Remarks:

QUESTIONS AND ANSWERS REGARDING THE
1994 SURVEY OF BUSINESSES

- **Why is this survey being taken?**

The Census Bureau has been asked to conduct this survey for several Federal agencies. The results of this survey will be used to make better policy decisions that will improve the effectiveness of their Federal programs.

- **Who uses the survey data?**

Persons and institutions in both the public and private sectors extensively use these survey data. Private companies and trade associations use the data to analyze industry trends; educators use them in teaching and research; the media use them in news articles; and Federal, State, and local governments uses them for policy decisions.

- **Can I be paid for completing this report?**

No. The law (Title 13 of the United States Code) that directs the Census Bureau to conduct the economic census and supplemental surveys does not authorize payment for completing census reports. In addition, no funds have been appropriated for this purpose.

- **Why was I selected for this survey?**

You are part of a small sample of businesses that we randomly selected to represent your type of business and geographic area. The use of a sample substantially limits the reporting burden of small businesses and reduces the survey cost; however, it also greatly increases the importance of receiving a report form from each business selected.

- **What business are included in this survey?**

Businesses were eligible to be selected for this survey if they reported any employment or payroll on Treasury Form 941 "Employer's Quarterly Federal Tax Return" or Treasury Form 943 "Employer's Annual Tax Return for Agricultural Employees", for the year 1994.

- **Is each survey response kept confidential?**

Yes. By law, the Census Bureau cannot give individual responses to anyone (including government agencies) for any purpose. Survey responses are immune from legal action and exempt from the provisions of the Freedom of Information Act. Census Bureau tabulations summarize responses so that the confidentiality of respondents and their business activities is fully protected.

- **How can I get more information?**

Call 1-800-354-7271 Monday through Friday, 8 a.m. to 5 p.m. eastern time. Our telephone staff can answer survey questions as well as provide you with additional forms and instructions.

We estimate that it will take 30 minutes or less to complete this questionnaire. If you have any comments regarding these estimates or any other aspect of this survey, send them to the Associate Director for Administration, Paperwork Reduction Project 0607-XXXX, room 3104, FB 3, Bureau of the Census, Washington, DC 20233; and to the Office of Management and Budget, Paperwork Reduction Project 0607-XXXX, Washington, DC 20503.

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