



Jennifer Yarbrough
Contracting Officer



February 5, 2026

This is Amendment No. 1. The specifications in our invitations for bids on Program 775-S R-2, scheduled for opening at 11:00 a.m., Eastern Time (ET), on February 10, 2026, are amended as follows:

1. The bid opening date remains February 10, 2026.
2. A sample list of SSA field office city, state and zip codes is attached. The list is neither comprehensive nor permanent.
3. All other specifications remain the same.

Amended bid/proposal or acknowledgement of amendment must be submitted using the method specified in the solicitation for submission of proposals. Telephone or facsimile submission is not acceptable.

OFFEROR MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO BID OPENING. Failure to acknowledge receipt of amendment, by amendment number, prior to bid opening time, may be reason for proposal being declared nonresponsive.

Sincerely,

Digitally signed by Jennifer
Yarbrough
Date: 2026.02.05 15:08:14
-08'00'

JENNIFER YARBROUGH
Contracting Officer



City	State	Zip	Zip+4
BIRMINGHAM	AL	35285	
BIRMINGHAM	AL	35285	0001
ALBERTVILLE	AL	35951	7208
ALEXANDER CITY	AL	35010	3446
ANDALUSIA	AL	36420	9971
ANNISTON	AL	36201	5759
AUBURN	AL	36830	6847
BESSEMER	AL	35022	8500
BIRMINGHAM	AL	35235	3227
CULLMAN	AL	35055	9967
DECATUR	AL	35601	6054
DOTHAN	AL	36303	1998
FAIRHOPE	AL	36532	2997
FLORENCE	AL	35630	9801
GADSDEN	AL	35904	8307
HUNTSVILLE	AL	35805	5906
JACKSON	AL	36545	9906
JASPER	AL	35504	7582
MOBILE	AL	36602	9911
MONTGOMERY	AL	36106	3730
SELMA	AL	36701	7734
TALLADEGA	AL	35160	2528
TUSCALOOSA	AL	35401	9983
BIRMINGHAM	AL	35285	1
BELLE GLADE	FL	33430	4305
BOCA RATON	FL	33487	8241
BRADENTON	FL	34208	5526
CLEARWATER	FL	33765	3310
COCOA	FL	32926	5963
DADE CITY	FL	33525	9922
DELAND	FL	32720	7906
FORT MYERS	FL	33916	8181
FORT WALTON BEACH	FL	32547	1644
FT LAUDERDALE	FL	33309	9811
GAINESVILLE	FL	32609	1727
HIALEAH	FL	33016	2612
JACKSONVILLE	FL	32218	4735
JACKSONVILLE	FL	32256	7578

KISSIMMEE	FL	34744	5833
LAKE CITY	FL	32025	4913
LAKE MARY	FL	32746	7133
LAKELAND	FL	33813	9850
LEESBURG	FL	34748	3817
MARGATE	FL	33063	3914
MARIANNA	FL	32448	7764
MELBOURNE	FL	32901	2611
MIAMI	FL	33135	9814
MIAMI	FL	33189	2806
MIAMI	FL	33142	5532
MIAMI	FL	33138	3506
MIAMI	FL	33169	5708
MIAMI	FL	33174	9930
MIAMI	FL	33136	1005
MIAMI BEACH	FL	33139	1504
MIAMI LAKES	FL	33016	1558
NAPLES	FL	34119	8092
NEW PORT RICHEY	FL	34654	9955
OCALA	FL	34470	6707
ORLANDO	FL	32812	9906
ORLANDO	FL	32812	9906
PANAMA CITY	FL	32405	2735
PEMBROKE PINES	FL	33025	1725
PENSACOLA	FL	32502	9921
PLANTATION	FL	33322	4002
PLANTATION	FL	33322	4010
PORT CHARLOTTE	FL	33948	1017
PORT ORANGE	FL	32127	8923
PORT SAINT LUCIE	FL	34952	1410
SAINT AUGUSTINE	FL	32086	5286
SAINT PETERSBURG	FL	33701	3611
SARASOTA	FL	34239	9868
SEBRING	FL	33870	9903
SEFFNER	FL	33584	5207
TALLAHASSEE	FL	32301	4861
TAMPA	FL	33612	7475
TAMPA	FL	33607	7011
TAMPA	FL	33602	3919



VENICE	FL	34292	3195
VERO BEACH	FL	32960	9867
WEST PALM BEACH	FL	33401	5105
WINTER HAVEN	FL	33881	1336
ALBANY	GA	31707	3649
ATHENS	GA	30606	6027
ATLANTA	GA	30303	8907
ATLANTA	GA	30331	6247
ATLANTA	GA	30308	3538
ATLANTA	GA	30303	8931
ATLANTA	GA	30303	8931
AUGUSTA	GA	30909	0810
BRUNSWICK	GA	31520	1944
COLUMBUS	GA	31909	2767
CORDELE	GA	31015	1437
COVINGTON	GA	30014	8710
DALTON	GA	30720	2645
DECATUR	GA	30032	1850
DUBLIN	GA	31021	4207
GAINESVILLE	GA	30501	1723
GRIFFIN	GA	30223	2063
KENNESAW	GA	30144	3704
LAGRANGE	GA	30241	2610
MACON	GA	31210	2509
MILLEDGEVILLE	GA	31061	7181
MORROW	GA	30260	2340
NEWNAN	GA	30263	3167
NORCROSS	GA	30093	2931
ROME	GA	30161	2942
SAVANNAH	GA	31406	4801
STATESBORO	GA	30461	5805
THOMASVILLE	GA	31792	5750
TIFTON	GA	31794	4202
TOCCOA	GA	30577	2570
VALDOSTA	GA	31602	7019
VIDALIA	GA	30474	4827
VILLA RICA	GA	30180	2556
WARNER ROBINS	GA	31088	5832
WAYCROSS	GA	31501	3600

WINDER	GA	30680	2278
ASHLAND	KY	41101	7557
BOWLING GREEN	KY	42104	9931
CAMPBELLSVILLE	KY	42718	8491
CORBIN	KY	40701	8989
DANVILLE	KY	40422	9984
ELIZABETHTOWN	KY	42701	9969
FLORENCE	KY	41042	7852
FRANKFORT	KY	40601	8211
HARLAN	KY	40831	1718
HAZARD	KY	41701	9976
HENDERSON	KY	42420	2385
HOPKINSVILLE	KY	42240	4944
JACKSON	KY	41339	8284
LEXINGTON	KY	40505	4826
LOUISVILLE	KY	40223	5396
LOUISVILLE	KY	40202	2227
MADISONVILLE	KY	42431	9962
MAYFIELD	KY	42066	6809
MAYSVILLE	KY	41056	9948
MIDDLESBORO	KY	40965	2270
OWENSBORO	KY	42303	7765
PADUCAH	KY	42003	5755
PIKEVILLE	KY	41501	9902
PRESTONSBURG	KY	41653	9103
RICHMOND	KY	40475	3448
SOMERSET	KY	42501	6186
NICHOLASVILLE	KY	40356	8135
BROOKHAVEN	MS	39601	9640
CLARKSDALE	MS	38614	4707
CLEVELAND	MS	38732	2115
COLUMBUS	MS	39705	9903
CORINTH	MS	38834	9973
FOREST	MS	39074	9906
GREENVILLE	MS	38701	4014
GREENWOOD	MS	38930	2003
GRENADA	MS	38901	9984
GULFPORT	MS	39503	9815
HATTIESBURG	MS	39402	9937



JACKSON	MS	39269	1602
KOSCIUSKO	MS	39090	1767
LAUREL	MS	39440	1437
MCCOMB	MS	39648	9810
MERIDIAN	MS	39305	2652
MOSS POINT	MS	39563	9821
NATCHEZ	MS	39120	9942
OLIVE BRANCH	MS	38654	2901
PHILADELPHIA	MS	39350	8902
STARKVILLE	MS	39759	3565
TUPELO	MS	38801	4127
VICKSBURG	MS	39180	5563
JACKSON	MS	39269	1620
AHOSKIE	NC	27910	2984
ALBEMARLE	NC	28001	8702
ASHEBORO	NC	27203	8691
ASHEVILLE	NC	28805	1277
CHARLOTTE	NC	28227	6747
CONCORD	NC	28027	5947
DURHAM	NC	27707	6330
ELIZABETH CITY	NC	27909	9633
FAYETTEVILLE	NC	28301	4994
FRANKLIN	NC	28734	0729
GASTONIA	NC	28054	5247
GOLDSBORO	NC	27534	9426
GREENSBORO	NC	27407	2634
GREENVILLE	NC	27858	5934
HENDERSON	NC	27536	3487
HENDERSONVILLE	NC	28792	4008
HICKORY	NC	28601	3356
KINSTON	NC	28501	1632
LUMBERTON	NC	28358	2326
MOUNT AIRY	NC	27030	2528
NEW BERN	NC	28562	2002
RALEIGH	NC	27610	4306
RALEIGH	NC	27609	7890
REIDSVILLE	NC	27320	7209
ROANOKE RAPIDS	NC	27870	6464
ROCKINGHAM	NC	28379	3422

ROCKY MOUNT	NC	27804	1767
SALISBURY	NC	28147	1135
SANFORD	NC	27330	9306
SHELBY	NC	28150	3931
SMITHFIELD	NC	27577	4769
STATESVILLE	NC	28625	9260
WASHINGTON	NC	27889	8032
WHITEVILLE	NC	28472	4000
WILKESBORO	NC	28697	7391
WILMINGTON	NC	28401	6426
WILSON	NC	27893	2149
WINSTON SALEM	NC	27103	5120
AIKEN	SC	29803	7652
ANDERSON	SC	29625	1776
BEAUFORT	SC	29906	9800
BENNETTSVILLE	SC	29512	9970
CHARLESTON	SC	29407	4794
CLINTON	SC	29325	7624
COLUMBIA	SC	29201	2441
FLORENCE	SC	29501	4026
GEORGETOWN	SC	29440	3539
GREENVILLE	SC	29615	3110
GREENWOOD	SC	29649	1689
MYRTLE BEACH	SC	29577	3200
ORANGEBURG	SC	29115	3456
ROCK HILL	SC	29730	4205
SPARTANBURG	SC	29306	5190
SUMTER	SC	29150	2500
WALTERBORO	SC	29488	2788
ATHENS	TN	37303	1705
CHATTANOOGA	TN	37421	9953
CLARKSVILLE	TN	37040	9938
CLEVELAND	TN	37311	1768
COLUMBIA	TN	38401	3945
COOKEVILLE	TN	38501	0923
DYERSBURG	TN	38024	1623
GALLATIN	TN	37066	6318
GREENEVILLE	TN	37745	4305
JACKSBORO	TN	37757	9949



