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U.S. GOVERNMENT
INFORMATION
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DEPARTMENT OF STATE

2201 C Street NW., Washington, DC 20520
Phone, 202–647–4000. Internet, www.state.gov.

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U.S. Global AIDS Coordinator	MARK DYBUL
Assistant Secretary for Intelligence and Research	(VACANCY)
Assistant Secretary for Legislative Affairs	RICHARD R. VERMA
Chairman, Foreign Service Grievance Board	IRA F. JAFFE
Chief of Protocol	(VACANCY)
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Civil Service Ombudsman	(VACANCY)
Counselor of the Department of State	CHERYL MILLS
Director of the Office of Civil Rights	JOHN M. ROBINSON
Director, Policy Planning Staff	ANNE-MARIE SLAUGHTER
Inspector General	HAROLD W. GEISEL, *Acting*
Legal Adviser	HAROLD KOH
Special Assistant to the Secretary and Executive Secretary of the Department	DANIEL B. SMITH
Under Secretary for Arms Control and International Security Affairs	ROSE GOTTEMOELLER, *Acting*
Assistant Secretary for International Security and Nonproliferation	C.S. ELIOT KANG, *Acting*
Assistant Secretary for Political-Military Affairs	FRANK J. RUGGIERO, *Acting*
Assistant Secretary for Verification, Compliance, and Implementation	ROSE GOTTEMOELLER
Under Secretary for Economic, Energy, and Agricultural Affairs	(VACANCY)
Assistant Secretary for Economic, Energy, and Business Affairs	DAVID NELSON, *Acting*
Under Secretary for Democracy and Global Affairs	(VACANCY)
Assistant Secretary for Democracy, Human Rights, and Labor	KAREN B. STEWART, *Acting*
Assistant Secretary for Oceans and International Environmental and Scientific Affairs	RENO L. HARNISH III, *Acting*
Assistant Secretary for Population, Refugees, and Migration	SAMUEL M. WITTEN, *Acting*
Under Secretary for Management	PATRICK F. KENNEDY
Assistant Secretary for Administration	STEVEN J. RODRIQUEZ, *Acting*
Assistant Secretary for Consular Affairs	JANICE L. JACOBS

Assistant Secretary for Diplomatic Security and Director of the Office of Foreign Missions	ERIC J. BOSWELL
Assistant Secretary for Information Resource Management and Chief Information Officer	SUSAN SWART
Assistant Secretary for Resource Management and Chief Financial Officer	JAMES MILLETTE, *Acting*
Director and Chief Operating Officer of Overseas Buildings Operations	RICHARD SHINNICK, *Acting*
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Under Secretary for Political Affairs	WILLIAM J. BURNS
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Assistant Secretary for East Asian and Pacific Affairs	(VACANCY)
Assistant Secretary for European and Eurasian Affairs	DANIEL FRIED
Assistant Secretary for International Narcotics and Law Enforcement Affairs	DAVID JOHNSON
Assistant Secretary for Western Hemisphere Affairs	THOMAS A. SHANNON, JR.
Assistant Secretary for Near Eastern Affairs	JEFFREY D. FELTMAN, *Acting*
Assistant Secretary for South and Central Asian Affairs	RICHARD A. BOUCHER
Deputy Assistant Secretary for Afghanistan and Pakistan	PAUL JONES
Assistant Secretary for International Organization Affairs	ESTHER BRIMMER
Under Secretary for Public Diplomacy and Public Affairs	(VACANCY)
Assistant Secretary for Public Affairs and Spokesman for the Department of State	IAN KELLY
Assistant Secretary for Educational and Cultural Affairs	(VACANCY)
Coordinator, International Information Programs	JEREMY CURTIN
Permanent Representative of the United States of America to the Organization of American States	HECTOR E. MORALES, JR.

United States Mission to the United Nations [1]

799 United Nations Plaza, New York, NY 10017

United States Permanent Representative to the United Nations and Representative in the Security Council	SUSAN E. RICE
Deputy United States Representative to the United Nations	ALEJANDRO DANIEL WOLFF
United States Representative for Special Political Affairs in the United Nations	ROSEMARY DICARLO
United States Representative on the Economic and Social Council	(VACANCY)
United States Representative for United Nations Management and Reform	(VACANCY)

[For the Department of State statement of organization, see the *Code of Federal Regulations,* Title 22, Part 5]

The Department of State advises the President in the formulation and execution of foreign policy and promotes the long-range security and well-being of the United States. The Department determines and analyzes the facts relating to American overseas interests, makes recommendations on policy and future action, and takes the necessary steps to carry out established policy. In so doing, the Department engages in continuous consultations with the American public, the Congress, other U.S. departments and agencies, and foreign governments; negotiates treaties and agreements with foreign nations; speaks for the United States in the United Nations and other international organizations in which the United States participates; and represents the United States at international conferences.

