

the Treasury (5 U.S.C. 5520), the GSA furnishes copies of executed city tax withholding certificates to the city in response to a written request from the proper city official to the GSA official named in the paragraph above.

Records are also released to the General Accounting Office for audits and to the Internal Revenue Service for use in investigations.

Additional routine uses are:

A. To disclose a record to the appropriate Federal, State, or local agency responsible for investigating, prosecuting, enforcing, or implementing a statute, rule, or regulation, or order, where the GSA becomes aware of an indication of a violation, or potential violation of a civil or criminal law or regulation.

b. To disclose a record to a Federal, State, or local agency maintaining civil, criminal, or related enforcement information or information, such as licenses, when needed to make a decision on hiring or retaining an employee, issuing a security clearance, letting a contract, or issuing a license, grant, or other benefit.

c. To disclose a record to an authorized appeal or grievance examiner, formal complaints examiner, equal employment opportunity investigator, arbitrator, or other authorized official engaged in investigating or settling a grievance, complaint, or appeal filed by an employee.

d. To disclose a record to a congressional office in response to an inquiry of that office made at the request of the subject of the record.

e. To disclose a record to the Office of Management and Budget for reviewing private relief legislation at any stage of the legislative clearance process.

f. To disclose a record to (1) an expert, consultant, or contractor of the GSA as needed to further the performance of a Federal duty and (2) a physician to conduct a fitness-for-duty examination of a GSA officer or employee.

g. To disclose a record to the OPM concerning pay, benefits, retirement deductions, and other information needed under that agency's responsibility to evaluate Federal personnel management.

To the extent that official personnel records in the GSA's custody are covered within systems of records published by the OPM as Governmentwide records, the records are considered part of the Governmentwide system. Other personnel records covered by notices published by the GSA and considered to be separate systems of records may be

transferred to the OPM under personnel programs as a routine use.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Paper records are in file folders and card files. Microfilm records are on reels and in cabinets. Magnetic tapes and cards are in cabinets and storage libraries. Electronic records are stored in computers and attached equipment.

RETRIEVABILITY:

Payroll records are retrievable by social security number and other records by name.

SAFEGUARDS:

When not in use by an authorized person, the records are stored in locked metal containers or in secured rooms.

RETENTION AND DISPOSAL:

The Division Director of the Agency Liaison Division disposes of the records as scheduled in the handbook, GSA Records Maintenance and Disposition System (OAD P 1820.2).

SYSTEM MANAGERS AND ADDRESS:

The system manager is the Director, Agency Liaison Division (WB-E), General Services Administration, 7th & D Streets, SW., Washington, DC 20407.

NOTIFICATION PROCEDURE:

Requests to review or receive a copy of a record should be sent to the system manager named above.

RECORD ACCESS PROCEDURES:

See 41 CFR part 105-64, published in the Federal Register, for the procedures. Address your written request to review or copy records to the system manager, with the words "Privacy Act Request" written on the the letter and on the envelope.

CONTESTING RECORD PROCEDURES:

See 41 CFR part 105-64.

RECORDS SOURCE CATEGORIES:

When it shuts down, the agency that the GSA services publishes a notice in the Federal Register transferring administrative responsibility for the records to the GSA.

Dated: September 14, 1995.

Kenneth S. Stacey,
Acting Director, Information Management Division.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Health Resources and Services Administration

Advisory Council; Notice of Meeting

Correction

In Federal Register Document 95-20814 appearing at pages 43805-06 in the issue for Wednesday, August 23, 1995, the September 27, 1995, meeting of the "National Advisory Council on Nurse Education and Practice and the Council on Graduate Medical Education" has been changed. The meeting will include a demonstration of the computer-based requirements model at 7:45 p.m. to 9:00 p.m. on September 26.

All other information is correct as it appears.

Dated: September 15, 1995.

Jackie E. Baum,
Advisory Committee Management Officer, HRSA.

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Office of Inspector General

Program Exclusions: September 1995

AGENCY: Office of Inspector General, HHS.

ACTION: Notice of program exclusions.

During the month of September 1995, the HHS Office of Inspector General imposed exclusions in the cases set forth below. When an exclusion is imposed, no program payment is made to anyone for any items or services (other than an emergency item or service not provided in a hospital emergency room) furnished, ordered or prescribed by an excluded party under the Medicare, Medicaid, Maternal and Child Health Services Block Grant and Block Grants to States for Social Services programs. In addition, no program payment is made to any business or facility, e.g., a hospital, that submits bills for payment for items or services provided by an excluded party. Program beneficiaries remain free to decide for themselves whether they will continue to use the services of an excluded party even though no program payments will be made for items and services provided by that excluded party. The exclusions have national effect and also apply to all Executive Branch procurement and non-procurement programs and activities.