

## DEPARTMENT OF THE TREASURY

1500 Pennsylvania Avenue NW., Washington, DC 20220  
Phone, 202-622-2000

### SECRETARY OF THE TREASURY

Deputy Secretary

Chief of Staff

Executive Secretary

Under Secretary (Domestic Finance)

Principal Deputy Assistant Secretary for  
Government Finance Policy Analysis

Director, Office of Corporate Finance

Director, Office of Government Financing

Director, Office of Synthetic Fuels

Deputy Assistant Secretary for Community  
Development Policy

Director, Community Development Financial  
Institutions Fund

Assistant Secretary (Financial Institutions)

Deputy Assistant Secretary for Financial  
Institutions Policy

Director, Office of Policy Planning and  
Analysis

Director, Office of Financial Institutions  
Policy

Assistant Secretary (Financial Markets)

Deputy Assistant Secretary for Federal  
Finance

Director, Office of Market Finance

Director, Office of Federal Finance Policy  
Analysis

Fiscal Assistant Secretary

Deputy Fiscal Assistant Secretary

Assistant Fiscal Assistant Secretary

Director, Office of Cash and Debt  
Management

Senior Adviser for Fiscal Management

Under Secretary (Enforcement)

Assistant Secretary (Enforcement)

Deputy Assistant Secretary (Law  
Enforcement)

Director, Project Outreach

Director, Executive Office of Asset  
Forfeiture

Director, Office of Financial Crimes  
Enforcement Network (FinCEN)

Deputy Assistant Secretary (Regulatory,  
Tariff, and Trade Enforcement)

Director, Office of Foreign Assets Control

ROBERT E. RUBIN

LAWRENCE H. SUMMERS

MICHAEL FROMAN

J. BENJAMIN H. NYE

JOHN D. HAWKE, JR.

MOZELLE W. THOMPSON

(VACANCY)

CHARLES D. HAWORTH

(VACANCY)

MICHAEL BARR

KIRSTEN MOY

RICHARD S. CARNELL

(VACANCY)

GORDON EASTBURN

JOAN AFFLECK-SMITH

(VACANCY)

ROGER L. ANDERSON

JILL K. OUSELEY

NORMAN K. CARLETON

GERALD MURPHY

DONALD HAMMOND

JOHN A. KILCOYNE

DONALD A. CHIODO

ROGER A. BEZDEK

RAYMOND W. KELLY

JAMES E. JOHNSON

ELISABETH BRESEE

HERBERT JONES

JAN BLANTON

STANLEY E. MORRIS

JOHN P. SIMPSON

R. RICHARD NEWCOMB

Director, Office of Trade and Tariff Affairs	DENNIS M. O'CONNELL
Assistant Secretary (Economic Policy)	JOSHUA GOTBAUM
Deputy Assistant Secretary for Economic Policy	(VACANCY)
Director, Office of Financial Analysis	JOHN H. AUTEN
Deputy Assistant Secretary for Policy Coordination	ROBERT F. GILLINGHAM
Director, Office of Economic Analysis	(VACANCY)
Director, Office of Policy Analysis	JOHN C. HAMBOR
Director, Office of International Financial Analysis	THOMAS A. MCCOWN, JR.
Director, Office of Foreign Portfolio Investment Survey	WILLIAM L. GRIEVER
Deputy Assistant Secretary for Policy Analysis	JONATHAN GRUBER
General Counsel	EDWARD S. KNIGHT
Deputy General Counsel	NEAL WOLIN
Associate General Counsel (Legislation, Litigation, and Regulation)	RICHARD S. CARRO
Assistant General Counsel (Banking and Finance)	JOHN E. BOWMAN
Assistant General Counsel (Enforcement)	ROBERT M. MCNAMARA, JR.
Assistant General Counsel (General Law and Ethics)	KENNETH R. SCHMALZBACH
Assistant General Counsel (International Affairs)	RUSSELL L. MUNK
Tax Legislative Counsel	MIKE THOMSON
International Tax Counsel	JOSEPH H. GUTTENTAG
Benefits Tax Counsel	J. MARK IWRY
Inspector General	VALERIE LAU
Deputy Inspector General	RICHARD B. CALAHAN
Special Assistant to the Inspector General	DONALD KASSEL
Director, Inspectors General Auditor Training Institute	ANDREW J. PASDEN
Counsel to the Inspector General	LORI Y. VASSAR
Deputy Counsel to the Inspector General	RICHARD DOERY
Director of Evaluations	EMILIE M. BAEBEL
Director of Information Technology	JOSEPH A. LAWSON
Assistant Inspector General for Investigations and Oversight	RAISA OTTERO-CESARIO
Deputy Assistant Inspector General for Investigations and Oversight	(VACANCY)
Assistant Inspector General for Audit	DENNIS S. SCHINDEL
Deputy Assistant Inspector General for Audit (Financial Management)	WILLIAM H. PUGH
Assistant Inspector General for Resources/Chief Financial Officer	GARY L. WHITTINGTON
Deputy Assistant Inspector General for Resources/Deputy Chief Financial Officer	CLIFFORD H. JENNINGS
Under Secretary (International Affairs)	(VACANCY)
Assistant Secretary (International Affairs)	DAVID LIPTON
Director of Program Services	DANIEL A. O'BRIEN, <i>Acting</i>
Deputy Assistant Secretary for Eurasia and Middle East	NANCY LEE, <i>Acting</i>

Director, Office of Central and Eastern European Nations	ROBERT S. DOHNER, <i>Acting</i>
Director, Office of Middle Eastern and Central Asian Nations	KAREN MATHIASSEN, <i>Acting</i>
Deputy Assistant Secretary for International Development, Debt, and Environmental Policy	WILLIAM SCHUERCH
Director, Office of Multilateral Development Banks	JOSEPH EICHENBERGER
Director, Office of International Debt Policy	MARY E. CHAVES
Deputy Assistant Secretary for Technical Assistance Policy	JAMES H. FALL III
Director, Office of Technical Assistance	ROBERT BANQUE, <i>Acting</i>
Director, U.S.-Saudi Arabian Joint Commission Program Office	JAN GASSERUD
Deputy Assistant Secretary for International Monetary and Financial Policy	TIMOTHY GEITHNER
Director, International Banking and Securities Markets	WILLIAM MURDEN
Director, Office of International Monetary Fund	JAMES M. LISTER
Director, Office of Industrial Nations and Global Analysis	ROBERT HARLOW, <i>Acting</i>
Director, Office of Foreign Exchange Operations	TIMOTHY DULANEY
Deputy Assistant Secretary for Asia, the Americas, and Africa	DANIEL M. ZELIKOW, <i>Acting</i>
Director, Office of East and South Asian Nations	TODD CRAWFORD
Director, Office of Latin American Caribbean Nations	BRUCE JUBA
Director, Office of African Affairs	EDWIN L. BARBER
Director, Mexican Task Force	WESLEY MCGREW, <i>Acting</i>
Deputy Assistant Secretary for Trade and Investment Policy	MARGRETHE LUNDSAGER
Director, Office of Trade Finance	STEPHEN TVARDEK
Director, Office of International Investment	GAY S. HOAR
Director, Office of Financial Services Negotiations	MATTHEW HENNESEY
Director, Office of International Trade	T. WHITTIER WARTHIN
Assistant Secretary (Legislative Affairs and Public Liaison)	LINDA L. ROBERTSON
Director, Office of Legislative Affairs	GAIL E. PETERSON
Congressional Inquiries	ORA STARKS
Deputy Assistant Secretary (Banking and Finance)	VICTORIA ROSTOW
Deputy Assistant Secretary (International Finance)	VICTOR A. ROJAS
Deputy Assistant Secretary (Public Liaison)	JOYCE H. CARRIER
Director, Office of Business Liaison	MATTHEW GORMAN
Assistant Secretary for Management/Chief Financial Officer	GEORGE MUÑOZ
Deputy Chief Financial Officer	STEVEN O. APP

Director, Office of Accounting and Internal Control	JAMES LINGEBACH
Director, Office of Financial and Budget Execution	BARRY K. HUDSON
Director, Office of Systems and Financial Reports	DENNIS MITCHELL
Director, Office of Security	RICHARD P. RILEY
Deputy Assistant Secretary for Departmental Finance and Management	W. SCOTT GOULD
Director, Office of Small and Disadvantaged Business Utilization	T.J. GARCIA
Director, Office of Procurement	ROBERT A. WELCH
Director, Office of Real and Personal Property Management	ROBERT T. HARPER
Director, Office of Organizational Improvement	MARY BETH SHAW, <i>Acting</i>
Director, Office of Budget	CARL MORAVITZ
Director, Office of Treasury Reinvention	ANTHONY A. FLEMING
Director, Office of Strategic Planning	JOHN MURPHY
Deputy Assistant Secretary for Administration	ALEX RODRIGUEZ
Director, Automated Systems Division	G. DALE SEWARD
Director, Printing and Graphics Division	KIRK B. MARKLAND
Director, Facilities Management Division	JAMES R. HAULSEY
Director, Financial Management Division	LINDA RIPETTA, <i>Acting</i>
Director, Procurement Services Division	WESLEY L. HAWLEY
Director, Administrative Operations Division	IDA HERNANDEZ
Director, Office of Management Advisory Services	WILLIAM H. GILLERS
Deputy Assistant Secretary for Information Systems/Chief Information Officer	JAMES J. FLYZIK, <i>Acting</i>
Director, Office of Information Resources Management	JANE L. SULLIVAN
Director, Office of Telecommunications Management	JAMES J. FLYZIK
Deputy Assistant Secretary for Human Resources	DAVID LEBRYK
Director, Office of Personnel Policy	RONALD A. GLASER, <i>Acting</i>
Director, Office of Equal Opportunity Program	MARIAM G. HARVEY, <i>Acting</i>
Director, Treasury Integrated Management Information Systems	EDWARD B. POWELL III
Director, Treasury Executive Institute	SUELLEN HAMBY
Director, Personnel Resources Division	DEBRA TOMCHEK, <i>Acting</i>
Treasurer of the United States	MARY ELLEN WITHROW
Assistant Secretary (Public Affairs)	HOWARD M. SCHLOSS
Deputy Assistant Secretary for Public Affairs	(VACANCY)
Director, Public Affairs	MICHELLE SMITH
Assistant Secretary (Tax Policy)	DONALD C. LUBICK, <i>Acting</i>
Deputy Assistant Secretary (Tax Policy)	KENNETH KRUPSKY
Tax Legislative Counsel	MIKE THOMSON
International Tax Counsel	JOSEPH H. GUTTENTAG
Benefits Tax Counsel	J. MARK IWRY
Deputy Assistant Secretary (Tax Analysis)	JOHN KARL SCHOLZ
Director, Office of Tax Analysis	LOWELL DWORIN

**BUREAU OF ALCOHOL, TOBACCO, AND FIREARMS***650 Massachusetts Avenue NW., Washington, DC 20226**Phone, 202-927-8500*

Director	JOHN W. MAGAW
Deputy Director	BRADLEY A. BUCKLES
Ombudsman	RICHARD C. FOX
Equal Opportunity Executive Assistant	MARJORIE R. KORNEGAY
Legislative Affairs Executive Assistant	STEVE J. PIROTTE
Assistant Director, Liaison and Public Information	PATRICK D. HYNES
Strategic Planning Office	WAYNE MILLER
Chief Counsel	STEPHEN MCHALE
Associate Director (Enforcement)	ANDREW L. VITA
Assistant Director (Inspection)	RICHARD J. HANKINSON
Assistant Director (Management)/Chief Financial Officer	WILLIAM T. EARLE
Assistant Director (Science and Information Technology)	ARTHUR J. LIBERTUCCI
Assistant Director (Training and Professional Development)	GALE D. ROSSIDES

**OFFICE OF THE COMPTROLLER OF THE CURRENCY***250 E Street SW., Washington, DC 20219**Phone, 202-874-5000*

Comptroller	EUGENE A. LUDWIG
Senior Adviser to the Comptroller	MARK P. JACOBSEN
Deputy Comptroller for Risk Evaluation and Market Risks	G. SCOTT CALHOUN
Deputy Comptroller for Information Resources Management	STEPHEN M. CROSS, <i>Acting</i>
Deputy to the FDIC Director (Comptroller of the Currency)	THOMAS E. ZEMKE
Senior Deputy Comptroller for Public Affairs	MATTHEW ROBERTS
Director, Banking Relations	WILLIAM F. GRANT III
Director, Community Relations	BUD KANITZ
Director, Congressional Liaison	CAROLYN S. MCFARLANE
Special Adviser for External Relations	J. CHRISTOPHER LEWIS, JR.
Deputy Comptroller for Public Affairs	LEONORA S. CROSS
Director, Communications	ELLEN STOCKDALE
Director, Press Relations	DEAN J. DEBUCK
Senior Deputy Comptroller for Bank Supervision Operations	LEANN G. BRITTON
Deputy Comptrollers for Large Banks	DELORA NG JEE, TIMOTHY W. LONG, DOUGLAS W. ROEDER
Deputy Comptroller for Continuing Education	MARK A. NISHAN
Deputy Comptroller for Supervisory Support	ANN F. JAEDICKE
Senior Deputy Comptroller for Bank Supervision Policy	E. WAYNE RUSHTON
Senior Adviser	RALPH E. SHARPE
Deputy Comptroller for Community and Consumer Policy	STEPHEN M. CROSS

