

Pt. 2, App. A

43 CFR Subtitle A (10-1-11 Edition)

and substantial interest. This procedure means:

- (1) You must obtain the written approval of your Deputy Ethics Official;
- (2) You must be in an approved leave status if you testify during duty hours; and
- (3) You must state for the record that you are appearing as a private indi-

vidual and that your testimony does not represent the official views of the Department.

- (b) If you testify as an expert witness on a matter outside the scope of your official duties, and which is not covered by paragraph (a) of this section, you must comply with 5 CFR 2635.802 and 5 CFR 3501.105.

APPENDIX A TO PART 2—DEPARTMENT OF THE INTERIOR FOIA AND PUBLIC AFFAIRS CONTACTS, AND READING ROOMS

Departmental		
Departmental FOIA Officer Senior FOIA Program Officer "Policy Only-No Requests" MS-7438-MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-5342 (202) 208-5412 Fax No. (202) 208-6867, (202) 501-2622	Departmental FOIA/Privacy Act Appeals Officer MS-6556-MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-5339 Fax No. (202) 208-6677	Departmental Privacy Officer MS-7438-MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-3909 Fax No. (202) 208-6867
Public Affairs Office Office of Communications MS-6013, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-6416 Fax No. (202) 208-5133	Reading Room—DOI's Library MIB (C Street Entrance) 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-5815 Fax No. (202) 208-6773	
Office of the Secretary		
FOIA Officer MS-116, SIB 1951 Constitution Ave., NW. Washington, DC 20240 Telephone No. (202) 565-1076 Fax No. (202) 219-2374	Public Affairs Office Office of Communications MS-6013, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-6416 Fax No. (202) 208-5133	Reading Room—DOI's Library MIB (C Street Entrance) 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-5815 Fax No. (202) 208-6773
Office of Inspector General		
FOIA Officer MS-4428, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (703) 487-5436 Fax No. (703) 487-5406	Public Affairs Office MS-4428, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 513-0326 Fax No. (202) 219-3856	Reading Room Room 4428, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (703) 487-5443 Fax No. (703) 487-5400
Office of the Solicitor (SOL) Headquarters		
FOIA Officer MS-6556, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-6221 Fax No. (202) 208-5206	Public Affairs Office Office of Communications MS-6013, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-6416 Fax No. (202) 208-3231	Reading Room Room 2328, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208-6505 Fax No. (202) 208-5206

Office of the Secretary, Interior

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Fish & Wildlife Service (FWS) Headquarters

<p>FOIA Officer Arlington Square, Room 380 4401 North Fairfax Dr. Arlington, VA 22203 Telephone No. (703) 358-2504 Fax No. (703) 358-2251</p>	<p>Public Affairs Office Arlington Square, MS-330 4401 North Fairfax Dr. Arlington, VA 22203 Telephone No. (703) 358-2220 Fax No. (703) 358-1930</p>	<p>Reading Room Arlington Square, MS-380 4401 North Fairfax Dr. Arlington, VA 22203 Telephone No. (703) 358-2504 Fax No. (703) 358-2251</p>
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National Park Service (NPS) Headquarters

<p>FOIA Officer Office of the CIO Org Code 2550 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 354-1925 Fax No. (202) 371-5584</p>	<p>Public Affairs Office P.O. Box 37127 Washington, DC 20013-7127 Telephone No. (202) 208-6843 Fax No. (202) 219-0910</p>	<p>Reading Room Contact: NPS FOIA Officer 1201 Eye St., NW. 8th Floor Washington, DC 20005 Telephone No. (202) 354-1925 Fax No. (202) 371-5584</p>
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Bureau of Land Management (BLM) Headquarters

<p>FOIA Officer MS-WO-560 1620 L St., NW., Room 750 Washington, DC 20240 Telephone No. (202) 452-5013 Fax No. (202) 452-5002</p>	<p>Public Affairs Office MS-WO-610 1620 L St., NW., Room 406 Washington, DC 20240 Telephone No. (202) 452-5125 Fax No. (202) 452-5124</p>	<p>Reading Room 1620 L St., NW.—Room 750 Washington, DC 20240 Telephone No. (202) 452-5193 Fax No. (202) 452-0395</p>
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Minerals Management Service (MMS) Headquarters

<p>FOIA Officer 381 Eiden St. MS-2200 Herndon, VA 20170-4817 Telephone No. (703) 787-1689 Fax No. (703) 787-1207</p>	<p>Public Affairs Office Office of Communications 1849 C St., NW., MS-4230 Washington, DC 20240 Telephone No. (202) 208-3985 Fax No. (202) 208-3968</p>	<p>Reading Room Public Information Office 1201 Elmwood Park Blvd. New Orleans, LA 70123-2394 Telephone No. (800) 200-GULF Fax No. (504) 736-2620</p>
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Office of Surface Mining (OSM) Headquarters

<p>FOIA Officer MS-130, SIB 1951 Constitution Ave., NW. Washington, DC 20240 Telephone No. (202) 208-2961 Fax No. (202) 219-3092</p>	<p>Office of Communications MS-262, SIB 1951 Constitution Ave., NW. Washington, DC 20240 Telephone No. (202) 208-2565 Fax No. (202) 501-0549</p>	<p>Reading Room Contact: OSM FOIA Officer Room 263, SIB 1951 Constitution Ave., NW. Washington, DC 20240 Telephone No. (202) 208-2961 Fax No. (202) 501-4734</p>
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U.S. Geological Survey (USGS) Headquarters

