

Report Type	Report Number	Report Title	Report Date	Recommendation Number	Status	Recommendation Description	Days Open	Agency Targeted Implementation Date	Status updates from Agency as of 02/24/2025
<b>OIG OPEN RECOMMENDATIONS</b>									
Inspection	22-07	GPO Privacy Program Inspection	7/29/2022	22-07-02	Open	Develop PIAs for the five untracked PII systems identified: HC Dashboard, APEC ABTC, DC One Card ID, Pentagon Contractors ID Card, and TWIC*.	990	8/31/2023	Overdue
Inspection	23-08	Top 10 Safety Hazards Program Inspection	9/28/2023	23-08-03	Open	Complete a Master Plan to address all of the buildings' needs for the next 10-20 years or more, beyond the current project-specific "Facilities Management Master Plan," and use the Master Plan to prioritize projects.	564	9/30/2024 - Original 01/30/2025 Revised 04/30/2025 - Revised	On Track
Inspection	24-02	GPO Indoor Air Quality Inspection	2/14/2024	24-02-01	Open	Perform identified needed repairs to chiller #1.	425	3/31/2025	Overdue
Inspection	24-02	GPO Indoor Air Quality Inspection	2/14/2024	24-02-02	Open	Fully assess the operational condition of the chiller plant and establish a replacement plan as warranted.	425	3/31/2026	On Track
Inspection	24-02	GPO Indoor Air Quality Inspection	2/14/2024	24-02-03	Open	Develop a plan to address and possibly replace the old and dirty air ducts. If duct replacement is not an option, develop a comprehensive cleaning schedule to address this concern.	425	End of FY 2025	On Track
Inspection	24-02	GPO Indoor Air Quality Inspection	2/14/2024	24-02-04	Open	Update or prepare schematics to reflect the current locations of all ventilation and air cleaning components.	425	11/30/2025	On Track
Inspection	24-02	GPO Indoor Air Quality Inspection	2/14/2024	24-02-05	Open	Develop and implement a comprehensive renovation plan for the ventilation and air cleaning system at the GPO Central Complex in accordance with the pending building utilization plan.	425	TBD - long term.	On Track
Audit	24-03	GPO Telework Program	3/15/2024	24-03-01	Open	Take appropriate actions to remedy the salary overpayments to the remaining four identified remote workers.	395	5/30/2024	Overdue
Audit	24-03	GPO Telework Program	3/15/2024	24-03-03	Open	Direct Agency's program offices that have operational interests in telework activities to coordinate, develop, and implement detailed standard operating procedures to expand on Directive 645.19C.	395	09/30/2024 - original 03/31/2025 - revised	Overdue
Audit	24-08	Management of Excess and Obsolete Paper and Secure Documents	9/17/2024	24-08-01	Open	Develop procedures to securely store all defective U.S. passport books until they are destroyed.	209	11/30/2024 - original 12/31/2025 - revised 03/31/2025 - revised	Overdue
Audit	24-08	Management of Excess and Obsolete Paper and Secure Documents	9/17/2024	24-08-02	Open	Obtain Federal Information Security Modernization Act compliance for the passport production database system or work with the Department of State to reassess if the Memorandum of Understanding, section V.C., provisions should be amended.	209	9/30/2025	On Track
Inspection	24-09	Plant Operations Metrics Inspection	9/27/2024	24-09-01	Open	Develop and formalize a quality program for Plant Operations that emphasizes a culture of measurement and continuous improvement.	199	12/31/2025	On Track
Inspection	24-09	Plant Operations Metrics Inspection	9/27/2024	24-09-03	Open	Determine if any of the potential metrics highlighted in this report would benefit Plant Operations and its stakeholders, and if so, track and report on those metrics.	199	7/31/2025	On Track
Inspection	24-09	Plant Operations Metrics Inspection	9/27/2024	24-09-04	Open	Create new workflow diagrams, with cycle times, for each type of product identified in Title 44.	199	10/30/2025	On Track
Inspection	24-09	Plant Operations Metrics Inspection	9/27/2024	24-09-05	Open	Use POMS to replace the manual tracking of information, track complaints and issues, and generate metrics reports.	199	3/31/2026	On Track

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<b>OIG OPEN RECOMMENDATIONS CONTINUED</b>									
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-03	Open	Initiate Contraband Detection Exercises at the Stennis SPF.	165	3/31/2025	Overdue
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-05	Open	In conjunction with the Command Center redesign, ensure dispatchers are able to monitor and coordinate appropriate responses to all relevant inputs.	165	3/31/2025	Overdue
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-07	Open	Consider the purchase and installation of larger X ray machines at loading docks.	165	3/31/2025	Overdue
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-10	Open	Coordinate with Congressional Relations and Labor Relations to determine the feasibility of amending Public Law 111-68, allowing contracted security officers to secure Building D.	165	6/30/2025	On Track
Investigation	24-0012-1	Management Impicalton Report _SSPF	2/21/2025	24-0012-1-01	Open	Develop and implement a written procedure or methodology to account for passports removed from the production line. The procedure/methodology should annotate the type of document taken, the purpose for its removal, the quantity taken, and the identity of the person responsible. An automated computer-based process is also recommended.	52	6/30/2025	On Track
Investigation	24-0012-1	Management Impicalton Report _SSPF	2/21/2025	24-0012-1-02	Open	Develop and implement a policy detailing how passports and passport documents should be securely stored in offices including PII storage.	52	6/30/2025	On Track
Audit	25-07	Fleet Management	3/21/2025	25-07-01	Open	Review GPO Instructions 810.26, Motor Vehicle Management Program, and 810.11B, GPO Property Management Program, for applicability and update or replace them with policies and standard operating procedures that align with current organizational structure and business operations.	24	12/31/2025	On Track
Audit	25-07	Fleet Management	3/21/2025	25-07-02	Open	Establish clear roles and responsibilities in fleet management policies and standard operating procedures for the Fleet Manager and Agency-wide supervisors and employees.	24	3/31/2026	On Track
Audit	25-07	Fleet Management	3/21/2025	25-07-03	Open	Develop procedures to maintain a complete and accurate database of fleet assets. Assess and leverage opportunities to incorporate automation to improve process efficiencies.	24	9/30/2025	On Track
Audit	25-07	Fleet Management	3/21/2025	25-07-04	Open	Develop and implement detailed standard operating procedures for a service and repair maintenance program and assign an owner to maintain a centralized tracking system to ensure all fleet assets are routinely inspected, results are documented, and any remedial actions are taken in a timely manner.	24	3/31/2026	On Track
Audit	25-07	Fleet Management	3/21/2025	25-07-05	Open	Ensure all vehicles and powered industrial trucks from this report are promptly assessed for repair and/or disposition actions.	24	9/30/2025	On Track
Audit	25-07	Fleet Management	3/21/2025	25-07-06	Open	Develop and implement detailed standard operating procedures and checklists to verify that all disposition actions are completed within a defined period before marking a returned item as complete in the surplus property system.	24	12/31/2025	On Track
Audit	25-07	Fleet Management	3/21/2025	25-07-07	Open	Assess all non-operating or neglected vehicles and industrial trucks identified in this report to begin timely disposition actions, if needed.	24	9/30/2025	On Track
				<b>Total Open</b>	<b>28</b>				

Report Type	Report Number	Report Title	Report Date	Recommendation Number	Status	Recommendation Description	Days Open	Date Closed	
<b>RECOMMENDATIONS CLOSED THIS QUARTER</b>									
Inspection	23-08	Top 10 Safety Hazards Program Inspection	9/28/2023	23-08-02	Closed	Develop documented guidance to prioritize and address the Top 10 Safety Hazards. This could be a short checklist, or it could be a more extensive standard operating procedure.	564	1/14/2025	
Audit	24-08	Management of Excess and Obsolete Paper and Secure Documents	9/17/2024	24-08-03	Closed	Ensure designated employees take the Department of State Passport Data Security Awareness course or obtain approval to substitute said training with an equivalent course.	209	3/10/2025	
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-02	Closed	Include prohibited items (simulated weapons, etc.) in Contraband Detection Exercises.	165	3/5/2025	
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-04	Closed	Evaluate the benefits of installing badge readers at each employee entrance.	165	3/5/2025	
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-06	Closed	Ensure each UPB shift can access historical camera footage to evaluate alarms and assist with real-time law enforcement responses.	165	3/5/2025	
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-08	Closed	Modify random exit search procedures at the Stennis SPF to include physical bag searches and searches of persons when warranted.	165	3/5/2025	
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-09	Closed	Prioritize the hiring of UPB personnel over the next six months and examine the feasibility of recruitment bonuses and retention allowances to improve the UPB fill rate.	165	3/5/2025	
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-11	Closed	Develop a method to reliably track the completion of UPB mandatory training and improve administrative oversight to ensure mandatory training is completed by all personnel.	165	3/5/2025	
Inspection	25-01	Physical Security Inspection	10/31/2024	25-01-12	Closed	Add a training oversight compliance element to the UPB training manager's performance plan.	165	3/5/2025	
Audit	23-06	Payments to Employees Covered by the Federal Employee Compensation Act	6/5/2023	23-06-02	Closed	Develop and implement written standard operating procedures to include but not limited to establishing clear roles and responsibilities for employees who are accountable for the Workers' Compensation Program to: 1. Ensure only eligible claimants receive continuation of pay benefits and any	679	3/10/2025	
Audit	24-03	GPO Telework Program	3/15/2024	24-03-02	Closed	Update the transit benefits agreement form to include the employee's work schedule, including the number of days the employee plans to be in office, and the commuting cost breakdown.	395	3/10/2025	
Audit	24-03	GPO Telework Program	3/15/2024	24-03-05	Closed	Develop processes to ensure employees and supervisors complete mandatory annual training for the telework program as required.	395	3/10/2025	
Audit	24-03	GPO Telework Program	3/15/2024	24-03-06	Closed	Establish telework policies and procedures for employees who did not receive positive annual performance evaluations to include roles and responsibilities and communication plans to GPO employees.	395	3/10/2025	
Audit	24-03	GPO Telework Program	3/15/2024	24-03-08	Closed	Develop procedures to maintain a complete and accurate database of employee transit benefits. Assess and leverage opportunities to incorporate automation to improve efficiencies in processes.	395	3/10/2025	
Audit	24-03	GPO Telework Program	3/15/2024	24-03-09	Closed	Develop processes to ensure that employees recertify their transit benefits amount annually as required.	395	3/10/2025	
Inspection	24-09	Plant Operations Metrics Inspection	9/27/2024	24-09-02	Closed	Assign or hire an expert to lead data collection, analysis, and reporting across all of Plant Operations.	199	3/13/2025	
				<b>Total Closed</b>	<b>16</b>				