Deputy Comptroller for Core Policy Development	KEVIN J. BAILEY
Deputy Comptroller for Credit Risk	DAVID D. GIBBONS
Senior Deputy Comptroller for Economic and Policy Analysis	JAMES D. KAMIHACHI
Senior Adviser	EMILY MARWELL
Senior Technology Adviser	ALLAN B. GUERRINA
Deputy Comptroller for Economics	DAVID H. NEBHUT
Senior Deputy Comptroller for International Affairs	SUSAN F. KRAUSE
Deputy Comptroller for International Banking and Finance	JOHN M. ABBOTT
Ombudsman	SAMUEL P. GOLDEN
Senior Deputy Comptroller for Administration	JUDITH A. WALTER
Deputy Comptroller for Resource Management	GARY W. NORTON
Chief Financial Officer	RONALD P. PASSERO
Chief Counsel	JULIE L. WILLIAMS
Deputy Chief Counsels	ROBERT B. SERINO
	RAYMOND NATTER
Deputy Comptroller for Bank Organization and Structure	STEVEN J. WEISS

**UNITED STATES CUSTOMS SERVICE**

1301 Constitution Avenue NW., Washington, DC 20229  
Phone, 202-927-6724

Commissioner of Customs	GEORGE WEISE
Confidential Assistant	DAWN RENEAU
Chief of Staff	HOLM J. KAPPLER
Deputy Commissioner	SAMUEL BANKS
Special Assistant to the Deputy Commissioner	ROBERT MITCHELL
Assistant Commissioner (Regulations and Rulings)	STUART SEIDEL
Assistant Commissioner (Investigations)	BONNI TISCHLER
Assistant Commissioner (International Affairs)	DOUGLAS BROWNING
Assistant Commissioner (Communications and Congressional Affairs)	JOSE D. PADILLA
Assistant Commissioner (Field Operations)	ROBERT TROTTER
Assistant Commissioner (Finance)	VINCETTE GOERL
Assistant Commissioner (Information and Technology)	EDWARD KWAS
Assistant Commissioner (Human Resources Management)	DEBORAH SPERO
Assistant Commissioner (Strategic Trade)	CHARLES WINWOOD
Assistant Commissioner (Internal Affairs)	HOMER WILLIAMS
Chief Counsel	ELIZABETH ANDERSON
Director, Planning and Evaluation	WILLIAM F. RILEY
Ombudsman	WALTER CORLEY
Special Assistant to the Commissioner and Director, Equal Employment Opportunity	LINDA BATTS

# **BUREAU OF ENGRAVING AND PRINTING**

*Fourteenth and C Streets SW., Washington, DC 20228*  
*Phone, 202-874-3019*

Director	LARRY E. ROLUFS
Associate Director (Chief Operating Officer)	CARLA F. KIDWELL
Associate Director (Chief Financial Officer)	(VACANCY)
Associate Director (Management)	TIMOTHY G. VIGOTSKY
Associate Director (Technology)	MILTON J. SEIDEL
Associate Director (Research and Development)	THOMAS A. FERGUSON
Chief Counsel	CARROL H. KINSEY

# **FEDERAL LAW ENFORCEMENT TRAINING CENTER**

*Glynco, GA 31524. Phone, 912-267-2100. Fax, 912-267-2495*  
*Washington, DC. Phone, 202-927-8940. Fax, 202-927-8782*  
*Artesia, NM, Operations. Phone, 505-748-8000. Fax, 505-748-8100*

Director	CHARLES F. RINKEVICH
Deputy Director	R.J. MILLER
Associate Director	JOHN C. DOOHER
Director (Administration)	KENNETH A. HALL
Director (General Training)	CONNIE L. PATRICK
Director (Special Training)	RAY M. RICE
Director (State and Local Training)	HOBART M. HENSON
Director (Artesia, NM, Operations)	JEFFERY HESSER
Director (Washington, DC, Office)	JOHN C. DOOHER

# **FINANCIAL MANAGEMENT SERVICE**

*401 Fourteenth Street SW., Washington, DC 20227*  
*Phone, 202-874-6740*

Commissioner	RUSSELL D. MORRIS
Deputy Commissioner	MICHAEL T. SMOKOVICH
Director, Legislative and Public Affairs	JIM L. HAGEDORN
Director, Office of Quality and Diversity Management	SONDRA HUTCHINSON
Chief Counsel	DAVID A. INGOLD
Assistant Commissioner, Agency Services	WALTER L. JORDAN
Assistant Deputy Commissioner for Debt Management Services	VIRGINIA HARTER
Assistant Commissioner, Federal Finance	LARRY D. STOUT
Assistant Commissioner, Financial Information	DIANE E. CLARK
Assistant Commissioner, Information Resources	CONSTANCE E. CRAIG
Assistant Commissioner, Management (CFO)	MITCHELL A. LEVINE
Assistant Commissioner, Regional Operations	BLAND T. BROCKENBOROUGH

**INTERNAL REVENUE SERVICE**

1111 Constitution Avenue NW., Washington, DC 20224  
Phone, 202-622-5000

Commissioner of Internal Revenue	MARGARET MILNER RICHARDSON
Special Assistant to the Commissioner	HELEN BOLTON
Assistants to the Commissioner	JOHN STAPLES, C. ELIZABETH WAGNER, KIRSTEN WIELOBOB
Chief of Staff	(VACANCY)
Director, Small Business Affairs	BARBARA JENKINS
Director, Office of Public Liaison	SUE SOTTILE
Deputy Commissioner	MICHAEL P. DOLAN
Assistant to the Deputy Commissioner	JAMES E. ROGERS, JR.
Taxpayer Ombudsman	LEE MONKS
National Director of Appeals	VINCE CANCELLIO
National Director of Quality	THOMAS J. CARROLL
Director, Office of Business Transition	STEPHEN HOLDEN
Chief Counsel	STUART BROWN
Deputy Chief Counsel	MARLENE GROSS
Associate Chief Counsel (Domestic)	JUDY DUNN
Associate Chief Counsel (Employee Benefits/Exempt Organizations)	SARAH HALL INGRAM
Associate Chief Counsel (Enforcement Litigation)	ELIOT FIELDING
Associate Chief Counsel (Finance/ Management)	RICHARD MIHELICIC
Associate Chief Counsel (International)	MICHAEL DANILACK
Chief Compliance Officer	JIM DONELSON
Executive Assistant	DIANNE GRANT
Assistant Commissioner (Collection)	RONALD S. RHODES
Assistant Commissioner (Criminal Investigation)	TED F. BROWN
Assistant Commissioner (Examination)	TOM SMITH
Assistant Commissioner (Employee Plans/ Exempt Organizations)	EVELYN PETSCHKE
Assistant Commissioner (International)	JOHN T. LYONS
Chief Financial Officer	TONY MUSICK
Executive Assistant	MIKE NOBLE
Controller/Director for Financial Management	LISA FIELY
National Director for Budget	RICH MORGANTE
Associate Commissioner for Modernization/ Chief Information Officer	ARTHUR A. GROSS
Executive Assistant	DEBBIE PETTIS
Privacy Advocate	ROBERT VEEDER
Chief Inspector	GARY BELL
Deputy Chief Inspector	DOUG CROUCH
Assistant Chief Inspector (Internal Audit)	BILLY MORRISON
Assistant Chief Inspector (Internal Security)	SEBASTIAN LORIGO
Chief, Management and Administration	DAVID A. MADER
Senior Adviser	JOANN BUCK
Assistant Commissioner (Procurement)	GREG ROTHWELL
Assistant Commissioner (Support Services)	JOHN BINNION
National Director, Communications Division	JUDITH TOMASO

National Director, Equal Employment Opportunity and Diversity	ED CHAVEZ
National Director, Legislative Affairs Division	FLOYD L. WILLIAMS III
National Director, Strategic Planning Division	CHARLOTTE PERDUE
Chief, Taxpayer Service	JIM DONELSON, <i>Acting</i>
Executive Assistant	FRANK SPIEGELBERG
Assistant Commissioner (Taxpayer Services)	(VACANCY)
Assistant Commissioner (Forms and Submission Processing)	JIMMY SMITH, <i>Acting</i>
National Director, Tax Forms and Publications	SHELDON SCHWARTZ
Executive Officer, Service Center Operations	THOMAS H. DEGA
Executive Officer, Customer Service	RON WATSON
Chief, Headquarters Operations	DAVE JUNKINS
Executive Assistant	BEN DADD

#### UNITED STATES MINT

633 Third Street NW., Washington, DC 20220  
Phone, 202-874-6000

Director of the Mint	PHILIP N. DIEHL
Deputy Director	JOHN P. MITCHELL
Special Assistant to the Director	SUSAN SCATES
Chief Counsel	KENNETH B. GUBIN
Chief, Security/Mint Police	WILLIAM F. DADDIO
Associate Director for Policy and Management/Chief Financial Officer	JAY WEINSTEIN
Deputy Associate Director for Finance/Deputy Chief Financial Officer	TERRY BOWIE
Associate Director/Chief Operating Officer	ANDREW COSGAREA, JR.
Associate Director for Marketing	DAVID PICKENS
Deputy Associate Director for Marketing	PAUL SPEDDEN

#### BUREAU OF THE PUBLIC DEBT

999 E Street NW., Washington, DC 20239-0001  
Phone, 202-219-3300

Commissioner	RICHARD L. GREGG
Deputy Commissioner	VAN ZECK
Director, Government Securities Regulation Staff	KENNETH R. PAPAI
Chief Counsel	WALTER T. ECCARD
Assistant Commissioner (Administration)	THOMAS W. HARRISON
Assistant Commissioner (Automated Information Systems)	NOEL E. KEESOR
Assistant Commissioner (Financing)	CARL M. LOCKEN, JR.
Assistant Commissioner (Public Debt Accounting)	DEBRA HINES
Assistant Commissioner (Savings Bond Operations)	ARTHUR A. KLESS
Assistant Commissioner (Securities and Accounting Services)	JANE O'BRIEN

Executive Director (Savings Bonds Marketing Office) DINO DeCONCINI

### UNITED STATES SECRET SERVICE

1800 G Street NW., Washington, DC 20223  
Phone, 202-435-5708

Director	(VACANCY)
Deputy Director	RICHARD J. GRIFFIN
Assistant Director (Administration)	W. RALPH BASHAM
Assistant Director (Government Liaison and Public Affairs)	H. TERRENCE SAMWAY
Assistant Director (Inspection)	K. DAVID HOLMES
Assistant Director (Investigations)	BRUCE J. BOWEN
Assistant Director (Protective Operations)	RICHARD S. MILLER
Assistant Director (Protective Research)	STEPHEN M. SERGEK
Assistant Director (Training)	LEWIS C. MERLETTI
Chief Counsel	JOHN J. KELLEHER

### OFFICE OF THRIFT SUPERVISION

1700 G Street NW., Washington, DC 20552  
Phone, 202-906-6000

Director	NICOLAS P. RETSINAS
Chief Counsel	CAROLYN J. BUCK
Executive Director, Administration	CORA PRIFOLD BEEBE
Executive Director, External Affairs	JOHN L. VON SEGGERN
Executive Director, Research and Analysis	KENNETH F. RYDER
Executive Director, Supervision	JOHN F. DOWNEY
Associate Director for FDIC	WALTER B. MASON
Director, Congressional Affairs	KEVIN PETRASIC, <i>Acting</i>
Director, Minority Affairs	NADINE ELZY
Director, Press Relations	WILLIAM E. FULWIDER

---

*The Department of the Treasury performs four basic functions: formulating and recommending economic, financial, tax, and fiscal policies; serving as financial agent for the U.S. Government; enforcing the law; and manufacturing coins and currency.*

The Treasury Department was created by act of September 2, 1789 (31 U.S.C. 301 and 301 note). Many subsequent acts have figured in the development of the Department, delegating new duties to its charge and establishing the numerous bureaus and divisions that now comprise the Treasury.