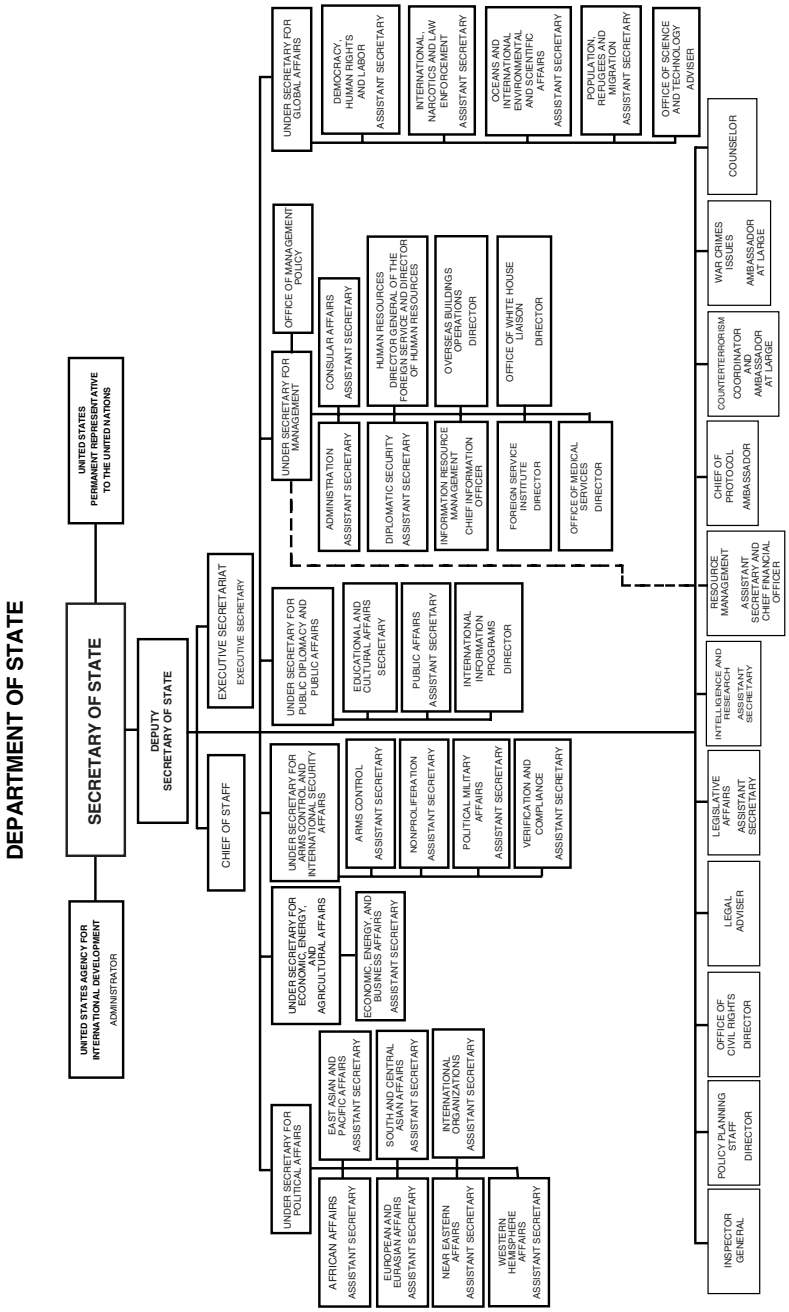
The Department of State was established by act of July 27, 1789, as the Department of Foreign Affairs and was renamed Department of State by act of September 15, 1789 (22 U.S.C. 2651 note).

Secretary of State The Secretary of State is responsible for the overall direction, coordination, and supervision of U.S. foreign relations and for the interdepartmental activities of the U.S. Government abroad. The Secretary is the first-ranking member of the Cabinet, is a member of the National Security Council, and is in charge of the operations of the Department, including the Foreign Service.

Regional Bureaus Foreign affairs activities worldwide are handled by the geographic bureaus, which include the Bureaus of African Affairs, European and Eurasian Affairs, East Asian and Pacific Affairs, Near East Affairs, South and Asian Affairs, and Western Hemisphere Affairs.

Administration The Bureau of Administration provides support programs and services to Department of State and U.S. embassies and consulates. These functions include administrative policy, domestic emergency management, and management of owned or leased facilities in the United States; procurement, supply, travel, and transportation support; diplomatic pouch, domestic mail, official records, publishing, library, and language services; support to the schools abroad that educate dependents of U.S. Government employees assigned to diplomatic and consular missions; and small and disadvantaged business utilization. Direct services to the public and other Government agencies include: authenticating documents used abroad for legal and business purposes; responding to requests under the

[1] A description of the organization and functions of the United Nations can be found under *Selected Multilateral Organizations* in this book.


DEPARTMENT OF STATE
SECRETARY OF STATE
UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT
ADMINISTRATOR
UNITED STATES PERMANENT REPRESENTATIVE TO THE UNITED NATIONS
DEPUTY SECRETARY OF STATE
EXECUTIVE SECRETARIAT
EXECUTIVE SECRETARY
CHIEF OF STAFF
UNDER SECRETARY FOR POLITICAL AFFAIRS
AFRICAN AFFAIRS ASSISTANT SECRETARY
EUROPEAN AND EURASIAN AFFAIRS ASSISTANT SECRETARY
NEAR EASTERN AFFAIRS ASSISTANT SECRETARY
WESTERN HEMISPHERE AFFAIRS ASSISTANT SECRETARY
EAST ASIAN AND PACIFIC AFFAIRS ASSISTANT SECRETARY
SOUTH AND CENTRAL ASIAN AFFAIRS ASSISTANT SECRETARY
INTERNATIONAL ORGANIZATIONS ASSISTANT SECRETARY
UNDER SECRETARY FOR ECONOMIC, ENERGY, AND AGRICULTURAL AFFAIRS
ECONOMIC, ENERGY, AND BUSINESS AFFAIRS ASSISTANT SECRETARY
UNDER SECRETARY FOR ARMS CONTROL AND INTERNATIONAL SECURITY AFFAIRS
ARMS CONTROL ASSISTANT SECRETARY
NONPROLIFERATION ASSISTANT SECRETARY
POLITICAL MILITARY AFFAIRS ASSISTANT SECRETARY
VERIFICATION AND COMPLIANCE ASSISTANT SECRETARY
UNDER SECRETARY FOR PUBLIC DIPLOMACY AND PUBLIC AFFAIRS
EDUCATIONAL AND CULTURAL AFFAIRS SECRETARY
PUBLIC AFFAIRS ASSISTANT SECRETARY
INTERNATIONAL INFORMATION PROGRAMS DIRECTOR
UNDER SECRETARY FOR MANAGEMENT
ADMINISTRATION ASSISTANT SECRETARY
DIPLOMATIC SECURITY ASSISTANT SECRETARY
INFORMATION RESOURCE MANAGEMENT CHIEF INFORMATION OFFICER
FOREIGN SERVICE INSTITUTE DIRECTOR
OFFICE OF MEDICAL SERVICES DIRECTOR
OFFICE OF MANAGEMENT POLICY
CONSULAR AFFAIRS ASSISTANT SECRETARY
HUMAN RESOURCES DIRECTOR GENERAL OF THE FOREIGN SERVICE AND DIRECTOR OF HUMAN RESOURCES
OVERSEAS BUILDINGS OPERATIONS DIRECTOR
OFFICE OF WHITE HOUSE LIAISON DIRECTOR
UNDER SECRETARY FOR GLOBAL AFFAIRS
DEMOCRACY, HUMAN RIGHTS AND LABOR ASSISTANT SECRETARY
INTERNATIONAL NARCOTICS AND LAW ENFORCEMENT ASSISTANT SECRETARY
OCEANS AND INTERNATIONAL ENVIRONMENTAL AND SCIENTIFIC AFFAIRS ASSISTANT SECRETARY
POPULATION, REFUGEES, AND MIGRATION ASSISTANT SECRETARY
OFFICE OF SCIENCE AND TECHNOLOGY ADVISER
COUNSELOR
WAR CRIMES ISSUES AMBASSADOR AT LARGE
COUNTERTERRORISM COORDINATOR AND AMBASSADOR AT LARGE
CHIEF OF PROTOCOL AMBASSADOR
RESOURCE MANAGEMENT ASSISTANT SECRETARY AND CHIEF FINANCIAL OFFICER
INTELLIGENCE AND RESEARCH ASSISTANT SECRETARY
LEGISLATIVE AFFAIRS ASSISTANT SECRETARY
LEGAL ADVISER
OFFICE OF CIVIL RIGHTS DIRECTOR
POLICY PLANNING STAFF DIRECTOR
INSPECTOR GENERAL

Freedom of Information and Privacy Acts and providing the electronic reading room for public reference to State Department records; and determining use of the diplomatic reception rooms of the Harry S Truman headquarters building in Washington, DC.

