

Program 4548-S Contract Term: February 1, 2023 through January 31, 2024 plus 2 option years
TITLE: Smokey Bear Printing

ITEM	DESCRIPTION	BASIS OF AWARD	District Creative Upper Marlboro		Litho Press San Antonio, TX		Monarch Litho, Inc. Montebello, CA		Sekan Fort Scott, KS		GPO Estimate	
			UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
I.	COMPLETE PRODUCT:											
	(except for Item II. "AUTHOR'S ALTERATIONS"): Prices quoted shall include the cost of all required materials and operations including but not limited to proofs, printing, paper, folding, binding, all packing material and operations, cartons, palletizing (as applicable) and distribution necessary for the complete printing and binding of the items listed in accordance with these specifications.											
A	92051-Educational Posters – Large.....per 1,000 copies	9	\$2,079.00	\$18,711.00	\$729.00	\$6,561.00	\$1,598.00	\$14,382.00	\$1,500.00	\$13,500.00	\$1,476.50	\$13,288.50
B	92052-Educations Posters – Small.....per 1,000 copies	12	\$410.00	\$4,920.00	\$452.00	\$5,424.00	\$232.00	\$2,784.00	\$410.00	\$4,920.00	\$276.50	\$3,318.00
C	92078-Children's Fire Safety Activity Book.....per 1,000 copies	20	\$628.00	\$12,560.00	\$417.00	\$8,340.00	\$563.00	\$11,260.00	\$540.00	\$10,800.00	\$385.00	\$7,700.00
D	93004-Smokey Bear Bookmarks –English/Spanish.....per 1,000 copies	120	\$174.00	\$20,880.00	\$38.00	\$4,560.00	\$47.00	\$5,640.00	\$68.00	\$8,160.00	\$68.25	\$8,190.00
E	95006-Coloring Book for Smokey's Friends.....per 1,000 copies	250	\$119.00	\$29,750.00	\$90.00	\$22,500.00	\$79.00	\$19,750.00	\$97.00	\$24,250.00	\$129.00	\$32,250.00
F	95007-Activity Book for Smokey's Friends.....per 1,000 copies	250	\$122.00	\$30,500.00	\$70.00	\$17,500.00	\$81.00	\$20,250.00	\$106.00	\$26,500.00	\$126.75	\$31,687.50
G	97003-Woodsy Owl Bookmarks.....per 1,000 copies	15	\$235.00	\$3,525.00	\$71.00	\$1,065.00	\$195.00	\$2,925.00	\$170.00	\$2,550.00	\$112.75	\$1,691.25
H	99250-Woodsy Owl ABC Book – English.....per 1,000 copies	5	\$1,700.00	\$8,500.00	\$1,621.00	\$8,105.00	\$2,334.00	\$11,670.00	\$1,770.00	\$8,850.00	\$1,432.50	\$7,162.50
I	99267-Junior Forest Ranger Adventure Guide – English.....per 1,000 copies	10	\$875.00	\$8,750.00	\$648.00	\$6,480.00	\$1,106.00	\$11,060.00	\$1,020.00	\$10,200.00	\$696.00	\$6,960.00
J	99271-Mark Trail Activity Book.....per 1,000 copies	17.5	\$755.00	\$13,212.50	\$694.00	\$12,145.00	\$759.00	\$13,282.50	\$725.00	\$12,687.50	\$548.88	\$9,605.31
K	99272-Mark Travel Coloring Book.....per 1,000 copies	17.5	\$1,012.00	\$17,710.00	\$622.00	\$10,885.00	\$761.00	\$13,317.50	\$755.00	\$13,212.50	\$538.88	\$9,430.31
L	99287-Junior Forest Ranger Adventure Guide – Spanish.....per 1,000 copies	1	\$3,132.00	\$3,132.00	\$1,783.00	\$1,783.00	\$4,845.00	\$4,845.00	\$3,650.00	\$3,650.00	\$2,569.75	\$2,569.75
M	99288-Smokey Bear Story Books – Teacher's version.....per 1,000 copies	0.35	\$16,780.00	\$5,873.00	\$1,331.00	\$465.85	\$44,585.00	\$15,604.75	\$15,700.00	\$5,495.00	\$15,404.09	\$5,391.43
N	99289-Smokey Bear Story Books- Children's version.....per 1,000 copies	10	\$498.00	\$4,980.00	\$661.00	\$6,610.00	\$1,178.00	\$11,780.00	\$1,070.00	\$10,700.00	\$729.75	\$7,297.50
O	99311-Junior Snow Ranger Book.....per 1,000 copies	4	\$1,125.00	\$4,500.00	\$1,095.00	\$4,380.00	\$1,738.00	\$6,952.00	\$1,252.00	\$5,008.00	\$1,022.25	\$4,089.00
P	99328-Woody Owl ABC Book – Spanish.....per 1,000 copies	1	\$3,684.00	\$3,684.00	\$3,431.00	\$3,431.00	\$4,187.00	\$4,187.00	\$4,350.00	\$4,350.00	\$2,992.25	\$2,992.25
Q	99355-Let's Color with Smokey Coloring Book.....per 1,000 copies	55	\$377.00	\$20,735.00	\$1,277.00	\$70,235.00	\$438.00	\$24,090.00	\$355.00	\$19,525.00	\$531.25	\$29,218.75
R	99422-Outdoor Fire Safety Pamphlet – English.....per 1,000 copies	75	\$79.00	\$5,925.00	\$108.00	\$8,100.00	\$178.00	\$13,350.00	\$100.00	\$7,500.00	\$115.25	\$8,643.75
S	99423-Outdoor Fire Safety Pamphlet – Spanish.....per 1,000 copies	15	\$162.00	\$2,430.00	\$169.00	\$2,535.00	\$92.00	\$1,380.00	\$143.00	\$2,145.00	\$104.75	\$1,571.25
II.	AUTHOR'S ALTERATIONS:											
	The first (1st) set of proofs for each item are to be included in the Item I. "COMPLETE PRODUCT" prices above, see "PROOFS" for details. Prices below are for AA's only and/or for additional proofs. Any charge made under "System timework" must be supported by a statement outlining in detail the operation for which payment is claimed. In case of dispute, the Contracting Officer reserves the right to be the final judge as to the operations and/or number of hours chargeable.											
A	Typesetting.....per line	10	\$5.00	\$50.00	\$6.00	\$60.00	\$6.00	\$60.00	\$5.00	\$50.00	\$6.75	\$67.50
B	System timework.....per hour	8	\$80.00	\$640.00	\$75.00	\$600.00	\$90.00	\$720.00	\$90.00	\$720.00	\$65.75	\$526.00
C	Digital content proofs (black/one color), up to 9x12.....per side	4	\$6.00	\$24.00	\$3.00	\$12.00	\$10.00	\$40.00	\$10.00	\$40.00	\$6.75	\$27.00
D	Digital content proofs (black/one color), over 9x12 and up to 20x30.....per side	2	\$10.00	\$20.00	\$6.00	\$12.00	\$45.00	\$90.00	\$20.00	\$40.00	\$18.25	\$36.50
E	Digital color content proofs, up to 9x12.....per side	2	\$12.00	\$24.00	\$3.00	\$6.00	\$12.00	\$24.00	\$10.00	\$20.00	\$6.75	\$13.50
F	Digital color content proofs, over 9x12 and up to 20x30.....per side	4	\$24.00	\$96.00	\$6.00	\$24.00	\$60.00	\$240.00	\$50.00	\$200.00	\$30.00	\$120.00
G	G-7 profiled inkjet proofs, up to 9x12.....per side	7	\$15.00	\$105.00	\$9.00	\$63.00	\$15.00	\$105.00	\$15.00	\$105.00	\$11.50	\$80.50
H	G-7 profiled inkjet proofs, over 9x12 and up to 20x30.....per side	4	\$45.00	\$180.00	\$55.00	\$220.00	\$85.00	\$340.00	\$65.00	\$260.00	\$52.25	\$209.00
I	PDF Proofs.....per side	10	\$25.00	\$250.00	\$12.00	\$120.00	\$45.00	\$450.00	\$20.00	\$200.00	\$21.75	\$217.50
	TOTAL BID:			\$221,666.50		\$202,221.85		\$210,578.75		\$195,638.00		\$194,354.56
	DISCOUNT:		2.00%	\$4,433.33	1.00%	\$2,022.22	2.00%	\$4,211.58	1.00%	\$1,956.38		
	NET BID:			\$217,233.17		\$200,199.63		\$206,367.18		\$193,681.62		\$194,354.56

