

employers to furnish to each of their employees a working environment free from recognized hazards that are causing or likely to cause death or serious physical harm to the employees and to comply with occupational safety and health standards promulgated under the act.

Activities

The Commission was created to adjudicate enforcement actions initiated under the act when they are contested by employers, employees, or representatives of employees. A case arises when a citation is issued against an employer as the result of an Occupational Safety and Health Administration inspection and it is contested within 15 working days.

The Commission is more of a court system than a simple tribunal, for within the Commission there are two levels of adjudication. All cases that require a hearing are assigned to an administrative law judge, who decides the case.

Ordinarily the hearing is held in the community where the alleged violation occurred or as close as possible. At the hearing, the Secretary of Labor will generally have the burden of proving the case. After the hearing, the judge must issue a decision, based on findings of fact and conclusions of law.

A substantial number of the decisions of the judges become final orders of the Commission. However, each decision is subject to discretionary review by the three members of the Commission upon the direction of any one of the three, if done within 30 days of the filing of the decision. When that occurs, the Commission issues its own decision.

Once a case is decided, any person adversely affected or aggrieved thereby may obtain a review of the decision in the United States Courts of Appeals.

The principal office of the Commission is in Washington, DC. There are also three regional offices where Commission judges are stationed.

Review Commission Judges—Occupational Safety and Health Review Commission

City/Address	Telephone
Atlanta, GA (1365 Peachtree St. NE., 30309)	404-347-4197
Boston, MA (John W. McCormack Post Office and Courthouse, 02110)	617-223-9746
Denver, CO (1050 17th St., 80265)	303-844-2281

Sources of Information

Publications Copies of the Commission's *Rules of Procedure*, *Guide to the Rules of Procedure*, *Guide to E-Z Trial Procedures*, decisions, *Annual*

Report to the President, and pamphlets explaining the functions of the Commission are available from the Public Affairs Specialist at the Commission's Washington office.

For further information, contact the Public Affairs Specialist, Occupational Safety and Health Review Commission, 1120 Twentieth Street NW., Washington, DC 20036-3419. Phone, 202-606-5398. Fax, 202-606-5050.

OFFICE OF GOVERNMENT ETHICS

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[For the Office of Government Ethics statement of organization, see the *Code of Federal Regulations*, Title 5, Part 2600]

The Office of Government Ethics provides overall direction of executive branch policies in preventing conflicts of interest on the part of officers and employees of all executive agencies. The Office is the principal agency for administering the Ethics in Government Act for the executive branch.

The Office of Government Ethics is a separate executive agency established under the Ethics in Government Act of 1978, as amended (5 U.S.C. app. 401).

The Director of the Office is appointed by the President with the advice and consent of the Senate for a 5-year term, and is required to submit to Congress a biennial report concerning the implementation of the Director's functions and responsibilities.

Activities

The chief responsibilities of the Office are:

- developing, in consultation with the Attorney General and the Office of Personnel Management, rules and regulations to be promulgated by the President or the Director of the Office of Government Ethics pertaining to standards of ethical conduct of executive agencies, public and confidential financial disclosure of executive branch officials, executive agency ethics training programs, and the identification and resolution of conflicts of interest;
 - monitoring and investigating compliance with the executive branch financial disclosure requirements of the Ethics in Government Act of 1978, as amended;
 - providing ethics program assistance and information to executive branch agencies through a desk officer system;
 - conducting periodic reviews of the ethics programs of executive agencies;
 - ordering corrective action on the part of agencies and employees that the Director of the Office deems necessary,

including orders to establish or modify an agency's ethics program;

- providing guidance on and promoting understanding of ethical standards in executive agencies through an extensive program of Government ethics advice, education, and training;

- evaluating the effectiveness of the Ethics Act, the conflict of interest laws, and other related statutes; and

- recommending appropriate new legislation or amendments.

Sources of Information

Electronic Access Information regarding Office of Government Ethics services and programs is available in electronic format. Phone via modem, 202-208-8030. Internet, <http://www.access.gpo.gov/usoge/>.

Publications The Office of Government Ethics annually updates its publication, *The Informal Advisory Letters and Memoranda and Formal Opinions of the United States Office of Government Ethics*, available from the Government Printing Office. In addition, the Office publishes a periodic newsletter on Government ethics and has available ethics publications, instructional videotapes, and a CD-ROM. Upon request, the Office also provides copies of executive branch public financial disclosure reports (SF 278's) in accordance with the Ethics Act and the Office's regulations.

For further information, contact the Office of Government Ethics, Suite 500, 1201 New York Avenue NW., Washington, DC 20005-3917. Phone, 202-208-8000. TDD, 202-208-8025. Fax, 202-208-8037.

OFFICE OF PERSONNEL MANAGEMENT

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Director, Center for Partnership and Labor- Management Relations	MICHAEL CUSHING
Inspector General	PATRICK E. MCFARLAND
Chief Financial Officer	J. GILBERT SEAUX
Chairman, Federal Prevailing Rate Advisory Committee	PHYLLIS FOLEY, <i>Acting</i>
Associate Director, Human Resources Systems Service	STEVEN R. COHEN, <i>Acting</i>
Associate Director for Investigations Service	RICHARD FERRIS
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Associate Director, Office of Merit Systems Oversight and Effectiveness	CAROL J. OKIN
Associate Director for Retirement and Insurance Service	WILLIAM E. FLYNN III
Director, Office of Human Resources and Equal Employment Opportunity	ROSE GWIN
Director, Office of Executive Resources	CURTIS J. SMITH
Director, Office of Contracting and Administrative Services	LYNN L. FURMAN
Chief Information Technology Officer	JANET L. BARNES

[For the Office of Personnel Management statement of organization, see the *Federal Register* of Jan. 5, 1979, 44 FR 1501]

The Office of Personnel Management (OPM) administers a merit system to ensure compliance with personnel laws and regulations and assists agencies in recruiting, examining, and promoting people on the basis of their knowledge and skills, regardless of their race, religion, sex, political influence, or other nonmerit factors. The Office's role is to provide guidance to agencies in operating human resources programs which effectively support their missions and to provide an array of personnel services to applicants and employees. The Office supports Government program managers in their human resources management responsibilities and provide benefits to employees, retired employees, and their survivors.

The Office of Personnel Management was created as an independent establishment by Reorganization Plan No. 2 of 1978 (5 U.S.C. app.), effective January 1, 1979, pursuant to Executive Order 12107 of December 28, 1978.

Transferred to OPM were many of the functions of the former United States Civil Service Commission. The Office's duties and authority are specified in the Civil Service Reform Act of 1978 (5 U.S.C. 1101).