For further information, contact the Bureau of Administration at 703–875–7000.

Consular Affairs The Bureau of Consular Affairs is responsible for the protection and welfare of American citizens and interests abroad; the administration and enforcement of the provisions of the immigration and nationality laws insofar as they concern the Department of State and Foreign Service; and the issuance of passports and visas and related services. Approximately 18 million passports a year are issued by the Bureau's Office of Passport Services at the processing centers in Portsmouth, NH, and Charleston, SC, and the regional agencies in Boston, MA; Chicago, IL; Aurora, CO; Honolulu, HI; Houston, TX; Los Angeles, CA; Miami, FL; New Orleans, LA; New York, NY; Philadelphia, PA; San Francisco, CA; Seattle, WA; Norwalk, CT; Detroit, MI; Minneapolis, MN; and Washington, DC. In addition, the Bureau helps secure America's borders against entry by terrorists or narco-traffickers, facilitates international adoptions, and supports parents whose children have been abducted abroad.

For further information, visit the Bureau of Consular Affairs Web site at www.travel.state.gov.

Democracy, Human Rights, and Labor The Bureau of Democracy, Human Rights, and Labor (DRL) is responsible for developing and implementing U.S. policy on democracy, human rights, labor, and religious freedom. DRL dialogs with foreign governments and builds partnerships in multilateral organizations in order to build global consensus in support of democratic rule and human rights. It prepares the annual *Country Reports on Human Rights Practices* which are regarded as the most comprehensive and objective assessment of human rights conditions around the world. Through the Human Rights and Democracy Fund, DRL provides comprehensive technical and financial support for democracy and human rights, which helps prosecute war criminals, promote religious freedom, monitor free and fair elections, support workers' rights, encourage the establishment of the rule of law, and facilitate the growth of civil society. It participates in the Inter-Governmental Forum on Corporate Social Responsibility, encouraging governments and private industry to eliminate child labor. DRL also works to advance liberty in and access to electronic communication through the Secretary's Task Force on Global Internet Freedom.

For further information, contact the Bureau of Democracy, Human Rights, and Labor at 202–647–2126.

Diplomatic Security The Bureau of Diplomatic Security provides a secure environment to promote U.S. interests at home and abroad. The Bureau's mission includes the protection of the Secretary of State and other senior Government officials, resident and visiting foreign dignitaries, and foreign missions in the United States; the conduct of criminal, counterintelligence, and personnel security investigations; ensuring the integrity of international travel documents, sensitive information, classified processing equipment, and management information systems; the physical and technical protection of domestic and overseas facilities of the Department of State; providing professional law enforcement and security training to U.S. and foreign personnel; and a comprehensive, multifaceted overseas security program serving the needs of U.S. missions and the resident U.S. citizens and business communities. Through the Office of Foreign Missions, the Bureau regulates the domestic activities of the foreign diplomatic community in the areas of taxation, real property acquisitions,

motor vehicle operation, domestic travel, and customs processing.

For further information, contact the Bureau of Diplomatic Security. Phone, 571–345–2507. Fax, 571–345–2527. Internet, www.diplomaticsecurity.state.gov.

Economic, Energy, and Business Affairs The Bureau of Economic, Energy, and Business Affairs has overall responsibility for formulating and implementing policy regarding international development and reconstruction, trade, investment, intellectual property enforcement, international energy issues, terrorism financing and economic sanctions, international communications and information policy, and aviation and maritime affairs.

For further information, contact the Bureau of Economic, Energy, and Business Affairs. Phone, 202–647–7971. Fax, 202–647–5713. Internet, www.state.gov/e/eeb.

Educational and Cultural Affairs The Bureau of Educational and Cultural Affairs administers the principal provisions of the Mutual Educational and Cultural Exchange Act (the Fulbright-Hays Act), including U.S. international educational and cultural exchange programs. These programs include the prestigious Fulbright Program for students, scholars, and teachers; the International Visitor Program, which brings leaders and future leaders from other countries to the United States for consultation with their professional colleagues; and citizen exchanges through cooperative relationships with U.S. nongovernmental organizations that support the Bureau's mission.

For further information, contact the Bureau of Educational and Cultural Affairs. Phone, 202–203–5118. Fax, 202–203–5115. Internet, http://exchanges.state.gov/.

Foreign Missions The Office of Foreign Missions (OFM) operates the motor vehicles, tax, customs, real property, and travel programs to regulate and serve the 175 foreign missions in the United States and approximately 55,000 foreign mission members and dependents. The Office is also an advocate for improved treatment of U.S. missions and personnel abroad. It guards the U.S. public against abuses of diplomatic privilege and preserves U.S. security interests. OFM maintains regional offices in New York, Chicago, San Francisco, Los Angeles, Miami, Houston, and Honolulu.

For further information, contact the Office of Foreign Missions. Phone, 202–895–3500. Fax, 202–736–4145.

Foreign Service Institute The Foreign Service Institute of the Department of State is the Federal Government's primary training institution for foreign affairs-related training. In addition to the Department of State, the Institute provides training for more than 47 other governmental agencies. The Institute's more than 500 courses, including some 70 foreign language courses, range in length from 1 day to 2 years. The courses are designed to promote successful performance in each professional assignment, to ease the adjustment to other countries and cultures, and to enhance the leadership and management capabilities of the foreign affairs community.

For further information, contact the Foreign Service Institute. Phone, 703–302–6729. Fax, 703–302–7227.

Information Resource Management The Bureau of Information Resource Management (IRM) provides the Department with the information technology it needs to carry out U.S. diplomacy in the information age. The IRM Bureau is led by the Department's Chief Information Officer. IRM establishes effective information resource management planning and policies; ensures availability of information technology systems and operations, including information technology contingency planning, to support the Department's diplomatic, consular, and management operations; exercises management responsibility for ensuring that the Department's information resources meet the business requirements of the Department and provide an effective basis for knowledge sharing and collaboration within the Department and with other foreign affairs agencies and partners; exercises

delegated approving authority for the Secretary of State for development and administration of the Department's computer and information security programs and policies.