JACKSON	TN	38305	3571
JOHNSON CITY	TN	37604	8310
KINGSPORT	TN	37660	7395
KNOXVILLE	TN	37923	9922
LAWRENCEBURG	TN	38464	9963
MADISON	TN	37115	2202
MCMINNVILLE	TN	37110	1720
MEMPHIS	TN	38128	3720
MEMPHIS	TN	38109	8242
MEMPHIS	TN	38104	9918
MORRISTOWN	TN	37813	9908
MURFREESBORO	TN	37128	9934
NASHVILLE	TN	37228	1325
NASHVILLE	TN	37228	1360
OAK RIDGE	TN	37830	7187
PARIS	TN	38242	4917
SELMER	TN	38375	3242
TULLAHOMA	TN	37388	9914
UNION CITY	TN	38261	5519
ANSONIA	CT	06401	
BRIDGEPORT	CT	06606	
DANBURY	CT	06810	
EAST HARTFORD	CT	06108	
HARTFORD	CT	06103	
MERIDEN	CT	06450	8340
MIDDLETOWN	CT	06457	
NEW BRITAIN	CT	06051	
NEW HAVEN	CT	06510	2051
NEW LONDON	CT	06320	4975
NORWICH	CT	06360	
STAMFORD	CT	06901	2410
TORRINGTON	CT	06790	
WATERBURY	CT	06702	
WILLIMANTIC	CT	06226	
ATTLEBORO	MA	02703	
BOSTON	MA	02222	
BROCKTON	MA	02301	
CAMBRIDGE	MA	02138	
DORCHESTER	MA	02122	

FALMOUTH	MA	02536	
FALL RIVER	MA	02720	
FITCHBURG	MA	01420	
FRAMINGHAM	MA	01702	8172
GARDNER	MA	01440	3056
HANOVER	MA	02339	
HAVERHILL	MA	01830	
HOLYOKE	MA	01040	
HYANNIS	MA	02601	
LAWRENCE	MA	01843	2844
LOWELL	MA	01852	
LYNN	MA	01901	
MALDEN	MA	02148	
NEW BEDFORD	MA	02740	
NORTH ADAMS	MA	01247	
NORWOOD	MA	02062	
PITTSFIELD	MA	01201	6171
QUINCY	MA	02169	
ROSLINDALE	MA	02131	
ROXBURY	MA	02119	
SALEM	MA	01970	
SPRINGFIELD	MA	01104	
TAUNTON	MA	02780	
WALTHAM	MA	02452	
WORCESTER	MA	01608	2027
BOSTON	MA	02203	
BOSTON	MA	02222	1018
AUBURN	ME	04210	
AUGUSTA	ME	04330	
BANGOR	ME	04401	
PORTLAND	ME	04101	
PRESQUE ISLE	ME	04769	2811
ROCKLAND	ME	04841	
SACO	ME	04072	
WATERVILLE	ME	04901	
CONCORD	NH	03301	5094
KEENE	NH	03431	
LITTLETON	NH	03561	
MANCHESTER	NH	03101	



NASHUA	NH	03064	
PORTSMOUTH	NH	03801	2209
NEWPORT	RI	02840	
PAWTUCKET	RI	02860	
PROVIDENCE	RI	02903	3253
WARWICK	RI	02886	191
WOONSOCKET	RI	02895	
BURLINGTON	VT	05401	
MONTPELIER	VT	05602	
RUTLAND	VT	05701	5940
ALTON	IL	62002	6100
AURORA	IL	60506	2409
BELLEVILLE	IL	62221	2466
BLOOMINGDALE	IL	60108	1046
BLOOMINGTON	IL	61704	7710
CARBONDALE	IL	62901	2856
CHAMPAIGN	IL	61821	2931
CHICAGO	IL	60661	
CHICAGO	IL	60661	2118
CHICAGO	IL	60637	3520
CHICAGO	IL	60639	4447
CHICAGO	IL	60625	1409
CHICAGO	IL	60652	3897
CHICAGO	IL	60647	2563
CHICAGO	IL	60630	2171
CHICAGO	IL	60628	1510
CHICAGO	IL	60609	3252
CHICAGO	IL	60623	3718
CHICAGO	IL	60661	
CHICAGO HEIGHTS	IL	60411	1256
DANVILLE	IL	61832	4648
DECATUR	IL	62526	1616
EAST ST LOUIS	IL	62201	2995
EFFINGHAM	IL	62401	4632
ELGIN	IL	60123	4736
EVANSTON	IL	60201	3026
FREEPORT	IL	61032	3306
GALESBURG	IL	61401	9773
HARRISBURG	IL	62946	3320

HILLSIDE	IL	60162	1835
JOLIET	IL	60431	8318
KANKAKEE	IL	60901	4042
LITCHFIELD	IL	62056	1088
MOUNT PROSPECT	IL	60056	2100
MOUNT VERNON	IL	62864	4127
NORTH RIVERSIDE	IL	60546	1422
PALOS HILLS	IL	60465	2342
PEKIN	IL	61554	2678
PEORIA	IL	61615	2144
PERU	IL	61354	1129
QUINCY	IL	62301	3544
ROCK ISLAND	IL	61201	8938
ROCKFORD	IL	61107	4076
SPRINGFIELD	IL	62704	1323
STERLING	IL	61081	7622
WAUKEGAN	IL	60087	4724
WEST FRANKFORT	IL	62896	4178
WOODRIDGE	IL	60517	2181
WOODSTOCK	IL	60098	6911
CHICAGO	IL	60661	
ANDERSON	IN	46012	3104
AUBURN	IN	46706	2659
BLOOMINGTON	IN	47403	4817
COLUMBUS	IN	47203	1748
CRAWFORDSVILLE	IN	47933	3331
ELKHART	IN	46516	3669
EVANSVILLE	IN	47715	1404
FORT WAYNE	IN	46819	2139
GARY	IN	46403	2917
HAMMOND	IN	46320	1832
INDIANAPOLIS	IN	46216	1000
INDIANAPOLIS	IN	46278	2048
INDIANAPOLIS	IN	46204	1523
KOKOMO	IN	46902	3606
LAFAYETTE	IN	47901	1216
MADISON	IN	47250	4622
MARION	IN	46952	2338
MERRILLVILLE	IN	46410	8905



MICHIGAN CITY	IN	46360	3414
MUNCIE	IN	47305	1453
NEW ALBANY	IN	47150	8508
RICHMOND	IN	47374	3038
SOUTH BEND	IN	46601	2412
TERRE HAUTE	IN	47807	2932
VALPARAISO	IN	46383	2695
VINCENNES	IN	47591	6346
WYANDOTTE	MI	48192	6205
INKSTER	MI	48141	1197
FLINT	MI	48505	1974
DETROIT	MI	48226	2640
GRAND RAPIDS	MI	49525	4504
SAGINAW	MI	48607	1566
FLINT	MI	48503	1850
PONTIAC	MI	48340	2238
JACKSON	MI	49201	1326
TRAVERSE CITY	MI	49684	4427
KALAMAZOO	MI	49009	1083
LANSING	MI	48911	3878
ESCANABA	MI	49829	2391
BAY CITY	MI	48708	5976
SAINT CLAIR SHORES	MI	48080	1643
HIGHLAND PARK	MI	48203	3102
BATTLE CREEK	MI	49015	4173
MUSKEGON	MI	49440	1103
DEARBORN	MI	48124	2066
FORT GRATIOT	MI	48059	3942
REDFORD	MI	48240	1905
ROSEVILLE	MI	48066	1837
BENTON HARBOR	MI	49022	4794
ANN ARBOR	MI	48108	2281
DETROIT	MI	48221	1903
DETROIT	MI	48215	2433
CLAWSON	MI	48017	1440
HOLLAND	MI	49423	5427
ADRIAN	MI	49221	3876
OWOSSO	MI	48867	2417
FARMINGTON HILLS	MI	48334	3315

CHESTERFIELD	MI	48051	3002
DETROIT	MI	48210	3038
BIG RAPIDS	MI	49307	9879
LIVONIA	MI	48150	1512
STERLING HEIGHTS	MI	48314	9901
LUDINGTON	MI	49431	1920
WEST BRANCH	MI	48661	9317
MARQUETTE	MI	49855	4643
MT PLEASANT	MI	48858	6626
PETOSKEY	MI	49770	4700
MONROE	MI	48161	5521
ALPENA	MI	49707	2455
DETROIT	MI	48204	2249
SAULT SAINTE MARIE	MI	49783	3757
DETROIT	MI	48226	3238
CADILLAC	MI	49601	8533
BROOKLYN CENTER	MN	55429	3050
BLOOMINGTON	MN	55438	1288
MINNEAPOLIS	MN	55404	1998
DULUTH	MN	55802	1916
ST PAUL	MN	55101	9929
MANKATO	MN	56001	7782
SAINT CLOUD	MN	56303	3070
HIBBING	MN	55746	2138
ROCHESTER	MN	55906	8419
BAXTER	MN	56425	8742
ALEXANDRIA	MN	56308	2529
WINONA	MN	55987	3482
MARSHALL	MN	56258	2630
BEMIDJI	MN	56601	5641
AUSTIN	MN	55912	3010
FAIRMONT	MN	56031	4147
MINNEAPOLIS	MN	55040	1998
COLUMBUS	OH	43213	2024
WORTHINGTON	OH	43085	4835
COLUMBUS	OH	43228	4835
PAINESVILLE	OH	44077	3210
CINCINNATI	OH	45202	3222
CLEVELAND	OH	44199	9925



