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Manufacturing Workflow System (MWS) As-Is Process Document

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1 Overview

1.1 Background

The Government Printing Office's (GPO) Plant Operations department is responsible for processing printing and binding jobs for the legislative branch, including overnight production of the Congressional Record, bills, reports, hearings, and other congressional documents. They also oversee select executive branch printing services, including the daily Federal Register, the Code of Federal Regulations, and U.S. Passports. GPO's Customer Services department (i.e., Congressional Publishing Services, Requisition Section) supports Plant Operations in fulfilling its mission through performing activities including accepting job requests, entering jobs, job management, address/distribution list management, and customer liaison functions. Plant Operations relies on the Production, Estimating, and Planning System (PEPS) to provide production estimating, scheduling, and tracking functions as well as a centralized point for data collection and record keeping for in-house production.

PEPS was developed on a mainframe platform in the 1980's to serve as an automated system to monitor day-to-day operations. Over several years, additional features were added to PEPS to increase its capabilities. Collection and dissemination of data is accomplished through mainframe inquiry and update transactions, subsystems, networked communications systems, program directed displays and/or printed screen and messages sent to designated terminals and printers, and batch reporting.

PEPS has become technologically unsound and presents a business risk. The system is built on a mainframe platform, the technical documentation of the program is limited, and PEPS domain experts have either retired or could leave GPO taking with them most of the system's critical knowledge. In addition, the application is presently supported at a minimal level by GPO IT&S staff. Accordingly, PEPS should be replaced primarily on grounds of its current dependence on obsolete hardware technology.

GPO desires to replace PEPS with a more modern and robust system. The replacement system, named the Manufacturing Workflow System (MWS), should provide the same functionality as the current system using a modern, open architecture, while enhancing specific elements and integrating with other GPO systems.

1.2 Document Purpose & Scope

The As-Is Process Document is the first step towards a successful migration of GPO's Production Estimating and Planning functions to a modern system. This documentation also meets a requirement of Phase 2 of the GPO's Software Development Lifecycle (SDLC).

Establishing an understanding of the current processes will enable the project team to ensure there is no loss of functionality in the new system. It also provides a first look at existing challenges and potential opportunities for business process improvements and new initiatives to support operations. Defining and validating existing processes with the users also sets a baseline for the business requirements of the new system.

This document summarizes the as-is functionality provided by PEPS. Overviews are provided for each PEPS transaction and they are also categorized according to the function(s) (e.g., job entry, tracking) they provide. In addition, the document outlines the nominal as-is processes for the specific product types. It also focuses on defining the processes and steps that will most likely transfer to MWS. Process steps are documented in relation to the primary GPO division responsible for performing a transactions and interfacing legacy system(s) supporting it. This form of documentation will facilitate concept of operations (CONOPS) development, requirements definition (RD), and stakeholder identification

future development efforts. High-level context diagrams are also provided to put the processes in perspective of existing GPO systems that will be sources of conversion or integration points with MWS in the future.

The information used in the development of this document was collected through review of existing GPO system and business process documentation, as well as meeting with groups from all impacted GPO business units. Many topics were covered during these meetings and through numerous follow-on discussions. This document focuses on those processes deemed to be related to the scope of the MWS program. Inclusion of processes in this document does not imply that the process will be migrated to MWS. The mapping of functionality to MWS, identification of gaps and definition of the to-be state will occur during the next phase of the project.

1.3 PEPS Overview

As previously stated, PEPS transactions are primarily accomplished through mainframe entries, update transactions, and inquiries. PEPS uses two letter codes (e.g., CO, DQ, PM) to perform specific transactions. A majority of the PEPS transactions are available through a primary PEPS transaction menu. Once a transaction is entered users may, depending on the transaction selected, enter other transactions that are not available on the primary transaction menu. A transaction may also direct a user to a PEPS sub-system (e.g. Production Managers Subsystem, Federal Register Subsystem) which are specifically tailored to a specific product or function or interface with other external systems (e.g., MMPCS). In addition, there are some transactions that aren't visible on the PEPS transaction menu that may be accessed by entering a two letter code.

PEPS transactions are designed to fulfill the needs of the Plant Operations production process and can be categorized into the following functional areas:

- **Entry & Inquiry:** The ability to create, accept, manage, and view business process information (BPI) for all Plant Operations jobs.
- **Estimating:** The ability to estimate and manage job costs based upon historical GPO cost data (including cost centers, human resources, and material costs).
- **Scheduling:** The ability to plan, schedule, and prioritize jobs to Plant Operations divisions and equipment.
- **Tracking:** The ability to manually enter and view job status throughout the Plant Operation process.
- **Distribution Management:** The ability to enter and upload distribution lists from legacy systems and print delivery labels and receipts.
- **Reporting/Output:** The ability to print job jackets and specifications.
- **Miscellaneous Transactions:** The ability to access transaction menus and perform system administration functions.

GPO assigns jacket numbers to jobs for identification, inquiry, and tracking purposes. A jacket number is a five or six digit number used to identify the job. GPO's Financial Management department can assign a block of jacket numbers to a specific customer (e.g., Jacket 123-001 through 123-999 to the Internal Revenue Service). Individual jobs can be assigned a jacket number by various departments (Requisition Section, Paper Control and Materials Section) once it is received. Blocks of jacket numbers are assigned on an annual basis. In addition, jacket numbers are not unique as they are reused over time.

Table 1 lists all of the PEPS transaction codes and their name. Numerous transactions can be utilized for different functions (e.g., Blank Paper, Order Entry (BP, OE) for job entry and scheduling).

PEPS Transaction Code	PEPS Name
CO	Congressional Order Entry
OE	Departmental Order Entry
XC	Enr Bills Corrections Order Entry
OU	Order Entry Update
DQ	Delivery Quantities
BC	Bindery Communications
BP, OU	Blank Paper, Order Entry Update
FR, UB	Federal Register, Breakdown/Status Unified Agenda
PE, F21	Delete Plan
BP, OE	Blank Paper, Order Entry
FR, BS	Federal Register, Breakdown/Status
CM	Congressional Members Inquiry/Update
PI	Order Inquiry
PI, F2	Order Inquiry, Proof Schedule
PI, F3	Order Inquiry, Delivery Schedule
JD	Jacket Display
LM	Priority and Misc Lists Menu
BL	Bills to Press List
BP, IN	Blank Paper, Job Inquiry
BP, DR	Blank Paper, Department Requisition
BP, OJ	Blank Paper, Open Jacket
BP, RH	Blank Paper, Receipt History
CW	Congressional Work Report
CB	Congressional Record Breakdown
CL	Congressional List
CI	Congressional Prtg Mgmt List
DL	Departmental List
HB	House Bill Clerk List
OK	Delivered Work List
PM	Production Managers List
PD	Partial Delivery List
PT	PM Section Tracking List
PL	Priority List All Jobs
RL	Reports Document List

SB	Senate Bill Clerk List
EO	Electronic Online Products
EL	Emergency Back to Press List
FL	Federal Register Rider List
SS	Serial Set List
RO	OK List Reassignments
PE	Planning and Estimating
PE, F1	Product Specification
PE, F2	Prepress Specification
PE, F3	Press Specifications
PE, F4	Bindery Specifications
PE, F5	Calculate Materials and Labor
PM	Production Managers Subsystem
FR, UE	Federal Register, Update Estimate Status Unified Agenda
FR, ES	Federal Register, Estimate
PE, F22	Blurb Master File Maintenance
PE, F7	Store Job as Standard Plan
PE, F8	Obligate Paper
PE, F16	Bind Blurb Specification
PS	Planning and Scheduling
UCI	Cong Prtg Mgmt Update/Delete
SCI	Cong Prtg Mgmt Sequence
DCI	Cong Prtg Mgmt Display
UDP	Department al Update/Delete
SDP	Departmental Sequence
DDP	Departmental Display
DP	Departmental Print
UHB	House Bill Clerk Update/Delete
SHB	House Bill Clerk Sequence
DHB	House Bill Clerk Display
USB	Senate Bill Clerk Update/Delete
SSB	Senate Bill Clerk Sequence
DSB	Senate Bill Clerk Display
HB	Senate Bill Clerk Print
RLE	Legislative Reassignments
LA	List Assignments

PCI	Cong Prtg Mgmt Update/Delete Sequenced Lists
PDP	Departmental Update/Delete Sequenced Lists
PHB	House Bill Clerk Update/Delete Sequenced Lists
PSB	Senate Bill Clerk Update/Delete Sequenced Lists
ULE	Add/Update/Delete Legislative IDs
DLE	Display Sequenced Lists Legislative IDs
LE	Print Sequenced List Legislative IDs
DSL	Display Sequenced Lists
SL	Print Sequenced Lists
PAL	Add Jobs Production Manager's List
SPM	Sequence Production Manager's List
DPM	Display Production Manager's List
DOK	Delivered Work List Display
OK	Delivered Work List Print
BP, PR	Blank Paper, Job Progress
DP, DS	Blank Paper, Delivery/Shipping
CP	Congressional Page Drop
CR	Congressional Record Information
MP	Congressional Record Copy Markup
VK	Congressional Record Video Keyboard Information
FR, DP	Federal Register, Daily Progress Reporting
FP, PP	Federal Register, Presidential Proclamation Reporting
DR	Congressional Record Report
BP, RP	Blank Paper, Delivery Receipt Print
MT	Bylaw Cong Record Distribution
MB	Mail List Browse/Update
MC	Mail List Courier
MD	Mail List Delete File Browse
MU	Mail List Single Update
BI	Bindery Progress
CY	Copy Center Progress
DS	Delivery/Shipping Progress
EC	Electronic Comp Progress
ER	Enrolled Bill Progress
PA	Plate Progress
PP	Prepress Progress

PR	Press Progress
EB	Emergency Back-To-Press Request
WP	Wastepaper Deductions Report
PC	Production Communications
FP, UP	Federal Register, Progress Reporting Status Unified Agenda
PE, F15	Primary Distribution Address
RD	Hearing Delivery Receipts
RR	Rider Delivery Receipts
SR	Special Items and Board Receipts
MR	Miscellaneous Receipts
BP, JP	Blank Paper, Selected Jacket Print
PE, F6	Print Jacket or Supplemental
PE, F14	Local Print
BP	BP Transaction Menu
FR	Federal Register Status
EL	Envelope/label (EL) system
SE	Security Update
SF	Sequence File Intertest
TM	Terminal Update

Table 1: PEPS Transaction Codes

Every product that Plant Operations produces utilizes PEPS transactions. However, specific products may use transactions specifically developed for them, follow a different workflow, or skip transactions steps altogether. This document is organized around how Plant Operations utilizes PEPS to plan and track a wide variety of products. Every product category generally uses the same transactions and follows the same process steps. The products can be categorized as follows:

- **Congressional Jobs:** Various publications produced for the Congress of the United States. They include, but are not limited to: Bills, Hearings, Calendars, Private Laws, Public Laws, Reports, U.S. Code, and Statutes at Large.
- **Departmental Jobs:** Various publications produced for any Federal agency. They include, but are not limited to: the Budget of the United States of America, Public Papers of the President, Code of Federal Regulations, and various Federal agency publications.
- **Congressional Record:** The official record of the proceedings and debates of the United States Congress. It is published daily when Congress is in session.
- **Congressional Record (Index):** Serves as the index to the Congressional Record. When Congress is in session, the Joint Committee on Printing publishes the Congressional Record Index as necessary, generally between 12 and 20 volumes per year.
- **Federal Register (Daily Issue):** Published by the Office of the Federal Register, National Archives and Records Administration (NARA), the Federal Register is the official daily publication for rules, proposed rules, and notices of Federal agencies and organizations, as well as executive orders and other presidential documents.
- **Federal Register (Unified Agenda):** A compilation of select rules, proposed rules, and notices of Federal agencies and organizations from the Office of the Federal Register that is produced twice a year.

- **Federal Register (Index):** Serves as the index to the Federal Register. The Office of the Federal Register publishes the Federal Register Index once a month.
- **Blank Paper & Miscellaneous Items:** Provides the ability for Congress and Federal agencies to purchase paper from GPO. The three types of blank paper jobs are mill shipment, ship direct from inventory, and cut & wrap. It also includes the ability to purchase miscellaneous items and services from GPO. These include ink, glue and adhesives, and knife sharpening services.

PEPS also utilizes product codes for job entry, scheduling, and billing purposes. A product code is an alphanumeric string used to categorize the type of job being produced (e.g., books, envelopes, pamphlets, blank paper, etc.). Job entry and scheduling screens within PEPS are customized to the specific product code that is entered. When a product code is entered and scheduled, select data fields are displayed or hidden from the user. Table 2 outlines the GPO product codes.

GPO Product Codes					
01	Addressing & Mailing	50	Word Processing	A3	Senate Journal
02	Bags	51	Newspapers	A4	Soil Survey
03	Binders	55	Repos	A5	Special Binding
04	Binding	56	Tapes from Manuscript	A6	Speeches
05	Blueprints, Bluelines, & Paper Positives	57	Bills, Res., Amdts.	A7	Speech Envelopes
06	Books	58	Blank Paper	A8	Standard Forms
07	Boxes	59	Calendars	A9	Stamping Binders
08	Calculators	60	Cards	B1	CD-ROMS
09	Color Separators	61	Catalog Cards	B2	Bill Corner Work
10	Comic Books	62	Certificates, Awards	B3	Congressional Record - Indexers
11	Composition (Cold Type)	63	Code of Federal Regulations	B4	Leased Equipment & Maintenance
12	Composition (Foreign)	64	Committee Prints	B5	Congress, Security Screening
13	Composition (Hot Metal)	65	Committee Reports	B6	Congress, Printing Management
14	Composition (Composition)	66	Congressional Directory	B7	Access Databases
15	Copying	67	Congressional Record - Biweekly	B8	Floppy Diskettes
16	Coupon Books/Tickets	68	Congressional Record - Bound	B9	Developing Web Sites
17	Decals	69	Congressional Record - Daily	C1	Statutes at Large
18	Die-Cutting	70	Congressional Record - Index	C2	Telephone Directory
19	Duplicating	71	Congressional Record - Microfiche	C3	Testing & Formatting Tapes
20	Duplicating Masters	72	Details	C4	Treasury Checks
21	Embossing	73	Documents	C5	Treaties
22	Engraving	74	Document Envelopes	C6	U.S. Code & Supplements
23	Envelopes	75	Document Franks	C7	International Exchange
24	File Dividers/Index Tabs	76	Dupe Tapes	C8	International Exchange - Microfiche
25	File Folders & Jackets	77	Economic Indicators	C9	International Exchange - Reg. Prt
26	Flight Strips	78	Executive Journal	D1	Members Only - Stock
27	Forms	79	Federal Register	D2	Federal Register Index
28	Forms, Carbon Overlaid	80	Federal Register Automation	D3	LSA (List of Sections Affected)
29	Forms, Continuous Strips	81	Federal Register Separates	D4	Regional Printing Offices
30	Forms, Marg. Punched Cont.	82	Government Manual	D5	Direct Deal Contracts
31	Kit Folders	83	Hearings	E1	Comp. Committee Print
32	Labels/Stickers	84	House Journal	E2	Comp. Reports
33	Laminated Products	85	Ink	E3	Comp. Hearings
34	Ledger Books	86	Laws	E4	Comp. Committee Print Bills
35	Maps	87	Layout Sheets	E5	Comp. Misc. Publications
36	Matchbooks	88	Letterheads	E6	Comp. Misc. Printing & Binding
37	Microfilm/Microfiche	89	Negatives	E7	Committee Print Bills
38	Pamphlets	90	Nominations	E8	Comp. Documents
39	Plastics	91	Official Gazette	E9	Comp. Calendars
40	Plates, Mats, Photoeng.	92	Pads	F1	Comp. Bound Record
41	Posters	93	Patent Specifications	F2	Comp. Bound Record Index
42	Sales Books	94	Passports	F3	Blank Cartons
43	Signs	95	Postal Cards	F4	Blank Envelopes
44	Snapouts	96	Presidential Documents	F5	Sharpening Knives or Saws
45	Stencils	97	Public Papers	F6	Glue or Adhesives
46	Tabulating Cards	98	Freight	F7	Electronic On-Line Record
47	Tags	99	Miscellaneous	F8	Electronic On-Line Products
48	Thermography	A1	Reprints of Reports or Laws	F9	Electronic Support Services
49	Tracing Paper	A2	Serial Sets		

Table 2: GPO Product Codes

Destination codes are used in PEPS for job tracking and scheduling purposes. A destination code is a numeric identifier used to designate a particular Plant Operations section or department. When a destination code is entered in a PEPS tracking transaction screen it denotes the next division or section that is scheduled to work on the job. Table 3 outlines the GPO destination codes.

PEPS Destination Code	Destination Title
1116	Term Contracts Division
1126	Purchase Division
1136	Procurement Support Division
1495	Shipping and Receiving Section
3600	Support Services Division
4310	Planning Service Division
4320	Plant Planning Division
4330	Typography and Design Division
4340	Congressional Information Division
4510	Production Control
4520	Delivery Section
4900	Graphic Systems Development Division
5000	Electronic Photocomposition Division
5100	Proof and Copy Markup Section
5200	Video Keyboard Section
5300	Text Processing Computer Section
5400	Phototypesetting and Processing Section
5600	Electronic Job Section
5700	Hot Metal Section
6000	Press Division
6200	Letterpress Section
6300	Postal Card Press Section
6600	Copy Preparation Section
6700	Negative Section
6800	Offset Plate Section
6900	Offset Press Section
6901	Work on Press
6902	Work Partially in Bindery
7000	Binding Division
7100	Pamphlet Section
7101	Work Delivered to Basket, Pamphlet Section
7200	Blank Section
7300	Book Section
7400	Record Room
9331	Warehouse Division
9999	Work Advanced - Not Completed

Table 3: GPO Destination Codes

Section codes are used in PEPS for job tracking and scheduling purposes. A section code is an alpha identifier used to designate a particular operation within Plant Operations section or department. When a section code is entered in a PEPS tracking transaction screen it denotes the specific operation that is being performed on the job. Table 4 outlines the GPO destination codes.

PEPS Section Code	Section Title
ABG	Adhesive Bind/Gather
ABST	Adhesive Bind/Stitch
BCO	Bindery Control
BFP	Back from Press
BLC	Bill Corner
BTP	Back to Press
COVR	Covers
CPK	Cutting & Packing
CPT	Text
CRSV	Creative Services
DIS	Blank Distribution
DPR	Dummy Prep
DPRS	Digital Prepress
DPTH	Digipath
DRL	Drilling/Perforating
DSHT	Data Sheet
DTEK	Docutech
DTP	Direct to Plate
EDT	Edition
EJS	Electronic Job Room
FLD	Folding
HND	Hand Unit
ITS	Information Technology Systems
LIB	Library
LOS	Fifth Floor Locator
LP	Letterpress
MRM	Mail Room
MU	Mark-Up
NEGT	Text
OCE	OCE
OPL	Offset Plate
OPR	Offset Press
PCO	Production Control
PDS	Pamphlet Distribution
PHP	Photopolymer
PLAN	Production Planning
PRM	Proofread
REC	Record Room
REV	Revise
RVW	Review
SEC	Security Room
SEW	Sewing
SHK	Shrink Wrap
STC	Stitching/Trimming
STP	Stamping
TE	Text Editing
VK	Video Keyboard
VKC	Video Keyboard Correction
XRX	Digital Print Center

Table 4: GPO Section Codes

1.4 Context Diagram

Figure 1 outlines PEPS system functional components and interfacing systems.

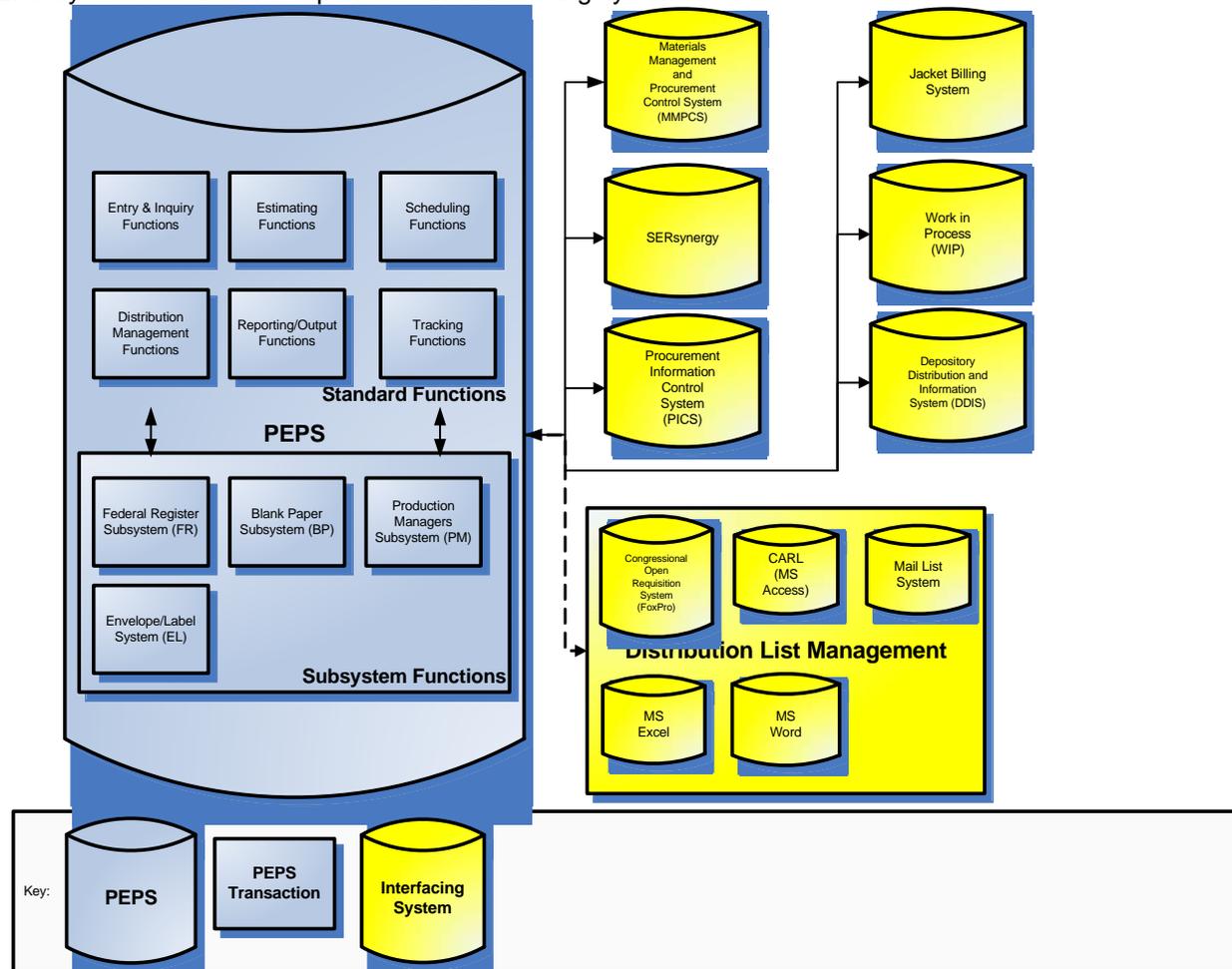


Figure 1: PEPS Context Diagram

The purpose of each interfacing system is as follows:

- Materials Management and Procurement Control System (MMPCS):** Supply Chain Management at the GPO is handled mainly by MMPCS. This system is responsible for purchase requests, purchase orders, receiving, issue of materials, Inter-Inventory transfers, returns to stores, discarding of materials of no value, and returns to vendor. Inventory information in MMPCS is utilized by PEPS in the production planning and estimating process.

- **SERsynergy:** Produces e-form reports from PEPS and any Mainframe system.
- **Jacket Billing System:** Manages product code and billing address code information. Job information from PEPS is utilized by the Jacketing Billing System. Jobs are billed based on established page rages, firm estimates, or charges entered into the Probe system.
- **Work in Process (WIP):** Accumulates job (jacket) costs from Probe system from jobs created in PEPS.
- **Procurement Information Control System (PICS):** Manages and tracks processes for procuring printing services from third-party commercial print vendors. PICS interfaces with PEPS for job inquiry purposes.
- **Depository Distribution and Information System (DDIS):** Manages delivery quantities for the Congressional Record, Congressional Record Index, Federal Register (Daily Issue), Federal Register (Index), and Federal Register (Unified Agenda). DDIS interfaces with PEPS to provide final delivery quantities for these products.
- **Distribution Management Systems/Applications:**
 - **Congressional Open Requisition System (FoxPro):** Manages distribution lists for select congressional jobs and GPO customers.
 - Note: PEPS has the ability to upload FoxPro files to print delivery and shipping receipts and labels.
 - **Customer Agency Request Log (CARL):** Manages distribution lists for select departmental jobs.
 - Note: PEPS has the ability to upload CARL files to print delivery and shipping receipts and labels.
 - **Mail List System:** Manages distribution lists for Congressional Record jobs.
 - **Microsoft Excel:** Manages distribution lists for various congressional and departmental jobs and GPO customers.
 - Note: Distribution lists managed in Microsoft Excel must be manually imported into a PEPS Access System in order to print delivery and shipping labels.
 - **Microsoft Word:** Manages distribution lists for various congressional jobs.
 - Note: Distribution lists managed in Microsoft Word must be manually entered into PEPS in order to print delivery and shipping receipts.

1.5 Plant Operations Organizational Structure

Figure 2 outlines the major divisions and sections within the Plant Operations department that utilize PEPS. Please note that the Customer Services department's Congressional Publishing Services and Requisition section, the Information Technology and System Department's Application Support section, and Library Services & Content Management department are all major users of PEPS.

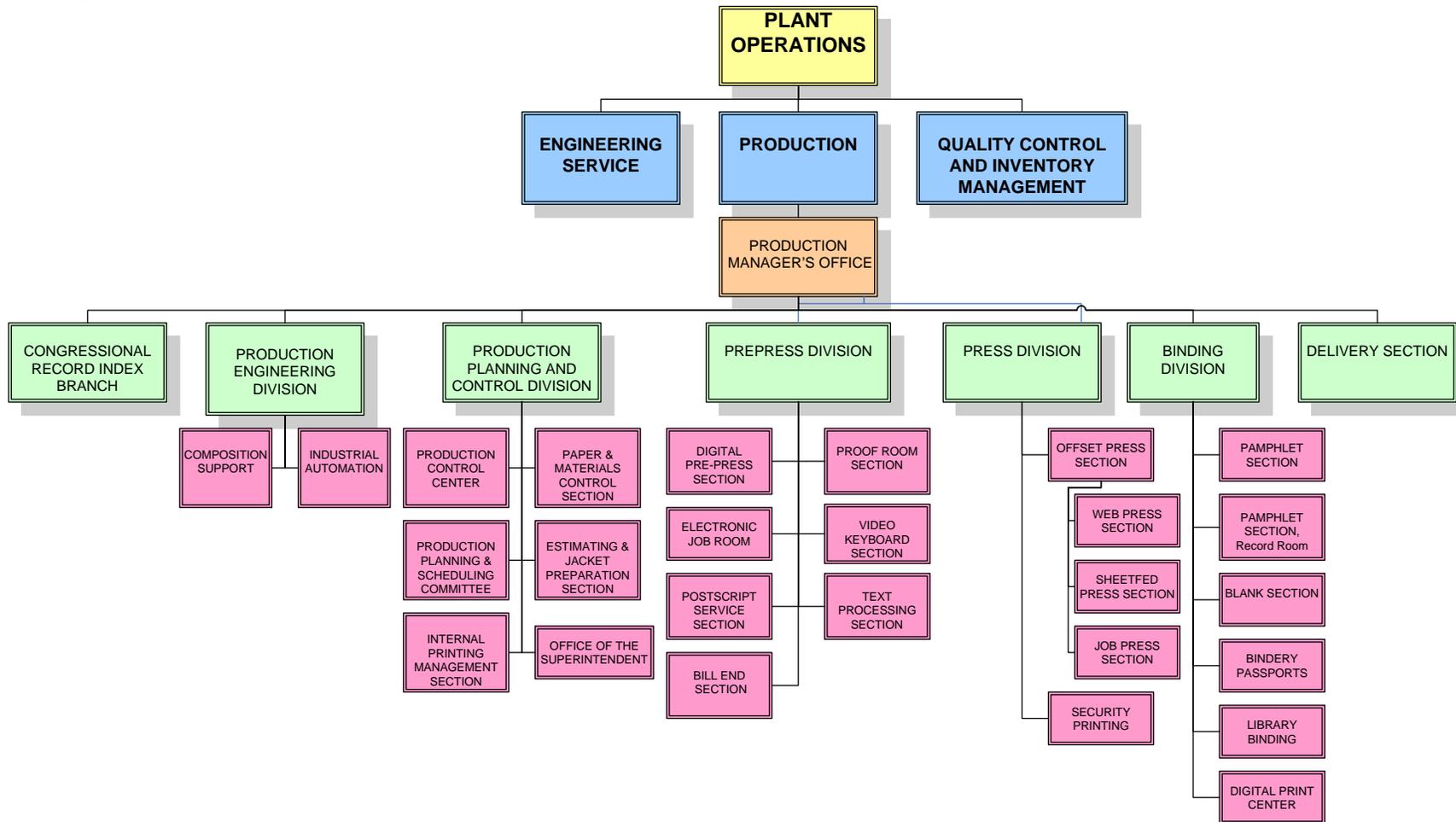


Figure 2 – Plant Operations Organization Chart (PEPS users)

2 Entry & Inquiry

2.1 Introduction

The focus of this section is to outline the high level as-Is functionality for job entry and inquiry provided by specific PEPS transactions. These transactions are used for a variety of GPO produced products and specific PEPS transactions have been created to meet the needs of Plant Operations.

