

Films The Department of Defense has certain motion pictures and videotapes available for public, nonprofit exhibition. These are productions required to support training and internal information objectives. There is a catalog of productions available to the public for sale from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. Each Service has its own catalog for internal use. Interested persons should contact the nearest installation of each Service to obtain the appropriate address of the film/videotape distribution center serving that area. Additionally, the Public Affairs Office of each Service at its headquarters in Washington, DC, should be contacted. There is no charge for listings of films. No admission or any other fees may be charged for viewing of films and each film must be shown in its entirety, including all titles at beginning and end; no portion of the film may be reproduced, edited, or cut in any manner; and qualified operators must be provided by the borrower. Interested purchasers of Department of Defense films may also contact the Sales Branch, National Audio-Visual Center, 8750 Edgeworth Drive, Capitol Heights, MD 20743-3701. Phone, 301-763-1896.

Pentagon Tours Guided tours of the Pentagon are available Monday through

Friday, excluding Federal holidays. The 1-hour tours start at the Concourse. For further information or reservations, call 703-695-1776; or write: Pentagon Tour Director, Room 3C1054, Washington, DC 20301-1400.

Speakers Scheduling of speaking engagements for civilian and military representatives of the Department of Defense is a responsibility of the Director for Programs, Office of the Assistant Secretary of Defense for Public Affairs. Speakers on a variety of defense subjects are available in response to invitations at no cost to the local sponsor. However, any speaker can accept transportation, meals, and lodging, if offered by the sponsor of the public event in which he is to participate.

Written requests for speakers should be forwarded to the Director for Community Relations, Office of the Assistant Secretary of Defense for Public Affairs, The Pentagon, Washington, DC 20301-1400 (phone, 703-695-2113); or to the Public Affairs Officer of the nearest military installation.

Telephone Directory The Department of Defense telephone directory is available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Phone, 202-512-1800.

For further information concerning the Department of Defense, contact the Director, Directorate for Public Communication, Office of the Assistant Secretary of Defense for Public Affairs, The Pentagon, Washington, DC 20301-1400. Phone, 703-697-5737.

DOD FIELD ACTIVITIES

American Forces Information Service
The American Forces Information Service, established in 1977 under the supervision of the Assistant Secretary of Defense for Public Affairs, is responsible for the Department's internal information program, visual information policy, and visual information and public affairs training. The Armed Forces Radio and Television Service, the Print Media Directorate (which includes among its many products the *Current News Early*

Bird), the Armed Forces Radio and Television Service Broadcast Center, the Television-Audio Support Activity, the Defense Information Schools, and the Defense Visual Information Center function under the Director of American Forces Information Service. In addition, the Service provides policy guidance and oversight for departmental periodicals and pamphlets, *Stars and Stripes* newspapers, military command newspapers, the broadcast elements of

the military departments, and departmental audiovisual matters.

(American Forces Information Service, Department of Defense, Suite 311, 601 North Fairfax Street, Alexandria, VA 22314-2007. Phone, 703-428-0597.)

Department of Defense Civilian Personnel Management Service The Department of Defense Civilian Personnel Management Service (CPMS) was established August 30, 1993. It is under the authority, direction, and control of the Assistant Secretary of Defense for Force Management Policy, and provides civilian personnel policy support, functional information management, and civilian personnel administrative services to DOD components and their activities.

(Department of Defense Civilian Personnel Management Service, 1400 Key Boulevard, B200, Arlington, VA 22209-5144. Phone, 703-696-2720.)

Department of Defense Education Activity The Department of Defense Education Activity (DODEA) was established in 1992 under the authority, direction, and control of the Assistant Secretary of Defense for Force Management Policy. It consists of two subordinate organizational entities: the Department of Defense Dependents Schools and the Department of Defense Domestic Dependent Elementary and Secondary Schools.

The mission of DODEA is to serve as the principal staff adviser to the Assistant Secretary of Defense for Force Management Policy on all Defense education matters relative to overseas and stateside education activities and programs; formulate, develop, and implement policies, technical guidance, and standards for the effective management of Defense education activities and programs; plan, direct, coordinate, and manage the education programs for eligible dependents of U.S. military and civilian personnel stationed overseas and stateside; evaluate the programmatic and operational policies and procedures for the DOD Dependent Schools, and DOD Domestic Dependent Elementary and Secondary Schools; and provide education activity representation

at meetings and deliberations of educational panels and advisory groups.

