FY2012 LSCM YEAR IN REVIEW

OFFICIAL DIGITAL SECURE

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WELCOME LETTER FROM THE **DIRECTOR OF LSCM**

Dear Federal depository library partners,

The work of Library Services & Content Management (LSCM) of the U.S. Government Printing Office (GPO) touches the lives of Americans across the nation every day: from librarians to their patrons, to researchers, to college students, to genealogists, to public and law libraries, to children learning about presidents, to anyone locating Federal information. The demographic we serve is not limited by age, race, or socioeconomic status, and the nation's information needs are as diverse as the information GPO publishes.

Under Title 44 of the United States Code, LSCM gathers, catalogs, distributes, and provides access to Federal Government information in all formats. To do that, LSCM manages four programs: 1) the Federal Depository Library Program (FDLP), 2) cataloging and indexing (C&I), 3) distributing government publications to the International Exchange Service, and 4) distribution of certain government publications to members of Congress and other government agencies, mandated by law (By-Law program).

LSCM facilitates easy, convenient discovery of Government publications via the Catalog of U.S. Government Publications (CGP), with descriptive records for historical and current publications and direct links to publications online. In partnership with over 1,000 Federal depository libraries across the nation, LSCM guarantees the American public free access to official Federal Government information, through the FDLP.

LSCM's greatest advantage is our dedicated, talented staff. To stay engaged, hone their skills, and identify new appropriate collaborations, they interact with professional organizations, Federal agency librarians, and the Federal depository libraries. We offer LSCM staff professional opportunities for training and skill development to ensure they keep up with evolving processes and technologies. We try to institutionalize innovation and creativity. At the same time, we are growing LSCM's future leaders to meet the challenges we can only begin to envision.

We have not come to where we are now entirely on our own. Our future depends on creative collaboration with other agencies, libraries, and professional communities. With a heightened sense of how Americans use Federal information, we can forge new partnerships, and we will actively seek any that further advance our programs. Acknowledging all three branches of Government—Congress, Federal agencies, and the judiciary— publish less in print and more online, we are developing an improved Web harvesting strategy. We are collaborating with Web harvesting teams at the Library of Congress (LC) and the National Archives and Records Administration (NARA). We will step-up systematic harvesting of Web publications and create functioning facsimiles of Web sites identified through existing acquisition processes.

What guides our work in LSCM is that all Federal Government information must be readily accessible, available, and easy to use. At the same time, changes in the Federal Government, in our society, and in the nature of information itself demand we make changes in our work processes. Arriving the end of last March, I've taken time to understand and learn the work LSCM is responsible for. I will use this background as my roadmap moving forward.

I will challenge LSCM to improve the nation's experience using the programs and services we provide. I will encourage staff to better support the nation's search for Government information, work toward improving access to that information, encourage the creation of better tools and services, and develop new partnerships. Inside LSCM, we will work to foster an organizational culture of innovation. I will encourage staff to integrate all our work into better information life-cycle workflows.

Not a small order, by any means. But I'm excited about new collaborations, challenges, and opportunities that lie ahead. Moving forward, I will work with staff to update our LSCM Vision and Mission statement, and develop a new strategic plan. We cannot afford to continue current processes and practices anymore. We must be nimble and quick, advance our programs and responsibilities with professionalism, and provide first-class service while ensuring effectiveness. Using the guidelines and authorizations afforded under Title 44 of the U.S. Code, we will creatively re-imagine our future.

With Warm Regards,

Jane Sánchez
Director, Library Services & Content Management

LSCM Realignment

One of the big challenges facing LSCM this year was a realignment of the organization. Acknowledging there had been several in the past years, the new Director, Jane Sánchez, took time to learn the programs LSCM is responsible for first. They included managing the FDLP, the C&I program, the International Exchange Service, and the By-Law program. Work included identifying, acquiring, classifying, and processing Federal Government content, including the CGP and the National Bibliographic Records Inventory of all Federal information published, creating bibliographic metadata and moving to the new cataloging standard, RDA (Resource Description and Access). RDA is a new, unified cataloging standard that's designed for the digital world, and metadata users. In addition, she learned about the unit's responsibilities for Web harvesting, and managing Web pages and Web sites, databases and various digitization efforts done in partnership with other agencies. This year, LSCM developed a new FDLP Web site, and continues working on re-purposing multiple content areas and other FDLP tools to include them there. At the same time, staff members are working to identify new partnerships with the library community and other Federal agencies. And with the passage of the GPO Electronic Information Access Enhancement Act (P.L. 103-40), LSCM identifies new sources of information to assist in transforming Government information dissemination from print only to electronic media.

Collaborating with existing work units and staff across LSCM, individual work processes were documented, and workflows through LSCM were reviewed, with hand-offs between units, to detail traditional processes and begin to brainstorm improved work processes. The goal is to adapt and streamline work using appropriate technologies to reduce duplication and lag times, while improving work quality and productivity. The goal was to define, visualize, measure, control, report and improve processes to better meet stakeholders' expectations and requirements at lower costs and reduce stovepipes and time consuming hand-offs.

To do this, Jane met with most staff individually and asked them to describe what they do now and recommend changes. This was done with a hope of improving communication and morale. Ultimately, the goal is to establish more logical workflows, reduce the number of work units (10), and assign staff to units doing similar work. And ultimately, the goal is to develop first-class appropriate workflows, improving communication and the flow of information inside LSCM. This has been time-consuming, but with a commitment to get it right, well worth the commitment. By adjusting the organization to better-respond to work needs, we could enhance systems and projects development and collaboration and expand teams to better support needs of the FDLP community for education and training. At the end of FY2012, the staff in LSCM was in the process of transitioning into these new units and roles. Two glaring needs were to enhance the Projects and Systems staff and to develop an Education and Training unit. In addition, the goal was to develop teams – more akin to a matrix management, whereby those doing similar functions would work together, rather than spread across the organization.

LSCM now has three departments:

- **Technical Services** (Director, Laurie Hall)
- **Projects and Systems** (Acting Director, Laurie Hall)
- **LSCM Outreach and Support** (Director, Robin Haun-Mohamed)

Within **Technical Services** are Bibliographic Control & Metadata, the Serials team, the Tangible Processing unit, and the Collection Development & Classification team.

Within the newly-formed **Projects and Systems** department will be a Systems team, a Projects team (to develop requirements and serve as contract representatives on development contracts for new systems), a Web Content team (to develop a new FDLP Web site, and Ben's Guide), and a Preservation and Archives team (to manage and control the Web harvested content). In addition, the manager of Preservation and Archives will improve the various headquarters' systems that support the Depository Distribution process at the Laurel warehouse.

