

PROG# 6440-S		5/1/17 through 4/30/18										
Labels on Synthetic Substrates		-----	-----	-----								
				<b>DOUGLASS</b>		<b>IMAGE</b>		<b>LITH EXCEL</b>		<b>SERIGRAPHIC</b>		<b>TARGET</b>
		<b>BASIS</b>		<b>Screen Printers</b>		<b>SQUARE, INC</b>		<b>Communication</b>		<b>Screen Print</b>		<b>Screen Print</b>
<b>ITEM</b>		<b>OF</b>	<b>UNIT</b>	Lakeland, FL		Santa Monica, CA		Albuquerque, NM		LaCrosse, WI		Cleveland, OH
<b>NUMBER</b>		<b>AWARD</b>	<b>RATE</b>	090-28380		040-44026		300-52436		480-79295		340-85984
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<b>I. Printing and Cutting to Size</b>												
1. Printing in single color												
(a)(1) MR Format A up to & inc. 10"	10	66.89	\$668.90	0.00	\$0.00	25.00	\$250.00	30.00	300.00	75.50	755.00	
(b)(1) Run per 100 Format A	188	4.29	\$806.52	30.00	\$5,640.00	2.00	\$376.00	7.00	1,316.00	5.10	958.80	
(a)(2) MR Format B over 10 up to & incl 30"	8	66.89	\$535.12	0.00	\$0.00	40.00	\$320.00	30.00	240.00	75.50	604.00	
(b)(2) Run per 100 Format B	713	4.29	\$3,058.77	50.00	\$35,650.00	2.00	\$1,426.00	8.00	5,704.00	5.10	3636.30	
(a)(3) MR Format C over 30"	1	66.89	\$66.89	0.00	\$0.00	60.00	\$60.00	30.00	30.00	75.50	75.50	
(b)(3) Run per 100 Format C	200	4.29	\$858.00	87.00	\$17,400.00	2.00	\$400.00	12.50	2,500.00	5.10	1020.00	
2. Each additional ink												
(a)(1) MR Format A	1	69.11	\$69.11	0.00	\$0.00	30.00	\$30.00	5.00	5.00	35.70	35.70	
(b)(1) Run per 100 Format A	4	0.78	\$3.12	0.00	\$0.00	3.00	\$12.00	1.00	4.00	3.40	13.60	
(a)(2) MR Format B	3	69.11	\$207.33	0.00	\$0.00	40.00	\$120.00	5.00	15.00	35.70	107.10	
(b)(2) Run per 100 Format B	606	0.78	\$472.68	0.00	\$0.00	3.00	\$1,818.00	1.00	606.00	5.40	3272.40	
(a)(3) MR Format C	1	69.11	\$69.11	0.00	\$0.00	60.00	\$60.00	5.00	5.00	35.70	35.70	
(b)(3) Run per 100 Format C	200	0.78	\$156.00	0.00	\$0.00	4.00	\$800.00	1.00	200.00	8.15	1630.00	
<b>II. Stock</b>												
(a) White/Colored Printable Vinyl												
(1) Format A	100	2.62	\$262.00	10.00	\$1,000.00	25.00	\$2,500.00	1.00	100.00	2.10	210.00	
(2) Format B	519	7.87	\$4,084.53	24.75	\$12,845.25	35.00	\$18,165.00	3.00	1,557.00	5.10	2646.90	
(3) Format C	1	15.75	\$15.75	49.50	\$49.50	70.00	\$70.00	6.00	6.00	7.15	7.15	
(b) 100% Virgin Polyester PET 2 - 4 mil												
(1) Format A	10	4.41	\$44.10	15.00	\$150.00	78.00	\$780.00	1.50	15.00	2.20	22.00	
(2) Format B	194	13.23	\$2,566.62	29.75	\$5,771.50	108.00	\$20,952.00	3.20	620.80	6.60	1280.40	
(3) Format C	200	26.46	\$5,292.00	54.50	\$10,900.00	210.00	\$42,000.00	6.40	1,280.00	13.15	2630.00	
<b>III. Additional Operations</b>												
1. Laminate Overlay												
(a)(1) MR Format A	7	18.00	\$126.00	0.00	\$0.00	20.00	\$140.00	10.00	70.00	60.20	421.40	
(b)(1) Run per 100 Format A	64	3.64	\$232.96	10.50	\$672.00	5.00	\$320.00	2.00	128.00	5.60	358.40	
(a)(2) MR Format B	4	18.00	\$72.00	0.00	\$0.00	20.00	\$80.00	10.00	40.00	60.50	242.00	
(b)(2) Run per 100 Format B	415	7.42	\$3,079.30	37.50	\$15,562.50	10.00	\$4,150.00	4.00	1,660.00	7.15	2967.25	
(a)(3) MR Format C	1	18.00	\$18.00	0.00	\$0.00	20.00	\$20.00	10.00	10.00	61.25	61.25	
(b)(3) Run per 100 Format C	200	13.89	\$2,778.00	75.00	\$15,000.00	18.00	\$3,600.00	6.00	1,200.00	9.20	1840.00	
2. Numbering												
(a) MR per label	1	45.00	\$45.00	10.00	\$10.00	15.00	\$15.00	30.00	30.00	15.30	306.00	
(b) Run per 100	20	7.49	\$149.80	25.00	\$500.00	1.00	\$20.00	1.00	20.00	6.90	138.00	
3. Die-cutting includes making die												
(a)(1) MR Format A	7	167.00	\$1,169.00	45.00	\$315.00	68.00	\$476.00	20.00	140.00	51.00	357.00	
(b)(1) Run per 100 Format A	64	1.75	\$112.00	10.00	\$640.00	2.00	\$128.00	1.00	64.00	3.00	192.00	
(a)(2) MR Format B	4	225.00	\$900.00	45.00	\$180.00	120.00	\$480.00	20.00	80.00	51.00	204.00	
(b)(2) Run per 100 Format B	415	1.75	\$726.25	10.00	\$4,150.00	3.00	\$1,245.00	1.00	415.00	5.10	2116.50	
(a)(3) MR Format C	1	294.00	\$294.00	45.00	\$45.00	220.00	\$220.00	20.00	20.00	51.00	51.00	
(b)(3) Run per 100 Format C	200	1.75	\$350.00	10.00	\$2,000.00	4.50	\$900.00	1.00	200.00	7.15	1430.00	
4. Packaging per package												
(1) Format A	3363	0.47	\$1,580.61	2.50	\$8,407.50	0.50	\$1,681.50	0.00	0.00	0.10	336.30	
<b>TOTAL</b>												
				\$30,869.47		\$136,888.25		\$103,614.50		18,580.80		29961.65
<b>Discount</b>		-0.50%	-\$154.35		\$0.00	-0.01	-\$1,036.15	-0.50	-92.90	0.01	-234.17	
				<b>\$30,715.12</b>		<b>\$136,888.25</b>		<b>\$102,578.36</b>		<b>18,487.90</b>		<b>29727.48</b>
											<b>AWARDED</b>	
Abstracted by: Bruce M. Canzanella												
Checked by: Richard W. Gilbert												

