



COMMITTEE
HOUSE ADMINISTRATION

2012 JUL 23 PM 5: 27

July 20, 2012

The Honorable Gregg Harper
Chairman
Joint Committee on Printing
1309 Longworth House Office Building
Washington, DC 20515

Dear Mr. Chairman:

Since 2004 GPO has been allowing non-GPO entities to utilize available space within GPO's buildings on a reimbursable basis. The reimbursements are made pursuant to space-sharing agreements that GPO has reached with these entities specifying the space to be used, the conditions of use, and the rates to be charged. GPO charges rates that are generally comparable with General Services Administration space utilization charges for the Washington, DC, area. The rates help GPO defray the cost of the available space while providing needed space to these entities, which to date have come from within or are associated with the legislative branch. Since GPO does not have specific statutory authority to lease its property, over the years the space-sharing agreements are submitted for the approval of the JCP.

In February 2011, the JCP approved various space-sharing agreements then in effect between GPO and the Architect of the Capitol (AOC) for itself, the U.S. Capitol Police (USCP), and the Senate Sergeant at Arms (SAA), as part of GPO's FY 2011 annual spending plan. The parties subsequently agreed to extend these agreements through FY 2012, although GPO and the AOC remained in the midst of negotiations to expand the amount of space made available to accommodate the relocation of additional AOC operations. Those negotiations were recently concluded and the final document was signed earlier this week. In the meantime, GPO concluded a new agreement with the U.S. Commission on International Religious Freedom (USCIRF), as well as a temporary agreement with the USCP for additional space to support the January 2013 Presidential inauguration. Although admittedly late in the fiscal year, we are submitting all of these FY 2012 agreements as a single package for the approval of the JCP.

The per-square-foot rates for each of these agreements have been increased for FY 2012, to \$35 for office space and \$11.50 for storage space, and we have developed a new rate of \$15 for industrial space. The rate for office space for the USCIRF includes an additional factor to cover the cost of build-out and is for a 5-year term; otherwise, the provisions of the agreements have not changed from previous agreements. Each of the agreements has been signed by the appropriate parties, copies of which are enclosed for your review. The agreements can be summarized as follows:



- An Interagency Occupancy Agreement between GPO and the AOC for the USCP, effective October 1, 2011 through September 30, 2012. This agreement covers the provision of 25,761 square feet of storage, office, and covered parking space, plus additional parking spaces. GPO is reimbursed for the use of this space at the rate of \$41,169.33/month or \$494,032.00/year. This agreement has been in place since 2004.
- The above agreement will be supplemented by an additional agreement with the AOC for the USCP for the temporary use of 3,381 square feet of office space to house operations supporting the 2013 Presidential Inauguration, effective August 1, 2012 through January 31, 2013 (the USCP used this similar space here to support the 2009 Presidential Inauguration). GPO will be reimbursed at a monthly rate of \$9,861.25, or \$59,167.50 for the total.
- An Interagency Occupancy Agreement between GPO and the AOC, effective October 1, 2011, through September 30, 2012. This agreement covers the provision 44,700 square feet of storage space and additional parking spaces. GPO is reimbursed for the use of this space at the rate of \$43,353.50/month or \$520,242.080/year. This agreement, which has been in place since 2004, will be modified effective August 1, 2012, to cover the provision of 57,948 square feet of industrial space and storage space plus additional parking spaces. With this modification, GPO will be reimbursed for the use of this space at the rate of \$62,859.33/month or \$754,312.00/year.
- An Interagency Occupancy Agreement between GPO and the AOC for the SAA, effective October 1, 2011, through September 30, 2012. This agreement covers the provision of 5,450 square feet of office space. GPO is reimbursed for the use of this space at the rate of \$15,895.33/month or \$190,750.00/year. This agreement has been in place since 2005.
- An Interagency Occupancy Agreement between GPO and the USCIRF, to become effective November 1, 2012, through September 30, 2017. This agreement covers the provision of 4,932 square feet of office space. GPO will be reimbursed for the use of this space at the rate of \$190.317.00/month or \$231,804/year, covering both the costs of space utilization and reimbursement of office build-out costs.

