

U.S. GOVERNMENT PUBLISHING OFFICE
MidAtlantic Regional Office

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

The Combat Edge

as requisitioned from the U.S. Government Publishing Office (GPO) by the

USAF/ACC/SE
Langley AFB, VA

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning Date of Award and ending July 31, 2024, plus up to two (2) optional 12-month extension periods that may be added in accordance with the "OPTION TO EXTEND THE TERM OF THE CONTRACT" clause in SECTION 1 of this contract.

BID OPENING: Bids shall be opened at 11:00 a.m., prevailing Eastern Time, on July 24, 2023. This will NOT be a public bid opening.

BID SUBMISSION: Bidders must submit email bids to bidsmidatlantic@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The program number 5393-S and bid opening date must be specified in the subject line of the emailed bid submission. Bids received after 11:00 a.m. on the bid opening date specified above will not be considered for award.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

- Illegibility of bid.
- Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
- The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
- When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's server as the official time stamp for bid receipt at the specified location.

Abstracts of contract prices are available at:

<https://www.gpo.gov/docs/default-source/contract-pricing/contract-pricing/virginia-beach/ab5393s.pdf>

For information of a technical nature, contact Bruce Canzanella at bcanzanella@gpo.gov or (202)679-3838.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 09-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>.

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

SUBCONTRACTING: Subcontracting is not allowed for this contract.

GPO IMPRINT REQUIREMENTS: The GPO imprint requirement, GPO Contract Terms, Supplemental Specifications, No. 9, is waived.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes – Level III.
- (b) Finishing (item related) Attributes – Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests – General Inspection Level I.
- (b) Destructive Tests – Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved proofs
P-8. Halftone Match (Single and Double Impression)	Approved proofs
P-10. Process Color Match	Approved proofs

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed two (2) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “EXTENSION OF CONTRACT TERM” clause. See also “ECONOMIC PRICE ADJUSTMENT” for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible

under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from Date of Award to July 31, 2024, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending May 31, 2023, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award through July 31, 2024, plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "ORDERING." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's

requirements for the items set forth herein do not result in orders in the amounts or quantities described as “estimated”, it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the “ORDERING” clause of this contract.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/finance/index.htm>.

Contractor’s billing invoice must be itemized in accordance with the line items in the “SCHEDULE OF PRICES.”

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of a saddle stitched pamphlet requiring such operations as pre-press work, proofing, direct to plate printing in four-color process, binding, labeling, and packing for distribution.

TITLE: THE COMBAT EDGE

FREQUENCY OF ORDERS: 4 times per year.

QUANTITY: Approximately 8,500 to 10,000 copies per order with an average of 9,000 copies per order.

NUMBER OF PAGES: 32 Pages plus 4- page cover.

TRIM SIZE: 8-1/2 x 11" or 8-3/8 x 10-7/8"

GOVERNMENT TO FURNISH: All base copy, black and white halftones, and full color illustrations will be supplied via FTP

ELECTRONIC MEDIA INFORMATION: All files will be transmitted via FTP

PLATFORM: PC (utilizing up to latest version OS available)

SOFTWARE: Adobe InDesign 2020 or newer.

FONTS: Various Postscript Fonts (Adobe) - screen and printer fonts furnished, for use of imaging these files only.

Additional Information:

- Color Composite outputs furnished for verification – layout as Readers Spreads “Facing Page Style”
- All graphics furnished on this contract will be saved with Encoding: .TIF (uncompressed), EPS or Adobe Photoshop file. Include Halftone Screen and Include Transfer Function will not be selected. CONTRACTOR TO ADJUST THESE SETTINGS FOR ALL GRAPHICS AS REQUIRED

Prior to image processing, the contractor is responsible for performing an **EXTENSIVE** (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator. Contractor must notify the Government as soon as necessary in order to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

MAILING ADDRESS DATABASE: Mailing addresses will be furnished via email in Microsoft Access data base format. Addresses are zip code sorted. Contractor will be required to generate labels with return address with penalty permit and Periodicals Permit as necessary along with the mailing address. Also, contractor will be responsible for making multiple labels if sending more than one package to an address. Labels to be furnished by contractor.