**TO SUBMIT AN OFFER, THE CONTRACTOR IS REQUIRED TO COMPLETE SECTION 4 AND SUBMIT NO LATER THAN: 11:00 A.M. APRIL 20, 2017.**

Submit bid to: U.S. Government Publishing Office, 2825 Noisette Boulevard, North Charleston, SC 29405-1819. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO RPPO Charleston, Fax No. (843) 743-2068. The Program Number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised June 2001. **NOTE: FAXED BIDS RECEIVED AFTER 11:00 A.M. ON THE BID OPENING DATE SPECIFIED ABOVE WILL NOT BE CONSIDERED FOR AWARD.**

U.S. GOVERNMENT PUBLISHING OFFICE  
Charleston, SC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Labels On Synthetic Substrates

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Energy  
Savannah River Nuclear Solutions

Single Award

**TERM OF CONTRACT:** The term of this contract is for the period beginning May 1, 2017 and ending April 30, 2018, plus up to four optional 12-month extension periods in accordance with the "Option to Extend the Term of the Contract" clause in Section 1 of this contract.

The abstract of prices from the previous contract (6440-S) is available at:  
<http://www.gpo.gov/gpo/abstracts/abstract.action?region=Charleston>

**BIDDERS, PLEASE NOTE:** These specifications have been revised; therefore, all bidders are cautioned to familiarize themselves with all provisions of these specifications before bidding.

Direct all questions concerning these specifications to Bruce Canzanella at (843) 743-2036, ext. 1, or e-mail [bcanzanella@gpo.gov](mailto:bcanzanella@gpo.gov).

## SECTION 1. - GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised August, 2002)).

GPO Contract Terms (GPO Publication 310.2) – <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>.

GPO QATAP (GPO Publication 310.1) – <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>.

**DISPUTES CLAUSE:** GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at [www.gpo.gov/pdfs/vendors/contractdisputes.pdf](http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf).