COLUMBUS	OH	43215	2408
AKRON	OH	44308	1810
LORAIN	OH	44052	9965
MANSFIELD	OH	44907	2665
LIMA	OH	45801	4271
TOLEDO	OH	43604	2600
ZANESVILLE	OH	43701	965
YOUNGSTOWN	OH	44503	1889
SPRINGFIELD	OH	45503	2624
HAMILTON	OH	45011	548
CANTON	OH	44702	1736
PORTSMOUTH	OH	45662	4313
DAYTON	OH	45402	1430
WARREN	OH	44481	1299
BEACHWOOD	OH	44122	4180
LAKEWOOD	OH	44107	4220
STEUBENVILLE	OH	43952	2886
CHILLICOTHE	OH	45601	9596
CINCINNATI	OH	45241	3111
FINDLAY	OH	45840	4413
NEWARK	OH	43055	3303
CLEVELAND	OH	44102	4247
BATAVIA	OH	45103	1994
FRANKLIN	OH	45005	5505
RAVENNA	OH	44266	8059
XENIA	OH	45385	2666
MEDINA	OH	44256	5622
BOWLING GREEN	OH	43402	7502
CAMBRIDGE	OH	43725	3078
GALLIPOLIS	OH	45631	8441
FREMONT	OH	43420	8537
TOLEDO	OH	43623	3468
ASHTABULA	OH	44004	6213
MARION	OH	43302	6573
ATHENS	OH	45701	2157
SANDUSKY	OH	44870	2614
DEFIANCE	OH	43512	4604
MARIETTA	OH	45750	9513
NEW PHILADELPHIA	OH	44663	4160

EAST LIVERPOOL	OH	43920	3044
PIQUA	OH	45356	4147
LANCASTER	OH	43130	8405
WOOSTER	OH	44691	5316
IRONTON	OH	45638	1730
AKRON	OH	44320	3879
CLEVELAND	OH	44110	3820
WARRENSVILLE HTS	OH	44128	4124
DAYTON	OH	45417	1184
CLEVELAND	OH	44120	1913
MIDDLEBURG HTS	OH	44130	9601
CINCINNATI	OH	45202	5212
MILWAUKEE	WI	53208	1120
GREENFIELD	WI	53228	2922
MILWAUKEE	WI	53218	4906
MADISON	WI	53719	1101
GREEN BAY	WI	54303	3207
FOND DU LAC	WI	54935	5822
EAU CLAIRE	WI	54701	7727
LA CROSSE	WI	54601	3300
WAUSAU	WI	54403	6221
JANESVILLE	WI	53548	3611
MILWAUKEE	WI	53203	2214
APPLETON	WI	54911	1929
WAUKESHA	WI	53186	4896
WEST BEND	WI	53090	2598
MILWAUKEE	WI	53204	3538
PORTAGE	WI	53901	2631
SHEBOYGAN	WI	53081	4514
SUPERIOR	WI	54880	5672
OSHKOSH	WI	54901	4991
KENOSHA	WI	53144	1957
WISCONSIN RAPIDS	WI	54494	6156
LANCASTER	WI	53813	2182
MARINETTE	WI	54143	3368
MANITOWOC	WI	54220	6709
RHINELANDER	WI	54501	220
RICE LAKE	WI	54868	1350
HARRISON	AR	72601	2205



BATESVILLE	AR	72501	8393
BLYTHEVILLE	AR	72315	5405
CONWAY	AR	72034	9901
EL DORADO	AR	71730	6820
FAYETTEVILLE	AR	72703	9956
FORREST CITY	AR	72335	9178
FT SMITH	AR	72903	9948
HOT SPRINGS NATIONAL PARK	AR	71913	7247
JONESBORO	AR	72404	755
LITTLE ROCK	AR	72201	9901
PINE BLUFF	AR	71601	4778
RUSSELLVILLE	AR	72802	2006
SEARCY	AR	72143	8346
SHERWOOD	AR	72120	9961
TUBA CITY	AR	86045	745
WEST MEMPHIS	AR	72301	1734
MINDEN	LA	71055	2900
NEW ORLEANS	LA	70130	9969
SHREVEPORT	LA	71105	2647
MONROE	LA	71201	5146
BATON ROUGE	LA	70808	2606
ALEXANDRIA	LA	71301	9948
LAKE CHARLES	LA	70601	0711
LAFAYETTE	LA	70508	9979
HOUMA	LA	70360	5972
HAMMOND	LA	70403	5749
NATCHITOCHEs	LA	71457	6266
OPELOUSAS	LA	70570	8979
MORGAN CITY	LA	70380	1347
BOGALUSA	LA	70427	3710
TERRYTOWN	LA	70056	2522
KENNER	LA	70065	9904
RUSTON	LA	71270	4084
NEW IBERIA	LA	70560	
LACOMBE	LA	70445	5416
DERIDDER	LA	70634	
LEESVILLE	LA	71446	5100
BATON ROUGE	LA	70807	5238
FARMINGTON	NM	87401	2372

LAS CRUCES	NM	88011	8238
ALBUQUERQUE	NM	87102	3314
ALBUQUERQUE	NM	87102	
CLOVIS	NM	88101	9950
GALLUP	NM	87301	4804
HOBBS	NM	88240	2318
LAS VEGAS	NM	87701	4971
RIO RANCHO	NM	87144	9900
ROSWELL	NM	88201	4761
CARLSBAD	NM	88220	3557
SANTA FE	NM	87505	3467
MUSKOGEE	OK	74401	2275
ADA	OK	74820	1842
ARDMORE	OK	73401	2575
BARTLESVILLE	OK	74006	7986
CHICKASHA	OK	73018	9983
CLINTON	OK	73601	9906
DURANT	OK	74701	4921
ENID	OK	73703	2525
LAWTON	OK	73501	5616
MCALESTER	OK	74501	7280
MIAMI	OK	74354	4003
MOORE	OK	73160	4104
OKLAHOMA CITY	OK	73131	1820
POTEAU	OK	74953	5501
SHAWNEE	OK	74804	9900
STILLWATER	OK	74075	2825
TULSA	OK	74146	5233
BELLAIRE	TX	77401	4520
TEXARKANA	TX	75503	1634
AUSTIN	TX	78752	3907
DALLAS	TX	75231	9816
SAN ANTONIO	TX	78216	
HOUSTON	TX	77099	9915
EL PASO	TX	79935	9915
BEAUMONT	TX	77713	9900
TYLER	TX	75703	6112
AMARILLO	TX	79109	9929
FORT WORTH	TX	76102	6114



SAN ANGELO	TX	76904	5776
WICHITA FALLS	TX	76309	4704
BROWNSVILLE	TX	78520	9903
CORPUS CHRISTI	TX	78415	4534
WACO	TX	76710	9995
LUBBOCK	TX	79416	5125
LEAGUE CITY	TX	77573	6781
ABILENE	TX	79602	9901
PORT ARTHUR	TX	77642	8016
PARIS	TX	75460	9977
BIG SPRING	TX	79720	3332
LUFKIN	TX	75901	4861
ODESSA	TX	79762	9810
LONGVIEW	TX	75605	5172
BRYAN	TX	77802	2157
SHERMAN	TX	75090	
TEMPLE	TX	76501	3246
VICTORIA	TX	77904	9944
LAREDO	TX	78041	9130
MCALLEN	TX	78501	5514
EARLY	TX	76802	2132
CORSICANA	TX	75110	9913
EAGLE PASS	TX	78852	5282
GREENVILLE	TX	75402	7302
PALESTINE	TX	75801	
PAMPA	TX	79065	2704
PASADENA	TX	77504	2013
DALLAS	TX	75215	1644
SAN ANTONIO	TX	78245	9927
DALLAS	TX	75237	3867
HOUSTON	TX	77040	2075
HOUSTON	TX	77039	9988
HOUSTON	TX	77054	2526
GRAND PRAIRIE	TX	75050	9850
ALICE	TX	78332	4212
HARLINGEN	TX	78550	5280
SAN ANTONIO	TX	78223	1633
SAN ANTONIO	TX	78206	1209
AUSTIN	TX	78735	8832

MISSION	TX	78572	6053
ANGLETON	TX	77515	3010
DENTON	TX	76205	7523
CONROE	TX	77304	1152
KERRVILLE	TX	78028	4920
MCKINNEY	TX	75070	4537
CLEBURNE	TX	76033	9934
BRENHAM	TX	77833	6082
MARSHALL	TX	75670	9955
SEGUIN	TX	78155	9754
DALLAS	TX	75202	
WAXAHACHIE	TX	75165	5352
BELLAIRE	TX	77402	129
EL PASO	TX	79901	1429
FORT WORTH	TX	76133	5803
SAN MARCOS	TX	78666	8086
GEORGETOWN	TX	78628	9904
BALCH SPRINGS	TX	75180	4852
MOUNT PLEASANT	TX	75455	2932
DALLAS	TX	75202	5433
ALAMOSA	CO	81101	8548
AURORA	CO	80012	7939
LOUISVILLE	CO	80027	4008
CANON CITY	CO	81212	3460
COLORADO SPRINGS	CO	80909	6003
DENVER	CO	80202	2918
DURANGO	CO	81303	3439
FT COLLINS	CO	80521	2715
GLENWOOD SPRINGS	CO	81601	9802
GRAND JUNCTION	CO	81506	8692
GREELEY	CO	80634	4624
LA JUNTA	CO	81050	2003
LAKEWOOD	CO	80228	3108
LITTLETON	CO	80120	5640
MONTROSE	CO	81401	5378
PUEBLO	CO	81008	2218
TRINIDAD	CO	81082	2710
DENVER	CO	80225	447



DENVER	CO	80294	1961
FERGUS FALLS	MN	56537	1041
GREAT FALLS	MT	59405	5147
BILLINGS	MT	59101	1266
BOZEMAN	MT	59718	3147
BUTTE	MT	59701	6002
HELENA	MT	59626	9703
KALISPELL	MT	59901	3498
MISSOULA	MT	59808	
GLASGOW	MT	59230	2304
HAVRE	MT	59501	3623
MINOT	ND	58701	6454
BISMARCK	ND	58503	
FARGO	ND	58102	4727
GRAND FORKS	ND	58201	4573
JAMESTOWN	ND	58401	3378
DEVILS LAKE	ND	58301	2963
WILLISTON	ND	58801	4168
RAPID CITY	SD	57701	7887
ABERDEEN	SD	57401	4360
HURON	SD	57350	2431
SIOUX FALLS	SD	57108	9930
WATERTOWN	SD	57201	
YANKTON	SD	57078	4365
PIERRE	SD	57501	2463
SAINT GEORGE	UT	84770	6097
OGDEN	UT	84401	2310
PROVO	UT	84601	9963
SALT LAKE CITY	UT	84111	2366
SOUTH JORDAN	UT	84095	
CEDAR CITY	UT	84721	5601
CASPER	WY	82601	9928
CHEYENNE	WY	82001	5704
CODY	WY	82414	3650
RIVERTON	WY	82501	3110
ROCK SPRINGS	WY	82901	5769
SHERIDAN	WY	82801	9225
DES MOINES	IA	50309	4609
DAVENPORT	IA	52806	9983

