

PROGRAM No. 2504-S Term: June 1, 2021 thru May 31, 2022 plus four option years

TITLE: RPI 200, Future Soldier Polo Shirts & Draw-String Bags

ITEM	DESCRIPTION	BASIS OF AWARD	All American Embroidery Inc., Livonia, MI		Everything Branded USA, Inc, Las Vegas, NY		Gallant, Inc. Ocoee, FL		KD8 Enterprises, LLC Centerville, UT		Touchstone Merchandise Group, Mason, OH		ViewSPORT Rochocter, NY		GPO EST. From FY16 One-Time Bid	
			UNIT PRICE	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
I.	COMPLETE PRODUCT:															
	Prices offered shall include the cost of all required ,material and operations necessary for the complete production and delivery of the product listed in accordance with these specifications															
(a)	Draw-String Bags.....	75	\$6,970.00	\$522,750.00	\$1,552.10	\$116,407.50	\$690.00	\$51,750.00	\$6,288.00	\$471,600.00	\$6,200.00	\$465,000.00	\$5,120.00	\$384,000.00	\$4,590.00	\$344,250.00
(b)	Polo Shirts.....	75	\$19,000.00	\$1,425,000.00	\$5,103.70	\$382,777.50	\$2,930.00	\$219,750.00	\$13,488.00	\$1,011,600.00	\$21,550.00	\$1,616,250.00	\$17,600.00	\$1,320,000.00	\$17,800.00	\$1,335,000.00
	TOTAL OFFER:			\$1,947,750.00		\$499,185.00		\$271,500.00		\$1,483,200.00		\$2,081,250.00		\$1,704,000.00		\$1,679,250.00
	DISCOUNT:		0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.50%	\$7,416.00	1.00%	\$0.00	0.003%	\$0.00	0.00%	\$0.00
	NET OFFER:			\$1,947,750.00		\$499,185.00		\$271,500.00		\$1,475,784.00		\$2,081,250.00		\$1,704,000.00		\$1,679,250.00
												Note: 1% 10 days - NAF	1/3% 10 days NAF			
Prepared by: KD													Award			
Reviewed by MS																

U.S. GOVERNMENT PUBLISHING OFFICE
200 N. LaSalle St., Suite 810
Chicago, IL 60601-1055

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

RPI 200, Future Soldier Polo shirt and Draw-string Bags

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of the Army, USAREC

Single Award

BID OPENING: Bids shall be opened at **2 p.m.** prevailing Chicago, IL time on
May 14, 2021.

BID SUBMISSION: Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, bidders MUST submit email bids to **bidschicago@gpo.gov** for this solicitation. See also “ADDITIONAL EMAILED BID SUBMISSION PROVISIONS” on page 17.

No other method of bid submission will be accepted at this time.

The program number “2504-S” and bid opening date “**May 14, 2021**” must be specified in the subject line of the emailed bid submission. Bids received after “**2:00 p.m. Central**” on the bid opening date specified above will not be considered for award.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Illegibility of bid.
2. Emails over 10 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder’s email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO’s stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO’s email server as the official time stamp for bid receipt at the specified location.

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2.

When responding by email, fill out and return one copy of all pages in “SECTION 4. – SCHEDULE OF PRICES,” including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

NOTE: Bidder must use the exact bid pages in “SECTION 4. – SCHEDULE OF PRICES,” and MUST NOT substitute their own bid formatting in their submitted bid. Substitution may result in a determination of the bid as non-responsive.

CONTRACT TERM: The term of this contract is for the period beginning **June 1, 2021 and ending May 31, 2022**, plus up to 4 optional 12-month extension period(s) that may be added in accordance with the “Option to Extend the Contract Term” clause in this contract.

NOTE: This is a new GPO Term Contract Program.

INFORMATION: For questions about these specifications contact Mike Szopo at 312-353-3916 x4 or mszopo@gpo.gov. Questions about these specifications should be forwarded at least 1 workday before the Bid Deadline, in order to be addressed prior to bid submission.