2.2 Entry & Inquiry Context Diagram

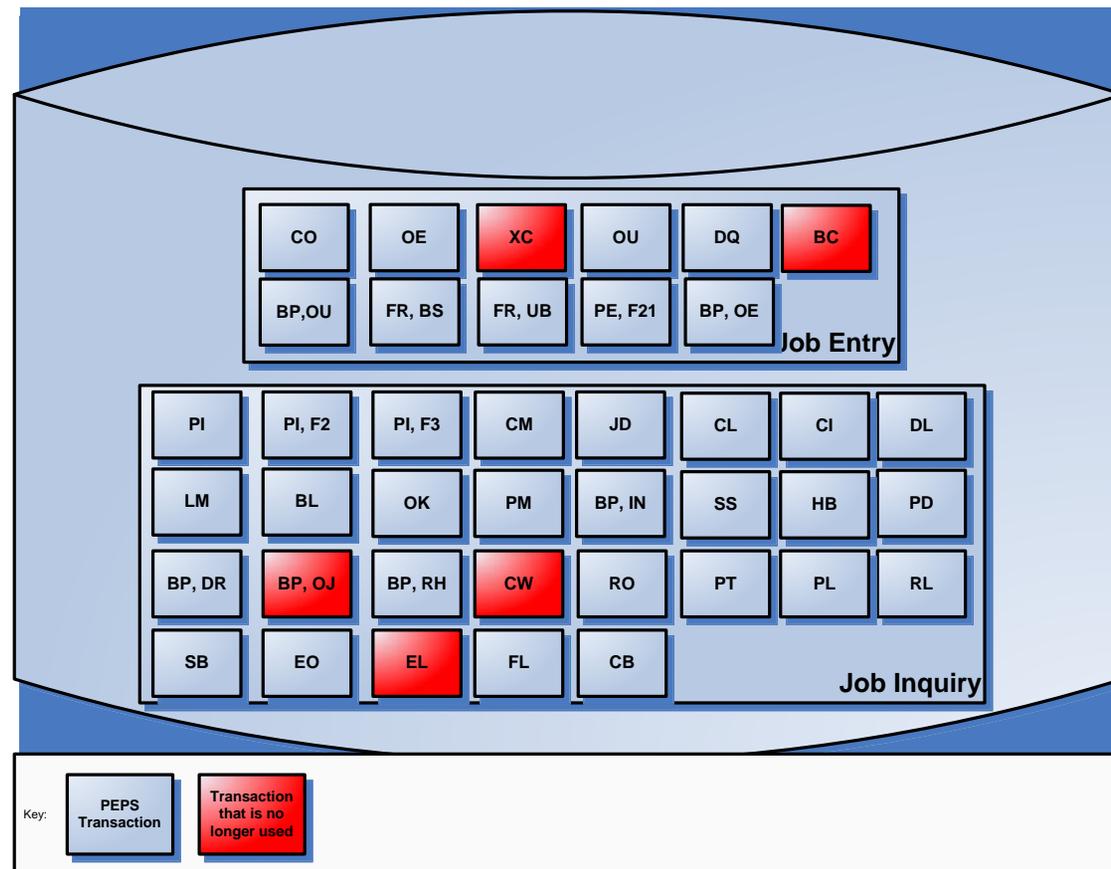


Figure 3 – Entry & Inquiry Context Diagram

2.3 As-Is Transactions

The following table lists the individual PEPS transactions that are performed to execute the various job entry and inquiry functions as denoted in Figure 3, above. These transactions focus on the ability to create, accept, manage, and view business process information (BPI) for all Plant Operations jobs. The purpose of the following list is to identify the transaction, define its purpose, identify the GPO department who has primary responsibility for performing the transaction, what products it is used for, and identify any major external or internal systems used to perform the transaction.

Job Entry Transactions:

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Congressional Order Entry (CO)	To enter in-plant congressional jobs.	Congressional Publishing Services	<ul style="list-style-type: none"> • Congressional Jobs • Congressional Record (Index) 	<ul style="list-style-type: none"> • Congressional envelope/label (EL) subsystem used by Congressional Publishing Services • Enrolled bill system (ER) which is infrequently used by Congressional Publishing Services 	<ul style="list-style-type: none"> • Distribution lists for congressional jobs are kept in FoxPro applications and not in PEPS. PEPS has the ability to upload FoxPro files to print delivery and shipping receipts and labels. • All 5 digit jackets for Congressional jobs are entered on this transaction screen. • Jacket numbers are entered at this screen.
Departmental Order Entry (OE)	To enter in-plant departmental jobs.	Requisition Section	<ul style="list-style-type: none"> • Departmental Jobs • Federal Register (Index) 	None	<ul style="list-style-type: none"> • Distribution lists for departmental jobs are kept in CARL applications and not in PEPS. PEPS has the ability to upload FoxPro files to print delivery and shipping receipts and labels. • All 6 digit departmental jobs and 5 digit GPO only open jacket jobs are entered on this transaction screen. • Jacket numbers are entered at this screen.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Enr Bills Corrections Order Entry (XC)	To enter page corrections for enrolled bills jobs.	Bill End, Congressional Publishing Services	No longer used	None	• Transaction screen is no longer used by Congressional Publishing Services
Order Entry Update (OU)	To allow the addition of basic job information not included at job entry (CO, OE, XC), to update previously entered data, and to delete records entered in error.	Congressional Publishing Services, Requisition Section, Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Congressional Record (Index) • Departmental Jobs • Federal Register (Index) 	None	• Used to manage both congressional and departmental jobs.
Delivery Quantities (DQ)	This function allows the addition and display of delivery quantities for the Congressional Record, Congressional Record Index, Federal Register (Daily Issue), Federal Register (Index), Federal Register (Unified Agenda), and Presidential documents.	Library Services & Content Management	<ul style="list-style-type: none"> • Congressional Record • Congressional Record (Index) • Federal Register (Daily Issue) • Federal Register (Unified Agenda) • Federal Register (Index) • Presidential documents 	<ul style="list-style-type: none"> • Interfaces with the PEPS Mail List Browse/Update (MB) subsystem • Interfaces with DDIS • Interfaces with the Mail List System 	None
Blank Paper, Order Entry Update (BP, OU)	To allow the addition of basic job information not included at job entry (BP, OE), to update previously entered data, and to delete records entered in error. Also used to	Paper and Materials Control Section	• Blank Paper & Miscellaneous Items	• Interfaces with MMPCS	None

	interface with MMPCS to allocate materials.				
PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Federal Register, Breakdown/Status (FR, BS)	To display and update related to the production of the daily Federal Register.	Proof Room Section	• Federal Register (Daily Issue)	• Sub-screen of FR	• The breakdown is a page and parts view of the daily Federal Register.
Federal Register, Breakdown/Status Unified Agenda (FR, UB)	To display and update data related to the production of the Federal Register Unified Agenda.	Proof Room Section	• Federal Register (Unified Agenda)	• Sub-screen of FR	None
Delete Plan (PE, F21)	Used to delete a job plan.	Production Planning & Control Division	N/A	• Sub-screen of PE	None
Blank Paper, Order Entry (BP, OE)	To enter, schedule and plan blank paper order (mill shipment, ship direct from inventory or cut & wrap) and miscellaneous items.	Paper and Materials Control Section	• Blank Paper & Miscellaneous Items	None	None
Bindery Communications (BC)	To enter job comments and communicate about bindery operations.	Binding Division	No longer used	None	• Not being used anymore

Job Inquiry Transactions:

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Order Inquiry (PI)	To view in-plant congressional and departmental orders.	Any GPO department	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	None	<ul style="list-style-type: none"> • Provides view only capability.
Order Inquiry, Proof Schedule (PI , F2)	To view in-plant congressional and departmental order proof schedule.	Any GPO department	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of PI 	<ul style="list-style-type: none"> • Provides view only capability.
Order Inquiry, Delivery Schedule (PI, F3)	To view in-plant congressional and departmental order delivery schedules.	Any GPO department	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of PI 	<ul style="list-style-type: none"> • Provides view only capability.
Jacket Display (JD)	To display all job information.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Congressional Record (Index) • Departmental Jobs • Federal Register (Index) 	None	<ul style="list-style-type: none"> • View only capability.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Priority and Misc Lists Menu (LM)	Transaction menu for inquires that are based upon the progress of a job by specific function or product.	Any GPO department	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Contains submenus for specific products. 	<ul style="list-style-type: none"> • View only capability.
Congressional List (CL)	Inquiry for congressional jobs.	N/A	<ul style="list-style-type: none"> • Congressional Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen on LM 	<ul style="list-style-type: none"> • View only capability. • List created in PM sub-system
Congressional Prtg Mgmt List (CI)	Inquiry for hot congressional jobs.	N/A	<ul style="list-style-type: none"> • Congressional Jobs • Congressional Record (Index) 	<ul style="list-style-type: none"> • Sub-screen on LM 	<ul style="list-style-type: none"> • View only capability. • List created in PM sub-system • A hot job is one that must be delivered ASAP.
Congressional Record Breakdown (CB)	Used to enter and view daily Congressional Record section/page breakdown per issue and other related production information.	Proof Room Section	<ul style="list-style-type: none"> • Congressional Record 	None	<ul style="list-style-type: none"> • The proof room enters the breakdown on this screen and it is able to be viewed by all users.
Departmental List (DL)	Inquiry for all departmental jobs.	N/A	<ul style="list-style-type: none"> • Departmental Jobs • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen on LM 	<ul style="list-style-type: none"> • View only capability. • List created in PM sub-system

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
House Bill Clerk List (HB)	Inquiry for House Bill jobs.	N/A	<ul style="list-style-type: none"> Congressional Jobs (Bills and Reports only) 	<ul style="list-style-type: none"> Sub-screen on LM 	<ul style="list-style-type: none"> View only capability. List created in PM sub-system
Partial Delivery List (PD)	Inquiry for jobs that have been partially delivered.	N/A	<ul style="list-style-type: none"> Congressional Jobs Departmental Jobs Congressional Record (Index) Federal Register (Index) 	<ul style="list-style-type: none"> Sub-screen on LM 	<ul style="list-style-type: none"> View only capability. List created in PM sub-system
PM Section Tracking List (PT)	Inquiry for jobs from the PM list that have not yet been completed.	N/A	<ul style="list-style-type: none"> Congressional Jobs Departmental Jobs Congressional Record (Index) Federal Register (Index) 	<ul style="list-style-type: none"> Sub-screen on LM 	<ul style="list-style-type: none"> View only capability. List created in PM sub-system
Priority List All Jobs (PL)	Inquiry for jobs from the PM list broken into each Plant Operation division and section.	N/A	<ul style="list-style-type: none"> Congressional Jobs Departmental Jobs Congressional Record (Index) Federal Register (Index) 	<ul style="list-style-type: none"> Sub-screen on LM 	<ul style="list-style-type: none"> View only capability. List created in PM sub-system
Reports Document List (RL)	Inquiry for select jobs that have yet to be produced.	N/A	<ul style="list-style-type: none"> Congressional Jobs (Reports and Hearings only) 	<ul style="list-style-type: none"> Sub-screen on LM 	<ul style="list-style-type: none"> View only capability. List created in PM sub-system
Senate Bill Clerk List (SB)	Inquiry for 6AM Senate Bills and Reports.	N/A	<ul style="list-style-type: none"> Congressional Jobs (6AM Senate Bills and Reports only) 	<ul style="list-style-type: none"> Sub-screen on LM 	<ul style="list-style-type: none"> View only capability. List created in PM sub-system 6AM Senate Bills and Reports are also referred to as Bates list.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Electronic Online Products (EO)	Inquiry for jobs that have been posted online at GPO Access.	N/A		• Sub-screen on LM	• View only capability. • List created in PM sub-system
Emergency Back to Press List (EL)	Inquiry on display the jobs or parts that are sent back to press.	N/A	No longer used	• Sub-screen on LM	• View only capability. • List created in PM sub-system
Federal Register Rider List (FL)	Inquiry on display the rider information for the Federal Register.	N/A	• Federal Register (Daily Issue)	• Sub-screen on LM	• View only capability. • List created in PM sub-system
Serial Set List (SS)	Inquiry for select Congressional jobs.	N/A	• Congressional Jobs • Congressional Record (Index) • Federal Register (Index)	None	• View only capability. • List created in PM sub-system
OK List Reassignments (RO)	Used to remove jobs from the OK list and return them to the CL list.	N/A	• Congressional Jobs • Congressional Record (Index) • Federal Register (Index)	None	• Not on the transaction menu

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Bills to Press List (BL)	Inquiry for bills being worked in Production. Jobs are assigned to the list sequentially by scheduled delivery date, current date first; followed by all other previously scheduled, but undelivered bills, in descending order from the oldest to the most recent.	Bill End	<ul style="list-style-type: none"> Congressional Jobs (Bills only) 	None	<ul style="list-style-type: none"> Output is by schedule date sequence.
Delivered Work List (OK)	Dynamically created inquiry by job that is based upon the job being delivered. States if a job from the Production Managers list (PM) has been delivered (partial or full deliveries).	Any GPO department	<ul style="list-style-type: none"> Congressional Jobs Departmental Jobs 	None	<ul style="list-style-type: none"> Report is based upon destination codes signifying delivery in a GPO division/section. Provides view only capability.
Production Managers List (PM)	Dynamically created inquiry for each shift that provides a snapshot of where high priority jobs are in the production process.	Office of the Production Manager	<ul style="list-style-type: none"> Congressional Jobs Departmental Jobs Congressional Record (Index) Federal Register (Index) 	<ul style="list-style-type: none"> Production Managers (PM) Subsystem 	<ul style="list-style-type: none"> Through the Production Managers (PM) subsystem system users can schedule the priority of jobs. Not all jobs go on the PM list. Only jobs that are designated by the Office of the Production Manager are on the PM list. Provides view only capability.
Blank Paper, Job Inquiry (BP, IN)	To view blank paper orders.	Paper and Materials Control Section	<ul style="list-style-type: none"> Blank Paper & Miscellaneous Items 	None	<ul style="list-style-type: none"> Provides view only capability.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Blank Paper, Department Requisition (BP, DR)	To view blank paper orders by open requisitions and BAC.	Paper and Materials Control Section	• Blank Paper & Miscellaneous Items	None	None
Blank Paper, Open Jacket (BP, OJ)	Not used anymore	Paper and Materials Control Section	No longer used	None	Not used anymore.
Blank Paper, Receipt History (BP, RH)	To view blank paper order delivery receipts by BAC by fiscal year.	Paper and Materials Control Section	• Blank Paper & Miscellaneous Items	None	None
Congressional Work Report (CW)	Not used anymore	N/A	No longer used	None	• No longer used by Congressional Publishing Services
Congressional Members Inquiry/Update (CM)	Used to manage envelope and label accounts for Congressional members.	Congressional Publishing Services	• Congressional Jobs	• A component of the envelope/label (EL) subsystem	

3 Estimating

3.1 Introduction

The purpose of this section is to outline the high level as-Is functionality for job estimating provided by specific PEPS transactions. These transactions provide the ability to estimate and manage job costs based upon historical GPO cost data (including cost centers, human resources, and material costs). These transactions are used for a variety of GPO produced products and specific PEPS transactions have been created to meet the needs of Plant Operations.

3.2 Estimating Context Diagram

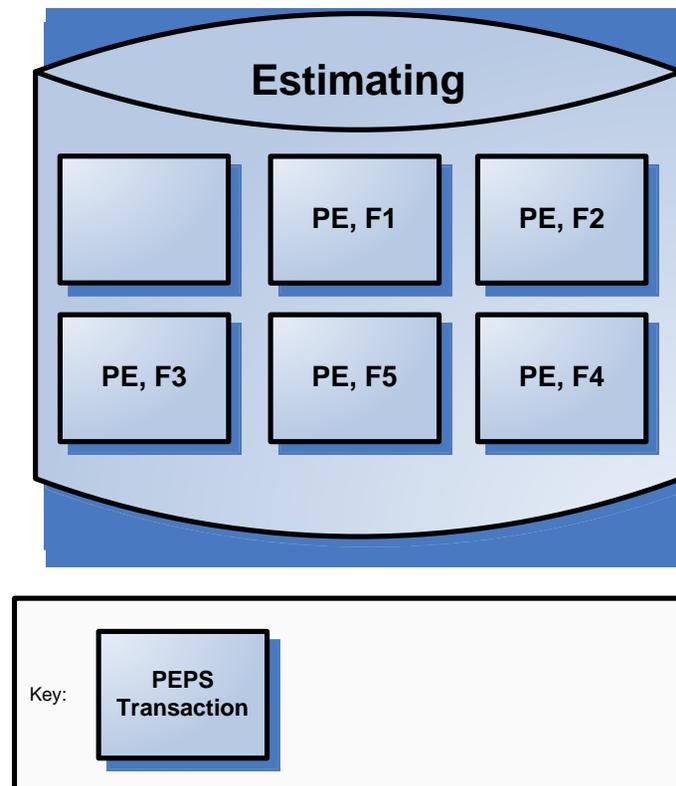


Figure 4 – Estimating Context Diagram

3.3 As-Is Transactions

The following table lists the individual PEPS transactions that are performed to execute the various estimating functions as denoted in Figure 4, above. The purpose of the following list is to identify the transaction, define its purpose, identify the GPO department who has primary responsibility for performing the transaction, what products it is used for, and identify any major external or internal systems used to perform the transaction.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Planning and Estimating (PE)	To enter planning information including specifications, the production plan, and work jacket instructions. It is also used to generate cost estimates. In addition, previous jobs and production plans can be stored, searched, retrieved, copied and updated.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • MMPCS 	<ul style="list-style-type: none"> • Not all jobs are estimated. • PEPS utilizes 13 separate internal estimating applications for various operations (e.g. paper rates, equipment rates, labor rates) to generate a job estimates. Changes must be made to the source code itself for any price/cost changes.
Product Specification (PE, F1)	To enter job product specifications and planning information.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of PE 	None
Prepress Specification (PE, F2)	To enter job prepress specifications and planning information.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of PE 	None



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Press Specifications (PE, F3)	To enter job press specifications and planning information.	Production Planning & Control Division	<ul style="list-style-type: none">• Congressional Jobs• Departmental Jobs• Congressional Record (Index)• Federal Register (Index)	<ul style="list-style-type: none">• Sub-screen of PE	None
Bindery Specifications (PE, F4)	To enter job bindery specifications and planning information.	Production Planning & Control Division	<ul style="list-style-type: none">• Congressional Jobs• Departmental Jobs• Congressional Record (Index)• Federal Register (Index)	<ul style="list-style-type: none">• Sub-screen of PE	None
Calculate Materials and Labor (PE, F5)	Provides the ability to automatically generate and print an estimate based upon job specifications.	Production Planning & Control Division	<ul style="list-style-type: none">• Congressional Jobs• Departmental Jobs	<ul style="list-style-type: none">• Sub-screen of PE	<ul style="list-style-type: none">• PEPS utilizes 13 separate internal estimating applications for various operations (e.g. paper rates, equipment rates, labor rates) to generate a job estimates. Changes must be made to the source code itself for any price/cost changes.• Includes the ability to print the estimate.

4 Scheduling

4.1 Introduction

The purpose of this section is to outline the high level as-Is functionality for job scheduling provided by specific PEPS transactions. These transactions provide the ability to schedule jobs to Plant Operations divisions and equipment. These transactions are used for a variety of GPO produced products and specific PEPS transactions have been created to meet the needs of Plant Operations.

4.2 Scheduling Context Diagram

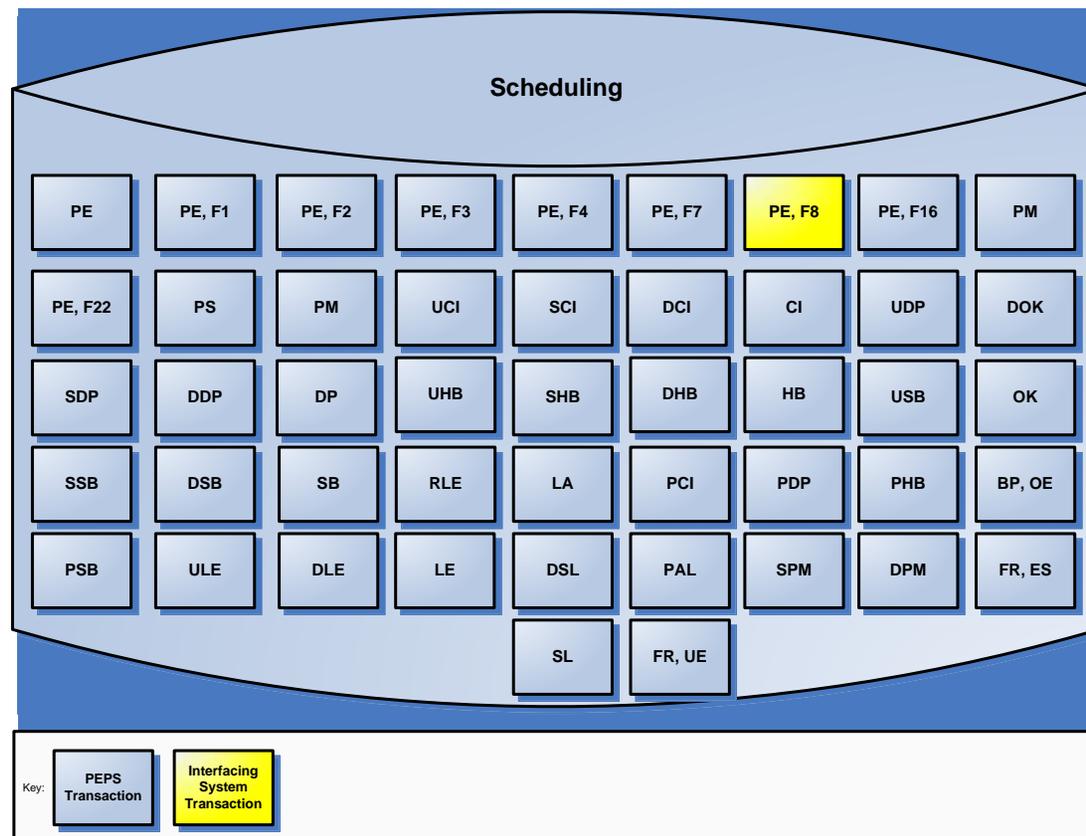


Figure 5 – Scheduling Context Diagram

4.3 As-Is Transactions

The following table lists the individual PEPS transactions that are performed to execute the various scheduling functions as denoted in Figure 5, above. The purpose of the following list is to identify the transaction, define its purpose, identify the GPO department who has primary responsibility for performing the transaction, what products it is used for, and identify any major external or internal systems used to perform the transaction.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Planning and Estimating (PE)	To enter planning information including specifications, the production plan, and work jacket instructions. It is also used to generate cost estimates. In addition, previous jobs and production plans can be stored, searched, retrieved, copied and updated.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	• MMPCS	<ul style="list-style-type: none"> • Not all jobs are estimated. • PEPS utilizes 13 separate internal estimating applications for various operations (e.g. paper rates, equipment rates, labor rates) to generate a job estimates. Changes must be made to the source code itself for any price/cost changes.
Product Specification (PE, F1)	To enter job product specifications and planning information.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	• Sub-screen of PE	None
Prepress Specification (PE, F2)	To enter job prepress specifications and planning information.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	• Sub-screen of PE	None



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Press Specifications (PE, F3)	To enter job press and paper specifications and planning information.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of PE 	None
Bindery Specifications (PE, F4)	To enter job bindery specifications and planning information.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of PE 	None
Store Job as Standard Plan (PE, F7)	Used to create and save a new job from an existing plan.	Production Planning & Control Division	N/A	<ul style="list-style-type: none"> • Sub-screen of PE 	None
Obligate Paper (PE, F8)	Used to obligate paper materials for a job.	Production Planning & Control Division	N/A	<ul style="list-style-type: none"> • Sub-screen of PE • Interfaces with MMPCS 	<ul style="list-style-type: none"> • Interfaces with MMPCS for the obligation of paper
Bind Blurb Specification (PE, F16)	To enter additional bindery specification information.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of PE 	<ul style="list-style-type: none"> • Used because bindery specification screen (PE, F4) don't have the ability to capture as much information as needed.
Blurb Master File Maintenance (PE, F22)	Used to access all additional bindery specification information (from PE, F16).	Production Planning & Control Division	N/A	<ul style="list-style-type: none"> • Sub-screen of PE 	None

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Planning and Scheduling (PS)	To enter production and delivery schedules.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	None	<ul style="list-style-type: none"> • The schedules are entered by dates at the division and section level (prepress, press, bindery, delivery). • This includes the ability to break a job into parts.
Production Managers Subsystem (PM)	Used to identify and sequence jobs that are on the Production Managers List (PM). The sequence determines the priority that jobs should be produced.	Office of the Production Manger, Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	• Production Managers (PM) List	<ul style="list-style-type: none"> • Not on transaction menu • The PM subsystem allows users to view and manage work lists for particular product types (congressional jobs, departmental jobs, house bills, senate bills, legislative reassignments) and also sequence the order in which they should be produced. It also provides view and print capabilities. • Contains several sub-screens that are used to generate and manage work lists for particular product types.
Cong Prtg Mgmt Update/Delete (UCI)	Used to manage the list of congressional hot jobs.	Congressional Publishing Services	<ul style="list-style-type: none"> • Congressional Jobs • Congressional Record (Index) 	• Sub-screen of Production Managers (PM) List	• Lists are created for each production shift.
Cong Prtg Mgmt Sequence (SCI)	Used to create the schedule of congressional hot jobs.	Congressional Publishing Services	<ul style="list-style-type: none"> • Congressional Jobs • Congressional Record (Index) 	• Sub-screen of Production Managers (PM) List	• This transaction is to prioritize the schedule of jobs.
Cong Prtg Mgmt Display (DCI)	Used to view the list and schedule of congressional hot jobs.	Congressional Publishing Services	<ul style="list-style-type: none"> • Congressional Jobs • Congressional Record (Index) 	• Sub-screen of Production Managers (PM) List	



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Cong Prtg Mgmt Print (CI)	Used to print the list and schedule of congressional hot jobs.	Congressional Publishing Services	<ul style="list-style-type: none"> • Congressional Jobs • Congressional Record (Index) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	
Department al Update/Delete (UDP)	Used to manage the list of departmental hot jobs.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Departmental Jobs • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	
Departmental Sequence (SDP)	Used to create the schedule of departmental hot jobs.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Departmental Jobs • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	<ul style="list-style-type: none"> • This transaction is to prioritize the schedule of jobs.
Departmental Display (DDP)	Used to view the list and schedule of departmental hot jobs.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Departmental Jobs • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	
Departmental Print (DP)	Used to print the list and schedule of departmental hot jobs.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Departmental Jobs • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	
House Bill Clerk Update/Delete (UHB)	Used to manage the list of House Bills and Reports.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Congressional Jobs (6AM House Bills and Reports only) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	<ul style="list-style-type: none"> • 6AM House Bills are Reports are also referred to as Beitel list. • These congressional jobs are received from the Committee on Rules and have top priority.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
House Bill Clerk Sequence (SHB)	Used to create the schedule of House Bills.	Office of the Production Manager, Production Control Center	• Congressional Jobs (6AM House Bills and Reports only)	• Sub-screen of Production Managers (PM) List	<ul style="list-style-type: none"> • This transaction is to prioritize the schedule of jobs. • 6AM House Bills and Reports are also referred to as Beitel list. • These congressional jobs are received from the Committee on Rules and have top priority.
House Bill Clerk Display (DHB)	Used to view the list and schedule of House Bills.	Office of the Production Manager, Production Control Center	• Congressional Jobs (6AM House Bills and Reports only)	• Sub-screen of Production Managers (PM) List	<ul style="list-style-type: none"> • 6AM House Bills and Reports are also referred to as Beitel list. • These congressional jobs are received from the Committee on Rules and have top priority.
House Bill Clerk Print (HB)	Used to print the list and schedule of House Bills.	Office of the Production Manager, Production Control Center	• Congressional Jobs (6AM House Bills and Reports only)	• Sub-screen of Production Managers (PM) List	<ul style="list-style-type: none"> • 6AM House Bills and Reports are also referred to as Beitel list. • These congressional jobs are received from the Committee on Rules and have top priority.
Senate Bill Clerk Update/Delete (USB)	Used to manage the list of Senate Bills.	Office of the Production Manager, Production Control Center	• Congressional Jobs (6AM Senate Bills and Reports only)	• Sub-screen of Production Managers (PM) List	<ul style="list-style-type: none"> • 6AM Senate Bills and Reports are also referred to as Bates list.