SIOUX CITY	IA	51106	4707
WATERLOO	IA	50701	9219
OTTUMWA	IA	52501	2124
CEDAR RAPIDS	IA	52404	1422
FORT DODGE	IA	50501	3552
CORALVILLE	IA	52241	1756
MARSHALLTOWN	IA	50158	4403
AMES	IA	50010	8624
DECORAH	IA	52101	1832
COUNCIL BLUFFS	IA	51501	7065
DUBUQUE	IA	52002	2279
MASON CITY	IA	50401	7355
BURLINGTON	IA	52601	1617
CRESTON	IA	50801	2305
CARROLL	IA	51401	3827
SPENCER	IA	51301	5670
EMPORIA	KS	66801	6194
TOPEKA	KS	66615	1234
WICHITA	KS	67226	4002
SALINA	KS	67401	3285
KANSAS CITY	KS	66101	9976
HUTCHINSON	KS	67502	4341
LENEXA	KS	66219	1262
LAWRENCE	KS	66049	3879
DODGE CITY	KS	67801	2985
INDEPENDENCE	KS	67301	2142
HAYS	KS	67601	9927
MANHATTAN	KS	66503	9921
KANSAS CITY	MO	64106	
FENTON	MO	63026	7714
FLORISSANT	MO	63031	4924
KANSAS CITY	MO	64124	2309
ST LOUIS	MO	63112	2615
ST LOUIS	MO	63103	9947
KANSAS CITY	MO	64132	1787
SAINT JOSEPH	MO	64506	3611
SPRINGFIELD	MO	65807	4106
CAPE GIRARDEAU	MO	63703	5771
JEFFERSON CITY	MO	65109	4975



CREVE COEUR	MO	63141	9965
JOPLIN	MO	64804	3216
SAINT LOUIS	MO	63119	5114
INDEPENDENCE	MO	64055	3375
POPLAR BLUFF	MO	63901	8384
COLUMBIA	MO	65201	3797
NEVADA	MO	64772	4261
UNION	MO	63084	4341
KIRKSVILLE	MO	63501	2550
LEBANON	MO	65536	4234
MARYVILLE	MO	64468	3653
SIKESTON	MO	63801	3309
CHILLICOTHE	MO	64601	3715
WEST PLAINS	MO	65775	2628
ST PETERS	MO	63376	2593
HANNIBAL	MO	63401	5522
SEDALIA	MO	65301	2198
ROLLA	MO	65401	4604
KENNETT	MO	63857	3245
PARK HILLS	MO	63601	2623
KANSAS CITY	MO	64154	1912
OMAHA	NE	68154	1716
LINCOLN	NE	68508	3803
NORTH PLATTE	NE	69101	4070
GRAND ISLAND	NE	68803	4052
SCOTTSBLUFF	NE	69361	1482
NORFOLK	NE	68701	5891
HACKENSACK	NJ	07601	6411
NEWARK	NJ	07102	2534
TRENTON	NJ	08611	1831
CHERRY HILL	NJ	08002	4100
PATERSON	NJ	07505	
UNION	NJ	07083	7631
ISELIN	NJ	08830	2872
JERSEY CITY	NJ	07305	1127
CLIFTON	NJ	07012	1997
EGG HARBOR TWP	NJ	08234	5636
BRIDGETON	NJ	08302	2407
NEPTUNE	NJ	07753	2706

HACKENSACK	NJ	07601	5465
EAST ORANGE	NJ	07017	1041
PARSIPPANY	NJ	07054	5304
NEW BRUNSWICK	NJ	08901	3502
NEWARK	NJ	07103	2913
GLASSBORO	NJ	08028	9927
TOMS RIVER	NJ	08755	4972
RIO GRANDE	NJ	08242	1506
BRIDGEWATER	NJ	08807	2560
HOBOKEN	NJ	07030	5638
MOUNT LAUREL	NJ	08054	3416
NEWTON	NJ	07860	1802
BRICK	NJ	08723	7949
ALBANY	NY	12207	2202
BATAVIA	NY	14020	2798
BINGHAMTON	NY	13901	2791
BRONX	NY	10451	3650
BRONX	NY	10468	4640
BRONX	NY	10462	5022
BRONX	NY	10459	4391
BRONX	NY	10469	1403
BRONX	NY	10451	3637
BRONX	NY	10460	4704
BROOKLYN	NY	11201	3628
BROOKLYN	NY	11210	3037
BROOKLYN	NY	11206	9811
BROOKLYN	NY	11214	1102
BROOKLYN	NY	11208	2032
BROOKLYN	NY	11216	2514
BROOKLYN	NY	11201	2713
BROOKLYN	NY	11236	5307
BUFFALO	NY	14204	2085
CORNING	NY	14830	2855
DUNKIRK	NY	14048	9967
FLUSHING	NY	11355	2554
FREEPORT	NY	11520	3493
GENEVA	NY	14456	1700
GLOVERSVILLE	NY	12078	2997
HORSEHEADS	NY	14845	



HUDSON	NY	12534	3016
ITHACA	NY	14850	5474
JAMAICA	NY	11432	3862
JAMAICA	NY	11432	3898
JAMAICA	NY	11432	3862
JAMAICA	NY	11432	3862
JAMAICA	NY	11432	
JAMESTOWN	NY	14701	7603
LONG ISLAND CITY	NY	11101	2102
MELVILLE	NY	11747	3083
MINEOLA	NY	11501	4242
MONTICELLO	NY	12701	1131
NEW ROCHELLE	NY	10801	6541
NEW YORK	NY	10036	1436
NEW YORK	NY	10038	3849
NEW YORK	NY	10027	3621
NEW YORK	NY	10034	2303
NEW YORK	NY	10029	5611
NEW YORK	NY	10038	0111
NEW YORK	NY	10009	3601
NEW YORK	NY	10278	0004
NEW YORK	NY	10036	1436
NEWBURGH	NY	12550	9933
NIAGARA FALLS	NY	14304	1594
OGDENSBURG	NY	13669	2208
OLEAN	NY	14760	2788
ONEONTA	NY	13820	1570
OSWEGO	NY	13126	1803
PATCHOGUE	NY	11772	2823
PEEKSKILL	NY	10566	3887
PLATTSBURGH	NY	12901	2940
POUGHKEEPSIE	NY	12601	6700
QUEENSBURY	NY	12804	1418
REGO PARK	NY	11374	2923
RIVERHEAD	NY	11901	2591
ROCHESTER	NY	14604	9993
ROCHESTER	NY	14626	3528
ROCKAWAY PARK	NY	11694	2321
SCHENECTADY	NY	12305	2554

STATEN ISLAND	NY	10314	3425
STATEN ISLAND	NY	10305	1957
SYRACUSE	NY	13261	6100
TROY	NY	12180	9928
UTICA	NY	13501	1294
WATERTOWN	NY	13601	9976
WEST BABYLON	NY	11704	9803
WEST NYACK	NY	10994	1711
WEST SENECA	NY	14224	3332
WHITE PLAINS	NY	10607	1845
YONKERS	NY	10701	3716
TOA ALTA	PR	00953	4957
SAN JUAN	PR	00918	4148
MAYAGUEZ	PR	00680	1514
CAGUAS	PR	00725	3840
MANATI	PR	00674	5518
GUAYNABO	PR	00968	3146
AGUADILLA	PR	00603	5850
GUAYAMA	PR	00784	6029
BAYAMON	PR	00959	1701
CAROLINA	PR	00987	5008
FAJARDO	PR	00738	3646
SAN JUAN	PR	00918	1704
PONCE	PR	00728	4105
ARECIBO	PR	00612	3648
CHRISTIANSTED	VI	00820	5092
ST THOMAS	VI	00802	5810
WASHINGTON	DC	20024	4289
WASHINGTON	DC	20020	7025
WASHINGTON	DC	20018	1014
NEW CASTLE	DE	19720	1000
DOVER	DE	19901	4992
LEWES	DE	19958	1690
BALTIMORE	MD	21213	1200
HALETHORPE	MD	21227	1130
ABINGDON	MD	21009	1201
CAMBRIDGE	MD	21613	6401
ELKTON	MD	21921	5938



COLUMBIA	MD	21045	5146
ROSEDALE	MD	21237	4358
OWINGS MILLS	MD	21117	4203
BALTIMORE	MD	21201	5637
SALISBURY	MD	21801	7881
CUMBERLAND	MD	21502	2588
HAGERSTOWN	MD	21740	6960
ANNAPOLIS	MD	21401	7580
TOWSON	MD	21204	3909
SILVER SPRING	MD	20903	1424
GLEN BURNIE	MD	21061	6361
SUITLAND	MD	20746	4552
FREDERICK	MD	21703	7357
CHARLOTTE HALL	MD	20622	3193
ROCKVILLE	MD	20850	1750
WESTMINSTER	MD	21157	3039
SEABROOK	MD	20706	2287
BALTIMORE	MD	21211	2108
MEADVILLE	PA	16335	4011
PHILADELPHIA	PA	19145	5802
BLOOMSBURG	PA	17815	2629
PHILADELPHIA	PA	19134	4509
PHILADELPHIA	PA	19102	1745
PITTSBURGH	PA	15219	1261
SCRANTON	PA	18503	2001
READING	PA	19601	4039
HARRISBURG	PA	17101	1925
ERIE	PA	16501	1341
HAZLETON	PA	18201	9965
ALTOONA	PA	16602	9944
LANCASTER	PA	17601	6709
ALLENTOWN	PA	18102	3467
NEW CASTLE	PA	16105	2087
CRANBERRY	PA	16319	3144
UNIONTOWN	PA	15401	4839
WILKES BARRE	PA	18702	5241
JOHNSTOWN	PA	15901	1642
WILLIAMSPORT	PA	17701	9971
YORK	PA	17402	

