(g) *User furnished personnel*. User personnel associated with each project will be agreed upon between the user and facility staff prior to the test.

#### PART 1211 [RESERVED]

# PART 1212—PRIVACY ACT—NASA REGULATIONS

#### Subpart 1212.1—Basic Policy

Sec.

1212.100 Scope and purpose.

1212.101 Definitions.

#### Subpart 1212.2—Access to Records

1212.200 Determining existence of records subject to the Privacy Act.

1212.201 Requesting a record.

1212.202 Identification procedures.

1212.203 Disclosures.

1212.204 Fees.

1212.205 Exceptions to individuals' rights of access.

## Subpart 1212.3—Amendments to Privacy Act Records

1212.300 Requesting amendment.

1212.301 Processing the request to amend.

1212.302 Granting the request to amend.

### Subpart 1212.4—Appeals and Related Matters

1212.400 Appeals.

1212.401 Filing statements of dispute.

1212.402 Disclosure to third parties of disputed records.

#### Subpart 1212.5—Exemptions to Individuals' Rights of Access

1212.500 Exemptions under 5 U.S.C. 552a (j) and (k).

1212.501 Record systems determined to be exempt.

#### Subpart 1212.6—Instructions for NASA Employees

1212.600 General policy.

1212.601 Maintenance and publication requirements for systems of records.

1212.602 Requirements for collecting information.

1212.603 Mailing lists.

1212.604 Social security numbers.

1212.605 Safeguarding information in systems of records.

1212.606 Duplicate copies of records or portions of records.

## Subpart 1212.7—NASA Authority and Responsibilities

1212.700 NASA employees.

1212.701 Assistant Deputy Administrator.

1212.702 Associate Administrator for Management Systems and Facilities.

1212.703 Headquarters and Field or Component Installations.

1212.704 System manager.

1212.705 Assistant Administrator for Procurement.

1212.706 Delegation of authority.

# Subpart 1212.8—Failure to Comply With Requirements of This Part

1212.800 Civil remedies.

1212.801 Criminal penalties.

AUTHORITY: The National Aeronautics and Space Act of 1958, as amended, 72 Stat. 429, 42 U.S.C. 2473; the Privacy Act of 1974, as amended, 88 Stat. 1896, 5 U.S.C. 552a.

Source: 57 FR 4928, Feb. 11, 1992, unless otherwise noted.

#### Subpart 1212.1—Basic Policy

#### §1212.100 Scope and purpose.

This part 1212 implements the Privacy Act of 1974, as amended (5 U.S.C. 552a). It establishes procedures for individuals to access their Privacy Act records and to request amendment of information in records concerning them. It also provides procedures for administrative appeals and other remedies. This part applies to systems of records located at or under the cognizance of NASA Headquarters, NASA Field Installations, and NASA Component Installations, as defined in part 1201 of this chapter.

#### §1212.101 Definitions.

For the purposes of this part, the following definitions shall apply in addition to definitions contained in the Privacy Act of 1974, as amended (5 U.S.C. 552a):

(a) The term *individual* means a living person who is either a citizen of the United States or an alien lawfully admitted for permanent residence.

(b) The term *maintain* includes maintain, collect, use or disseminate.

(c) The term *record* means any item, collection, or grouping of information about an individual including, but not limited to, education, financial transactions, medical history, and criminal