**SUBCONTRACTING:** No subcontracting will be allowed on this contract.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (Page related) Attributes -- Level III.
- (b) Finishing (Item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	OK Proofs/Average Type Dimension/Electronic Media
P-9. Solid and Screen Tint Color Match	Pantone Matching System

**OPTION TO EXTEND THE TERM OF THE CONTRACT:** The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Contract Term” clause. See also “Economic Price Adjustment” for authorized pricing adjustments.

**EXTENSION OF THE TERM OF THE CONTRACT:** At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

**ECONOMIC PRICE ADJUSTMENT:** The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from May 1, 2017 to April 30, 2018, and the second and any succeeding period(s) will extend for 12 months from the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending January 31, 2017, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**PREAWARD SURVEY:** In order to determine the responsibility of the contractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

**ORDERING:** Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from May 1, 2017 through April 30, 2018, plus for such additional period(s) as the contract is extended. All print orders issued are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements

for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

**PAYMENT:** Submitting all invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the fastest method of getting paid. See <https://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>. for more information

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401. For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/finance/index.htm>.

**MODIFICATIONS:** If any additional costs are incurred during the production of any print order under this contract due to Government action (i.e., Author's Alterations), contractor is REQUIRED to contact the publishing specialist in writing for approval BEFORE proceeding.

NOTE: Contractor's billing invoice must be itemized in accordance with the line items in the "Schedule of Prices."

## SECTION 2. – SPECIFICATIONS

**SCOPE:** These specifications cover the production of labels requiring such operations as electronic prepress, printing, packing and distribution.

**TITLE:** Labels on Synthetic Substrates

**FREQUENCY OF ORDERS:** Approximately 15-20 orders per year.

**QUANTITY:** Based on past performance, approximately 50 to 50,000 labels per order.

**NUMBER OF SIDES:** Face only.

**TRIM SIZE:** Various trim sizes will be ordered and paid for in their respective "Format" classification as follows:

- (1) Format "A" will include any label up to and including 10 square inches.
- (2) Format "B" will include any label over 10 square inches up to and including 30 square inches.
- (3) Format "C" will include any label over 30 square inches up to and including 60 square inches.

**GOVERNMENT TO FURNISH:** Electronic media will be furnished as follows –

Platform: Macintosh OSX or Windows XP (or later).

Storage Media: Electronic files via e mail.

Software: Adobe Acrobat. (Current or near current versions will be submitted.

All platform system and software upgrades (for specified applications) which may occur during the term of the contract must be supported by the contractor.

Fonts: Fonts will be furnished, embedded, or embedded subsets of the PDF files.

The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archives immediately after completion of the contract.

Additional Information: Files will be furnished as press quality PDF files. Color visuals of all furnished files will be furnished when required.

NOTE: The contractor must use the furnished electronic media to produce the product.

One reproduction proof, Form 905 (R. 6/03), with labeling and marking specifications.

A supply of blue labels and selection certificates for shipping Departmental Random copies.

Identification markings such as register marks, commercial identification marks of any kind, etc., form number, and revision date, carried in the electronic files, must not print on the finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish", necessary to produce the product(s) in accordance with these specifications.

**ELECTRONIC PREPRESS:** Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Joan Toole at 803-725-0565 (joan.toole@srs.gov).

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Contractor must have the ability to edit PDF files. Files may contain low-resolution images and hairline rules. These files will include illustrations as an integral part of the electronic media.

When required by the Government, the contractor shall make minor revisions to the electronic file. It is anticipated that the Government will make all major revisions. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government. (Note: The Government will accept PDF files as digital deliverables when furnished by the Government.)

**PROOFS:** Most orders will require e mailed PDF proofs.

Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must call *Joan Toole at 803-725-0565* to confirm receipt. Proof to be received within 48 hours of notification of availability of print order.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

In the event proofs are disapproved by the Government, or the contractor fails to submit proofs in a sufficient amount of time to meet the delivery schedule, the contractor may be deemed to have failed to make progress, and is subject to the termination for default clause. However, failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the original production schedule allotted in the specifications.

Contractor must not print prior to receipt of an "OK to print."

**AUTHOR'S ALTERATIONS:** Author's alterations (refer to page 10 (item 16) of GPO Contract Terms) and revised proofs may be required. Author's alterations and revised proofs will only be paid for when errors are caused by the Government and the Government deems it necessary to require revised proofs or make author's alterations.

**STOCK: CHLORIDE CONTENT:** *It is critical that all materials used in the creation of labels on synthetic substrates for the Savannah River Site have a cumulative total of less than 250ppm chloride content. These items are used for identification purposes on stainless steel, which is rapidly degraded by chlorides; therefore, precautions must be taken. It is well understood that vinyl, when requested, does contain significantly more chloride than 250ppm. Use of these materials is managed on site.*

All materials must be UV resistant and extreme weather resistant, unless otherwise stated on the print order. Satin or gloss finish will be indicated on the print order.