CHESTER	PA	19013	9800
PHILADELPHIA	PA	19144	1206
PHILADELPHIA	PA	19114	3531
POTTSVILLE	PA	17901	1822
MCKEESPORT	PA	15132	2528
BADEN	PA	15005	2150
GREENSBURG	PA	15601	2906
NEW KENSINGTON	PA	15068	6301
WASHINGTON	PA	15301	6805
NORRISTOWN	PA	19401	2902
DUBOIS	PA	15801	9983
EASTON	PA	18042	4581
PHILADELPHIA	PA	19104	9082
PITTSBURGH	PA	15206	2510
HERMITAGE	PA	16148	5208
SELINGSGROVE	PA	17870	9175
FAIRLESS HILLS	PA	19030	1316
CHAMBERSBURG	PA	17201	1813
STATE COLLEGE	PA	16801	9957
WEST CHESTER	PA	19382	5004
INDIANA	PA	15701	3501
BUTLER	PA	16001	9945
LEBANON	PA	17042	7485
BELLE VERNON	PA	15012	4035
UPPER DARBY	PA	19082	1101
PHILADELPHIA	PA	19132	2402
PHILADELPHIA	PA	19102	1724
PITTSBURGH	PA	15228	2706
CARLISLE	PA	17013	2656
LEWISTOWN	PA	17044	2001
EAST STROUDSBURG	PA	18301	9104
BETHLEHEM	PA	18018	5810
MONROEVILLE	PA	15146	2351
POTTSTOWN	PA	19464	6440
TOWANDA	PA	18848	1656
KITTANNING	PA	16201	2328
PHILADELPHIA	PA	19123	2924
HARRISBURG	PA	17101	2044
PITTSBURGH	PA	15219	1261



VIRGINIA BEACH	VA	23452	7365
RICHMOND	VA	23220	5329
ROANOKE	VA	24011	2434
NORFOLK	VA	23502	2236
BRISTOL	VA	24202	5930
LYNCHBURG	VA	24502	2325
PETERSBURG	VA	23805	9305
DANVILLE	VA	24540	1433
NEWPORT NEWS	VA	23606	1905
CHARLOTTESVILLE	VA	22911	4600
FREDERICKSBURG	VA	22407	9423
MARTINSVILLE	VA	24112	1823
NORTH CHESTERFIELD	VA	23236	3922
HAMPTON	VA	23666	2476
HARRISONBURG	VA	22802	4124
STAUNTON	VA	24401	2500
WINCHESTER	VA	22601	3678
COVINGTON	VA	24426	2281
WYTHEVILLE	VA	24382	4095
WISE	VA	24293	4631
SANDSTON	VA	23150	1636
FARMVILLE	VA	23901	2794
PORTSMOUTH	VA	23701	2620
SUFFOLK	VA	23434	7198
SOUTH BOSTON	VA	24592	2141
ALEXANDRIA	VA	22312	2675
RESTON	VA	20191	4429
ARLINGTON	VA	22209	2326
MANASSAS	VA	20110	5520
CULPEPER	VA	22701	9907
ACCOMAC	VA	23301	1328
CHARLESTON	WV	25301	2190
WHEELING	WV	26003	7129
HUNTINGTON	WV	25701	1475
CLARKSBURG	WV	26301	9904
MOUNT HOPE	WV	25880	9507
SAINT ALBANS	WV	25177	2707
WILLIAMSON	WV	25661	3618
PARKERSBURG	WV	26101	4621

ELKINS	WV	26241	4204
BLUEFIELD	WV	24701	4858
MORGANTOWN	WV	26505	2374
LOGAN	WV	25601	3483
WELCH	WV	24801	2439
MARTINSBURG	WV	25404	6303
FAIRMONT	WV	26554	8806
PETERSBURG	WV	26847	1805
PAGO PAGO	AS	96799	0338
TUCSON	AZ	85713	4884
PHOENIX	AZ	85032	3441
TUCSON	AZ	85719	2030
PRESCOTT	AZ	86301	3105
APACHE JUNCTION	AZ	85120	4125
PHOENIX	AZ	85007	2751
GLENDALE	AZ	85306	1113
MESA	AZ	85210	5992
FLAGSTAFF	AZ	86001	2960
DOUGLAS	AZ	85607	1628
NOGALES	AZ	85621	1013
SHOW LOW	AZ	85901	5271
CASA GRANDE	AZ	85122	5639
YUMA	AZ	85364	5624
GLOBE	AZ	85501	1413
CHINLE	AZ	86503	0798
ALHAMBRA	CA	91801	4441
ANAHEIM	CA	92805	3716
ANTIOCH	CA	94509	7904
AUBURN	CA	95603	3407
BAKERSFIELD	CA	93305	2836
BAKERSFIELD	CA	93309	618
BERKELEY	CA	94704	1417
BREA	CA	92821	6736
BURBANK	CA	91506	2406
CAMPBELL	CA	95008	403
CHATSWORTH	CA	91311	6112
CHICO	CA	95973	6602
CHULA VISTA	CA	91911	1066
COMPTON	CA	90220	2410



CRESCENT CITY	CA	95531	2442
DALY CITY	CA	94015	2613
DELANO	CA	93215	3808
EL CAJON	CA	92020	2504
EL CENTRO	CA	92243	6311
EL MONTE	CA	91731	2815
EUREKA	CA	95501	9812
FONTANA	CA	92337	7519
FOUNTAIN VALLEY	CA	92708	4299
FREMONT	CA	94538	1509
FRESNO	CA	93727	2423
FRESNO	CA	93650	1093
FRESNO	CA	93721	2816
GARDEN GROVE	CA	92841	9902
GILROY	CA	95020	4817
GLENDALE	CA	91204	1331
GLENDORA	CA	91740	3703
HANFORD	CA	93230	3980
HAYWARD	CA	94545	1552
HEMET	CA	92545	5003
HOLLYWOOD	CA	90038	9833
HUNTINGTON PARK	CA	90255	4002
INDIO	CA	92201	5515
INGLEWOOD	CA	90301	2709
LA MESA	CA	91942	5518
LAKEPORT	CA	95453	9810
LAKEWOOD	CA	90712	2903
LANCASTER	CA	93534	7080
LODI	CA	95240	9950
LONG BEACH	CA	90806	4905
LOS ANGELES	CA	90010	9918
LOS ANGELES	CA	90061	2709
LOS ANGELES	CA	90015	3364
LOS ANGELES	CA	90017	5308
LOS ANGELES	CA	90064	1528
LOS ANGELES	CA	90008	1821
LOS ANGELES	CA	90033	2914
LOS ANGELES	CA	90017	3113
MADERA	CA	93638	3611

MANTECA	CA	95336	5067
MERCED	CA	95348	2423
MISSION VIEJO	CA	92691	9835
MODESTO	CA	95351	1217
MONTEBELLO	CA	90640	9924
MORENO VALLEY	CA	92553	9046
MOUNTAIN VIEW	CA	94043	3299
NAPA	CA	94559	1356
NATIONAL CITY	CA	91950	7009
NEEDLES	CA	92363	3112
NORWALK	CA	90650	8396
OAKLAND	CA	94612	3019
OAKLAND	CA	94605	2412
OAKLAND	CA	94612	3097
OCEANSIDE	CA	92054	6203
ONTARIO	CA	91761	2023
OROVILLE	CA	95965	3503
OXNARD	CA	93036	5060
PALM SPRINGS	CA	92264	1422
PANORAMA CITY	CA	91402	4195
PASADENA	CA	91106	1711
PLACERVILLE	CA	95667	5265
POMONA	CA	91766	1445
PORTERVILLE	CA	93257	3132
REDDING	CA	96001	9966
REDWOOD CITY	CA	94063	1591
RICHMOND	CA	94801	3123
RICHMOND	CA	94806	1983
RICHMOND	CA	94801	3123
RIVERSIDE	CA	92503	3525
ROSEVILLE	CA	95661	4481
SACRAMENTO	CA	95825	4808
SACRAMENTO	CA	95823	4301
SACRAMENTO	CA	95826	3549
SALINAS	CA	93901	4462
SALINAS	CA	93906	2404
SAN BERNARDINO	CA	92401	1105
SAN DIEGO	CA	92123	1722
SAN DIEGO	CA	92101	3603



SAN FERNANDO	CA	91340	3542
SAN FRANCISCO	CA	84103	3328
SAN FRANCISCO	CA	94103	6702
SAN FRANCISCO	CA	94108	2503
SAN JOSE	CA	95121	2131
SAN JOSE	CA	95113	3014
SAN JOSE	CA	95123	5103
SAN LEANDRO	CA	94577	2861
SAN LUIS OBISPO	CA	93401	6920
SAN MARCOS	CA	92078	2619
SAN MATEO	CA	94402	1449
SAN RAFAEL	CA	94903	2091
SANTA ANA	CA	92705	9908
SANTA BARBARA	CA	93101	3106
SANTA CRUZ	CA	95060	3818
SANTA MARIA	CA	93455	9941
SANTA ROSA	CA	95401	3518
SONORA	CA	95370	5193
STOCKTON	CA	95219	8002
SUISUN CITY	CA	94585	9909
SUSANVILLE	CA	96130	4776
THOUSAND OAKS	CA	91360	9911
TORRANCE	CA	90503	1645
UKIAH	CA	95482	5022
VALENCIA	CA	91355	1823
VALLEJO	CA	94591	9915
VENTURA	CA	93003	4459
VICTORVILLE	CA	92392	2434
VISALIA	CA	93292	1516
CONCORD	CA	94520	5671
WATSONVILLE	CA	95076	2469
WEST COVINA	CA	91790	6712
WEST SACRAMENTO	CA	95605	1514
WHITTIER	CA	90602	9904
YREKA	CA	96097	3481
YUBA CITY	CA	95991	5428
YUCCA VALLEY	CA	92284	2862
BARRIGADA	GU	96913	1506
HONOLULU	HI	96850	9959

