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the Commission there are two levels of adjudication. All cases that require a hearing are assigned to an administrative law judge, who decides the case. Ordinarily the hearing is held in the community where the alleged violation occurred or as close as possible. At the hearing, the Secretary of Labor will generally have the burden of proving the case. After the hearing, the judge must issue a decision, based on findings of fact and conclusions of law.

A substantial number of the decisions of the judges become final orders of the Commission. However, each decision is subject to discretionary review by the three members of the Commission upon the direction of any one of the three, if done within 30 days of the filing of the decision. When that occurs, the Commission issues its own decision.

Once a case is decided, any person adversely affected or aggrieved thereby may obtain a review of the decision in the United States Courts of Appeals.

The principal office of the Commission is in Washington, DC. There are also four regional offices where Commission judges are stationed.

Review Commission Judges—Occupational Safety Review Commission

City/Address	Telephone
Atlanta, GA (1365 Peachtree St. NE., 30309)	404–347–4197
Boston, MA (John W. McCormack Post Office and Courthouse, 02110)	617–223–9746
Dallas, TX (1100 Commerce St., 75242)	214–767–5271
Denver, CO (1050 17th St., 80265)	303–844–2281

Sources of Information

Publications Copies of the Commission's *Rules of Procedure, Guide to the Rules of Procedure,* decisions, *Annual Report to the President,* and pamphlets explaining the functions of the Commission are available from the Commission's Public Affairs Specialist at the Commission's Washington office.

For further information, contact the Public Affairs Specialist, Occupational Safety and Health Review Commission, 1120 Twentieth Street NW., Washington, DC 20036–3419. Phone, 202–606–5398. Fax, 202–606–5050.

OFFICE OF GOVERNMENT ETHICS

Suite 500, 1201 New York Avenue NW., Washington, DC 20005–3917
Phone, 202–523–5757

Director	STEPHEN D. POTTS
Deputy Director	DONALD E. CAMPBELL
General Counsel	F. GARY DAVIS
Deputy General Counsel	JANE S. LEY
Associate Director for Administration	ROBERT E. LAMMON
Associate Director for Education	BARBARA A. MULLEN-ROTH
Associate Director for Program Assistance and Review	JACK COVALESKI

[For the Office of Government Ethics statement of organization, see the *Code of Federal Regulations*, Title 5, Part 2600]

The Office of Government Ethics provides overall direction of executive branch policies in preventing conflicts of interest on the part of officers and employees of all executive agencies. The Office is the principal agency for administering the Ethics in Government Act for the executive branch.

The Office of Government Ethics is a separate executive agency established under the Ethics in Government Act of 1978, as amended (5 U.S.C. app. 401).

The Director of the Office is appointed by the President with the advice and consent of the Senate for a 5-year term, and is required to submit to Congress a biennial report concerning the implementation of the Director's functions and responsibilities.

Activities

The chief responsibilities of the Office are:

—developing, in consultation with the Attorney General and the Office of Personnel Management, rules and regulations to be promulgated by the President or the Director of the Office of Government Ethics pertaining to standards of ethical conduct of executive agencies, public and confidential financial disclosure of executive branch officials, executive agency ethics training programs, and the identification and resolution of conflicts of interest;

—monitoring and investigating compliance with the executive branch financial disclosure requirements of the Ethics in Government Act of 1978, as amended;

—providing ethics program assistance and information to executive branch agencies through a desk officer system;

—conducting periodic reviews of the ethics programs of executive agencies;

—ordering corrective action on the part of agencies and employees that the Director of the Office deems necessary, including orders to establish or modify an agency's ethics program;

—providing guidance on and promoting understanding of ethical standards in executive agencies through an extensive program of Government ethics advice, education, and training;

—evaluating the effectiveness of the Ethics Act, the conflict of interest laws, and other related statutes; and

—recommending appropriate new legislation or amendments.

Sources of Information

The Office of Government Ethics provides advisory letters and memoranda and formal advisory opinions in an annually updated publication, *The Informal Advisory Letters and Memoranda and Formal Opinions of the United States Office of Government Ethics,* available from the Government Printing Office. In addition, the Office publishes a periodic newsletter on Government ethics, offers a free ethics electronic bulletin board service (phone via modem, 202–523–1186), and has available ethics publications, instructional videotapes, and a CD–ROM. The Office also, upon request, provides copies of executive branch public financial disclosure reports (SF 278's) in accordance with the Ethics Act and the Office's regulations.

For further information, contact the Office of Government Ethics, Suite 500, 1201 New York Avenue NW., Washington, DC 20005–3917. Phone, 202–523–5757; hearing-impaired, 202–532–1200. Fax, 202–523–6325..

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