

PROGRAM 6407-S SOCOM Publications June 1, 2017 thru May 31, 2018 Base Year													
ITEM NUMBER	ITEM DESCRIPTION	BASIS OF AWARD	UNIT RATE	ALCOM	GRAY	INTELLICOR	McDONALD &	LITH EXCEL					
				PRTG GROUP Harleyville PA	GRAPHICS Capitol Heights MD	PRINTING Lancaster PA	EUDY Temple Hills MD	Communications Albuquerque NM					
				COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	
I. PRINTING AND BINDING:													
(a)	"Tip of the Spear" Magazine, 4-cp, inc. binding												
(1)	Make ready and/or Setup, per page.....	240	\$78.00	\$18,720.00	\$45.00	\$10,800.00	\$53.49	\$12,837.60	\$55.00	\$13,200.00	\$110.00	\$26,400.00	
(2)	Running Per 1,000 Copies.....	1,324	\$6.34	\$8,394.16	\$800.00	\$1,059,200.00	\$319.25	\$422,687.00	\$14.50	\$19,198.00	\$78.00	\$103,272.00	
(b)	"Annual Planner" 4-cp, inc. binding												
(1)	Make ready and/or Setup, per page.....	120	\$46.00	\$5,520.00	\$25.00	\$3,000.00	\$38.58	\$4,629.60	\$30.00	\$3,600.00	\$88.00	\$10,560.00	
(2)	Running Per 1,000 Copies.....	1,320	\$10.47	\$13,820.40	\$1,680.00	\$2,217,600.00	\$2,588.25	\$3,416,490.00	\$13.25	\$17,490.00	\$139.00	\$183,480.00	
(c)	"Annual Fact Book" 4-cp, inc. binding												
(1)	Make ready and/or Setup, per page.....	60	\$54.00	\$3,240.00	\$26.00	\$1,560.00	\$43.40	\$2,604.00	\$50.00	\$3,000.00	\$88.00	\$5,280.00	
(2)	Running Per 1,000 Copies.....	420	\$17.96	\$7,543.20	\$1,312.00	\$551,040.00	\$1,954.95	\$825,279.00	\$19.80	\$8,316.00	\$112.00	\$47,040.00	
II. PACKING/MAILING:													
(a)	Addressing single copies, inkjet or contractor generated labels												
per 1,000 labels.....	665	\$12.00	\$7,980.00	\$30.00	\$19,950.00	\$34.50	\$22,942.50	\$4.00	\$2,660.00	\$49.00	\$32,585.00	
(b)	Addressing multiple copies in cushioned shipping bags/containers up to and including 5#.												
per bag/container.....	511	\$0.85	\$434.35	\$1.25	\$638.75	\$1.33	\$679.63	\$0.75	\$383.25	\$1.50	\$766.50	
(c)	Addressing multiple copies in cushioned shipping bags/containers over 5# up to and including 12#												
per bag/container.....	427	\$1.30	\$555.10	\$1.50	\$640.50	\$1.48	\$631.96	\$1.25	\$533.75	\$1.90	\$811.30	
(d)	Addressing multiple copies in cushioned shipping bags/containers, over 12#.												
per bag/container.....	301	\$1.50	\$451.50	\$2.00	\$602.00	\$1.58	\$475.58	\$1.75	\$526.75	\$2.25	\$677.25	
TOTAL				\$66,658.71		\$3,865,031.25		\$4,709,256.87		\$68,907.75		\$410,872.05	
DISCOUNT				1.00%	\$666.59	2.00%	\$77,300.63	5.00%	\$235,462.84	1.00%	\$689.08	1.00%	\$4,108.72
NET TOTAL				21 days	\$65,992.12	20 days	\$3,787,730.63	20 Days	\$4,473,794.03	20 days	\$68,218.67	20 days	\$406,763.33
Abstracted by: Bruce M. Canzanella, 05/25/17													
Certified by: Richard W. Gilbert 													

TO SUBMIT AN OFFER, THE CONTRACTOR IS REQUIRED TO COMPLETE SECTION 4 AND SUBMIT NO LATER THAN: 11:00 A.M., MAY 24, 2017.