WAILUKU	HI	96793	1643
KAPOLEI	HI	96707	4531
HILO	HI	96720	5289
LIHUE	HI	96766	9967
HONOLULU	HI	96850	1204
SAIPAN	MP	96950	0489
HENDERSON	NV	89052	3957
NORTH LAS VEGAS	NV	89032	3222
RENO	NV	89502	2107
LAS VEGAS	NV	89117	8329
ELKO	NV	89801	7727
JUNEAU	AK	99801	1807
ANCHORAGE	AK	99513	7510
FAIRBANKS	AK	99701	6237
BOISE	ID	83709	1696
POCATELLO	ID	83201	4373
LEWISTON	ID	83501	4004
TWIN FALLS	ID	83301	3380
IDAHO FALLS	ID	83404	9970
COEUR D ALENE	ID	83815	5329
CALDWELL	ID	83605	4624
BEAVERTON	OR	97005	2906
THE DALLES	OR	97058	2208
PORTLAND	OR	97205	1896
EUGENE	OR	97401	5441
SALEM	OR	97302	1691
LA GRANDE	OR	97850	3904
MEDFORD	OR	97504	9798
NORTH BEND	OR	97459	1239
ROSEBURG	OR	97471	8817
PORTLAND	OR	97236	1065
OREGON CITY	OR	97045	3799
ALBANY	OR	97322	6945
ONTARIO	OR	97914	4632
PENDLETON	OR	97801	2397
WARRENTON	OR	97146	7368
BEND	OR	97703	2814
BELLEVUE	WA	98005	3028
KENT	WA	98032	4544



SPOKANE	WA	99202	4926
SEATTLE	WA	98174	9916
TACOMA	WA	98409	6425
OLYMPIA	WA	98502	8660
YAKIMA	WA	98902	1469
BELLINGHAM	WA	98225	3829
HOQUIAM	WA	98550	3813
EVERETT	WA	98201	5031
VANCOUVER	WA	98660	3333
WENATCHEE	WA	98801	2966
COLLEGE PLACE	WA	99324	2001
SILVERDALE	WA	98383	8339
KENNEWICK	WA	99336	7166
LONGVIEW	WA	98632	3016
SEATTLE	WA	98133	7522
BURIEN	WA	98166	4503
MT VERNON	WA	98273	2482
PUYALLUP	WA	98373	1442
CENTRALIA	WA	98531	8100
LYNNWOOD	WA	98036	4730
AUBURN	WA	98001	7426
PORT ANGELES	WA	98362	2600

U.S. GOVERNMENT PUBLISHING OFFICE

Washington, DC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

SSA Copier Paper Contract

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Social Security Administration (SSA)

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning Date of Award (for April 1, 2026) and ending March 31, 2027, plus up to four (4) optional 12-month extension periods that may be added in accordance with the “OPTION TO EXTEND THE TERM OF THE CONTRACT” clause in SECTION 1 of this contract.

The period from Date of Award and ending June 30, 2026 will be used by the contractor for programming and work performance testing; actual, live production begins July 1, 2026.

NOTE: The purchase order issue date is not expected to have an effective “Term of Program” prior to April 1, 2026. No programming and testing, as required by these specifications, is allowed on this contract prior to April 1, 2026, or Date of Award. In the event that the purchase order is issued before April 1, 2026 the contract base term will begin April 1, 2026. **The base term year may be for less than a full 12 months.**

BIDDERS, PLEASE NOTE: These specifications have been revised from the previous solicitation. “QUANTITY”, “PACKING (All Shipments)”, “SECTION 4 – SCHEDULE OF PRICES”, and all dates have been revised.

BID OPENING: Bids shall be opened virtually at 11:00 a.m., Eastern Time (ET), on February 10, 2026, at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders must email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The program number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after the bid opening date and time specified above will not be considered for award.***

THIS IS A NEW PROGRAM. THERE IS NO ABSTRACT AVAILABLE.

For information of a technical nature, contact Jennifer Yarbrough at jyarbrough@gpo.gov or (202) 213-3458.

SECTION 1. – GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>.

SUBCONTRACTING: The predominant production function of this contract is the reporting requirements (see “DAILY COMPLETION STATUS REPORT” specified herein). Bidders who must subcontract this operation will be declared non-responsible.

The prime contractor is responsible for enforcing all contract requirements outsourced to a subcontractor.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “EXTENSION OF CONTRACT TERM” clause.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

PAPER PRICE ADJUSTMENT: Paper prices charged under this contract will be adjusted in accordance with “Table 9 - Producer Price Indexes and Percent Changes for Commodity Groupings and Individual Items” in Producer Price Indexes report, published by the Bureau of Labor Statistics (BLS), as follows:

NOTE: *For the purpose of this contract, the Paper Price Adjustment will be based on the date of actual production. Actual, live production begins July 1, 2026.*

1. BLS code 0913-01 for “Offset and Text” will apply to all paper required under this contract.
2. The applicable index figures for the month of June 2026 will establish the Base Index.
3. There shall be no price adjustment for the first three production months of the contract.
4. Price adjustments may be monthly thereafter, but only if the index varies by an amount (plus or minus) exceeding 5% by comparing the Base Index to the index for that month, which is two months prior to the month being considered for adjustment.
5. Beginning with order placement in the fourth month, index variances will be calculated in accordance with the following formula:

$$\frac{X - \text{Base Index}}{\text{Base Index}} \times 100 = \text{ ______ } \%$$

Where X = the index for that month which is two months prior to the month being considered for adjustment.

6. The contract adjustment amount, if any, will be the percentage calculated in 5 above less 5%.
7. Adjustments under this clause will be applied to the contractor's bid price(s) for Item I., "PAPER, PACKING, AND DISTRIBUTION" in the "SCHEDULE OF PRICES" and will be effective on the first day of any month for which prices are to be adjusted. *(NOTE: Adjustments do not apply to reimbursable shipping and mailing costs.)*

The Contracting Officer will give written notice to the contractor of any adjustments to be applied to invoices for orders placed during months affected by this clause.

In no event, however, will any price adjustment be made which would exceed the maximum permissible under any law in effect at the time of the adjustment. The adjustment, if any, shall not be based upon the actual change in cost to the contractor, but shall be computed as provided above.

The contractor warrants that the paper prices set forth in this contract do not include any allowance for any contingency to cover anticipated increased costs of paper to the extent such increases are covered by this price adjustment clause.

BUY AMERICAN ACT: In conjunction with the preaward survey (see "PREAWARD SURVEY" specified herein), the prospective contractor must state the paper supplier(s)/mill(s) that will be used and must be in compliance with the Buy American Act. Refer to GPO Contract Terms (GPO Publication 310.2, Rev. 01-18).

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from each paper supplier(s)
- 7) Letter of commitment from any subcontractor

The brand of the xerographic copier paper and the postconsumer fiber content of each brand that will be supplied on this contract shall be listed in each letter of commitment from each paper supplier(s). If the paper supplier is other than the paper mill, the letter of commitment from each supplier must also specify the paper mill(s) and location(s) where the paper is manufactured.

These documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information, in the time specified by the Government, may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

If the Government, during the preaward survey, concludes that the contractor does not or cannot meet all of the requirements as described in this contract, the contractor will be declared non-responsible.

Additionally, the preaward survey will include a review of all subcontractors involved, along with their specific functions; and the contractor's production plan and task order production plan, as required by this specification.

PREAWARD PRODUCTION PLANS: As part of the preaward survey, the contractor shall present, in writing, to the Contracting Officer within three (3) workdays of being notified to do so by the Contracting Officer or his/her representative, detailed plans for each of the following activities. The workday after notification to submit will be the first day of the schedule. If the Government requests additional information after review of plans, the contractor must submit updated plans within two (2) workdays of request.

Option Years - For each option year that may be exercised, the contractor will be required to review their production plans and re-submit in writing the above plans detailing any changes and/or revisions that may have occurred. The revised plans are subject to Government approval. The revised plans must be submitted to the Contracting Officer or his/her representative within five (5) workdays of notification of the option year being exercised. NOTE: If there are no changes/revisions, the contractor will be required to submit to the Contracting Officer or his/her representative a statement confirming that the current plans are still in effect.

These proposed plans are subject to review and approval by the Government, and award will not be made prior to approval of same. The Government reserves the right to waive some or all of these plans.

Information Sheet – If the contractor is currently producing on other GPO contracts, they must submit an information sheet specifying how the workload(s) on this contract will fit into the pre-existing Government production without hampering the production/distribution schedules for all the contracts.

At a minimum, the information sheet must include a list of the contracts currently held and the production/distribution schedules for each of those contracts. The sheet must also specify which of those contracts would run concurrently with the projected schedule for this contract.

Production Plan – The contractor is to provide a detailed plan of the following:

- (a) Number of warehouses and locations;
- (b) List of all distribution outlets that will be used in the performance of this contract;
- (c) Capacity that is available for this contract;
- (d) Explanation of how contractor can ensure they can meet the specified volumes and specified schedule;
- (e) Shipping/transportation methods (for both task orders and stand-alone bulk orders) from warehouse/distribution outlet to final shipping destination.

The contractor must disclose in their production plan their intentions for the use of any subcontractors for any materials necessary under this contract. If a subcontractor will be used, the plan must include the same information required from the contractor for all items contained under “PREAWARD SURVEY.” If a subcontractor for any operation is added at any time after award, the contractor must submit the subcontractor’s proposed plans which are subject to review and approval by the Government.

Task Order Production Plan: This plan shall include how copier paper requests placed via task orders are received and processed at the contractor facility. The plan must also explain how the contractor will process task orders, track copier paper requests through an internal workflow, and ensure all copier paper requests are shipped and reported as completed or reported as canceled in accordance with the schedule.

NOTE: See “FREQUENCY OF ORDERS” and “DISTRIBUTION” for more information regarding the copier paper requests.

PREAWARD PAPER SAMPLES: The Government reserves the right waive the preaward paper samples.

Bidders must have the required paper samples ready to submit at the time of the bid opening date (specified on page 1) and submit the samples within two (2) workdays of request. Only the contractor being considered for award will be required to submit their paper samples for testing.

Samples must be submitted from each supplier/paper mill for which a letter of commitment was furnished.

The sample requirement is not less than 25 sheets each of the required paper, as specified under “STOCK/PAPER.”

Each sheet is to be 8-1/2 x 11” in size.