Prepared by: CS
Reviewed by: MS

U.S. GOVERNMENT PUBLISHING OFFICE
Northcentral Region

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Smokey Bear Printing

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Agriculture
USDA Forest Service - Superior National Forest

Single Award

BID OPENING: Bids shall be publicly opened at **2 p.m.** prevailing Chicago, IL time on
January 27, 2023.

by the U.S. Government Publishing Office, Northcentral Region.
Due to the COVID-19 pandemic, this will NOT be a public bid opening.

BID SUBMISSION: Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, bidders MUST submit email bids to bidschicago@gpo.gov for this solicitation. See also “ADDITIONAL EMAILED BID SUBMISSION PROVISIONS” below.

No other method of bid submission will be accepted at this time.

The program number “4548-S” and bid opening date “**January 27, 2023**” must be specified in the subject line of the emailed bid submission. Bids received after “**2:00 p.m. Central**” on the bid opening date specified above will not be considered for award

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Illegibility of bid.
2. Emails over 10 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder’s email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO’s stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO’s email server as the official time stamp for bid receipt at the specified location.

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2.

When responding by email, fill out and return one copy of all pages in “SECTION 4. – SCHEDULE OF PRICES,” including initialing/signing where indicated. Valid electronic signatures will be accepted in

accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

NOTE: Bidder must use the exact bid pages in “SECTION 4. – SCHEDULE OF PRICES,” and MUST NOT substitute their own bid formatting in their submitted bid. Substitution may result in a determination of the bid as non-responsive.

CONTRACT TERM: The term of this contract is for the period beginning **Date of award (February 2023) and ending January 31, 2024**, plus up to 2 optional 12-month extension period(s) that may be added in accordance with the “Option to Extend the Contract Term” clause in this contract.

NOTE: Minor changes scattered throughout and New items added.

INFORMATION: For questions about these specifications contact Chuck Szopo at 312-353-3916 x6 or cszopo@gpo.gov. Questions about these specifications should be forwarded at least 1 workday before the Bid Deadline, in order to be addressed prior to bid submission.

Email requests for new award information (available approximately 2 weeks after bid opening) to GPO Chicago Front Desk at kdodson@gpo.gov.

Doing Business with GPO Customer Services During the Coronavirus Pandemic:

Contractors should continue performance on contracts. Contractors must continue to fully comply with the terms and conditions of these contracts. Deliveries, proof approvals, and press sheet inspections for agencies may be impacted. It is requested that contractors contact a Government employee at the delivery location to confirm their availability to receive prior to shipping.

Schedules and other adjustments will be made in accordance with GPO Contract Terms. Caution should be used to safeguard all products should any delivery delays be imposed by the Government.

As a reminder, contractors must furnish contract compliance information required in accordance with GPO Contract Terms, Contract Clause 12: Notice of Compliance With Schedules.

Contractors should immediately contact your GPO contract administrator(s) and/or contracting officer(s) to identify impacted orders if any delay is anticipated, including temporarily closure of a production facility or the planned suspension of any services.

If you have any questions on a particular contract, please contact the Customer Services contract administrator and/or contracting officer for your contract (best method of communicating with them is via email). Office team e-mail addresses can be found at <https://www.gpo.gov/how-to-work-with-us/agency/services-for-agencies/procurement-services-team>.

SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 1-18) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised September 2019)).

GPO Contract Terms, Forms and Standards information for contractors can be found on the GPO website at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards>. The GPO Contract Terms publications noted above can be downloaded from the GPO website at the following: <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf> and <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

DOING BUSINESS WITH GPO: Contractors wishing to do business with the GPO are referred to the GPO web site <http://www.gpo.gov/how-to-work-with-us/vendors/programs-for-vendors>, where one can register as a GPO contractor using the ‘**GPO Contractor Connection**’ link in accordance with the furnished instructions on this page.

NOTE: Prospective and existing GPO contractors are to note that as of January 1, 2008, all contractors seeking to do business with GPO must first complete and thereafter maintain the accuracy of their GPO Contractor Connection registration with the following mandatory taxpayer information boxes: “EIN/TIN #” Employer Identification Number of Taxpayer Identification Number): “Subject to Backup Withholding” (See IRS Form W-9, available for download at <http://www.irs.gov/pub/irs-pdf/fw9.pdf>.) GPO will withhold payment of invoices for work completed by any contractor who fails to provide this tax data in GPO Contractor Connection. Such invoices will be declared ineligible for payment until all requirements for payment, including providing this tax data in GPO Contractor Connection, have been satisfied.

PREDOMINANT PRODUCTION FUNCTION: The predominant production function is printing. Bidders who must subcontract this operation will be declared non-responsible.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes – Level II*.
- (b) Finishing Attributes – Level II*.

*Quality Level II: 4-color process products.

*Quality Level III: One, two, or three color products.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests – General Inspection Level I.
- (b) Destructive Tests – Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proofs
P-8. Halftone Match (Single and Double Impression)	Approved Proofs
P-9. Solid and Screen Tint Color Match	Approved Proofs
P-10. Process Color Match	Approved Proofs

In the event that the proofs are waived by the Government, the Government Furnished Sample will become the specified standard.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

POSTAWARD CONFERENCE: At the Government's option, a postaward conference may be held at the contractor's plant or via phone conference call. One or more Government representatives will attend. Contractor will be required to provide the on-site meeting area and have representatives available from all areas of production. Security requirements as well as all aspects of end-to-end production requirements and milestones may be discussed. No additional charge will be allowed for this requirement.

PLANT PRODUCTION INSPECTIONS: The Government reserves the right to have plant inspections at any time during the contract. These may be to inspect press sheets but may also be to review other aspects of production.

Press sheets may be inspected at the contractor's plant at the start of production for quality conformance. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars must show areas consisting of 3/16 x 3/16" minimum solid color patches; tint patches of 25, 50, and 75%; dot gain scale (such as Brunner, GATF, GRETAG, or RIT), and gray balance patches for process color (if applicable).

Inspection is restricted to between 7:00 am and 7:00 pm, and cannot be scheduled for weekends or federal holidays.

If press inspections are waived, the contractor must assume responsibility for the accuracy and quality of the finished product.