Submit bid to: U.S. Government Publishing Office, 2825 Noisette Boulevard, North Charleston, SC 29405-1819. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO RPPO Charleston, Fax No. (843) 743-2068. The Program Number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised June 2001. **NOTE: FAXED BIDS RECEIVED AFTER 11:00 A.M. ON THE BID OPENING DATE SPECIFIED ABOVE WILL NOT BE CONSIDERED FOR AWARD.**

U.S. GOVERNMENT PUBLISHING OFFICE
Charleston, SC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

SOCOM Publications</Title>

as requisitioned from the U.S. Government Publishing Office (GPO) by the

DLA Document Services
Jacksonville, FL

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning June 1, 2017 and ending May 31, 2018, plus up to four optional 12-month extension periods in accordance with the "Option to Extend the Term of the Contract" clause in Section 1 of this contract.

This is a new contract, thus no abstract is available.

Direct all questions concerning these specifications to Bruce Canzanella at (843) 743-2036, ext. 1, or e-mail bcanzanella@gpo.gov.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised August, 2002)).

GPO Contract Terms (GPO Publication 310.2) – <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>.

GPO QATAP (GPO Publication 310.1) – <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>.

DISPUTES CLAUSE: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/pdfs/vendors/contractdisputes.pdf.

SUBCONTRACTING: No subcontracting will be allowed on this contract.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (Page related) Attributes -- Level II.
- (b) Finishing (Item related) Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	OK Proofs/Average Type Dimension/Electronic Media
P-8. Halftone Match	OK Proofs
P-10. Process Color Match	OK Proofs

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Contract Term” clause. See also “Economic Price Adjustment” for authorized pricing adjustments.

EXTENSION OF THE TERM OF THE CONTRACT: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from June 1, 2017 to May 31, 2018, and the second and any succeeding period(s) will extend for 12 months from the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending February 28, 2017, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PREAWARD SURVEY: In order to determine the responsibility of the contractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from June 1, 2017 through May 31, 2018, plus for such additional period(s) as the contract is extended. All print orders issued are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

PAYMENT: Submitting all invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the fastest method of getting paid. See <https://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>. for more information

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401. For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/finance/index.htm>.

MODIFICATIONS: If any additional costs are incurred during the production of any print order under this contract due to Government action (i.e., Author's Alterations), contractor is REQUIRED to contact the publishing specialist in writing for approval BEFORE proceeding.

NOTE: Contractor's billing invoice must be itemized in accordance with the line items in the "Schedule of Prices."

SECTION 2. – SPECIFICATIONS

SCOPE: These specifications cover the production of publications requiring such operations as electronic prepress, proofing, printing, binding, packing and distribution.

TITLE: SOCOM Publications

FREQUENCY OF ORDERS: Approximately 8 orders per year including 6 orders for “Tip of the Spear” magazine, and one order each for Annual Planner, and Annual Fact Book.

QUANTITY: Approximately 5518 magazines per order. Approximately 11,000 Annual Planners per order. Approximately 7,000 Annual Fact Books per order.

NUMBER OF SIDES:

“Tip of the Spear” magazine: Approximately 36-40 pages, plus covers.

Annual Planner: Approximately 110-120 pages, plus covers.

Annual Fact Book: Approximately 56-60 pages, plus covers.

TRIM SIZE:

“Tip of the Spear Magazine,” 8.5 x 11”.

Annual Planner, 5.5 x 8.5”.

Annual Fact Book, 5.5 x 8.5”.

GOVERNMENT TO FURNISH: Electronic media will be furnished as follows –

Platform: Macintosh OSX or Windows XP (or later).

Storage Media: Electronic files via “AMRDEC SAFE” transfer or FTP (Agency choice).

