

THIS PROCUREMENT IS BEING SOLICITED AS A SMALL PURCHASE REQUEST FOR QUOTATION (RFQ). THE SEALED BIDDING TERMINOLOGY AS USED THROUGHOUT THESE SPECIFICATIONS IS SYNONYMOUS WITH THEIR NEGOTIATED PROCUREMENT COUNTERPART UNLESS SPECIFICALLY STATED OTHERWISE. NEGOTIATED PURSUANT TO 41 U.S.C. 5(1).

U.S. GOVERNMENT PRINTING OFFICE  
Columbus, Ohio

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Catalog CD of Maps, Charts, and Related Products

as requisitioned from the U.S. Government Printing Office (GPO) by the

Defense Automated Printing Service  
Great Lakes, Illinois

Single Award

The term of this contract is for the period beginning:

Date of Award and ending November 30, 2005.

**MAIL OR TELEFAX REPLY REQUESTED:** Please review these specifications and mail your reply to U.S. Government Printing Office, Columbus Regional Printing Procurement Office, 1335 Dublin Road, Suite 112-B, Columbus, OH 43215 or telefax your reply to Columbus RPPO (614) 488-4577. NO TELEPHONE BIDS WILL BE ACCEPTED.

**QUOTES ARE REQUESTED BY:** 2:00 p.m., prevailing Columbus, Ohio time on,  
November 15, 2004.

**BIDDERS PLEASE NOTE:** This is a new contract. No abstract is available. Bidders are cautioned to familiarize themselves with all provisions of this contract before bidding. NOTE: CD-ROM replication is the Predominant Production Function, refer to pages 2 and 3.

**SPECIAL NOTE: SECURITY CLASSIFICATION: SECRET**

**BEFORE AWARD:** ANY QUESTIONS CONCERNING THESE SPECIFICATIONS CALL  
Linda Price (614)-488-4616 extension 22.

**AFTER AWARD:** REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR  
Ted Mack, (614)-488-4616, extension 21.

**NO COLLECT CALLS**

## SECTION 1. - GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6-01)) and Quality Assurance Through Attributes Program for Printing and Binding (GPO Pub. 310.1, effective May 1979 (Rev. 8-02)).

GPO PUB. 310.2 IS AVAILABLE ON GPO WEB SITE AT  
[http://www.access.gpo.gov/procurement/ct/terms/ct\\_title.html](http://www.access.gpo.gov/procurement/ct/terms/ct_title.html)

GPO PUB. 310.1 IS AVAILABLE ON GPO WEB SITE AT  
<http://www.access.gpo.gov/procurement/qatap/qatap1.html>

### REGULATIONS GOVERNING PROCUREMENT

The U.S. Government Printing Office (GPO) is an office in the legislative branch of the United States Government. Accordingly, the Federal Acquisition Regulation is inapplicable to this, and all GPO procurements. However, the text of certain provisions of the Federal Acquisition Regulation as contained in the Code of Federal Regulations (CFR), are referenced in this solicitation. The offeror should note that only those provisions of the Federal Acquisition Regulation which are specifically incorporated by reference into this solicitation, are applicable.

**SECURITY INSTRUCTIONS:** The information contained in this material is classified "SECRET" and affects the national defense of the United States within the meaning of the Espionage Act, Title 18, U.S. Code, Sections 793 and 794. Contractor must be approved by Defense Investigative Service Cognizant Security Office (DISCO) for "SECRET" clearance. At time of award, contractor must furnish Facilities Security Clearance Number. The government is not obligated to delay award pending security clearance of any bidder. The contractor is hereby notified that the transmission of such material or the revelation of its contents in any manner to an unauthorized person is prohibited and punishable by law.

All provisions of the Security Agreement (DD Form 441) including the "National Industrial Security Program Operating Manual (NISPOM)" (DoD 5220.22-M) are hereby made a part of these specifications and will be applicable to all phases of production and shipment of material ordered under these specifications. Copies of DoD 5220.22M are for sale by the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. UNLESS OTHERWISE INDICATED HEREIN, ALL EXTRA COPIES, MATERIALS, WASTE, ETC. MUST BE DESTROYED.

The bidder(s) must submit to the GPO either with his bid or immediately upon notification by the Contracting Officer the following:

- (1) The names of all proposed subcontractors at each level, who will require access to classified information, and
- (2) A copy of the agreement which exists with those named in (1).