Inspector General The Office of Inspector General (OIG) conducts independent audits, inspections, and investigations to promote effective management, accountability, and positive change in the Department of State, the Broadcasting Board of Governors (BBG), and the foreign affairs community. OIG provides leadership to promote integrity, efficiency, effectiveness, and economy; prevent and detect waste, fraud, abuse, and mismanagement; identify vulnerabilities and recommend constructive solutions; offer expert assistance to improve Department and BBG operations; communicate timely, useful information that facilitates decisionmaking and achieves measurable gains; and keep the Department, BBG, and Congress informed.

For further information, contact the Office of Inspector General. Phone, 202–663–0340. Internet, www.oig.state.gov.

Intelligence and Research The Bureau coordinates the activities of U.S. intelligence agencies to ensure that their overseas activities are consistent with U.S. foreign policy objectives and interests. It also provides all-source analysis which gives the Department insights and information to foreign policy questions. It organizes seminars on topics of high interest to policymakers and the intelligence community and monitors and analyzes foreign public and media opinion on key issues.

For further information, call 202–647–1080.

International Information Programs The Bureau of International Information Programs (IIP) informs, engages, and influences international audiences about U.S. policy and society to advance America's interests. IIP is a leader in developing and implementing public diplomacy strategies that measurably influence international audiences through quality programs and cutting-edge technologies. IIP provides localized contact for U.S. policies and messages, reaching millions worldwide in English, Arabic, Chinese, French, Persian, Russian, and Spanish. IIP delivers America's message to the world through a number of key products and services. These programs reach, and are created strictly for, key international audiences, such as U.S. diplomatic missions abroad, the media, government officials, opinion leaders, and the general public in more than 140 countries around the world. They include Web and print publications, speaker programs—both traveling (live) and electronic—and information resource services. IIP orchestrates the State Department's efforts to counter anti-American disinformation/propaganda and serves as the Department's chief link with other agencies in coordinating international public diplomacy programs.

For further information, contact the Bureau of International Information Programs. Phone, 202–453–8358. Fax, 202–453–8356. Internet, www.state.gov/r/iip/.

International Narcotics and Law Enforcement The Bureau of International Narcotics and Law Enforcement Affairs (INL) is responsible for developing policies and managing programs to combat and counter international narcotics production and trafficking, and to strengthen law enforcement and other rule of law institutional capabilities outside the United States. The Bureau also directs narcotics control coordinators at posts abroad and provides guidance on narcotics control, justice sector reform, and anticrime matters to the chiefs of missions. It supports the development of strong, sustainable criminal justice systems as well as training for capable police force and competent judicial officials. INL works closely with a broad range of other U.S. Government agencies.

For further information, contact the Bureau of International Narcotics and Law Enforcement Affairs. Phone, 202–647–2842. Fax, 202–736–4045.

International Organizations The Bureau of International Organization Affairs provides guidance and support for

U.S. participation in international organizations and conferences and formulates and implements U.S. policy toward international organizations, with particular emphasis on those organizations which make up the United Nations system. It provides direction in the development, coordination, and implementation of U.S. multilateral policy.

For further information, call 202–647–9326. Fax, 202–647–2175.

International Security and Nonproliferation The Bureau of International Security and Nonproliferation (ISN), is responsible for managing a broad range of nonproliferation, counterproliferation, and arms control functions. ISN leads U.S. efforts to prevent the spread of weapons of mass destruction (nuclear, chemical, and biological weapons) and their delivery systems. It is also responsible for the following functions:

—spearheading efforts to promote international consensus on weapons of mass destruction proliferation through bilateral and multilateral diplomacy;

—addressing weapons of mass destruction proliferation threats posed by non-state actors and terrorist groups by improving physical security, using interdiction and sanctions, and actively participating in the Proliferation Security Initiative;

—coordinating the implementation of key international treaties and arrangements, working to make them relevant to today's security challenges;

—working closely with the UN, the G–8, NATO, the Organization for the Prohibition of Chemical Weapons, the International Atomic Energy Agency, and other international institutions and organizations to reduce and eliminate the threat posed by weapons of mass destruction; and

—supporting efforts of foreign partners to prevent, protect against, and respond to the threat or use of weapons of mass destruction by terrorists.

For further information, contact the Bureau of International Security and Nonproliferation. Phone, 202–647–9868. Fax, 202–736–4863. Internet, www.state.gov/t/isn.

Legal Adviser The Office of the Legal Adviser advises the Secretary of State and other Department officials on all domestic and international legal matters relating to the Department of State, Foreign Service, and diplomatic and consular posts abroad. The Office's lawyers draft, negotiate, and interpret treaties, international agreements, domestic statutes, departmental regulations, Executive orders, and other legal documents; provide guidance on international and domestic law; represent the United States in international organization, negotiation, and treaty commission meetings; work on domestic and foreign litigation affecting the Department's interests; and represent the United States before international tribunals, including the International Court of Justice.

For further information, contact the Office of the Legal Adviser. Phone, 202–647–9598. Fax, 202–647–7096. Internet, www.state.gov/s/l/.

Legislative Affairs The Bureau of Legislative Affairs coordinates legislative activity for the Department of State and advises the Secretary, the Deputy, as well as the Under Secretaries and Assistant Secretaries on legislative strategy. The Bureau facilitates effective communication between State Department officials and the Members of Congress and their staffs. Legislative Affairs works closely with the authorizing, appropriations, and oversight committees of the House and Senate, as well as with individual Members that have an interest in State Department or foreign policy issues. The Bureau also manages Department testimony before House and Senate hearings, organizes Member and staff briefings, facilitates Congressional travel to overseas posts for Members and staff throughout the year, and reviews proposed legislation and coordinates Statements of Administration Policy on legislation affecting the conduct of U.S. foreign policy. Legislative Affairs staff advises individual Bureaus of the Department on legislative and outreach

strategies and coorindates those strategies with the Secretary's priorities.

For further information, contact the Bureau of Legislative Affairs. Phone, 202–647–1714.

Medical Services The Office of Medical Services (MED) develops, manages, and staffs a worldwide primary health care system for U.S. Government employees and their eligible dependents residing overseas. In support of its overseas operations, MED approves and monitors the medical evacuation of patients, conducts pre-employment and in-service physical clearance examinations, and provides clinical referral and advisory services. MED also provides for emergency medical response in the event of a crisis at an overseas post.