Software: Adobe Acrobat. (Current or near current versions will be submitted).

All platform system and software upgrades (for specified applications) which may occur during the term of the contract must be supported by the contractor.

Fonts: Fonts will be furnished, embedded, or embedded subsets of the PDF files.

The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor’s archives immediately after completion of the contract.

Additional

Information: Files will be furnished as press quality PDF files. Color visuals of all furnished files will be furnished when required.

NOTE: The contractor must use the furnished electronic media to produce the product.

One reproduction proof, Form 905 (R. 6/03), with labeling and marking specifications.

A supply of blue labels and selection certificates for shipping Departmental Random copies.

Identification markings such as register marks, commercial identification marks of any kind, etc., form number, and revision date, carried in the electronic files, must not print on the finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “Government to Furnish,” necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the Charleston GPO at (843) 743-2036, ext 1.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

All halftones are to be 150-line screen or finer.

Contractor must have the ability to edit PDF files. Files may contain low-resolution images and hairline rules. These files will include illustrations as an integral part of the electronic media.

When required by the Government, the contractor shall make minor revisions to the electronic file. It is anticipated that the Government will make all major revisions. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government. (Note: The Government will accept PDF files as digital deliverables when furnished by the Government.)

PROOFS: The following requirements apply to all publications:

One set of digital color content proofs for covers and text pages. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

High Res Proofs

One set of digital one-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi for covers and text pages. Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8" x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. Proofs must show dot structure.

Ink Jet Proofs

In lieu of digital one-piece laminated proofs, at contractor's option, one set of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 3/19/09 and future amendments) must be utilized. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 2009.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

In the event proofs are disapproved by the Government, or the contractor fails to submit proofs in a sufficient amount of time to meet the delivery schedule, the contractor may be deemed to have failed to make progress, and is subject to the termination for default clause. However, failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the original production schedule allotted in the specifications.

Contractor must not print prior to receipt of an "OK to print."

AUTHOR'S ALTERATIONS: Author's alterations (refer to page 10 (item 16) of GPO Contract Terms) and revised proofs may be required. Author's alterations and revised proofs will only be paid for when errors are caused by the Government, and the Government deems it necessary to require revised proofs or make author's alterations.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

Government Paper Specifications Standards, No. 12 - http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf.

All text stock used in each copy must be of a uniform shade. All cover paper must have the grain parallel to the spine.

For the "Tip of the Spear" magazine:

No.1 Coated Cover, Gloss-Finish, White, basis weight: 100 lbs. per 500 sheets, 20 x 26", equal to JCP Code L11.

No.1 Coated Text, Gloss-Finish, White, basis weight: 80 lbs. per 500 sheets, 25 x 38", equal to JCP Code A181.

NOTE: Exception to Paper Specification Standards (March 2011), under "Testing" - The acceptance criteria in Part 4 SHALL apply for Opacity ONLY.

For the "Annual Planner" publication:

No. 1 Coated Cover, Gloss-Finish, White, basis weight: 120 lbs. per 500 sheets, 20 x 26", equal to JCP Code L11, equal in every respect to 12 pt. C2S Bristol.

No.1 Offset Book, Smooth-Finish, White, basis weight: 80 lbs. per 500 sheets, 25 x 38", equal to JCP Code A61, equal in every respect to 80 lbs. Husky Offset.

For the "Annual Fact Book" publication:

No.1 Coated Cover, Gloss-Finish, White, basis weight: 120 lbs. per 500 sheets, 25 x 38", equal to JCP Code L11.

No.1 Coated Text, Gloss-Finish, White, basis weight: 100 lbs. per 500 sheets, 25 x 38", equal to JCP Code A181.

NOTE: Exception to Paper Specification Standards (March 2011), under "Testing" - The acceptance criteria in Part 4 SHALL apply for Opacity ONLY.