All samples submitted by a paper mill(s) or a contractor must be labeled as to the JCP Code, paper weight, and paper manufacturer. Additionally, the package must clearly identify the jacket and program numbers and contractor on whose behalf the paper samples are being submitted. ***Any package not properly identified/labeled and/or has less than the specified 25 sheets will not be tested. NOTE: Random paper samples received by a paper supplier/mill that do not identify the contractor on whose behalf the samples are submitted WILL NOT BE TESTED OR RETURNED.***

Samples will be inspected and tested and must comply with the specifications as to kind and quality of materials.

The preaward paper samples are to be submitted to: U.S. Government Publishing Office, Chief of Testing and Technical Services, Attn: Lowell Brown, Loading Dock, Stop: QC, 44 H Street, NW, Washington, DC 20401. ***NOTE: All samples are to be delivered via overnight carrier. Samples are NOT to be sent through the USPS. At time of delivery to GPO, contractor must notify Jennifer Yarbrough at jyarbrough@gpo.gov AND QCIMD@gpo.gov. Email notification must include the jacket/program numbers, name of the contractor, paper supplier/mill, shipper, and all tracking numbers.***

If the paper samples are disapproved (or determined to be “not equal”) by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to comply with the applicable requirements of these specifications for stock/paper, which may be reason for a determination of non-responsibility.

Samples will not be returned to the contractor. No charges will be allowed for costs incurred for the preaward paper samples.

POSTAWARD CONFERENCE: Unless waived by the Contracting Officer, the total requirements of the job as indicated in these specifications will be reviewed by Government representatives with the contractor’s representatives, immediately after award. The postaward conference will be held via teleconference.

Person(s) that the contractor deems necessary for the successful implementation of the contract must be in attendance.

ASSIGNMENT OF JACKETS, PURCHASE, TASK, AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover the work performed. The purchase order will be supplemented by an individual daily electronic task order or a print order for each job placed with the contractor. A print order will be issued weekly and will indicate the quantity completed (task orders) or to be produced (stand-alone orders) and any other information pertinent to the order.

ORDERING: Items to be furnished under the contract must be ordered by the issuance of weekly print orders (supplemented by daily electronic task orders) and stand-alone print orders. Orders may be issued under the contract from Date of Award through March 31, 2027, plus for such additional periods as the contract is extended. All print orders and task orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order or task order.

Task orders will be “issued” daily for purposes of the contract and will detail the daily volume of copier paper requests required. A print order (GPO Form 2511) will be used for billing purposes; will be issued weekly for task orders, and as needed, for stand-alone orders; and will cover all copier paper requests that have been reported as completed during the previous week (task orders) or to be produced (stand-alone orders).

A print order or task order shall be “issued” upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled “ORDERING.” The quantities of items specified herein are estimates only and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government’s requirements for the items set forth herein do not result in orders in the amounts or quantities described as “estimated,” it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the “ORDERING” clause of this contract.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder’s email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO’s stated limit.
4. When the emailed bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO’s email server as the official time stamp for bid receipt at the specified location.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of receiving payment. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401. For more information about the billing process, refer to the General Information of the Office of Finance web page located: <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

Contractor's billing invoice must be itemized in accordance with the items in the "SCHEDULE OF PRICES."

SECTION 2. – SPECIFICATIONS

SCOPE: These specifications cover the ordering and distribution of copier paper requiring such operations as packing, distribution, and reporting.

TITLE: SSA Copier Paper Contract.

FREQUENCY OF ORDERS:

An electronic task order will be issued daily (Monday through Friday). NOTE: There may be an occasional workday when there is no task order issued.

For the purpose of this contract, “copier paper requests” are different requests as required by SSA’s various field offices (approximately 1,400). The daily task orders will consist of multiple paper requests (i.e., different and/or multiple orders for one or both sizes) by SSA’s field offices (see “QUANTITY” below for more information). Each paper request will have its own identifying number (REQ-FY-#####).

A print order will be issued weekly and will indicate the total number of *completed* copier paper requests per status updates provided by the contractor (i.e., the copier paper requests were reported as complete by the contractor’s status update files from the previous week) and total number of cartons of paper delivered/shipped/mailed on those completed task orders (see “DAILY COMPLETION STATUS REPORT” for more information).

Approximately 1 to 4 separate print orders may be issued for stand-alone shipments (i.e., no task orders).

When required, a separate task order/print order will be issued for the preproduction work performance test and a separate print order will be issued for the postaward paper samples (see “PREPRODUCTION WORK PERFORMANCE TEST” and “POSTAWARD PAPER SAMPLES” specified herein.)

QUANTITY: It is impossible to determine the number of copier paper requests which will be ordered on a task order. It is estimated that the daily task orders issued will be for approximately 1 to 150 copier paper requests of various quantities ranging from 1 to 50 cartons of copier paper per individual request.

When issued, the stand-alone print orders may be for approximately 500 to 2,500 cartons per order. (NOTE: Each stand-alone print order will be for only one size copier paper to one address.)

A carton of copier paper contains 10 wrapped packages (or reams) with each ream holding 500 sheets, totaling 5,000 sheets per carton.

The Government reserves the right to increase or decrease by up to and including 25% of the total number of cartons of copier paper ordered annually.

TRIM SIZES:

Letter: 8-1/2 x 11”.

Legal: 8-1/2 x 14”.

GOVERNMENT TO FURNISH: Daily task orders and weekly print orders (GPO Form 2511). Each weekly print order will contain an attached compiled completion sheet for all completed copier paper requests reported by the contractor via the daily status update report. This attached sheet is to be considered part of the print order. (See “ASSIGNMENT OF JACKETS, PURCHASE, TASK, AND PRINT ORDERS” and “ORDERING” specified herein.)

Stand-alone print orders.

Daily Transmission: Daily task orders will be provided in Microsoft Excel format (.xlsx) via email. These daily task orders contain copier paper request information placed by SSA's field offices. Each row of the task order will contain the necessary information the contractor will need to ship each respective copier paper request. NOTE: The task order file naming convention will be <Program Number>_Task Order_<Date>.xlsx.

EXHIBITS: The following exhibits were originally in MS Excel and are available in that format upon request.

Exhibit A - Sample Task Order
Exhibit B – Status Update File Template

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “GOVERNMENT TO FURNISH,” necessary to produce the product(s) in accordance with these specifications.

It is anticipated that the contractor shall have an existing network of warehouses/distribution outlets to be capable of meeting the distribution schedules as specified; however, it is not required as long as the contractor can meet the requirements of the contract, including volumes and schedule.

PREPRODUCTION WORK PERFORMANCE TEST: The purpose of this test is to determine if the end-to-end operations of the contractor's workflow for completing task order requested copier paper requests will meet the needs of SSA. This test will cover the receiving and processing of a test task order; distribution; and response to SSA with Status Update file.

The contractor will receive a test task order consisting of 66 copier paper requests.

The contractor will deliver/ship/mail (in accordance with “DISTRIBUTION”) the test copier paper requests to the address(es) as specified in the task order file. All orders shall use the stock/paper as specified herein and be labeled as required.

The test will consist of 66 copier paper requests for 3 to 6 cartons per request (for a total of 295 cartons). The breakdown of number of cartons/request will be provided in the test task order.

Work Performance Test Schedule: The testing period will cover a total of five (5) workdays.

SSA will email the test task order to the contractor at the beginning of day one, and the contractor must provide confirmation of receipt of the task order within one (1) hour of receipt of the task order.

The contractor must deliver/ship/mail each request before the end of the fifth workday from the start of the test.

As copier paper requests are completed (i.e., delivered/shipped/mailed), the contractor must provide the daily status update files to SSA. The daily status update file must be provided each day of the test including the first day (even though no orders may have been completed). This is to check the format of the report for accuracy.

This test schedule will act as a true representation of the workflow.

The Government will approve, conditionally approve, or disapprove the test deliverables (status update files and paper) required for this test within 10 workdays of receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefore.

If the test is disapproved by the Government, the Government, at its option, may require the contractor to perform an additional test, or just the failed portion of the test, in the time and under the terms and conditions specified in the notice of rejection. This additional test shall be at no additional cost to the Government. The Government will require the time specified above to inspect and test review any additional deliverables required.

In the event that the second test is disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the test within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with article 12 "Notice of Compliance with Schedules" of contract clauses in GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Upon successful completion of all test requirements, SSA will issue a print order. The contractor will be reimbursed for all applicable costs in accordance with the contractor's submitted bid prices in the "SCHEDULE OF PRICES" and for all mailing/shipping costs (as applicable) in accordance with the requirements under "DISTRIBUTION." If the contractor fails to meet all test requirements, they will not be reimbursed for any associated costs.

The test shall be performed at the facilities in which the contract functions will be performed as stated in the production plans.

POSTAWARD PAPER SAMPLES (When Ordered): The sample requirement is not less than 25 sheets each of the required paper, as specified under "STOCK/PAPER."

NOTE: If, at any point during the term of the contract, the contractor uses a new paper supplier/mill for which a letter of commitment was not furnished nor samples tested prior to award, paper samples will be required from the new supplier/mill for testing.

Each sheet is to be 8-1/2 x 11" in size.

Samples submitted by the contractor or a paper supplier/mill must be labeled as to the JCP Code, paper weight, and paper manufacturer. Additionally, the package must clearly identify the jacket and program numbers and contractor on whose behalf the paper samples are being submitted. ***Any package not properly identified/labeled and/or has less than the specified 25 sheets will not be tested. NOTE: Random paper samples received by a paper supplier/mill that does not identify the contractor on whose behalf the samples are submitted WILL NOT BE TESTED OR RETURNED.***

Samples will be inspected and tested and must comply with the specifications as to kind and quality of materials.

Paper samples are to be submitted within five (5) workdays of receipt of print order.

The paper samples are to be submitted to: U.S. Government Publishing Office, Chief of Testing and Technical Services, Attn: Lowell Brown, Loading Dock, Stop: QC, 44 H Street, NW, Washington, DC 20401. ***NOTE: All samples are to be delivered via overnight carrier. Samples are NOT to be sent through the USPS. At time of delivery to GPO, contractor must notify Jennifer Yarbrough at jyarbrough@gpo.gov AND QCIMD@gpo.gov. Email notification must include the jacket/program numbers, name of the contractor, paper supplier/mill, shipper, and all tracking numbers.***

The Government will approve, conditionally approve, or disapprove the samples within 10 workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval (or determined to be “not equal”) shall state the reasons therefor.