For further information, contact the Office of Medical Services. Phone, 202–663–1649. Fax 202–663–1613.

Oceans and International Environmental, and Scientific Affairs The Bureau of Oceans and International Environmental and Scientific Affairs (OES) serves as the foreign policy focal point for international oceans, environmental, and scientific efforts. OES projects, protects, and promotes U.S. global interests in these areas by articulating U.S. foreign policy, encouraging international cooperation, and negotiating treaties and other instruments of international law. The Bureau serves as the principal adviser to the Secretary of State on international environment, science, and technology matters and takes the lead in coordinating and brokering diverse interests in the interagency process, where the development of international policies or the negotiation and implementation of relevant international agreements are concerned. The Bureau seeks to promote the peaceful exploitation of outer space, develop and coordinate policy on international health issues, encourage government to government scientific cooperation, and prevent the destruction and degradation of the planet's natural resources and the global environment.

For further information, contact the Bureau of Oceans and International Environmental and Scientific Affairs. Phone, 202–647–6961. Fax, 202–647–0217.

Overseas Building Operations The Bureau of Overseas Buildings Operations (OBO) directs the worldwide overseas buildings program for the Department of State and the U.S. Government community serving abroad under the authority of the chiefs of mission. Along with the input and support of other State Department bureaus, foreign affairs agencies, and Congress, OBO sets worldwide priorities for the design, construction, acquisition, maintenance, use, and sale of real properties and the use of sales proceeds. OBO also serves as the Single Real Property Manager of all overseas facilities under the authority of the chiefs of mission.

For further information, contact the Bureau of Overseas Buildings Operations. Phone, 703–875–4131. Fax, 703–875–5043. Internet, www.state.gov/obo.

Political-Military Affairs The Bureau of Political-Military Affairs is the principal link between the Departments of State and Defense and is the Department of State's lead on operational military matters. The Bureau provides policy direction in the areas of international security, security assistance, military operations, defense strategy and policy, counter-piracy measures, military use of space, and defense trade. Its responsibilities include securing base access to support the deployment of U.S. military forces overseas, negotiating status of forces agreements, coordinating participation in coalition combat and stabilization forces, promoting critical infrastructure protection, regulating arms transfers, directing military assistance to U.S. allies, combating illegal trafficking in small arms and light weapons, facilitating the education and training of international peacekeepers and foreign military personnel, managing humanitarian mine action programs, and assisting other countries in reducing the

availability of man-portable air defense systems.

For further information, contact the Bureau of Political-Military Affairs. Phone, 202–647–5104. Fax, 202–736–4413. Internet, www.state.gov/t/pm.

Population, Refugees, and Migration The Bureau of Population, Refugees, and Migration directs the Department's population, refugee, and migration policy development. It administers U.S. contributions to international organizations for humanitarian assistance- and protection-related programs on behalf of refugees, conflict victims, and internally displaced persons and provides U.S. contributions to nongovernmental organizations which provide assistance and protection to refugees abroad. The Bureau oversees the annual admissions of refugees to the United States for permanent resettlement, working closely with the Department of Homeland Security, the Department of Health and Human Services, and various State and private voluntary agencies. It coordinates U.S. international population policy and promotes its goals through bilateral and multilateral cooperation. It works closely with the U.S. Agency for International Development, which administers U.S. international population programs. The Bureau also coordinates the Department's international migration policy through bilateral and multilateral diplomacy. The Bureau oversees efforts to encourage greater participation in humanitarian assistance and refugee resettlement on the part of foreign governments and uses humanitarian diplomacy to increase access and assistance to those in need in the absence of political solutions.

For further information, contact the Bureau of Population, Refugees, and Migration. Phone, 202–663–1071. Fax, 202–663–1002. Internet, www.state.gov/g/prm.

Protocol The Chief of Protocol is the principal adviser to the U.S. Government, the President, the Vice President, and the Secretary of State on matters of diplomatic procedure governed by law or international custom and practice. The Office is responsible for the following activities:

—arranging visits of foreign chiefs of state, heads of government, and other high officials to the United States;

—organizing credential presentations of newly arrived Ambassadors, as presented to the President and to the Secretary of State;

—operating the President's guest house, Blair House;

—organizing delegations representing the President at official ceremonies abroad;

—conducting official ceremonial functions and public events;

—interpreting the official order of precedence;

—conducting outreach programs of cultural enrichment and substantive briefings of the Diplomatic Corps;

—accrediting of over 103,000 embassy, consular, international organization, and other foreign government personnel, members of their families, and domestics throughout the United States;

—determining entitlement to diplomatic or consular immunity;

—publishing of diplomatic and consular lists;

—resolving problems arising out of diplomatic or consular immunity, such as legal and police matters; and

—approving the opening of embassy and consular offices in conjunction with the Office of Foreign Missions.

For further information, contact the Office of the Chief of Protocol. Phone, 202–647–2663. Fax, 202–647–1560.

Resource Management The Bureau of Resource Management integrates strategic planning, budgeting, and performance to secure departmental resources. The Bureau manages all departmental strategic and performance planning; budgeting and resource management for operation accounts; global financial services, including accounting, disbursing, and payroll; issuance of financial statements and oversight of the Department's management control program; coordination of national security resources and remediation of vulnerabilities within the Department's global critical infrastructure; and

management of the International Cooperative Administrative Support Services Program.

For further information, contact the Bureau of Resource Management. Phone, 202–647–7490. Internet, www.state.gov/s/d/rm/.

Verification, Compliance, and Implementation The Bureau of Verification, Compliance, and Implementation is responsible for ensuring and verifying compliance with international arms control, nonproliferation, and disarmament agreements and commitments. The Bureau also ensures that U.S. intelligence capabilities to collect, analyze, and disseminate verification and compliance information are acquired, maintained, and enhanced. The Bureau is the principal policy representative to the intelligence community with regard to verification and compliance matters, and uses this role to promote, preserve, and enhance key collection and analytic capabilities and to ensure that intelligence verification, compliance, and implementation requirements are met. The Bureau staffs and manages treaty implementation commissions, creating negotiation and implementation policy for agreements and commitments, and developing policy for future arms control, nonproliferation, and disarmament arrangements. It also provides support to arms control, nonproliferation, and disarmament policymaking, including information technology support and secure government-to-government communication linkages with foreign treaty partners. The Bureau is also responsible for preparing verifiability assessments on proposals and agreements, and reporting these to Congress as required. The Bureau also prepares the President's Annual Report to Congress on Adherence to and Compliance With Arms Control, Nonproliferation, and Disarmament Agreements and Commitments, as well as the reports required by the Iran, North Korea, and Syria Nonproliferation Act.