<p>FOIA Officer 12201 Sunrise Valley Dr., MS-807 Reston, VA 20192 Telephone No. (703) 648-7158 Fax No. (703) 648-6853</p>	<p>Office of Communications 12201 Sunrise Valley Dr., MS-119 Reston, VA 20192 Telephone No. (703) 648-4460 Fax No. (703) 648-4466</p>	<p>Reading Room USGS Library 12201 Sunrise Valley Dr. Reston, VA 20192 Telephone No. (703) 648-4302 Fax No. (703) 648-6373</p>
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Bureau of Reclamation (BOR) Headquarters

<p>FOIA Officer P.O. Box 25007, 84-21300 Denver, CO 80225-0007 Telephone No. (303) 445-2048 Fax No. (303) 445-6575</p>	<p>Public Affairs Office P.O. Box 25007, 82-40000 Denver, CO 80225-0007 Telephone No. (303) 236-7000 Fax No. (303) 236-9235</p>	<p>Reading Room Reclamation Library P.O. Box 25007, 84-27960 Denver, CO 80225-0007 Telephone No. (303) 445-2072 Fax No. (303) 445-6303</p>
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Bureau of Indian Affairs (BIA) Headquarters

FOIA Officer MS–3071, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208–4542 Fax No. (202) 208–6597	Public Affairs Office MS–3658, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 208–3710 Fax No. (202) 501–1516	Reading Room Room 3071, MIB 1849 C St., NW. Washington, DC 20240 Telephone No. (202) 513–0883 Fax No. (202) 208–6597
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NOTE: For more information on FOIA, including the most current listing of FOIA Contacts and reading rooms, visit DOI's FOIA Web site at <http://www.doi.gov/foia/>. Henceforth, contact information will be maintained and updated on DOI's FOIA Web site. If you do not have access to the Web, please contact the appropriate bureau FOIA Officer or the Departmental FOIA Office.

[74 FR 17093, Apr. 14, 2009]

APPENDIX B TO PART 2—INTERNET
ADDRESSES

1. Department of the Interior (DOI) Home Page: <http://www.doi.gov>
 2. DOI FOIA Home Page: <http://www.doi.gov/foia/>
 3. DOI Reference Guide for Obtaining Information: <http://www.doi.gov/foia/foitabl.htm>
 4. List of DOI Public Affairs Offices: <http://www.doi.gov/foia/list.html>
 5. DOI FOIA Contacts: <http://www.doi.gov/foia/contacts.html>
 6. DOI FOIA Regulations (43 CFR, Part 2, Subparts A and B): <http://www.doi.gov/foia/foiaregs.html>
 7. DOI FOIA Policy and Guidance: <http://www.doi.gov/foia/policy.html>
 8. Electronic Reading Room: <http://www.doi.gov/foia/readroom.html>
 9. Index of Frequently Requested Documents: <http://www.doi.gov/foia/freq.html>
 10. DOI's Frequently Requested Documents: <http://www.doi.gov/foia/frrindex.html>
 11. FOIA Annual Reports to Congress: <http://www.doi.gov/foia/report.html>
 12. DOI's Library: <http://library.doi.gov>
 13. General Records Schedule 14, Information Services Records: <http://ardor.nara.gov/grs/grs14.html>
 14. DOI Records Management Program: <http://www.doi.gov/ocio/records/>
 15. DOI Privacy Act Program: <http://www.doi.gov/ocio/privacy/>
 16. DOI Privacy Act Officers: http://www.doi.gov/ocio/privacy/doi_privacy_act_officers.htm
 17. DOI Privacy Act Regulations: <http://www.doi.gov/foia/43cfrsub.html>
 18. DOI Privacy Act Systems of Records Notices: http://www.access.gpo.gov/su_docs/aces/1999_pa.html
 19. FirstGov Portal: <http://www.firstgov.gov>
- NOTE: See DOI's FOIA home page at <http://www.doi.gov/foia/> for the most current listing of FOIA-related website addresses.

[67 FR 64541, Oct. 21, 2002]

APPENDIX C TO PART 2—FEE SCHEDULE

If you submit a FOIA request, the bureau will charge you to search for, review, and duplicate the requested records according to your fee category (see §§ 2.16 and 2.17) and the following fee schedule. In addition, the bureau will charge you for any special handling or services performed in connection with processing your request and/or appeal under Subparts C and D of this part. The following fees will be used by all bureaus of the Department; these fees apply to services performed in making documents available for public inspection and copying under Subpart B of this part as well. The duplicating fees also are applicable to records provided in response to requests made under the Privacy Act. Fees will not be charged under either the FOIA or the Privacy Act where the total amount of fees for processing the request is \$30 or less (see § 2.16(b)(2)), where the requester has met the requirements for a statutory fee waiver, or where the bureau has granted a discretionary fee waiver (see §§ 2.19 and 2.20).

(1) *Search and review (review applies to commercial-use requesters only)*. Fees are based on: the average hourly salary (base salary plus DC locality payment), plus 16 percent for benefits, of employees in the following three categories. The average grade was established by surveying the bureaus to obtain the average grade of employees conducting FOIA searches and reviews. Fees will be increased annually consistent with Congressionally approved pay increases. Fees are charged in quarter hour increments.

(a) Clerical—Based on GS–6, Step 5, pay (all employees at GS–7 and below)

(b) Professional—Based on GS–11, Step 7, pay (all employees at GS–8 through GS–12)

(c) Managerial—Based on GS–14, Step 2, pay (all employees at GS–13 and above)