If the paper samples are disapproved (or determined to be “not equal”) by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, “Notice of Compliance With Schedules,” of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Samples will not be returned to the contractor. All costs, including the costs of all samples, shall be charged in accordance with the applicable line item in the “SCHEDULE OF PRICES.”

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the “Government Paper Specification Standards No. 13” dated September 2019.

Government Paper Specification Standards No. 13 – https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/vol_13.pdf.

Shipments of any product shall perform satisfactorily on laser printer and high-speed photocopying equipment. There shall not be more than one paper-caused jam or one document with unacceptable image quality due to the paper per 5,000 continuous-copy run at atmospheric conditions of 72 degrees Fahrenheit (plus or minus 8 degrees) and 50% (plus or minus 20%) relative humidity.

All paper supplied for each copier paper request/stand-alone order must be of a uniform shade.

White Plain Copier, Xerographic, basis weight: 20 lbs. per 500 sheets, 17 x 22”, equal to JCP Code O-65.

PACKING (All Shipments):

The copier paper shall be wrapped and securely sealed in 500-sheet packages/reams in moisture resistant commercial wrapping (such as a material having a vapor transmission rate equal to or less than that of one (1) mil polyethylene).

The 10 wrapped packages/reams shall be packed in appropriately-sized cartons in accordance with industry standards.

All shipments must be packed with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged, and the wrapped packages and cartons will not open nor split during the delivery/shipping/mailling process.

If the number of cartons to a single destination warrants skids or pallets, the cartons shall be packed on the skids/pallets in accordance with industry standards.

LABELING AND MARKING:

Delivery/Shipping: Contractor to download GPO Form 905 (Rev. 7-15), Labeling and Marking Specifications, which can be located at gpo.gov, fill in appropriate blanks, and attach to cartons.

Mailing: Contractor to create and affix an address label to each carton. At contractor's option, addresses may be imaged directly onto each carton.

All cartons and skids/pallets must be distinctly marked with labels to show the task order (request) number or print order number (as applicable), type of paper, brand, quantity, size, and weight. All required addressing information shall be included with each order.

When more than one carton is necessary for a single destination, cartons must be marked as to the number of cartons in the shipment (1 of 3; 2 of 3; 3 of 3, etc.).

The requisition number, purchase order number, inventory control number (ICN) (when applicable), and/or product descriptions should also be noted on the cartons.

NOTE: The destination address in the "TO" box does not have to be filled in on the individual carton labels when packed on skids/pallets. In lieu thereof, complete, filled-in labels, including the destination address, must be attached to all four sides of each skid/pallet. In addition to regular markings, contractor to fill in the ICN, when applicable, on all labeling.

DISTRIBUTION:

Task Orders:

- Deliver/ship f.o.b. destination to multiple addresses nationwide within the Continental United States (CONUS).
- Ship/mail f.o.b. contractor's city (reimbursable) to multiple addresses outside the Continental United States (OCONUS) – to include Alaska, Hawaii, and the American Territories/Possessions.

Stand-Alone Orders:

- Ship/mail f.o.b. contractor's city (reimbursable) to one (1) address within the Continental United States (see "NOTE" below).

The contractor will be responsible for selection of carrier(s) using the most reasonable method to ensure prompt delivery and safe arrival at all destinations.

For OCONUS task order shipments and CONUS stand-alone order shipments, the contractor is to ship or mail reimbursable by traceable means – whichever method is most economical to the Government. Contractor will be reimbursed for all shipping/ mailing costs (actual costs) upon receipt of shipping/ mailing documents/receipts with their billing invoice for payment.

NOTE: Occasionally, stand-alone shipments will need to be made to two (2) addresses at the Social Security Administration Headquarters. The entrances to the receiving platforms for the two (2) addresses at the Social Security Administration have maximum height clearances. It is the responsibility of the contractor to provide shipment to the platforms as follows:

- 6301 Security Boulevard, Baltimore, MD 21235 – Clearance is 13'6"
- 6201 Security Boulevard, Baltimore, MD 21235 – Clearance is 17'

The hours of operation for the above locations are 6:00 a.m. to 2:00 p.m., prevailing local time, on standard Government workdays.

The contractor is required to contact SSA the workday prior to a shipment's arrival and provide the following information:

- Contractor name
- Truck logo (carrier name)
- Order number
- Delivery date
- Truck driver's name (if applicable)
- Truck tag number (if applicable)

The driver must have a valid state-issued driver's license along with a copy of the shipping ticket/commercial bill of lading or other delivery document.

All expenses incidental to furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual task order or print order (GPO Form 2511), as applicable.

Print orders and task orders to be furnished via email. (NOTE: Contractor to notify SSA if a task order was not received the previous evening.)

For the stand-alone orders, no definite schedule for placement of orders can be predetermined.

The following schedule begins the workday after notification of availability of task order or print order (as applicable); the workday after notification will be the first workday of the schedule.

Contractor shall make complete distribution within five (5) workdays of receipt of task order or print order, as applicable.

Task Order Billing Invoice: Within three (3) workdays of issuance of a print order, contractor must email a PDF copy of their billing invoice to the SSA program lead. The program lead information will be provided after award.

Stand-Alone Order Billing Invoice and Shipping Documentation: Within three (3) workdays of completion of each stand-alone order, contractor must email all supporting mailing and shipping documentation and one (1) copy of the contractor's billing invoice. Contractor to email as a PDF file to the SSA analyst that submitted the print order to the contractor. NOTE: Contractor must identify the print order number in the subject line of all emails.

The ship/deliver date indicated on the task order or print order, as applicable, is the date products ordered for delivery/shipping f.o.b. destination must be delivered to the destinations specified and the date products ordered for shipping/ mailing f.o.b. contractor's city must be picked up by small package carrier or delivered to the postal service.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

For compliance reporting purposes, the contractor must notify the U.S. Government Publishing Office of the date of shipment or delivery, as applicable. Upon completion of each order, contractor must contact the Shared Support Services Compliance Section via email at: compliance@gpo.gov or via telephone at: (202) 512-0520. Personnel receiving the email or call will be unable to respond to questions of a technical nature or to transfer any inquiries.

DAILY COMPLETION STATUS REPORT (Task Orders Only): A completion status report for each daily task order will be created by the contractor at the end of each workday summarizing what was completed and shipped.

The purpose of the Daily Status Update file is to provide information back to SSA on the previous day's completed task order requested copier paper requests.

The update file must be provided daily (Monday through Friday) to SSA by 9:00 a.m., EST, and must adhere to the following which includes, but is not limited to:

- The file format for Daily Status Updates must be Excel “.xlsx.”
- The file will contain information on requested copier paper requests that were shipped or cancelled the previous workday.
- The Daily Status Update files will follow a standard format (see Exhibit B).
- The contractor will be notified 20 workdays in advance of any file format changes.
- Example of Excel Format Name: “StatusUpdate_Copy Paper_###PROGRAM NUMBER##_YYYY-MM-DD.xlsx” (YYYY-MM-DD will be replaced with the actual date on which the file is being provided.)
- These files will be transmitted to SSA via email.

If the contractor elects to distribute orders on Saturday and Sunday, then those updates will be included on the following Monday's status update report.

SECTION 3. – DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the “SCHEDULE OF PRICES” to the following units of production which are the estimated requirements to produce one (1) year’s production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the “SCHEDULE OF PRICES.”

- | | | |
|-----|--------|--------|
| I. | 1. (a) | 71,000 |
| | (b) | 1,323 |
| | 2. (a) | 990 |
| | (b) | 10 |
| | 3. (a) | 3,000 |
| | (b) | 50 |
| II. | | 1 |

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SECTION 4. – SCHEDULE OF PRICES

Bids offered are f.o.b. contractor’s city for all mailing/shipping and f.o.b. destination for all other consignments.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared non-responsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government. Bids submitted with NB (No Bid), NA (Not Applicable), or blank spaces for an item may be declared non-responsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the DETERMINATION OF AWARD) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production.

Contractor’s billing invoices must be itemized in accordance with the line items in the “SCHEDULE OF PRICES.”

I. PAPER, PACKING, AND DISTRIBUTION: Prices offered shall include the cost of all required materials and operations necessary for the paper, packing, and distribution of the products listed in accordance with these specifications.

For Task Order CONUS destinations, the prices submitted for items I.1.(a) and (b) must include the cost of all packing, labeling and marking, and distribution.

For Task Order OCONUS destinations and for Stand-Alone Order CONUS destinations, the prices submitted for items I.2.(a) and (b) and I.3.(a) and (b) must include the cost of all packing and labeling and marking. Distribution will be reimbursable in accordance with the requirements specified under “DISTRIBUTION.”

1. Task Order CONUS Destinations (f.o.b. destination – shipping included):

(a) 8-1/2 x 11”: White Plain Copier, Xerographic (20-lb.) per carton/per request.....\$ _____

(b) 8-1/2 x 14”: White Plain Copier, Xerographic (20-lb.) per carton/per request.....\$ _____

2. Task Order OCONUS Destinations (f.o.b. contractor’s city – shipping reimbursable):

(a) 8-1/2 x 11”: White Plain Copier, Xerographic (20-lb.) per carton/per request.....\$ _____

(b) 8-1/2 x 14”: White Plain Copier, Xerographic (20-lb.) per carton/per request.....\$ _____

(Initials)

3. Stand-Alone Order CONUS Destinations (f.o.b. contractor's city – shipping reimbursable):

(a) 8-1/2 x 11": White Plain Copier, Xerographic (20-lb.) per carton/per order\$ _____

(b) 8-1/2 x 14": White Plain Copier, Xerographic (20-lb.) per carton/per order\$ _____

II. ADDITIONAL OPERATIONS:

Postaward paper samplesper order\$ _____

(Initials)

SHIPMENTS: Shipments will be made from: City _____ State _____.

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent _____ Calendar Days. See Article 12 "Discounts" of Solicitations Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____.

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (90 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications. *Failure to provide a 90-day bid acceptance period may result in expiration of the bid prior to award.*

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in "SECTION 4. – SCHEDULE OF PRICES," including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids. *Failure to sign the signature block below may result in the bid being declared non-responsive.*

Bidder _____
(Contractor's Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number)

(Email Address) (Fax Number)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)