(Department of Defense Education Activity, 4040 North Fairfax Drive, Arlington, VA 22203-1635. Phone, 703-696-4236.)

Office of Civilian Health and Medical Program of the Uniformed Services The Office of Civilian Health and Medical Program of the Uniformed Services (OCHAMPUS) was established as a field activity in 1974. The Office contracts for and administers, in concert with military officials, regional managed care support contracts for medical care provided in military treatment facilities and by civilian sources for active duty and retired service members and their dependents and survivors. A regional structure, called TRICARE, combines two formerly separate components of the Military Health Services System: care in military facilities; and, under OCHAMPUS oversight, a civilian medical care program to supplement the care available from the military facilities.

(Office of Civilian Health and Medical Program of the Uniformed Services, Department of Defense, Aurora, CO 80045. Phone, 303-361-1313.)

Defense Medical Programs Activity The Activity develops and maintains the Department of Defense Unified Medical Program to provide resources for all medical activities; develops, maintains, and provides guidance for an integrated system for planning, programming, and budgeting for medical facility military construction projects throughout DOD and for managing the allocation of the financial resources approved for such projects; develops, maintains, and oversees the design, enhancement, operation, procurement, and management of information systems and related communications and automated systems in support of the activities of the DOD Military Health Services System (MHSS); manages the DOD-wide automated MHSS information systems; provides other support for DOD military medical programs, as directed by the

Assistant Secretary of Defense (Health Affairs).

(Defense Medical Programs Activity, Department of Defense, Skyline 5, Suite 810, 5111 Leesburg Pike, Falls Church, VA 22041-3201. Phone, 703-681-8705. Fax, 703-681-8706.)

Defense Prisoner of War/Missing in Action Office The Defense Prisoner of War/Missing in Action Office (DPMO) was established July 16, 1993, under the authority, direction, and control of the Assistant Secretary of Defense for International Security Affairs, and provides centralized management of prisoner of war/missing in action (POW/MIA) affairs with the Department of Defense.

The Office provides DOD participation in the conduct of negotiations with officials of foreign governments in efforts to achieve the fullest possible accounting of missing American service men and women; assembles and analyzes information and maintains data bases on U.S. military and civilian personnel who are, or were, prisoners of war or missing in action; declassifies DOD documents for disclosure and release in accordance with section 1082 of Public Law 102-190 (50 U.S.C. 401 note), Executive Order 12812 of July 22, 1992, and Executive Order 12958 of October 14, 1995; and maintains open channels of communication on POW/MIA matters between the Department and the Congress, POW/MIA families, veteran organizations, and the American public through periodic consultations and other appropriate methods.

(Defense Prisoner of War/Missing in Action Office, Department of Defense, OASD/ISA, The Pentagon, Washington, DC 20301-2400. Phone, 703-602-2102. Fax, 703-602-1891)

Defense Technology Security Administration (DTSA) The Defense Technology Security Administration was established by the Deputy Secretary of Defense on May 10, 1985, under the authority, direction, and control of the Assistant Secretary of Defense for International Security Policy. The

mission of DTSA is to develop and implement DOD policies on international transfers of defense-related goods, services, and technologies to ensure that: critical U.S. military technological advantages are preserved; transfers of defense-related technology which could prove detrimental to U.S. security interests are controlled and limited; proliferation of weapons of mass destruction and their means of delivery is prevented; and legitimate defense cooperation with foreign allies and friends is supported.

(Defense Technology Security Administration, Department of Defense, Suite 300, 400 Army Navy Drive, Arlington, VA 22202-2884. Phone, 703-604-5215.)

Office of Economic Adjustment The Office of Economic Adjustment is responsible for planning and managing the Department's economic adjustment programs and for assisting Federal, State, and local officials in cooperative efforts to alleviate any serious social and economic side effects resulting from major departmental realignments or other actions.

(Office of Economic Adjustment, Department of Defense, 400 Army Navy Drive, Suite 200, Arlington, VA 22202-2884. Phone, 703-604-6020.)

Washington Headquarters Services The Director of Administration and Management serves in a dual capacity as the Director of Washington Headquarters Services. The agency's mission is to provide administrative and operational support to certain Department of Defense activities in the National Capital region. Such support includes budget and accounting, personnel management, office services, security, correspondence, directives and records management, travel, building administration, information and data systems, voting assistance program, and other administrative support as required.

(Washington Headquarters Services, Department of Defense, Room 3D972, The Pentagon, Washington, DC 20301-1155. Phone, 703-695-4436.)