For further information, contact the Bureau of Verification, Compliance, and Implementation. Phone, 202–647–5315. Fax, 202–647–1321. Internet, www.state.gov/t/vc.

Foreign Service To a great extent the future of our country depends on the relations we have with other countries, and those relations are conducted principally by the U.S. Foreign Service. Trained representatives stationed worldwide provide the President and the Secretary of State with much of the raw material from which foreign policy is made and with the recommendations that help shape it.

Ambassadors are the personal representatives of the President and report to the President through the Secretary of State. Ambassadors have full responsibility for implementation of U.S. foreign policy by any and all U.S. Government personnel within their country of assignment, except those under military commands. Their responsibilities include negotiating agreements between the United States and the host country, explaining and disseminating official U.S. policy, and maintaining cordial relations with that country's government and people.

A listing of Foreign Service posts, together with addresses and telephone numbers and key personnel, appears in *Key Officers of Foreign Service Posts—Guide for Business Representatives,* which is for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

United States Diplomatic Offices—Foreign Service

(C: Consular Office; N: No Embassy or Consular Office)

Country/Capitol	Chief of Mission
Afghanistan/Kabul	William B. Wood
Albania/Tirana	John Withers
Algeria/Algiers	David D. Pearce
Andorra/Andorra La Vella	Eduardo Aguirre, Jr.
Angola/Luanda	Dan W. Mozena
Antigua and Barbuda/St. John's (N).	Brent Hardt (charge d'affaires)
Argentina/Buenos Aires	Earl Anthony Wayne
Armenia/Yerevan	Joseph Pennington (charge d'affaires)
Australia/Canberra	Robert M. McCallum
Austria/Vienna	Scott F. Kilner (charge d'affaires)
Azerbaijan/Baku	Anne E. Derse

United States Diplomatic Offices—Foreign Service—Continued

(C: Consular Office; N: No Embassy or Consular Office)

Country/Capitol	Chief of Mission
Bahamas/Nassau	Timothy Zuniga-Brown (charge d'affaires)
Bahrain/Manama	J. Adam Ereli
Bangladesh/Dhaka	James Moriarty
Barbados/Bridgetown	Brent Hardt (charge d'affaires)
Belarus/Minsk	Karen B. Stewart
Belgium/Brussels	Sam Fox
Belize/Belmopan	J.A. Diffily (charge d'affaires)
Benin/Cotonou	Gayleatha B. Brown
Bolivia/La Paz	Krishna R. Urs (charge d'affaires)
Bosnia and Herzegovina/Sarajevo.	Charles L. English
Botswana/Gaborone	Stephen J. Nolan
Brazil/Brasilia	Clifford M. Sobel
Brunei Darussalam/Bandar Seri Begawan.	Emil M. Skodon
Bulgaria/Sofia	Jon Ross Beyrle
Burkina Faso/Ouagadougou	(vacancy)
Burma/Rangoon	Sharon E. Villarosa
Burundi/Bujumbura	Patricia Moller
Cambodia/Phnom Penh	Joseph A. Mussomeli
Cameroon/Yaounde	Janet E. Garvey
Canada/Ottawa	Terry Breese (charge d'affaires)
Cape Verde/Praia	Marianne M. Myles
Central African Republic/Bangui	Frederick B. Cook
Chad/N'Djamena	Louis J. Nigro, Jr.
Chile/Santiago	Paul E. Simons
China/Beijing	Clark T. Randt, Jr.
Colombia/Bogota	William R. Brownfield
Comoros/Moroni (N)	R. Niles Marquardt
Congo, Democratic Republic of the/Kinshasa.	William J. Garvelink
Congo, Republic of the/Brazzaville.	Alan W. Eastham
Costa Rica/San Jose	Peter Cianchette
Cote d'Ivoire/Abidjan	Wanda L. Nesbitt
Croatia/Zagreb	Robert A. Bradtke
Cuba/Havana (U.S. Interests Section).	Michael E. Parmly
Curacao/Willemstad	Timothy J. Dunn
Cyprus/Nicosia	Ronald L. Schlicher
Czech Republic/Prague	Richard W. Graber
Denmark/Copenhagen	James Cain
Djibouti, Republic of/Djibouti	James C. Swan
Dominican Republic/Santo Domingo.	Roland Bullen (charge d'affaires)
East Timor/Dili	Hans G. Klemm
Ecuador/Quito	Linda Jewell
Egypt/Cairo	Margaret Scobey
El Salvador/San Salvador	Robert Blau (charge d'affaires)
Equatorial Guinea/Malabo	Donald C. Johnson
Eritrea, State of/Asmara	Ronald K. McMullen
Estonia/Tallinn	Stanley Davis Phillips
Ethiopia/Addis Ababa	Donald Y. Yamamoto
Fiji Islands, Republic of/Suva	Larry Miles Dinger
Finland/Helsinki	Amy J. Hyatt (charge d'affaires)
France/Paris	Craig Roberts Stapleton
Gabonese Republic/Libreville	Eunice S. Reddick
Gambia/Banjul	Barry L. Wells
Georgia/Tbilisi	John F. Tefft
Germany/Berlin	William Robert Timken, Jr.
Ghana/Accra	Donald Teitelbaum
Greece/Athens	Daniel P. Speckhard
Grenada/St. George (N)	Karen McIssac (charge d'affaires)

United States Diplomatic Offices—Foreign Service—Continued

(C: Consular Office; N: No Embassy or Consular Office)

