4" center to center, center on the 8-1/2" dimension; center of holes to be 3/8" from the edge of sheet.

PACKING: Jackets 351-501/502: Shrink wrap in packets of 100. Pack suitable in shipping containers. Pack jackets separately and identify with agency supplied reproducible container label.

Pallets are required.

LABELING AND MARKING (package and/or container label): Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level III.
- (b) Finishing Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Furnished electronic media.
P-9. Solid and Screen Tint Color Match	Pantone Matching System.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against specifications. The purchase order/specifications will indicate the number required, if any. When ordered, the contractor must divide the

entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid

for at the running rate offered in the contractor's bid and their cost will not be a consideration for award. A copy of the purchase order/specifications must be included.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Ship f.o.b. destination.

Deliver via traceable means furnished material along with 5 samples to: Department of Veterans Affairs, (0497) Room 213, Attn: Jeff Pace 202-461-8905, 811 Vermont Avenue, NW, Washington, DC 20420. **INSIDE ROOM DELIVERY REQUIRED.**

Deliver Jackets 351-501/502 including 200 Departmental Random Assurance (Blue Label) copies of each jacket to: Department of Veterans Affairs, SDC/OPS, Attn: Earl Smith 708-786-7509, Building 37, Door 14, 1st. Avenue, one block north of 22nd. Street, Hines, IL 60141.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Furnished material will be available for pick up at the U.S. Government Printing Office, 27 G St., NW, Washington, D.C. 20401, on February 3, 2009.

Submit proofs as soon as the contractor deems necessary in order to comply with the shipping schedule. Proofs will be withheld 3 workdays from receipt in the GPO until they are made available for pickup by the contractor.

Deliver complete to arrive at destinations on or before February 27, 2009

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Toll Free WATS lines to the GPO are available to successful bidders to report information regarding compliance with schedule requirements under "SCHEDULE". The toll free number is 1-800-424-9470 or 9471 and for calls originating in the Washington, D.C. area, (202) 512-0516 or 0517. Personnel answering these calls will be unable to respond to questions of a technical nature. These calls cannot be transferred to other telephones in GPO.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1000 copies. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

	Price	Add'l 1,000
Jacket : 351-501 Per specifications	\$ _____	\$
Jacket : 351-502 Per specifications	\$ _____	\$
Total Price.....	\$	

Authorized Representative

Fill out and return two copies of this page attached to GPO Form 910.

SUBMIT BIDS TO: U.S. Government Printing Office, Bid Section (PPSB), 36 H Street NW, Room C-161, Washington, D.C. 20404. **FACSIMILE BIDS are permitted. Submit TWO copies of each facsimile bid to FAX No. 202-512-1782, one bid per facsimile.** Refer to Solicitation Provisions in GPO Contract Terms (GPO Publication 310.2), Page 1, Paragraph 6.