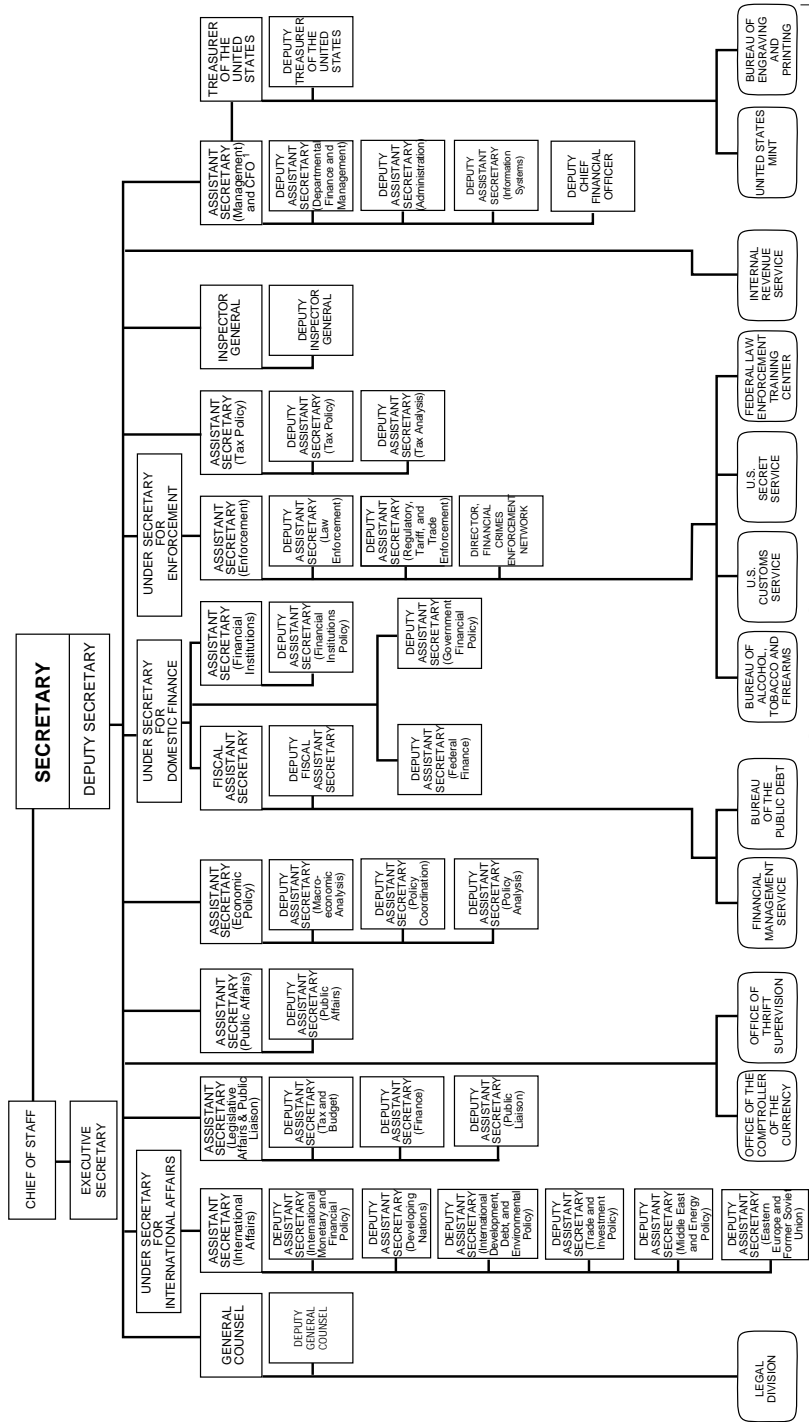
### Secretary

As a major policy adviser to the President, the Secretary has primary responsibility for formulating and recommending domestic and

international financial, economic, and tax policy; participating in the formulation of broad fiscal policies that have general significance for the economy; and managing the public debt. The Secretary also oversees the activities of the Department in carrying out its major law enforcement responsibility; in serving as the financial agent for the U.S. Government; and in manufacturing coins, currency, and other products for customer agencies.

In addition, the Secretary has many responsibilities as chief financial officer of the Government. The Secretary serves

# DEPARTMENT OF THE TREASURY



\*Assistant Secretary (Management) is the Chief Financial Officer (CFO).

as a member of the National Economic Council and as U.S. Governor of the International Monetary Fund, the International Bank for Reconstruction and Development, the Inter-American Development Bank, and the African Development Bank. The Office of the Secretary includes the offices of Deputy Secretary, General Counsel, Inspector General, the Under Secretaries, the Assistant Secretaries, and Treasurer. Some offices whose public purposes are broadly applied are detailed further.

### **Deputy Secretary**

The Office of the Deputy Secretary assists the Secretary in the supervision and direction of the Department and its assigned programs. The Deputy Secretary acts for the Secretary in his absence and serves as a member of the National Economic Council.

### **Under Secretary for International Affairs**

The Office of the Under Secretary for International Affairs advises and assists the Secretary and Deputy Secretary of the Treasury in the formulation and execution of U.S. international policy, including the development of policies and guidance of Department activities in the areas of international, financial, economic, and monetary affairs; trade and investment policy; international debt, environmental, and energy policy; and U.S. participation in international financial institutions. The Office assists in coordinating U.S. economic policy with finance ministries of the other G-7 industrial nations and in preparing the President for the annual economic summits.

### **Under Secretary for Domestic Finance**

Office of the the Under Secretary for Domestic Finance advises and assists the Secretary and Deputy Secretary of the Treasury in the areas of domestic finance, banking, and other related economic matters. These responsibilities include the development of policies and guidance for Treasury Department

activities in the areas of financial institutions, Federal debt finance, financial regulation, and capital markets.

### **Under Secretary for Enforcement**

The Office of the Under Secretary for Enforcement was established in fiscal year 1994 to promote and protect the Treasury Department's enforcement interest, to effect an equalization across other departmental secretariats as they deal on enforcement issues.

### **Assistant Secretaries**

**Economic Policy** The Office of the Assistant Secretary for Economic Policy informs the Secretary and other senior Treasury officials of current and prospective economic developments and assists in the determination of appropriate economic policies. The Office:

- reviews and analyzes both domestic and international economic issues, as well as developments in the financial markets;

- participates with the Secretary in the Economic Policy Council and the Troika Forecasting Group, which develops official economic projections and advises the President on choices among alternative courses of economic policy; and

- works closely with officials of the Office of Management and Budget, the Council of Economic Advisers, and other Government agencies on the economic forecasts underlying the yearly budget process, and advises the Secretary on the economic effects of tax and budget policy.

Within the Office of Economic Policy, staff support is provided by the Office of Financial Analysis, the Office of Special Studies, the Office of Monetary Policy Analysis, and the Applied Econometric Staff.

**Enforcement** The Office of the Assistant Secretary for Enforcement coordinates Treasury law enforcement matters, including the formulation of policies for Treasury enforcement activities, and cooperates on law enforcement matters with other Federal agencies. It oversees the U.S. Secret

Service; U.S. Customs Service; Federal Law Enforcement Training Center; Bureau of Alcohol, Tobacco, and Firearms; Office of Financial Enforcement; and Office of Foreign Assets Control.

The important missions of protecting the President and other high Government officials and preventing counterfeiting of U.S. currency and theft and forgery of Government securities and checks are entrusted to the U.S. Secret Service.

The U.S. Customs Service collects revenue from imports and enforces the customs laws. In addition, it interdicts contraband, including narcotics, along the land and sea borders of the United States.

The Federal Law Enforcement Training Center provides law enforcement training for personnel of Federal agencies.

The Bureau of Alcohol, Tobacco, and Firearms is charged with collecting excise taxes on alcoholic beverages and tobacco products; suppressing traffic in illicit distilled spirits and illegal use of explosives; and controlling the sale and registration of firearms.

The Office of Financial Enforcement assists in implementing the Bank Secrecy Act and administering related Treasury regulations.

The Office of Foreign Assets Control assists U.S. foreign policy aims by controlling assets in the United States of "blocked" countries and the flow of funds and trade to them.

**Financial Institutions** The Office of the Assistant Secretary for Financial Institutions advises and assists the Secretary, the Deputy Secretary, and the Under Secretary for Domestic Finance on all matters relating to financial institutions. It exercises policy direction and control over Department activities relating to the substance of proposed legislation pertaining to the general activities and regulation of private financial intermediaries, and Department activities relating to other Federal regulatory agencies.

**Fiscal Affairs** The Office of the Fiscal Assistant Secretary supervises the administration of the Government's fiscal

affairs. This includes the administration of Treasury financing operations; management of Treasury's cash balances in tax and loan investment accounts in commercial financial institutions and operating balances with Federal Reserve Banks; and the Department's participation in the Joint Financial Management Improvement Program for improvement of accounting in the Federal Government. Supervision and oversight over the functions and activities of the Financial Management Service and the Bureau of the Public Debt are also provided.

The Office is responsible for improved cash management, debt collection, and credit administration on a Governmentwide basis under the umbrella of the Administration's Reform '88 initiative.

The Office:

- acts as liaison between the Secretary and other Government agencies with respect to their financial operations;

- manages the cash position of the Treasury and projects and monitors "debt subject-to-limit;"

- directs the performance of the fiscal agency functions of the Federal Reserve Banks;

- conducts governmentwide accounting and cash management activities;

- exercises supervision over

- depositories of the United States; and

- provides management overview of investment practices for Government trust and other accounts.

**General Counsel** The General Counsel is the chief law officer of the Department and serves as the senior legal advisor to the Secretary, Deputy Secretary, and other senior Department officials.

Responsibilities of the Office of General Counsel include consideration of legal issues relating to broad policy aspects of management of the public debt; administration of internal revenue and tariff laws; international cooperation in the monetary and financial fields; implementation of economic sanctions; development and review of legislation and regulations; management issues such as personnel, procurement, and ethics; and law enforcement affairs. All legal

counsels of Department bureaus report to the General Counsel.

**International Affairs** The Office of the Assistant Secretary for International Affairs advises and assists the Secretary, Deputy Secretary, and Under Secretary for International Affairs in the formulation and execution of policies dealing with international financial, economic, monetary, trade, investment, environmental, and energy policies and programs. The work of the Office is organized into groups responsible for monetary and financial policy; international development, debt, and environmental policy; trade and investment policy; economic and financial technical assistance; and geographical areas (Asia, the Americas, Africa, Eurasia, and the Middle East).

These functions are performed by supporting staff offices, which:

- conduct financial diplomacy with industrial and developing nations and regions;
- work toward improving the structure and operations of the international monetary system;
- monitor developments in foreign exchange and other markets and official operations affecting those markets;
- facilitate structural monetary cooperation through the International Monetary Fund and other channels;
- oversee U.S. participation in the multilateral development banks and coordinate U.S. policies and operations relating to bilateral and multilateral development lending programs and institutions;
- formulate policy concerning financing of trade;
- coordinate policies toward foreign investments in the United States and U.S. investments abroad; and
- analyze balance of payments and other basic financial and economic data, including energy data, affecting world payment patterns and the world economic outlook.

As part of those functions, the Office supports the Secretary in his role as co-

Chairman of the U.S.-Saudi Arabian Joint Commission on Economic Cooperation, co-Chairman of the U.S.-China Joint Economic Committee, and Chairman of the National Advisory Council on International Monetary and Financial Policies.

**Tax Policy** The Office of the Assistant Secretary for Tax Policy advises and assists the Secretary and the Deputy Secretary in the formulation and execution of domestic and international tax policies and programs.

These functions, carried out by supporting staff offices, include:

- analysis of proposed tax legislation and tax programs;
- projections of economic trends affecting tax bases;
- studies of effects of alternative tax measures;
- preparation of official estimates of Government receipts for the President's annual budget messages;
- legal advice and analysis on domestic and international tax matters;
- assistance in the development and review of tax legislation and domestic and international tax regulations and rulings; and
- participation in international tax treaty negotiations and in maintenance of relations with international organizations on tax matters.

**Treasurer of the United States** The Office of the Treasurer of the United States was established on September 6, 1777. The Treasurer was originally charged with the receipt and custody of Government funds, but many of these functions have been assumed by different bureaus of the Department of the Treasury. In 1981, the Treasurer was assigned responsibility for oversight of the Bureau of Engraving and Printing and the United States Mint. The Treasurer reports to the Secretary through the Assistant Secretary for Management/Chief Financial Officer.

For further information concerning the Departmental Offices, contact the Public Affairs Office, Department of the Treasury, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202-622-2960.

## Bureau of Alcohol, Tobacco, and Firearms

The mission of the Bureau of Alcohol, Tobacco, and Firearms (ATF) is to reduce violent crime, collect revenue, and protect the public through criminal law enforcement, regulatory enforcement, and tax collection.

The Bureau was established by Department of Treasury Order No. 221, effective July 1, 1972, which transferred the functions, powers, and duties arising under laws relating to alcohol, tobacco, firearms, and explosives from the Internal Revenue Service to the Bureau. On December 5, 1978, Department of Treasury Order No. 120-1 assigned to ATF the responsibility of enforcing chapter 114 of title 18 of the United States Code (18 U.S.C. 2341 *et seq.*) relating to interstate trafficking in contraband cigarettes. With passage of the Anti-Arson Act of 1982, ATF was given the additional responsibility of addressing commercial arson nationwide. ATF is also responsible for enforcing the provisions of the Brady law (107 Stat. 1536), which was enacted in 1993.

The Bureau Headquarters is located in Washington, DC, but since the Bureau is decentralized, most of its personnel are stationed throughout the country where many of its operational functions are performed.

ATF is responsible for enforcing and administering firearms and explosives laws, as well as those covering the production, taxation, and distribution of alcohol and tobacco products. The Bureau's objectives are to maximize compliance with and investigate violations of these laws. To achieve these goals, ATF is divided into two basic functions: criminal enforcement and regulatory enforcement.