If press inspections are required, it will be so indicated on the print order. Contractor will be required to provide the Government with the date and time of press inspection at the time of placement of the order or shortly thereafter. If possible, contractor should try to provide a minimum 2 workday notice. It is understood that due to the short production time in this contract, that might not always be possible.

RIGHTS IN DATA: The term “data” as used herein, includes all information in connection with the supplies and operations under the contract herein, including but not exclusive to, magnetic tapes, disks, or other magnetic or similar media, transmissions of or access to any digitized information, and any other data information furnished to or accessed by the contractor, or produced by the contractor.

All data, whether produced in the performance of this contract or delivered by the Government to the contractor for use during the performance of the contract, shall be the sole property of the Government. The contractor shall have no rights at common law or equity and may not establish any statutory copyright in such data. The contractor shall not sell, publish, copy, or distribute any such data, in whole or in part, (other than as required by the terms of this contract), without the express written consent of the Government.

OPTION TO EXTEND THE CONTRACT TERM: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed **3 years** as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Contract Term” clause. See also “Economic Price Adjustment” for periodic pricing revision.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from **Date of award (February 2023) and ending January 31, 2024**, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “Consumer Price Index For All Urban Consumers - Commodities Less Food” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending 3 months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **November 1, 2022**, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by individual "Print Orders" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **Date of award (February 2023) and ending January 31, 2024** plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

FURNISHED FONTS: Any fonts provided (see "GOVERNMENT TO FURNISH") are the property of the ordering agency and are provided for use on this contract only. Use of the furnished fonts for any job other than the one for which the fonts were submitted violates copyright law. All fonts should be eliminated from contractor's archive immediately after completion of the production run.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering".

The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract; if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract. The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time are to be completed by the contractor within the time specified in the order. The rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

When production covered by this contract is required before the dates specified under this contract, and the contractor will not accept the accelerated schedule, the Government may procure this requirement from another source for that accelerated schedule.

The Government may issue orders which provide for shipment/delivery to, or performance at, multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

OPTIONS: Whenever an option is indicated in the specifications, it is the Government's option, not the contractor's, unless it is specifically stated otherwise.

PAYMENT: Submit invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

CONTRACTOR'S INVOICE FOR PAYMENT MUST BE ITEMIZED IN ACCORDANCE WITH THE SCHEDULE OF PRICES AND ISSUED TO GPO WITHIN 10 WORKDAYS AFTER COMPLETION OF EACH INDIVIDUAL PRINT ORDER. FAILURE TO ITEMIZE IN ACCORDANCE WITH THE SCHEDULE OF PRICES OR ISSUED TO GPO WITHIN 10 WORKDAYS AFTER ORDER COMPLETION MAY RESULT IN DELAYED PAYMENT.

In addition, contractor is required to email delivery receipts and final invoice in PDF format to originator of each GPO Form 2511 print order. All documents should be in one PDF file. Originator's email address will be found at the bottom of each GPO Form 2511 print order. Subject line of the email will be the print order number.

RECEIPTS FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers, total quantity shipped and/or delivered, number of cartons and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. Original copy of these receipts or other acceptable proof must accompany the contractor's voucher for payment.

MATERIAL: All materials and inks used to produce these items must be approved by FDA as child safe, and environmentally safe. Contractor must state origin and place of manufacture of raw materials (including paper) on all carton labels.

LEGAL DISCLAIMER: Product names are the trademarks of the respective companies and do not indicate endorsement by the U.S. Government.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of a books/pamphlets, bookmarks, and posters requiring such operations as pickup of furnished materials, electronic prepress, proofs, printing in black only or a single color, black plus spot colors, 2 or 3 spot colors, or 4-color process, varnishing or aqueous coating, folding, die-cutting, saddle-wire stitching, shrink-film wrapping, packing, labeling, palletizing and delivery.

TITLE: Smokey Bear Printing.

See under each item for quantities.

Although this is an option year contract, all estimates, averages, etc. are based on one year's production.

FREQUENCY OF ORDERS: Approximately one or more orders per year of each of the separate production items listed above. Additional items that are not listed may be ordered, provided they fit the specifications of any production item in this contract. It is not guaranteed that every item will be ordered in every contract year.

QUANTITY: See individual production item details for estimated quantity ordered per year. No overs/unders. Full quantities are required. Partial deliveries will only be accepted when indicated on the 2511 Print Order or via agency communication.

TRIM SIZES: See individual production item for details.

GOVERNMENT TO FURNISH: Any of the following may be furnished for any of the production items in this contract: Electronic media on CD or DVD may be shipped by the agency to the contractor's location using contractor-provided express shipping account/shipping materials, or at the Government's option may be made available for contractor pickup, or may be uploaded to contractor's FTP site by the agency. Furnished files are anticipated to be native application files created in Adobe Creative Suite applications on either the Mac or PC platform. Additional types of materials that may be furnished at the agency's option include but are not limited to: film negatives, film positives or camera copy, and/or previously printed samples. At the agency's option, revised pages (AA's) may be sent by agency to the contractor's FTP site, or alternatively the contractor may be requested to make the revisions to the furnished files.

Print Order (GPO Form 2511): Print orders will be provided via e-mail. At the Government's option, print orders may be furnished as a hard copy, emailed, or uploaded to contractor's FTP site. Contractor must be able to accept via e-mail.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the products(s) in accordance with these specifications.

Contractor must provide a regularly monitored email account for receipt of GPO Form 2511 Print Orders, "OK to Print" notifications, and other electronic communications.

EXAMINATION OF FURNISHED MATERIAL: Contractor must immediately upon receipt perform a basic check (preflight) of the furnished media and publishing files to assure accurate output of the required reproduction image. Additional charges or extensions in schedule will not be allowed due to contractor's failure to thoroughly examine material.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the Agency and Chuck Szopo at 312-353-3916 x6 in sufficient time to comply with the shipping schedule. The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level. Contractor must maintain the latest version of all programs and operating systems used in this contract as well as maintain backwards-compatibility.

TYPESETTING: Orders may require corrections to existing copy. Requirements may range from simple changes in a dollar amount to complete typesetting. The contractor must match specified or existing typefaces and sizes as ordered. Varying typestyles and sizes will be required. Acceptance of any similar alternate typeface is at the discretion of the Agency. Separate charges will be allowed for these operations in the "SCHEDULE OF PRICES."

Contractor must make all additional typesetting to a copy of the furnished electronic files and provide a new CD/DVD to the agency when the order is completed. Returned revised final production files must be native application files unless otherwise specified on the Print Order or requested by the agency. Files must be an exact representation of the final printed piece and shall be returned on the same type of storage media as the original files. The Government will not accept PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

PROOFS:

Proofs for each item will only be required on the first printing – or stated otherwise on the print order (GPO Form 2511) or per agency communication. The following types of proofs may be ordered under this contract:

The most common proofing requirements are anticipated to be: one set of digital color content proofs plus one set of G7-profiled proofs. NOTE: Submitted bid prices should include the appropriate sets of proofs for the printing specifications for each separate production item.

1 set of digital content proofs (black or single color product). Direct to plate must be used to produce the final product with a minimum resolution of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

1 set of digital color content proofs. Direct to plate must be used to produce the final product with a minimum resolution of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

1 set of digital inkjet proofs that are G7 profiled and use pigment-based inks may be submitted. A proofing RIP that provides option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-2 standard for Graphic Technology (as of 3/19/09 and future amendments) must be utilized. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain one of the following color control strips to be evaluated for accuracy: IDEAlliance ISO 12647-7 (2007 or later) Wedge or P2P25 Target.

Proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 1/8" x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements and indicate margins. Proofs will be used for color match on press.

Proofs when printing with Pantone colors: In proofs, Pantone colors may be substituted with a similar color (with the exception of process yellow) but may not be built out of the four process colors. Contractor must submit ink draw downs on actual production stock of Pantone color(s) used to produce the product.

Proofs when printing with Pantone colors and varnish: Contractor to submit ink draw downs on actual production stock of Pantone color(s) used to produce the product. Half of draw down must show varnish or coating. Spot varnish may be shown as either a digital content proof or as an overlay on the one-piece laminated proofs.

The U.S. Government Publishing office reserves the right to require samples and to judge the suitability of any digital proof offered. If the samples are disapproved by the Government, the contractor will be required to submit proofs in accordance with the contract.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

It is anticipated that the agency will require 2 workdays for review of proofs. A copy of the Print Order and a return air bill must be furnished with proofs.

AUTHOR'S ALTERATIONS: Author's alterations (AAs) may occur occasionally during the proofing stage. At the Government's option, changes may be supplied by the Agency or requested from the contractor.

Author's alterations (AA's) proofs shall be digital color content PDF proofs, provided via e-mail to one or more email addresses as provided by the Agency.

At the Government's option, digital ink G7 profiles proofs and/or digital color content proofs may also, or alternatively, be requested as AA's proofs.

Author's alterations will be charged at the regular contract rates per the "Schedule of Prices." Charges for making author's alterations will not be honored unless the voucher that is submitted to GPO is supported by all documentation showing author's alterations marks.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor must not print prior to receipt of an "OK to Print."

STOCK: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019 and any amendments thereto.

PRINTING, INK AND VARNISH: Printing will consist of type and rule, halftone and line illustrations, printing in single ink color, multiple ink colors, and/or 4-color process. Printing in reverse and/or over printing will be required on some orders. Some orders will require coating on certain pages or throughout with a clear, non-yellowing varnish. Spot colors may not be built out of the four process colors.

IDENTIFICATION MARKINGS: Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

PACKING: NOTE: Critical packaging requirements. Failure to package correctly will result in rejection.

Pack in shipping containers. Each shipping container must not exceed 45 pounds when fully packed. Shipping containers shall have a minimum bursting strength of 275 lbs. per sq. in. or a minimum edge crush test (ECT) of 44 lbs. per inch width. Pallets are required.

When agency re-ships individually shrink-film wrapped packages, the shrink-film wrap must be of sufficient strength as to not break open.

When agency orders re-mailable boxes, they must be of sufficient strength to withstand handling through the US Mail or a small package carrier.

LABELING AND MARKING: Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers. Inner packaging and ALL carton labels must include NFES # and title. Contractor must state origin of material used to produce the item on identifying label. Full shipments are required.

Labeling and Marking Specifications (GPO Form 905): See GPO Contract Terms Booklet, Publication 310.2. for more information.

All expenses incidental to labeling and marking bundles and containers must be borne by the contractor.

PALLETS: Contractor will be required to furnish pallets for bulk shipments in shipping containers when the containers fill 2 layers or more on the pallet. Except for size, pallets must be in conformance with Federal Specifications NN-P-71c, dated September 10, 1973 and any amendments thereto, as follows:

Type III (4-way (partial), flush, assembled, nonreversible). Size L 48 x W 40", Full entry must be on the 48" width. Group II (medium density wood) or Group III (high density wood), at contractor's option.

Fasten with straps over edge protectors when the containers fill more than 1 layer on the pallet. Pallets shall be suitably packed so as to ensure acceptance and safe delivery by common carriers to the point of delivery. Maximum height (including pallet) 47". Pack flush to corners, no overhang permitted at any edge. Voids must be to the interior of the pallet. Pack with care. Loaded pallets may be stored 4 high at destination.

All containers on pallets must be secured to prevent containers from shifting when pallets are hoisted to a high shelving area.

DEPARTMENTAL RANDOM COPIES (BLUE LABELS): All orders must be divided into [per chart below] equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Quantity Ordered - Number of Sublots
500 to 3,200 - 50
3,201 to 10,000 - 80
10,001 to 35,000 - 125
35,001 and over - 200

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678-Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list. A copy of the print order/specification and a signed Certificate of Selection of Random Copies must be included.

GPO SAMPLES: Mark package with Program number and Print Order number. GPO samples are to be shipped at the same time as the scheduled shipment/delivery and cannot be deducted from the total quantity ordered. Deliver sample copies by the most economical method. No additional charge will be allowed for GPO samples.

GPO “VERIFICATION OF DELIVERY”: Contractor MUST email delivery verification information to VerifyChicago@gpo.gov WITHIN 24 HOURS OF DELIVERY. Enter Program and Print Order numbers in the subject line, and in the body of the message indicate the method of shipment and the delivery date. **F.O.B. Destination** (at contractor’s expense), enter the date of delivery. **Failure to provide this information for each print order may result in delayed payment of invoices.**

RECEIPTS FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers, total quantity shipped and/or delivered, number of cartons and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. Original copy of these receipts or other acceptable proof must accompany the contractor’s voucher for payment.

DISTRIBUTION: F.O.B. Destination.

Deliver f.o.b. Destination (at contractor’s expense).

Bulk of Order (including Blue Label Copies) and PROOFS to:

USDA, Forest Service, MIFC
Attn: Deb Bruyere, 218-322-2774
402 11th St., S.E.
Grand Rapids, MN 55744
Dock delivery is required.
Delivery accepted Monday - Friday, 8 a.m. - 4 p.m.

2 GPO Samples (on all print orders) marked Inspection Copies and with GPO Program number and print order to U.S. GPO, Attn: Compliance -cs, residential Chicago IL address to come. Email cszopo@gpo.gov for address after award.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

NOTIFICATION OF SHIPMENT: Immediately after an order has shipped, the contractor MUST furnish shipping information to the agency. Include the order title, GPO Program number, GPO print order number, GPO jacket number, requisition number, date of shipment, quantity, and tracking information for deliveries. Email debra.bruyere@usda.gov and cszopo@gpo.gov.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

No definite schedule for notification of availability of furnished materials can be predetermined.

Furnished material must be picked-up from and delivered to the address furnished by the agency via email or as indicated on the 2511 print order.

NOTE: At times, contractor may be required to pick up materials from a previous contractor located within the continental United States. Contractor is responsible for all material pick up costs regardless of pick up location.

The schedule begins the same workday as notification of the availability of each individual print order and furnished material. When notification of availability is given after 10 a.m. the date of notification shall be 9 a.m. the following workday.

The ship/delivery date indicated on the print order is the date products ordered must be delivered to the destination specified.

All proofs must deliver within 3 workdays from date of receipt of furnished materials to the address furnished by the agency via email or on the 2511 print order. Proofs will be withheld not more than **2 workdays** from receipt in agency until contractor is notified to pick them up. Contractor must not print prior to receipt of an "OK to print". A copy of the Print Order and a return air bill must also be furnished with the proofs. Notify cszopo@gpo.gov the morning proofs will be delivered.

All finished items must complete delivery within 30 calendar days from notification of availability of furnished materials.

