

CIRCULAR LETTER NO. 797

November 9, 2010

TO: Printing and Publishing Officials of the Federal Government

SUBJECT: Free Nationwide GPO Training Published for Federal Agencies

**Need your staff trained but don't have the training budget?
Here is an opportunity you don't want to pass up!**

The FY11 "[GPO on the Road](#)" Schedule has just been released and it features over 50 opportunities nationwide to have your staff receive training from the GPO experts on *How to do Business with the GPO* -- all at no cost to the participating agency registrants.

Highlights of the free training include:

- A historical overview of GPO's role in developing and executing printing and print policy for the Federal Government.
- An in-depth look at the full range of GPO Products and Services including information on our newest multimedia offerings, how to access them, and the role of GPO's Quality Control processes.
- How to utilize our procurement vehicles and alternative programs to stretch your print communications budgets and to offer you more control over your printing spend.
- A step by step breakdown of how to use the full range of GPO forms; including those forms recently updated and those now available in "fillable PDF" format.
- The breadth of GPO's procurement reach - it's more than just ink on paper! If you can image it, GPO can get it produced.

Plus, all sessions feature hands on-demos, group learning, and useful take-away materials.

Most GPO seminars last a full day with each session topic compressed to a thirty minute or one hour time span.

Interested in learning more? [Register for the show closest to you!](#) Go to www.gpo.gov/customers/roadshows

If you have questions about this program, please contact your GPO National Account Manager (NAM) at nam@gpo.gov or www.gpo.gov/customers/nams.htm.

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