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Senate Bill Clerk Sequence (SSB)	Used to create the schedule of Senate Bills.	Office of the Production Manager, Production Control Center	• Congressional Jobs (6AM Senate Bills and Reports only)	• Sub-screen of Production Managers (PM) List	• This transaction is to prioritize the schedule of jobs. • 6AM Senate Bills and Reports are also referred to as Bates list.
Senate Bill Clerk Display (DSB)	Used to view the list and schedule of Senate Bills.	Office of the Production Manager, Production Control Center	• Congressional Jobs (6AM Senate Bills and Reports only)	• Sub-screen of Production Managers (PM) List	• 6AM Senate Bills and Reports are also referred to as Bates list.
Senate Bill Clerk Print (SB)	Used to print the list and schedule of Senate Bills.	Office of the Production Manager, Production Control Center	• Congressional Jobs (6AM Senate Bills and Reports only)	• Sub-screen of Production Managers (PM) List	• 6AM Senate Bills and Reports are also referred to as Bates list.
Legislative Reassignments (RLE)	Used to assign all congressional open jacket jobs from the LE list to the CI list.	Congressional Publishing Services	• Congressional Jobs (open jackets only)	• Sub-screen of Production Managers (PM) List	• An open jacket is an open requisition (request) for printing services throughout a fiscal year for a particular product.
List Assignments (LA)	Used to assign any CL list jobs to the CI list.	Congressional Publishing Services	• Congressional Jobs	• Sub-screen of Production Managers (PM) List	
Cong Prtg Mgmt Update/Delete Sequenced Lists (PCI)	Used to update the list and schedule of congressional hot jobs (update CI list).	Office of the Production Manager, Production Control Center	• Congressional Jobs • Congressional Record (Index)	• Sub-screen of Production Managers (PM) List	
Departmental Update/Delete Sequenced Lists (PDP)	Used to update the list and schedule of departmental hot jobs (update DP list).	Office of the Production Manager, Production Control Center	• Departmental Jobs • Federal Register (Index)	• Sub-screen of Production Managers (PM) List	• This transaction is to prioritize the schedule of jobs.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
House Bill Clerk Update/Delete Sequenced Lists (PHB)	Used to update the list and schedule of House Bills (update HB list).	Office of the Production Manager, Production Control Center	• Congressional Jobs (House Bills and Reports only)	• Sub-screen of Production Managers (PM) List	• This transaction is to prioritize the schedule of jobs.
Senate Bill Clerk Update/Delete Sequenced Lists (PSB)	Used to update the list and schedule of Senate Bills (update SB list).	Office of the Production Manager, Production Control Center	• Congressional Jobs (Senate Bills and Reports only)	• Sub-screen of Production Managers (PM) List	• This transaction is to prioritize the schedule of jobs.
Add/Update/Delete Legislative IDs (ULE)	Used to manage the list and schedule of hot open jacket House and Senate Bills, Reports, and Documents (not including the 6AM House and Senate Bills or Reports).	Office of the Production Manager, Production Control Center	• Congressional Jobs (open jackets Senate and House Bills, Reports, and Documents only)	• Sub-screen of Production Managers (PM) List	
Display Sequenced Lists Legislative IDs (DLE)	Used to display the list and schedule of hot open jacket House and Senate Bills, Reports, and Documents (not including the 6AM House and Senate Bills).	Office of the Production Manager, Production Control Center	• Congressional Jobs (open jackets Senate and House Bills, Reports, and Documents only)	• Sub-screen of Production Managers (PM) List	
Print Sequenced List Legislative IDs (LE)	Used to print the list and schedule of hot open jacket House and Senate Bills, Reports, and Documents (not including the 6AM House and Senate	Office of the Production Manager, Production Control Center	• Congressional Jobs (open jackets Senate and House Bills, Reports, and Documents only)	• Sub-screen of Production Managers (PM) List	



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Display Sequenced Lists (DSL)	To view the consolidated list and schedule for all jobs.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Jobs (6AM Senate and House Bills, Reports, and Documents only) • Congressional Jobs (open jackets Senate and House Bills, Reports, and Documents only) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	
Print Sequenced Lists (SL)	To print the consolidated list and schedule for all jobs.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Jobs (6AM Senate and House Bills, Reports, and Documents only) • Congressional Jobs (open jackets Senate and House Bills, Reports, and Documents only) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	
Add Jobs Production Manager's List (PAL)	To add jobs to the Production Managers List.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Departmental Jobs 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Sequence Production Manager's List (SPM)	To schedule the jobs on the Production Managers List.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Jobs (6AM Senate and House Bills, Reports, and Documents only) • Congressional Jobs (open jackets Senate and House Bills, Reports, and Documents only) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	<ul style="list-style-type: none"> • This transaction is to prioritize (in numerical order) the schedule of jobs.
Display Production Manager's List (DPM)	To display the jobs on the Production Managers List.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Jobs (6AM Senate and House Bills, Reports, and Documents only) • Congressional Jobs (open jackets Senate and House Bills, Reports, and Documents only) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	
Print Production Manager's List (PM)	To print the jobs on the Production Managers List.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List • Sub-screen of Production Managers (PM) List 	
Delivered Work List Display (DOK)	Displays the OK list.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Delivered Work List Print (OK)	Prints the OK list.	Office of the Production Manager, Production Control Center	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs 	<ul style="list-style-type: none"> • Sub-screen of Production Managers (PM) List 	
Federal Register, Estimate (FR, ES)	To enter estimated production information (e.g., number of pages, folios) related to the daily Federal Register.	Proof Room Section	<ul style="list-style-type: none"> • Federal Register (Daily Issue) 	<ul style="list-style-type: none"> • Sub-screen of FR 	<ul style="list-style-type: none"> • This is a page estimate from the Office of the Federal Register and not a cost estimate
Federal Register, Update Estimate Unified Agenda (FR, UE)	To enter estimated production information (pages) related to the Federal Register Unified Agenda.	Proof Room Section	<ul style="list-style-type: none"> • Federal Register (Unified Agenda) 	<ul style="list-style-type: none"> • Sub-screen of FR 	<ul style="list-style-type: none"> • This is a page estimate from the Office of the Federal Register and not a cost estimate
Blank Paper, Order Entry (BP, OE)	To enter, schedule and plan blank paper (mill shipment, ship direct from inventory or cut & wrap) and miscellaneous items orders.	Paper and Materials Control Section	<ul style="list-style-type: none"> • Blank Paper & Miscellaneous Items 	None	None

5 Tracking

5.1 Introduction

The purpose of this section is to outline the high level as-Is functionality for job tracking provided by specific PEPS transactions. These transactions provide the ability to manually enter and view job status throughout the Plant Operation process. These transactions are used for a variety of GPO produced products and specific PEPS transactions have been created to meet the needs of Plant Operations.

5.2 Tracking Context Diagram

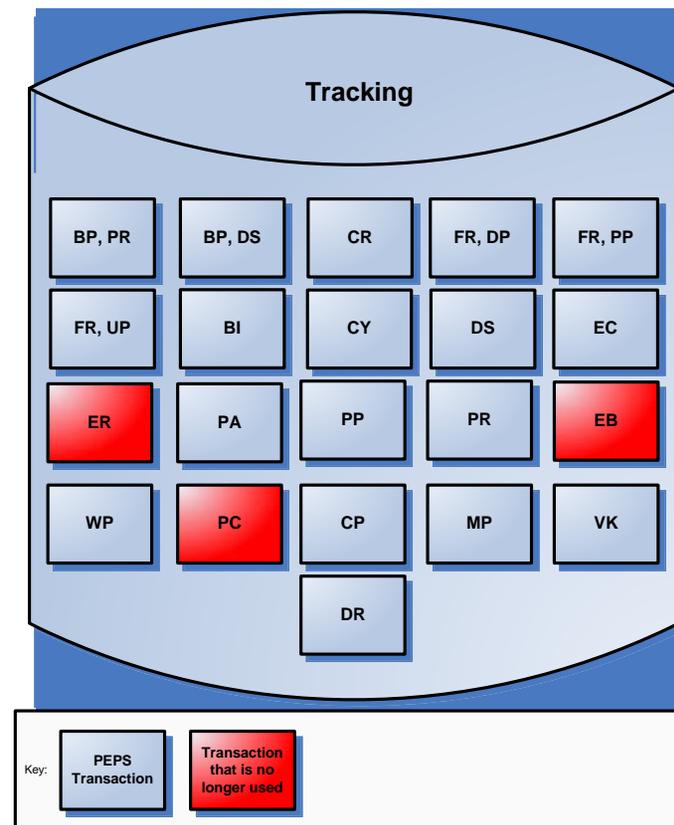


Figure 6 – Tracking Context Diagram

5.3 As-Is Transactions

The following table lists the individual PEPS transactions that are performed to execute the various tracking functions as denoted in Figure 6, above. The purpose of the following list is to identify the transaction, define its purpose, identify the GPO department who has primary responsibility for performing the transaction, what products it is used for, and identify any major external or internal systems used to perform the transaction.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Blank Paper, Job Progress (BP, PR)	To update the job progress for blank paper bindery operations.	Binding Division	• Blank Paper & Miscellaneous Items	None	None
Blank Paper, Delivery/Shipping (BP, DS)	To update the job progress for blank paper delivery/shipping operations.	Delivery Section	• Blank Paper & Miscellaneous Items	None	None
Congressional Record Information (CR)	To report Congressional Record tracking data and other related production information.	All Plant Operations departments	• Congressional Record	None	None
Federal Register, Daily Progress Reporting (FR, DP)	To report production progress of the daily Federal Register.	Multiple divisions within Plant Operations	• Federal Register (Daily Issue)	• Sub-screen of FR	None
Federal Register, Presidential Proclamation Reporting (FR, PP)	To track production progress related to Presidential Proclamations.	Multiple divisions within Plant Operations	• Federal Register (Presidential Proclamations)	• Sub-screen of FR	• Used to track up to four Presidential Proclamations per day in conjunction with the production of the daily Federal Register.



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Federal Register, Progress Reporting Unified Agenda (FR, UP)	To report production progress of the Federal Register Unified Agenda.	Multiple divisions within Plant Operations	<ul style="list-style-type: none"> Federal Register (Unified Agenda) 	<ul style="list-style-type: none"> Sub-screen of FR 	<ul style="list-style-type: none"> Provision has been made to report on up to four books of the Federal Register (Unified Agenda) on a daily basis.
Bindery Progress (BI)	To update the job progress for bindery operations.	Binding Division	<ul style="list-style-type: none"> Congressional Jobs Departmental Jobs Congressional Record (Index) Federal Register (Index) 	None	None
Copy Center Progress (CY)	To update the job progress for copy center operations.	Digital Print Center	<ul style="list-style-type: none"> Congressional Jobs Departmental Jobs Congressional Record (Index) Federal Register (Index) 	None	None
Delivery/Shipping Progress (DS)	To update the job progress for delivery/shipping operations.	Delivery Section	<ul style="list-style-type: none"> Congressional Jobs Departmental Jobs Congressional Record (Index) Federal Register (Index) 	None	None
Electronic Comp Progress (EC)	To update the progress for prepress operations.	Prepress Division	<ul style="list-style-type: none"> Congressional Jobs Departmental Jobs Congressional Record (Index) Federal Register (Index) 	None	None

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Enrolled Bill Progress (ER)	To update the job progress for enrolled bill operations.	Bill End, Congressional Publishing Services	No longer used	None	No longer used.
Plate Progress (PA)	To update the job progress for plate operations.	Digital Prepress Section	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	None	None
Prepress Progress (PP)	To update the job progress for prepress operations.	Digital Prepress Section	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	None	None
Press Progress (PR)	To update the job progress for press operations.	Press Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	None	• Ink and stock orders are denoted on this screen.
Emergency Back-To-Press Request (EB)	This function handles back-to-press jobs in an emergency situation with notification to all affected areas.	N/A	No longer used	None	No longer used.



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Wastepaper Deductions Report (WP)	This function is used to request destruction of stored paper products and report completion of the request. This function can be used by others for inquiry purposes.	All divisions	All	None	None
Production Communications (PC)	No longer used	N/A	No longer used	None	<ul style="list-style-type: none"> • Not on transaction menu • No longer used
Congressional Page Drop (CP)	Used to report extensions, frames, and pages for daily Congressional Record sections per issue and other related production information.	Proof Room Section	<ul style="list-style-type: none"> • Congressional Record 	None	<ul style="list-style-type: none"> • An extension is copy sent in from the Hill which can be 1 paragraph to multiple pages. GPO breaks extensions down into frames for faster proof reading time. The copy is set into pages and proofread.
Congressional Record Copy Markup (MP)	To enter and display data related to the markup and processing of material received for the production of the Congressional Record per issue.	Copy Markup Section	<ul style="list-style-type: none"> • Congressional Record 	None	None



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Congressional Record Video Keyboard Information (VK)	Used to compile and display data related to the processing of composition received for the production of the Congressional Record per issue and other related production information.	Video Keyboard Section	• Congressional Record	None	None
Congressional Record Report (DR)	To view the daily progress of the Congressional Record and enter the quantity printed.	Press Room	• Congressional Record	None	• View only capability except for quantity printed field.

6 Distribution Management

6.1 Introduction

The purpose of this section is to outline the high level as-Is functionality for job distribution management provided by specific PEPS transactions. These transactions provide the ability to enter and upload distribution lists from legacy systems and print delivery labels and receipts. These transactions are used for a variety of GPO produced products and specific PEPS transactions have been created to meet the needs of Plant Operations.

6.2 Distribution Management Context Diagram

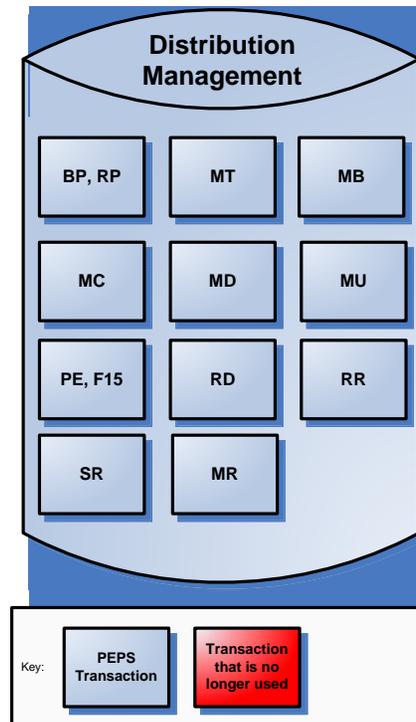


Figure 7 – Distribution Management Context Diagram

6.3 As-Is Transactions

The following table lists the individual PEPS transactions that are performed to execute the various distribution management functions as denoted in Figure 7, above. The purpose of the following list is to identify the transaction, define its purpose, identify the GPO department who has primary responsibility for performing the transaction, what products it is used for, and identify any major external or internal systems used to perform the transaction.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Blank Paper, Delivery Receipt Print (BP, RP)	To print a copy of a blank paper job delivery receipt to a local printer.	Paper and Materials Control Section	<ul style="list-style-type: none"> • Blank Paper & Miscellaneous Items 	None	None
Bylaw Cong Record Distribution (MT)	Displays information related to the bulk and labeled mail distribution of the bylaw Congressional Record and Congressional Record Index.	Congressional Publishing Services	<ul style="list-style-type: none"> • Congressional Record • Congressional Record (Index) 	None	<ul style="list-style-type: none"> • Bylaw refers to a Congressional mandate that a minimum amount copies for a product must be printed and delivered.
Mail List Browse/Update (MB)	Mail list distribution management for bylaw Congressional Record and Congressional Record Index.	Congressional Publishing Services	<ul style="list-style-type: none"> • Congressional Record • Congressional Record (Index) 	<ul style="list-style-type: none"> • Interfaces with Mail List System files are used by inline inkjet printers in bindery. 	<ul style="list-style-type: none"> • Bylaw refers to a Congressional mandate that a minimum amount copies for a product must be printed and delivered. • Not on transaction menu
Mail List Courier (MC)	Manages the list of couriers that can pick up the Congressional Record and Congressional Record Index from GPO.	Congressional Publishing Services	<ul style="list-style-type: none"> • Congressional Record • Congressional Record (Index) 	None	<ul style="list-style-type: none"> • Not on transaction menu

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Mail List Delete File Browse (MD)	To view previously deleted mail lists for bylaw Congressional Record and Congressional Record Index.	Congressional Publishing Services	<ul style="list-style-type: none"> Congressional Record Congressional Record (Index) 	<ul style="list-style-type: none"> Interfaces with Mail List System files are used by inline inkjet printers in bindery. 	<ul style="list-style-type: none"> Bylaw refers to a Congressional mandate that a minimum amount copies for a product must be printed and delivered. Not on transaction menu
Mail List Single Update (MU)	Used to retrieve distribution list records for Congressional Record and Congressional Record Index.	Congressional Publishing Services	<ul style="list-style-type: none"> Congressional Record Congressional Record (Index) 	<ul style="list-style-type: none"> Interfaces with Mail List System files are used by inline inkjet printers in bindery. 	<ul style="list-style-type: none"> Not on transaction menu
Primary Distribution Address (PE, F15)	Used to enter the local delivery address on the work jacket.	Production Planning & Control Division	<ul style="list-style-type: none"> Departmental Jobs Congressional Jobs 	<ul style="list-style-type: none"> Sub-screen of PE 	<ul style="list-style-type: none"> Used for jobs with local deliveries only.
Hearing Delivery Receipts (RD)	Used to print receipts for Hearings	Congressional Publishing Services, Binding Division	<ul style="list-style-type: none"> Congressional Jobs 	<ul style="list-style-type: none"> FoxPro 	<ul style="list-style-type: none"> Distribution lists are kept in FoxPro applications and not in PEPS. PEPS has the ability to upload FoxPro files to print delivery and shipping receipts.
Rider Delivery Receipts (RR)	Used to print rider receipts and labels for department jobs	Congressional Publishing Services, Binding Division	<ul style="list-style-type: none"> Departmental Jobs 	<ul style="list-style-type: none"> CARL 	<ul style="list-style-type: none"> Distribution lists are kept in MS Access applications (CARL) and not in PEPS. PEPS has the ability to upload CARL files to print delivery and shipping receipts and labels.



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Special Items and Board Receipts (SR)	Used to print receipts for house calendar, senate calendars, treaties, reports and other publications.	Binding Division, Congressional Publishing Services	<ul style="list-style-type: none">• Congressional Jobs	None	<ul style="list-style-type: none">• MS Word addresses are manually typed in.• PEPS has the ability to upload to print delivery and shipping receipts.
Miscellaneous Receipts (MR)	Used to print receipts for Hearings, Bound Record, Congressional Directory, Home Telephone Directory, Pictorial Directory, Senate Telephone Directory, Statutes at Large, U.S. Code Supplements	Binding Division, Congressional Publishing Services	<ul style="list-style-type: none">• Congressional Jobs	<ul style="list-style-type: none">• FoxPro	<ul style="list-style-type: none">• On the PEPS test system (the only PEPS application that is on the test system).• PEPS has the ability to upload FoxPro files to print delivery and shipping receipts and labels.• Not on main transaction menu

7 Reporting/Output

7.1 Introduction

The purpose of this section is to outline the high level as-Is functionality for job reporting/output provided by specific PEPS transactions. These transactions provide the ability to print job jackets and specifications. These transactions are used for a variety of GPO produced products and specific PEPS transactions have been created to meet the needs of Plant Operations.

7.2 Reporting/Output Context Diagram

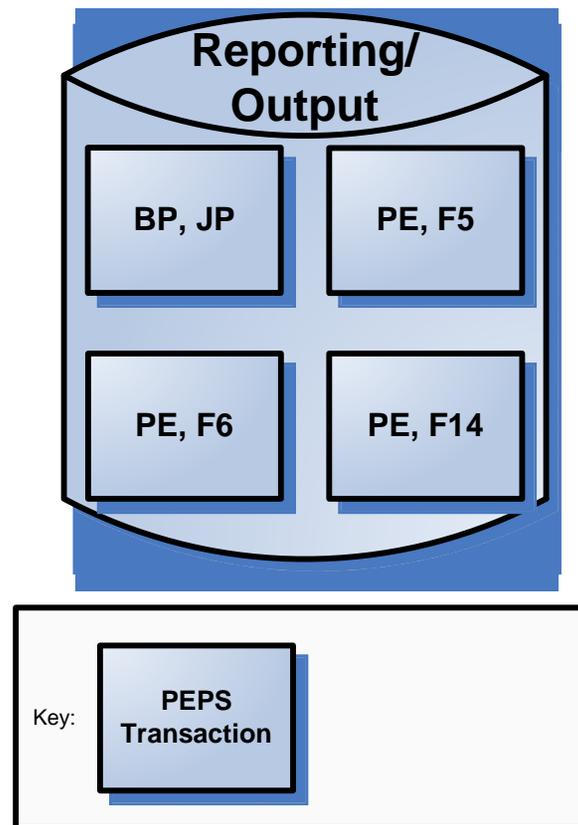


Figure 8 – Reporting/Output Context Diagram

7.3 As-Is Transactions

The following table lists the individual PEPS transactions that are performed to execute the various reporting/output functions as denoted in Figure 8, above. The purpose of the following list is to identify the transaction, define its purpose, identify the GPO department who has primary responsibility for performing the transaction, what products it is used for, and identify any major external or internal systems used to perform the transaction.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Blank Paper, Selected Jacket Print (BP, JP)	To print a copy of a job jacket to a local printer	Paper and Materials Control Section	<ul style="list-style-type: none"> • Blank Paper & Miscellaneous Items 	None	None
Calculate Materials and Labor (PE, F5)	Provides the ability to automatically generate and print an estimate based upon job specifications.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs 	<ul style="list-style-type: none"> • Sub-screen of PE 	<ul style="list-style-type: none"> • PEPS utilizes 13 separate internal estimating applications for various operations (e.g. paper rates, equipment rates, labor rates) to generate a job estimates. Changes must be made to the source code itself for any price/cost changes. • Includes the ability to print the estimate.
Print Jacket or Supplemental (PE, F6)	Provides the ability to print a job jacket.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	<ul style="list-style-type: none"> • Sub-screen of PE 	<ul style="list-style-type: none"> • Does not include the job estimate or specifications.
Local Print (PE, F14)	Provides the ability to print a job's specification.	Production Planning & Control Division	<ul style="list-style-type: none"> • Congressional Jobs • Departmental Jobs • Congressional Record (Index) • Federal Register (Index) 	None	<ul style="list-style-type: none"> • Does not include the job jacket or estimate.

8 Miscellaneous Transactions

8.1 Introduction

The purpose of this section is to outline the high level as-Is functionality for job reporting/output provided by specific PEPS transactions. These transactions provide the ability to access transaction menus and perform system administration functions. These transactions are used for a variety of GPO produced products and specific PEPS transactions have been created to meet the needs of Plant Operations.

8.2 Miscellaneous Transactions Context Diagram

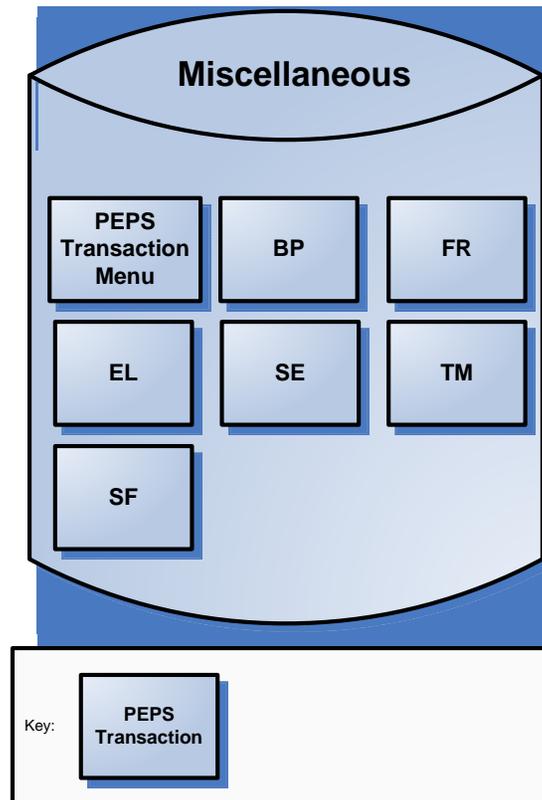


Figure 9 – Miscellaneous Transactions Context Diagram

8.3 As-Is Transactions

The following table lists the individual PEPS transactions that are performed to execute the various miscellaneous functions as denoted in Figure 9, above. The purpose of the following list is to identify the transaction, define its purpose, identify the GPO department who has primary responsibility for performing the transaction, what products it is used for, and identify any major external or internal systems used to perform the transaction.

PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
PEPS Transaction Menu	Mainframe menu to perform specific PEPS transactions.	Information Technology & Systems - Application Support	N/A	<ul style="list-style-type: none"> • Federal Register Subsystem • Blank Paper Subsystem • Production Managers Subsystem • MMPCS • SERsynergy • Envelope/Label System • Jacket Billing System • Work in Process • Weigh Counting System • PICS • DDIS • FoxPro • CARL • Mail List System 	<ul style="list-style-type: none"> • Not all transactions are displayed. • User name and password are required to access to specific transactions.
BP Transaction Menu (BP)	Mainframe menu to perform specific blank paper transactions.	Paper and Materials Control Section	• Blank Paper & Miscellaneous Items	• Subsystem within PEPS	<ul style="list-style-type: none"> • Not on transaction menu • Blank paper jobs are referred to as brown jackets



PEPS Transaction Name	Transaction Purpose	Primary Division Responsible	Products Used For	Interfacing External Systems or Internal Subsystem	Notes
Federal Register Status (FR)	Mainframe menu to perform specific Federal Register transactions.	Multiple divisions within Plant Operations	<ul style="list-style-type: none"> Federal Register (Daily Issue) Federal Register (Unified Agenda) Federal Register (Presidential Proclamation) 	<ul style="list-style-type: none"> Opens Federal Register Tracking System Subsystem of PEPS 	<ul style="list-style-type: none"> There is no order entry (CO) for Federal Register. There is no planning or scheduling for Federal Register jobs. Riders are accepted for Federal Register jobs which are entered in the CO screen as a separate jacket. Job tracking is done in the Federal Register subsystem, and not the traditional tracking screens.
Envelope/label (EL) system	Tracks the number of envelope and label jobs ordered by congressional customers.	Congressional Publishing Services	<ul style="list-style-type: none"> Congressional Jobs 	<ul style="list-style-type: none"> Subsystem within PEPS PEPS 	<ul style="list-style-type: none"> Not on transaction menu Access limited to select users Retrieves data entered on CO and OU screens
Security Update (SE)	Used to manage user accounts and access rights	Information Technology & Systems - Application Support	N/A	<ul style="list-style-type: none"> PEPS 	<ul style="list-style-type: none"> Not on transaction menu
Sequence File Intertest (SF)	Administrative function for system administrators	Information Technology & Systems - Application Support	N/A	<ul style="list-style-type: none"> PEPS 	<ul style="list-style-type: none"> Not on transaction menu
Terminal Update (TM)	Administrative function for system administrators	Information Technology & Systems - Application Support	N/A	<ul style="list-style-type: none"> PEPS 	<ul style="list-style-type: none"> Not on transaction menu

9 As-Is PEPS Processes

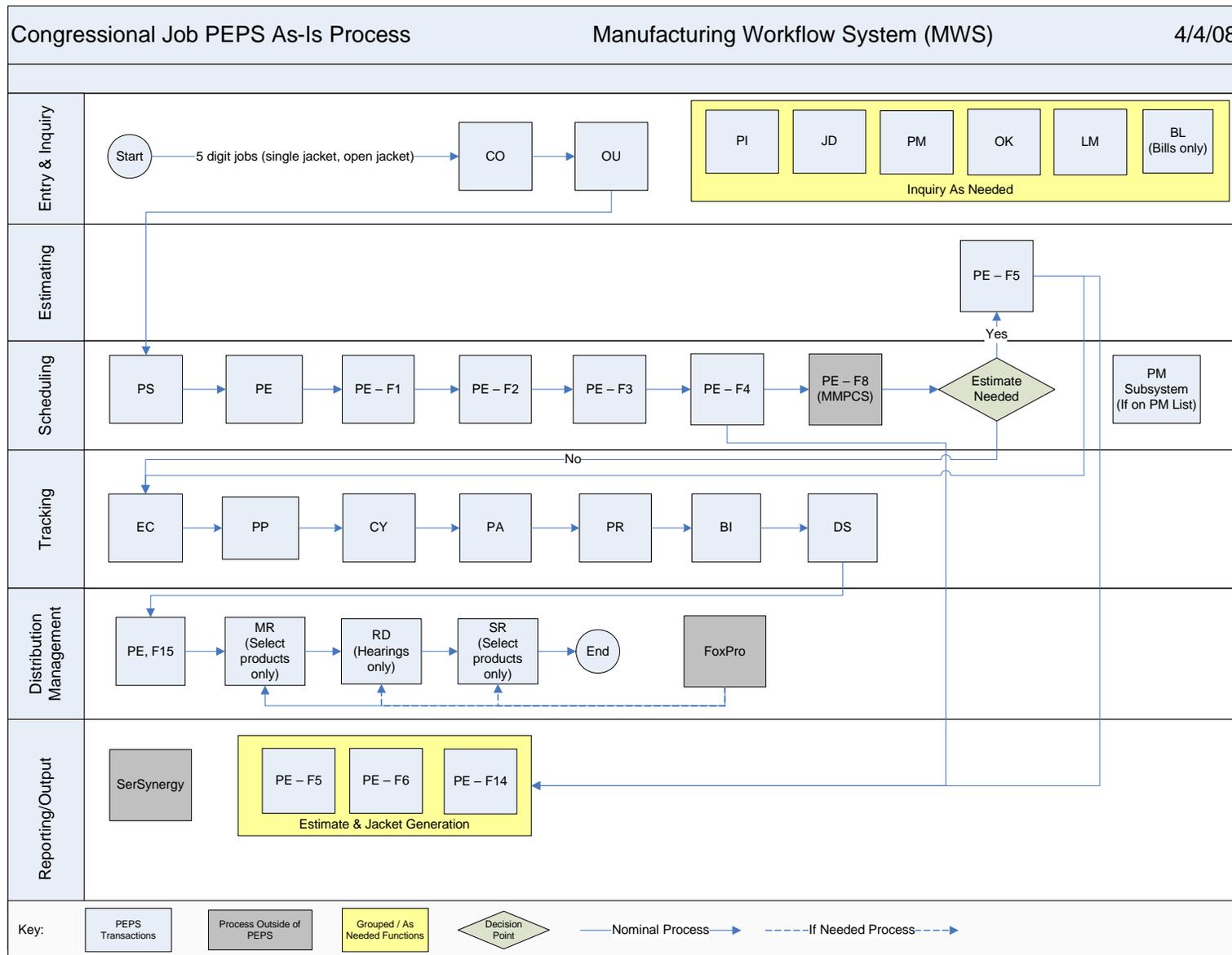
9.1 Introduction

Plant Operations is responsible for producing numerous products. Each of these products utilizes PEPS for specific functionality. However, specific products may follow different steps or skip steps altogether. The product types are:

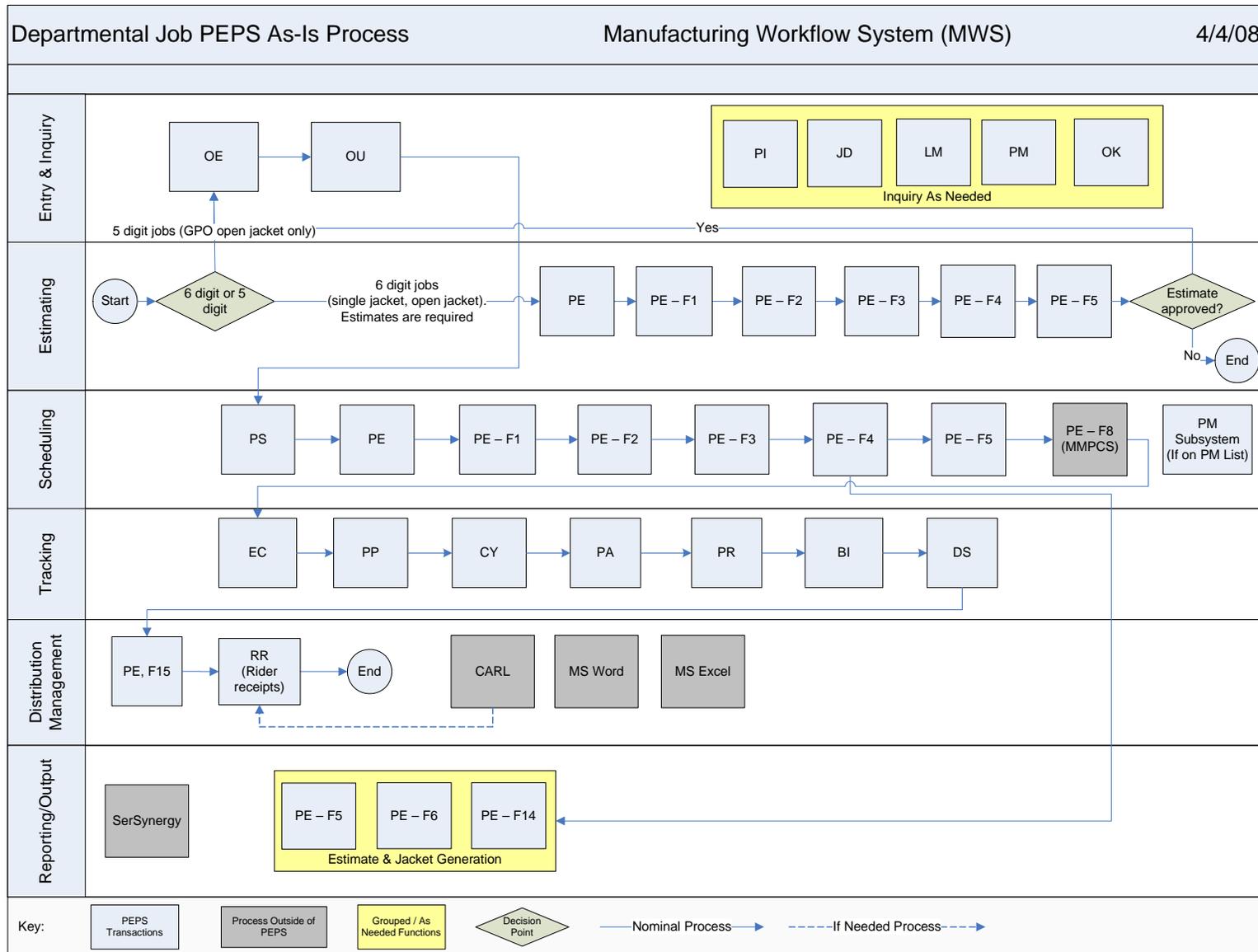
- **Congressional Jobs:** Various publications produced for the Congress of the United States. They include, but are not limited to: Bills, Hearings, Calendars, Private Laws, Public Laws, Reports, U.S. Code, and Statues at Large.
- **Departmental Jobs:** Various publications produced for the various Federal agencies of the Executive Branch. They include, but are not limited to: the Budget of the United States of America, Public Papers of the President, Code of Federal Regulations, and various Federal agency publications.
- **Congressional Record:** The official record of the proceedings and debates of the United States Congress. It is published daily when Congress is in session.
- **Congressional Record (Index):** Serves as the index to the Congressional Record. When Congress is in session, the Joint Committee on Printing publishes between 12 and 20 volumes of the Congressional Record Index per year.
- **Federal Register (Daily Issue):** Published by the Office of the Federal Register, the Federal Register is the official daily publication for rules, proposed rules, and notices of Federal agencies and organizations, as well as executive orders and other presidential documents.
- **Federal Register (Unified Agenda):** A compilation of select rules, proposed rules, and notices of Federal agencies and organizations from the Office of the Federal Register that is produced twice a year.
- **Federal Register (Index):** Serves as the index to the Federal Register. The Office of the Federal Register publishes the Federal Register Index once a month.
- **Blank Paper & Miscellaneous Items:** Provides the ability for Congress and Federal agencies to purchase paper from GPO. The three types of blank paper jobs are mill shipment, ship direct from inventory, and cut & wrap.

The purpose of the following as-is process workflows are to outline the nominal transaction steps that specific product types use within PEPS. They do not attempt to outline the various processes that occur outside of PEPS or alternate workflow steps that may occur.

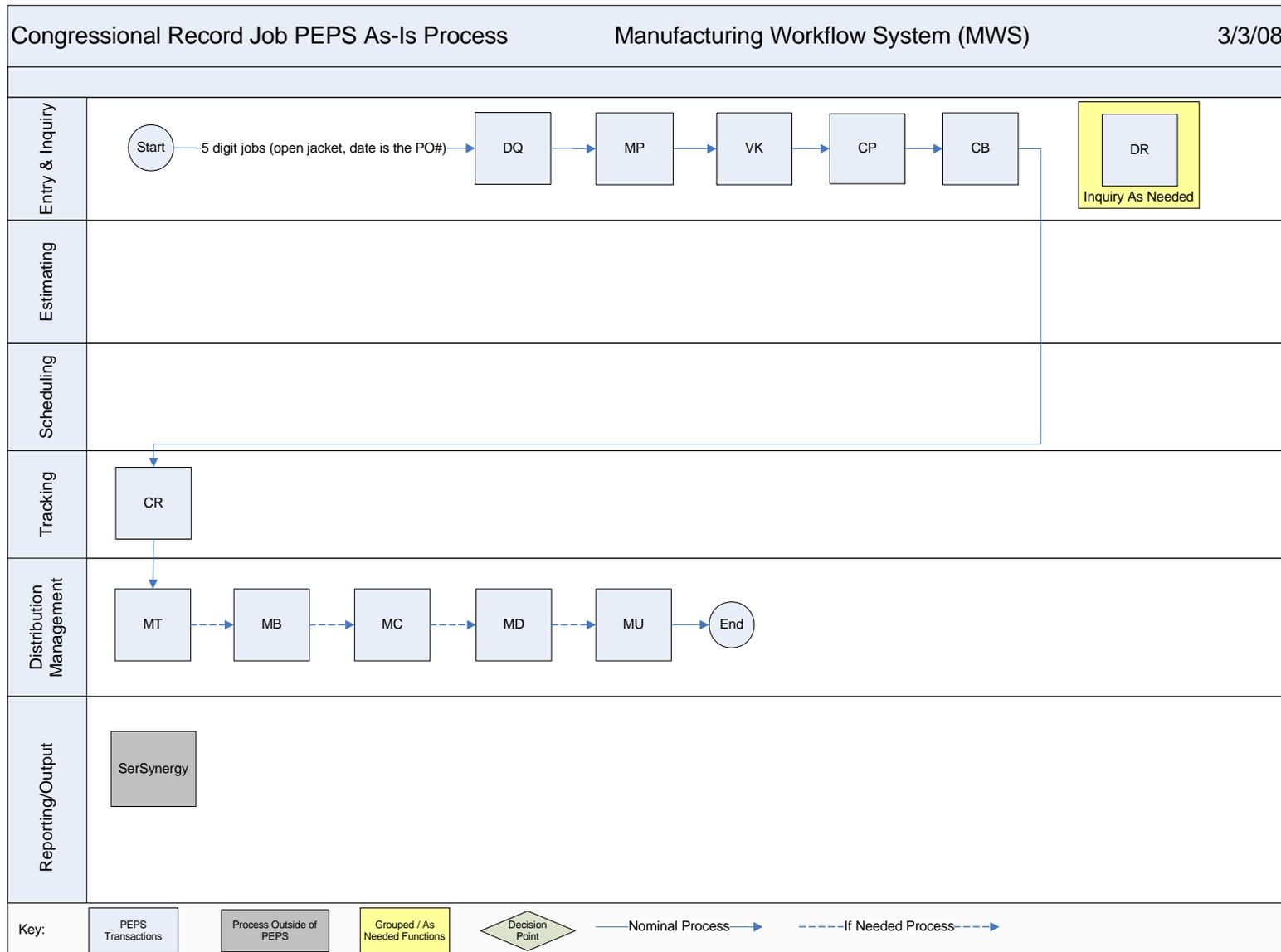
9.2 Congressional Job As-Is PEPS Process



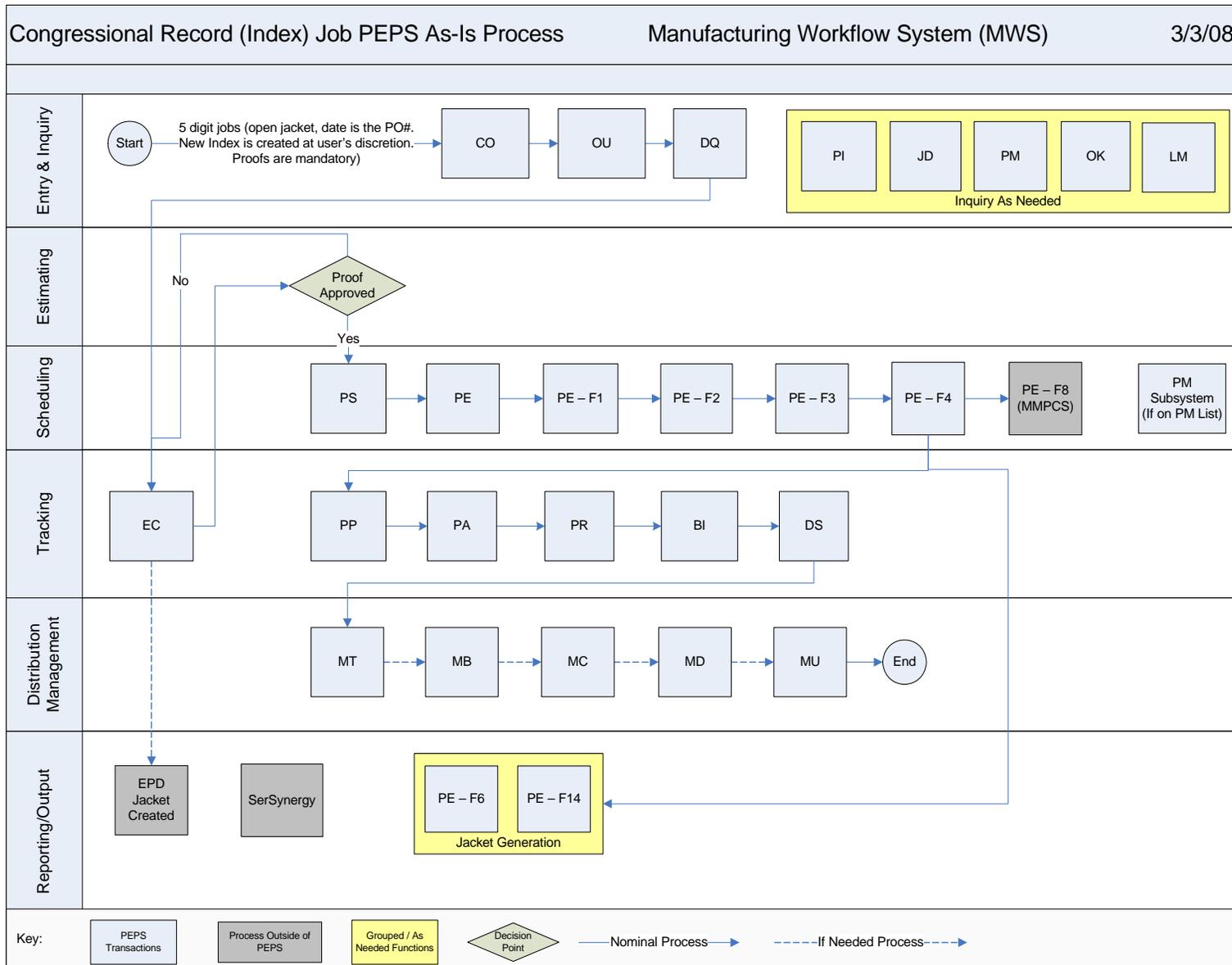
9.3 Departmental Job As-Is PEPS Process



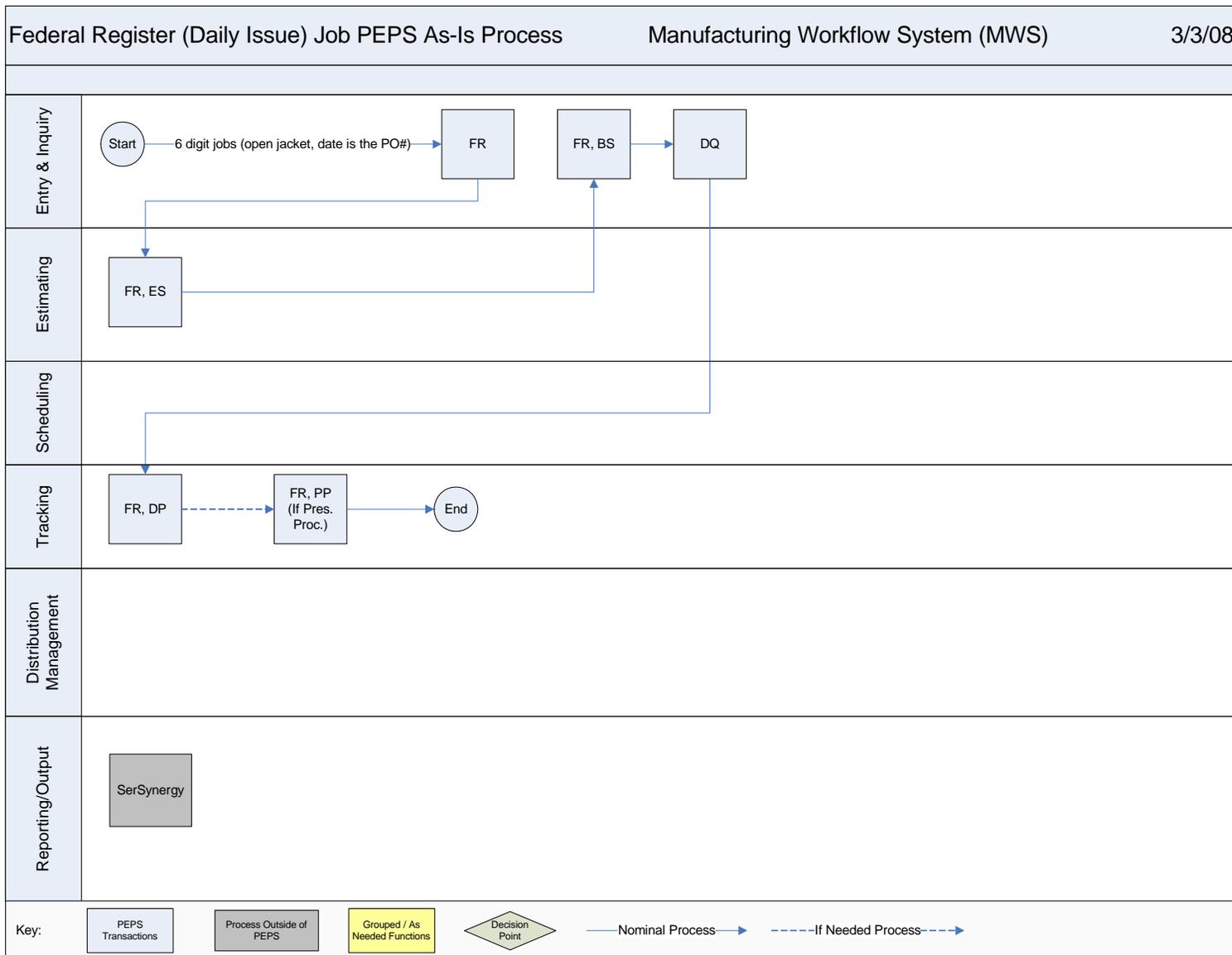
9.4 Congressional Record Job As-Is PEPS Process



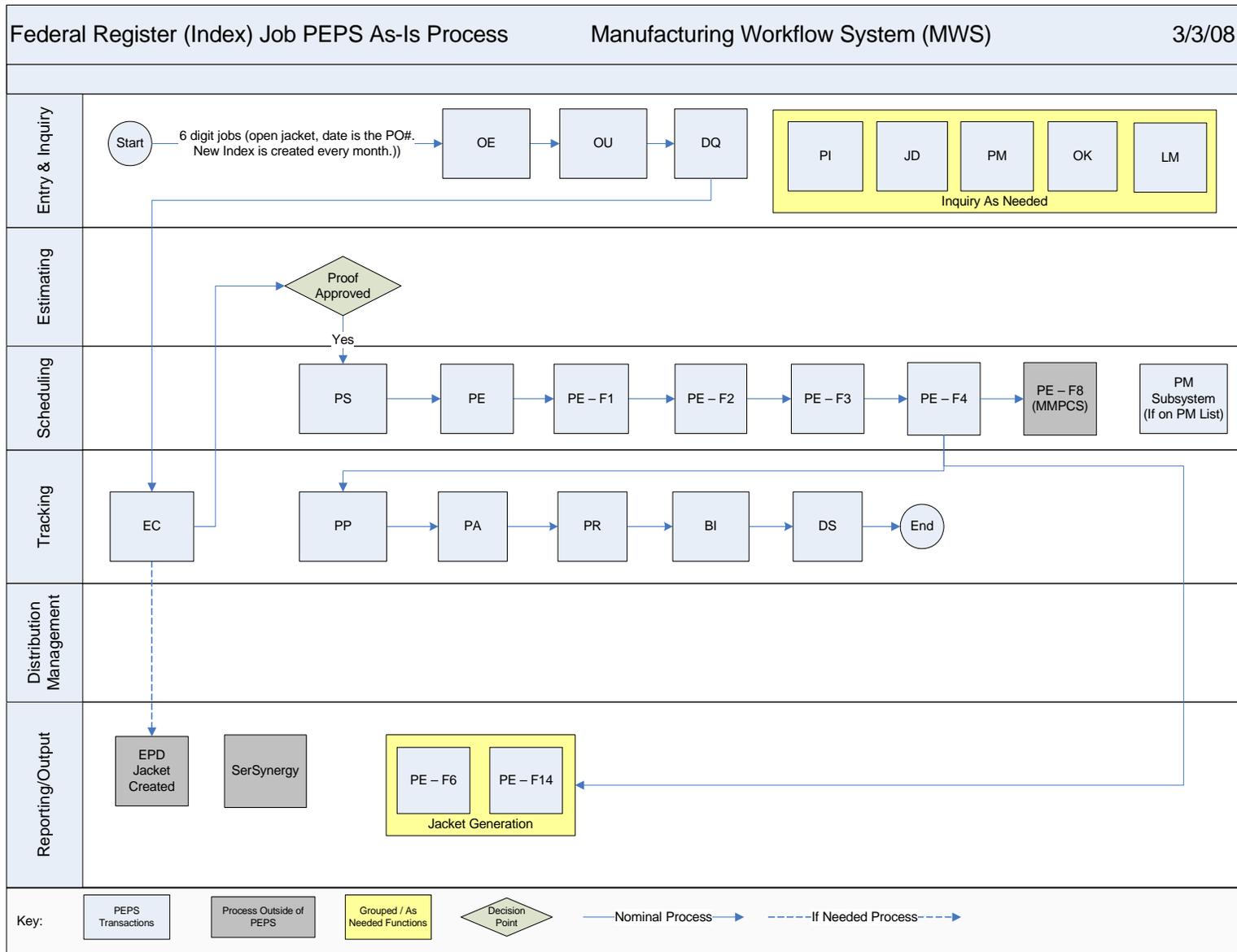
9.5 Congressional Record (Index) Job As-Is PEPS Process



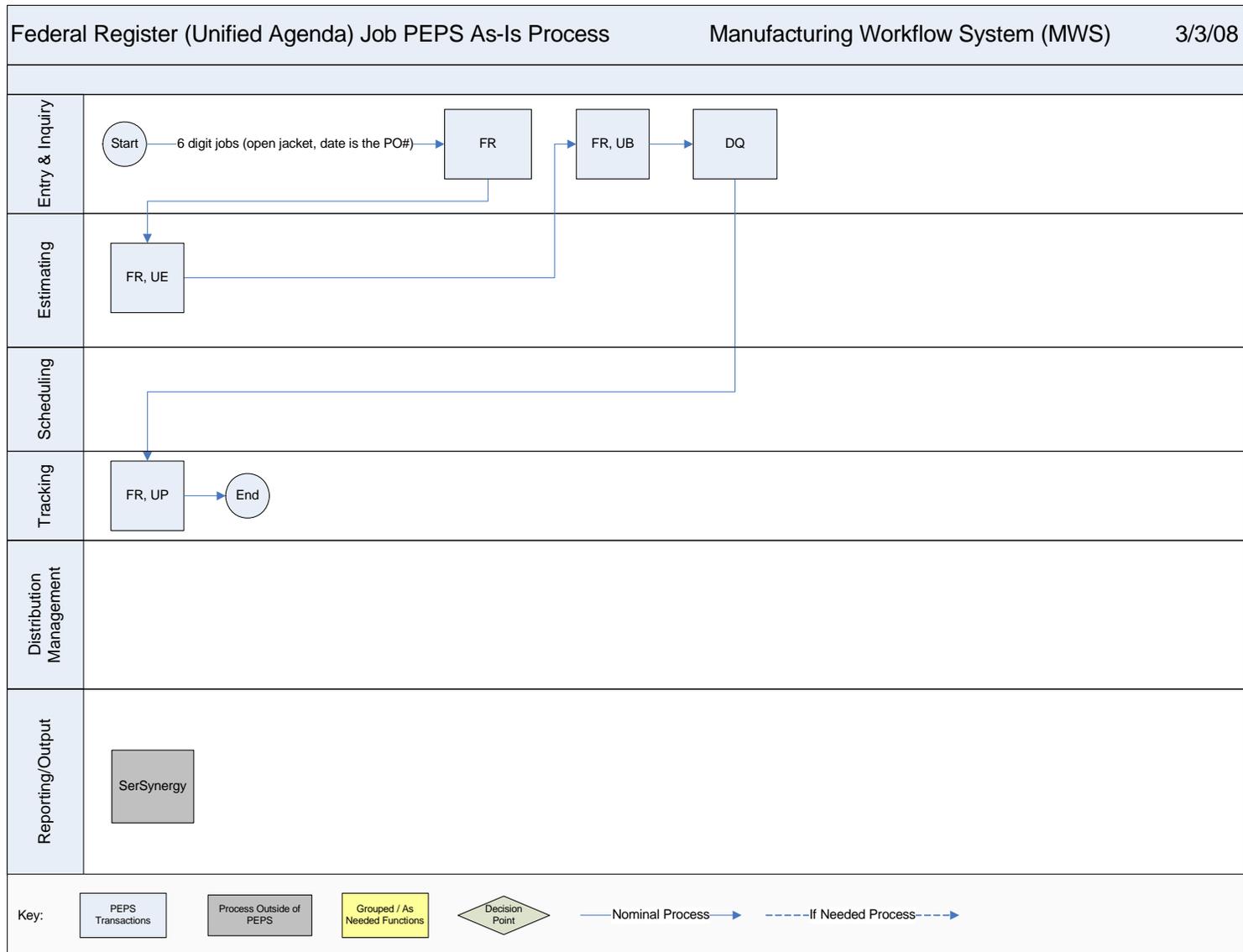
9.6 Federal Register (Daily Issue) Job As-Is PEPS Process