INDIVIDUAL PRODUCTION ITEMS:

The specifications below indicate critical information for an individual production item. Contractor MUST adhere to the additional applicable specifications as noted previously in this contract including "PROOFS", "PRINTING, INK AND VARNISH", "LABELING AND MARKING", "MATERIAL", samples, quality assurance copies, etc.

(A) - 92051-Educational Posters – Large

Note: Orders for this item will be placed along with orders for #92052 Educational Posters (Small). The schedules will run concurrently.

QUANTITY: Approximately 600 sets of 15 different posters (**9,000 total**)

NUMBER OF PAGES: One side only

TRIM SIZE: 20 x 30"

STOCK/PAPER:

White No. 2 Coated Text, Gloss-Finish, basis weight: 70 lbs per 500 sheets, 25 x 38", equal to JCP A182.

PRINTING: Print face only in 4-color process, plus flood coat with a clear, non-yellowing gloss varnish.

MARGINS: Posters 1 and 2 of 15 bleed all sides.

BINDING: Trim 4-sides. Collate into sets, with 1 of each of the 15 different posters comprising one set.

PACKING: Shrink wrap or band each set of 15 different posters. Pack 20 sets of 15 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #92051 Educational Posters Large

(B) - 92052-Educations Posters – Small

Note: Orders for this item will be placed along with orders for #92051 Educational Posters (Large). The schedules will run concurrently.

QUANTITY: Approximately 800 sets of 15 different posters **(12,000 total)**

NUMBER OF PAGES: Face only

TRIM SIZE: 8-1/2 x 11”

STOCK/PAPER:

White No. 2 Coated Text, Gloss-Finish, basis weight: 70 lbs per 500 sheets, 25 x 38", equal to JCP A182.

PRINTING: Print face only in 4-color process, plus flood coat with a clear, non-yellowing gloss varnish.

MARGINS: Posters 1 and 2 of 15 bleed all sides

BINDING: Trim 4-sides. Collate into sets, with 1 of each of the 15 different posters comprising one set.

PACKING: Shrink wrap or band each set of 15 different posters. Pack 50 sets of 15 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton. Do not roll, they should lay flat in a carton.

LABEL ON EACH CARTON: NFES #92052 Educational Posters Small

(C) - 92078-Children’s Fire Safety Activity Book

QUANTITY: Approximately 400 packages of 50 books per shrink-film wrapped unit **(20,000 total)**

NUMBER OF PAGES: 20 pages, plus separate cover

TRIM SIZE: 8-1/2 x 11”

STOCK/PAPER:

Cover: White Coated One-side Cover (C1S), 0.012" thick, equal to JCP L70.

Text: White Offset Book, basis weight: 50 lbs per 500 sheets, 25 x 38", equal to JCP A70.

PRINTING: Covers 1 and 4 print in 4-color process and bleed all four sides. Cover 2 prints in black ink, Cover 3 is blank. 20 text pages print head to head in black ink only, no blanks.

MARGINS: Covers 1 and 4 bleed all sides. Follow sample or supplied files for remainder of pages.

BINDING: Saddle stitch and trim 3-sides. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: Shrink-film wrap in units of 50. Pack 4 shrink-film wraps of 50 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABELING: NFES #92078 Children's Fire Safety Activity Book – 4 Packages

(D) - 93004-Smokey Bear Bookmarks –English/Spanish

QUANTITY: Approximately 1,200 packages of 100 bookmarks **(120,000 total)**

NUMBER OF PAGES: 2

TRIM SIZE: 2-1/4 x 6-3/4" (Smokey Bear shaped - die-cut)

PROOFS: Must show die cut shape

STOCK/PAPER:

White Matte Coated Cover, basis weight: 100 lbs. per 500 sheets, 20 x 26", equal to JCP L50.

PRINTING: Bookmark prints face in 4-color process. Back prints black only, black type matter with a black background screen. Place type with sentence reading from bottom to top.

MARGINS: Bleeds, face and back, all sides

BINDING: Die-cut image of Smokey Bear. Initial stamping die available upon request, contact GPO contract administrator for details. Store stamping die for balance of contract. If you are not the successful bidder on the next contract, and are requested to do so, package the die suitably and ship to the successful bidder at no additional cost to the Government.

PACKING: Shrink-film wrap in units of 100. Pack 50 shrink-film wraps of 50 per re-mailable box. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #93004 Smokey Bear Bookmarks (English)

(E) - 95006-Coloring Book for Smokey's Friends

QUANTITY: Approximately 2,500 packages of 100 books per shrink-film wrapped unit **(250,000 total)**

NUMBER OF PAGES: 8 pages, self cover

TRIM SIZE: 7 x 8-1/2"

STOCK/PAPER:

White Opacified Offset Book, basis weight: 50 lbs. per 500 sheets, 25 x 38", equal to JCP A80.

PRINTING: Print head to head in black ink only.

BINDING: Saddle stitch and trim 3-sides. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: Shrink-film wrap in units of 100. Pack 16 shrink-film wraps of 100 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #95006 Coloring Book for Smokey's Friends

(F) - 95007-Activity Book for Smokey's Friends

QUANTITY: Approximately 2,500 packages of 100 books per shrink-film wrapped unit **(250,000 total)**

NUMBER OF PAGES: 8 pages, self-cover

TRIM SIZE: 7 x 8-1/2"

STOCK/PAPER:

White Opacified Offset Book, basis weight: 50 lbs. per 500 sheets, 25 x 38", equal to JCP A80.

PRINTING: Page one prints in full flood coat of Pantone Yellow, with overprinting in black. Pages 2 to 8 print in black ink only.

MARGINS: Page one bleeds all sides

BINDING: Saddle stitch and trim 3-sides. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: Shrink-film wrap in units of 100. Pack 16 shrink-film wraps of 100 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #95007 Activity Book for Smokey's Friends

(G) - 97003-Woodsy Owl Bookmarks

QUANTITY: Approximately 150 packages of 100 bookmarks **(15,000 total)**

NUMBER OF PAGES: 2

TRIM SIZE: 3 x 7" (Woodsy shaped - die-cut)

PROOFS: Must show die cut shape, including the cut out space between Woodsy's legs.

STOCK/PAPER:

White Matte Coated Cover, basis weight: 100 lbs. per 500 sheets, 20 x 26", equal to JCP L50.

PRINTING: Bookmark prints face in 4-color process, head to side. Back prints black only, black type matter with a black background screen. Place type with sentence reading from bottom to top.

MARGINS: Bleeds, face and back, all sides

BINDING: Die-cut image of Smokey Bear. Initial stamping die available upon request, contact GPO contract administrator for details. Store stamping die for balance of contract. If you are not the successful bidder on the next contract, and are requested to do so, package the die suitably and ship to the successful bidder at no additional cost to the Government.

PACKING: Shrink-film wrap in units of 100. Pack 25 shrink-film wraps of 100 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #97003 Woodsy Bookmarks

(H) - 99250-Woodsy Owl ABC Book – English

QUANTITY: Approximately **(5,000 total)**

NUMBER OF PAGES: 36 pages, plus separate cover

TRIM SIZE: 9 x 12"

STOCK/PAPER:

Cover: White Matte Coated Cover, basis weight: 80 lbs. per 500 sheets, 20 x 26", equal to JCP L50.

Text: White Matte Coated Text, basis weight: 80 lbs. per 500 sheets, 25 x 38", equal to JCP A240.

PRINTING: Covers 1 through 4, and text pages 1 to 36, print 4 color process, head to head, with illustrations, tints/solids with reversing, and type and line matter. No varnish.