In partnership with Federal, State, and local law enforcement agencies, ATF criminal enforcement works to reduce crime and violence. The objectives of its criminal enforcement activities are to:

- suppress illegal trafficking, possession, and use of firearms, destructive devices, and explosives;
- investigate acts of arson;
- investigate narcotics traffickers who use firearms and explosives as tools of their trade, especially violent gangs; and
- suppress interstate trafficking of illicit distilled spirits and contraband cigarettes.

The objectives of ATF regulatory enforcement activities are to:

- determine and ensure full collection of revenue due from legal alcohol, tobacco, firearms, and ammunition manufacturing industries;
- fulfill the Bureau's responsibility in ensuring product integrity and in preventing commercial bribery, consumer deception, and other improper trade practices in the beverage alcohol industry;
- assist other Federal, State, and local government agencies in the resolution of problems relating to revenue protection;
- ensure that persons prohibited by law from manufacturing, importing, or dealing in alcohol, tobacco, firearms, and explosives do not obtain a license or permit;
- ensure that storage facilities for explosives are safe, secure, and do not present a hazard to the public; and
- ensure that an audit trail is preserved to permit the tracing of firearms used in the commission of crimes and provide for full accountability for explosive materials.

### District Offices—Regulatory Enforcement

District	Address/Telephone	Director
MIDWEST—IL, IN, KY, MI, MN, ND, OH, SD, WV, WI	Suite 310, 300 S. Riverside Plz., Chicago, IL 60606-6616. Phone, 312-353-1967	Candace E. Moberly
NORTH ATLANTIC—CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT	Rm. 620, 6 World Trade Ctr., New York, NY 10048. Phone, 212-264-2328	(Vacancy)
SOUTHEAST—AL, FL, GA, MS, NC, PR, SC, TN, VA, VI	Suite 300, 2600 Century Pkwy., Atlanta, GA 30345. Phone, 404-679-5001	(Vacancy)

**District Offices—Regulatory Enforcement—Continued**

District	Address/Telephone	Director
SOUTHWEST—AR, AZ, CO, IA, KS, LA, MO, NE, NM, OK, TX	7th Fl., 1114 Commerce St., Dallas, TX 75242. Phone, 214-767-2280	(Vacancy)
WESTERN—AK, AS, CA, GU, HI, ID, MT, NV, OR, Pacific Islands, UT, WA, WY	11th Fl., 221 Main St., San Francisco, CA 94105. Phone, 415-744-7013	Victoria J. Rennecker

**Field Division Offices—Office of Enforcement**

Field Division	Address	Special Agent in Charge	Telephone
Atlanta, GA .....	Suite 406, 101 Marietta St. NW., 30303 .....	John C. Killorin .....	404-331-6526
Baltimore, MD .....	6th Fl., 22 S. Howard St., 21201 .....	M. Stewart Allen .....	410-962-0897
Birmingham, AL ...	Suite 400, 1910 3d Ave. N., 35203-3502 .....	James Cavanaugh .....	205-731-1205
Boston, MA .....	Rm. 253, 10 Causeway St., 02222-1047 .....	Jeffrey R. Roehm .....	617-565-7042
Charlotte, NC .....	Suite 400, 4530 Park Rd., 28209 .....	Mark Logan .....	704-344-6125
Chicago, IL .....	Suite 350 S., 300 S. Riverside Plz., 60606 .....	David L. Benton .....	312-353-6935
Dallas, TX .....	Suite 2550, 1200 Main Twr. Bldg., 75250 .....	Lester D. Martz .....	214-767-2250
Detroit, MI .....	Suite 300, 1155 Brewery Park Blvd., 48207-2602 .....	Stanley Zimmerman .....	313-393-6000
Houston, TX .....	Suite 210, 15355 Vantage Pkwy. W., 77032 .....	Richard W. Haynes .....	713-449-2073
Kansas City, MO .....	Suite 200, 2600 Grand Ave., 64108 .....	James R. Switzer .....	816-421-3440
Los Angeles, CA ..	Suite 800, 350 S. Figueroa St., 90071 .....	Bernard H. LaForest .....	213-894-4812
Louisville, KY .....	Suite 322, 600 Dr. Martin Luther King Jr. Pl., 40202 .....	James L. Brown .....	502-582-5211
Miami, FL .....	Suite 120, 8420 NW. 52d St., 33166 .....	Jimmy Wooten .....	305-597-4800
Nashville, TN .....	Suite 215A, 215 Centerview Dr., Brentwood, 37027 .....	Richard L. Garner .....	615-781-5364
New Orleans, LA .....	Suite 1050, 111 Veterans Blvd., Metairie, 70005 .....	Robert Stellingworth .....	504-589-2048
New York, NY .....	Rm. 238, 6 World Trade Ctr., 10048 .....	Henry J. Ballas .....	212-466-5145
Philadelphia, PA ..	Rm. 504, 2d & Chestnut Sts., 19106 .....	Robert H. Wall .....	215-597-7266
Phoenix, AZ .....	Suite 1010, 3003 N. Central Ave., 85012 .....	Christopher P. Sadowski .....	602-640-2840
San Francisco, CA ..	Suite 1250, 221 Main St., 94105 .....	Paul M. Snel .....	415-744-7001
Seattle, WA .....	Rm. 806, 915 2d Ave., 98174 .....	Margaret M. Moore .....	206-220-6440
Washington, DC ..	Suite 620, 607 14th St. NW., 20005 .....	Charles R. Thomson .....	202-219-7751

For further information, contact the Office of Liaison and Public Information, Bureau of Alcohol, Tobacco, and Firearms. Phone, 202-927-8500. Internet, <http://www.atf.treas.gov/>.

## Office of the Comptroller of the Currency

[For the Office of the Comptroller of the Currency statement of organization, see the *Code of Federal Regulations*, Title 12, Part 4]

The Office of the Comptroller of the Currency (OCC) was created February 25, 1863 (12 Stat. 665), as a bureau of the Department of the Treasury. Its primary mission is to regulate national banks. The Office is headed by the Comptroller, who is appointed for a 5-year term by the President with the advice and consent of the Senate. By statute, the Comptroller also serves a concurrent term as Director of the Federal Deposit Insurance Corporation (FDIC).

The Office regulates national banks by its power to examine banks; approve or deny applications for new bank charters, branches, or mergers; take enforcement

action—such as bank closures—against banks that are not in compliance with laws and regulations; and issue rules, regulations, and interpretations on banking practices.

The Office supervises approximately 2,900 national banks, including their trust activities and overseas operations. Each bank is examined annually through a nationwide staff of approximately 1,700 bank examiners supervised in 6 district offices. The Office is independently funded through assessments of the assets of national banks.

For further information, contact the Communications Division, Office of the Comptroller of the Currency, Department of the Treasury, 250 E Street SW., Washington, DC 20219. Phone, 202-874-4700.

## United States Customs Service

The fifth act of the first Congress, passed on July 31, 1789 (1 Stat. 29), established customs districts and authorized customs officers to collect duties on goods, wares, and merchandise imposed by the second act of the first Congress, dated July 4, 1789 (1 Stat. 24). The Bureau of Customs was established as a separate agency under the Treasury Department on March 3, 1927 (19 U.S.C. 2071) and, effective August 1, 1973, was redesignated the United States Customs Service by Treasury Department Order 165-23 of April 4, 1973.

The Customs Service enforces customs and related laws and collects the revenue from imports. Customs also administers the Tariff Act of 1930, as amended (19 U.S.C. 1654), and other customs laws. Some of the responsibilities that Customs is specifically charged with are:

- interdicting and seizing contraband, including narcotics and illegal drugs;
- assessing and collecting customs duties, excise taxes, fees, and penalties due on imported merchandise;
- processing persons, carriers, cargo, and mail into and out of the United States;
- administering certain navigation laws; and
- detecting and apprehending persons engaged in fraudulent practices designed to circumvent customs and related laws; copyright, patent, and trademark provisions; quotas; and marking requirements for imported merchandise.

As the principal border enforcement agency, Customs' mission has been extended over the years to assisting in the administration and enforcement of some 400 provisions of law on behalf of more than 40 Government agencies. Today, in addition to enforcing the Tariff Act of 1930 and other customs statutes, the Customs Service:

- cooperates with other Federal agencies and foreign governments in

suppressing the traffic of illegal narcotics and pornography;

- enforces export control laws and intercepts illegal high-technology and weapons exports;

- enforces reporting requirements of the Bank Secrecy Act; and
- collects international trade statistics.

Also, Customs enforces a wide range of requirements to protect the public, such as auto safety and emission control standards, radiation and radioactive material standards; counterfeit monetary instruments; flammable fabric restrictions; animal and plant quarantine requirements; and food, drug, and hazardous substance prohibitions.

Customs is extensively involved with outside commercial and policy organizations and trade associations, and with international organizations and foreign customs services. Customs is a member of the multinational World Customs Organization, the Cabinet Committee to Combat Terrorism, and the International Narcotics Control Program. In addition, Customs participates in and supports the activities and programs of various international organizations and agreements, including the World Trade Organization, the International Civil Aviation Organization, and the Organization of American States (OAS).

Headquarters of the U.S. Customs Service is located in Washington, DC, under the supervision of the Commissioner of Customs, who is appointed by the President and confirmed by the Senate.

The 50 States, plus the Virgin Islands and Puerto Rico, are divided into 20 customs management center areas, under which there are approximately 300 ports of entry.

The foreign field offices of the Customs Service are located in Bangkok, Beijing, Bonn, Brussels, Caracas, Hermosillo, Hong Kong, London, Merida, Mexico City, Milan, Monterrey,

Montevideo, Ottawa, Panama City, Paris, Rome, Seoul, Singapore, Tokyo, Vienna, and The Hague. An attaché represents U.S. Customs in the U.S. Mission to the European Communities in Brussels.

The Customs Service also operates a Canine Enforcement Training Center at Front Royal, VA.

#### Customs Management Centers—U.S. Customs Service

District Offices	Address	Director	Telephone
Mid America/Chicago .....	Suite 900, 610 S. Canal St., Chicago, IL 60607.	Garnet Fee .....	312-353-4733
East Texas/Houston .....	Suite 1200, 2323 S. Shepard St., Houston, TX 77019.	Robert Trotter .....	713-313-2841
Southern California/San Diego ..	Suite 1200, 610 W. Ash St., San Diego, CA 92101.	Rudy Camacho .....	619-557-5455
North Pacific/Portland .....	Rm. 592, 511 NW. Broadway, Portland, OR 97209.	Lois Fields .....	503-326-7625
Mid Pacific/San Francisco .....	Suite 1501, 33 New Montgomery St., San Francisco, CA 94105.	Paul Andrews .....	415-744-7700
Puerto Rico & Virgin Islands .....	Rm. 203, 1 La Puntilla St., Old San Juan, PR 00901.	Alfonso Robles .....	787-729-6950
West Great Lakes/Detroit .....	Suite 310, 613 Abbott St., Detroit, MI 48226 ...	William Morandini .....	313-226-2955
South Texas/Laredo .....	P.O. Box 3130, Laredo, TX 78044-3130 .....	Maria Reba .....	210-718-4161
Arizona/Tucson .....	Suite 310, 4740 N. Oracle Rd., Tucson, AZ 85705.	Donna De La Torre .....	520-670-5900
South Atlantic/Atlanta .....	Suite 270, 1691 Phoenix Blvd., College Park, GA 30349.	Mamie Pollock .....	770-994-2306
Northwest Great Plains/Seattle .....	Rm. 2200, 1000 2d Ave., Seattle, WA 98104	Thomas Hardy .....	206-553-6944
West Texas/El Paso .....	Suite 104, 9400 Viscount Blvd., El Paso, TX 79925.	Gundit Dhillon .....	915-540-5800
North Florida/Tampa .....	Suite 301, 1624 E. 7th Avenue, Tampa, FL 33605.	Diane Zwicker .....	813-228-2381
Mid Atlantic/Baltimore .....	Suite 208, 103 S. Gay St., Baltimore, MD 21202.	Steven Knox .....	410-962-6200
New York/New York .....	Rm. 716, 6 World Trade Ctr., New York, NY 10048.	Anthony Liberta .....	212-466-4444
Gulf/New Orleans .....	Rm. 337, 423 Canal St., New Orleans, LA 70130-2341.	J. Robert Grimes .....	504-589-6324
North Atlantic/Boston .....	Rm. 801, 10 Causeway St., Boston, MA 02222-1056.	Philip Spayd .....	617-565-6210
East Great Lakes/Buffalo .....	4455 Genessa St., Buffalo, NY 14225 .....	Richard McMullen .....	716-626-0400
South Florida/Miami .....	Suite 980, 909 SE. 1st Ave., Miami, FL 33131	D. Lynn Gordon .....	305-536-6600
South Pacific/Los Angeles .....	Rm. 705, 1 World Trade Ctr., Long Beach, CA 90831.	John Heinrich .....	310-980-3100

For further information, contact the U.S. Customs Service, Department of the Treasury, 1301 Constitution Avenue NW., Washington, DC 20229. Phone, 202-927-6724.