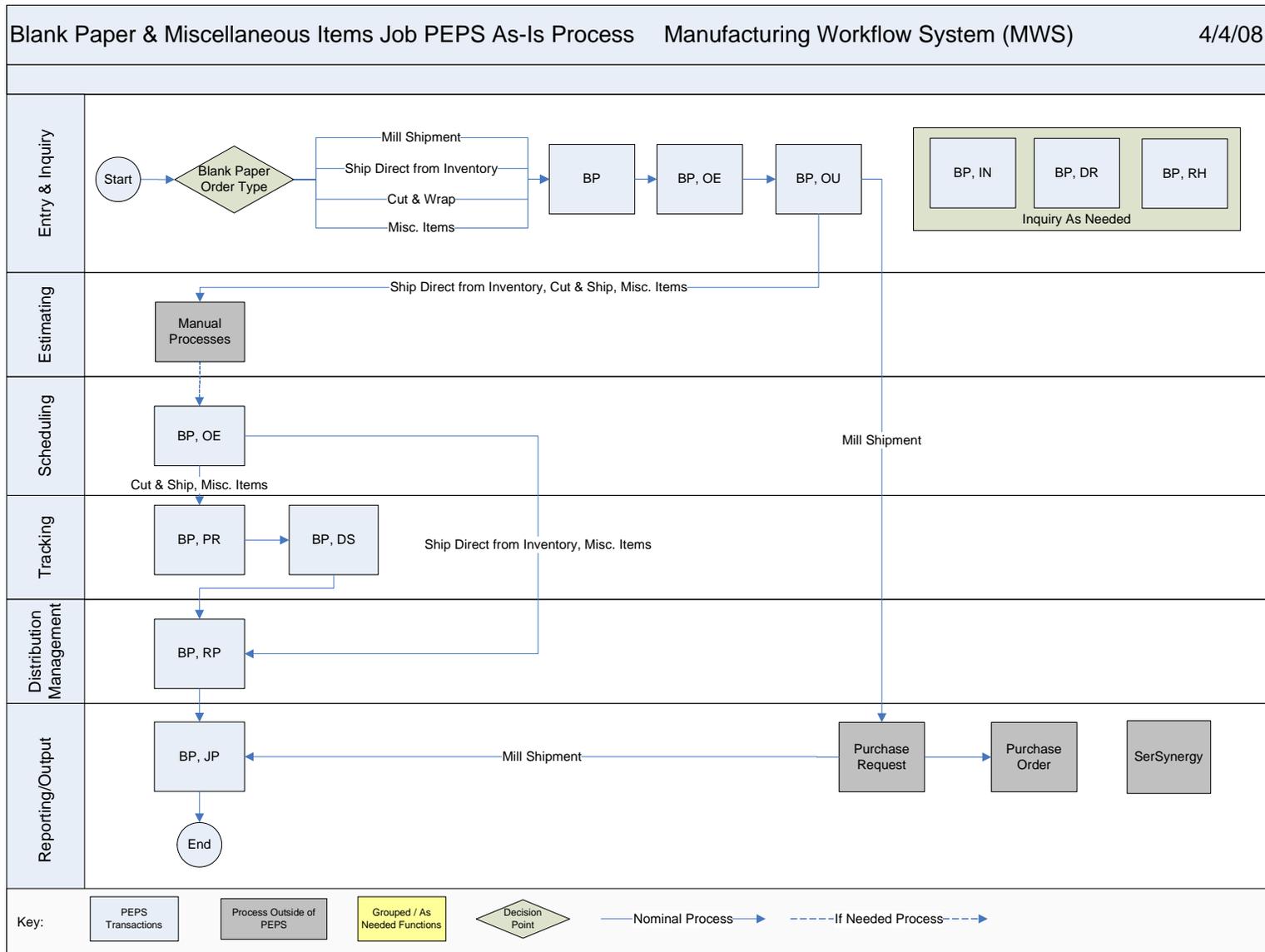
9.7 Federal Register (Index) Job As-Is PEPS Process



9.8 Federal Register (Unified Agenda) Job As-Is PEPS Process



9.9 Blank Paper & Miscellaneous Items Job As-Is PEPS Process



10 PEPS Transactions Screen Shots

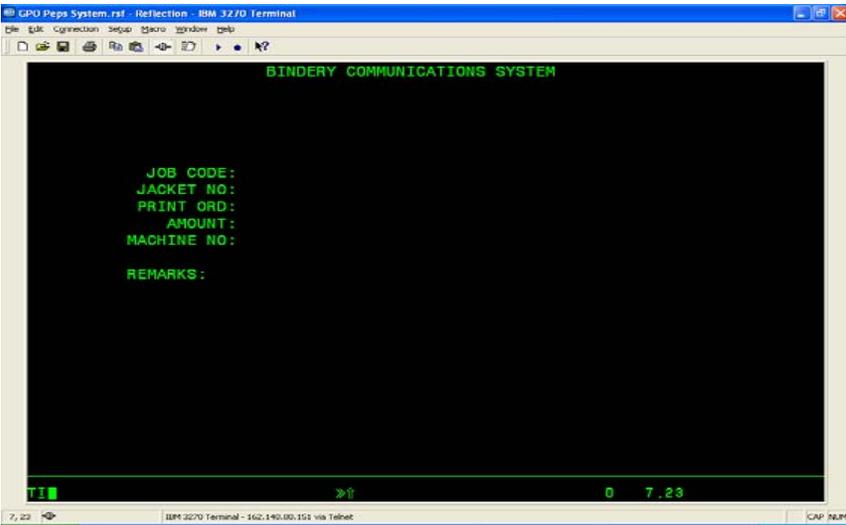
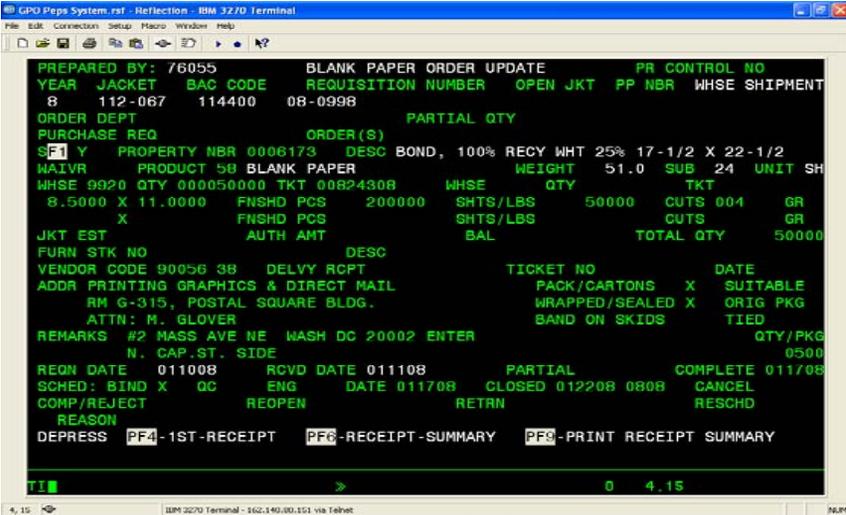
10.1 Introduction

The purpose of this section is to provide screen shots (if available) for the PEPS transactions discussed in this document.

Transaction Type	PEPS Transaction Name	Screen Shot
Entry	Congressional Order Entry (CO)	<pre> CONGRESSIONAL ORDER ENTRY LEGISLATIVE ID: JACKET PRINT ORDER REQ NO FORM NUMBER ACTION OLC TAPE COMMITTEE DISTRIBUTION CODE TITLE BILL TITLE PROOFS: NUMBER OF SETS: SCHEDULED DELIVERY DATE TIME FINAL PRODUCT: COMMITTEE QTY RIDERS TOTAL COPIES DEPOSITORY LIBRARY ITEM NO DEPOSITORY LIBRARY QTY PAGES SCHEDULED DELIVERY DATE TIME FINAL PRODUCT CODE PUBLIC DOC ENVELOPES/LABELS: PROPERTY QUANTITY ID NO REMARKS CONG LIST CODE FINAL LEGISLATIVE NUMBER CLOSEOUT BILL (ORIG VERS) FOR BATCH ENTRY-ENTER FINAL LEGISLATIVE NUMBER AND DEPRESS PF1 FOR SEQUENTIAL ENTRY-DEPRESS PF2 </pre>

<p>Entry</p>	<p>Departmental Order Entry (OE)</p>	
<p>Entry</p>	<p>Enr Bills Corrections Order Entry (XC)</p>	

<p>Entry</p>	<p>Order Entry Update (OU)</p>	
<p>Entry</p>	<p>Delivery Quantities (DQ)</p>	

<p>Entry</p>	<p>Bindery Communications (BC)</p>	
<p>Entry</p>	<p>Blank Paper, Order Entry Update (BP, OU)</p>	

<p>Entry</p>	<p>Federal Register, Breakdown/Status Unified Agenda (FR, UB)</p>	
<p>Entry</p>	<p>Delete Plan (PE, F21)</p>	<p>Not available.</p>
<p>Entry, Scheduling</p>	<p>Blank Paper, Order Entry (BP, OE)</p>	

<p>Entry</p>	<p>Federal Register, Breakdown/Status (FR, BS)</p>	<pre> 02/21/08 2143 FEDERAL REGISTER BREAKDOWN/STATUS BOOK 1 SCREEN 1 EDITOR AARON OK ISSUE 02/22/08 VOL 73 NO 36 PARTS 2 LAYOUT: PRESS 00296- 4/64S+1/40 PRES PAGES I-VIII,9655-9934,i-iv PROC BLANKS VIII,9934 1ST PG 009655 BOOK ENDS: IV CONT C.C. EST PGS ACTL PGS BEG PG END PG COVER CONT 0008 0008 I - VIII OTHER RPN 0214 0204 009655 - 009858 PART II R 0054 0076 009859 - 009934 PART INDX INDX 0004 0004 i - iv PART - PRELIMS 12 BACK MATS PSTL EST SUB 280 ACT SUB 292 TOTAL 296 DEPRESS : PF2 - PROGRESS > 0 16,32 </pre>
<p>Inquiry</p>	<p>Congressional Members Inquiry/Update (CM)</p>	<pre> SNA Server 3270 Applet - (Untitled) File Edit Session Transfer Keypad Script Help CONGRESSIONAL MEMBERS INQUIRY/UPDATE ACTION C A = ADD C = CHANGE ID NUMBER 0231 MEMBERS NAME TRENT FRANKS ROOM NUMBER CONTACT REMARKS TOTAL ENVELOPES 000000000 TO VIEW RECORD BEFORE CHANGING -- ENTER ID NUMBER AND ACTION ONLY 280SCR1 R6 C41 03 LU is active. 33H003 </pre>

<p>Inquiry</p>	<p>Order Inquiry (PI)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal PEPS ORDER INQUIRY PM PRIORITY 10 LIST CODE DL MUST DEPT EOP-OMB JACKET BAC 311001 # 214-754 REQ NO 8-00025 TITLE APPENDIX- BUDGET OF THE U.S. GOVERNMENT, FY 2009 REMARKS: FINAL PRODUCT: BOOKS FIRST SCHD DEL DATE/TIME FINAL SCHD DEL DATE/TIME 020408 1000 NBR OF PAGES 1320 QUANTITIES DEPT/COMMITTEE 2 RIDERS 1132 TOTAL 7799 DEPOSITORY LIBRARY ITEM NBR 0853A00 QUANTITY 1132 PROOFS: NUMBER OF SETS SCHD DEL DATE/TIME CLOSEOUT DATE/TIME BY BACK-TO-PRESS DATE/TIME REOPENED DATE/TIME CANCELLED DATE/TIME DEPRESS: PF1-NEXT REC PF2-PROOF SCHD PF3-DELIVERY SCHD </pre>
<p>Inquiry</p>	<p>Order Inquiry, Proof Schedule (PI, F2)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal PROOF SCHEDULES JACKET DEPT EOP-OMB # 214-754 REQ NO 8-00025 NUMBER OF SETS SECTION(S) RESPONSIBLE: CSV COPY PREP ELECT COMP BINDERY SCHEDULED ACTUAL RTRN TO GPO GALLEYS REVISED GALLEYS XEROX PAGES REVISED XEROX PAGES LASER PROOFS REVISED LASER PROOFS MOUNTED PAGES DYLUX REVISED DYLUX COMPOSITE DYLUX MATCH PRINT STAMPING PROOF OK TO PRINT X 0128 DEPRESS: PF1-NEXT REC PF3-DELIVERY SCHD PF4-PLAN INQUIRY </pre>

Inquiry
Order Inquiry,
Delivery Schedule
(PI, F3)



Inquiry
Jacket Display
(JD)



<p>Inquiry</p>	<p>Priority and Misc Lists Menu (LM)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help D [Icons] [Navigation] [Help] [?] PRIORITY AND MISCELLANEOUS LISTS MENU PRIORITY LISTS-- CONGRESSIONAL LIST CL CONGRESSIONAL PRGTG MGMT LIST CI DEPARTMENTAL LIST DL HOUSE BILL CLERK LIST HB PARTIAL DELIVERY LIST PD PM SECTION TRACKING LIST PT PRIORITY LIST ALL JOBS PL REPORTS/DOCUMENTS LIST RL SENATE BILL CLERK LIST SB MISCELLANEOUS LISTS-- ELECTRONIC ONLINE PRODUCTS EO EMERGENCY BACK-TO-PRESS LIST EL FEDERAL REGISTER RIDER LIST FL SERIAL SET LIST SS SURCHARGE/MUST LIST SM TRANSACTION CODE TI 11,45 CAP NUM </pre>
<p>Inquiry</p>	<p>Bills to Press List (BL)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help D [Icons] [Navigation] [Help] [?] BILLS TO PRESS LIST 02/01/08 10:06 PAGE: 1 OLC JACKET OR XC SEC PAGES COPIES BILL SCHED PT DEL TAPE LEGISLATIVE ID NBR SEC PAGES COPIES CODE DATE TM DATE TM S 2583 IS DTEK 18 275 0201 09 S 2584 IS DTEK 14 275 0201 09 S 2585 IS DTEK 10 275 0201 09 S 2586 IS DTEK 10 275 0201 09 HR 4932 IH DTEK 4 450 0116 09 HR 5091 IH DTEK 2 525 0123 09 HR 5095 IH DTEK 2 450 0123 09 S 2535 IS DTEK 4 275 0123 09 S 2537 IS NU 2 275 0123 09 S 2538 IS NU 2 275 0123 09 HR 5101 IH REV 2 470 0124 09 HR 5114 IH DTEK 2 450 0124 09 HR 5123 IH DTEK 2 450 0124 09 HR 5124 IH DTEK 4 475 0124 09 HR 5125 IH DTEK 4 475 0124 09 HR 5131 IH DTEK 2 450 0124 09 HR 5145 IH DTEK 2 450 0129 09 CONTINUED ON NEXT PAGE - DEPRESS CLEAR FOR MENU DEPRESS PF1 - NEXT PAGE PF2 - PREVIOUS PAGE PF3 - LAST PAGE TI 14,41 CAP NUM </pre>

<p>Inquiry</p>	<p>Blank Paper, Job Inquiry (BP, IN)</p>	
<p>Inquiry</p>	<p>Blank Paper, Department Requisition (BP, DR)</p>	

<p>Inquiry</p>	<p>Blank Paper, Open Jacket (BP, OJ)</p>	<pre> GPO Peps System_rsf - Reflection - IBM 3270 Terminal BLANK PAPER JOB KEY ENTRY FOR INQUIRY - ENTER I FISCAL YEAR OPEN JACKET TI </pre>
<p>Inquiry</p>	<p>Blank Paper, Receipt History (BP, RH)</p>	<pre> GPO Peps System_rsf - Reflection - IBM 3270 Terminal BAC: 1144-00 DELIVERY SUMMARY BY BILLING ADDRESS CODE PAGE 1 ENTER ACTION A,C,D (TO ADD, CHANGE, DELETE) OR X (TO REPRINT RECEIPT) JACKET REQ NBR DELIVER TO QUANTITY PKGS CTNS RECEIPT DATE 104-481 5-4187 SENATE/SERVICE 000051000 0000 0000 0000809-06 1005 104-715 5-4436 RM SD-G82F DIR 000000500 0000 0000 0000330-06 1004 104-763 6-0026 SENATE PROD. S 000018000 0000 0000 0000806-06 1005 104-769 6-0071 SENATE SERVICE 000200000 0000 0000 0000908-06 1006 104-776 6-0073 RM SD-G82F DIR 000400000 0000 0000 0001675-06 1007 104-859 6-0127 RM SD-G82F DIR 000400000 0000 0000 0002940-06 1017 104-864 6-0128 RM SD-G82F DIR 000150000 0000 0000 0002945-06 1017 104-934 6-0205 SENATE SERVICE 000200000 0000 0000 0003830-06 1020 104-938 6-0206 SENATE SERVICE 000150000 0000 0000 0003834-06 1020 104-944 6-0204 SENATE PROD. S 000005320 0000 0000 0003862-06 1020 104-956 6-0236 RM SD-G82F DIR 000150000 0000 0000 0004664-06 1021 104-968 6-0230 RM SD-G82F DIR 000400000 0000 0000 0004737-06 1021 104-969 6-0233 RM SD-G82F DIR 000200000 0000 0000 0004738-06 1021 105-082 6-0389 RM SR-B24A RUS 000200000 0000 0000 0009447-06 1101 105-098 6-0405 SENATE SERVICE 000200000 0000 0000 0010011-06 1102 105-170 6-0521 SENATE PROD. S 000005320 0000 0000 0011762-06 1109 105-179 6-0530 SERVICE DEPART 000400000 0000 0000 0012119-06 1110 DEPRESS PF1-NEXT PAGE PF2-PRINT CHANGED RECEIPT TI </pre>

<p>Inquiry</p>	<p>Congressional Work Report (CW)</p>	<p>Not available.</p>
<p>Inquiry</p>	<p>Congressional Record Breakdown (CB)</p>	<pre> 02/01/08 03:37 CONGRESSIONAL RECORD BREAKDOWN PAGE 1 ISSUE NUMBER 16 DATED JANUARY 31, 2008 WILL SADDLE SENATE 55 + 1 BLANK ... (S505-559) HORSES 1 (R) DIGEST 7 (D70-76) TOTAL 64 ESTIMATED PRESS COPIES: 5:15 A.M. 1= S505-D76@ 2= S521-S552 REMARKS DEPRESS: PF1-NEXT PAGE PF2-NEXT PART </pre>

<p>Inquiry</p>	<p>Congressional List (CL)</p>	
<p>Inquiry, Scheduling</p>	<p>Congressional Prtg Mgmt List (CI)</p>	

<p>Inquiry</p>	<p>Departmental List (DL)</p>	<pre> DEPARTMENTAL LIST - 04/01/08 10:54 PAGE: 1 SCHD JACKET PRORD PART TITLE/LEGIS ID XC SEC DEST DEPT PR DATE TM # 214-268 OFFICIAL-GAZETTE-TRA OPR 7000 SD-SALES PS 0331 24 214-705 PRINTING & BINDING 0 LOS SEC PS 0328 24 214-957 PENTAGON 9/11 FLD SD-SALES PS 0411 24 215-008 NSA LETTERHEAD CPT NSA PS 0415 24 215-001 JUNIOR RANGER DAY CE STP INTERIOR PS 0411 24 215-010 DEPARTMENT OF DEFENS CPT NSA PS 0411 24 215-011 NSA LETTERHEAD PCO NSA PS 0411 24 205-250 01 WEEKLY COMP OF PRES PLAN NARA PS 0000 00 203-554 PRINT ON DEMAND PROD DTEK SD-SALES PF 0000 24 205-566 CONFLICT MANAGEMENT DHS PF 0000 24 206-932 TM 10-4610-2310-14 DTEK 7000 ARMY PF 0000 24 211-737 BORDER VULNERABILITI DTEK SD-DEPOS PF 0000 24 211-884 UNEMPLOYMENT COMPENS DTEK 7000 LABOR PF 0000 24 304-960 80397 FED. REG. VOL. 69 IS PLAN GPO PF 0000 24 186-670 CONVERT ULP CASE HAN NEG 6800 FLRA PS 1210 09 193-137 CARLSBAD CAVERNS NAT OPR 7000 POSTAL SVC PS 0425 24 193-213 SUPREME COURT FELLOW ITS 4900 AOUSCTS PS 0501 24 193-600 FINAL REPORT OF THE ITS 4900 OIC PS 0830 24 CONTINUED ON NEXT PAGE - DEPRESS CLEAR FOR MENU DEPRESS PF1 - NEXT PAGE PF2 - PREVIOUS PAGE PF3 - LAST PAGE </pre>
<p>Inquiry, Scheduling</p>	<p>House Bill Clerk List (HB)</p>	<pre> HOUSE BILL CLERK LIST - 04/01/08 10:55 PAGE: 1 SCHD JACKET PRORD PART TITLE/LEGIS ID XC SEC DEST DEPT PR DATE TM END OF LIST - DEPRESS CLEAR FOR MENU </pre>

Inquiry,
Scheduling

Delivered Work
List (OK)

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GPO Peps System, rsl - Reflection - IBM 3270 Terminal
File Edit Connection Setup Macro Window Help
PRODUCTION MANAGER'S LIST OF DELIVERED WORK 02/01/08 10:10 PAGE 1
SEQ      PRT      QTY      SCHD
NBR      JACKET  ORD  PART  TITLE/LEGIS ID  SEC  RECD  DSP  PR  DATE  TM
  8      040-464  A    HG: STATE,FOREIGN 0 CPT  230  PF 0204 09
           H APPRO-PROOF 2/4. UPDATE 241 + 60 GRAPHICS.
  040-464  PL    HG: STATE,FOREIGN 0 CPT  2    PF 0204 09
           H APPRO-PROOF 2/4. PRELIMS.
39 # 040-351  DOC-ENV. HON: SALI  OPR    PLT  PS 0205 09

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END OF LIST - DEPRESS CLEAR FOR MENU

TI 0 12.33
IBM 3270 Terminal - 162.140.80.153 via Telnet
CAP NUM
    
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Inquiry,
Scheduling

Production
Managers List
(PM)

*PM 1057
Completed*

SEQ	JACKET	ORD	PRT	TITLE/LEGIS ID	SEC	QTY	RECD	DEST	PR	DATE	TM
1	069-015	0004		SENATE CALENDAR, 4/4/0	MF	00088			PS	0404	07
2	069-018	0004		PAGES--SENATE IN 9 A.M., 4/4/0	CPT	00160	6800		PS	0404	09
3	000-001			HOUSE CALENDAR, 4/4/0	PCO	00011			PS	0425	09
				160 PAGES--HOUSE IN 10 A.M., 4/4. PRO FORMA							
				--ADVANCE ALL BILLS AND REPORTS--							
4	069-130			RED HOT LEGISLATION--	DTEK	00014			PS	0404	05
5	069-130			HR 0004847 EB	DTEK	00003			PS	0404	05
6	069-130			HR 0001071 EB	MEU		4510		PS	0404	05
7	069-002			SCON 0000073 EB	MEU		4510		PS	0404	05
8	069-002			S 0002807 PCS	MEU		4510		PS	0404	05
9	069-002			S 0002808 PCS	MEU		4510		PS	0404	05
10	069-002			S 0002809 PCS	MEU		4510		PS	0404	05
11	069-002			S 0002810 PCS	MEU		4510		PS	0404	05
12	214-269			S 0002811 PCS	MEU		4510		PS	0404	05
13	214-269			OFFICIAL-GAZETTE-TRAD	OPR	7000			PS	0407	24
14	214-269			PROGRAM-MEDAL OF HON	LOS				PS	0407	24
15	214-957			WHITE HOUSE/							
16	214-957			PRINTING & BINDING OF	STP				PS	0328	24
17	214-957			PERMISSION 8/11	REC				PS	0411	24
18	214-003	00006		MARCH 2008 LSA	CPT	00001			PF	0404	24
19	069-006			SRPT 1100556	REV	00011			PS	0401	09
20	069-006			SRPT 1100557	REV	00014			PS	0401	09
21	069-006			SRPT 1100558 P1	REV	00011			PS	0401	09
22	069-010			SRPT 1100277	VOC	00008			PS	0402	09
23	069-061	00004		RECORD INDEX ISSUE 4	LOS				PS	0409	09
24	069-104	00273		ONLINE POSTING ONLY--	PLAN		4510		PS	0222	09
				EE-POST ONLINE--NEW FILES SENT FROM COMMITTEE							
25	041-140			HQ: FINANCIAL SERVICE	SEW				PS	0407	07
				# APPRO-DEL. 4/7. 1923 PAGES + COV.							
26	041-533			HQ: ENERGY AND WATER,	MU	02000			PF	0408	08
				# APPRO-PROOF-4/9. SCAN 2008 GRAPHICS.							
27	041-533			HQ: ENERGY AND WATER,	RVM	00004	6600		PF	0408	08
				# APPRO-PROOF-4/9. SCAN 2008 GRAPHICS.							
28	041-549			HQ: ENERGY & WATER -	MU	02700			PF	0409	09
				# APPRO-PROOF-4/9. SCAN 2008 GRAPHICS.							
29	041-549			HQ: ENERGY & WATER -	RVM	00004	6600		PF	0409	09
				# APPRO-PROOF-4/9. SCAN 2008 GRAPHICS.							
30	041-099			HQ: GLOBAL NUCLEAR ENR	OPR				PS	0416	09
31	041-550			HQ: ENERGY & WATER -	MEU	01800			PF	0410	09
				# APPRO-PROOF-4/10. SCAN 2008 GRAPHICS.							
32	041-550			HQ: ENERGY & WATER -	RVM	00004	6600		PF	0410	09
				# APPRO-PROOF-4/10. SCAN 2008 GRAPHICS.							
33	069-139	00197		PL110-197 SJ 2S	BCO				PS	0403	24
				DEL. 4/3 - LLG							
34	049-194	00003		STATUTES AT LARGE VOL	DIS				PS	0128	09
				VOL. 120 PART 1. DEL. 1/9.							
35	049-194	00002		STATUTES AT LARGE, VO	DIS				PS	0128	09
				VOL. 120 PART 2. DEL. 1/9.							
36	049-194	00003		STATUTES AT LARGE VOL	DIS				PS	0128	09
				VOL. 120 PART 3. DEL. 1/9.							
37	040-101	00003		U.S. CODE 2006 EDITION	EDT				PS	0409	24
38	040-102	00003		U.S. CODE 2006 EDITION	STP				PS	0416	24
39	040-101	00003		U.S. CODE 2006 EDITION	LIE				PS	0430	24
40	040-103	00003		U.S. CODE 2006 EDITION	STP				PS	0422	24