Country/Capitol	Chief of Mission
Guatemala/Guatemala	Stephen McFarland
Guinea/Conakry	(vacancy)
Guinea-Bissau/Bissau (N)	Marcia S. Bernicat
Guyana/Georgetown	John Melvin Jones
Haiti/Port-au-Prince	Janet A. Sanderson
Holy See/Vatican City	Francis Rooney
Honduras/Tegucigalpa	Charles Ford
Hong Kong/Hong Kong (C)	James B. Cunningham
Hungary/Budapest	April H. Foley
Iceland/Reykjavik	Carol Van Voorst
India/New Delhi	(vacancy)
Indonesia/Jakarta	Cameron R. Hume
Iraq/Baghdad	Ryan C. Crocker
Ireland/Dublin	Thomas C. Foley
Israel/Tel Aviv	James B. Cunningham
Italy/Rome	Ronald Spogli
Jamaica/Kingston	Brenda La Grange Johnson
Japan/Tokyo	John Thomas Schieffer
Jerusalem (C)	Jacob Walles
Jordan/Amman	Robert S. Beecroft
Kazakhstan/Almaty	Richard Hoagland
Kenya/Nairobi	Michael E. Ranneberger
Kiribati/Tarawa (N)	Larry Miles Dinger
Korea/Seoul	Alexander R. Vershbow
Kosovo/Pristina	Tina S. Kaidanow
Kuwait/Kuwait	Deborah K. Jones
Kyrgyz Republic/Bishkek	Tatiana Gfoeller
Laos/Vientiane	Ravic Rolf Huso
Latvia/Riga	Catherine Todd Bailey
Lebanon/Beirut	Michelle Sison
Lesotho/Maseru	Robert B. Nolan
Liberia/Monrovia	Linda Thomas-Greenfield
Liechtenstein/Vaduz	Peter R. Coneway
Lithuania/Vilnius	John A. Cloud, Jr.
Luxembourg/Luxembourg	Ann Louise Wagner
Lybia/Tripoli	Gene Cretz
Macedonia/Skopje	Gillian Arlette Milovanovic
Madagascar/Antananarivo	R. Niles Marquardt
Malawi/Lilongwe	Peter W. Bodde
Malaysia/Kuala Lumpur	Christopher J. LaFleur
Maldives/Male (N)	Robert O. Blake, Jr.
Mali/Bamako	Gillian Arlette Milovanovic
Malta/Valletta	Molly Hering Bordonaro
Marshall Islands/Majuro	Clyde Bishop
Mauritania/Nouakchott	Mark Boulware
Mauritius/Port Louis	(vacancy)
Mexico/Mexico City	Leslie Bassett (charge d'affaires)
Micronesia/Kolonia	Miriam K. Hughes
Moldova/Chisinau	Michael D. Kirby
Monaco/Monaco	Craig Roberts
Mongolia/Ulaanbaatar	Mark Clements Minton
Montenegro, Republic of/Podgorica.	Roderick W. Moore
Morocco/Rabat	(vacancy)
Mozambique/Maputo	(vacancy)
Namibia/Windhoek	Gail Dennise Mathieu
Nauru/Yaren (N)	Larry Miles Dinger
Nepal/Kathmandu	Nancy J. Powell
Netherlands/The Hague	Michael F. Gallagher (charge d'affaires)
New Zealand/Wellington	William Paul McCormick
Nicaragua/Managua	Robert Callahan
Niger/Niamey	Bernadette M. Allen
Nigeria/Abuja	Robin R. Sanders
Norway/Oslo	Benson K. Whitney
Oman/Muscat	Gary Grappo
Pakistan/Islamabad	Anne W. Patterson
Panama/Panama	Barbara Stephenson

United States Diplomatic Offices—Foreign Service—Continued

(C: Consular Office; N: No Embassy or Consular Office)

Country/Capitol	Chief of Mission
Papua New Guinea/Port Moresby.	Leslie V. Rowe
Paraguay/Asuncion	Liliana Ayalde
Peru/Lima	P. Michael McKinley
Philippines/Manila	Kristie A. Kenney
Poland/Warsaw	Victor Henderson Ashe
Portugal/Lisbon	Thomas F. Stephenson
Qatar/Doha	Joseph LeBaron
Romania/Bucharest	Nicholas F. Taubman
Russian Federation/Moscow	William J. Burns
Rwanda/Kigali	W. Stuart Symington IV
St. Kitts and Nevis/Basseterre (N).	Brent Hardt (charge d'affaires)
St. Lucia/Castries (N)	Brent Hardt (charge d'affaires)
St. Vincent and the Grenadines/ Kingstown (N).	Brent Hardt (charge d'affaires)
Samoa/Apia	William Paul McCormick
Sao Tome and Principe/Sao Tome (N).	Eunice S. Reddick
Saudi Arabia/Riyadh	Ford M. Fraker
Senegal/Dakar	(vacancy)
Serbia/Belgrade	Cameron P. Munter
Seychelles/Victoria	(vacancy)
Sierra Leone/Freetown	June Carter Perry
Singapore/Singapore	Patricia Louise Herbold
Slovak Republic/Bratislava	Vincent Obsitnik
Slovenia/Ljubljana	Maryruth Coleman (charge d'affaires)
Solomon Islands/Honiara	Leslie V. Rowe
South Africa/Pretoria, Cape Town.	(vacancy)
Spain/Madrid	Eduardo Aguirre, Jr.
Sri Lanka/Colombo	Robert O. Blake, Jr.
Sudan/Khartoum	Alberto M. Fernandez charge d'affaires)
Suriname/Paramaribo	Lisa Bobbie Schreiber Hughes
Swaziland/Mbabane	Maurice S. Parker
Sweden/Stockholm	Michael M. Wood
Switzerland/Bern	Peter R. Coneway
Syrian Arab Republic/Damascus	Raymond D. Maxwell (charge d'affaires)
Tajikistan/Dushanbe	Tracey Jacobson
Tanzania/Dar es Salaam	(vacancy)
Thailand/Bangkok	Ralph Leo Boyce, Jr.
Togolese, Republic/Lome	Patricia M. Hawkins
Tonga/Nuku'alofa (N)	Larry Miles Dinger
Trinidad and Tobago/Port-of-Spain.	Len Kusnitz (charge d'affaires)

United States Diplomatic Offices—Foreign Service—Continued

(C: Consular Office; N: No Embassy or Consular Office)

Country/Capitol	Chief of Mission
Tunisia/Tunis	Robert F. Godec
Turkey/Ankara	Ross Wilson
Turkmenistan/Ashgabat	Richard Miles (charge d'affaires)
Tuvalu/Funafuti (N)	Larry Miles Dinger
Uganda/Kampala	Steven A. Browning
Ukraine/Kiev	William B. Taylor
United Arab Emirates/Abu Dhabi	Richard Olson
United Kingdom/London	Robert H. Tuttle
Uruguay/Montevideo	Robin Matthewman (charge d'affaires)
Uzbekistan/Tashkent	Richard Norland
Vanuatu/Port Vila (N)	Leslie V. Rowe
Venezuela/Caracas	John Caulfield (charge d'affaires)
Vietnam/Hanoi	Michael W. Marine
Yemen/Sanaa	Stephen Seche
Zambia/Lusaka	Donald E. Booth
Zimbabwe/Harare	James D. McGee

United States Permanent Diplomatic Missions to International Organizations

Organization	Ambassador
African Union/Addis Ababa	(vacancy)
European Union/Brussels	Chris Murray (charge d'affaires)
International Civil Aviation Organization.	(vacancy)
North Atlantic Treaty Organization/Brussels.	Victoria Nuland
Organization of American States/ Washington, DC.	Hector E. Morales, Jr.
Organization for Economic Co-operation and Development/ Paris.	(vacancy)
Organization for Security and Co-operation in Europe/Vienna.	Julie Finley
United Nations/Geneva	(vacancy)
United Nations/New York	Susan E. Rice
United Nations/Vienna	(vacancy)
U.S. Mission to United Nations Agencies for Food and Agriculture.	Tony P. Hall
U.S. Mission to United Nations Economic, Scientific and Cultural Organization/Paris.	Louise V. Oliver

Sources of Information

Contracts General inquiries may be directed to the Office of Acquisitions Management (A/LM/AQM), Department of State, P.O. Box 9115, Arlington, VA 22219. Phone, 703–516–1706. Fax, 703–875–6085.

