

B16A (Official Form 16A) (12/07)

Form 16A. CAPTION (FULL)

United States Bankruptcy Court

\_\_\_\_\_ District Of \_\_\_\_\_

In re \_\_\_\_\_, )  
 [Set forth here all names including married, )  
 maiden, and trade names used by debtor within )  
 last 8 years.] )  
 Debtor ) Case No. \_\_\_\_\_ )  
 )  
 Address \_\_\_\_\_ )  
 )  
 \_\_\_\_\_ ) Chapter \_\_\_\_\_ )  
 )  
 Last four digits of Social-Security or Individual Tax- )  
 Payer-Identification (ITIN) No(s), (if any): \_\_\_\_\_ )  
 )  
 \_\_\_\_\_ )  
 Employer Tax-Identification (EIN) No(s), (if any): \_\_\_\_\_ )  
 \_\_\_\_\_ )

[Designation of Character of Paper]

(Added Aug. 1, 1991; amended Mar. 14, 1995; Dec. 1, 2003; Oct. 17, 2005; Dec. 1, 2007.)

NOTES OF ADVISORY COMMITTEE ON RULES—1991

This form has been transferred from former Official Form No. 1, which included the form of caption for the case. Rule 9004(b) requires a caption to set forth the title of the case. Rule 1005 provides that the title of the case shall include the debtor's name, all other names used by the debtor within six years before the commencement of the case, and the debtor's social security and tax identification numbers. This form of caption is prescribed for use on the petition, the notice of the meeting of creditors, the order of discharge, and the documents relating to a chapter 11 plan, (Official Forms 1, 9, 12, 13, 14, 15, and 18). See Rule 2002(m). In the petition (Official Form 1), and the notice of the meeting of creditors, (Official Form 9), the information required by Rule 1005 appears in a block format. A notation of the chapter of the Bankruptcy Code under which the case is proceeding has been added to the form.

NOTES OF ADVISORY COMMITTEE ON RULES—1995 AMENDMENT

The form is amended to provide for the debtor's address to appear in the caption in furtherance of the duty of the debtor to include this information on every notice given by the debtor. The Bankruptcy Reform Act of 1994 amended section 342 of the Code to add this requirement.

COMMITTEE NOTES ON RULES—2003 AMENDMENT

The form is amended to require disclosure of only the last four digits of the debtor's social security number to afford greater privacy to the individual debtor, whose bankruptcy case records may be available over the Internet.

COMMITTEE NOTES ON RULES—2005 AMENDMENT

The form is amended to require that the title of the case include all names used by the debtor within the last eight years in conformity with §727(a)(8) as amended by the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005, Pub. L. No. 109-8, 119 Stat. 23

(April 20, 2005), extending from six years to eight years the period during which a debtor is barred from receiving successive discharges.

COMMITTEE NOTES ON RULES—2005-2007 AMENDMENT

[The 2005-2007 Committee Note incorporates the Committee Note previously published in 2005.]

The form is amended to require that the title of the case include all names used by the debtor within the

last eight years in conformity with §727(a)(8) as amended by the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005, Pub. L. No. 109-8, 119 Stat. 23 (April 20, 2005), extending from six years to eight years the period during which a debtor is barred from receiving successive discharges. In conformity with Rule 9037, the filer is directed to provide only the last four digits of any individual debtor's taxpayer-identification number.

Official Form 16B  
12/94

**FORM 16B. CAPTION (SHORT TITLE)**

*(May be used if 11 U.S.C. § 342(c) is not applicable)*

**United States Bankruptcy Court**

\_\_\_\_\_ District Of \_\_\_\_\_

In re \_\_\_\_\_,  
Debtor

Case No. \_\_\_\_\_

Chapter \_\_\_\_\_

*[Designation of Character of Paper]*

(Added Aug. 1, 1991; amended Mar. 14, 1995.)

NOTES OF ADVISORY COMMITTEE ON RULES—1991

This form of caption is prescribed for general use in filing papers in a case under the Bankruptcy Code. Rule 9004(b) requires a caption to set forth the title of the case, and Rule 1005 specifies that the title must include all names used by the debtor within six years before the commencement of the case and the debtor's social security and tax identification numbers. This information is necessary in the petition, the notice of the meeting of creditors, the order of discharge, and the documents relating to the plan in a chapter 11 case. See Rule 2002(m) and Official Form 16A. In other notices,

motions, applications, and papers filed in a case, however, a short title containing simply the names of the debtor or joint debtors may be used. Additional names, such as any under which the debtor has engaged in business, may be included in the short title as needed.

NOTES OF ADVISORY COMMITTEE ON RULES—1995  
AMENDMENT

The title of this form is amended to specify that it can be used when section 342(c) of the Code, as added by the Bankruptcy Reform Act of 1994, is not applicable.