<p>Inquiry</p>	<p>Partial Delivery List (PD)</p>	<p>P/ PARTIAL DELIVERY - TO BE COMPLETED - 04/01/08 10:56 PAGE: 1</p> <table border="1"> <thead> <tr> <th>JACKET</th> <th>PRORD PART</th> <th>TITLE/LEGIS ID</th> <th>XC</th> <th>SEC</th> <th>DEST</th> <th>DEPT</th> <th>PR DATE</th> <th>TM</th> </tr> </thead> <tbody> <tr><td>069-038</td><td>00401</td><td>HOUSE CALENDAR, 04/0</td><td></td><td>BLC</td><td>7101</td><td>HR-SPEAKER</td><td>PS 0401</td><td>07</td></tr> <tr><td>073-438</td><td></td><td>JOURNAL MINUTE BOOK</td><td></td><td>LIB</td><td>4510</td><td>HR-CLERK</td><td>PS 0723</td><td>09</td></tr> <tr><td>% 094-366</td><td></td><td>HG: H.R.4283, COLLEG</td><td></td><td>BLC</td><td>7101</td><td>HR-ED&MK</td><td>PS 1103</td><td>09</td></tr> <tr><td>% 098-546</td><td></td><td>RECORD BOOKS</td><td></td><td>LIB</td><td>4340</td><td>HR-CLERK</td><td>PS 0527</td><td>24</td></tr> <tr><td>024-603</td><td></td><td>HG: INFORMATION SHAR</td><td></td><td>PDS</td><td>7101</td><td>HR-SCHS</td><td>PS 1215</td><td>24</td></tr> <tr><td>026-920</td><td></td><td>MARKUP:H.R.1606, ONL</td><td></td><td>PDS</td><td>7101</td><td>HR-ADMINIS</td><td>PS 0613</td><td>09</td></tr> <tr><td>026-759</td><td></td><td>HG:HOUSING OPTIONS I</td><td></td><td>PDS</td><td>4520</td><td>HR-BFSVC</td><td>PS 1030</td><td>09</td></tr> <tr><td>% 029-401</td><td></td><td>SENATE/HOUSE LEDGERS</td><td></td><td>LIB</td><td>4520</td><td>SEN-SECY</td><td>PS 1122</td><td>24</td></tr> <tr><td>030-787</td><td></td><td>HRG: SPITZER NOMINAT</td><td></td><td>BLC</td><td>4520</td><td>SEN-ENERGY</td><td>PS 1129</td><td>09</td></tr> <tr><td>034-698</td><td></td><td>HG: CONFIRMATION HEA</td><td></td><td>BLC</td><td>4520</td><td>SEN-JUDY</td><td>PS 0517</td><td>09</td></tr> <tr><td>036-370</td><td></td><td>H.DOC.110-43:VOL.10F</td><td></td><td>EDT</td><td>4510</td><td>BYLAW</td><td>PS 0723</td><td>09</td></tr> <tr><td>036-372</td><td></td><td>H.DOC.110-43:VOL.30F</td><td></td><td>EDT</td><td>4510</td><td>BYLAW</td><td>PS 0723</td><td>09</td></tr> <tr><td>036-373</td><td></td><td>H.DOC.110-43:VOL.40F</td><td></td><td>EDT</td><td>4510</td><td>BYLAW</td><td>PS 0723</td><td>09</td></tr> <tr><td>036-661</td><td></td><td>HG: FEDERAL FOSTER C</td><td></td><td>DIS</td><td>4520</td><td>HR-WYMNS</td><td>PS 0824</td><td>09</td></tr> <tr><td>201-942</td><td></td><td>PUBLIC PAPERS OF THE</td><td></td><td>LIB</td><td>4510</td><td>NARA</td><td>PS 0928</td><td>24</td></tr> <tr><td>037-861</td><td></td><td>HG: TAXES FOR HIGHER</td><td></td><td>BLC</td><td></td><td>SEN-FINANC</td><td>PS 1026</td><td>09</td></tr> <tr><td>033-704</td><td>00003</td><td>US CODE SUPPLEMENT V</td><td></td><td>DIS</td><td>4520</td><td>BYLAW</td><td>PS 1114</td><td>24</td></tr> <tr><td># 211-888</td><td></td><td>BINDING & COPYING OF</td><td></td><td>LIB</td><td>4520</td><td>SSA</td><td>PS 1203</td><td>24</td></tr> </tbody> </table> <p>CONTINUED ON NEXT PAGE - DEPRESS CLEAR FOR MENU DEPRESS PF1 - NEXT PAGE PF2 - PREVIOUS PAGE PF3 - LAST PAGE</p>	JACKET	PRORD PART	TITLE/LEGIS ID	XC	SEC	DEST	DEPT	PR DATE	TM	069-038	00401	HOUSE CALENDAR, 04/0		BLC	7101	HR-SPEAKER	PS 0401	07	073-438		JOURNAL MINUTE BOOK		LIB	4510	HR-CLERK	PS 0723	09	% 094-366		HG: H.R.4283, COLLEG		BLC	7101	HR-ED&MK	PS 1103	09	% 098-546		RECORD BOOKS		LIB	4340	HR-CLERK	PS 0527	24	024-603		HG: INFORMATION SHAR		PDS	7101	HR-SCHS	PS 1215	24	026-920		MARKUP:H.R.1606, ONL		PDS	7101	HR-ADMINIS	PS 0613	09	026-759		HG:HOUSING OPTIONS I		PDS	4520	HR-BFSVC	PS 1030	09	% 029-401		SENATE/HOUSE LEDGERS		LIB	4520	SEN-SECY	PS 1122	24	030-787		HRG: SPITZER NOMINAT		BLC	4520	SEN-ENERGY	PS 1129	09	034-698		HG: CONFIRMATION HEA		BLC	4520	SEN-JUDY	PS 0517	09	036-370		H.DOC.110-43:VOL.10F		EDT	4510	BYLAW	PS 0723	09	036-372		H.DOC.110-43:VOL.30F		EDT	4510	BYLAW	PS 0723	09	036-373		H.DOC.110-43:VOL.40F		EDT	4510	BYLAW	PS 0723	09	036-661		HG: FEDERAL FOSTER C		DIS	4520	HR-WYMNS	PS 0824	09	201-942		PUBLIC PAPERS OF THE		LIB	4510	NARA	PS 0928	24	037-861		HG: TAXES FOR HIGHER		BLC		SEN-FINANC	PS 1026	09	033-704	00003	US CODE SUPPLEMENT V		DIS	4520	BYLAW	PS 1114	24	# 211-888		BINDING & COPYING OF		LIB	4520	SSA	PS 1203	24
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<p>Inquiry</p>	<p>PM Section Tracking List (PT)</p>	<p>P/ PRODUCTION MANAGER'S SECTION TRACKING LIST 04/01/08 10:25 PAGE 1</p> <table border="1"> <thead> <tr> <th>SEQ NBR</th> <th>LC</th> <th>JACKET</th> <th>ORD PART</th> <th>TITLE/LEGIS ID</th> <th>SEC</th> <th>RECD</th> <th>DEST</th> <th>PR DATE</th> <th>TM</th> </tr> </thead> <tbody> <tr><td>2</td><td>HB</td><td>069-006</td><td></td><td>HRPT 110-0559</td><td>BLC</td><td></td><td></td><td>PS 0401</td><td>06</td></tr> <tr><td></td><td></td><td colspan="8">BEITEL LIST--56 PAGES.</td></tr> <tr><td>3</td><td>HB</td><td>069-006</td><td></td><td>HRPT 110-0560</td><td>DTEK</td><td>7</td><td>7000</td><td>PS 0401</td><td>09</td></tr> <tr><td></td><td></td><td colspan="8">BEITEL LIST--6 PAGES.</td></tr> <tr><td>4</td><td>CI</td><td>000-001</td><td></td><td>RED HOT LEGISLATION--</td><td>PCO</td><td>11</td><td></td><td>PS 0425</td><td>09</td></tr> <tr><td></td><td></td><td colspan="8">---ADVANCE ALL BILLS AND REPORTS---</td></tr> <tr><td>5</td><td></td><td>214-268</td><td></td><td>OFFICIAL-GAZETTE-TRAD</td><td>OPR</td><td></td><td>7000</td><td>PS 0331</td><td>24</td></tr> <tr><td></td><td></td><td colspan="8">DEL. 3/31. MUST!</td></tr> <tr><td>6</td><td></td><td># 214-705</td><td></td><td>PRINTING & BINDING OF</td><td>L05</td><td></td><td></td><td>PS 0328</td><td>24</td></tr> <tr><td>7</td><td></td><td>214-957</td><td></td><td>PENTAGON 9/11</td><td>FLD</td><td></td><td></td><td>PS 0411</td><td>24</td></tr> <tr><td></td><td></td><td>OPR FLD</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>8</td><td>CI</td><td>069-005</td><td></td><td>SRES 492 ATS</td><td>MU</td><td></td><td>4510</td><td>PS 0401</td><td>07</td></tr> <tr><td></td><td></td><td>MU</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>CONTINUED ON NEXT PAGE - DEPRESS CLEAR FOR MENU DEPRESS PF1 - NEXT PAGE PF2 - PREVIOUS PAGE PF3 - LAST PAGE</p>	SEQ NBR	LC	JACKET	ORD PART	TITLE/LEGIS ID	SEC	RECD	DEST	PR DATE	TM	2	HB	069-006		HRPT 110-0559	BLC			PS 0401	06			BEITEL LIST--56 PAGES.								3	HB	069-006		HRPT 110-0560	DTEK	7	7000	PS 0401	09			BEITEL LIST--6 PAGES.								4	CI	000-001		RED HOT LEGISLATION--	PCO	11		PS 0425	09			---ADVANCE ALL BILLS AND REPORTS---								5		214-268		OFFICIAL-GAZETTE-TRAD	OPR		7000	PS 0331	24			DEL. 3/31. MUST!								6		# 214-705		PRINTING & BINDING OF	L05			PS 0328	24	7		214-957		PENTAGON 9/11	FLD			PS 0411	24			OPR FLD								8	CI	069-005		SRES 492 ATS	MU		4510	PS 0401	07			MU																																						
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<p>Inquiry</p>	<p>Priority List All Jobs (PL)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal PEPS SECTION WORKLOAD LIST ELECTRONIC PHOTOCOMPOSITION PRODUCTION CONTROL KEYBOARD CORR COPY CENTER INFO TECH SYS TEXT EDITING DOCUTECH MARKUP PROOFREAD OCE ELEC JOB REVISE DIGIPATH KEYBOARD REVIEW CREATIVE SVC DIGITAL PREPRESS COPY PREP PLATE PRESS DATA SHEET OFFSET PLT OFFSET PRS CAMERA COPY PHOTOPOLY LETTERPRS SCAN COPY TEXT BINDERY CONTROL CENTER BLANK SECTION PAMPHLET SECTION BINDERY CONTROL AB/STITCH FOLDING CUT/PACK COVERS AB/GATHER STITCH/TRIM DRILL/PERF 5TH FLOOR LOC SEW BILL CORNER SHRINKWRAP DUMMY PREP EDITION RECORD ROOM MAIL ROOM BACK TO PRESS STAMP SECURITY PAM DISTR BACK FROM PRESS LIBRARY HAND UNIT BL DISTR NO SELECTION REQUIRED FOR THE ENTIRE LIST TI 0 2.2 </pre>
<p>Inquiry</p>	<p>Reports Document List (RL)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal CONGRESSIONAL PRINTING MANAGEMENT DIVISION DATE: 04/01/08 SENATE AND HOUSE REPORTS/DOCUMENTS LIST PAGE: 1 SCHED RPT/DOC NO PART TITLE SEC COPIES DATE TM JACKET *** HOUSE REPORTS HRPT110-0551 H.RPT. 110-551, 110/2 MU 1400 0401 09 069-006 HRPT110-0552 H.RPT. 110-552, 110/2 MU 1400 0401 09 069-006 HRPT110-0553 H.RPT. 110-553, 110/2 MU 1400 0401 09 069-006 HRPT110-0554 H.RPT. 110-554, 110/2 MU 1400 0401 09 069-006 HRPT110-0555 H.REPT. 110-555, 110/ MU 1400 0401 09 069-006 HRPT110-0556 H.REPT. 110-556, 110/ MU 1400 0401 09 069-006 HRPT110-0557 H.REPT. 110-557, 110/ MU 1400 0401 09 069-006 HRPT110-0558 P1 H.REPT. 110-558 PT. 1 MU 1400 0401 09 069-006 END OF LIST - DEPRESS CLEAR FOR MENU TI 0 17.94 </pre>

<p>Inquiry, Scheduling</p>	<p>Senate Bill Clerk List (SB)</p>	
<p>Inquiry</p>	<p>Electronic Online Products (EO)</p>	

<p>Inquiry</p>	<p>Emergency Back to Press List (EL)</p>	<pre> P/ EMERGENCY BACK-TO-PRESS LIST 04/01/08 10:17 PAGE 1 BTP PRT RECD COMP REQ NBR JACKET ORD TITLE DATE DATE COMP 1-0001 071-477 RECYCLED BOND- HON: DAVIS EPD 1007 3-0001 085-729 H.DOC. 108-48, 108/1 3-0002 085-729 H.DOC. 108-48, 108/1 *** COMPLETED REQUESTS *** 1-0002 022-222 MIM'S TEST JOB----PLEASE IGNORE EPD 1030 1030 END OF LIST - DEPRESS CLEAR FOR MENU > 0 19.32 </pre>
<p>Inquiry</p>	<p>Federal Register Rider List (FL)</p>	<pre> P/ FEDERAL REGISTER RIDER LIST 04/01/08 11:04 PAGE 01 JACKET TITLE DEPT SEC DEST PR QTY SCHED DATE TM 205-887 FEDERAL REGISTER BOOK SD-SALES PLAN 4510 XX 150 0208 24 206-498 FEDERAL REGISTER R-15 SD-SALES PLAN 4510 XX 125 0815 09 212-286 SENIOR COMMUNITY SERVI LABOR DPR 98 104 0709 09 END OF LIST - DEPRESS CLEAR FOR MENU >> 0 20.51 </pre>

<p>Inquiry</p>	<p>Serial Set List (SS)</p>	
<p>Inquiry</p>	<p>OK List Reassignments (RO)</p>	

<p>Estimating, Scheduling</p>	<p>Planning and Estimating (PE)</p>	<pre> GPO Peps System_rsf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help PLANNING ORDER IDENTIFICATION JACKET NO PRINT ORDER NO FINAL PRODUCT CODE THIS WILL DELETE EXISTING ESTIMATE PUB OR FORM NUMBER PLAN NUMBER JACKET NUMBER PRINT ORDER NUMBER SEARCH BY SPECIFICATIONS STANDARD KEY FUNCTIONS FOR PLANNING SYSTEM ENTER = FOLLOW STANDARD PLANNING PATH PF-21 = DELETE PLAN, ONE OR ALL SCREENS PF-1 = PRODUCT SPECIFICATION PF-22 = BLURB MASTER FILE MAINTENANCE PF-2 = PREPRESS SPECIFICATION PF-3 = PRESS SPECIFICATION PF-10 = RETURN TO PEPS MENU PF-4 = BINDERY SPECIFICATION PF-11 = SIGN OFF FROM PEPS PF-5 = CALCULATE MATERIALS AND LABOR PF-12 = RETURN TO PLANNING KEY SCREEN PF-6 = PRINT JACKET OR SUPPLEMENTAL CLEAR = CLEAR SCREEN OF CHANGES PF-7 = STORE JOB AS A STANDARD PLAN PF-8 = OBLIGATE PAPER PF-14 = LOCAL PRINT WORKSHEET SCREEN SCROLL FUNCTIONS PF-15 = PRIMARY DISTRIBUTION ADDRESS PF-1 = SCROLL FORWARD PF-16 = BIND BLURB SPECIFICATION PF-2 = SCROLL BACKWARD PF-3 = SELECT PLAN FOR COPYING TI 0 3.41 </pre>
<p>Estimating, Scheduling</p>	<p>Product Specification (PE, F1)</p>	<pre> GPO Peps System_rsf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help JACKET NO 214789 PRTRD NO 00000 BTP NO QUALITY LEVEL TEXT COV 3 PRODUCT SPECIFICATIONS PUB NO ECONOMIC REPORT 08 QUANTITY 000009894 IN ALL PP 00360 + FOLDINS + DIVIDERS + INSERTS VOL 1 PP VOL 2 PP VOL 3 PP TRIM SIZE: 5.6875 X 9.1250 0009841 CPS ADH 5.8750 X 9.1250 0000053 CPS CAS MARGINS: IN PI HD LT + .187 SPINE REMOV BOT FOL COP X FOLDINS: X TYPE FOLD: UP COMB X TYPE FOLD: UP COMB DIVIDERS: SIZE X SIZE X LOC INSRT X FLD UP + UP CB TO X X FLD UP + UP CB TO X INSRT LOC INSET: DIV INSRT HAND MACH FURNISHD COVER BIND: PASTE CORD COVER: SELF SEP X GLUE-ON X 2-PC WRAP FLAP AB X UP PLAS-COMB FOLD UP FLAT UP INLINE SO STK GATHER: HAND MACH STITCH: SADDLE SIDE TULC TOP UP HAND TRIM: 4-SDS UNTRIM TIP: GATHER LOC INSIDE OUTSIDE SETS SEW: SMYTHE TAPES TIP-TEAR: SAD SIDE SEW REMOVE COV PULL STIT CASEBIND: P ENDSHT-STRP PRTD TIP PSTD PG B GD IMP POCKET-CLOTH ENV P X GUSSET TIP TI 0 2.22 </pre>

<p>Estimating, Scheduling</p>	<p>Prepress Specification (PE, F2)</p>	<pre> GPO Peps System - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help JACKET NO 214789 PART OR PRTRD 00000 BTP NO SALES LINE PRE-PRESS SPECIFICATIONS ON HAND: NEGS DIES INSPECT: FILM C/C-TEXT 00360 ILLUS FURN MATL: PRT CP FILM /0MM C/C MS MAG TAPE DIES DISC X STOR: CDATA NEGS 70MM NO YRS EXT RESTORE JKT NEGS OR POS: NEG PREPARATION: PHOTOPOLYMER PLATES: SQ IN LINE HFTN STRIPPING: BASE SQ IN 1-25 FOLIOS COL SEP DRY OFFSET 26-42 MENDS RULES FLAT 43-65 ILLUS PASTE-UP ENVELOPE 66-100 COMPOS SILHOU REC PRESS ADDL 50 COMPUTER PLATES: 05 09 11 74 01 02 83 70 MM 84 X 85 86 X 88 92 94 98 9900 PAPER COLOR COMP:CHAR ILLUS PRFRD LINES PROOFS: NO. SETS PHOTOPRT SQ IN PAPER POS: NEGS: COL PRS RETURN PROOF TO: RETURN MATERIAL TO: XEROX DYLUX BK BLUE COL KEY REMARKS: 1,968 DOC COPIES AND 7,926 PLAIN TITLES. SEWN COPIES IMPOSE WITHOUT SPINE MARKERS!! TI 0 2.14 </pre>
<p>Estimating, Scheduling</p>	<p>Press Specifications (PE, F3)</p>	<pre> GPO Peps System - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help JACKET NO 214789 PRTRD NO 00000 BTP NO PRESS SPECIFICATIONS PAGE 1 COUNT EVERY IMP .375 LIP T&D OK SHTS IMP IN PROD HFTN PERF:VERT CROSS CYL WEB:ON FOLD OFF FOLD TOT IN C TOT NO PRESS IMP IMP PR PROP TOT INKS CMP R SHT PGS UP SHEET SIZE CODE LAY GR NO OUT 1 2 3 4 5 6 7 8 TEX 010 32 001 38.000 X 25.000 632 SW 86 125636 001 X TEX 001 24 001 28.500 X 25.000 624 SW 86 125636 001 X TEX 001 16 002 38.000 X 25.000 616 SW 86 125636 002 X X COV 001 02 003 26.000 X 40.000 OSO 84 009032 003 X X X OTH 001 02 001 11.125 X 17.250 OSO 81 011819 008 X X X X X EMBOSS: BASIC LINES SEALS BURN INK NAT INK & NAT NEW DIES 1- BLACK 2- GRN PMS3435 3- 4- 5- 6- 7- 8- GL. VARNISH SOLID X REMARKS: TEXT STOCK = ORDER #20535-08. LIP FOR SEWING. NOTE: SLIT FULL FOR THE 3/4 ROLL. TI 0 3.15 </pre>

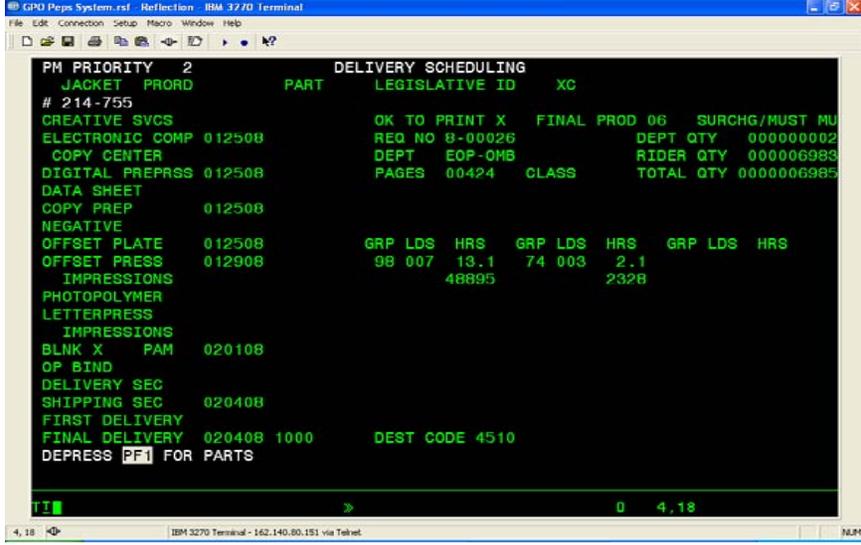
<p>Estimating, Scheduling</p>	<p>Bindery Specifications (PE, F4)</p>	
<p>Estimating, Reporting/Output</p>	<p>Calculate Materials and Labor (PE, F5)</p>	

<p>Scheduling</p>	<p>Production Managers Subsystem (PM)</p>	
<p>Scheduling</p>	<p>Federal Register, Update Estimate Status Unified Agenda (FR, UE)</p>	

<p>Scheduling</p>	<p>Federal Register, Estimate (FR, ES)</p>	
<p>Scheduling</p>	<p>Blurb Master File Maintenance (PE, F22)</p>	

<p>Scheduling</p>	<p>Store Job as Standard Plan (PE, F7)</p>	

Scheduling	Obligate Paper (PE, F8)	Not available.
Scheduling	Bind Blurb Specification (PE, F16)	<pre> def3270.rsf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help CONGRESSIONAL DIRECTORY USE CARE TO ALIGN BLEED INDEX. PAPER COVER: THE FOLD BETWEEN THE IMAGE ON PAGE 1 OF COVER AND THE SPIRE OF THE COVER MUST BE EXACT. 20000 ADHESIVE BIND GLUE ON PAPER COVERS WITH BLEED INDEX ON COVER 4. 2786 COPIES ADHESIVE BIND AND CA SEBIND IN BLUE CLOTH P# 263079. BLEED INDEX ON PAGE 2 OF BACK ENDSHEET. BLUE C LOTH PRINTED IN OFFSET IN WHITE INK PLUS GLOSS VARNISH. SET NAMES IN HOT METAL FOR STAMPING. STAMP NAMES IN SILVER ON 604 CLOTH COPIES. PACK IN INDIVIDUAL M ATILING CTIBS, SEAL/PACK AS FOLLOWS: 1,100 SUDOCs COPIES IN P# 90093 (DUE IN 11/ 15/07). CLOTH COPIES: 500/SUDOCs, 1,260 DEPOSITORIES, 75 IES COPIES P# 90085 (DUE IN 11/15/07. BALANCE: PACK IN CARTONS. </pre>

<p>Scheduling</p>	<p>Planning and Scheduling (PS)</p>	 <pre> PM PRIORITY 2 DELIVERY SCHEDULING JACKET PRORD PART LEGISLATIVE ID XC # 214-755 CREATIVE SVCS OK TO PRINT X FINAL PROD 06 SURCHG/MUST MU ELECTRONIC COMP 012508 REQ NO 0-00026 DEPT QTY 000000002 COPY CENTER DEPT EOP-OMB RIDER QTY 000006983 DIGITAL PREPRSS 012508 PAGES 00424 CLASS TOTAL QTY 0000006985 DATA SHEET COPY PREP 012508 NEGATIVE OFFSET PLATE 012508 GRP LDS HRS GRP LDS HRS GRP LDS HRS OFFSET PRESS 012908 98 007 13.1 74 003 2.1 IMPRESSIONS 48895 2328 PHOTOPOLYMER LETTERPRESS IMPRESSIONS BLNK X PAM 020108 OP BIND DELIVERY SEC SHIPPING SEC 020408 FIRST DELIVERY FINAL DELIVERY 020408 1000 DEST CODE 4510 DEPRESS PF1 FOR PARTS </pre>
<p>Scheduling</p>	<p>Cong Prtg Mgmt Update/Delete (UCI)</p>	<p>Not available.</p>

Scheduling	Cong Prtg Mgmt Sequence (SCI)	Not available.
Scheduling	Cong Prtg Mgmt Display (DCI)	Not available.

Scheduling	Department al Update/Delete (UDP)	Not available.
Scheduling	Departmental Sequence (SDP)	Not available.

Scheduling	Departmental Display (DDP)	Not available.
Scheduling	Departmental Print (DP)	Not available.

<p>Scheduling</p>	<p>House Bill Clerk Update/Delete (UHB)</p>	<p style="text-align: right;"><i>UHB</i></p> <pre> HOUSE BILL CLERK LIST - UPDATE/DELETE A JACKET PRORD PART TITLE/LEGISLATIVE ID XC SEC PR SCHD TM PART TM HCON 0322 IH MU PS 0407 05 BEITEL LIST--4 PAGES. HRES 1077 IH MU PS 0404 07 BEITEL LIST--6 PAGES. </pre>
<p>Scheduling</p>	<p>House Bill Clerk Sequence (SHB)</p>	<p style="text-align: right;"><i>SHB</i></p> <pre> HOUSE BILL CLERK LIST - SEQUENCE SEQ JACKET/LEG ID PRORD PART SEQ JACKET/LEG ID PRORD PART HCON000-0322IH HRES000-1077IH </pre>

<p>Scheduling</p>	<p>House Bill Clerk Display (DHB)</p>	<p style="text-align: right;">DHB</p> <p style="text-align: center;">HOUSE BILL CLERK LIST - SEQUENCED</p> <table border="1"> <thead> <tr> <th>SEQ</th> <th>JACKET/LEG ID</th> <th>PRORD PART</th> <th>SEQ</th> <th>JACKET/LEG ID</th> <th>PRORD PART</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>HCON000-0322IH</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>HRES000-1077IH</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	SEQ	JACKET/LEG ID	PRORD PART	SEQ	JACKET/LEG ID	PRORD PART	2	HCON000-0322IH					3	HRES000-1077IH				
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<p>Scheduling</p>	<p>Senate Bill Clerk Update/Delete (USB)</p>	<p style="text-align: center;">SENATE BILL CLERK LIST - SEQUENCE</p> <table border="1"> <thead> <tr> <th>SEQ</th> <th>JACKET/LEG ID</th> <th>PRORD PART</th> <th>SEQ</th> <th>JACKET/LEG ID</th> <th>PRORD PART</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="text-align: center;">USB</td> </tr> </tbody> </table> <p style="text-align: center;"> NO JOBS ON THE SB LIST - DEPRESS PEG THERE WILL NOT BE A SEQUENCED SB LIST FOR THIS SHIFT </p>	SEQ	JACKET/LEG ID	PRORD PART	SEQ	JACKET/LEG ID	PRORD PART	USB											
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USB																				

<p>Scheduling</p>	<p>Senate Bill Clerk Sequence (SSB)</p>	<pre> SENATE BILL CLERK LIST - SEQUENCE SSB SEQ JACKET/LEG ID PRORD PART SEQ JACKET/LEG ID PRORD PART NO JOBS ON THE SB LIST - DEPRESS PF5 THERE WILL NOT BE A SEQUENCED SB LIST FOR THIS SHIFT </pre>
<p>Scheduling</p>	<p>Senate Bill Clerk Display (DSB)</p>	<p>Not available.</p>

<p>Scheduling, Inquiry</p>	<p>Senate Bill Clerk Print (HB)</p>	<p style="text-align: right;">HB</p> <p style="text-align: center;">HOUSE BILL CLERK LIST - SEQUENCED 04/04/08 19:37</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">SEQ</th> <th style="text-align: left;">JACKET</th> <th style="text-align: left;">PRORD</th> <th style="text-align: left;">PART</th> <th style="text-align: left;">TITLE/LEGIS ID</th> <th style="text-align: left;">XC NBR</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>069-005</td> <td></td> <td></td> <td>HCON 322 IH</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>BEITEL LIST--4 PAGES.</td> <td></td> </tr> <tr> <td>3</td> <td>069-005</td> <td></td> <td></td> <td>HRES 1077 IH</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>BEITEL LIST--6 PAGES.</td> <td></td> </tr> </tbody> </table>	SEQ	JACKET	PRORD	PART	TITLE/LEGIS ID	XC NBR	2	069-005			HCON 322 IH						BEITEL LIST--4 PAGES.		3	069-005			HRES 1077 IH						BEITEL LIST--6 PAGES.																																																																												
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<p>Scheduling</p>	<p>House Bill Clerk Update/Delete Sequenced Lists (PHB)</p>	<p>Not available.</p>

Scheduling	Senate Bill Clerk Update/Delete Sequenced Lists (PSB)	Not available.
Scheduling	Add/Update/Delete Legislative IDs (ULE)	<p>new email message ULE</p> <pre> PROD NGR'S LEGIS ID'S - UPDATE/DELETE A PART TITLE/LEGISLATIVE ID XC SEC PR SCHD TH PART TH HR 4847 EH DTEK PS 0404 05 HRES 1071 EH DTEK PS 0404 05 S 2807 PCS NU PS 0404 05 S 2808 PCS NU PS 0404 05 S 2809 PCS NU PS 0404 05 S 2810 PCS NU PS 0404 05 S 2811 PCS NU PS 0404 05 SCON 0073 ES NU PS 0404 05 SRPT 110-0999 PLAN PS 0404 09 TEST FOR PEPS NO MORE BILLS, REPORTS, DOCUMENTS </pre>

<p>Scheduling</p>	<p>Display Sequenced Lists Legislative IDs (DLE)</p>	<p>Print & Zoom DLE</p> <p style="text-align: center;">LEGISLATIVE ID'S LIST - SEQUENCED</p> <table border="1"> <thead> <tr> <th>SEQ</th> <th>JACKET/LEG ID</th> <th>PRORD PART</th> <th>SEQ</th> <th>JACKET/LEG ID</th> <th>PRORD PART</th> </tr> </thead> <tbody> <tr><td>1</td><td>HR 000-4847EH</td><td></td><td></td><td></td><td></td></tr> <tr><td>2</td><td>HRES000-1071EH</td><td></td><td></td><td></td><td></td></tr> <tr><td>3</td><td>S 000-2807PCS</td><td></td><td></td><td></td><td></td></tr> <tr><td>4</td><td>S 000-2808PCS</td><td></td><td></td><td></td><td></td></tr> <tr><td>5</td><td>S 000-2809PCS</td><td></td><td></td><td></td><td></td></tr> <tr><td>6</td><td>S 000-2810PCS</td><td></td><td></td><td></td><td></td></tr> <tr><td>7</td><td>S 000-2811PCS</td><td></td><td></td><td></td><td></td></tr> <tr><td>8</td><td>SCON000-0073ES</td><td></td><td></td><td></td><td></td></tr> <tr><td>9</td><td>SRPT110-0999</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p style="text-align: center;">NO MORE SEQUENCED LE JOBS</p>	SEQ	JACKET/LEG ID	PRORD PART	SEQ	JACKET/LEG ID	PRORD PART	1	HR 000-4847EH					2	HRES000-1071EH					3	S 000-2807PCS					4	S 000-2808PCS					5	S 000-2809PCS					6	S 000-2810PCS					7	S 000-2811PCS					8	SCON000-0073ES					9	SRPT110-0999				
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FORM	NBR	ACTION	PART	XC NBR										