Submit mailing/distribution receipts to the GPO with the voucher for payment. Note: Contractor must not submit a copy of classified products to GPO with his voucher for payment.

Subcontracts: Unless otherwise indicated in these specifications, subcontracts may be made only in accordance with the Provisions of Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)), the Security Agreement, and the National Industrial Security Program (NISP). The predominant production function is CD replication and shall NOT be subcontracted.

All deliveries and/or pickups of classified materials must be handled only by employees of the contractor who have security clearance in accordance with Government security regulations.

**CD-ROM REPLICATION:** Several firms claim rights, which may be applicable to CD-ROM replication. For example, see <http://www.licensing.phillips.com>. U.S. Phillips Corporation and Sony Corporation claim to hold patents for certain technologies essential to the manufacture and replication of CD-ROM's and assert it is impossible to manufacture or replication a CD-ROM without infringing these patents. The patent claims cover, among other things, both the physical structure of and the manner in which data is encoded on a CD-ROM. Other firms, including Discovision Associates, Irving, CA, also claim similar patent rights.

Predominant Production Function. The predominant function for this procurement is CD-ROM replication.

Each bidder's attention is invited to the patent indemnification provisions of GPO Contract Terms Pub.310.2 (Rev. 6-01) since the replication successful bidder will be responsible for compliance with all applicable patents, including any for CD-ROM's.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Government Furnished Material
P-9. Solid and Screen Tints Color Match	Pantone Matching System or Color Mach System indicated on individual print order

**EXTENSION OF CONTRACT TERM:** At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**PAYMENT:** Submit all vouchers to: Comptroller, STOP: FMCE, Office of Financial Management, U.S. Government Printing Office, Washington, DC 20401.

**ORDERING:** Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award through November 30, 2005. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor(s) all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor(s), requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor(s) within the time specified in the order, and the rights and obligations of the contractor(s) and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor(s) will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

**DELIVERY/SHIPPING STATUS INFORMATION:** The contractor is to use the GPO furnished form to report the delivery/shipment status on each order. The form is to be reproduced as needed by the contractor. This information **MUST** be furnished to GPO - Columbus, RPPO on each order. The information as contained on this form is to be faxed or called to the Columbus RPPO.

Fax Number (614) 488-9618  
Telephone Number (614) 488-4616, extension 19  
**NO COLLECT CALLS**

## SECTION 2 - SPECIFICATIONS

**SCOPE:** These specifications cover the production of replication of CD's. Operations required include replicating of CDs, screen printing title on discs, inserting into paper windows/sleeves, bulk packing, shipping, and delivery.

**TITLE:** Replication of CD's.

**FREQUENCY OF ORDERS/QUANTITIES/TRIM SIZES:** Based on prior year and anticipated usage, approximately 6 orders. Approximately 1,000 to 3,000 replications, average 1,800.

**GOVERNMENT TO FURNISH:** All production materials, address labels and USPS Registered Mail (USPS Label 200) labels will be sent to contractor in accordance with DoD 5220.22-M. One CD-R containing all application files for replication of the CD's. Color and black & white visuals for CD insert and CD label imprint. Artwork files for CD Label and CD Insert will be provided on separate ZIP disk and or diskette.

Electronic Prepress: Immediately upon receipt and prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Columbus GPO Contracting Officer prior to further performance.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

GPO Form 2511, Print Order.

Delivery/shipping status report form.

Form 905 (R. 3/90) "Labeling and marking specifications".

Selection Certificates.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

**WARNING:** All electronic media, must be kept accountable and under reasonable security to prevent their unauthorized release. Discs are not to be duplicated in whole or in part for any other purpose than to create material to be used by the Government, or any duplicates made by the contractor or his representatives in the performance of this contract. All duplicate media shall be degaussed or securely overwritten and any printouts and nonerasable media shall be destroyed by the contractor. Discs provided to the contractor must be returned to the Battle Creek, Michigan address listed under "Distribution".

Upon receipt of furnished material, the contractor shall review the files for usability and completeness, and shall immediately notify the GPO Contract Administrator of any problems with the Government furnished material.

All discs must be replicated in the International Standards Organization (ISO) 9660 format. This implies that any CD-ROM discs produced by the mastering facility must be completely compatible with MICROSOFT CD-ROM Extensions, Version 2.0 or higher, and other operating systems such as Unix, Apple, and MS-DOS. The contractor shall load the entire data base on disks in conformance with the ISO 9660 standard.