PRINTING:

For the “Tip of the Spear” magazine:

Covers and text pages print head-to-head in four-color process with full bleed. Cover pages one and four flood coat with gloss aqueous coating.

For the “Annual Planner” publication:

Covers and text pages print head-to-head in four-color process with full bleed. Cover pages one and four flood coat in dull aqueous coating.

For the “Annual Fact Book” publication:

Covers and text pages print head-to-head in four-color process with full bleed. Cover pages one and four flood coat with gloss aqueous coating.

BINDING:

For the “Tip of the Spear” magazine:

Saddle-wire stitch in two places and trim three sides. Each product must contain complete 4-page signature after trimming. Single leaves connected with a lip (i.e., binding stub) to left or right side of stitches will not be allowed. Score covers.

For the “Annual Planner” publication:

Punch suitably and insert Wire-O type binding. "Wire-O" is a registered trademark of James Burn International. Trim 3 sides.

For the “Annual Fact Book” publication:

Spiral bind text and cover with black plastic coils of suitable capacity. Note: This is NOT comb binding. Trim 3 sides.

MARGINS: Margins will be as indicated on print order or in furnished electronic files. All publications have full bleed on cover and text pages.

PACKING, LABELING AND MARKING:

For the “Tip of the Spear” magazine: Single copies will be inkjet labeled with addresses, or contractor will generate and affix labels. Multiple copies will be shipped in one of three ways:

- In cushioned shipping bags, up to and including 5 lbs
- In cushioned shipping bags or container, over 5 lbs. up to and including 12 lbs
- In cushioned shipping bags or container, 12 lbs. and over

For the “Annual Planner” Publication:

- In cushioned shipping bags, up to and including 5 lbs
- In cushioned shipping bags or container, over 5 lbs. up to and including 12 lbs
- In cushioned shipping bags or container, 12 lbs. and over

For the “Annual Fact Book” publication: Pack in shipping containers not to exceed 45 pounds when fully packed for bulk shipments to MacDill AFB, FL.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>#Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678-Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the instructions on the distribution list.

In addition, a copy of the "Specifications" or "Print Order" (GPO Form 2511) along with the signed "Selection Certificate" (GPO Form 917), which will be furnished, shall be included with the samples.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against specifications. The Print Order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award. A copy of the Print Order must be included with the samples.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers must be furnished with billing as evidence of mailing.

DISTRIBUTION:

For the "Tip of the Spear" magazine:

Deliver f.o.b. destination approximately 774 copies per order to USSOCOM, SOCS-SOCO, Attn: Daniel L. Wade (813) 826-1349, 7701 Tampa Point Boulevard, MacDill AFB, FL 33621-5323. Deliveries must be made between 7:30 a.m. and 3:00 p.m. (EST), Monday through Friday only. These may NOT be shipped through the US Postal Service. All shipments in crates or palletized come through one of the following: Port Tampa Tanker Way (commercial vehicle gate). Drivers must have identification.

Deliver f.o.b. destination 2 copies per order to GPO, 2825 Noisette Boulevard, North Charleston, SC 29405. These copies are in addition to the number of copies requested on the print order.

Contractor must notify the ordering agency and GPO via e-mail sent to leighann.wakefield@dla.mil **AND** InfoCharleston@gpo.gov on the same day that the product ships. The subject line of this message shall be: "Distribution Notice for 6407S print order _____". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Mail f.o.b. contractor city approximately 95 copies per order as single copies self-mailers, and mail f.o.b. contractor city approximately 4,649 copies per order in various quantities per a provided distribution list. There are approximately 15 locations with APO/FPO addresses.

Contractor must pay postage at time of mailing and will be reimbursed for the mailing cost with proper

submission of the required mailing receipts along with the public voucher invoice. Refer to Contract Terms, GPO Publication 310.2, page 8, paragraph 6. Shipping Instructions.

All mailing shall be made at the Presorted Standard rate. All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

Contractor will be required to run distribution list through USPS authorized change of address software (ie. NCOA.)