MARGINS: Follow supplied files, bleeds uncommon on all sides.

BINDING: Saddle stitch in 2 places on the 12-inch side. Trim 3 sides. Paper Covers: Wrap around. Trim flush, stitched on, grain must run parallel to spine. Each product must contain complete 4-page signatures after trimming. Single leaves connected with a lip (i.e. binding stub) to left or right side of stitches will not be allowed. Score the cover fold as needed. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: Shrink-film wrap in units of 10. Pack 10 shrink-film wraps of 10 per re-mailable box. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #99250 Woodsy ABC Book (English)

(I) - 99267-Junior Forest Ranger Adventure Guide – English

QUANTITY: Approximately **(10,000 total)**

NUMBER OF PAGES: 16 pages, plus separate cover with an extension

TRIM SIZE: Finished size: 8-1/2 x 11". Flat size of cover is approx. 25-1/8 x 11" (Covers 3 and 4 are 8-3/8 x 11" and have an 8-1/4 x 11" extension).

STOCK/PAPER:

Cover: White Matte Coated Cover, basis weight: 80 lbs. per 500 sheets, 20 x 26", equal to JCP L50.

Text: White Matte Coated Text, basis weight: 80 lbs. per 500 sheets, 25 x 38", equal to JCP A240.

Note: There are multiple areas throughout the book that will be written on, thus stock and coating must allow pencil and/or ink. Contractor must state origin (where paper was produced) of paper used for this job on carton label.

PRINTING: Covers and text pages print in 4 color process, head to head, with illustrations, tints/solids with reversing, and type and line matter. Top coat covers 1 & 4 (do not varnish the extension) with a clear, non-yellowing matte varnish. Some pages contain 4-color illustrations that print and align across the bind. Back cover extension: Perforate (slit or slot without ink) vertically along the entire 11" dimension 8-3/8" from the bind and horizontally along the entire 8-1/4" dimension 5-1/2" from the top/bottom to create two 8-1/4 x 5-1/2" reply cards. Cards must meet all postal regulations for mailing.

MARGINS: Follow supplied files, bleed uncommon on all sides

BINDING: Saddle stitch in 2 places on the 11-inch side. Trim 3 sides. Paper Covers: Wrap around. Trim flush, stitched on, grain must run parallel to spine. Trim to finished size. Do not cut off the extension. Cracking on the spine or folds will not be acceptable and will result in rejection.

PACKING: No Shrink wrapping. Pack 50 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #99267 Junior Forest Ranger Adventure Guide (English)

(J) - 99271-Mark Trail Activity Book

QUANTITY: Approximately 700 packages of 25 books per shrink-film wrapped unit **(17,500 total)**

NUMBER OF PAGES: 28 pages, plus separate cover

TRIM SIZE: 8-1/2 x 11"

STOCK/PAPER:

Cover: White Matte Coated Cover, basis weight: 100 lbs. per 500 sheets, 20 x 26", equal to JCP L50.

Text: White Uncoated Book, basis weight: 60 lbs. per 500 sheets, 25 x 38", equal to JCP A60.

PRINTING: Covers 1 and 4 print 4 color process, head to head, with illustrations, tints/solids with reversing, and type and line matter. Top coat covers 1 and 4 with a clear, non-yellowing matte varnish. Covers 2 and 3, and text pages 1 to 28, print in black, head to head, with illustrations, tints/solids with reversing, and type and line matter.

MARGINS: Follow supplied files, bleeds uncommon.

BINDING: Saddle stitch in 2 places on the 11-inch side. Trim 3 sides. Paper Covers: Wrap around. Trim flush, stitched on, grain must run parallel to spine. Score the cover fold. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: Shrink-film wrap in units of 25. Pack 4 shrink-film wraps of 25 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #99271 Mark Trail Activity Book

(K) - 99272-Mark Travel Coloring Book

QUANTITY: Approximately 700 packages of 25 books per shrink-film wrapped unit **(17,500 total)**

NUMBER OF PAGES: 32 pages, plus separate cover

TRIM SIZE: 8-1/2 x 11"

STOCK/PAPER:

Cover: White Matte Coated Cover, basis weight: 100 lbs. per 500 sheets, 20 x 26", equal to JCP L50.

Text: White Uncoated Book, basis weight: 60 lbs. per 500 sheets, 25 x 38", equal to JCP A60.

PRINTING:

Cover 1 prints 4 color process, head to head, with illustrations, tints/solids with reversing, and type and line matter. Cover 4 prints black only type and line matter. Top coat covers 1 and 4 with a clear, non-yellowing matte varnish.

Text pages 1 to 30, print in black, head to head, with illustrations, tints/solids with reversing, and type and line matter.

Covers 2 and 3 are blank. Text pages 31 and 32 are blank.

MARGINS: Follow supplied files, bleeds uncommon.

BINDING: Saddle stitch in 2 places on the 11-inch side. Trim 3 sides. Paper Covers: Wrap around. Trim flush, stitched on, grain must run parallel to spine. Score the cover fold. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: Shrink-film wrap in units of 25. Pack 4 shrink-film wraps of 25 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #99272 Mark Trail Coloring Book

(L) - 99287-Junior Forest Ranger Adventure Guide – Spanish

QUANTITY: Approximately **1,000 (total)**.

NUMBER OF PAGES: 16 pages, plus separate cover with an extension

TRIM SIZE: Finished size: 8-1/2 x 11". Flat size of cover is approx. 25-1/8 x 11" (Covers 3 and 4 are 8-3/8 x 11" and have an 8-1/4 x 11" extension).

STOCK/PAPER:

Cover: White Matte Coated Cover, basis weight: 80 lbs. per 500 sheets, 20 x 26", equal to JCP L50.

Text: White Matte Coated Text, basis weight: 80 lbs. per 500 sheets, 25 x 38", equal to JCP A240.

Note: There are multiple areas throughout the book that will be written on, thus stock and coating must allow pencil and/or ink. Contractor must state origin (where paper was produced) of paper used for this job on carton label.

PRINTING: Covers and text pages print in 4 color process, head to head, with illustrations, tints/solids with reversing, and type and line matter. Top coat covers 1 & 4 (do not varnish the extension) with a clear, non-yellowing matte varnish. Some pages contain 4-color illustrations that print and align across the bind. Back cover extension: Perforate (slit or slot without ink) vertically along the entire 11" dimension 8-3/8" from the bind and horizontally along the entire 8-1/4" dimension 5-1/2" from the top/bottom to create two 8-1/4 x 5-1/2" reply cards. Cards must meet all postal regulations for mailing. Cracking on the spine or folds will not be acceptable and will result in rejection.

MARGINS: Follow supplied files, bleed uncommon on all sides

BINDING: Saddle stitch in 2 places on the 11-inch side. Trim 3 sides. Paper Covers: Wrap around. Trim flush, stitched on, grain must run parallel to spine. Trim to finished size. Do not cut off the extension. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: No Shrink wrapping. Pack 50 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #99287 Junior Forest Ranger Adventure Guide (Spanish)

(M) - 99288-Smokey Bear Story Books – Teacher’s version

QUANTITY: Approximately **(350 total)**

NUMBER OF PAGES: 42 pages plus a 2 piece cover (23 leaves total) plus easel backing

TRIM SIZE: 11 x 17”

STOCK/PAPER:

Cover: White Matte Coated Cover, basis weight: 100 lbs. per 500 sheets, 20 x 26”, equal to JCP L50.
Text: White Matte Coated Text, basis weight: 100 lbs. per 500 sheets, 25 x 38”, equal to JCP A240.