#### **DISC MANUFACTURING SPECIFICATIONS:**

**NOTE:** CD-ROMs produced under this contract must be produced by replication (molded), CD-R copying (recording) is NOT acceptable.

**CD-ROMs:** Discs will be standard, 12 cm (approximately 4.72"), with a spiral track, made of a polycarbonate substrate with a thin, highly reflective metal layer sealed with a protective lacquer in conformance with the ISO 10149 CD-ROM standard. Each disc must have the screen printed title on the nonreflective side.

**Data Capacity:** The contractor must be capable of producing disc containing up to 74 minutes and 40 seconds of user data (i.e. 688,128,000 bytes of data in mode 1).

Discs produced under this contract shall be 120 mm CD-ROMs as governed by the International Standards IEC 908 and amendment, ISO 10149 and ISO 9660. All sectors containing user data shall have their Sector Mode Byte set to (01)H, and the sector content and layout shall be structured accordingly. Furthermore, discs must comply with the following requirements:

**Metalizing:** The reflective layer shall be completely sealed with lacquer on both the inner and outer edges of the disc. The maximum radius of the metal reflective surface measured from the center of the discs must not exceed 58.7 mm (1/- 0.4mm).

**Surface Defects or (local Defects):** The maximum allowable diameter of black spots, with or without increased birefringence, is 100 micrometers. All other specifications concerning local defects remain unchanged from those of the referenced International Standards.

**Modulation Amplitude:**

The relationship between  $I_3$  and  $I_{top}$  shall be  $0.35 \leq I_3/I_{top} \leq 0.7$ .

The relationship between  $I_{ll}$  and  $I_{top}$  shall be  $I_{ll}/I_{top} \geq 0.65$

**Signal Asymmetry:** The symmetry of the HF signals relative to the decision Level I shall be:

- 1) greater than or equal to -5% and
- 2) less than or equal to +15%

**Block Error Rate (Bler):** All delivered CD-ROM replicates must exhibit Block Error Rates (BLER) less than or equal to 50 errors per second when averaged over a 10 second interval. In addition, the maximum Block Error Rate must be less than or equal to 120 errors per second.

**E22 Errors:** E22 errors arising from the mastering shall not be permitted. Replicated discs may contain no more than two E22 errors arising from the replication stage of manufacturing. The rate of E22 errors may not exceed 1.0 when averaged over the entire user data area.

**Jitter, Effect Length Deviation:** In accordance with the Compact Disc System Specifications for jitter and effect length deviation, the following requirements shall apply:

1. For each run length of land and pit (3T, ..., 11T), jitter shall be less than 35ns.
2. Effect length Deviation shall not exceed the following:

<u>Pit/Land Length</u>	<u>Maximum Deviation (+/-)</u>	<u>Nominal Length Pit</u>	<u>Nominal Length Land</u>
3T	40.0ns	660ns	675ns
4T	42.5ns	910ns	925ns
5T	45.0ns	1165ns	1165ns
6T	47.5ns	1400ns	1400ns
7T	50.0ns	1635ns	1635ns
8T	52.5ns	1875ns	1875ns
9T	55.0ns	2110ns	2110ns
10T	57.5ns	2340ns	2335ns
11T	60.0ns	2570ns	2560ns

All other Compact Disc System mandated requirements for jitter and effect length deviation shall apply.

Storage Tests: Annex F of International Standard ISO 10149 shall be treated as normative to the standard. Discs subjected to testing in accordance with Annex F shall remain in compliance with these specifications.

Quality Control: Each delivered replicate must meet or exceed the requirements of these specifications. In addition to the contractor's existing quality control procedures, the following steps must be performed:

**Data Integrity:** A replicated disc must be verified against the original CD-ROM premastered magnetic tape or write-once optical discs. This may be performed in a two-step process where the Government furnished material is first compared to the data transferred to magnetic disc, and then the data on the magnetic disc is compared to data on selected replicated discs. For each stamper used, the contractor is required to perform the following:

Verify the integrity of all user data against the original government furnished media;

Verify the integrity of EDC/ECC (error detection and error correction coding) for each sector of the User Data Area; all CD-ROM replicates must be completely free of ECC errors; and

Verify the integrity and consistency of the Table of Contents and the subcode data.