CONTRACTOR WILL BE RESPONSIBLE FOR VERIFYING THE INTEGRITY OF FULL ADDRESS OUTPUT FROM DATABASE TO LABELED PRODUCT AS REQUIRED.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

Output 4/c process (minimum 150 line screen). Direct to plate offset printing.

PROOFS: **RETURN ALL GFM WITH PROOFS**

Contractor must supply a proof sign-off sheet and return airbill. Also please include a reminder that the agency can only keep proofs 2 days.

1 set of digital color content proofs for covers and all text pages. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

1 sets of inkjet proofs for all pages that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

STOCK/PAPER: The specifications of all stock/paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

Government Paper Specification Standards No. 13 – https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/vol_13.pdf.

All stock used in each copy must be of a uniform shade. All cover paper must have the grain parallel to the spine.

Gloss Text: basis Size 25 X 38", 80 lbs. per 500 sheets, equal to JCP Code A181

Gloss Cover: basis Size 20 X 26", 80 lbs. per 500 sheets, equal to JCP Code L11

PRINTING: Pamphlet prints head-to-head, consisting of bleed all sides four color photo backgrounds, with knockouts to type / rules / solids in tints and solids of process colors and white throughout. Bleeds throughout on all sides. NOTE: 4/c photos; process color builds, rules, and TPEMATTER print to and must align across the bind throughout. CRITICAL THAT CROSSOVERS ALIGN THROUGHOUT PAMPHLET. Assume crossovers on all pages.

Apply a flood gloss UV coating to outside of covers. No substitute for UV, coating both sides of cover sheet is acceptable.

POSTAWARD CONFERENCE: The Government may require a post-award conference to review the total requirements of the contract as indicated in these specifications. At the Government's option, the conference may be held at the contractor's location, the customer agency's location, or via telephone conference call.

Press Sheet Inspection: Press sheets may be inspected at the contractor's plant for quality conformance. When a press sheet inspection is required, it will be specified on the individual print order.

MARGINS: Per layout files, uncommon bleeds four sides throughout.

BINDING: Saddle-wire stitch in two places and trim three sides.

PACKING: Pack copies suitable per envelope/containers as indicated per following breakdown:

One or Two Copies - To be inserted into 28-32 lb. kraft envelopes for mailing.

Three to 15 Copies - To be inserted into cushioned envelopes (Jiffy Padded 5 - Mailers By Sealed Air, or equivalent) NOTE: CONTRACTOR MUST USE A SUITABLY DURABLE QUALITY CUSHIONED ENVELOPE TO GUARANTEE DELIVERY OF PACKAGE - SUCH THAT THE ENVELOPE WILL ARRIVE TO FINAL DESTINATION WITHOUT TEARING/BREAKING APART. Contractor is cautioned that using cushioned bags of limited durability will be cause for rejection of job.

16 Copies to 75 Copies - Are to be packed snugly/suitable in containers and have a minimum bursting strength of 200 pounds per square inch.

76 Copies and over are to be packed snugly in suitable quantities in Shipping Containers. NOTE: Shipping Containers must have a minimum bursting strength of 275 pounds per square inch.

MAXIMUM SHIPPING CONTAINER WEIGHT: No individual shipping carton is to weigh over 30 lbs. Contractor to band all containers around the entire circumference with reinforced tape or plastic band for additional strength.

Mailing will be done will be done with the agency Periodicals permit. The vendor will be reimbursed for this postage when submitting the invoice, with the correct postal receipts.

LABELING AND MARKING: Affix a label to each unit.

NOTE: Contractor will be responsible for filling out all the required Customs forms / etc., as required by USPS for overseas mailing destinations – APO/FPO addresses (Approx. 100 destinations per order).

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Books	
<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list to HQ ACC/SEM, Joint Base Langley-Eustis, VA, 23655-2700.

A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection, must be included.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against specifications. The Print Order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The

contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award. A copy of the Print Order must be included with the samples.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers must be furnished with billing as evidence of mailing.

DISTRIBUTION: F.O.B. Contractor's City: Mail by Periodicals permit using the agency Periodicals Permit.

Mailing requirements for each issue will approximate the following:

One or Two copies. ,867 destinations	51-75 copies.....10 destinations
3-15 copies.....490 destinations	76 copies and OVER.....8 destinations
16-50 copies.....129 destinations	

The contractor must prepare the appropriate Postal Service mailing statements to accompany the mailing. In addition, a Certificate of Conformance (GPO Form 712) must be submitted to the Government Printing Office with the invoice.