PRINTING: All and text pages print 4 color process, head to head, with illustrations, tints/solids with reversing, and type and line matter. Bleeds uncommon on all sides. Top coat the face and back of all covers and text pages with a clear, non-yellowing matte coating.

MARGINS: Follow supplied files, bleeds uncommon on all sides.

BINDING:

Trim 4 sides.

Paper Covers: Trim flush, 2-Piece,

Double-Wire Bound: Punch cover and text suitably along the top 11" dimension and bind with black Double-Wire type binding.

Attached behind the book is a white constructed chipboard (previous sample is approx. .095" thick) easel that folds flat with option of Velcro tabs for extra strength.

Easel must be strong enough to support all the pages without damaging them. The flip book will stand up like a tent card. The students will view the book from one side while the instructor will read from the back side. The pages must lay flat on front and back sides.

Contractor is responsible for designing a suitable strong easel to meet these specifications no added funds will be allowed.

PACKING: Shrink-film wrap each book. Pack 20 books per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #99288-Smokey Bear Story Books – Teacher’s version

(N) - 99289-Smokey Bear Story Books- Children’s version

QUANTITY: Approximately 2,000 packages of 5 books per shrink-film wrapped unit **(10,000 total)**

NUMBER OF PAGES: 44 plus 4-page separate cover.

TRIM SIZE: 5-1/2 x 8-1/2"

STOCK/PAPER:

Cover: White Gloss Coated Cover, basis weight: 100 lbs. per 500 sheets, 20 x 26”, equal to JCP L10.
Text: White Litho (Gloss) Coated Text, basis weight: 80 lbs. per 500 sheets, 25 x 38”, equal to JCP A180.

PRINTING:

Covers 1-4 and text pages 1-44 print 4-color process illustrations, tints/solids with reversing, and type & line matter.

Top coat covers 1-4 and text pages 1-44 with a clear, non-yellowing SILK VARNISH.

MARGINS: Follow supplied files, bleeds uncommon.

BINDING: Saddle wire stitch in 2 places on the left 8-1/2" side and trim 3 sides. Paper covers: wraparound, trim flush, stitched on, & grain must run parallel to spine.

Cracking on the spine will not be acceptable and may result in rejection.

PACKING: Shrink-film wrap in units of 5 books. Pack 40 packages of 5 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES 99289-Smokey Bear Story Books- Children's version

(O) - 99311-Junior Snow Ranger Book

QUANTITY: Approximately **4,000 (total)**.

NUMBER OF PAGES: 16 pages, plus separate cover with an extension.

TRIM SIZE:

Finished size: 8-1/2 x 11".

Flat size of cover is approx. 25-1/8 x 11" (Covers 3 and 4 are 8-3/8 x 11" and have an 8-1/4 x 11" extension).

STOCK/PAPER:

Cover: White Matte Coated Cover, basis weight: 80 lbs. per 500 sheets, 20 x 26", equal to JCP L50.

Text: White Matte Coated Text, basis weight: 80 lbs. per 500 sheets, 25 x 38", equal to JCP A240.

Note: There are multiple areas throughout the book that will be written on, thus stock and coating must allow pencil and/or ink. Contractor must state origin (where paper was produced) of paper used for this job on carton label.

PRINTING: Covers and text pages print in 4 color process, head to head, with illustrations, tints/solids with reversing, and type and line matter.

Top coat covers 1 & 4 (do not varnish the extension) with a clear, non-yellowing matte varnish.

Some pages contain 4-color illustrations that print and align across the bind.

Back cover extension: Perforate (slit or slot without ink) vertically along the entire 11" dimension 8-3/8" from the bind and horizontally along the entire 8-1/4" dimension 5-1/2" from the top/bottom to create two 8-1/4 x 5-1/2" reply cards. Cards must meet all postal regulations for mailing.

Cracking on the spine or folds will not be acceptable and will result in rejection.

MARGINS: Follow supplied files, bleed uncommon on all sides

BINDING: Saddle stitch in 2 places on the 11-inch side. Trim 3 sides. Paper Covers: Wrap around. Trim flush, stitched on, grain must run parallel to spine. Trim to finished size. Do not cut off the extension. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: No Shrink wrapping. Pack 50 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #99311-Junior Snow Ranger Book

(P) - 99328-Woody Owl ABC Book – Spanish

QUANTITY: Approximately **(1,000 total)**

NUMBER OF PAGES: 40 pages, plus separate cover

TRIM SIZE: 9 x 12"

STOCK/PAPER:

Cover: White Matte Coated Cover, basis weight: 80 lbs. per 500 sheets, 20 x 26", equal to JCP L50.

Text: White Matte Coated Text, basis weight: 80 lbs. per 500 sheets, 25 x 38", equal to JCP A240.

PRINTING: Covers 1 through 4, and text pages 1 to 40, print 4 color process, head to head, with illustrations, tints/solids with reversing, and type and line matter. No varnish.

MARGINS: Follow supplied files, bleeds uncommon on all sides.

BINDING: Saddle stitch in 2 places on the 12-inch side. Trim 3 sides. Paper Covers: Wrap around. Trim flush, stitched on, grain must run parallel to spine. Each product must contain complete 4-page signatures after trimming. Single leaves connected with a lip (i.e. binding stub) to left or right side of stitches will not be allowed. Score the cover fold as needed. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: Shrink-film wrap in units of 10. Pack 10 shrink-film wraps of 10 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #99328-Woody Owl ABC Book – Spanish

(Q) - 99355-Let's Color with Smokey Coloring Book

QUANTITY: Approximately 2,200 packages of 25 books per shrink-film wrapped unit **(55,000 total)**

NUMBER OF PAGES: 8 pages, plus cover

TRIM SIZE: 8-1/2 x 11"

STOCK/PAPER:

Cover: White Smooth Cover, basis weight: 80 lbs. per 500 sheets, 20 x 26", equal to JCP L21.

Text: White Opacified Offset Book, basis weight: 70 lbs. per 500 sheets, 25 x 38", equal to JCP A80.

PRINTING: Print head to head. Covers 1 & 4 print 4-color process illustrations, tints/solids with reversing, and type & line matter, bleeds uncommon. Covers 2 & 3 and text pages print black type and line matter, bleeds uncommon.

The pamphlet contains multiple areas that will be written on. Stock must allow crayons, pencil or ink.

BINDING: Saddle stitch in 2 places on the 11-inch side. Trim 3 sides. Paper Covers: Wrap around. Trim flush, stitched on, grain must run parallel to spine. Each product must contain complete 4-page signatures after trimming. Single leaves connected with a lip (i.e. binding stub) to left or right side of stitches will not be allowed. Score the cover fold as needed. Cracking on the spine will not be acceptable and will result in rejection.

PACKING: Shrink-film wrap in units of 25. Pack 8 shrink-film wraps of 25 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABEL ON EACH CARTON: NFES #99355-Let's Color with Smokey Coloring Book.

(R) - 99422-Outdoor Fire Safety Pamphlet – English

QUANTITY: Approximately 1,500 packages of 50 pamphlets per shrink-film wrapped unit **(75,000 total)**

NUMBER OF PAGES: Face and back

TRIM SIZE: 16 x 9" folded to 4 x 9"

STOCK/PAPER:

White Matte Coated Text, basis weight: 70 lbs. per 500 sheets, 25 x 38", equal to JCP A240.