Printable Vinyl (PVC), 2-4 mil, White for most orders.  
Printable Vinyl (PVC), 2-4 mil, Colors for occasional orders  
Printable Vinyl (PVC), 2-4 mil, Clear for occasional orders

100% Virgin Polyester PET, no regrind, oriented or unoriented (intrinsic viscosity .8 or higher), top coated print grade, ultra violet inhibitor (UVI); 2 or 4 mil, Opaque White for occasional orders.

**PRINTING:** All labels print one side only in from one (1) to four (4) ink colors. Solid backgrounds bleed off all sides after trimming on some labels. Occasionally text or graphics bleed. Match Pantone numbers as indicated on the print order. When a label color is indicated without referencing a Pantone number, then colored vinyl will be used and an additional makeready and run for the label color will not be allowed. An additional make ready and run will be allowed whenever a specific Pantone number is referenced for the label color.

**ADHESIVES:** Coat the back of each label with permanent pressure-sensitive adhesive and mount on a suitable same-size liner sheet, slit for easy removal. Slit must not penetrate label. Adhesives must stick to plastic, glass, metal, and wood, including textured surfaces as indicated on each print order. PC3 is recommended because it contains a UV inhibitor and extremely low chloride.

**INKS:** Ink must not react with the substrate to reduce the durability of the final product. All colors will be specified by Pantone Matching System number and must match Pantone specifications after printing. A UV curing process must not damage or limit the life of the substrate or laminate overlay.

**NOTE: *Improperly selected or applied inks can render polyester brittle or extremely prone to tearing, chipping, or breaking. Inks must be selected and applied in such a way as NOT to reduce durability of the substrate or other materials of which the label is made.***

**LAMINATE OVERLAY:** Polyester PET, 2-5 mil thick, clear, satin. Laminate overlays, when required, will cover at least 75% of the surface of the label. The location of the peel-down overlay will be indicated on the file when it is required. The make ready and run rates in this section will include the cost of the die cutting involved in the process.

**MARGINS:** All margins will be indicated on the furnished electronic file.

**SURFACE:** Satin, semi-gloss or gloss finish will be indicated on the print order when ordered. Surfaces must accept ballpoint pen, felt tip pen and permanent pen (such as Sharpie) writing.

**NUMBERING:** Occasionally, an order will require numbering. When required, the sequence, position and ink color will be indicated on the print order. Numbering ink colors will be black or red, ***must be dense and UV resistant***, and will be indicated on the print order.

**DIE CUT/TRIM:** Examples of die-cutting are rounding corners of labels or kiss cutting labels when printing multiple up on a sheet. Balance of orders trim four sides. No die cutting charge will be allowed for cutting liner sheets.

**PACKING:** Pack in shipping containers not to exceed 45 pounds when fully packed.

Shrink wrap. Package quantities required will be indicated on each Print Order. (It will usually be in packs of 25.)

**LABELING AND MARKING:** Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

**DEPARTMENTAL RANDOM COPIES (BLUE LABEL):** All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678-Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the instructions on the distribution list.

A copy of the print order/specification and a signed Certificate of Selection of Random Copies must be included.

**QUALITY ASSURANCE RANDOM COPIES:** In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against specifications. The Print Order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award. A copy of the Print Order must be included with the samples.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers must be furnished with billing as evidence of mailing.

**DISTRIBUTION:** Deliver f.o.b. destination to Savannah River Nuclear Solutions, LLC, Savannah River Site, Bldg. 731-N, Aiken SC 29808. Deliveries must be made between 7:30 a.m. and 3:00 p.m. (EST), Monday through Friday only.

The contractor shall be required to provide the shipping tracking number to the Agency at the time of shipment. This may be done by fax (803-725-2015) or email (joan.toole@srs.gov).

**5 sample copies** of each order must be delivered under separate cover (marked as SAMPLES) at the same time as the bulk shipment and to the same location as the bulk shipment. These 5 samples are in addition to the quantity indicated on the print order.

All expenses incidental to picking up and returning materials, submitting proofs and submitting samples must be borne by the contractor.

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

NOTE: Print orders and files will be emailed to the contractor.

No definite schedule for pickup of material can be predetermined.

The workday after notification of availability of print order and furnished material will be the first workday of the schedule.

For orders requiring less than 10,000 copies, the contractor must complete proofing, production and delivery within 15 workdays after notification of availability of print order and furnished material.