Diplomatic and Official Passports Inquirers for these types of passports should contact their respective travel offices. The U.S. Government only issues these types of passports to individuals traveling abroad in connection with official employment. For additional information, please refer to the Consular Affairs web site. Internet, http://travel.state.gov.

Electronic Access The Department's Bureau of Public Affairs, Office of Public Communication, coordinates the dissemination of public electronic

information for the Department. The main web site (Internet, www.state.gov) and the Secretary's web site (Internet, secretary.state.gov) provide comprehensive, up-to-date information on foreign policy, support for U.S. businesses and careers, and the counterterrorism rewards program and much more.

The Bureau of Consular Affairs web site (Internet, http://travel.state.gov) provides travel warnings and other information designed to help Americans travel safely abroad, as well as information on U.S. passports and visas and downloadable applications.

The State Department Electronic Reading Room at foia.state.gov uses new information technologies to enable access to unique historical records of international significance which have been made available to the public under the Freedom of Information Act or as a special collection.

Employment Inquiries about employment in the Foreign Service should be directed to HR/REE, Room H–518, 2401 E Street NW., Washington, DC 20522. Phone, 202–261–8888. Internet, www.careers.state.gov. Information about civil service positions in the Department of State and copies of civil service job announcements can be accessed through the Internet at www.careers.state.gov. Individual questions may be directed to cspapps@state.gov. Job information staff is also available to answer questions from 8:30 a.m. to 4:30 p.m. eastern time on Federal workdays. Phone, 202–663–2176.

Freedom of Information Act and Privacy Act Requests Requests from the public for Department of State records should be addressed to the Director, Office of Information Programs and Services, Department of State, SA–2, 515 Twenty-second Street NW., Washington, DC 20522–6001. Phone, 202–261–8300. Individuals are requested to indicate on the outside of the envelope the statute under which they are requesting access: FOIA REQUEST or PRIVACY REQUEST.

A public reading room, where unclassified and declassified documents may be inspected, is located in the Department of State, SA–2, 515 Twenty-second Street NW., Washington, DC 20522–6001. Phone, 202–261–8484. Directions to the reading room may be obtained from receptionists at public entrances to the Department.

Additional information about the Department's FOIA program can be found on the FOIA electronic reading room (Internet, foia.state.gov).

Missing Persons, Emergencies, Deaths of Americans Abroad For information concerning missing persons, emergencies, travel warnings, overseas voting, judicial assistance, and arrests or deaths of Americans abroad, contact the Office of American Citizens Services and Crisis Management, Department of State. Phone, 888–407–4747 or 202–501–4444 (international). Internet, http://travel.state.gov. Correspondence should be directed to this address: Overseas Citizens Services, Bureau of Consular Affairs, Department of State, Washington, DC 20520.

Inquiries regarding international parental child abduction or adoption of foreign children by private U.S. citizens should be directed to the Office of Children's Issues, CA/OCS/CI, Department of State, SA–29, 2201 C Street NW., Washington, DC 20520–4818. Phone, 888–407–4747 or 202–501–4444 (international). Internet, http://travel.state.gov and http://adoption.state.gov.

Passports Passport information is available through the Internet at http://travel.state.gov. For information on where to apply for a passport nationwide go to http://iafdb.travel.state.gov. For passport questions, travel emergencies, or to make an appoinment at any Regional Passport Agency, call the National Passport Information Center at 887–4–USA–PPT (887–487–2778) (TDD/TTY: 888–874–7793). Passport information is available 24 hours, 7 days a week; customer service representatives are available Monday-Friday 8 a.m. to 10 p.m., eastern standard time, excluding federal holidays. Correspondence can be submitted via Internet at http://travel.state.gov/passport/about/npic/npic_896.html or can be

directed to the appropriate regional agency (Internet, http://travel.state.gov/passport/passport_4312.html) or the Correspondence Branch, Passport Services, Room 510, 1111 Nineteenth Street NW., Washington, DC 20524.

Public Affairs The Bureau of Public Affairs carries out the Secretary's foreign policy objectives and helps American and foreign audiences understand the importance of foreign affairs. Led by the Assistant Secretary, who also serves as Department spokesman, the Bureau pursues the State Department's mission to inform the American people and foreign audiences and to feed their concerns and comments back to policymakers. Phone, 202–647–6575.

Publications Publications that are produced on a regular basis include *Background Notes* and the *Foreign Relations* series. The Bureau of Public Affairs also occasionally publishes brochures and other publications to inform the public of U.S. diplomatic efforts. All publications are available on the Internet at www.state.gov.

Small Business Information Information about doing business with the Department of State is available from the Office of Small and Disadvantaged Business Utilization. The publication, *A Guide to Doing Business With the Department of State*, the current *Forecast of Contracting Opportunities*, and small business links are available from our Web site. Phone, 703–875–6822. Internet, www.state.gov/m/a.sdbu.

Telephone Directory The Department's telephone directory can be accessed at http://state.gov/m/a/gps/directory.

Tips for U.S. Travelers Abroad *Tips for Americans Traveling Abroad* contains extensive information about traveling and living in foreign countries. Internet, http://travel.state.gov/travel/living/living_1234.html. Additional information for travlers is available at http://travel.state.gov/travel/tips/brochures/brochures_1234.html.

Visas To obtain information on visas for foreigners wishing to enter the United States, call 202–663–1225. Internet, http://travel.state.gov/visa/visa_1750.html.

For further information, contact the Office of Public Communication, Public Information Service, Bureau of Public Affairs, Department of State, Washington, DC 20520. Phone, 202–647–6575. Internet, www.state.gov.