Scheduling	Sequence Production Manager's List (SPM)	<p style="text-align: right;"><i>Review of completed 1002 SPM List</i></p> <p style="text-align: center;">PRODUCTION MANAGERS LIST - SEQUENCED 04/03/08 23:20</p> <table border="1"> <thead> <tr> <th>SEQ</th> <th>JACKET</th> <th>PROJ</th> <th>PART</th> <th>TITLE/LEGIS ID</th> <th>XC NBR</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>069-015</td> <td>00404</td> <td></td> <td>SENATE CALENDAR, 4/4/08</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>PAGES--SENATE IN 9 A.M., 4/4.</td> <td></td> </tr> <tr> <td>2</td> <td>069-038</td> <td>00404</td> <td></td> <td>HOUSE CALENDAR, 4/4/08</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>160 PAGES--HOUSE IN 10 A.M., 4/4. 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<p>Scheduling</p>	<p>Display Production Manager's List (DPM)</p>	<p style="text-align: right;">1 of 3 DPM</p> <pre> P/ PRODUCTION MANAGER'S LIST 04/03/08 23:23 APPROVED JL 040308 2321 PAGE 01 SEQ PRT QTY SCHED NBR LC JACKET ORD PART TITLE/LEGIS ID SEC RECD DEST PR DATE TM ----- 1 CI 069-015 00404 SENATE CALENDAR, 4/4/ MU 88 PS 0404 07 PAGES--SENATE IN 9 A.M., 4/4. 2 CI 069-038 00404 HOUSE CALENDAR, 4/4/0 CPT 160 6800 PS 0404 07 160 PAGES--HOUSE IN 10 A.M., 4/4. PRO FORMA 3 CI 000-001 RED HOT LEGISLATION-- PCO 11 PS 0425 09 ---ADVANCE ALL BILLS AND REPORTS--- 4 069-130 HR 4847 EH DTEK 14 PS 0404 05 5 069-130 HRES 1071 EH DTEK 3 PS 0404 05 6 069-130 SCON 73 ES MU 4510 PS 0404 05 7 069-002 S 2807 PCS MU 4510 PS 0404 05 8 069-002 S 2808 PCS MU 4510 PS 0404 05 9 069-002 S 2809 PCS MU 4510 PS 0404 05 10 069-002 S 2810 PCS MU 4510 PS 0404 05 11 069-002 S 2811 PCS MU 4510 PS 0404 05 12 214-289 OFFICIAL-GAZETTE-TRAD OPR 7000 PS 0407 24 13 # 214-684 PROGRAM- MEDAL OF HON LOS PS 0407 11 WHITE HOUSE: CONTINUED ON NEXT PAGE - DEPRESS CLEAR FOR MENU DEPRESS PF1 - NEXT PAGE PF2 - PREVIOUS PAGE PF3 - LAST PAGE </pre>
<p>Scheduling</p>	<p>Delivered Work List Display (DOK)</p>	<p style="text-align: right;">DOK</p> <pre> P/ PRODUCTION MANAGER'S LIST OF DELIVERED WORK 04/04/08 11:56 PAGE 1 SEQ PRT QTY SCHED NBR JACKET ORD PART TITLE/LEGIS ID SEC RECD DSP PR DATE TM ----- 6 069-005 SCON 73ATS BLC BSK PS 0404 07 8 069-005 SRES 503ATS BLC BSK PS 0404 07 11 069-002 S 2809PCS BLC BSK PS 0404 05 12 069-002 S 2810PCS BLC BSK PS 0404 05 13 069-002 S 2811PCS BLC BSK PS 0404 05 14 069-002 S 579RS BLC BSK PS 0404 05 19 # 069-061 00004 RECORD INDEX ISSUE REC PDP PS 0409 09 24 041-099 HG:GLOBAL NUCLEAR E BLC PDP PS 0416 09 </pre>

<p>Scheduling</p>	<p>Delivered Work List Print (OK)</p>	<p style="text-align: right;">OK</p> <p style="text-align: center;">PRODUCTION MANAGER'S LIST OF DELIVERED WORK 04/04/08 11:59</p> <table border="1"> <thead> <tr> <th>SEQ</th> <th>PRT</th> <th colspan="2">TITLE/LB SIS ID</th> <th>QTY</th> <th colspan="2">SCHED</th> </tr> <tr> <th>NBR</th> <th>JACKET</th> <th>ORD</th> <th>PART</th> <th>SEC</th> <th>RECD</th> <th>DSP</th> <th>PR</th> <th>DATE</th> <th>TM</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>069-005</td> <td></td> <td></td> <td>SCON0000073ATS</td> <td></td> <td>BSK</td> <td>PS</td> <td>0404</td> <td>07</td> </tr> <tr> <td>8</td> <td>069-005</td> <td></td> <td></td> <td>SNK0000503ATS</td> <td></td> <td>BSK</td> <td>PS</td> <td>0404</td> <td>07</td> </tr> <tr> <td>11</td> <td>069-002</td> <td></td> <td></td> <td>8 0002809PCS</td> <td></td> <td>BSK</td> <td>PS</td> <td>0404</td> <td>05</td> </tr> <tr> <td>12</td> <td>069-002</td> <td></td> <td></td> <td>8 0002810PCS</td> <td></td> <td>BSK</td> <td>PS</td> <td>0404</td> <td>05</td> </tr> <tr> <td>13</td> <td>069-002</td> <td></td> <td></td> <td>8 0002811PCS</td> <td></td> <td>BSK</td> <td>PS</td> <td>0404</td> <td>05</td> </tr> <tr> <td>14</td> <td>069-002</td> <td></td> <td></td> <td>8 0000579RS</td> <td></td> <td>BSK</td> <td>PS</td> <td>0404</td> <td>05</td> </tr> <tr> <td>19 #</td> <td>069-061</td> <td>00004</td> <td></td> <td>RECORD INDEX ISSUE</td> <td>RBC</td> <td></td> <td>PDP</td> <td>PS</td> <td>0409 09</td> </tr> <tr> <td>24</td> <td>041-099</td> <td></td> <td></td> <td>NG\GLOBAL NUCLEAR E</td> <td>BLC</td> <td></td> <td>PDP</td> <td>PS</td> <td>0416 09</td> </tr> </tbody> </table>	SEQ	PRT	TITLE/LB SIS ID		QTY	SCHED		NBR	JACKET	ORD	PART	SEC	RECD	DSP	PR	DATE	TM	6	069-005			SCON0000073ATS		BSK	PS	0404	07	8	069-005			SNK0000503ATS		BSK	PS	0404	07	11	069-002			8 0002809PCS		BSK	PS	0404	05	12	069-002			8 0002810PCS		BSK	PS	0404	05	13	069-002			8 0002811PCS		BSK	PS	0404	05	14	069-002			8 0000579RS		BSK	PS	0404	05	19 #	069-061	00004		RECORD INDEX ISSUE	RBC		PDP	PS	0409 09	24	041-099			NG\GLOBAL NUCLEAR E	BLC		PDP	PS	0416 09
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<p>Tracking</p>	<p>Blank Paper, Job Progress (BP, PR)</p>	<pre> GPO Peps System_rsf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help BLANK PAPER JOB PROGRESS JACKET 112-067 PROPERTY 0006173 DESC BOND, 100% RECY WHT 25% 17-1/2 X 22-1/2 PRODUCT BLANK PAPER FINISHED QTY 200000 DEPT SEN-SGTARMS REMARKS #2 MASS AVE NE WASH DC 20002 ENTER N. CAP.ST. SIDE PARTIAL SCHED RCVD DATE QUANTITY COMP DEST BINDERY: CONTROL 0117 0111 SUBSTORES CUT/PACK 0117 0115 0115 4520 BLANK QUAL CONTROL ENGINEERING DEPRESS PF1 FORWARD PF6 RECEIPTS PF9 PRINT LIST JOB CLOSED OUT 01/22/08 TI </pre>																																																																																																	

<p>Tracking</p>	<p>Blank Paper, Delivery/Shipping (BP, DS)</p>	<pre> GPO Peps System.rst - Reflection - IBM 3270 Terminal BLANK PAPER DELIVERY/SHIPPING REPORTING FINAL SCHD 011708 JACKET 112-067 DEPARTMENT SEN-SGTARMS REQ NBR 08-0998 PROPERTY 0006173 DESCRIPTION BOND, 100% RECY WHT 25% 17-1/2 X 22-1/2 REMARKS #2 MASS AVE NE WASH DC 20002 ENTER N. CAP.ST. SIDE RECEIVED PARTIAL COMPLETE DELIVERY SHIPPING DEPRESS PF6 NEXT JOB GBL INFO JOB CLOSED OUT 01/22/08 </pre>
<p>Tracking</p>	<p>Congressional Page Drop (CP)</p>	<pre> GPO Peps System.rst - Reflection - IBM 3270 Terminal CONGRESSIONAL RECORD PAGE DROP SCREEN 1 DATE 02/01/08 TIME 09:34 DATETIME 013108 ISSUE NO 16 REMARKS SENATE TOTAL EXT 0113 HOUSE TOTAL EXT REMARKS TOTAL EXT PAGE START: S 00505 PAGE START: H PAGE START: E SEQ RECV COMP FRMS SEQ RECV COMP FRMS SEQ RECV COMP FRMS 0025 2333 2338 0012 0050 0102 0104 0029 0075 0209 0213 0038 0100 0218 0220 0051 0113 0223 0225 0055 --0-- REMARKS PAGES DIGEST TOTAL EXT 0017 PAGE START: D 00070 REVI 0217 0007 SENATE PAGES 00055 HOUSE PAGES DIGEST PAGES 00007 DEPRESS PF2 FOR SCREEN 2 DEPRESS PF3 FOR SCREEN 3 DEPRESS PF4 FOR SCREEN 4 </pre>

Tracking
Congressional Record Information (CR)

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GPO Peps System - rsl - Reflection - IBM 3270 Terminal
FILE EDIT CONNECTION SETUP MACRO WINDOW HELP
CONGRESSIONAL RECORD INFORMATION SCREEN 1
DATE: 02/01/08 TIME: 06:26 FROM:
ISSUE NO 16 OF THE CONGRESSIONAL RECORD DATELINE 013108

SENATE CONVENES: MONDAY 020408 1400 HOUSE CONVENES: WEDNESDAY 020608 1400
REMARKS: RECORD SHOULD DELIVER ON TIME FRIDAY MORNING--DB
TOT PAGES 64 LAST COPY S 2230 H COPIES FOR LEFT BIND LEFT DEL DELIVERED
64 NO MATCHING FORMS IN TABLE ADV S CHAMBERS
MARKUP COMPLETED 0201 0009 ADV H CHAMBERS
KEYING COMPLETED 0201 0128 SENATE CAP OFC
READING COMPLETED 0201 0208 HOUSE CAP OFC
RECORD IN PAGES 0201 0225 1ST SENATE P 0
LAST PAGE TO REVISE 0201 0225 1ST HOUSE P 0
LAST PAGE TO NEG 2ND HOUSE P 0
LAST PAGE TO PLATE 0201 0306 2ND SENATE P 0
LAST PLATE TO PR 0201 0435
LAST SIG ON PRESS 0201 0513 ADV G ST DOOR
REC ON COUNTER BIND 0201 0557 BAL G ST DOOR
EST TIME OF DEL-ADV. G ST DOOR FICHE SIGS
BAL. G ST DOOR

REASON FOR DELAY:
W. HSE COPIES LEFT BIND COPIES IN H. CHAMB COPIES IN S. CHAMB
PF3 FOR 2ND SCREEN
    
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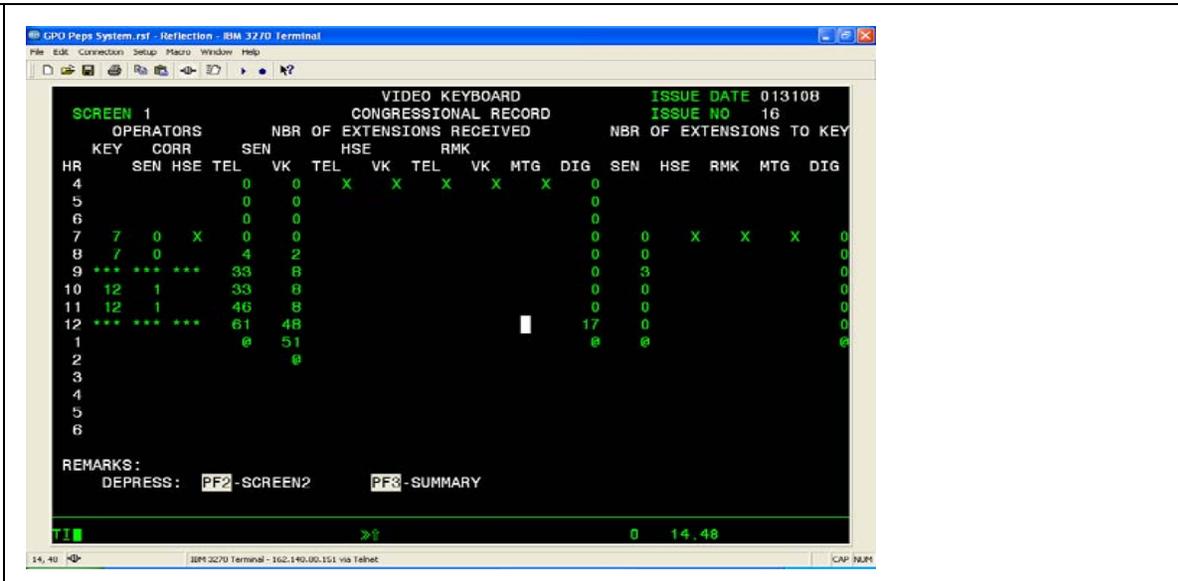
Tracking
Congressional Record Copy Markup (MP)

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GPO Peps System - rsl - Reflection - IBM 3270 Terminal
FILE EDIT CONNECTION SETUP MACRO WINDOW HELP
COPY MARKUP SCREEN 1
CONGRESSIONAL RECORD ISSUE DATE 012808
ISSUE NO 13
PERSONNEL INCHES OF COPY NBR OF EXTENSIONS SENT TO KEYBOARD
MARKING RECEIVED SEN HSE RMK TEL VK TEL VK TEL VK MTG DIG
TIME UP SEN HSE RMK TEL VK TEL VK TEL VK MTG DIG
4:00 0 0 0 0 0 0 0 0 0 0 0 0
5:00 0 0 0 0 0 0 0 0 0 0 0 0
6:00 3 0 1 1 0 0 0 0 0 0 0 0
7:00 3 0 0 0 0 0 0 0 0 0 0 0
8:00 6 1 0 0 0 0 0 0 0 0 0 0
9:00 6 0 0 0 34 8 6 5 9 33 0 0
10:00 6 0 0 0 34 8 6 5 9 33 0 0
11:00 6 1 0 0 34 8 6 5 9 33 0 0
12:00 9 0 1 0 37 11 6 5 9 33 1 0
1:00 7 0 0 0 37 33 26 14 12 44 0 11
2:00 7 0 0 0 0 0 43 25 0 0 0 0
3:00 2 0 0 0 0 0 43 32 0 0 0 0
4:00 0 0 0 0 0 0 0 0 0 0 0 0
5:00 0 0 0 0 0 0 0 0 0 0 0 0
6:00 0 0 0 0 0 0 0 0 0 0 0 0

REMARKS:
DEPRESS: PF2-SCREEN 2 PF3-SUMMARY
    
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Tracking
Congressional Record Video Keyboard Information (VK)



Tracking
Federal Register, Daily Progress Reporting (FR, DP)



<p>Tracking</p>	<p>Federal Register, Presidential Proclamation Reporting (FR, PP)</p>	
<p>Tracking</p>	<p>Congressional Record Report (DR)</p>	

<p>Distribution Management</p>	<p>Blank Paper, Delivery Receipt Print (BP, RP)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal DELIVERY RECEIPT UPDATE HEARING JKT 112-239 REQ NO 8-01273 RECEIPT 0023705-08 02/04/08 TITLE/DESC 005559-0 XEROX, RECYCLED COPIER WHT 8-1/2 X 11, 269C AGENCY BAC 1142 00 REQ NO 8-01273 DELIVER TO: RM SH-201 HART BLDG HISTORIAN ATTN MARY QUANTITY NBR NBR NBR OTHER 000005000 PKGS CTNS OTHER DESCRIPTION PREPARED BY CSVC 44113 PICKING TKT 000990708 PRINT RECEIPT DEPRESS: PF1-SEQUENTIAL ENTRY PF2-PAGE FORWARD PF4-DELETE </pre>
<p>Distribution Management</p>	<p>Bylaw Cong Record Distribution (MT)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal BYLAW/AGENCY CONG RECORD DISTRIBUTION FOR 02/01/08 LABEL RUN DATE 01/29/08 DESTINATION CODE COPIES INDEX Labeled Mail: IN HOUSE (GPO) C 34 28 SENATE CHAMBERS D 154 53 SENATE CAPITOL OFFICES E 193 177 HOUSE CHAMBERS F 24 10 HOUSE CAPITOL OFFICES G 159 159 ADVANCE G ST H 8 8 1ST SENATE POST OFFICE I 101 101 1ST HOUSE POST OFFICE J 603 603 2ND SENATE POST OFFICE L 811 806 2ND HOUSE POST OFFICE N 226 226 LIBRARY OF CONGRESS O 153 153 NATL PRESS BLDG 10-13 R 1 1 NATL PRESS BLDG 7-9 S NATL PRESS BLDG 1-6 T PENTAGON U STATE DEPT V FIRST CLASS W BULK MAIL: BALANCE G ST K 293 291 Labeled Mail: DOMESTIC A 811 723 FOREIGN B 3 2 Labeled Mail Totals 3281 3050 Grand Totals 3574 3341 </pre>



<p>Distribution Management</p>	<p>Mail List Browse/Update (MB)</p>	<table border="0"> <thead> <tr> <th>ACT NAME</th> <th>MWC STREET ADDRESS</th> <th>ACCT NBR</th> </tr> </thead> <tbody> <tr> <td>ADDL STREET ADDRESS</td> <td>CITY/STATE</td> <td>ZIPCODE</td> </tr> <tr> <td>COUNTRY</td> <td>MICRO INDX COPIES CODE CLASS</td> <td>STATUS ID NBR</td> </tr> <tr> <td>CCSN-CHEYENNE CAMPUS MAIN LIBRARY</td> <td>3200 EAST CHEYENNE/C24 N LAS VEGAS NV</td> <td>RS 0056 89030</td> </tr> <tr> <td></td> <td>X 0001 A EFFEC 2/14/03</td> <td>001223</td> </tr> <tr> <td>CHURCHILL COUNTY LIBRARY</td> <td>553 SOUTH MAINE FALLON NV</td> <td>RS 0056 89406</td> </tr> <tr> <td></td> <td>X 0001 A EFFEC 3/12/01</td> <td>001229</td> </tr> <tr> <td>MRS DOROTHY V/DALTON DIR ELKO COUNTY LIBRARY</td> <td>720 COURT ST ELKO NV</td> <td>RS 0056 89801</td> </tr> <tr> <td></td> <td>X 0001 A CHANGED 4/26/89</td> <td>001234</td> </tr> <tr> <td>HON JOHN/ENSIGN</td> <td>SENATE OFFICE BLDG WASHINGTON DC</td> <td>RS 0056 20510</td> </tr> <tr> <td></td> <td>X 0001 L CHANGED 3/12/01</td> <td>000386</td> </tr> <tr> <td>HON KENNY/GUINN SUITE 209</td> <td>444 NORTH CAPITOL ST WASHINGTON DC</td> <td>RS 0056 20001</td> </tr> <tr> <td></td> <td>X 0001 A EFFEC 2/14/03</td> <td>000285</td> </tr> </tbody> </table>	ACT NAME	MWC STREET ADDRESS	ACCT NBR	ADDL STREET ADDRESS	CITY/STATE	ZIPCODE	COUNTRY	MICRO INDX COPIES CODE CLASS	STATUS ID NBR	CCSN-CHEYENNE CAMPUS MAIN LIBRARY	3200 EAST CHEYENNE/C24 N LAS VEGAS NV	RS 0056 89030		X 0001 A EFFEC 2/14/03	001223	CHURCHILL COUNTY LIBRARY	553 SOUTH MAINE FALLON NV	RS 0056 89406		X 0001 A EFFEC 3/12/01	001229	MRS DOROTHY V/DALTON DIR ELKO COUNTY LIBRARY	720 COURT ST ELKO NV	RS 0056 89801		X 0001 A CHANGED 4/26/89	001234	HON JOHN/ENSIGN	SENATE OFFICE BLDG WASHINGTON DC	RS 0056 20510		X 0001 L CHANGED 3/12/01	000386	HON KENNY/GUINN SUITE 209	444 NORTH CAPITOL ST WASHINGTON DC	RS 0056 20001		X 0001 A EFFEC 2/14/03	000285
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	X 0001 A EFFEC 2/14/03	000285																																							
<p>Distribution Management</p>	<p>Mail List Courier (MC)</p>	<p>MESSENGER WILL CALL</p> <p>ACTION C</p> <p>ACRONYM GOV</p> <p>NAME GOVERNMENT</p> <p>ENTER ONLY ACTION AND ACRONYM TO VIEW BEFORE CHANGING OR DELETING PF1-BROWSE PF2-SINGLE UPDATE PF3-GROUP UPDATE PF5-DELETED RECORDS</p>																																							



<p>Distribution Management</p>	<p>Mail List Delete File Browse (MD)</p>	<pre> ACT NAME MWC STREET ADDRESS ACCT NBR ADDL STREET ADDRESS CITY/STATE ZIPCODE COUNTRY MICRO INDX COPIES CODE CLASS STATUS ID NBR ADMIN OFC OF US COURTS MET ONE COLUMBUS CIRCLE NE GD 6041 OLA RM 7-110 MWC 27 G ST 00002 X 0009 K 000016 DELETE 9/30/07 JOHN/CACCIATORE CRD 444 N CAPITOL ST SUITE 359 RS 0030 STATE OF IOWA WASHINGTON OFC MWC 27 G ST 00002 X 0001 K 000021 LST D 2/8/07 DEPT OF TRANSPORTATION GOV G STREET DOOR GD 6090 PG 95 MWC 27 G ST 00002 X 0003 K 000025 DELETE 9/30/07 DEPT OF TRANSPORTATION GOV G STREET DOOR GD 6034 MWC 27 G ST 00002 X 0002 K 000029 DELETE 9/30/07 DEPT OF TRANSPORTATION GOV G STREET DOOR GD 6024 MWC 27 G ST 00002 X 0001 K 000030 DELETE 9/30/07 </pre>
<p>Distribution Management</p>	<p>Mail List Single Update (MU)</p>	<pre> CONGRESSIONAL RECORD MAIL LIST ACTION = C A = ADD, C = CHANGE, D = DELETE ID NBR 001223 MWC NAME CCSN-CHEYENNE CAMPUS STREET ADDRESS 3200 EAST CHEYENNE/C24 ADDL ADDRESS MAIN LIBRARY ZIPCODE 89030 CITY/STATE N LAS VEGAS NV COUNTRY 1ST ACCOUNT NBR RS 2ND ACCOUNT NBR 0056 MICROFICHE RECEIVE INDEX X COPIES 0001 MAIL CODE A MAIL CLASS STATUS CODE RECORD TYPE REMARKS EFFEC 2/14/03 ENTER ONLY ACTION AND ID NBR TO VIEW BEFORE CHANGING OR DELETING PF2-REVIEW CHANGES PF3-GROUP UPDATES PF4-ACCOUNT TOTALS PF5-DELETED RECORDS </pre>

<p>Tracking</p>	<p>Bindery Progress (BI)</p>	
<p>Tracking</p>	<p>Copy Center Progress (CY)</p>	

<p>Tracking</p>	<p>Delivery/Shipping Progress (DS)</p>	
<p>Tracking</p>	<p>Electronic Comp Progress (EC)</p>	

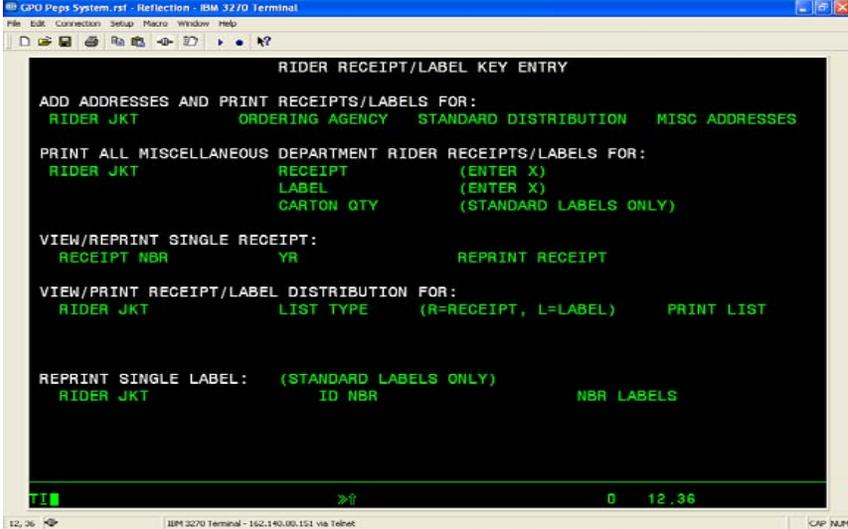
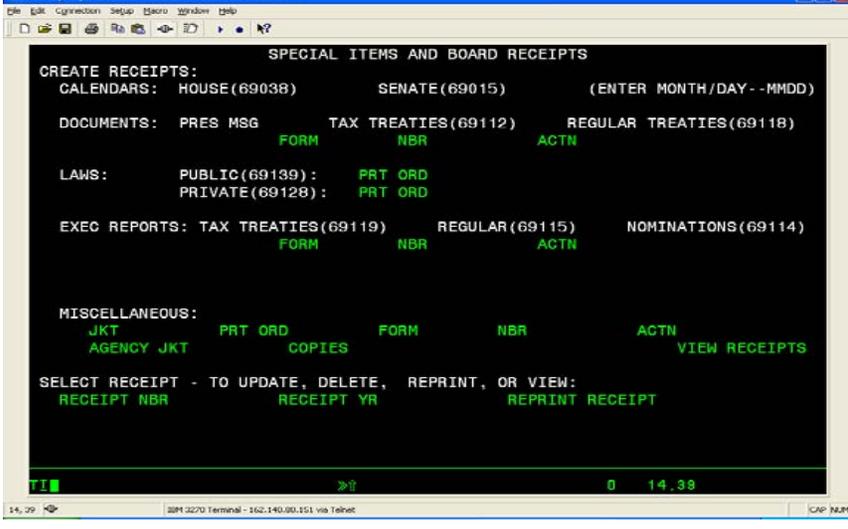
<p>Tracking</p>	<p>Enrolled Bill Progress (ER)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help ENROLLED BILLS KEY LEGISLATIVE ID: FORM NUMBER ACTION XC NBR BILL TITLE PUBLIC LAW TO BROWSE/UPDATE: ENTIRE FILE - PF1-LEGISLATIVE ID PF2-BILL TITLE PF3-PUBLIC LAW PARTIAL FILE - ENTER A LEGISLATIVE ID, BILL TITLE, OR PUBLIC LAW TI 0 21,37 CAP NUM </pre>
<p>Tracking</p>	<p>Plate Progress (PA)</p>	<pre> GPO Peps System.rsf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help PM PRIORITY 10 PLATE PROGRESS JACKET DEPT EOP-OMB # 214-754 REQ NO 8-00025 REMARKS: MSG RECEIVED COMPLETED LDS NEGATIVE OPL JRCD GR 98 021 ST/R GR 74 0129 0941 0129 0941 006 DTP GR PHP JRCD GR GR SCHEDULED ACTUAL DEST NEGATIVE OFFSET PLATE 012808 C/O JKT PHOTOPOLYMER DEPRESS: PF2-EPD PF3-PRESS PF4-PREPRESS TI 0 1,1 NUM </pre>