Under the above agreements, GPO is committed to provide a total of 97,472 square feet of building and covered parking space (approximately 10% of total usable space in GPO's buildings) plus additional parking spaces, for a combined reimbursement of approximately \$1.7 million annually. GPO is continuing discussions with other parties for the use of additional space that can be made available.



The Honorable Gregg Harper – Page 3

In my view, these are sound agreements that provide the AOC, the USCP, the SAA, and the USCIRF with needed space while helping to defray the costs of the GPO's current structure, and thus are in the interests of all parties. I respectfully request the Committee's approval for these agreements. Renewals of these agreements for the coming fiscal year, where necessary, will be included with GPO's FY 2013 annual spending plan.

Should you require additional information, please do not hesitate to contact the GPO's Congressional Relations Officer, Mr. Andrew Sherman, on 202-512-1991.

Sincerely,

 Date:

Approved:


Gregg Harper, Chairman
7-23-2012

DAVITA VANCE-COOKS
Acting Public Printer

Enclosures

INTERAGENCY OCCUPANCY AGREEMENT
between the
U.S. GOVERNMENT PRINTING OFFICE
and the
ARCHITECT OF THE CAPITOL for the U.S. CAPITOL POLICE

The Architect of the Capitol (AOC), will acquire, for the U.S. Capitol Police, (USCP), 12,909 rentable square feet of storage space, 6,967 rentable square feet of office space, covered parking, including space for two (2) Emergency Vehicles and a Command Vehicle, 5,885 square feet, and 22 uncovered parking spaces in the U.S. Government Printing Office, 732 North Capitol Street, NW, Washington, DC 20401.

Storage Space

GPO provides 8,964 rentable square feet, (defined as the gross square footage minus vertical penetrations, e.g., stairwells, and elevator and pipe shafts), in adjacent partitions of 5,133 square feet, and 3,831 square feet of space on the third floor; and 3,945 rentable square feet in adjacent partitions of 2,237 square feet, and 1,703 square feet of space on the first floor. All are located in Building – #1 and are to be used for storage of items as determined by USCP and in accordance with the guidelines provided by GPO Engineering and approved by GPO Environmental Protection Office – (see highlighted areas on the attached drawing for exact location).

Office Space

GPO provides 3,360 rentable square feet, (as defined above) of office space on the third floor for the Logistics Support of that storage operation; 560 rentable square feet of office space on the first floor for the Logistics Support of that storage operation; and 3,047 rentable square feet of office space on the second floor. All are located in Building – #1, (see highlighted areas on the attached drawing for exact location).

Parking

COVERED – GPO provides covered parking locations of 1,000 square feet, in Jackson Alley, located between Building – #1 & #2, for two (2) Emergency Vehicles; 900 square feet of secure space, with a camera in South Alley for a Command IAG – Vehicle; and within the latter a fenced area capable of storing one impounded vehicle, (see highlighted areas on the attached drawing for exact location); and 3,985 square feet, in the former drum storage area.

UNCOVERED – 22-Parking spaces are provided under GPO parking guidelines.

HANDICAP – Handicap access parking will be available to the USCP, upon request for person – (s) with a disability.