**Replicates: ISO Standard 10149:** All delivered CD-ROM replicates must conform to the physical specifications (i.e., inside and outside diameter, thickness and weight, etc.) as defined by ISO 10149. Also, all delivered CD-ROM replicates must meet or exceed the error-detection and correction specifications (i.e., error-correction encoding, layered EDD, CIRC, channel encoding, and master recording) as defined by ISO Standard 10149.

These checks may be performed on a CD copy/replicate.

Replicates not meeting these specifications must be reproduced and redelivered at the contractor's expense and the contractor shall be considered late.

**DISC TESTING:** The Government may test CD-ROM replicates for compliance to the specifications of this contract. When discs are examined, they will be analyzed on a Koch CDCS-4/L tester. The following attributes will be checked.

1. Exact diametric locations of the following parts of the spiral data track.
  - (a) Starting diameter of the lead in zone.
  - (b) Starting diameter of the user data zone.
  - (c) Starting diameter of the lead out zone.
2. Eccentricity.
3. Average track pitch.
4. Average scanning velocity.
5. Push/Pull.
6. Crosstalk.
7. High frequency and tracking signal properties.
  - (a) I<sub>top</sub> or reflectivity.
  - (b) Symmetry of I<sub>ll</sub> relative to I<sub>d</sub>.
  - (c) I<sub>3</sub> normalized by reflectivity.
  - (d) I<sub>11</sub> normalized by reflectivity.
  - (e) Radial noise.
8. Digital errors.
  - (a) One second moving averages for block error rate.
  - (b) One second counts of E<sub>22</sub> errors.
  - (c) Burst error length.
  - (d) Errors in the table of contents.
  - (e) Errors in the subcode data.
9. Total playing time.
10. Birefringence.
11. Jitter and Effect Length Deviation.
12. Average Quality Level (AQL) specifications set forth in ANSI/ASQC Z1.4

**FILMS/REPRODUCIBLES:** The contractor must make all reproducible required. The contractor is responsible for determining what type reproducible will be used but must maintain the quality level specified in the contract. No separate charges will be allowed for the various types of reproducible that may be used.

Further, the contractor is responsible for outputting all images contained on furnished material, regardless of the production process, at the highest effective resolution possible. The contractor is responsible for determining the appropriate output resolution to achieve optimal results for such design elements as type and other images. This determination should be made using factors such as stock, imaging device (or press) being used, and other factors unique to the contractor's production environment.

Upon completion of the order, the contractor must destroy all films/negatives applicable to job in appropriate method. Also all extra CD's Master stampers etc ( errors, defectives, misprinted, improper molded, startups, waste ) must be destroyed within 30 days. Destruction per DoD 5220-22-M.

**STOCK/PAPER:**

CD INSERT: White Bond/Writing, basis size 17 x 22", 20 lbs. per 500 sheets, equal to JCP Code D10, or, at contractor's option, White Offset Book, basis size 25 x 38", 50 lbs. per 500 sheets, equal to JCP Code A60.

CD ENVELOPE/SLEEVE: White Wove, basis size 17 x 22", 24 to 28 lbs. per 500 sheets, with suitable poly covered window for display of CD label.

**PRINTING:**

CD: Screen print image on the nonreflective side of the CD in 1 to 4 colors of ink, average 3 colors of ink. Close registration required. Both solid and screen tints in overall design. Match Pantone number as indicated on the individual print order.

INSERT: Print face and back in black ink.

**MARGINS:** Per furnished CD.

**FOLDING:** Inserts to be folded from 8-1/2 x 11" to fit paper envelope/sleeve. Follow folding dummy provided.

**PACKAGING:** Place one each of the insert and CD into each paper envelope/sleeve. Pack items suitably for transportation in accordance with applicable provisions of DoD 5220.22-M up to the classification level required.

Addresses receiving multiple copies may be group packed in suitable units; each packing unit must be security wrapped in accordance with DoD 5220.22-M.

As required all destinations to be mailed via USPS Registered Mail must also be prepared, packaged, and labeled in accordance with current USPS Domestic Mail (DMM) and/or International Mail requirements for secure Registered Mail.

Do not shrink wrap, package as in accordance with DMM regulations. Contractor to use appropriate inner and outer packaging with appropriate sealing tape to prevent tampering.

CD's must fit snugly inside the package so that they will not be damaged in transit.