## Bureau of Engraving and Printing

The Bureau of Engraving and Printing operates on basic authorities conferred by act of July 11, 1862 (31 U.S.C. 303) and additional authorities contained in past appropriations made to the Bureau that are still in force. A working capital fund was established in accordance with the provisions of section 2 of the act of August 4, 1950, as amended (31 U.S.C. 5142), which placed the Bureau on a completely reimbursable basis. The Bureau is headed by a Director, who is appointed by the Secretary of the

Treasury and reports to the Treasurer of the United States.

At the Bureau of Engraving and Printing, the timeless artistry of the engraver is combined with the most technologically advanced printing equipment to produce United States securities. The Bureau designs, prints, and finishes all of the Nation's paper currency (Federal Reserve notes), as well as U.S. postage stamps, Treasury securities, certificates, and other security products, including White House invitations and military identification

cards. It also is responsible for advising and assisting Federal agencies in the design and production of other Government documents that, because of their innate value or for other reasons,

require security or counterfeit-deterrence characteristics.

The Bureau operates two facilities: the headquarters in Washington, DC, and a second currency manufacturing plant in Fort Worth, TX.

For further information, contact the Office of Communications, Bureau of Engraving and Printing, Department of the Treasury, Room 533M, Fourteenth and C Streets SW., Washington, DC 20228. Phone, 202-874-3019.

## Federal Law Enforcement Training Center

The Federal Law Enforcement Training Center was established by Treasury Department Order No. 217, effective March 2, 1970; and reaffirmed by Treasury Department Order No. 140-01 of September 20, 1994.

The Federal Law Enforcement Training Center is headed by a Director, who is appointed by the Secretary of the Treasury. The Center conducts operations at its training facility located at Glynco, GA. The Center also maintains a Washington, DC, office at 650 Massachusetts Avenue NW., Washington, DC 20226 (phone, 202-927-8940). In addition, the Center has a satellite operation located at Artesia, NM 88210 (phone, 505-748-8000).

The Center is an interagency training facility serving over 72 Federal law enforcement organizations. The major training effort is in the area of basic programs to teach common areas of law enforcement skills to police and investigative personnel. The Center also conducts advanced programs in areas of common need, such as white-collar crime, the use of microcomputers as an investigative tool, advanced law enforcement photography, international banking/money laundering, marine law

enforcement, and several instructor training courses. In addition to the basic and common advanced programs, the Center provides the facilities and support services for participating organizations to conduct advanced training for their own law enforcement personnel. The Center offers selective, highly specialized training programs to State and local officers as an aid in deterring crime. These programs include a variety of areas such as fraud and financial investigations, marine law enforcement, arson for profit, international banking/money laundering, and criminal intelligence analyst training.

The Center develops the curriculum content and training techniques for recruit training, and advises and assists the participating organizations in producing, formulating, and operating specialized training materials and equipment.

Administrative and financial activities are supervised by the Department of the Treasury. However, training policy, programs, criteria, and standards are governed by the interagency Board of Directors, comprised of senior officials from eight departments and independent agencies.

For further information, contact the Public Affairs Office, Federal Law Enforcement Training Center, Department of the Treasury, Glynco, GA 31524. Phone, 912-267-2447.

## Financial Management Service

The mission of the Financial Management Service (FMS) is to improve the quality of Government financial management. Its commitment and responsibility is to help its Government customers achieve success. It serves taxpayers, the Treasury Department, Federal program agencies, and Government policymakers by linking program and financial management objectives and by providing financial services, information, and advice to its customers.

**Working Capital Management** The Service is responsible for programs to improve cash management, credit management, debt collection, and financial management systems Governmentwide. For cash management, the Service issues guidelines and regulations and assists other agencies in managing financial transactions to maximize investment earnings and reduce the interest costs of borrowed funds. For credit management, the Service issues guidelines and regulations and assists program agencies with management of credit activities, including loan programs, to improve all parts of the credit cycle, such as credit extension, loan servicing, debt collection, and write-off procedures. The Service is presently working with other agencies to improve financial management systems and the way Government handles its payments, collections, and receivables, and to take advantage of new automation technology.

**Payments** The Service issues approximately 400 million Treasury checks and close to 450 million electronic fund transfer payments annually for Federal salaries and wages, payments to suppliers of goods and services to the Federal Government, income tax refunds, and payments under major Government programs such as social security and veterans' benefits. The Service pays all Treasury checks and reconciles them against the accounts of

Government disbursing officers, receives and examines claims for checks that are cashed under forged endorsements or that are lost, stolen, or destroyed; and issues new checks on approved claims. The Service uses two electronic funds-transfer methods: the automated clearinghouses—for recurring payments such as Government benefits and salaries—and wire transfers through the Fedline System. The latter is a computer-to-computer link with the Federal Reserve System that allows for the electronic transfer of funds to virtually any financial institution in the United States.

**Collections** The Service supervises the collection of Government receipts and operates and maintains the systems for collecting these receipts. The Service is working with all Federal agencies to improve the availability of collected funds and the reporting of collection information to Treasury. Current collection systems include the Electronic Federal Tax Payment System, the Treasury General Account System, the Treasury Tax and Loan System for withholding and other Federal tax deposits, and the Treasury National Automated Lockbox System for accelerating the processing of agency receipts.

**Central Accounting and Reporting** The Service maintains a central system that accounts for the monetary assets and liabilities of the Treasury and tracks Government collection and payment operations. Periodic reports are prepared to show budget results, the Government's overall financial status, and other financial operations. These reports include the *Daily Treasury Statement*, the *Monthly Treasury Statement*, the *Quarterly Treasury Bulletin*, the annual *Treasury Report*, and the annual *Treasury Consolidated Financial Statement*.

**Disbursing Centers—Financial Management Service**

Center/Address	Director
Austin, TX (1619 Woodward St., 78741) .....	Gordon Hickam
Birmingham, AL (190 Vulcan Rd., 35209) .....	Andy Wilson
Chicago, IL (536 S. Clark St., 60605) .....	Ollice C. Holden
Kansas City, MO (4241 NE. 34th St., 64117) .....	John H. Adams
Philadelphia, PA (13000 Townsend Rd., 19154) .....	Michael Colarusso
San Francisco, CA (390 Main St., 94105) .....	Philip Belisle

For further information, contact the Office of Legislative and Public Affairs, Financial Management Service, Department of the Treasury, Room 555, 401 Fourteenth Street SW., Washington, DC 20227. Phone, 202-874-6740.

**Internal Revenue Service**

The Office of the Commissioner of Internal Revenue was established by act of July 1, 1862 (26 U.S.C. 7802).

The Internal Revenue Service (IRS) is responsible for administering and enforcing the internal revenue laws and related statutes, except those relating to alcohol, tobacco, firearms, and explosives. Its mission is to collect the proper amount of tax revenue at the least cost to the public, and in a manner that warrants the highest degree of public confidence in the Service's integrity, efficiency, and fairness. To achieve that purpose, the Service:

- strives to achieve the highest possible degree of voluntary compliance in accordance with the tax laws and regulations;
- advises the public of their rights and responsibilities;
- determines the extent of compliance and the causes of noncompliance;
- properly administers and enforces the tax laws; and
- continually searches for and implements new, more efficient ways of accomplishing its mission.

Basic activities include:

- ensuring satisfactory resolution of taxpayer complaints, providing taxpayer service and education;

- determining, assessing, and collecting internal revenue taxes;

- determining pension plan qualifications and exempt organization status; and

- preparing and issuing rulings and regulations to supplement the provisions of the Internal Revenue Code.

The source of most revenues collected is the individual income tax and the social insurance and retirement taxes, with other major sources being the corporation income, excise, estate, and gift taxes. Congress first received authority to levy taxes on the income of individuals and corporations in 1913, pursuant to the 16th amendment of the Constitution.

**Organization**

Service organization is designed for maximum decentralization, consistent with the need for uniform interpretation of the tax laws and efficient utilization of resources. There are three organizational levels: the National Office; the Regional Offices; and the District Offices and Service Centers. Districts may have local offices, the number and location of which are determined by taxpayer and agency needs.

**Headquarters Organization** The National Office, located in Washington, DC, develops nationwide policies and programs for the administration of the internal revenue laws and provides overall direction to the field organization. Also assigned to the National Office are the Martinsburg Computing Center in Martinsburg, WV; the Detroit Computing Center in Detroit, MI; and the 10 Service Centers (located in various States across the country).

**Field Organization**

As IRS is a decentralized organization, most agency personnel and activities are assigned to field installations.

**Regional Offices** There are four Regional Offices, each headed by a Regional Commissioner, which supervise and evaluate the operations of District Offices.

**Regional Offices—Internal Revenue Service**

Region	Address	Commissioner
NORTHEAST—CT, MA, ME, MI, NH, NJ, NY, OH, PA, RI, VT	90 Church St., New York, NY 10007	Herma Hightower
SOUTHEAST—AL, DE, FL, GA, IN, KY, LA, MD, MS, NC, SC, TN, VA, WV	401 W. Peachtree St. NE., Atlanta, GA 30365	Robert T. Johnson
MIDSTATES—AR, IA, IL, KS, MN, MO, NE, ND, OK, SD, TX, WI	4050 Alpha Rd., Dallas, TX 75244-4203	Gary O. Booth
WESTERN—AK, AZ, CA, CO, HI, ID, MT, NV, NM, OR, UT, WA, WY	1650 Mission St., San Francisco, CA 94103	Marilyn W. Day

**District Offices** There are 33 Internal Revenue districts, each administered by a District Director. Districts may encompass several States, an entire State, or a certain number of counties within a State, depending on population. Programs of the District include taxpayer service, examination, collection, criminal investigation, and, in some districts, pension plans and exempt organizations. Functions performed are: assistance and service to taxpayers, determination of tax liability by examination of tax returns, determination of pension plan qualification, collection of delinquent

returns and taxes, and investigation of criminal and civil violations of internal revenue laws (except those relating to alcohol, tobacco, firearms, and explosives). Directors are responsible for the deposit of taxes collected by the District and for initial processing of original applications for admission to practice before the Internal Revenue Service and renewal issuances for those practitioners already enrolled. Local offices are established to meet taxpayer needs and agency workload requirements.

**District Offices—Internal Revenue Service**

District	Address	Director
ALABAMA .....	600 S. Maestri Pl., New Orleans, LA 70130 .....	Richard F. Moran
ALASKA .....	915 2d Ave., Seattle, WA 98174 .....	J. Paul Beene
ARIZONA .....	210 E. Earll Dr., Phoenix, 85012 .....	Mark D. Cox
ARKANSAS .....	55 N. Robinson St., Oklahoma City, OK 73102 .....	Kenneth J. Sawyer
CALIFORNIA:		
Laguna Niguel .....	24000 Avila Rd., 92677 .....	Marilyn A. Soulsburg
Los Angeles .....	300 N. Los Angeles St., 90012 .....	Steven A. Jensen
Sacramento/San Francisco .....	Suite 1600 S, 1301 Clay St., Oakland, 94612 .....	Robert D. AhNee
San Jose .....	55 S. Market St., 95103 .....	Billy J. Brown
COLORADO .....	600 17th St., Denver, 80202-2490 .....	Wally Hutton
CONNECTICUT .....	135 High St., Hartford, 06103 .....	Richard L. McCleary
DELAWARE .....	31 Hopkins Plz., Baltimore, MD 21201 .....	Paul M. Harrington
DISTRICT OF COLUMBIA .....	31 Hopkins Plz., Baltimore, MD 21201 .....	Paul M. Harrington
FLORIDA:		
Fort Lauderdale .....	1 N. University Dr., Bldg. B, 33318 .....	Bruce R. Thomas
Jacksonville .....	400 W. Bay St., 32202 .....	Henry O. Lamar, Jr.
GEORGIA .....	401 W. Peachtree St. NW., Atlanta, 30385 .....	Nelson A. Brooke
HAWAII .....	915 2d Ave., Seattle, WA 98174 .....	J. Paul Beene
IDAHO .....	600 17th St., Denver, CO 80202-2490 .....	Wally Hutton
ILLINOIS .....	Suite 2890, 230 S. Dearborn St., Chicago, 60604 .....	Robert W. Brock
INDIANA .....	575 N. Pennsylvania St., Indianapolis, 46204 .....	David B. Palmer
IOWA .....	310 W. Wisconsin Ave., Milwaukee, WI 53203-2221 .....	Robert E. Brazzil
KANSAS .....	Suite 2300, 1222 Spruce St., St. Louis, MO 63103 .....	Ronald J. Lambert
KENTUCKY .....	801 Broadway, Nashville, TN 37202 .....	John C. Stocker
LOUISIANA .....	600 S. Maestri Pl., New Orleans, 70130 .....	Richard F. Moran
MAINE .....	JFK Federal Bldg., Boston, MA 02203 .....	Stephen L. Daige
MARYLAND .....	31 Hopkins Plz., Baltimore, 21201 .....	Paul M. Harrington
MASSACHUSETTS .....	JFK Federal Bldg., Boston, 02203 .....	Stephen L. Daige
MICHIGAN .....	Suite 2483, 477 Michigan Ave., Detroit, 48226 .....	Arlene G. Kay
MINNESOTA .....	316 N. Robert St., St. Paul, 55101 .....	Thomas E. Palmer, <i>Acting</i>
MISSISSIPPI .....	600 S. Maestri Pl., New Orleans, LA 70130 .....	Richard F. Moran