<p>Tracking</p>	<p>Prepress Progress (PP)</p>	<pre> GPO Peps System.rtf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help PM PRIORITY 10 PREPRESS PROGRESS DEPT EOP-OMB JACKET # 214-754 REQ NO 8-00025 REMARKS: TP DIGITAL PREPRESS MSG RECEIVED COMPLETED NBR RECD NBR COMP COPY PREP: DATA SHEET CAMERA COPY PIECES PIECES SCAN COPY PAGES 01320 PAGES 01320 TEXT 0128 1449 0128 2028 CREATIVE SERVICE DIGITAL PREPRESS SCHEDULED ACTUAL DEST DATA SHEET 012808 COPY PREP 012808 0128 2028 6800 C/O JKT CREATIVE SERVICE DEPRESS: PF2-EPD PF3-PRESS PF6-PLATE PF8-NEXT JOB TIM 0 4.11 </pre>
<p>Tracking</p>	<p>Press Progress (PR)</p>	<pre> GPO Peps System.rtf - Reflection - IBM 3270 Terminal File Edit Connection Setup Macro Window Help PM PRIORITY 10 PRESS PROGRESS DEPT EOP-OMB JACKET # 214-754 REQ NO 8-00025 REMARKS: NEGATIVE MSG RECEIVED COMPLETED LDS HRS IMPRES- ORDERED OPL JRCD GR 98 021 REQ REQ SIONS STK INK ST/R GR 74 0129 0941 0129 0941 006 DTP GR OPR JRCD 0129 GR 98 021 38.9 163779 GR 74 006 5.1 15598 X X PHP JRCD GR GR LP JRCD GR GR NEGATIVE SCHEDULED PARTIAL ACTUAL DEST OFFSET PLATE 012808 OFFSET PRESS 012908 C/O JKT PHOTOPOLYMER LETTERPRESS C/O JKT DEPRESS: PF4-PREPRS PF5-PLATE PF6-NEXT JOB TIM 0 4.11 </pre>

<p>Tracking</p>	<p>Emergency Back-To-Press Request (EB)</p>	
<p>Tracking</p>	<p>Wastepaper Deductions Report (WP)</p>	

<p>Tracking</p>	<p>Production Communications (PC)</p>	
<p>Tracking</p>	<p>Federal Register, Progress Reporting Status Unified Agenda (FR, UP)</p>	

<p>Distribution Management</p>	<p>Primary Distribution Address (PE, F15)</p>	<p>The screenshot shows a terminal window titled 'GPO Peps System rsf - Reflection - IBM 3270 Terminal'. The main display area contains the following text: 'JACKET NO 040828', 'PRTRD NO 00000', 'PRIMARY DISTRIBUTION ADDRESS', 'ADDRESS:', 'LINE 2:', 'LINE 3:', and 'LINE 4:'. The terminal status bar at the bottom shows '12, 39' and 'CAP NUM'.</p>
<p>Distribution Management</p>	<p>Hearing Delivery Receipts (RD)</p>	<p>The screenshot shows a terminal window titled 'GPO Peps System rsf - Reflection - IBM 3270 Terminal'. The main display area contains the following text: 'DELIVERY RECEIPT KEY ENTRY', 'CREATE RECEIPTS:', 'AGENCY OPEN JKTS: HEARING JKT AGENCY JKT', 'CAPITOL LOTS: HEARING JKT AGENCY JKT', 'EXTRA ORDERS: HEARING JKT AGENCY JKT', 'SELECT RECEIPT - TO UPDATE, DELETE, REPRINT, OR VIEW:', 'RECEIPT NBR RECEIPT YR REPRINT RECEIPT', 'FIND RECEIPT NBR BY SEARCHING ON HEARING JKT', 'FIND RECEIPT NBR BY SEARCHING ON DEPT CODE', 'VIEW BREAKDOWN REPORT - TO COMPARE COMPLETED RECEIPTS WITH DISTRIBUTION LIST:', 'HEARING JKT PRINT REPORT', and 'SECURITY CONTROL: ASSIGN OPERATOR SECURITY'. The terminal status bar at the bottom shows '12, 30' and 'CAP NUM'.</p>

<p>Distribution Management</p>	<p>Rider Delivery Receipts (RR)</p>	 <pre> RIDER RECEIPT/LABEL KEY ENTRY ADD ADDRESSES AND PRINT RECEIPTS/LABELS FOR: RIDER JKT ORDERING AGENCY STANDARD DISTRIBUTION MISC ADDRESSES PRINT ALL MISCELLANEOUS DEPARTMENT RIDER RECEIPTS/LABELS FOR: RIDER JKT RECEIPT (ENTER X) LABEL (ENTER X) CARTON QTY (STANDARD LABELS ONLY) VIEW/REPRINT SINGLE RECEIPT: RECEIPT NBR YR REPRINT RECEIPT VIEW/PRINT RECEIPT/LABEL DISTRIBUTION FOR: RIDER JKT LIST TYPE (R=RECEIPT, L=LABEL) PRINT LIST REPRINT SINGLE LABEL: (STANDARD LABELS ONLY) RIDER JKT ID NBR NBR LABELS </pre>
<p>Distribution Management</p>	<p>Special Items and Board Receipts (SR)</p>	 <pre> SPECIAL ITEMS AND BOARD RECEIPTS CREATE RECEIPTS: CALENDARS: HOUSE (69038) SENATE (69015) (ENTER MONTH/DAY --MMDD) DOCUMENTS: PRES MSG TAX TREATIES (69112) REGULAR TREATIES (69118) FORM NBR ACTN LAWS: PUBLIC (69139): PRT ORD PRIVATE (69128): PRT ORD EXEC REPORTS: TAX TREATIES (69119) REGULAR (69115) NOMINATIONS (69114) FORM NBR ACTN MISCELLANEOUS: JKT PRT ORD FORM NBR ACTN AGENCY JKT COPIES VIEW RECEIPTS SELECT RECEIPT - TO UPDATE, DELETE, REPRINT, OR VIEW: RECEIPT NBR RECEIPT YR REPRINT RECEIPT </pre>
<p>Distribution Management</p>	<p>Miscellaneous Receipts (MR)</p>	<p>Not available.</p>

<p>Reporting/Output</p>	<p>Blank Paper, Selected Jacket Print (BP, JP)</p>	<div style="text-align: center;"> <p>BLANK PAPER AND SUPPLIES</p> </div> <p>C&P</p> <p>Jacket preparer <u>REES</u> Jacket No. <u>112-651</u></p> <p>Date <u>03/25/08</u> Item No. <u>1453208</u></p> <p>BAC <u>6717-01</u> Order No. <u>08-00003</u> P008 PB. Req. <u>1</u></p> <p>Department <u>PERC</u></p> <p>Title <u>BLANK PAPER</u></p> <p>CUTS Quantity <u>16</u> <u>313</u> Prep. No. <u>006986-8</u> Size <u>36.0000 X 46.0000</u></p> <p>Description <u>CVR, CANARY YELLOW VEL 36 X 46</u> LOT <u>203</u></p> <p>and cut <u>5,000</u> Size <u>8,5000 X 11.0000</u></p> <p>Weight <u>318.0</u> Substance <u>50</u> In packages of <u>250</u></p> <p>Pack in cartons <input checked="" type="checkbox"/> Text <input type="checkbox"/> Wrapped and sealed <input checked="" type="checkbox"/> Original package <input type="checkbox"/></p> <p>Banded on skids <input type="checkbox"/> Band in _____ and Cases made _____ Suitable <input type="checkbox"/></p> <p>Wrap in _____</p> <p>Purchase Request No. _____ Date _____ Purchase Order No. _____</p> <p>Deliver to <u>FEDERAL ENERGY REG. COMM.</u></p> <p><u>888 FIRST ST NE, WASH DC 20426</u></p> <p><u>ATTN: CARLTON JACKSON 202 502.8581</u></p> <p>Remarks: <u>COPY CENTER/ROOM 3P-1</u></p> <p><u>"INSIDE DELIVERY REQUIRED"</u></p> <hr/> <p>GPO Form 1004 (11-01) (OVER) 16-88711-2</p> <p>Chief, Stores Div. <input type="checkbox"/> Partial delivery by _____</p> <p>Cutting & Packing <input checked="" type="checkbox"/> Other <u>90023-05</u> Complete delivery by <u>04/04/08</u></p>
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Reporting/Output

Print Jacket or Supplemental (PE, F6)

Direct-to-Plate

WEB

Original Press Service Issued (Date) MAR 25 2008

Jacket Preparer: Rose Bates PRINTING AND BINDING JACKET COMPUTER Jacket No. 40-829
 Date: FEB 21 2008 CLASSIFICATION: _____

Preparer: BATES ROSE H DATE: 05/25/08 CLASSIFICATION: _____ P.O. NO. 00000 REG. NO. 496
 Rec'd: 02/21/08
 Dept: HR-APPRO Form No. _____ For Sale Line: _____ NO
TITLE: HE: TRANSPORTATION/MD - PART 2 FY 2009 Quality Level: Text 4 Cover: 3 Pages: 1466

Total	Quantity	Trim Size	Fold Size	Number Up	Margins:
400		5-7/8 X 9-1/8	X	Up + Up	PICKS: LEFT 4-1/2, PLUS 1/8 SPIRE-REMOVE

Item	Type	DRB
Item 1	X	X
Item 2	X	X
Item 3	X	X
Item 4	X	X
Item 5	X	X
Item 6	X	X

COMPOSITION/PRESS: POSTSCRIPT FILE CREATED FOR COMPUTER TO PLATE. Proof To: OK TO PRINT 3/25/08 00
 Storage: -HOME- Return Material To: _____
PRESSWORK: ADHESIVE BIND. USE SPRAY TAB EVERY 100 SIGS. *1534*

Remarks: CON. 8/3, T-11, 1-1451. ADD BLANKS TO MAKE 1466 PAGES.
 USE SPECIAL GROUP 05 FULL ROLL TEMPLATES FOR 24 PG. & 12 PG. 2 UP SIGS.

COM	PRS	NO	NO	COLOR	SHEET	IMP	PRS	GRS	Run	Sheets	Total
LOS	POS	UP	UP	of INK	SIZE	Code	Lay	Sheet	Rate	to Bindery	Impr
TEX	45	32	1	1	35 X 25	632	Dr	86	129%	444	444
TEX	1	24	1	1	35 X 25	624	Dr	86	129%	444	444
CON	1	2	1	1	9-1/2 X 15-1/2	102	090	01	579	509	659

Trk	Prs	Prce	Sheets	Qty	Sheet	Wt.	Sub	NO	Color	Kind	Lot
036393	62501	1	38	X	25	70.0	35	4375	BOOK	WHT HS MACK FIM 38" ROLL	LOT 5
009393	97	6	25-1/4	X	36	185.0	50		CVR	SAND GRAY VEL 25-1/4 X 36"	LOT 203

BINDERY INSTRUCTIONS: 1466 PAGES. ADHESIVE BIND SEPARATE GLUE ON COVER. * CARTONS - 63 LBS

Remarks: *45* COMMITTEE COPIES TO H-218. STRAP. DO NOT DELIVER IN BINDER.

Deliver: 015TR. FOR RIDERS ENCLOSED. Final: 04/01/08 Final: _____
 LOCAL LIST ENCLOSED. Local: 09:00 Ship: _____

DATA SHEET	LEI	COPY PREP	OFF. NO.	PLATE	OFF. PRESS	LETTERPRESS	BLANK	PAMPHLET
	03/25	03/26		03/26	03/27			03/31

Reporting/Output	Local Print (PE, F14)	Not available.
Transaction Menu	PEPS	
Transaction Menu	BP Transaction Menu (BP)	

<p>Transaction Menu</p>	<p>Federal Register Status (FR)</p>	<pre> FEDERAL REGISTER TRACKING SUBSYSTEM TRANSACTION: DAILY ISSUE-- BREAKDOWN/STATUS BS DAILY PROGRESS REPORTING DP ESTIMATE ES PRESIDENTIAL PROCLAMATION REPORTING PP UNIFIED AGENDA-- BREAKDOWN/STATUS UB ESTIMATE UE PROGRESS REPORTING UP SELECT: TRANSACTION CODE FOR: ISSUE DATE PROCLAMATION NO UNIFIED AGENDA </pre>
<p>Transaction Menu</p>	<p>Envelope/label (EL) system</p>	<pre> CONGRESSIONAL MEMBERS INQUIRY/UPDATE ID NUMBER rh0251 2B0SCR1 R6 C39 03 LU is active. 33H003 </pre>

		<pre> SNA Server 3270 Applet - (Untitled) File Edit Session Transfer Keypad Script Help P/ PUBLIC DOCUMENT ENVELOPES AND MAILING LABELS 04/02/08 09:02 1 ID NO MEMBER'S NAME TOTAL ENVELOPES CONTACT ROOM NBR RH0231 TRENT FRANKS REQ ENVELOPES LABELS RECD SCHED ACTUAL TOTAL JACKET NO PROPERTY QUANTITY PROPERTY QUANTITY DATE DATE DATE QUANTITY 32-138 1317 5013 5000 011007 011707 011707 5000 END OF LIST...HIT CLEAR FOR ID KEY SCREEN 280SCR1 R1 C4 03 LU is active. 334003 </pre>
Miscellaneous	Security Update (SE)	Not available.
Miscellaneous	Sequence File Interest (SF)	Not available.
Miscellaneous	Terminal Update (TM)	Not available.

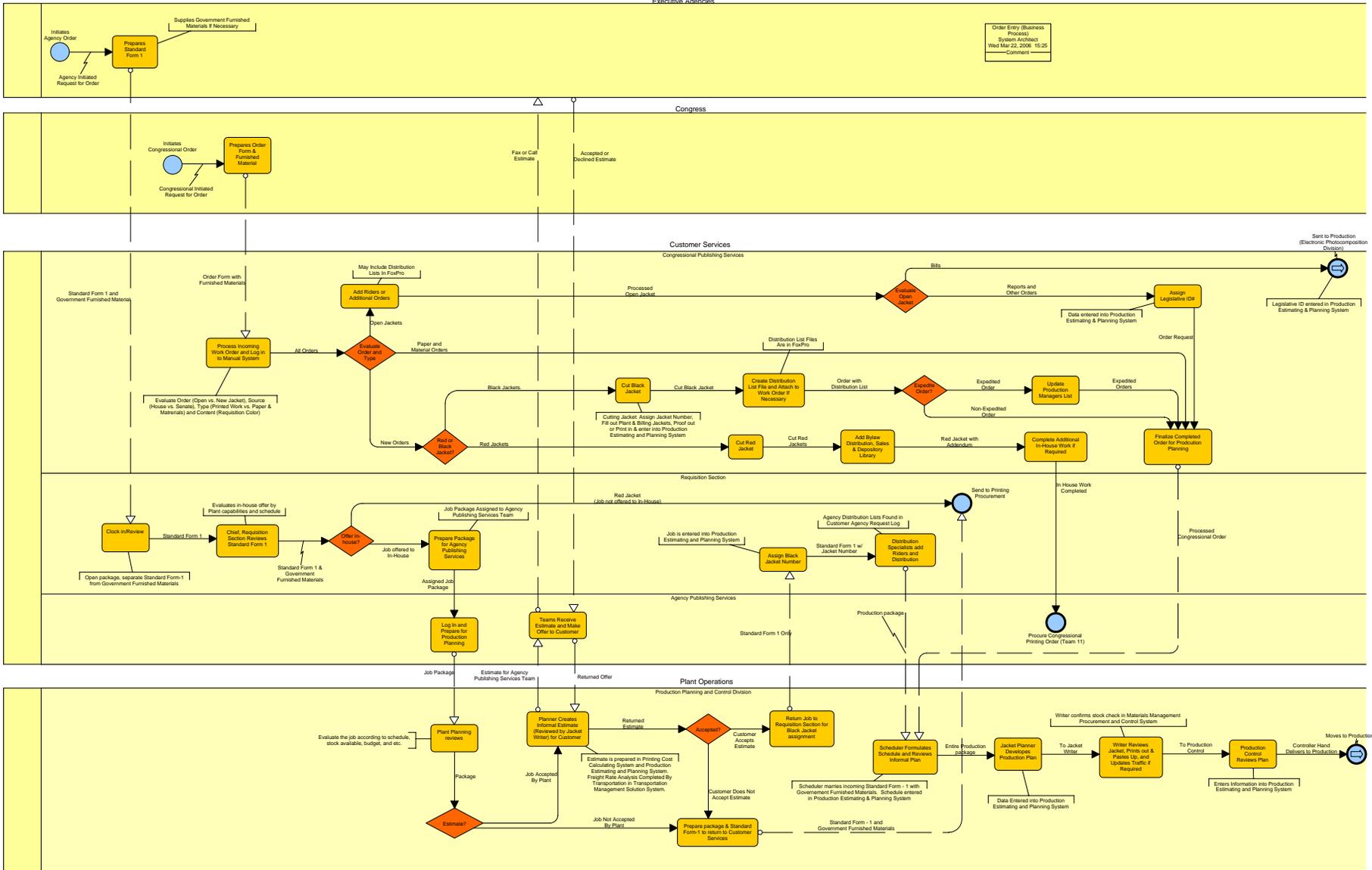
11 Appendix A – GPO As-Is Business Processes

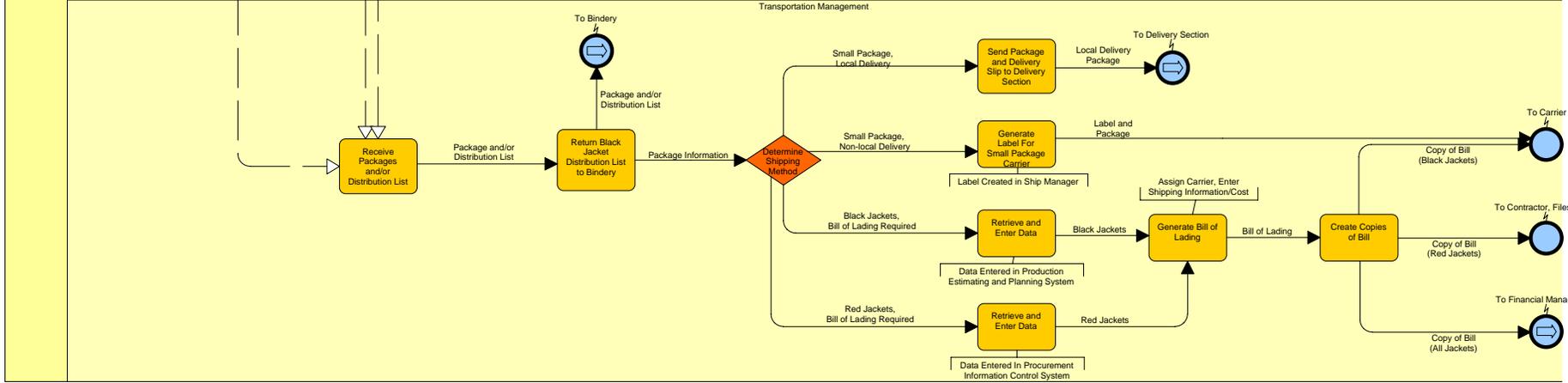
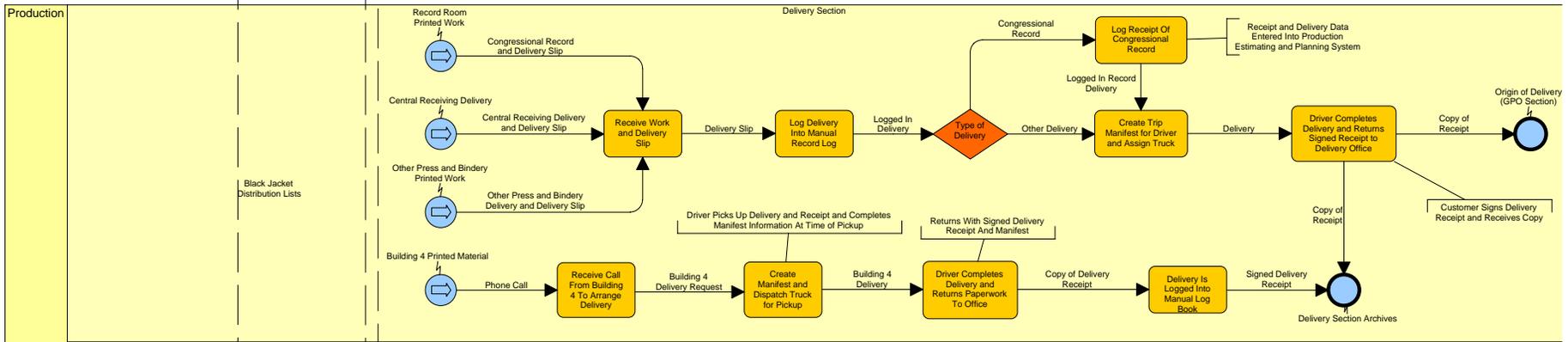
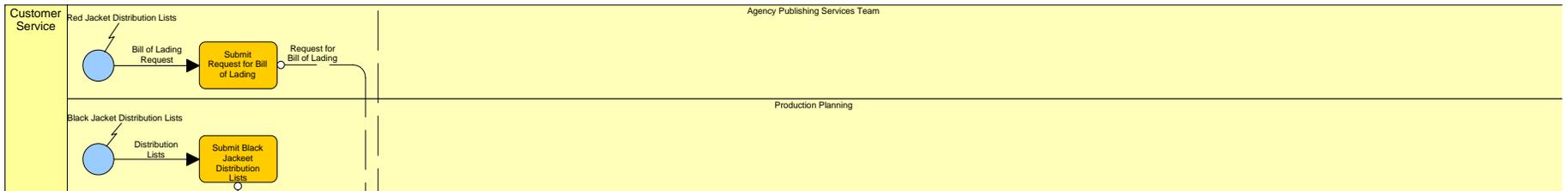
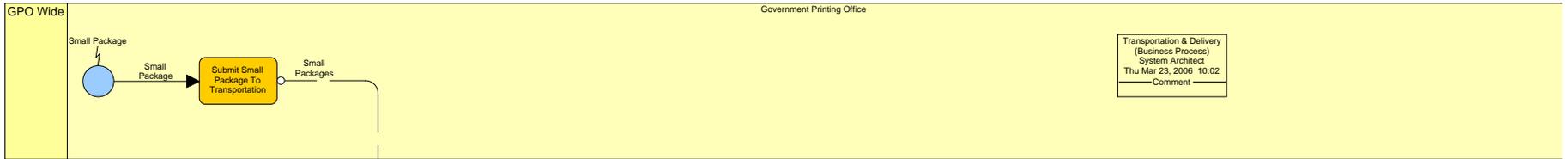
11.1 Introduction

The following workflows outline the as-is GPO business processes for Order Entry, Pre-Press Production, Press, Bindery, Transportation, Blank Paper Sales, Financial Trial for In-House (Plant Operations) Work. PEPS is utilized throughout several of these processes.

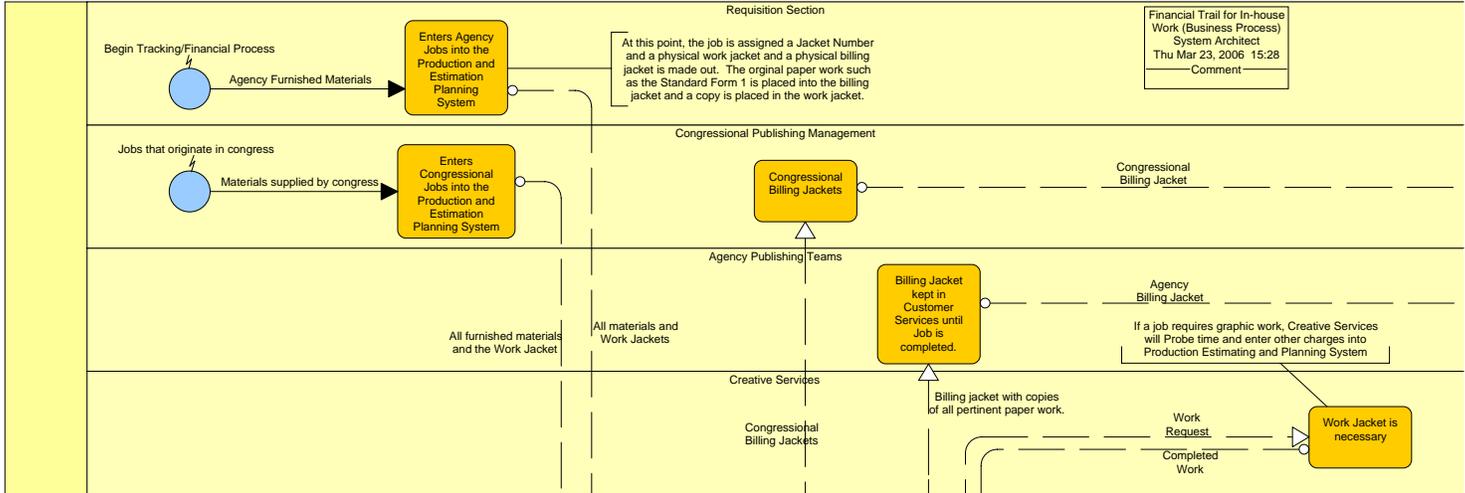
Executive Agencies

Order Entry (Business Process)
System Achieved
Wed Mar 22, 2006 15:25
Comment

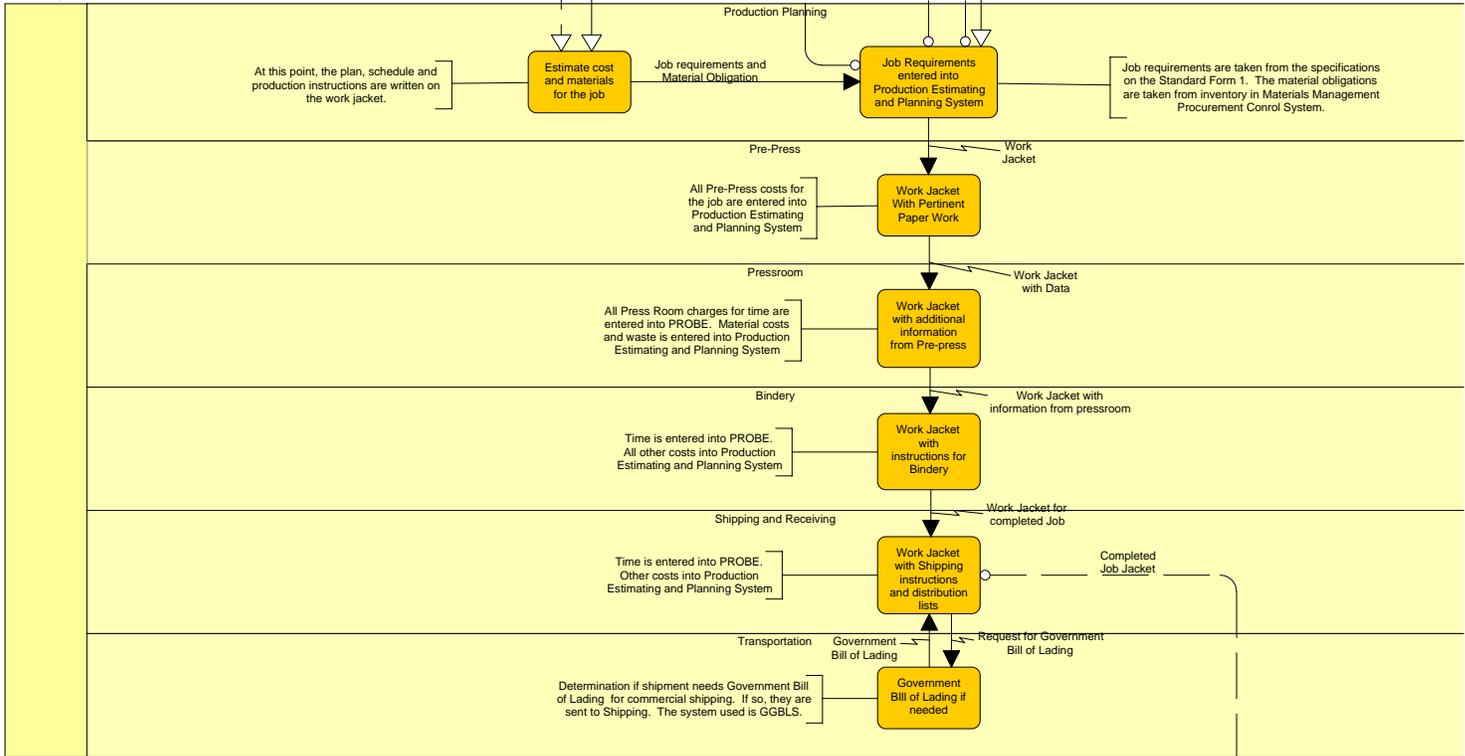




Customer Services



Plant Operations



Finance and Administration