Contractor will be required to keep up-to-date on the U.S. Postal Service classification in order that any mailing is made in accordance with any USPS changes.

A copy of the completed post office mailing statement(s) showing mail quantity/cost breakdown for each order must be sent to: infocharleston@gpo.gov, within 5 calendar days after copies are mailed.

All expenses incidental to picking up and returning materials, (if applicable) submitting proofs and submitting samples must be borne by the contractor.

For the "Annual Planner" book:

Deliver f.o.b. destination approximately 250 copies per order to USSOCOM, SOCS-SOCO, Attn: Daniel L. Wade (813) 826-1349, 7701 Tampa Point Boulevard, MacDill AFB, FL 33621-5323. Deliveries must be made between 7:30 a.m. and 3:00 p.m. (EST), Monday through Friday only. These may NOT be shipped through the US Postal Service. All shipments in crates or palletized come through one of the following: Port Tampa Tanker Way (commercial vehicle gate). Drivers must have identification.

Deliver f.o.b. destination 5 copies per order to GPO, 2825 Noisette Boulevard, North Charleston, SC 29405. These copies are in addition to the number of copies requested on the print order. These copies may NOT be shipped through The U.S. Postal Service.

Contractor must notify the ordering agency and GPO via e-mail sent to leighann.wakefield@dla.mil **AND** InfoCharleston@gpo.gov on the same day that the product ships. The subject line of this message shall be: "Distribution Notice for 6407S print order ____". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver f.o.b. Contractor City approximately 10,750 copies per order in various quantities per a provided distribution list. There are approximately 15 locations with APO/FPO addresses.

Contractor must pay postage at time of mailing and will be reimbursed for the mailing cost with proper submission of the required mailing receipts along with the public voucher invoice. Refer to Contract Terms, GPO Publication 310.2, page 8, paragraph 6. Shipping Instructions.

All mailing shall be made at the Presorted Standard rate. All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

Contractor will be required to run distribution list through USPS authorized change of address software (ie. NCOA.)

Contractor will be required to keep up-to-date on the U.S. Postal Service classification in order that any mailing is made in accordance with any USPS changes.

A copy of the completed post office mailing statement(s) showing mail quantity/cost breakdown for each order must be sent to: infocharleston@gpo.gov, within 5 calendar days after copies are mailed.

All expenses incidental to picking up and returning materials, (if applicable) submitting proofs and submitting samples must be borne by the contractor.

For the “Annual Fact Book” publication:

Deliver f.o.b. destination approximately 7,000 copies per order to USSOCOM, SOCS-SOCO, Attn: Daniel L. Wade (813) 826-1349, 7701 Tampa Point Boulevard, MacDill AFB, FL 33621-5323. Deliveries must be made between 7:30 a.m. and 3:00 p.m. (EST), Monday through Friday only. These may NOT be shipped through the US Postal Service. All shipments in crates or palletized come through one of the following: Port Tampa Tanker Way (commercial vehicle gate). Drivers must have identification.

Deliver f.o.b. destination 5 copies per order to GPO, 2825 Noisette Boulevard, North Charleston, SC 29405. These copies are in addition to the number of copies requested on the print order. These copies may NOT be shipped through The U.S. Postal Service.

All expenses incidental to picking up and returning materials, (if applicable) submitting proofs and submitting samples must be borne by the contractor.

Contractor must notify the ordering agency and GPO via e-mail sent to leighann.wakefield@dla.mil **AND** InfoCharleston@gpo.gov on the same day that the product ships. The subject line of this message shall be: “Distribution Notice for 6407S print order _____”. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Proofs are to be sent to USSOCOM, SOCS-SOCO, Attn: Daniel L. Wade (813) 826-1349, 7701 Tampa Point Boulevard, MacDill AFB, FL 33621-5323. Deliveries must be made between 7:30 a.m. and 3:00 p.m. (EST), Monday through Friday only. These may NOT be shipped through the US Postal Service.