Email requests for new award information (available approximately 2 weeks after bid opening) to GPO Chicago Front Desk at kdodson@gpo.gov.

Doing Business with GPO Customer Services during the Coronavirus Pandemic:

Contractors should continue performance on contracts. Contractors must continue to fully comply with the terms and conditions of these contracts. Deliveries, proof approvals, and press sheet inspections for agencies may be impacted. It is requested that contractors contact a Government employee at the delivery location to confirm their availability to receive prior to shipping.

Schedules and other adjustments will be made in accordance with GPO Contract Terms. Caution should be used to safeguard all products should any delivery delays be imposed by the Government.

As a reminder, contractors must furnish contract compliance information required in accordance with GPO Contract Terms, Contract Clause 12: Notice of Compliance With Schedules.

Contractors should immediately contact your GPO contract administrator(s) and/or contracting officer(s) to identify impacted orders if any delay is anticipated, including temporarily closure of a production facility or the planned suspension of any services.

If you have any questions on a particular contract, please contact the Customer Services contract administrator and/or contracting officer for your contract (best method of communicating with them is via email). Office team e-mail addresses can be found at <https://www.gpo.gov/how-to-work-with-us/agency/services-for-agencies/procurement-services-team>.

SECTION 1. – GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 1-18) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised September 2019)).

Contract Terms, Forms and Standards information for contractors can be found on the GPO website at <http://www.gpo.gov/how-to-work-with-us/vendors/programs-for-vendors>. The Contract Terms publication noted above can be downloaded at <http://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap.pdf>.

DOING BUSINESS WITH GPO: Contractors wishing to do business with the GPO are referred to the GPO web site <http://www.gpo.gov/how-to-work-with-us/vendors/programs-for-vendors>, where one can register as a GPO contractor using the ‘**GPO Contractor Connection**’ link in accordance with the furnished instructions on this page.

NOTE: Prospective and existing GPO contractors are to note that as of January 1, 2008, all contractors seeking to do business with GPO must first complete and thereafter maintain the accuracy of their GPO Contractor Connection registration with the following mandatory taxpayer information boxes: “EIN/TIN #” Employer Identification Number of Taxpayer Identification Number): “Subject to Backup Withholding” (See IRS Form W-9, available for download at <http://www.irs.gov/pub/irs-pdf/fw9.pdf>). GPO will withhold payment of invoices for work completed by any contractor who fails to provide this tax data in GPO Contractor Connection. Such invoices will be declared ineligible for payment until all requirements for payment, including providing this tax data in GPO Contractor Connection, have been satisfied.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Level: None

Exception: Screen Printed Items – GPO Contract Terms

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests - General Inspection Level I

(b) Destructive Tests - Special Inspection Level S-2

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Standard</u>
P-7 Type Quality and Uniformity	OK’d Proofs/Priors
P-8 Halftone Match	OK’d Proofs/Priors
P-9. Pantone Colors Match	Pantone Matching System

NOTE – SUPPLY RESTRICTIONS: The Government Publishing Office is conducting this procurement on behalf of the Department of Defense. The restrictions at 48 CFR 225.7002, which refers to the Berry Amendment, Defense Acquisition Regulation apply to this procurement. The contractor agrees to deliver under this contract only such of the following articles that have been grown, reprocessed, reused, or produced in the United States, its possessions, or Puerto Rico – (textiles). “**All components used in the manufacture of the product, and the product itself, must be manufactured in the United States.**” Firms submitting bids that offer to furnish non-conforming supplies will be judged non-responsible. In addition, the Government will have no obligation to accept or pay for any restricted supplies not meeting

the requirements of this clause. **Bidders are required to certify that they can meet all of the requirements of Berry Amendment.**

PREDOMINANT PRODUCTION FUNCTION is waived.