Reimbursable Cost

The reimbursable cost for the Office Space will be \$35 per square foot / year; Storage Space, \$11.50; and the initial Parking rates are based upon the annually adjusted GPO rates for non-GPO employees. Covered parking costs will be assessed as Storage Space/

Storage Space	\$ 11.50 x 12,909	= \$148,453.50 / YEAR	\$12,371.13/MONTH
Office Space	\$ 35.00 x 6,967	= \$243,845.00/ YEAR	\$20,320.42/MONTH
Covered Parking	\$ 11.50 x 5,885	= \$67,677.50 / YEAR	\$ 5,639.79/MONTH
Uncovered Parking	\$129.00 x 12 X 22	= \$34,056.00 / YEAR	\$ 2,838.00/ MONTH
TOTAL:		= <u>\$494,032.00/ YEAR</u>	<u>\$ 41,169.33/ MONTH</u>

Payment

The AOC agrees to reimburse the GPO, (one-twelfth), of the annual reimbursable cost prior to the first day of each month. Payment will be made using the Treasury Department Intra-Government Payment and Collection system (IPAC).

Build Out

The AOC designed and the GPO will build out the space to meet the specific needs of the USCP, in accordance with the guidelines provided by and oversight of the GPO Engineering Department. The AOC paid for the build out in a separate agreement.

User Support

GPO will provide space in usable condition, including security during normal GPO operational hours (to be supplemented by the Capitol Police through the AOC, for off-hour requirements), lights, heating and air conditioning, water, janitorial services, replacement of light bulbs, electric power, freight and passenger elevators, and telephone and computer links and full and unlimited access to loading dock space at all buildings.

Authorized GPO staff will have access to area as required.

Occupancy

The USCP will occupy the space as it becomes available, with payments prorated. The space will be returned to the GPO, with normal wear and tear of occupancy, following the completion of the agreement. All repairs necessary to return the space, will be completed prior to the last day of the agreement, or with agreed upon compensation for completing them post-occupancy. All staff and visitors will be subject to the GPO – Instruction – 825.5F, U.S. Government Printing Office Rules and Regulations Governing Buildings and Grounds Security, dated July 22, 2003, or as hereafter amended by GPO.

Safety

During the period of the agreement the tenant agrees to provide the GPO with the Material Safety Data Sheets, (MSDS), and physical location, for any item that requires one, within the occupied space.

Period of Agreement/Modification/Termination:

The period of performance of this agreement is from October 1, 2011, through September 30, 2012. It may be extended after that period by mutual agreement of the parties. The Agreement may be terminated by either party with 90 days written notice.

DESIGNATED REPRESENTATIVES:

Larry Ferezan
Chief Specialize Procurement
U.S. Government Printing Office
732 North Capitol Street NW.
Washington, DC 20401
202-512-0937

Kenneth A. Eads
Director, Security Programs & Capitol Police Facilities
Office of the Architect of the Capitol
U.S Capitol
Washington, DC 20515
202-228-1821

AUTHORITY:

This Agreement is made pursuant to 44 U.S.C. § 301, 309 (GPO), and PUB L. 108-11.

INTERAGENCY OCCUPANCY AGREEMENT
Between the
U.S. GOVERNMENT PRINTING OFFICE
and the
ARCHITECT OF THE CAPITOL for the U.S. CAPITOL POLICE

The Architect of the Capitol (AOC) will acquire, for the U.S. Capitol Police, (USCP), a total of 3,381 rentable square feet of office space in the U.S. Government Printing Office, 732 North Capitol Street, NW, Washington, DC 20401, in the following locations:

- 585 square feet of space in Room A106
- 1,375 square feet of space in Room A138
- 1,421 square feet of space in Room A245

Occupancy

The USCP will occupy the space for a 6-month term, effective August 1, 2012 through January 31, 2013. The space will be returned to the GPO, with normal wear and tear of occupancy, following the completion of the agreement. All repairs necessary to return the space, will be completed prior to the last day of the agreement, or with agreed upon compensation for completing them post-occupancy. All staff and visitors will be subject to the GPO- Instruction- 825.5F, U.S. Government Printing Office Rules and Regulations Governing Buildings and Grounds Security, dated July 22, 2003, or as hereafter amended by GPO.

Reimbursable Cost

The reimbursable cost for the Office Space will be \$35 per square foot. The monthly rate will be \$9,861.25.

Payment

The AOC agrees to reimburse the GPO, monthly, prior to the first of each month. Payment will be made using the Treasury Department Intra-Government Payment and Collection system (IPAC).

User Support

GPO will provide space in usable condition, including security during normal GPO operational hours (to be supplemented by the Capitol Police through AOC, for off-hour requirements), lights, heating and air conditioning, water, janitorial services, replacement of light bulbs, electric power, freight and passenger elevators, and telephone and computer links and full and unlimited access to loading dock space at all buildings.

Authorized GPO staff will have access to area, as required.

Safety

During the period of the agreement, the tenant agrees to provide the GPO with the Material Safety Data Sheets (MSDS), and physical location, for any item that requires one, within the occupied space.

Period of Agreement/Modification/Termination

The period of performance of this Agreement is from August 1, 2012 through January 31, 2013. It may be extended after that period by mutual agreement of the parties. The Agreement may be terminated by either party with 90 days' written notice.

DESIGNATED REPRESENTATIVES:

Ingrid Gibson-Smith
Contracting Officer
U.S. Government Printing Office
732 North Capitol Street, NW
Washington, DC 20401
202-512-2010, Ext. 31505

AUTHORITY:

This Agreement is made pursuant to 44 U.S.C. § 301, 309 (GPO), and PUB L. 108-11.

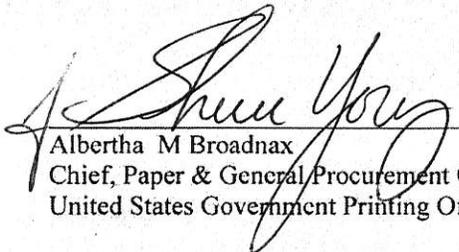
APPROVAL:

The following approvals, when executed, indicated that the parties have determined that procuring the identified service under the Economy Act is in the best interest of the Government, have accepted the terms of this Agreement, have the appropriation available, as indicated, have obligated the funds to this Agreement, and have selected the payment method indicated to pay for all services performed hereunder.

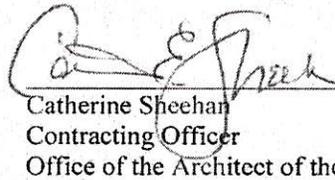
ACCEPTED:

FOR THE GOVERNMENT PRINTING OFFICE:

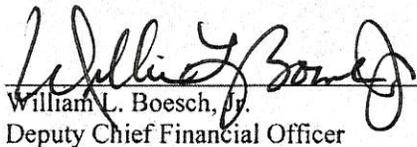
**FOR THE U.S. SENATE
OFFICE OF THE SERGEANT AT ARMS**


Albertha M Broadnax
Chief, Paper & General Procurement Operations
United States Government Printing Office

Date


Catherine Sheehan
Contracting Officer
Office of the Architect of the Capitol

Date


William L. Boesch, Jr.
Deputy Chief Financial Officer

Date

LAG -- GPO and AOC

compensation for completing them post-occupancy. All staff and visitors will be subject to the GPO Instruction 825.5F, U.S. Government Printing Office Rules and Regulations Governing Buildings and Grounds Security.

Safety

During the period of the agreement the tenant agrees to provide GPO with the Material Safety Data Sheet (MSDS), and physical location, for any item that requires one, within the occupied space.

Period of Agreement/Modification/Termination

This modification is effective August 1, 2012 through September 30, 2012. It may be extended after that period by mutual agreement of the parties. The Agreement may be terminated by either party with 90 days written notice.

DESIGNATED REPRESENTATIVES:

Bobbie McKoy
Contracting Officer
U.S. Government Printing Office
732 North Capitol Street, NW
Washington, DC 20401
202-512-1675

Robin A Morey
Superintendent, Senate Office Buildings
Office of the Architect of the Capitol
Dirksen Senate Office Building
Room SD-G45
Washington, DC 20510
202-224-6951

AUTHORITY:

This Agreement is made pursuant to 44 U.S.C. § 301, 309 (GPO).

Except as provided herein, all items and conditions of the document, the Master Agreement, remains unchanged and in full force and effect.

INTERAGENCY OCCUPANCY AGREEMENT
between the
U.S. GOVERNMENT PRINTING OFFICE
and the
ARCHITECT OF THE CAPITOL

The Architect of the Capitol (AOC) will occupy 44,700 rentable square feet of storage space, 2 employee parking spaces and an additional 2 parking spaces for official vehicles and visitors in the U.S. Government Printing Office, 732 North Capitol Street NW, Washington, DC 20401.

Storage Space

GPO will provide 44,700 rentable square feet (defined as the gross square footage minus vertical penetrations, e.g., stairwells, and elevator and pipe shafts). The total of 44,700 rentable square feet shall consist of; 30,900 rentable square feet on the third floor of GPO building 4; 10,100 rentable square feet in on the fourth floor of GPO building 2; and 3,700 rentable square feet in on the first floor of GPO building 1. All areas will be used for storage of items as determined by AOC and in accordance with the guidelines provided by GPO Engineering and approved by GPO Health and Safety (see highlighted areas on the attached drawing for exact location).

Parking

STAFF. 2 parking spaces will be available to the AOC under GPO parking guidelines.

HANDICAP. Handicap access parking will be available to the AOC, upon request for person(s) with a disability.

ADDITIONAL. Official locations for 2 vehicles will also be provided within the GPO parking guidelines.

Payment

The AOC agrees to reimburse the GPO one-twelfth of the annual reimbursable rate prior to the first day of each month. Payment will be made using the Treasury Department Intra-Governmental Payment and Collection system (IPAC).

IAG – GPO and AOC

Reimbursable Cost

Storage Space shall be reimbursed at a rate of \$11.50/SF and Parking rates are based upon the annually adjusted GPO rates for non-GPO employees.

Storage space	\$11.50 x 44,700	= \$514,050.00 / year	\$42,837.50 / month
Other Parking	\$129.00 x12 x4	= \$6,192 / year	\$516 / month
Total		= <u>\$520,242.00 / year</u>	<u>\$43,353.50 /month</u>

Build Out

The AOC will design and the GPO will build out the space to meet the specific needs of the AOC, in accordance with the guidelines provided by and oversight of the GPO Engineering Department. The AOC will pay for build out, at a price to be set in a separate agreement.

User Support

GPO will provide space in usable condition, including security during normal GPO operational hours (to be supplemented by the Capitol Police through the AOC, for off-hour requirements), lights, heating and air conditioning, water, janitorial services, replacement of light bulbs, electric power, freight and passenger elevators, and telephone and computer links and full and unlimited access to loading dock space at all buildings.

Authorized GPO staff will have access to area as required.

Occupancy

The AOC will occupy the space at the beginning of the performance period and during any build out of facilities. The space will be returned to the GPO, with normal wear and tear of occupancy, following the completion of the agreement. All repairs necessary to return the space, will be completed prior to the last day of the agreement, or with agreed upon compensation for completing them post-occupancy. All staff and visitors will be subject to the GPO Instruction 825.5F, U.S. Government Printing Office Rules and Regulations Governing Buildings and Grounds Security.

Safety

During the period of the agreement the tenant agrees to provide GPO with the Material Safety Data Sheet (MSDS), and physical location, for any item that requires one, within the occupied space.

IAG – GPO and AOC

Period of Agreement/Modification/Termination

The period of performance of this agreement is from October 1, 2011, through September 30, 2012. It may be extended after that period by mutual agreement of the parties. The Agreement may be terminated by either party with 90 days written notice.