For orders requiring 10,000 or more copies, the contractor must complete proofing, production and delivery within 25 workdays after notification of availability of print order and furnished material.

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destination specified.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

**SECTION 3. - DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the "Schedule of Prices".

I.		(1)	(2)	(3)
	1.			
		(a) 10	8	1
		(b) 188	713	200
	2.			
		(a) 1	3	1
		(b) 4	606	200
II.		(1)	(2)	(3)
		(a) 188	519	1
		(b) 10	194	200
III.	1.			
		(a) 7	4	1
		(b) 64	415	200
	2.			
		(a) 1	xxx	xxx
		(b) 20	xxx	xxx
	3.			
		(a) 8	4	1
		(b) 117	626	200
	4.	3363		

**SECTION 4. - SCHEDULE OF PRICES**

**TO SUBMIT AN OFFER, THE CONTRACTOR IS REQUIRED TO COMPLETE SECTION 4 AND FAX NO LATER THAN: 11:00 A.M. APRIL 20, 2017, FAX NO. 843-743-2068. FAXES RECEIVED AFTER 11:00 A.M. WILL NOT BE CONSIDERED FOR AWARD.**

Bids offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government. Bids submitted with NB (No Bid) or blank space for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All billing submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

Bids for each "Format" shall be for any label size up to the maximum listed for each of the "Formats", as outlined in Section 2. - Specifications.

**I. PRINTING, FINISHING, TRIMMING, PACKING AND DISTRIBUTION:** The prices offered must be all-inclusive for the product listed and shall include the costs of all required materials and operations except stock/paper necessary for the complete production of the product as defined in Section 2. - Specifications. The cost of all required stock/paper must be charged under Item II. STOCK/PAPER.

	<u>Format A</u>	<u>Format B</u>	<u>Format C</u>
	(1)	(2)	(3)
1. Printing in a single ink color:			
(a) Makeready and/or Setup..... per label .....	\$ _____	\$ _____	\$ _____
(b) Running per 100 labels.....	\$ _____	\$ _____	\$ _____
2. Each Additional ink color:			
(a) Makeready and/or Setup..... per label .....	\$ _____	\$ _____	\$ _____
(b) Running per 100 labels.....	\$ _____	\$ _____	\$ _____

\_\_\_\_\_  
(Initials)

**II. STOCK:** Payment for all stock/paper supplied by the contractor under the terms of these specifications, as ordered on the individual print order, will be based on the net number of labels furnished in the applicable "Format" group. Prices offered shall include cost of backing sheet. The cost for any stock required for makeready or running spoilage must be included in the prices offered.

		<u>PER 100 LABELS</u>		
		<u>Format A</u>	<u>Format B</u>	<u>Format C</u>
		(1)	(2)	(3)
(a)	White and Colored Printable Vinyl .....	\$ _____	\$ _____	\$ _____
(b)	100% Virgin Polyester PET .....	\$ _____	\$ _____	\$ _____

**III. ADDITIONAL OPERATIONS:**

		<u>PER 100 LABELS</u>		
		<u>Format A</u>	<u>Format B</u>	<u>Format C</u>
		(1)	(2)	(3)
1.	Laminate Overlay:			
(a)	Makeready and/or Setup..... per label .....	\$ _____	\$ _____	\$ _____
(b)	Running per 100 labels.....	\$ _____	\$ _____	\$ _____
2.	Numbering:			
(a)	Makeready and/or Setup..... per label .....	\$ _____		
(b)	Running per 100 labels.....	\$ _____		
3.	Die-cutting:			
(a)	Makeready and/or Setup..... per label .....	\$ _____	\$ _____	\$ _____
(b)	Running per 100 labels.....	\$ _____	\$ _____	\$ _____
4.	Shrink Wrap Packaging .....			
	..... per package .....			\$ _____

\_\_\_\_\_  
 (Initials)

**DISCOUNTS ARE OFFERED FOR PAYMENT AS FOLLOWS:** \_\_\_\_ percent, \_\_\_\_ calendar days. (Refer to Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Pub. 310.2)).

**BIDDER’S NAME AND SIGNATURE:** Fill out and return via mail/fax “Section 4. – Schedule of Prices”, initial or sign in the space provided.

**BIDDER:** \_\_\_\_\_

\_\_\_\_\_  
(Street Address – City – State – Zip Code)

**BY:** \_\_\_\_\_  
(Signature and title of person authorized to sign this bid)

\_\_\_\_\_  
(Person to be contacted)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Fax Number)

**CONTRACTOR CODE:** \_\_\_\_\_

**SHIPMENT(S) WILL BE MADE FROM:** City \_\_\_\_\_, State \_\_\_\_\_