SUBCONTRACTING:

The contractor may make contracts for the furnishing of all or any part of the supplies or work specified. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)), does not apply to this procurement.

Bidders are required to certify that they can meet all of the requirements of Berry Amendment.

WARRANTY: The provisions of article 15, "Warranty," of Contract Clauses in GPO Contract Terms (Pub. 310.2, effective December 1, 1987 (Rev. 9-88)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to 180 days from the date the check is tendered as final payment. All other provisions remain the same.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

POSTAWARD CONFERENCE: At the Government's option, immediately after award a postaward conference with contractor representative(s) may be held via telephone conference to discuss the requirements of the contract.

GOVERNMENT IN-PLANT INSPECTIONS: The Government shall have the right to send its officers and employees into the offices and plants of the contractor for inspection of the facilities and operations provided for the performance of any work under this contract. On the basis of such inspection, the Contracting Officer may require specific measures in cases where the contractor is found to be noncompliant with contract safeguards.

OPTION TO EXTEND THE CONTRACT TERM (OPTION YEARS): The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed 5 years

as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Contract Term” clause. See also “Economic Price Adjustment” for periodic pricing revision.

EXTENSION OF CONTRACT: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from **June 1, 2022 and ending May 31, 2023**, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “Consumer Price Index For All Urban Consumers - Commodities Less Food” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **February 28, 2022**, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual “print order” for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **June 1, 2021 and ending May 31, 2022** plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be “issued” for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

The security and confidentiality of Government legal documents handled and stored by the contractor during the execution of this contract are of critical importance. Should the preaward survey reveal a security deficiency that jeopardizes or otherwise compromises the secure and confidential operation of this contract as specified herein, the Government reserves the right to declare the contractor non-responsible if such a deficit cannot be remedied by the contractor in a timely fashion and at no additional expense to the Government.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled “Ordering”.

The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract; if the Government’s requirements for the items set forth herein do not result in orders in the amounts or quantities described as “estimated”, it shall not constitute the basis for an equitable price adjustment under this contract. The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time are to be completed by the contractor within the time specified in the order. The rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

When production covered by this contract is required before the dates specified under this contract, and the contractor will not accept the accelerated schedule, the Government may procure this requirement from another source for that accelerated schedule.

The Government may issue orders which provide for shipment/delivery to, or performance at, multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the “Ordering” clause of this contract.

OPTIONS: Whenever an option is indicated in the specifications, it is the Government’s option, not the contractor’s, unless it is specifically stated otherwise.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<https://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

NOTE: In addition, contractor is required to email delivery receipts and final invoice in PDF format to originator of each GPO Form 2511 print order. All documents should be in one PDF file. Originator's email address will be found at the bottom of each GPO Form 2511 print order. Subject line of the email will be the print order number.

Invoicing of partial deliveries of the print order quantities in accordance with the contract schedule **is allowed**. Contractor must include the complete confirmation of delivery with each partial payment invoice.

**CONTRACTOR MUST ITEMIZE INVOICES FOR PAYMENT TO MATCH
THE SCHEDULE OF PRICES FORMAT.**

**FAILURE TO ITEMIZE IN ACCORDANCE WITH THE SCHEDULE OF PRICES MAY
RESULT IN DELAYED PAYMENT.**

RECEIPTS FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers, total quantity shipped and/or delivered, number of cartons and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. Original copy of these receipts or other acceptable proof must accompany the contractor's voucher for payment.

SECTION 2. – SPECIFICATIONS

SCOPE: These specifications cover the production of imprinted draw-string bags and embroidered polo shirts, packing and distribution.

TITLE: RPI 200, Future Soldier Polo shirts and Draw-string bags

Although this is an option year contract, all estimates, averages, etc. are based on one year's production.

FREQUENCY OF ORDERS: Approximately 2 orders will be placed per year. Each order is anticipated to have approximately 1-3 partial delivery deadlines. Follow print order.