DESIGNATED REPRESENTATIVES:

Larry Ferezan
Chief Specialized Procurements
U.S. Government Printing Office
732 North Capitol Street, NW
Washington, DC 20401
202-512-0937 x31502

Robin A Morey
Superintendent, Senate Office Buildings
Office of the Architect of the Capitol
Dirksen Senate Office Building
Room SD-G45
Washington, DC 20510
202-224-6951

AUTHORITY:

This Agreement is made pursuant to 44 U.S.C. § 301, 309 (GPO).

IAG – GPO and AOC

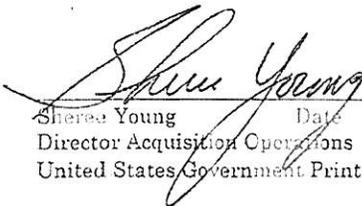
APPROVAL:

The following approvals, when executed, indicated that the parties have determined that procuring the identified services under the Economy Act is in the best interest of the Government, have accepted the terms of this agreement, have the appropriation available as indicated, have obligated the funds to this agreement, and have selected the payment method indicated to pay for all services performed hereunder.

ACCEPTED:

FOR THE GOVERNMENT PRINTING OFFICE:

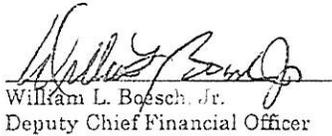
FOR THE U.S. SENATE
OFFICE OF THE SERGEANT AT ARMS:

 9/29/11

Sherie Young Date
Director Acquisition Operations
United States Government Printing Office

 9/29/11

Catherine Sheehan Date
Contracting Officer
Office of the Architect of the Capitol

 9/29/11

William L. Boesch, Jr. Date
Deputy Chief Financial Officer

Revised July 10, 2012

INTERAGENCY OCCUPANCY AGREEMENT
between the
U.S. GOVERNMENT PRINTING OFFICE
and the
ARCHITECT OF THE CAPITOL
(MODIFICATION)

The Architect of the Capitol (AOC) will reduce its occupancy of 44,700 rentable square feet of storage space to 34,600 and will add 23,348 rentable square feet of Industrial space located at U.S. Government Printing Office, 732 North Capitol Street NW, Washington, DC 20401.

Storage Space

GPO will provide 57,948 rentable square feet (defined as the gross square footage minus vertical penetrations, e.g., stairwells, and elevator and pipe shafts). The total of 57,948 rentable square feet shall consist of; 30,900 rentable square feet on the third floor of GPO building 4, 19,765 rentable square feet on the fourth floor of GPO buildings 1&2, and 3,583 rentable square feet on the 5th floor of building 1, and 3,700 rentable square feet on the first floor of GPO building 1. All areas will be used for storage of items or shop space as determined by AOC and in accordance with the guidelines provided by GPO Engineering and approved by GPO Health and Safety (see highlighted areas on the attached drawing for exact location).

Parking

STAFF. 2 parking spaces will be available to the AOC under GPO parking guidelines.

HANDICAP. Handicap access parking will be available to the AOC, upon request for person(s) with a disability.

ADDITIONAL. Official locations for 2 vehicles will also be provided within the GPO parking guidelines.

Payment

The AOC agrees to reimburse the GPO one-twelfth of the annual reimbursable rate prior to the first day of each month. Payment will be made using the Treasury Department Intra-Governmental Payment and Collection system (IPAC).

LAG - GPO and AOC

Reimbursable Cost

Industrial Space shall be reimbursed at a rate of \$15.00 /SF and Storage Space shall be reimbursed at a rate of \$11.50/SF, and Parking rates are based upon the annually adjusted GPO rates for non-GPO employees.