## District Offices—Internal Revenue Service—Continued

District	Address	Director
MISSOURI .....	55 N. Robinson St., Oklahoma City, OK 73102 .....	Ronald J. Lambert
MONTANA .....	600 17th St., Denver, CO 80202-2490 .....	Wally Hutton
NEBRASKA .....	310 W. Wisconsin Ave., Milwaukee, WI 53203-2221 ....	Robert E. Brazzil
NEVADA .....	210 E. Earll Dr., Phoenix, AZ 85012 .....	Mark D. Cox
NEW HAMPSHIRE .....	JFK Federal Bldg., Boston, MA 02203 .....	Stephen L. Daige
NEW JERSEY .....	970 Broad St., Newark, 07102 .....	Frank P. Nixon
NEW MEXICO .....	210 E. Earll Dr., Phoenix, AZ 85012 .....	Mark D. Cox
NEW YORK:		
Albany/Bufalo .....	111 W. Huron St., Buffalo, 14202 .....	Charles W. Peterson
Brooklyn .....	Suite 10, 625 Fulton St., 11201 .....	Herbert J. Huff
Manhattan .....	290 Broadway, New York, 10007 .....	Napoleon S. Avery, <i>Acting</i>
NORTH CAROLINA .....	320 Federal Pl., Greensboro, 27401 .....	J.R. (Bob) Starkey
NORTH DAKOTA .....	316 N. Robert St., St. Paul, MN 55101 .....	Thomas E. Palmer, <i>Acting</i>
OHIO .....	Suite 5106, 550 Main St., Cincinnati, 45202 .....	C. Ashley Bullard
OKLAHOMA .....	55 N. Robinson St., Oklahoma City, 73102 .....	Kenneth J. Sawyer
OREGON .....	915 2d Ave., Seattle, WA 98174 .....	J. Paul Beene
PENNSYLVANIA .....	600 Arch St., Philadelphia, 19106 .....	Darlene R. Berthod
PUERTO RICO .....	Stop 27½, Ponce de Leon Ave., Hato Rey, 00917 .....	Robert Keller
RHODE ISLAND .....	135 High St., Hartford, CT 06103 .....	Richard L. McCleary
SOUTH CAROLINA .....	320 Federal Pl., Greensboro, NC, 27401 .....	J.R. (Bob) Starkey
SOUTH DAKOTA .....	316 N. Robert St., St. Paul, MN 55101 .....	Thomas E. Palmer, <i>Acting</i>
TENNESSEE .....	801 Broadway, Nashville, 37203 .....	John C. Stocker
TEXAS:		
Austin .....	300 E. 8th St., 78701 .....	Pamela Bigelow
Dallas .....	1100 Commerce St., 75242 .....	Bobby E. Scott
Houston .....	1919 Smith St., 77002 .....	James J. Walsh
UTAH .....	600 17th St., Denver, CO 80202-2490 .....	Wally Hutton
VERMONT .....	JFK Federal Bldg., Boston, MA 02203 .....	Stephen L. Daige
VIRGINIA .....	400 N. 8th St., Richmond, 23240 .....	Roger Burgess
WASHINGTON .....	915 2d Ave., Seattle, 98174 .....	J. Paul Beene
WEST VIRGINIA .....	400 N. 8th St., Richmond, VA 23240 .....	Roger Burgess
WISCONSIN .....	310 W. Wisconsin Ave., Milwaukee, 53203-2221 .....	Robert E. Brazzil
WYOMING .....	600 17th St., Denver, CO 80202-2490 .....	Wally Hutton

## Overseas Taxpayers

Office	Address
Office of Taxpayer Service and Compliance	950 L'Enfant Plz. SW. (CP:IN), Washington, DC 20024

**Service Centers** Under the supervision of the Executive Officer for Service Center Operations having jurisdiction over the area of their location are 10 service centers, located at Andover, MA; Austin, TX; Holtsville, NY; Chamblee, GA; Covington, KY; Fresno, CA; Kansas City, MO; Memphis, TN; Ogden, UT; and Philadelphia, PA. Each service

center processes tax returns and related documents and maintains accountability records for taxes collected. Programs include the processing, verification, and accounting control of tax returns; the assessment and certification of refunds of taxes; and administering assigned examination, criminal investigation, and collection functions.

For further information, contact any District Office or the Internal Revenue Service Headquarters, Department of the Treasury, 1111 Constitution Avenue NW., Washington, DC 20224. Phone, 202-622-5000.

## United States Mint

The establishment of a mint was authorized by act of April 2, 1792 (1 Stat. 246). The Bureau of the Mint was established by act of February 12, 1873

(17 Stat. 424) and recodified on September 13, 1982 (31 U.S.C. 304, 5131). The name was changed to United

States Mint by Secretarial order dated January 9, 1984.

The primary mission of the Mint is to produce an adequate volume of circulating coinage for the Nation to conduct its trade and commerce. The Mint also produces and sells numismatic coins, American Eagle gold and silver bullion coins, and national medals. In

addition, the Fort Knox Bullion Depository is the primary storage facility for the Nation's gold bullion.

The U.S. Mint maintains sales centers at the Philadelphia and Denver Mints, and at Union Station in Washington, DC. Public tours are conducted, with free admission, at the Philadelphia and Denver Mints.

**Field Facilities**

(S: Superintendent; O: Officer in Charge)

Facility/Address	Facility Head
United States Mint, Philadelphia, PA 19106 .....	Augustine A. Albino (S)
United States Mint, Denver, CO 80204 .....	Raymond J. DeBroekert (S)
United States Mint, San Francisco, CA 94102 .....	Dale DeVries (S)
United States Mint, West Point, NY 10996 .....	Bradford E. Cooper (S)
United States Bullion Depository, Fort Knox, KY 40121 .....	James M. Curtis (O)

For further information, contact the United States Mint, Department of the Treasury, Judiciary Square Building, 633 Third Street NW., Washington, DC 20220. Phone, 202-874-9696.

**Bureau of the Public Debt**

The Bureau of the Public Debt was established on June 30, 1940, pursuant to the Reorganization Act of 1939 (31 U.S.C. 306).

Its mission is to borrow the money needed to operate the Federal Government; account for the resulting public debt; and to issue Treasury securities to refund maturing debt and raise new money.

The Bureau fulfills its mission through six programs: commercial book-entry securities, direct access securities, savings securities, Government securities, market regulation, and public debt accounting.

The Bureau auctions and issues Treasury bills, notes, and bonds and manages the U.S. Savings Bond Program. It issues, services, and redeems bonds

through a nationwide network of issuing and paying agents. The Bureau also promotes the sale and retention of savings bonds through payroll savings plans and financial institutions and is supported by a network of volunteers. It provides daily and other periodic reports to account for the composition and size of the debt. In addition, the Bureau implements the regulations for the Government securities market. These regulations provide for investor protection while maintaining a fair and liquid market for Government securities.

The Bureau of the Public Debt was established on June 30, 1940, pursuant to the Reorganization Act of 1939 (31 U.S.C. 306). Principal offices of the Bureau are located in Washington, DC, and Parkersburg, WV.

For more information, contact the Public Affairs Officer, Office of the Commissioner, Bureau of the Public Debt, Washington, DC 20239-0001. Phone, 202-219-3302.

**United States Secret Service**

Pursuant to certain sections of titles 3 and 18 of the United States Code, the

mission of the Secret Service includes the authority and responsibility:

—to protect the President, the Vice President, the President-elect, the Vice-President-elect, and members of their immediate families; major Presidential and Vice Presidential candidates; former Presidents and their spouses, except that protection of a spouse shall terminate in the event of remarriage; minor children of a former President until the age of 16; visiting heads of foreign states or governments; other distinguished foreign visitors to the United States; and official representatives of the United States performing special missions abroad, as directed by the President;

—to provide security at the White House complex and other Presidential offices, the temporary official residence of the Vice President in the District of Columbia, and foreign diplomatic missions in the Washington, DC, metropolitan area and throughout the United States, its territories and possessions, as prescribed by statute;

—to detect and arrest any person committing any offense against the laws of the United States relating to currency, coins, obligations, and securities of the United States or of foreign governments;

—to suppress the forgery and fraudulent negotiation or redemption of Federal Government checks, bonds, and other obligations or securities of the United States;

—to conduct investigations relating to certain criminal violations of the Federal Deposit Insurance Act, the Federal Land Bank Act, and the Government Losses in Shipment Act; and

—to detect and arrest offenders of laws pertaining to electronic funds transfer frauds, credit and debit card frauds, false identification documents or devices, computer access fraud, and U.S. Department of Agriculture food coupons, including authority-to-participate cards.

#### District Offices—United States Secret Service

District	Address	Telephone
Albany, GA .....	Suite 221, 235 Roosevelt Ave., 31701-2374 .....	912-430-8442
Albany, NY .....	Rm. 244, 445 Broadway, 12207 .....	518-431-0205
Albuquerque, NM .....	Suite 1700, 505 Marquette St. NW., 87102 .....	505-248-5290
Anchorage, AK .....	Rm. 526, 222 W. 7th Ave., 99513-7592 .....	907-271-5148
Atlanta, GA .....	Suite 2906, 401 W. Peachtree St., 30308-3516 .....	404-331-6111
Atlantic City, NJ .....	Suite 501, 6601 Ventnor Ave., Ventnor, 08406 .....	609-487-1300
Austin, TX .....	Suite 972, 300 E. 8th St., 78701 .....	512-916-5103
Bakersfield, CA .....	Suite 190, 5701 Truxton Ave., 93309 .....	805-861-4112
Baltimore, MD .....	Suite 1124, 100 S. Charles St., 21201 .....	410-962-2200
Baton Rouge, LA .....	Rm. 1502, 1 American Pl., 70825 .....	504-389-0763
Birmingham, AL .....	Suite 203, 500 S. 22d St., 35233 .....	205-731-1144
Bismarck, ND .....	Rm. 432, Federal Bldg., 58501 .....	701-255-3294
Boise, ID .....	Rm. 730, 550 W. Fort St., 83724 .....	208-334-1403
Boston, MA .....	Suite 791, 10 Causeway St., 02222 .....	617-565-5640
Buffalo, NY .....	Suite 300, 610 Main St., 14202 .....	716-551-4401
Canton, OH .....	Rm. 211, 201 Cleveland Ave. SW., 44702 .....	330-489-4400
Charleston, SC .....	Suite 630, 334 Meeting St., 29403 .....	803-727-4691
Charleston, WV .....	Suite 910, 1 Valley Sq., 25301 .....	304-347-5188
Charlotte, NC .....	Suite 226, Parkwood Bldg., 4350 Park Rd., 28209 .....	704-523-9583
Chattanooga, TN .....	Rm. 204, Martin Luther King Blvd. & Georgia Ave., 37401 .....	615-752-5125
Cheyenne, WY .....	Suite 3026, 2120 Capitol Ave., 82001 .....	307-772-2380
Chicago, IL .....	Suite 1200 N., 300 S. Riverside Plz., 60606 .....	312-353-5431
Cincinnati, OH .....	Rm. 6118, 550 Main St., 45202 .....	513-684-3585
Cleveland, OH .....	Rm. 440, 6100 Rockside Woods Blvd., 44131-2334 .....	216-522-4365
Colorado Springs, CO .....	P.O. Box 666, 80901 .....	719-632-3325
Columbia, SC .....	Suite 1425, 1835 Assembly St., 29201 .....	803-765-5446
Columbus, OH .....	Suite 800, 500 S. Front St., 43215 .....	614-469-7370
Concord, NH .....	Suite 250, 197 Loudon Rd., 03301 .....	603-228-3428
Dallas, TX .....	Suite 300, 125 E. John W. Carpenter Fwy., Irving, 75062-2752 .....	972-868-3200
Dayton, OH .....	P.O. Box 743, 200 W. 2d St., 45402 .....	937-222-2013
Denver, CO .....	Suite 1430, 1660 Lincoln St., 80264 .....	303-866-1010
Des Moines, IA .....	637 Federal Bldg., 210 Walnut St., 50309 .....	515-284-4565
Detroit, MI .....	Suite 1000, 477 Michigan Ave., 48226 .....	313-226-6400
El Paso, TX .....	Suite 210, 4849 N. Mesa, 79912 .....	915-533-6950
Fresno, CA .....	Suite 207, 5200 N. Palm Ave., 93704 .....	209-487-5204
Grand Rapids, MI .....	Suite 302, 330 Ionia Ave. NW., 49503 .....	616-454-4671
Great Falls, MT .....	No. 11, 3d St. N., 59401 .....	406-452-8515
Greenville, SC .....	P.O. Box 10676, 29603 .....	864-233-1490
Harrisburg, PA .....	P.O. Box 1244, 17108 .....	717-782-4811
Honolulu, HI .....	P.O. Box 50046, Rm. 6309, 300 Ala Moana Blvd., 96850 .....	808-541-1912
Houston, TX .....	Suite 500, 602 Sawyer St., 77007 .....	713-868-2299

## District Offices—United States Secret Service—Continued

District	Address	Telephone
Indianapolis, IN .....	Suite 211, 575 N. Pennsylvania St., 46204 .....	317-226-6444
Jackson, MS .....	Suite 840, 100 W. Capitol St., 39269 .....	601-965-4436
Jacksonville, FL .....	Suite 500, 7820 Arlington Expy., 32211 .....	904-232-2777
Jamaica, NY .....	Rm. 246, Bldg. 75, John F. Kennedy International Airport, 11430 .....	718-553-0911
Kansas City, MO .....	Suite 510, 1150 Grand Ave., 64106 .....	816-374-6102
Knoxville, TN .....	Rm. 517, 710 Locust St., 37902 .....	423-545-4627
Las Vegas, NV .....	P.O. Box 16027, 89101 .....	702-388-6446
Lexington, KY .....	P.O. Box 13310, 40583 .....	606-233-2453
Little Rock, AR .....	Suite 1700, 111 Center St., 72201-3529 .....	501-324-6241
Los Angeles, CA .....	17th Fl., 255 E. Temple St., 90012 .....	213-894-4830
Louisville, KY .....	Rm. 377, 600 Dr. Martin Luther King, Jr. Pl., 40202 .....	502-582-5171
Lubbock, TX .....	P.O. Box 2975, 79048 .....	806-472-7347
Madison, WI .....	P.O. Box 2154, 53701 .....	608-264-5191
McAllen, TX .....	Suite 1107, 200 S. 10th St., 78501 .....	210-630-5811
Melville, NY .....	Suite 216E, 35 Pinelawn Rd., 11747-3154 .....	516-249-0984
Memphis, TN .....	Suite 204, 5350 Poplar Ave., 38119 .....	901-544-0333
Miami, FL .....	Suite 100, 8375 NW. 53d St., 33166 .....	305-591-3660
Milwaukee, WI .....	454 Federal Courthouse, 517 E. Wisconsin Ave., 53202 .....	414-297-3587
Minneapolis, MN .....	Rm. 218, 110 S. 4th St., 55401 .....	612-348-1800
Mobile, AL .....	Suite 200, 182d & Francis Sts., 36602-3501 .....	334-441-5851
Montgomery, AL .....	Suite 605, 1 Commerce St., 36104 .....	334-223-7601
Morristown, NJ .....	34 Headquarters Plz., 07960-3990 .....	201-984-5760
Nashville, TN .....	658 U.S. Courthouse, 801 Broadway St., 37203 .....	615-736-5841
New Haven, CT .....	P.O. Box 45, 06501 .....	203-865-2449
New Orleans, LA .....	Rm. 807, 501 Magazine St., 70130 .....	504-589-4041
New York, NY .....	9th Fl., 7 World Trade Ctr., 10048-1901 .....	212-637-4500
Norfolk, VA .....	Suite 640, 200 Granby St., 23510 .....	757-441-3200
Oklahoma City, OK .....	Suite 650, 4013 NW. Expressway, 73102-9229 .....	405-810-3000
Omaha, NE .....	Rm. 905, 106 S. 15th St., 68102 .....	402-221-4671
Orlando, FL .....	Suite 670, 135 W. Central Blvd., 32801 .....	407-648-6333
Philadelphia, PA .....	7236 Federal Bldg., 600 Arch St., 19106 .....	215-597-0600
Phoenix, AZ .....	Suite 2180, 3200 N. Central Ave., 85012 .....	602-640-5580
Pittsburgh, PA .....	Rm. 835, 1000 Liberty Ave., 15222 .....	412-644-3384
Portland, ME .....	2d Fl., Tower B, 100 Middle St., 04104 .....	207-780-3493
Portland, OR .....	Suite 1330, 121 SW. Salmon St., 97204 .....	503-326-2162
Providence, RI .....	Suite 343, 380 Westminster St., 02903 .....	401-331-6456
Raleigh, NC .....	Suite 210, 4407 Bland Rd., 27609-6296 .....	919-790-2834
Reno, NV .....	Suite 850, 100 W. Liberty St., 89501 .....	702-784-5354
Richmond, VA .....	Suite 1910, Main St. Ctr., 23219 .....	804-771-2274
Riverside, CA .....	P.O. Box 1525, 92502 .....	909-276-6781
Roanoke, VA .....	Suite 2, 105 Franklin Rd. SW., 24011 .....	540-857-2208
Rochester, NY .....	Rm. 606, 100 State St., 14614 .....	716-263-6830
Sacramento, CA .....	Suite 530, 501 J St., 95814 .....	916-498-5141
Saginaw, MI .....	Suite 200, 301 E. Genesee Ave., 48607 .....	517-752-8076
St. Louis, MO .....	Rm. 924, 1114 Market St., 63101 .....	314-539-2238
Salt Lake City, UT .....	Suite 450, 57 W. 200 S., 84101 .....	801-524-5910
San Antonio, TX .....	Rm. B410, 727 E. Durango Blvd., 78206 .....	210-472-6175
San Diego, CA .....	Suite 660, 550 W. C St., 92101-8811 .....	619-557-5640
San Francisco, CA .....	Suite 530, 345 Spear St., 94105 .....	415-744-9026
San Jose, CA .....	Suite 2050, 280 S. 1st St., 95113 .....	408-535-5288
San Juan, PR .....	Suite 3-B, 1510 F.D. Roosevelt Ave., Guaynabo, 00968 .....	787-277-1515
Santa Ana, CA .....	Suite 500, 200 W. Santa Ana Blvd., 92701 .....	714-246-8257
Savannah, GA .....	Suite 570, 23 Bull St., 31401 .....	912-652-4401
Scranton, PA .....	Rm. 304, Washington & Linden Sts., 18501 .....	717-346-5781
Seattle, WA .....	Rm. 890, 915 2d Ave., 98174 .....	206-220-6800
Shreveport, LA .....	Suite 525, 401 Edwards St., 71101 .....	318-676-3500
Sioux Falls, SD .....	Suite 405, 230 S. Phillips Ave., 57104-6321 .....	605-330-4565
Spokane, WA .....	Suite 1340, 601 W. Riverside Ave., 99201-0611 .....	509-353-2532
Springfield, IL .....	Suite 301, 400 W. Monroe St., 62704 .....	217-492-4033
Springfield, MO .....	Suite 306, 901 E. St. Louis St., 65806 .....	417-864-8340
Syracuse, NY .....	Post Box 7006, Federal Station, 13261 .....	315-448-0304
Tampa, FL .....	Rm. 1101, 501 E. Polk St., 33602 .....	813-228-2636
Toledo, OH .....	Rm. 305, 234 Summit St., 43604 .....	419-259-6434
Trenton, NJ .....	Suite 202, 101 Carnegie Ctr., Princeton, 08540-6231 .....	609-989-2008
Tucson, AZ .....	Box FB-56, 300 W. Congress St., 85701 .....	520-670-4730
Tulsa, OK .....	Suite 400, 125 W. 15 St., 74119 .....	918-581-7272
Tyler, TX .....	Suite 395, 6101 S. Broadway, 75703 .....	903-534-2933
Ventura, CA .....	Suite 161, 5500 Telegraph Rd., 93003 .....	805-339-9180
Washington, DC .....	Suite 1000, 1050 Connecticut Ave. NW., 20036-5305 .....	202-435-5100
West Palm Beach, FL .....	Suite 800, 505 S. Flagler Dr., 33401 .....	561-659-0184
White Plains, NY .....	Suite 300, 140 Grand St., 10601 .....	914-682-6300
Wichita, KS .....	Suite 275, 301 N. Main, 67202 .....	316-267-1452
Wilmington, DE .....	Rm. 414, 920 King St., 19801 .....	302-573-6188
Wilmington, NC .....	P.O. Box 120, 28402 .....	910-815-4511

**District Offices Overseas—United States Secret Service**

District	Address	Telephone
Bangkok, Thailand ....	American Embassy, Box 64/Bangkok, APO AP 96546 .....	011-662-205-4000
Bogota, Colombia .....	U.S. Embassy, Unit 5116, APO AA 34038 .....	011-57-1-315-0811
Bonn, West Germany .....	American Embassy/Bonn, Unit 21701, Box 300, APO New York, NY 09080.	011-49-228-339-2587
Hong Kong .....	11th Fl., St. John's Bldg., 33 Garden Rd., Central Hong Kong .....	011-852-2841-2524
London, England .....	American Embassy/USSS, PSC 801, Box 64, FPO AE, 09498-4064 .....	011-44-171-499-9000
Manila, Philippines ....	American Embassy/Manila APO AP 96440 .....	011-63-2-521-1838
Milan, Italy .....	Consulate General of the U.S.A., Via Principe Amedeo 2/10, 20121 Milan, Italy.	011-39-2-2903-51
Nicosia, Cyprus .....	U.S. Secret Service, American Embassy Nicosia, PSC 815, FPO AE 09836.	011-357-2-476-100
Paris, France .....	Paris Embassy/USSS, Unit 21551, Box D306, APO AE, 09777 .....	011-33-1-4312-7100
Quebec, Canada .....	U.S. Consulate, 455 Rene Levesque Blvd., West Montreal, Quebec, Canada H2Z 1Z2.	1-514-398-9695
Rome, Italy .....	American Embassy/Rome, PSC 59, Box 100, USSS, APO AE, 09624 .....	011-39-6-4674-1

For further information, contact any District Office or the Office of Government Liaison and Public Affairs, United States Secret Service, Department of the Treasury, 1800 G Street NW., Washington, DC 20223. Phone, 202-435-5708.

## Office of Thrift Supervision

The Office of Thrift Supervision (OTS) regulates Federal and State-chartered savings institutions. Created by the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA), its mission is to effectively and efficiently supervise thrift institutions to maintain the safety and soundness of institutions and to ensure the viability of the industry. It also supports the industry's efforts to meet housing and other community credit and financial services needs. The Office works to:

- maintain and enhance its risk-focused, differential, and proactive approach to the supervision of institutions;
- improve credit availability by encouraging safe and sound housing and other lending in those areas of greatest need; and
- enhance competitiveness of the thrift industry.

The Office is headed by a Director appointed by the President, with the advice and consent of the Senate, for a 5-year term. The Director is responsible for the overall direction and policy of the agency. To carry out its mission, OTS is organized in five main program areas: Supervision, Research and Analysis, External Affairs, Chief Counsel, and Administration.

Activities of OTS include:

- examining and supervising thrift institutions in the five OTS regions to ensure the safety and soundness of the industry;
- ensuring that thrifts comply with consumer protection laws and regulations;
- conducting a regional quality assurance program to ensure consistent applications of policies and procedures;
- developing national policy guidelines to enhance statutes and regulations and to establish programs to implement new policy and law;
- issuing various financial reports, including the quarterly report on the financial condition of the thrift industry;
- preparing regulations, bulletins, other policy documents, congressional testimony, and official correspondence on matters relating to the condition of the thrift industry, interest rate risk, financial derivatives, and economic issues;
- and prosecuting enforcement actions relating to thrift institutions.

The Office of Thrift Supervision is a nonappropriated agency and thus uses no tax money to fund its operations. Its expenses are met by fees and assessments on the thrift institutions it regulates.

For further information, contact the Dissemination Branch, Office of Thrift Supervision, 1700 G Street NW., Washington, DC 20552. Phone, 202-906-6000. Fax, 202-906-7755.

## Sources of Information

### Departmental Offices

**Contracts** Write to the Director, Office of Procurement, Room 6101, Main Treasury Annex, Washington, DC 20220. Phone, 202-622-0520.

**Environment** Environmental statements prepared by the Department are available for review in the Departmental Library. Information on Treasury environmental matters may be obtained from the Office of the Assistant Secretary of the Treasury (Management), Treasury Department, Washington, DC 20220. Phone, 202-622-0043.

**General Inquiries** For general information about the Treasury Department, including copies of news releases and texts of speeches by high Treasury officials, write to the Office of the Assistant Secretary (Public Affairs and Public Liaison), Room 3430, Departmental Offices, Treasury Department, Washington, DC 20220. Phone, 202-622-2920.

**Reading Room** The Reading Room is located in the Treasury Library, Room 5030, Main Treasury Building, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202-622-0990.

**Small and Disadvantaged Business Activities** Write to the Director, Office of Small and Disadvantaged Business Utilization, Room 6101, Main Treasury Annex, Washington, DC 20220. Phone, 202-622-0530.

**Tax Legislation** Information on tax legislation may be obtained from the Assistant Secretary (Tax Policy), Departmental Offices, Treasury Department, Washington, DC 20220. Phone, 202-622-0050.

**Telephone Directory** The Treasury Department telephone directory is available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

### Office of Inspector General

**Employment** Contact the Human Resources Division, Office of Inspector General, Suite 510, 740 15th Street NW., Washington, DC 20220. Phone, 202-927-5230.

**Freedom of Information Act/Privacy Act Requests** Inquiries should be directed to Freedom of Information Act Request, Department of the Treasury, Room 1054, 1500 Pennsylvania Avenue NW., Washington, DC 20220.

**General Inquiries** Write to the Office of Inspector General, Room 2418, 1500 Pennsylvania Avenue NW., Washington, DC 20220.