NOTE: Contractor will be responsible for filling out all the required Customs forms / etc., as required by USPS for overseas mailing destinations – APO/FPO addresses (Approx. 100 destinations per order).

Contractor must also provide the agency with a copy of the Certificate of Conformance.

All copies mailed must be sorted and prepared in packages as prescribed for Periodicals class mail in the U.S. Postal Service manual.

All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

F.O.B. Destination:

10 copies - Document Warehouse, Receiving Branch
c/o - Receiving - SALES
8660 Cherry Lane, Ste #32
Laurel, MD 20707-4950 (Subscription Stock, 3-00056)

5 copies – GPO Bookstore
Manager, GPO Bookstore, STOP: SSFM
732 North Capitol St., NW
Washington, DC 20401-0003

1 copy - U.S. Government Publishing Office
Federal Depository Library Program (FDLP)
Mail Stop: FDLP
44 H St., NW, Loading Dock
Washington, DC 20401
Item no. 0422-T

10 copies to: BAC (By-Law) 1525-01
Library of Congress
U.S. Serials and Government Documents Section
U.S. Anglo Division
101 Independence Avenue, SE, Stop 4276
Washington, DC 20540-4276
Marked: Depository File Copies

NOTE: Ship GPO's copies first. Shortage to these consignments are not acceptable.

Deliver 25 copies plus the Blue Label copies, Proofs, and Government Furnished Material to: HQ ACC/SEM, 220 Sweeney Blvd. (Bldg. 669, Rm 206) Joint Base Langley-Eustis, VA 23665 Attention: Dr. Richard Cook (757) 764-8846. **Material to arrive ONE day after ship date.**

All expenses incidental to pickup and returning of materials, submitting proofs, and furnishing sample copies, must be borne by the contractor.

For each order placed, contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to kurt.reilly.1@us.af.mil (*or to the address furnished on the Print Order*). The subject line of this message shall be Distribution Notice for Jacket XXX-XXX, P.O. EXXXX, Print Order XXXXX". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material and proofs must be picked up from and delivered to HQ ACC/SEM, 220 Sweeney Blvd. (Bldg. 669, room 206) Joint Base Langley-Eustis, VA 23665 Attention : Dr. Richard Cook (757) 764-8846.

The contractor must adhere to the following schedule:

Deliver proofs within 5 workdays after print order is available for pickup. Proofs will be OK'd by the next workday after receipt.

All copies must be mailed and shipped within 10 workdays after the "OK to print" is received.

25 copies and Government Furnished Material must arrive at destination ONE day after ship date.

Unscheduled material such as Government bills of lading, shipping instructions, delivery lists, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 6 issues under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

I	(1)	(2)
(a)	128	1280
(b)	4	40

II.	(a)	35
	(b)	20

	(1)	(2)	(3)
(c)	516	40	32

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination and contractor's city for mailing.

Bidder must make an entry in each of the spaces provided. Bids submitted with blank spaces, or with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per 1000 rate.

I. COMPLETE PRODUCT: Prices offered shall include the cost of all required materials and operations necessary for the complete production of the product listed in accordance with these specifications.

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
(a) Text - Printing in four-color process, including binding per page.....\$ _____		\$ _____
(b) Complete Cover - Printing Covers 1 - 4 in four-color process, including binding .per complete cover.....\$ _____		\$ _____

II. PACKING:

- (a) One or Two copies in kraft envelopes.....per 100 envelopes.....\$ _____
- (b) 3 - 15 copies in padded envelopes.....per 100 envelopes.....\$ _____
- (c) (1) 16 - 50 copies in shipping containers.....per container.....\$ _____
- (2) 51 - 75 copies in shipping containers.....per container.....\$ _____
- (3) 76 and OVER in shipping containers.....per container.....\$ _____

Initials

SHIPMENT(S): Shipments will be made from: City _____, State _____

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications. *NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.*

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in "SECTION 4. – SCHEDULE OF PRICES," including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids. *Failure to sign the signature block below may result in the bid being declared non-responsive.*

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number)

(Email) (Fax Number)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)