Industrial Space	\$15.00 x 19,765	= \$296,475/year	\$24,706.25/month
Industrial Space (5 th floor)	\$15.00 x 3,583	= \$53,745/year	
	\$4,478.75/month		
Storage Space	\$11.50 x 34,600	= \$397,900/year	\$33,158.33/month
Other Parking	\$129.00 x 12 x 4	= \$6,192/year	\$516/month
Total		= <u>\$754,312/year</u>	<u>\$62,359.33 /month</u>

Build Out

The AOC will design and the GPO will build out the space to meet the specific needs of the AOC, in accordance with the guidelines provided by and oversight of the GPO Engineering Department (see attached drawing). The AOC will pay for build out, at a price to be set in a separate agreement.

User Support

GPO will provide space in usable condition, including security during normal GPO operational hours (to be supplemented by the Capitol Police through the AOC, for off-hour requirements), lights, heating and air conditioning, water, janitorial services, replacement of light bulbs, freight and passenger elevators, and telephone and computer links and full and unlimited access to loading dock space at all buildings.

Electrical service to the 4th and 5th floor AOC Paint shop shall be metered by GPO and billed to AOC on a monthly basis.

Authorized GPO staff will have access to area as required.

Occupancy

The AOC will occupy the space at the beginning of the performance period and during any build out of facilities. The space will be returned to the GPO, with normal wear and tear of occupancy, following the completion of the agreement. All repairs necessary to return the space, will be completed prior to the last day of the agreement, or with agreed upon

MEMORANDUM OF AGREEMENT
Between the
U.S. GOVERNMENT PRINTING OFFICE
And the
U.S. SENATE SERGEANT AT ARMS

The existing Memorandum of Agreement between the U.S. Government Printing Office and the U.S. Senate Sergeant at Arms for the sharing of space at GPO shall be extended from October 1, 2011 to September 30, 2012. Except as provided herein, all terms and conditions of the Document referenced as heretofore changed, remains unchanged and in force and effect.

DESIGNATED REPRESENTATIVES:

Larry Ferezan
Contracting Officer
U.S. Government Printing Officer
732 North Capitol Street, NW
Washington, DC 20401
202-512-0937 x31502

Robin A Morey
Superintendent, Senate Office Buildings
Office of the Architect of the Capitol
Dirksen Senate Office Building
Room SD-G45
Washington, DC 20510
202-224-6951

Reimbursable Cost

The Senate Sergeant of Arms shall reimburse the GPO at a rate of \$35.00/SF for office space for the period from October 1, 2011 through September 30, 2012.

Office space \$35.00 x 5,450 sq ft = \$ 190,750.00/ year \$15,895.83 /month

Safety

During the period of the agreement the tenant agrees to provide the GPO with the Material Safety Data Sheet, (MSDS), and physical location, for any item that requires one, within the occupied space.

MOA – GPO and Senate Sergeant at Arms

AUTHORITY:

This Agreement is made pursuant to 44 U.S.C. & 301, 309 (GPO)

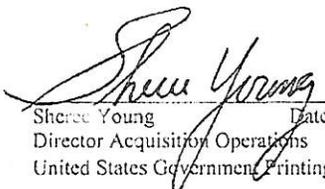
APPROVAL:

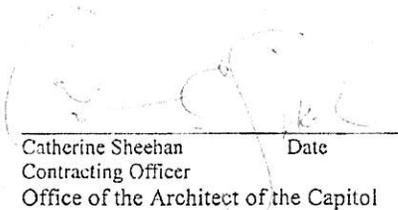
The following approvals, when executed, indicated that the parties have determined that procuring the identified Premise under the Economy Act is in the best interest of the Government, have accepted the terms of this agreement, have the appropriation available as indicated, have obligated the funds to this agreement, and have selected the payment method indicated to pay for use, possession and occupancy of the Premises hereunder.