PRINTING:

Face and back (head to head) prints 4-color process illustrations, tints/solids with reversing, and type & line matter, bleeds uncommon. Top coat the entire face and back with a clear, non-yellowing matte aqueous coating.

MARGINS: Follow supplied files, bleeds uncommon on all sides

BINDING: Fold to 4 x 9" using 2 parallel folds with title panel out. Score on fold with grain parallel to folds. Cracking on the folds will not be acceptable and may result in rejection.

PACKING: Shrink-film wrap in units of 50. Pack 40 shrink-film wraps of 50 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABELING: NFES #99422-Outdoor Fire Safety Pamphlet – English.

(S) - 99423-Outdoor Fire Safety Pamphlet – Spanish

QUANTITY: Approximately 300 packages of 50 pamphlets per shrink-film wrapped unit **(15,000 total)**

NUMBER OF PAGES: Face and back

TRIM SIZE: 16 x 9" folded to 4 x 9"

STOCK/PAPER:

White Matte Coated Text, basis weight: 70 lbs. per 500 sheets, 25 x 38", equal to JCP A240.

PRINTING:

Face and back (head to head) prints 4-color process illustrations, tints/solids with reversing, and type & line matter, bleeds uncommon. Top coat the entire face and back with a clear, non-yellowing matte aqueous coating.

MARGINS: Follow supplied files, bleeds uncommon on all sides

BINDING: Fold to 4 x 9" using 2 parallel folds with title panel out. Score on fold with grain parallel to folds. Cracking on the folds will not be acceptable and may result in rejection.

PACKING: Shrink-film wrap in units of 50. Pack 40 shrink-film wraps of 50 per re-mailable box. Then pack suitably per carton. Do not mix different ordered items in any one carton.

LABELING: NFES #99423-Outdoor Fire Safety Pamphlet – Spanish

SECTION 3 - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one (1) year's requirements under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time. The following item designations correspond to those listed in the "Schedule of Prices".

- I. (A) 9
- (B) 12
- (C) 20
- (D) 120
- (E) 250
- (F) 250
- (G) 15
- (H) 5
- (I) 10
- (J) 17.5
- (K) 17.5
- (L) 1
- (M) 0.35
- (N) 10
- (O) 4
- (P) 1
- (Q) 55
- (R) 75
- (S) 15

- II. (A) 10
- (B) 8
- (C) 4
- (D) 2
- (E) 2
- (F) 4
- (G) 7
- (H) 4
- (I) 10

SECTION 4.- SCHEDULE OF PRICES

Bids offered are F.O.B. Destination.

Bidder must make an entry in each of the spaces provided, in the category or categories for which bids are submitted. Bidder may bid in one category and no-bid the other category. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item within the category that a bidder is bidding on may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

The contractor is cautioned not to perform any operation(s) or produce any product(s) for which a price has not been offered under the contract. Further, the contractor is not to accept print orders which are outside the scope of the contract. Any changes made to the print order MUST be confirmed in writing by the Contracting Officer, Chicago GPO. If such orders are placed by the agency, and no Modification is received from the Chicago GPO, the contractor is to notify GPO Chicago immediately. Failure to do so may result in nonpayment.

CONTRACTOR MUST CONTRACTOR MUST INVOICE IN ACCORDANCE WITH SCHEDULE OF PRICES. FAILURE TO ITEMIZE IN ACCORDANCE WITH THE SCHEDULE OF PRICES MAY RESULT IN DELAYED PAYMENT.

All billing submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the Per 1,000 rate.

I. COMPLETE PRODUCT (except for Item II. “AUTHOR’S ALTERATIONS”): Prices quoted shall include the cost of all required materials and operations including but not limited to proofs, printing, paper, folding, binding, all packing material and operations, cartons, palletizing (as applicable) and distribution necessary for the complete printing and binding of the items listed in accordance with these specifications.

Submitted bid prices should include the appropriate sets of first (1st) proofs for the printing specifications for each separate production item.

- (A) - 92051-Educational Posters – Large.....per 1,000 copies \$ _____
- (B) - 92052-Educations Posters – Small.....per 1,000 copies \$ _____
- (C) - 92078-Children’s Fire Safety Activity Book.....per 1,000 copies \$ _____
- (D) - 93004-Smokey Bear Bookmarks –English/Spanish.....per 1,000 copies \$ _____
- (E) - 95006-Coloring Book for Smokey’s Friends.....per 1,000 copies \$ _____
- (F) - 95007-Activity Book for Smokey’s Friends.....per 1,000 copies \$ _____
- (G) - 97003-Woodsy Owl Bookmarks.....per 1,000 copies \$ _____
- (H) - 99250-Woodsy Owl ABC Book – English.....per 1,000 copies \$ _____
- (I) - 99267-Junior Forest Ranger Adventure Guide – English.....per 1,000 copies \$ _____
- (J) - 99271-Mark Trail Activity Book.....per 1,000 copies \$ _____
- (K) - 99272-Mark Travel Coloring Book.....per 1,000 copies \$ _____
- (L) - 99287-Junior Forest Ranger Adventure Guide – Spanish.....per 1,000 copies \$ _____
- (M) - 99288-Smokey Bear Story Books – Teacher’s version.....per 1,000 copies \$ _____
- (N) - 99289-Smokey Bear Story Books- Children’s version.....per 1,000 copies \$ _____
- (O) - 99311-Junior Snow Ranger Book.....per 1,000 copies \$ _____
- (P) - 99328-Woody Owl ABC Book – Spanish.....per 1,000 copies \$ _____
- (Q) - 99355-Let’s Color with Smokey Coloring Book.....per 1,000 copies \$ _____
- (R) - 99422-Outdoor Fire Safety Pamphlet – English.....per 1,000 copies \$ _____
- (S) - 99423-Outdoor Fire Safety Pamphlet – Spanish.....per 1,000 copies \$ _____

II. AUTHOR'S ALTERATIONS: The first (1st) set of proofs for each item are to be included in the Item I. "COMPLETE PRODUCT" prices above, see "PROOFS" for details. Prices below are for AA's only and/or for additional proofs.

Any charge made under "System timework" must be supported by a statement outlining in detail the operation for which payment is claimed. In case of dispute, the Contracting Officer reserves the right to be the final judge as to the operations and/or number of hours chargeable.

- A. Typesetting.....per line..... \$ _____
- B. System timework.....per hour..... \$ _____
- C. Digital content proofs (black/one color),
up to 9x12.....per side.....\$ _____
- D. Digital content proofs (black/one color),
over 9x12 and up to 20x30..... per side..... \$ _____
- E. Digital color content proofs, up to 9x12.....per side \$ _____
- F. Digital color content proofs,
over 9x12 and up to 20x30..... per side..... \$ _____
- G. G-7 profiled inkjet proofs, up to 9x12.....per side\$ _____
- H. G-7 profiled inkjet proofs,
over 9x12 and up to 20x30..... per side..... \$ _____
- I. PDF proofs.....per side..... \$ _____

(Initials)

(COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID)

SHIPMENT(S): Shipments will be made from: City _____, State _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in "SECTION 4. –SCHEDULE OF PRICES," including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder

(Contractor Name) (GPO State & Contractor's Code)

(Street Address)

(City – State – Zip Code)

By

(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

(Initials)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)

COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID