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For further information, contact the Office of the Director, Office of Administration, Washington, DC 20503. Phone, 202–456–2861. Internet, www.whitehouse.gov/oa.

Office of Management and Budget

Executive Office Building, Washington, DC 20503
Phone, 202–395–3080. Internet, www.whitehouse.gov/omb.

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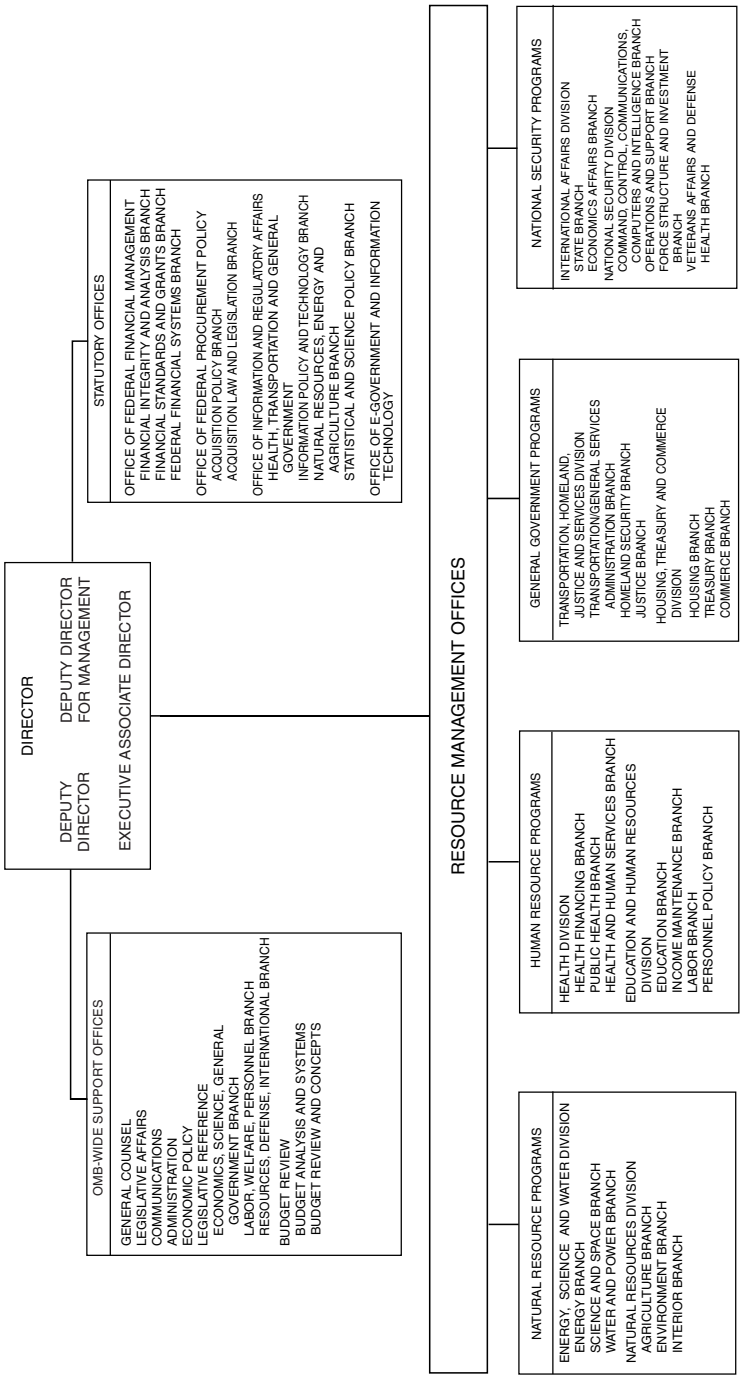
The Office of Management and Budget evaluates, formulates, and coordinates management procedures and program objectives within and among Federal departments and agencies. It also controls the administration of the Federal budget, while routinely providing the President with recommendations regarding budget proposals and relevant legislative enactments.

The Office of Management and Budget (OMB), formerly the Bureau of the Budget, was established in the Executive Office of the President pursuant to Reorganization Plan No. 1 of 1939 (5 U.S.C. app.).

The Office's primary functions are:

—to assist the President in developing and maintaining effective government by reviewing the organizational structure and management procedures of the executive branch to ensure that the intended results are achieved;

OFFICE OF MANAGEMENT AND BUDGET



—to assist in developing efficient coordinating mechanisms to implement Government activities and to expand interagency cooperation;

—to assist the President in preparing the budget and in formulating the Government's fiscal program;

—to supervise and control the administration of the budget;

—to assist the President by clearing and coordinating departmental advice on proposed legislation and by making recommendations effecting Presidential action on legislative enactments, in accordance with past practice;

—to assist in developing regulatory reform proposals and programs for paperwork reduction, especially reporting burdens of the public;

—to assist in considering, clearing, and, where necessary, preparing proposed Executive orders and proclamations;

—to plan and develop information systems that provide the President with program performance data;

—to plan, conduct, and promote evaluation efforts that assist the President in assessing program objectives, performance, and efficiency;

—to keep the President informed of the progress of activities by Government agencies with respect to work proposed, initiated, and completed, together with the relative timing of work between the several agencies of the Government, all to the end that the work programs of the several agencies of the executive branch of the Government may be coordinated and that the moneys appropriated by the Congress may be expended in the most economical manner, barring overlapping and duplication of effort; and

—to improve the economy, efficiency, and effectiveness of the procurement processes by providing overall direction of procurement policies, regulations, procedures, and forms.

Sources of Information

Employment Delegated examining is used for filling positions, such as economist, program examiners, and program analyst. Inquiries on employment should be directed to the Human Resources Division, Office of Administration, Washington, DC 20500. Phone, 202–395–1088.

Inquiries Contact the Management and Operations Division, Office of Management and Budget, New Executive Office Building, Washington, DC 20503. Phone, 202–395–3080. Fax, 202–395–3504. Internet, www.whitehouse.gov/omb.

Publications *The Budget of the U.S. Government* and *The Budget System and Concepts* are available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

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