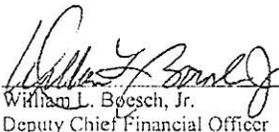
ACCEPTED:

FOR THE GOVERNMENT PRINTING OFFICE:

FOR THE U.S. SENATE
OFFICE OF THE SERGEANT AT ARMS:

 9/29/11
Sherec Young Date
Director Acquisition Operations
United States Government Printing Office

 9/29/11
Catherine Sheehan Date
Contracting Officer
Office of the Architect of the Capitol

 9/29/11
William L. Boesch, Jr. Date
Deputy Chief Financial Officer

IAG – GPO and U.S. CIRF

- GPO will open the G Street entrance for access, and its use will be in accordance with standard GPO security requirements.
- GPO will remove the lockers that are near CIRF's space.
- GPO will improve the flooring from the G Street elevators to CIRF's space with carpeting or other suitable floor covering.

User Support

GPO will provide space in usable condition along with standard building services, including security, heating and air conditioning, water, janitorial services, replacement of light bulbs, use of freight and passenger elevators, telephone and computer links, and access to loading dock space servicing GPO Building 1.

CIRF may use general meeting space in GPO (Harding Hall, the Hayden Room, and the Refectory) for official government purposes, provided that the space is available and CIRF's use is scheduled with the GPO special events staff. Along with the space, GPO will provide basic services (seating, sound, in-place audio-visual equipment, and curtaining for Harding Hall). Additional services involving catering or other special or unusual requirements will be permitted provided they are consistent with official government meeting purposes and GPO security requirements. However, the cost of such additional services will be the responsibility of CIRF.

Authorized GPO staff will have access to the CIRF space as required for necessary building maintenance and security purposes.

Occupancy

CIRF will occupy the space at the beginning of the performance period. CIRF will return the space to the GPO, with normal wear and tear of occupancy, following the completion of the agreement. All repairs necessary to return the space will be completed prior to the last day of the agreement, or with agreed upon compensation to GPO for completing them post-occupancy. All staff and visitors will be subject to GPO Directive 825.38A, U.S. Government Printing Office Rules and Regulations Governing Buildings and Grounds Security (copy attached).

Safety

During the period of the agreement, the tenant agrees to provide GPO with the Material Safety Data Sheet (MSDS) and physical location for any item requiring MSDS disclosure, stored within GPO.

IAG – GPO and U.S. CIRF

Period of Agreement/Modification/Termination

The period of performance of this agreement is from November 1, 2012, through September 30, 2017. This agreement is for one (1) year with four (4) option years and may be terminated by either party with 90 days written notice.

DESIGNATED REPRESENTATIVES:

Cynthia D. Washington
Contracting Officer
U.S. Government Printing Office (GPO)
732 North Capitol Street, NW
Washington, DC 20401
202-512-1767

And

John G. Malcolm
General Counsel
U.S. Commission on International Religious Freedom (CIRF)
800 North Capitol Street, NW, Suite 790
Washington, DC 20002

AUTHORITY:

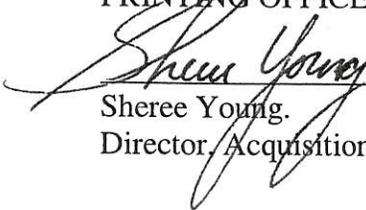
This Agreement is made pursuant to 44 U.S.C. § 301, 309 (GPO) and 31 U.S.C. § 1535 (CIRF).

APPROVAL:

The following approvals, when executed, indicate that CIRF has determined that procuring the identified services under the Economy Act is in the best interest of the Government and that the parties have accepted the terms of this agreement, have the appropriation available as indicated, have obligated the funds to this agreement, and have selected the payment method indicated to pay for all services performed hereunder.

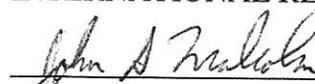
ACCEPTED:

FOR THE U.S. GOVERNMENT
PRINTING OFFICE



Sheree Young. Date
Director, Acquisition Operations

FOR THE U.S. COMMISSION ON
INTERNATIONAL RELIGIOUS FREEDOM



John G. Malcolm Date
General Counsel

IAG – GPO and U.S. CIRF

 3/30/12
William L. Boesch, Jr. Date
Deputy Chief Financial Officer