Packaging materials shall contain no adhesives or chemicals that may produce a degenerative effect upon the disc or enclosures (i.e., box, package, etc.) and shall be free from particulate matter.

**LABELING AND MARKING:** Refer to Contract Terms and furnished form 905.

**BULK PACKING:** Pack in shipping containers furnished by the contractor. Containers shall not exceed 45 lbs. when fully packed.

**DISTRIBUTION:** Ship f.o.b. contractor's city to all destinations. All shipments must be made via USPS Registered Mail. All shipments will be made in accordance with DoD 5220.22-M. Complete distribution addresses and instructions will be provided prior to distribution.

Approximately 1,700 CD's with inserts are to be sent to approximately 1,400 addresses per the furnished registered mailing labels. Labels are 5 parts consisting of internal package labels, receipts, and outer mailing labels.

Approximately 56 copies to: DDMA, Attn: Kevin Walker, 8000 Jefferson Davis Hwy, Bldg. 66, Road-F, Richmond, VA 23297-5516. Label furnished.

1 production copy and return of all furnished materials (source CD-R, artwork disk and insert disc) to: COMSEC Officer, Attn: DLIS-VPH, 74 Washington Ave N., Battle Creek, MI 49017-3084. Label furnished.

**NOTE:** Return all suspense copy label receipts (containing all registered mail numbers and recipient addresses) to: DEF Distribution Mapping Activity, Attn: CLASSIFIED 804-279-5245, 8000 Jefferson Davis Hwy, Bldg. 66, Road-F, Richmond, VA 23297-5516. Label furnished.

**NOTE:** A copy of the voucher and postal stats/recap sheets (MARK FOR: CUSTOMER COPIES) must be sent to the Battle Creek, MI address. Itemized list is not required. Deliver the same to: DAPS-GL, Bldg. 2A; ATTN: Jean Mountz; 2530 Paul Jones Street; Great Lakes, IL 60088 or fax to 847-688-3725, ATTN: Jean Mountz, or e-mail [jean.mountz@dla.mil](mailto:jean.mountz@dla.mil).

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511) with furnished material.

Furnished material will be shipped to the contractor's plant.

Shipments to be made via secure means in accordance with DoD 5220-22-M for level of classification specified.

Complete production and delivery must be made within 5 workdays after notification of the availability of material and print order.

Anticipate orders to be placed in January, March, May, July, September, and November.

The ship/deliver date indicated on the print order is the date products must be delivered to Post Office for mailing.

**RECEIPT FOR DELIVERY:** Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers: total quantity delivered, number of cartons, and quantity per carton: date delivery made: and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

Unscheduled material such as Government Bills of Lading, shipping instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

**RETURN OF GOVERNMENT FURNISHED PROPERTY:**

The contractor must deliver all material furnished by the Government to the Battle Creek, MI address listed under "Distribution".

These materials must be packaged, properly labeled. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All expenses incidental to pickup/return of furnished materials, and sample copies must be borne by the contractor.

### **SECTION 3. - DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 1 year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the "Schedule of Prices".

- I. (a) 108

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**SECTION 4. - SCHEDULE OF PRICES**

Bids offered are f.o.b. contractor's city to various locations.

Prices shall be all-inclusive, covering all materials and operations, for complete production in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government. Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

**I. COMPLETE PRODUCT:** Prices offered must be all-inclusive in accordance with these specifications and shall include the cost of all required materials and operations necessary for the complete production, packaging, packing, and delivery.

(a) Replication of CD ..... per 100 CD's ..... \$\_\_\_\_\_

**BIDDERS NAME AND SIGNATURE:** Fill out and return via mail/telefax "Section 4. - Schedule of Prices", initial or sign in the space provided.

**DISCOUNTS ARE OFFERED FOR PAYMENT AS FOLLOWS:** \_\_\_\_\_ percent, \_\_\_\_\_ calendar days. (Refer to Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2)).

**BIDDER:** \_\_\_\_\_

\_\_\_\_\_  
(Address) (City, State Zip Code)

**BY:** \_\_\_\_\_  
(Signature and title of person authorized to sign this bid)

\_\_\_\_\_  
(Person to be contacted) (Telephone Number)

**CONTRACTOR CODE (if known):** \_\_\_\_\_

**MAIL/TELEFAX THIS PAGE TO RPPO COLUMBUS, OHIO**