It is anticipated that the “Tip of the Spear” magazine will publish on the third Friday of August, October, December, February, April and June. It is anticipated that the Annual Planner will publish the second Friday of November. It is anticipated that the Annual Fact Book will publish the first Friday of September, subject to the availability of artwork.

The workday after notification of availability of print order and furnished material will be the first workday of the schedule. The following schedule begins the workday after notification of the availability of print order and furnished material.

The numbers under the column headed "WD After" represent the number of workdays allowed to complete that certain part of the schedule after completion of the preceding part.

	<u>WD After</u>
Contractor submit proofs	2
Department give OK to print	3
Contractor must make complete f.o.b destination deliveries.....	10

If revised proofs are required, contractor must submit them within 2 workday(s) and pickup edited proofs within 3 workday(s).

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destination(s) specified.

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destination specified. The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. contractor city must be accepted by the US Postal Service.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the "Schedule of Prices".

I.

- | | |
|--------|-------|
| 1. (a) | 240 |
| (b) | 1,324 |
| 2. (a) | 120 |
| (b) | 1,320 |
| 3. (a) | 60 |
| (b) | 420 |

II.

- | | |
|-----|-----|
| (a) | 665 |
| (b) | 511 |
| (c) | 427 |
| (d) | 301 |

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SECTION 4. - SCHEDULE OF PRICES

TO SUBMIT AN OFFER, THE CONTRACTOR IS REQUIRED TO COMPLETE SECTION 4 AND FAX NO LATER THAN: 11:00 A.M. MAY 24, 2017, FAX NO. 843-743-2068. FAXES RECEIVED AFTER 11:00 A.M. WILL NOT BE CONSIDERED FOR AWARD.

Bids offered are f.o.b. contractor city for all mailed shipments and f.o.b. destination for all other consignments.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government. Bids submitted with NB (No Bid) or blank space for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All billing submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per-1,000 rate.

I. PRINTING, BINDING, PACKING AND DISTRIBUTION: The prices offered must be all-inclusive for the product listed and shall include the costs of all required materials and operations including stock/paper, proofs, printing, binding, packing and distribution as defined in Section 2. - Specifications.

1. "Tip of the Spear" Magazine: Printing in four-color process, including binding.

(a) Makeready and/or Setup per page.....\$_____

(b) Running.....per 1,000 copies.....\$_____

2. "Annual Planner" Publication: Printing in four-color process, including binding.

(a) Makeready and/or Setup per page.....\$_____

(b) Running.....per 1,000 copies.....\$_____

3. "Annual Fact Book" Publication: Printing in four-color process, including binding.

(a) Makeready and/or Setup per page.....\$_____

(b) Running.....per 1,000 copies.....\$_____

(Initials)

II. PACKING AND MAILING: Applies only to products shipped through the U.S. Postal Service.

- (a) Addressing single copies,
ink jet or contractor-generated labels per 1,000 labels\$ _____
- (b) Addressing multiple copies in cushioned shipping bags/containers,
up to and including 5 lbs. per bag/container\$ _____
- (c) Addressing multiple copies in cushioned shipping bags/containers,
over 5 lbs. up to and including 12 lbs. per bag/container\$ _____
- (d) Addressing multiple copies in cushioned shipping bags/containers
over 12 lbs. per bag/container\$ _____

(Initials)

DISCOUNTS ARE OFFERED FOR PAYMENT AS FOLLOWS: ____ percent, ____ calendar days. (Refer to Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Pub. 310.2)).

BIDDER’S NAME AND SIGNATURE: Fill out and return via mail/fax “Section 4. – Schedule of Prices”, initial or sign in the space provided.

BIDDER: _____

(Street Address – City – State – Zip Code)

BY: _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)

(Fax Number)

CONTRACTOR CODE: _____

SHIPMENT(S) WILL BE MADE FROM: City _____, State _____