The **LSCM Outreach & Support** division includes the Outreach team (doing PAA, or Public Access Assessments), and a brand-new Education and Training team. We will be hiring a manager and two training specialists in FY13 for this unit.

GPO's Depository Distribution Transition

In December 2011, GPO's Depository Distribution Service operation was moved from the main GPO headquarters building in Washington, D.C. to the GPO Laurel warehouse in Laurel, Maryland. As a result, the following operations were transitioned to Laurel:

- **Depository box preparation and shipment**
- **Receipt and processing of shipping list claims**
- **Depository stock receipt and warehousing**
- **International Exchange Service (IES) box preparation and shipment**

The move to less-expensive space reduces space costs. Transitioning the distribution operation to Laurel, MD takes advantage of state-of-the-art warehouse facilities that are better-suited to FDLP distribution functions.

In late 2011, a cross-organizational team of GPO staff were designated to manage the project. For several months, staff members from LSCM, Publication & Information Sales (P&IS), Information Technology & Systems (IT&S), Operations Support, and Plant Operations/Building Services collaborated to make the move as efficient and seamless as possible.

To kick things off, a feasibility analysis was conducted, followed by a Concept of Operations. The concept document was developed to document move details, capture the current and future states of operations, and identify desired objectives and outcomes.

After the move, staff from LSCM's Library Technical Services (LTS) in Washington, D.C. worked with the Laurel Warehouse staff to develop quality control measures and document results for analysis. Additionally, staff conducted further post-implementation analysis, including a business process analysis and financial analysis. GPO is currently analyzing the entire new operation at Laurel to ensure optimum business process improvements there.

GPO Partnerships

Since 1997, GPO's been developing strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information. Increasingly, Federal information is not published in print, but published and available electronically. Therefore, partnerships are one way to ensure permanent public access to electronic content, provide services to assist depositories in providing access to electronic material, and help libraries better manage their depository collections. Partnerships also allow GPO to take advantage of the expertise of Federal depository librarians and Federal agencies and services they have developed.

GPO currently maintains partnerships with 15 depository libraries and nine agencies. During FY2012, LSCM renewed three partnerships:

- **The Enhanced Shipping List Service with the University at Buffalo:** This tool assists depositories in processing their depository shipments.
- **Government Information Online:** "Ask a Librarian" with the University of Illinois at Chicago: Staffed by members of the library's depository staff, this service provides email and chat reference assistance on government information.
- **List of Federal Agency Internet Sites with the Louisiana State University:** This service provides users with a quick and easy way to locate Web sites for Federal agencies.

A partnership with the University of Florida was expanded to include digitization of content and bibliographic records from four additional Federal agencies, the National Recovery Administration, the National Commission on Libraries and Information Science, the Institute of Museum Services, the Institute of Museum and Library Services, and to allow sharing bibliographic records with LSCM for House and Senate hearings that are cataloged by the University.

Finally, LSCM developed a pilot project with the Treasury Department to test GPO's Federal Digital System (FDsys) standard collection ingest processing and increase public access to digitized Treasury content. The first installment of Treasury content, *Treasury Reporting Rates of Exchange* for the years 1956-2005, was released on FDsys in October 2012.

FDLP Forecast Study

A major effort undertaken this year by LSCM was the FDLP Forecast Study, a collaborative research project between GPO and Federal depository libraries. Depositories completed Library and State Forecast Questionnaires and provided State Focused Action Plans (SFAPs). Submissions from these three data gathering instruments allow GPO to understand pressing issues, goals, and viewpoints of depository libraries and to document their initiatives and needs. GPO received an overwhelming response to the Questionnaires, the analysis of which will inform the strategic direction of LSCM and the development of a National Plan to shape the future of the FDLP.

Preliminary results presented to the FDLP community at the October 2012 Depository Library Council Meeting and Federal Depository Library Conference (Meeting & Conference) were based primarily upon the quantitative responses of 775 individual Library Forecasts and 38 State Forecasts, and 33 SFAPs – representing 39 states and territories.

Preliminary highlights from the Meeting & Conference presentations are provided below.

Responses from the **Library Forecasts** focused on preservation, education, and marketing:

- **18% of depository libraries are digitizing or plan to digitize within the next 5 years.**
- **Top 3 preservation themes:**
  - Preserve legacy tangible, digitized, and born digital collections and Web content
  - Digitization
  - Access
- **86% of respondents are interested in receiving virtual training from GPO.**
- **Top 3 responses to training needs:**
  - Digital & online Government information products
  - FDsys
  - Marketing
- **41% of depository libraries market their collections and services.**
- **Top 3 responses to how GPO can assist you with marketing:**
  - Not sure/No answer
  - Free promotional materials
  - Flyers

Two open-ended questions from the State Forecasts framed the summary discussion on the last day of the Meeting & Conference. Major themes gleaned from responses to what an ideal FDLP would look like and other comments about the current and future vision of the FDLP are:

- **Program Governance:**
  - More flexibility
  - Liberal retention, withdrawal, and disposal requirements
- **Preservation, Digitization, Access, & Harvesting:**
  - Proactive preservation and free access to all materials
  - Everything digitized and easily searchable
  - Preserve documents agencies are putting up and pulling down from their Web sites.
- **Training and Education:**
  - Unlimited classrooms for virtual training, local and in-person training
  - Curriculum development for all levels of civic literacy
  - Online tutorials and webinars
- **Cataloging and Bibliographic Control:**
  - Catalog every item, past and present.
  - Supply automatically records for electronic documents.
  - Enhance metadata in cataloging records.
  - Provide shelf-ready materials that are fully cataloged.
- **Item Selection and Distribution:**
  - Ability to select by geography, title, subject, monographic serial title, and more
  - Separate item numbers for print and digital versions
  - Develop a fully-searchable national Needs & Offers database.

SFAPs represented a total of 132 initiatives with 691 action items to be performed in the states over the next 1-5 years.

All FDLP Forecast Study sessions were broadcast as webinars; the recorded sessions and handouts are available for viewing by all FDLP stakeholders, including the public.

By the final deadline, 802 Library Forecasts, 46 State Forecasts, and 40 SFAPs were submitted. Analysis

of the final quantitative and qualitative data continues. Information will be shared with the community through the spring and summer of 2013. The final report will be released in fall 2013.

FDLP community involvement, through the submission of Library and State Forecasts and SFAPs, is crucial to the success of this project. The response from our library community partners was significant and impressive. GPO thanks all who participated in the FDLP Forecast Study to help map the FDLP of the future.

GPO Participation and Collaboration in Outside Groups

In FY2012, LSCM staff participated in and collaborated with a number of groups relevant to the FDLP community:

- **American Association of Law Libraries, Legal Information Preservation Alliance**
- **Cartographers Users Advisory Council**
- **CENDI and CENDI Policy Working Group (CENDI is an interagency working group of senior scientific and technical information (STI) managers representing 13 U.S. federal agencies)**
- **CENDI Digitization Specification Working Group**
- **End of Term Harvest of Government Web Sites Group**
- **Ex Libris Users of North America**
- **Federal Agencies Digitization Guidelines Initiative, Audio-Visual Working Group**
- **Federal Agencies Digitization Guidelines Initiative, Still Image Digitization Working Group**
- **Federal Agencies Digitization Guidelines Initiative, Still Image File Format Working Group**
- **Federal Library and Information Center Committee, Preservation Working Group**
- **Federal Library and Information Network, Federal Library Shared Collection**
- **Imaging Science and Technology Archiving**
- **International Internet Preservation Consortium**
- **National Digital Strategy Advisory Board**
- **National Federation of Advanced Information Services**
- **National Information Standards Organization**
- **North American Serials Interest Group**
- **Science.gov Alliance**

LSCM Special Events

LSCM hosted three special FDLP events in FY2012.

i. — 2011 Depository Library Council Meeting & Federal Depository Library Conference

The 2011 Depository Library Council Meeting & Federal Depository Library Conference (Meeting & Conference) was extended, for the first time, to four full days. The event ran from October 17 – 20, 2011 and included Council sessions and educational sessions presented by the FDLP community, GPO, and other Federal agencies.

Council sessions were organized around the newly-formed DLC working groups: Regional-Selective Issues, Public Libraries, Education and Training, Collections and Metadata, and GPO Infrastructure and Technology.

Regionals in Transition: "What Can Selectives Do?" DLC and the community heard selective depository coordinators' field reports from Michigan, Oregon, and Nevada regarding changes in their states and how those changes have impacted selective depositories.

Electronic Collection Management: "To count or not to count? To weed or not to weed?" This session explored tracking and analyzing catalog record usage, and how this information could inform collection and catalog management decisions.

Public Libraries: Presenters gave an overview of the FDLP Community site and discussed ways to use the site to share expertise and training resources among colleagues, and keep track of and engage in community projects.

Ways and Means of Teaching and Training: "Reaching Out in Creative Ways" Panelists discussed new and creative ways to reach out to, teach, and train patrons (and our non-Government information librarian colleagues) about Government information resources. Strategies included YouTube videos, online tutorials, and multi-disciplinary approaches across the library science curriculum.

Representatives from the following Federal agencies presented at the meeting & conference:

- **Administrative Office of the United States Courts**
- **Department of Agriculture's Cooperative Extension Service**
- **Department of Interior's United States Geological Survey**
- **Department of Transportation's National Transportation Library**
- **LC's Office of Strategic Initiatives**
- **National Archives & Records Administration's Office of the Federal Register (OFR)**

A discussion on the future direction of the FDLP began with a special public forum on Thursday, October 20, 2011, the final day of the Meeting & Conference. During the forum, FDLP attendees and GPO staff agreed that multiple levels of community engagement were required to effectively assess current needs and future direction of the FDLP for individual libraries and states. Growing out of this discussion, the direction of the FDLP Forecast Study was formed, and work began. GPO proposed State Forecast Questionnaires and State Focused Action Plans as the entire study. The inclusion of individual Library Forecast Questionnaires was requested by FDLP community members in attendance, to ensure individual library's voices were heard.

In many ways, this discussion laid the groundwork for a major part of LSCM's work in FY2012.

ii. — Meeting with the Depository Library Council at GPO

On March 8, 2012, GPO held a special meeting with the DLC at GPO in Washington, DC. The day-long event included meeting the Acting Public Printer, Davita Vance-Cooks, and a working lunch to discuss LSCM's organizational structure and realignment. The event also included presentations and updates on the FDLP Forecast Study, FDLP marketing initiatives, the FDsys Training Initiative, the Depository Selection Information Management System (DSIMS), GPO's Integrated Library System (ILS), GPO's e-Learning platform, and the redesigns of fdlp.gov and Ben's Guide to U.S. Government. Members of the DLC also had the opportunity to receive a briefing from GPO's Congressional liaison and receive updates on GPO budget and Congressional activities.

This meeting was intended to provide the members of the DLC with updates on LSCM and GPO initiatives and provide an opportunity for GPO staff members to interact directly with DLC members. This information-sharing experience allowed for greater collaboration between the DLC and LSCM.

iii. — 2012 Interagency Depository Seminar

GPO hosted the 25th annual Interagency Depository Seminar at GPO headquarters in Washington, D.C from July 30 to August 3, 2012. The seminar focused on Federal Government agencies and their information products and services. Thanks to GPO's central location in the nation's capital and close proximity to Federal institutions, LSCM was pleased to host a number of speakers from Federal agencies. Speakers made presentations, led hands-on training sessions, and facilitated onsite tours a short distance from GPO. The Interagency Depository Seminar, sometimes referred to as a "boot camp" for Government information professionals, was a very busy five days. Experts from ten different Federal agencies gave presentations to twenty-nine attendees. Highlights included:

- **Demonstrations of information resources available through agency Web sites from:**
  - U.S. Geological Survey (presented by Richard Huffine, Director, U.S. Geological Survey Libraries Program)
  - U.S. State Department (presented by Michelle Nolan and Megan Sheils, Reference Librarians, U.S. State Department)
  - National Agricultural Library (presented by Christopher Cole, Acting Deputy Director, National Agricultural Library)
  - National Library of Medicine (presented by Wanda Whitney, Librarian, National Library of Medicine)
- **Hands-on searching and navigating strategies were given for:**
  - Federal Reserve Bank of St. Louis (presented by Katrina Stierholz, Director of Library and Research Information Services, Federal Reserve Bank of St. Louis)
    - This session will began with a very brief introduction to the Federal Reserve and then explored the economic data available on the St. Louis Fed's FRED database: **http://research.stlouisfed.org/fred2/**. Attendees then learned about the Government documents and archival documents available in FRASER, **http://fraser.stlouisfed.org/**.
  - U.S. Patent and Trademark Office (presented by Tom Turner, Neil Massong, and Daphne Joseph, Librarians, USPTO)
    - This session of hands-on training familiarized librarians with how to answer commonly-asked questions related to patent protection for inventors and trademark protection for businesses using the USPTO Web site, **www.uspto.gov**.
- **FDsys (presented by GPO staff)**
  - Attendees participated in introductory and advanced classes on FDsys and explored site navigation, basic and advanced searching, retrieving by citation, tracking legislation and regulations and more.
- **An entire day—a workshop within a seminar—devoted to U.S. Census Bureau information (presented by Kimberly Brown, Ti-Anna May, and other training specialists at the U.S. Census Bureau)**

- This training was designed to help attendees become more familiar with how to access, use, and understand a wealth of data. The Census Bureau produces data that measures America's population, places, and economy. The session also explored the American FactFinder. Census Bureau subject matter experts covered the following:
  - Web Tools;
  - American FactFinder;
  - Geography;
  - American Community Survey; and
  - Economic Programs
- **Informational sessions from GPO on:**
  - DSIMS
    - Attendees received an overview of the new system for amending item numbers available for selection by Federal depository libraries along with a comparison of the features and functionality of DSIMS to the Depository Distribution Information System (DDIS).
  - FDLP.GOV and Ben's Guide
    - This session guided attendees through planned site redesigns for fdlp.gov and Ben's Guide to U.S. Government
  - The history of GPO (presented by George Barnum, Agency Historian, Congressional Relations Specialist, Executive Services Division, GPO)
    - This presentation focused on GPO's 151-year history as the nation's printer and disseminator of official Government information.
- **Tours of the U.S. Senate Library, LC, and GPO**

For the first time ever, we were able to broadcast select Interagency sessions to depository staff in off-site locations. These sessions served as part of a "proof of concept" to determine possibilities for and costs of providing virtual meetings for the Federal depository library community. The eleven sessions provided a nice mix of GPO and agency presenters, as well as live system and resource demonstrations. Also by design, the location of these sessions required minimal moving of broadcast equipment. GPO created an archive of session recordings, slide decks, and handouts; and delivered certificates of participation to remote attendees. Virtual participation for the broadcasts ranged from 30 to 68 attendees! The experience provided numerous takeaways and lessons learned that paved the way for the virtual FDLP Forecast Study sessions held during the 2012 Depository Library Council Meeting and Federal Depository Library Conference. Broadcasted sessions included:

- **A History of the GPO The Federal Reserve Bank's FRASER, FRED, and ALFRED**
- **Introductory and Advanced FDsys classes**
- **Presentations from the U.S. Geological Survey, U.S. Department of State, the National Agricultural Library, and more**

GPO's Federal Digital System (FDsys)

In FY2012, FDsys achieved a significant milestone: more than 300 million retrievals since launching in 2009! LSCM continued focusing on identifying additional content to gain via partnerships to increase free, authentic, and authoritative online access to Federal Government information.

Notable FDsys enhancements include:

- **In 2011, LSCM collaborated with the Administrative Office of the U.S. Courts to launch a pilot project designed to increase public access to court opinions.** The FDsys United States Courts Opinions collection includes opinions from the Federal appellate, district, and bankruptcy courts, dating from April 2004. The pilot featured 29 courts, and to date, the number of accesses and downloads is remarkable. The collection numbers some 600,000 opinions, and more than 40 million opinions were downloaded in FY2012. In September 2012, the Judicial Conference of the United States approved the national implementation of access to all lower level Federal court opinions through FDsys. This means that in FY2013, opinions of 10 additional appellate courts, 75 additional district courts, and 87 additional bankruptcy courts will be added to the U.S. Courts Opinions collection in FDsys.

- **LSCM partnered with the U.S. Department of Treasury to authenticate, preserve, and provide public access to digitized historic content in FDsys.** This new pilot project will increase public access to historical documents within the Department of the Treasury's library collection. In the fall of 2012, GPO released the Treasury Reporting Rates of Exchange: 1956 to 2005. The digitized Official Register of the United States: 1829, 1835-1837, 1841-1861; 1879-1891, 1895-1907, 1911-1921,

1925-1926, 1929-1934, 1936-1959, with information about the Federal workforce, including names of every employee, job title(s), state or country of birth, where they worked, , and annual salary, will be ingested into FDsys in FY2013. In the month of the collection's release (October 2012), it was heavily used with 5,655 retrievals on FDsys.

FDsys Training Initiative

In response to repeated requests from the FDLP community, LSCM staff developed a training curriculum for FDsys in FY2011. Training included curriculum guides, developing lesson plans, class handouts, talking points for trainers, and class exercises. The initial target audiences for educational sessions on FDsys included Federal depository library staff, Federal agency staff members, and Congressional staffers.

The live classroom training sessions began in FY2012. Between November 2011 and the end of FY2012 (11 months), 46 live sessions were conducted, with approximately 300 participants. In addition, LSCM staff began teaching FDsys virtual webinars in April 2012. In 22 webinars taught in FY2012, over 1,500 people received FDsys instruction. Additionally, between June 2012 and September 2012, the archived webinars were viewed for over 20,000 minutes.

The 2012 Interagency Depository Seminar included a live classroom FDsys training session at GPO that was also broadcast as a webinar for those unable to attend. Altogether, 61 attendees participated in Interagency virtual FDsys training.

Also in FY2012, LSCM staff created scripts for 32 FDsys educational videos. The first and longest video, on FDsys Basic Searching and how to work with search results, was launched on gpo.gov and fdlp.gov in July 2012. Other videos will be launched in FY2013.

Also in FY2012, LSCM began an FDsys Training Analysis project to assess the resources devoted to the Training Initiative. Evaluating costs, staff time/effort, and tools will help LSCM plan staff and project training resources for FY2013 and beyond.

FDLP Education Initiative

LSCM planned for the expansion of the use of its e-Learning platform beyond FDsys in FY2012. The FDsys Training Initiative will be used as a model and replicable process to expand GPO's educational offerings and curriculum development. LSCM is currently planning its FDLP Education Initiative to include educational sessions offered by GPO staff on topics ranging from depository administration and management to using GPO online tools such as the CGP, MetaLib, and DSIMS to marketing your library. In addition, in FY2013, LSCM will partner with other Federal agencies to host their training session. The first of these hosted sessions will be with the U.S. Census Bureau on their various online resources. LSCM will also recruit members of the FDLP community to share training and best practices as GPO staff members facilitate the sessions and the use of our e-Learning platform. Priorities for online learning for the FDLP community are being continuously developed from requests from depository staff and from the results of the individual Library and State Forecast Questionnaires.

FDLP & FDsys Promotion/Marketing

To assist Federal depository libraries in promoting their depositories and the FDLP, LSCM launched several new promotional strategies in FY2012.

LSCM created new promotional campaign for the FDLP in FY2012: "Government Information at your Fingertips: Federal Depository Libraries". GPO also released three new promotional brochures for Federal depository libraries in FY2012: for GPO's Federal Digital System, the Federal Depository Library Program, and the Catalog of U.S. Government Publications.

Also in FY2012, LSCM developed a complete FDLP Promotion Plan, with additional FDLP and FDsys promotional items. All are set to release in FY2013.

Upcoming promotional items include:

- **Posters for the FDLP and FDsys**
- **Door decals and table tents for the FDLP**
- **Bookmarks for FDLP and FDsys, and**
- **PC screensavers for FDLP, FDsys, and the CGP**

Also in FY2013, LSCM will launch a nationwide media campaign for the FDLP through news articles and public service announcements.

These promotional materials and ideas are perfect for using around the library, on campus, and in your community. Increasing awareness of the important resources and services at your library will enhance service to the American public and ensure the FDLP remains a thriving Government program.

GPO Access Shut-Down

The *GPO Access* service was the result of the 1993 U.S. Government Printing Office Electronic Information Access Enhancement Act (Public Law 103-40). GPO Access provided electronic access to Federal Government information. Launched in 1994, *GPO Access* was

America's source for Government information online. In 2009 GPO unveiled the next generation of Government information online, via it's the Federal Digital System (FDsys). LSCM took a phased approach in transitioning from *GPO Access* to FDsys. In FY2012, LSCM assisted in de-commissioning GPO Access.

- **Phase I,** December 2010: FDsys became GPO's system of record for online information from all three branches of Government. During this time, GPO Access and FDsys were maintained and updated in parallel. GPO began announcing the impending shut-down of *GPO Access*.
- **Phase II,** November 5, 2011: After the November 4 editions of daily updated content (e.g., Federal Register, Congressional Record) were uploaded, Phase II kicked off. GPO ceased updating database content and HTML pages on GPO Access—new content was only loaded to FDsys. FDsys was current, updated daily, and during this phase, GPO Access remained publicly accessible as a reference archive only.
- **Phase III, March 16, 2012: I**n the final phase of the shut-down, GPO Access was de-commissioned. URL re-directs sent searchers to the FDsys equivalent of GPO Access resources. If one-to-one redirects were not possible due to site differences, users were redirected to the best available FDsys equivalent or the FDsys homepage.

After ushering GPO into the online world 16 years earlier, GPO Access was archived and taken offline. FDsys is now GPO's only Web site for authentic, official, online Government information from all three branches of Federal Government.

Government information Harvesting Pilot Project

LSCM began a Web harvesting pilot project to gather Government content from Web sites. Since Federal agencies are publishing less in print and producing more information on the Web, our scope has increased to include entire Web sites rather than single publications. For the automated pilot project, LSCM is exploring automated harvesting of Web sites and outsourced hosting of Web content for public access via the Internet Archive's "Archive-It" automated Web harvester. Harvested content is hosted and publically-accessible on the Internet Archive's Wayback Machine. GPO is one of 228 agencies world-wide using Archive-It.

In FY2012, LSCM officially began "Web archiving." LSCM's focus was on the archiving and preservation portion of the life cycle, in addition to acquisition. Staff members have identified 10 Web sites for archiving. They were picked because they have difficult content to harvest, and this was to test the Heritrix Web harvesting software. A complete Web archiving workflow was developed in FY2012, including harvesting, archiving, metadata, and catalog records in the CGP.

Depository Library Spotlight

GPO featured a different Federal depository library each month of FY2012, highlighting unique services, collections, and expertise, in the Depository Library Spotlight. The following depositories were highlighted in FY2012.

- **October 2011:** University of Central Florida Library
- **November 2011:** Des Moines Public Library
- **December 2011:** Southern Methodist University's Fondren Library Center
- **January 2012:** University of Arkansas at Little Rock Ottenheimer Library
- **February 2012:** Library at University of Colorado Boulder
- **March 2012:** The Elmer Ellis Library at the University of Missouri-Columbia
- **April 2012:** The Robert L. Carothers Library – University of Rhode Island
- **May 2012:** Bierce Library at the University of Akron
- **June 2012: Hawaii State Library:** Hawaii State Public Library System
- **July 2012:** The Marriott Library: University of Utah
- **August 2012:** Newark Public Library
- **September 2012:** Indiana University Kokomo Library

Public Access Assessments (PAAs)

A Public Access Assessment (PAA) is a legally-mandated review by GPO staff of an individual library's Federal depository operations and services. Pursuant to 44 U.S.C. 19, LSCM must ensure that Federal resources that are distributed to Federal depository libraries are publicly accessible and that participating libraries comply with the L*egal Requirements and Program Regulations of the Federal Depository Library Program*.

Each assessment is intended to support individual depository libraries, the sharing of best practices, and

recognition of notable achievements that will allow each library to continually enhance its operations and services. If needed, GPO advises how to reach greater compliance.

The PAA is organized according to the same categories found in the *Legal Requirements and Program Regulations of the Federal Depository Library Program*. These are:

- **Basics (overarching responsibilities)**
- **Collection Development**
- **Bibliographic Control**
- **Physical Facilities and Maintenance of the Collection**
- **Staffing**
- **Public Service**
- **Cooperative Efforts**

In FY2012, PAAs were completed in the following states:

- **Colorado**
- **Delaware**
- **Idaho**
- **Maine**
- **Mississippi**
- **New Jersey**
- **Nevada**
- **New York**
- **North Dakota**
- **Rhode Island**
- **Tennessee**
- **Utah**
- **Vermont**
- **West Virginia**

The 2011 Biennial Survey of Federal Depository Libraries

The *Biennial Survey of Federal Depository Libraries* is conducted in odd-numbered years, and provides GPO with important information about conditions in individual depository libraries and the FDLP as a whole. Data collected helps GPO better administer the Program and assess conditions and services of depository libraries.

GPO administered the 2011 Biennial Survey of Depository Libraries to the 1,209 libraries participating in the FDLP as of September 2011. The survey was conducted online, and coordinators submitted their responses directly to GPO.

All Federal depository libraries are required to submit the Biennial Survey. It is the tool GPO provides to depository libraries and through which they meet their legal obligation to "report to the Superintendent of Documents at least every two years concerning their condition" (44 USC 1909).

In 2011, submissions were received from 1181 depository libraries, resulting in a ninety-eight percent response rate from FDLP participants. Of these, 837 were from academic libraries (including law schools), 197 from public libraries, 78 from state or state court libraries, 56 from Federal libraries (including agencies, service academies, and Federal courts), and 12 from special libraries.

Analysis of the data shows that the majority of libraries (91%) plan to remain in the FDLP, whereas only a small number (1%) plan to leave the Program. The remaining 8% are unsure or undecided. These numbers are consistent within library types.

Also of interest are current trends regarding training. Over the next few years, depository coordinators plan to receive most of their training from in-person workshops and training held locally within their states or geographic areas. This is closely followed by both live and self-paced online sessions. Fewer coordinators plan to use in-person conferences and other training methods over the next two years.

A variety of training topics interest depository coordinators and directors. More than half of the libraries that responded want training on FDsys and U.S. Government information sources in specific subject areas. Many want training on Federal depository management activities, fdlp.gov, and the CGP and its related services. Training on the Cataloging Record Distribution Program, the FDLP Community site, and Ben's Guide were also cited as being of interest to some libraries.

Not surprisingly, the vast majority of responders cited budget restraints as one of the biggest problems their libraries as a whole are confronting. More than half of responders cited the use of physical space and staffing as major issues as well. A significant number of libraries cited collection scope changes, demands from primary users, and library user group changes as challenges facing them. A small number of libraries consider the lack of computers or connectivity to be an issue.

Other key highlights include:

- **50% of depositories have current and retrospective holdings in their collections. 13% are mostly current, and 11% are comprehensive research collections.**
- **21% of depositories emphasize electronic collections.**

Tangible Documents Inventory

LSCM contracted with Iron Mountain in FY2012 to perform a physical inventory of U.S. Federal Government publications that were received from Federal depository libraries some years ago. Every document is barcoded and supplied with brief bibliographic data, i.e. SuDoc number, authoring agency, title, page count, and date of publication (if available). The boxes themselves are then barcoded, allowing GPO and potential partners to locate specific titles within each box.

The inventory of over 9,150 publications (or approximately 40% of materials provided to the contractor to date) have been completed. The documents include the Presidential Papers of Harry Truman, documents on German Foreign Policy during WWII, and even copies of old GPO Administrative Notes dating back to 1988.

If successful, the project will give GPO the opportunity to prioritize, then digitize (or provide interested Federal depository libraries the opportunity to digitize) any boxes of materials that prove of great interest.

The physical inventory is providing LSCM with an opportunity to acknowledge all materials GPO has accrued from the FDLP community over the years. Ultimately, it will help to greatly broaden GPO's digitized collection of materials dating as far back as 1861.

Depository Library Council to the Public Printer (DLC)

The FDLP community said goodbye to several esteemed members of the DLC, when their term ended in May 2012. GPO wishes to thank them for their service to this important advisory body.

- Council Chair James Jacobs, Stanford University
- Jill A. Moriearty, University of Utah
- Daniel P. O'Mahony, Brown University
- Ann Marie Sanders, Library of Michigan
- Camilla Tubbs, Yale Law School

Also in FY2012, the FDLP community welcomed five new DLC members.

- Stephanie Braunstein, Louisiana State University
- Donna Lauffer, Johnson County Library
- Susan Lyons, University of Rutgers-Newark School of Law
- Mark Phillips, University of North Texas
- Arlene Weible, Oregon State Library

DLC member Shari Laster from the University of Akron assumed the role of Council Chair and the following DLC members continued their terms as DLC members in FY2012.

- Helen Burke, Minneapolis Central Library
- Stephen M. Hayes, University of Notre Dame
- Peggy Roebuck Jarrett, University of Washington
- Debbie Rabina, Ph.D., Pratt Institute, School of Information & Library Science

Finally, in FY2012, the DLC welcomed new member, Blane Dessy when member Donna Lauffer stepped down. Thank you for your service to the DLC, Donna, and thank you, Blane, for joining the team.

FDLP Metrics

The following statistics reflect notable LSCM metrics for FY2012.

- **Online and tangible new titles acquired: 19,798**
- **Searches of the CGP: 18,739,250**
- **Total titles cataloged: 21,958**
- **Total PURLs created: 15, 160**
- **Total titles distributed: 6,029**
- **Total copies distributed: 1,455,988**
- **FDsys retrievals: 38,482,435**
- **Packages added to FDsys: 74,985**
- **Titles linked through GPO: 367,442**
- **Inquiries resolved through askGPO: 7,935**
  - **Top 10 list of categories with the most inquiries:**
    - FDsys: 1,916
    - PURL/URL Issue: 1,593
    - Government Information Online: Ask a Librarian referrals: 1,060
    - Cataloging: 749
    - Classification and Item Numbers: 609
    - Distribution/Shipments: 313
    - Fugitive publications/LostDocs: 305
    - Acquisitions: 182
    - Item Selection Tool (DSIMS): 168
    - FDLP Forecast Study: 146

FDLP Outreach & Training

Date	Event	Location
October 2011	Great Escapes tour at GPO through the Federal Library and Information Center Committee (FLICC)	Washington, DC
October 2011	Celebrating 15 Years of the Legislation That Saved the Internet: Section 230	Washington, DC
October 2011	San Jose State University School of Library & Information Science Colloquia	San Jose, CA
October 2011	FDsys training for the Committee on House Administration of the U.S. House of Representatives	Washington, DC
October 2011	FDsys training for Pepper Hamilton LLP, organized by the Education Committee of LLSDC, the Law Librarian's Society of DC	Washington, DC
October 2011	Plenary Session: Digital Public Library of America	Washington, DC
October 2011	Depository Library Council Meeting & Federal Depository Library Conference	Arlington, VA
November 2011	Still Image Working Group at the Library of Congress	Washington, DC
November 2011	Metro GoDig Meeting at the Pratt Institute, School of Information and Library Science (virtual attendance)	New York, NY
November 2011	Kansas Government Documents Round Table (GODORT) meeting (virtual attendance)	Lawrence, KS
November 2011	Annual Meeting of Oklahoma's Federal Depository Libraries (virtual attendance)	Oklahoma City, OK
November 2011	Authentication Working Group meeting at the Library of Congress	Washington, DC
November 2011	Document Once, Use Many: Determining Fit-for-Purpose Digital Formats at NARA at the Library of Congress	Washington, DC
November 2011	FDsys training: The Institute at GPO	Washington, DC
December 2011	Presentation on GPO Training at Montgomery County Library	White Flint, MD
December 2011	U.S. House of Representatives Subscriptions Fair	Washington, DC
December 2011	FDsys training: The Institute at GPO	Washington, DC
January 2012	FDsys training for the Office of the Official Reports of the U.S. House of Representatives	Washington, DC
January 2012	FDsys training: GPO Road Show	Washington, DC
January 2012	American Library Association's Midwinter Meeting	Dallas, TX
January 2012	FDsys training: The Institute at GPO	Washington, DC
February 2012	FDsys training for the Law Library Association of Maryland	Annapolis, MD
February 2012	FDsys training for staff at the Office of the Federal Register	Washington, DC
February 2012	FDsys training: The Institute at GPO	Washington, DC
February 2012	FDLP Forecast Study Virtual Meeting: California's BADnet (Bay Area Documents Network)	
February 2012	FDLP Forecast Study Virtual Meeting: The Kansas Government Documents Round Table (GODORT)	
February 2012	FDLP Forecast Study Virtual Meeting: Illinois depository library coordinators	
March 2012	FDsys training for staff at Towson University	Towson, MD
March 2012	Public Library Association 2012 Conference (in-person and virtual attendance)	Philadelphia, PA
March 2012	Full Disclosure: Best Practices for Librarians	Baltimore, MD
March 2012	Federal Agencies Digitization Guidelines Initiative (FADGI) meeting at the National Archives and Records Administration	College Park, MD
March 2012	FDLP Forecast Study Virtual Meeting: Colorado - GPOIG Meeting	
March 2012	FDLP Forecast Study Virtual Meeting: Minnesota/South Dakota Meeting	
March 2012	FDLP Forecast Study Virtual Meeting: Michigan libraries	
March 2012	FDLP Forecast Study Meeting: Federal libraries and the University of Maryland	Washington, DC
March 2012	FDLP Forecast Study Virtual Meeting: Iowa libraries	
April 2012	FDsys webinars: Navigating Federal Government Information Using FDsys (2)	

Date	Event	Location
April 2012	Partnership for Public Service Event of Excellence: Going Virtual–Maximizing the ROI of Online Training and Development	Washington, DC
April 2012	FDsys training for the Law Library Association of Maryland at the University of Baltimore	Baltimore, MD
April 2012	Cartographic Users Advisory Council Meeting	Washington, DC
April 2012	FDsys training: The Institute at GPO	Washington, DC
April 2012	FDLP Forecast Study Virtual Meeting: Rhode Island libraries	
April 2012	FDLP Forecast Study Virtual Meeting: Virginia libraries	
April 2012	FDLP Forecast Study Virtual Meeting: Louisiana libraries	
April 2012	FDLP Forecast Study Virtual Meeting: American Association of Law Libraries (2)	
April 2012	FDLP Forecast Study Virtual Meeting: North Dakota regional libraries	
April 2012	FDLP Forecast Study Virtual Meeting: North Dakota regional and selective libraries	
April 2012	FDLP Forecast Study Virtual Meeting: Texas libraries	
April 2012	FDLP Forecast Study Virtual Meeting: Arizona libraries	
May 2012	International Internet Preservation Consortium at the Library of Congress	Washington, DC
May 2012	University of Missouri, Columbia: 150th anniversary Commemoration	Columbia, MO
May 2012	Missouri Regional Government Documents Conference	St. Louis, MO
May 2012	CONSER/BIBCO Opco (PCC) Annual Operations Meeting at the Library of Congress	Washington, DC
May 2012	FEDLINK Spring Expo at the Library of Congress	Washington, DC
May 2012	FDsys webinar: Navigating Federal Government Information Using FDsys	
May 2012	FDsys training: The Institute at GPO	Washington, DC
May 2012	FDsys webinar, hosted by the South Carolina State Library	
May 2012	FDsys webinar, as part of the Illinois Library Association's conference	
May 2012	FDLP Forecast Study Virtual Meeting: Regional depositories	
May 2012	FDLP Forecast Study Virtual Meeting: Maine, Vermont, and New Hampshire	
May 2012	FDLP Forecast Study Virtual Meeting: Ohio libraries	
May 2012	FDLP Forecast Study Virtual Meeting: South Carolina libraries	
June 2012	North American Serials Interest Group 2012 Annual Conference	Nashville, TN
June 2012	FDsys webinar: Navigating Federal Government Information Using FDsys	
June 2012	FDLP Forecast Study webinar: Q&A for the FDLP community	
June 2012	FDsys webinars: Tracking Legislation in FDsys (2)	
June 2012	Institute of Museum and Library Services/Joint Conference on Digital Libraries Workshop on Digitization at George Washington University	Washington, DC
June 2012	Still Image Working Group at the Library of Congress	Washington, DC
June 2012	American Library Association's 2012 Annual Conference	Anaheim, CA
June 2012	FDsys webinars: The Institute at GPO	
June 2012	FDsys webinar: Tracking Regulations in FDsys	
July 2012	Fundamentals of Digitization: Digital Disaster Planning at the Library of Congress	Washington, DC
July 2012	FDsys webinar: Tracking Regulations in FDsys	
July 2012	FDsys webinars: The Institute at GPO	
July 2012	American Association of Law Libraries 2012 Annual Meeting & Conference	Boston, MA
August 2012	25th annual Interagency Depository Seminar	Washington, DC
August 2012	FDsys webinars: The Institute at GPO	
September 2012	FDsys webinars for staff at the Environmental Protection Agency	
September 2012	FDsys webinars: The Institute at GPO	
September 2012	FDsys presentation at the Department of Homeland Security's Training Day	Washington, DC

Legacy Systems Modernization

i. — Depository Selection Information Management System (DSIMS)

In 2008, GPO began the formal process of developing a Concept of Operations (ConOps) and a Requirements Document for a new system to replace the Depository Distribution Information System (DDIS), the legacy mainframe system that has been used to manage List of Classes data, library item selections, and distribution information since 1982. The main goal of this project was to replace an aging system that GPO relied upon for critical business information; the project also provided an opportunity to afford Federal depository libraries with more timely access to their item selection information through a module designed to allow libraries to make changes to their item selections and view their item selection profiles in real time.

GPO has been working with developers since December 2010 to develop the new system.

The Library Information Systems Transformation (LIST) project successfully migrated off of the legacy mainframe system GPO has used to manage List of Classes data and library selection information for 30 years to a new, modern platform. DSIMS was released for GPO staff use in March 2012, and the system was launched to the FDLP community in April 2012. GPO awarded a contract for further enhancements in August 2012. Phase 2 development is ongoing in FY2013.

ii. — ACSIS Shut-Down

In FY2012, LSCM staff worked toward the shut-down of the Acquisition, Classification, and Shipment Information System (ACSIS). As of October 1, 2012, all production has ceased in the ACSIS legacy system. All day-to-day procedures to process documents for the FDLP and the C&I Program have been successfully migrated to the ILS. Work on migrating data from ACSIS (1992-2012) into the ILS is ongoing. LSCM staff are working with GPO's Information Technology Applications and Support team to migrate data, and several projects are underway. As this data migration work continues, LSCM staff members utilize ACSIS as a research tool and day-to-day reference.

iii. — Item Lister

GPO launched a new Item Lister in May 2012. The new Item Lister had been updated to utilize data from DSIMS (described earlier). With the new Item Lister, libraries are able to access their current profile information, showing both selected items and non-selected items. Libraries can also access other libraries' selection profiles for collaborative collection development or for information referral purposes.

National Bibliographic Records Inventory

Work began in FY2012 to establish a comprehensive plan to create and make available online, a complete National Bibliographic Records Inventory for FDLP and C&I materials. This project includes converting bibliographic publication information currently available only in local historical paper record files. In addition, we are identifying and adding materials for which LSCM has no record, with the help of FDLP partner libraries. The CGP will serve as the authority tool and delivery mechanism for making this bibliographic inventory available to the FDLP libraries and American public. The CGP will utilize a format and platform that allows for easy data and record exchange. With a comprehensive inventory available in the CGP, new reference tools, research tools, and helper applications can be developed later to enhance the use of this information. LSCM projects that fall under this initiative are:

- **Historic Shelflist Transcription**
- **Historic MoCat Cataloging - beginning with the transcription of 1895 and 1898 volumes in FY13**
- **Historic item card/number transcription**
- **Cooperative cataloging projects – Montana and Florida**
- **LSCM internal manual records conversion**
- **US Congressional Serial Set**

RDA: Resource Description and Access

Resource Description and Access (RDA) is a cataloging/metadata standard developed by the international library community to better describe and enhance access to resources in all media. RDA is based on FRBR, or *Functional Requirements for Bibliographic Records*, and was released in 2010. It has undergone testing at LC, the National Library of Medicine, the National Agricultural Library, and at RDA National Test Partner Libraries.

In FY2012, GPO continued to monitor developments announced by the Joint Steering Committee for the Development of RDA. Testing the new MARC-based (Machine-Readable Cataloging) standard was completed in 2012. The U.S. RDA Test Coordinating Committee recommended libraries implement the new standards no earlier than January 2013. Based on this recommendation, GPO established an RDA Implementation Team, and created a tentative timeline for RDA implementation for spring 2013.

GPO continued training its Bibliographic Control and Library Technical Services staff on the new RDA standards this fiscal year. In addition, test records were created for inclusion in the CGP. Also, sample test records were made available to GPO cataloging record customers and to the FDLP library community for review and comment. Staff made necessary modifications to the CGP to accommodate new and modified MARC fields required by the new standard. Throughout the process, GPO reviewed internal procedures and finalized several local practice options for RDA Government documents' records. In late FY2012, LSCM staff received RDA training for the creation of name authorities for the Name Authority Cooperative Project (NACO) by staff at LC. LSCM staff members are currently preparing test records for review by LC.

Serials Management Plan

In FY2012, LSCM continued working on several multi-year serials' projects. These projects were identified in the Serials Management Plan for the FDLP and the C&I Program initially formulated and published in FY2011. They were undertaken to increase access to serial information through the CGP, because previously, the majority of information about individual issues of serials was not available to the public or libraries, as it was available only in internal GPO databases. These projects will serve to capture serial issue and holdings information for each serial issue in GPO's ILS.

Several key serials projects, including the transcription of historic shelflist serial issues, check-in of serial issues from LSCM manual files, and check-in of newly-acquired tangible serial issues, continued thanks to assistance by contract staff. In FY2012, 138,362 issues were checked into the CGP. In addition, over 400 publication patterns were created for new serial titles. Creating these serial patterns enabled the check-in of individual issues in the CGP. The Serials Management Plan also called for the creation of new serial bibliographic records for newly-published U.S. Government serial titles. This work is part of the day-to-day activities of the Bibliographic Control Section in LSCM. In FY2012, 1,535 new serial titles were identified, and new bibliographic records were created for these titles in the CGP.

Cataloging Record Distribution Program (CRDP)

In October 2009, GPO contracted with MARCIVE, Inc. to use MARCIVE's existing MARC record distribution infrastructure to deliver cataloging records to participating depository libraries. Based on the success of the pilot project, GPO has continued providing this service in subsequent years.

In March 2012, GPO surveyed participating libraries and received overwhelming positive feedback. Highlighted benefits for Cataloging Record Distribution Program (CRDP) participants include customizable output profiles, automatic updates to project selection profiles, a straightforward process to retrieve records, and hands-on customer service provided by MARCIVE staff. Ultimately, the CRDP reduces the amount of time participating libraries must spend cataloging and provides even-greater access to Federal Government information.

Currently, 80 libraries are participating in the receipt of MARCIVE records. Through this program, GPO is better able to assess long-term solutions for bibliographic record distribution.

Integrated Library System (ILS)

FY2012 saw the creation of a new logical base, or "Catalogs to Search": for serials and for historic shelflist publications. This allows targeted searching in those subsets of the CGP. Additionally, the CGP interface was refreshed with the shut-down of GPO Access. LSCM staff also stood up the Aleph acquisitions module, transferred tasks to it from the legacy ACSIS system, and implemented Aleph minor release 20.2.2, which contained elements to accommodate the new RDA standard in the catalog.

Pre-1976 Historic Shelflist Projects

i. — Historic Shelflist Transcription

LSCM continues transcribing all non-OCLC cards in its historic shelflist into MARC21 records. The electronic records generated by this effort will be available to FDLP libraries and the wider library community, assisting in the identification and cataloging for previously un-cataloged materials. This provides greater discoverability and exposure to collections of U.S. Government publications and improves awareness of resources available in the FDLP libraries.

The original contact concluded in December 2011, but the transcription effort continues. Several new contract staff are transcribing the remaining shelflist cards, checking in historic serial issues, and adding LC subject headings and corporate name authority to records in the CGP. At the end of FY2012, there were 142,441 shelflist records available through the CGP. The shelflist also includes the check-in records for over 2,000 serial titles published in the 1970's and 1980's. The historic shelflist tasks are a major component of the National Bibliographic Records Inventory Project, a major initiative of the C&I Program.

ii. — Historic Shelflist Digitization

In April 2012, scanning and digitization of the historic shelflist cards was completed. Over 686,300 historic shelflist cards were scanned and digitized to ensure a quality image of shelflist cards. These records must remain accessible to GPO staff after the tangible shelflist is transferred to the National Archives and Records Administration for long-term preservation and archiving.

BY-LAW PROGRAM

LSCM administers the distribution of certain tangible publications as specified by public law. Under Title 44 of the United States Code, GPO is required to provide copies of publications to certain Federal agencies and others as directed by Congress. Two or more copies of every publication printed are provided to LC, even if the publications are not distributed to Federal depository libraries. In addition, NARA receives three copies of every publication GPO prints. Also, on behalf of the Department of State, LSCM distributes copies of publications to foreign legions. LSCM maintains mailing lists for By-Law distribution of specific publications.

INTERNATIONAL EXCHANGE SERVICE (IES)

Under the direction of the LC, GPO distributes tangible Government publications to foreign governments in an exchange program. Those foreign governments agree to send to the United States similar publications of their governments for LC collections. The following statistics reflect IES activity for FY2012.

Distributed IES Publications:

- **Full sets: 159,088**
- **Congressional Record: 7,448**
- **Federal Register: 6,363**
- **Serial Set (Paper): 651**
- **Serial Set (Microfiche): 9,738**
- **Total boxes shipped: 3, 216**

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