**Publications** Semiannual reports to the Congress on the Office of Inspector General are available from the Office of Inspector General, Room 2418, 1500 Pennsylvania Avenue NW., Washington, DC 20220.

### Office of the Comptroller of the Currency

**Contracts** Contact the procurement officer at 250 E Street SW., Washington, DC 20219. Phone, 202-874-5040. Fax, 202-874-5625.

**Employment** The primary occupation is national bank examiner. Examiners are hired generally at the entry level through a college recruitment program. Descriptive literature and information are available from the Director for Human Resources, 250 E Street SW., Washington, DC 20219. Phone, 202-874-4490. Fax, 202-874-5447.

**Freedom of Information Act Requests** Write or call the disclosure officer, Communications Division, 250 E Street SW., Washington, DC 20219. Phone, 202-874-4700. Fax, 202-874-5263.

**Publications** Write or call the Communications Division, 250 E Street SW., Washington, DC 20219. Phone, 202-874-4700. Fax, 202-874-5263.

**United States Customs Service**

Address inquiries on the following subjects to the specified office, U.S. Customs Service, 1301 Constitution Avenue NW., Washington, DC 20229. Phone, 202-927-6724.

**Contracts** Write to the Regional Procurement Center, 6026 Lakeside Boulevard, Indianapolis, IN 46278.

**Employment** The U.S. Customs Service recruits from the Treasury Enforcement Agent examination. Employment inquiries may be addressed to the Personnel Director, Office of Human Resources Management in Washington, DC.

**Forms** Forms are available from any district director's office. There is a nominal charge for large quantities of certain forms.

**General Inquiries** Contact the nearest port director's office for information regarding customs regulations and procedures for all persons entering the United States and the entry and clearance of imported merchandise.

**Publications** The U.S. Customs Service issues publications of interest to the general, importing, and traveling public that can be obtained from any of the port directors' offices or by writing to the Office of Communications in Washington, DC. Single copies of many of these publications are available at no charge to the public.

**Reading Rooms** Reading rooms are located at the headquarters library and in some field offices.

**Speakers** Speakers are available for private organizations or community groups throughout the country. Contact any local customs officer or the Office of Communications in Washington, DC.

**Bureau of Engraving and Printing**

Address inquiries on the following subjects to the specified office, Bureau of Engraving and Printing, Fourteenth and C Streets SW., Washington, DC 20228.

**Contracts and Small Business Activities** Information relating to contracts and small business activity may be obtained by contacting the Office of Procurement. Phone, 202-874-2534.

**Employment** The Bureau, as the world's largest security printer, employs personnel in a multitude of different craft, administrative, and professional fields. Competitive job opportunities may be available in the printing crafts, maintenance trades/crafts, engineering, electromachinists, research, chemistry, data processing/computers, quality assurance, personnel, procurement, financial management, and other administrative fields. Due to the high level of security required, the Bureau also employs its own police force and a range of security specialists.

The Bureau participates in the student educational employment program that enables students to gain work experience while pursuing their education. Periodically, apprenticeship programs may be announced in selected crafts.

Information regarding employment opportunities and required qualifications is available from the Staffing and Classification Division, Office of Human Resources. Phone, 202-874-3747.

**Freedom of Information Act Requests** Inquiries should be directed to the Bureau Disclosure Officer, Room 112M. Phone, 202-874-2769.

**General Inquiries** Requests for information about the Bureau, its products, or numismatic and philatelic interests should be addressed to the Office of External Relations and Customer Service, Room 533M, Fourteenth and C Streets SW., Washington, DC 20228. Phone, 202-874-3019.

**Product Sales** Uncut sheets of currency, engraved Presidential portraits, historical engravings of national landmarks, and other souvenirs and mementos are available for purchase in the Visitors Center or through the mail. The Visitors Center gift shop, located in the Fifteenth Street (Raoul Wallenberg Place) lobby of the main building, is open from 8:30 a.m. to 3:30 p.m. Monday through Friday, excluding Federal holidays and Christmas week. In June, July, and August, the gift shop will reopen at 4:30 p.m. and close at 8:30 p.m. Information and order forms for sales items by mail may be obtained by

writing to the Office of External Relations and Customer Service, Fourteenth and C Streets SW., Room 533M, Washington, DC 20228, or by calling 202-874-3019.

**Tours** Tours of the Bureau's facility in Washington, DC are provided throughout the year according to the following schedule:

Peak season, April through September, 9 a.m. until 1:50 p.m. Tours begin every 10 minutes, with the last tour beginning at 1:50 p.m. The ticket booth is located on Raoul Wallenberg Place (formerly Fifteenth Street) and is open from 8 a.m. until 2 p.m. Tour tickets are free. Lines queue up on Raoul Wallenberg Place.

Evening tours, June through August, 5 p.m. until 7:30 p.m. Tours are offered every 10 minutes. The ticket booth for evening tour tickets is open from 3:30 until 7:30 p.m. Tour tickets are free. Lines queue up on Raoul Wallenberg Place.

Non-peak season, October through March, 9 a.m. until 2 p.m. No tickets are necessary for tours during this time. Lines queue up on Fourteenth Street.

No tours are given on weekends, Federal holidays, or between Christmas and New Year's Day.

### Financial Management Service

Inquiries on the following subjects should be directed to the specified office, 401 Fourteenth Street SW., Washington, DC 20227.

**Contracts** Write to the Director, Acquisition Management Division, Room 112 LC. Phone, 202-874-6910.

**Employment** Inquiries may be directed to the Personnel Management Division, Room 120 LC. Phone, 202-874-7080.

**Fax** Facsimile transmittal services are available by dialing 202-874-7016.

### Internal Revenue Service

**Audiovisual Materials** Films, some of which are available in Spanish, provide information on the American tax system, examination and appeal rights, and the tax responsibilities of running a small business. The films can be obtained by contacting any District Office.

Also available are audio and video cassette tapes that provide step-by-step instructions for preparing basic individual income tax forms. These tapes are available in many local libraries.

**Contracts** Write to the Internal Revenue Service, 1111 Constitution Avenue NW. (M:P:C), Washington, DC 20224 (phone, 202-283-1710); or the Director of Support Services, at any of the Internal Revenue regional offices.

**Educational Programs** The Service provides, free of charge, general tax information publications and booklets on specific tax topics. Taxpayer information materials also are distributed to major television networks and many radio and television stations, daily and weekly newspapers, magazines, and specialized publications. Special educational materials and films are provided for use in high schools and colleges. Individuals starting a new business are given specialized materials and information at small business workshops, and community colleges provide classes based on material provided by the Service. The Community Outreach Tax Assistance program provides agency employees to assist community groups at mutually convenient times and locations.

Through the Volunteer Income Tax Assistance program and the Tax Counseling for the Elderly program, the Service recruits, trains, and supports volunteers who offer free tax assistance to low-income, elderly, military, and non-English-speaking taxpayers.

Materials, films, and information on the educational programs can be obtained by contacting any District Office.

**Employment** Almost every major field of study has some application to the work of the Service. A substantial number of positions are filled by persons whose major educational preparation was accounting, business administration, finance, economics, criminology, and law. There are, however, a great number of positions that are filled by persons whose college major was political science, public administration, education, liberal arts, or other fields not directly related to business or law.

Extensive use is made of competitive registers and examinations in selecting employees. Schools interested in participating in the extensive recruitment program, or anyone considering employment with the Service, may direct inquiries to the Recruitment Coordinator at any of the Regional or District Offices.

**Problem Resolution Program** Each District has a problem resolution staff which attempts to resolve taxpayer complaints not satisfied through regular channels.

**Publications** The *Annual Report—Commissioner of Internal Revenue* (Pub. 55) and *Internal Revenue Service Data Book* (Pub. 55B), as well as periodic reports of statistics of income, which present statistical tabulations concerning various tax returns filed, are available from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. *Audit of Returns, Appeal Rights, and Claims for Refund* (Pub. 556), *Your Federal Income Tax* (Pub. 17), *Farmers Tax Guide* (Pub. 225), *Tax Guide for Small Business* (Pub. 334), and other publications are available at Internal Revenue Service offices free of charge.

**Reading Rooms** Public reading rooms are located in the National Office and in each Regional Office or, in some cases, a District Office located in a Regional Office building.

**Speakers** Speakers on provisions of the tax law and operations of the Internal Revenue Service for professional and community groups may be obtained by writing to the District Directors or, for national organizations only, to the Communications Division at the IRS National Headquarters in Washington, DC.

**Taxpayer Service** The Internal Revenue Service provides year-round tax information and assistance to taxpayers, primarily through its toll-free telephone system. Taxpayers requesting information about the tax system, their rights and obligations under it, and the tax benefits available to them can call the number listed in their local telephone directory and in the tax form packages mailed to them annually. This service allows

taxpayers anywhere in the United States to call the service without paying a long-distance charge. Special toll-free telephone assistance also is available to deaf and hearing-impaired taxpayers who have access to a teletypewriter or television/phone. These special numbers are included in the annual tax form packages and also are available from any agency office.

Taxpayers may also visit agency offices for help with their tax problems. The Service provides return preparation assistance to taxpayers by guiding groups of individuals line by line on the preparation of their returns. Individual preparation is available for handicapped or other individuals unable to use the group preparation method.

Foreign language tax assistance also is available at many locations.

## United States Mint

**Contracts and Employment** Inquiries should be directed to the facility head of the appropriate field office or to the Director of the Mint.

**Numismatic Services** The United States Mint maintains public exhibit and sales areas at the Philadelphia and Denver Mints, and at Union Station in Washington, DC. Brochures and order forms for official coins, medals, and other numismatic items may also be obtained by writing to the United States Mint, 10003 Derekwood Lane, Lanham, MD 20706. Phone, 202-283-COIN.

**Publications** The *CFO Annual Financial Report* is available from the United States Mint, Department of the Treasury, Judiciary Square Building, 633 Third Street NW., Washington, DC 20220. Phone, 202-874-9696.

## Bureau of the Public Debt

**Electronic Access** Information about the public debt, U.S. Savings Bonds, Treasury bills, notes, and bonds, and other Treasury securities is available through the Internet, at <http://www.publicdebt.treas.gov/>. Forms and publications may be ordered electronically at the same address.

**Employment** General employment inquiries should be addressed to the

Bureau of the Public Debt, Division of Personnel Management, Employment and Classification Branch, Parkersburg, WV 26106-1328. Phone, 304-480-6144.

**Savings Bonds** Savings bonds are continuously on sale at more than 40,000 financial institutions and their branches in virtually every locality in the United States. Information about bonds is provided by such issuing agents.

Current rate information is available toll-free by calling 1-800-4US-BOND.

Requests for information about all series of savings bonds, savings notes, and retirement plans or individual retirement bonds should be addressed to the Bureau of the Public Debt, Department of the Treasury, 200 Third Street, Parkersburg, WV 26106-1328. Phone, 304-480-6112.

**Treasury Securities** Information inquiries regarding the purchase of Treasury bills, bonds, and notes should be addressed to your local Federal Reserve Bank or branch, or to the Bureau of the Public Debt, Department F, Washington, DC 20239-1200. Phone, 202-874-4060.

### United States Secret Service

Information about employment opportunities and publications and general public information may be obtained by contacting the nearest Secret Service field office or the Office of Government Liaison and Public Affairs, 1800 G Street NW., Washington, DC 20223. Phone, 202-435-5708.

### Office of Thrift Supervision

**Electronic Access** Information about OTS and institutions regulated by OTS is available through the Internet, at <http://www.access.gpo.gov/ots/>.

**Employment** Inquiries about employment opportunities with the Office of Thrift Supervision should be directed to the Human Resources Office. Phone, 202-906-6061.

**Fax-on-Demand** Documents are available through the OTS PubliFax Line, which employs a series of voice prompts to determine requested documents. Phone/fax, 202-906-5660.

### Freedom of Information Act/Privacy Act Requests

For information not readily available from the Public Reference Room, the OTS PubliFax, or the OTS order department, a written request may be submitted to the Office of Thrift Supervision, Dissemination Branch, 1700 G Street NW., Washington, DC 20552. Requests may also be submitted by facsimile (fax, 202-906-7755). Requests should clearly describe the information sought and include a firm agreement to pay fees or a request for a reduction or waiver of fees along with a justification for the request.

**General Information** General information about the Office of Thrift Supervision may be obtained by calling 202-906-6000. Information about the OTS public disclosure program may be obtained by contacting the Manager, Dissemination Branch (phone, 202-906-5909) or the Director, Records Management and Information Policy Division (phone, 202-906-7571).

**Public Reference Room** The Public Reference Room makes available a wide variety of OTS records and information about federally insured savings associations. It is open Monday through Friday from 9 a.m. to 4 p.m. and is located at 1700 G Street NW., Washington, DC 20552.

**Publications** Publications that provide information and guidance regarding the thrift industry are available for purchase. A complete publications list is available from the Public Reference Room, the PubliFax, and the Internet. Publications can be purchased by check or credit card through the OTS Order Department, P.O. Box 753, Waldorf, MD 20604. Phone, 301-645-6264.

For further information concerning the Department of the Treasury, contact the Public Affairs Office, Department of the Treasury, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202-622-2960.