Deliveries: 1 to 3 partials and a final delivery, per each GPO Form 2511 Print Order, plus any GPO samples, etc. Each order is anticipated to have approximately 1 to 3 partial delivery deadlines. It is anticipated that one print order will be for Approximately 55,000 sets with 3 partial deliveries and the one print order will be for Approximately 20,000 sets with one delivery only.

For example, for an order of Approximately 55,000 placed in June of 2021, the deliveries might be: 18,333 kits deliver in August 2021, 18,333 kits deliver in November 2022, and 18,224 kits deliver in March 2022.

QUANTITIES, SIZES, PRINTING, AND FINISHING: Estimated, per order. For specific requirements, see each individual item beginning on page 10.

GOVERNMENT TO FURNISH: Electronic artwork will be submitted via email in a variety of formats such as JPG, GIF, TIFF, PDF, PNG, etc. Images may be in a variety of color space settings such as RGB, Pantone, or CMYK, etc. Images will be at least 2 MB in size, 1800 x 1800 pixels, and at least 180 to 300 dpi. At the Government's option, artwork may be furnished on CD/DVD, FTP or other electronic file transfer method such a DropBox or similar.

GPO Form 2511 Print Order: Will be sent to contractor via email (with courtesy copy sent to GPO at the same time). At the Government's option, print orders may be furnished as a hard copy, a faxed copy, on CD/DVD, or by secure FTP. Contractor must be able to accept via email or any of the other means listed. Contractor must not start production of any job prior to receipt of the signed individual print order.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of furnished media and files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the Agency and GPO in sufficient time to comply with the shipping schedule. The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level. Contractor must maintain the latest version of all programs and operating systems used in this contract as well as maintain backwards-compatibility.

RIGHTS ON DATA: The fonts provided are the property of the ordering agency and are provided for use on this contract only. Using the furnished fonts on any job other than the one for which the fonts were submitted violates copyright law. All fonts should be eliminated from contractor's archive immediately after completion of the production run.

IDENTIFICATION MARKS: Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., form number, and revision date, carried on copy or film, must not print on finished product.

REPRODUCIBLES: The contractor must make all reproducibles required. All halftones are to be 175-line screen or finer except that screen process printed items must have screens suitable for high quality screen process printing. Minimum resolution for line copy and type is 2400 dpi.

PROOFS:

PDF PROOFS

Email PDF proofs to: Kenneth.m.kispert.civ@mail.mil & mszopo@gpo.gov

Call 502-626-1586 to confirm proofs are received.

Proofs will be withheld not more than **2 workdays** from receipt in agency until contractor is notified of an "OK to proceed to prior". Contractor must not print prior to receipt of an "OK to proceed to prior". Notify mszopo@gpo.gov the morning PDF will be emailed.

Email a proof showing type superimposed on the image that will be used in production.

List item & image sizes.

After the PDF proof are approved:

PRINTED PRIOR TO PRODUCTION SAMPLES:

These copies are NOT included in the bid quantity.

Priors must be delivered to and picked up from department of the Army, USAREC, Attn: Kenneth Kispert, 1307 Third Ave. Room 3062, Fort Knox, KY 40121. All costs incurred will be borne by the contractor.

The contractor shall submit **4 samples of each** item to the Fort Knox, KY address and **1 sample of each** to be delivered to GPO Chicago, Attn: Mike Szopo.

Samples must comply with the specifications and be exactly the same as the finished product. These must be provided and approved before any actual production of the items are done. The container and accompanying documentation shall be marked "PREPRODUCTION SAMPLES" and shall include the GPO jacket and purchase order number and Army RPI number.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

The Government will approve, conditionally approve, or disapprove the samples within **2 workdays** of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefore.

Manufacture of the final product prior to approval of the samples submitted is at the contractor's risk. Samples may or may not be returned to the contractor. All costs, including the costs of all samples, pickups, and deliveries shall be included in the contract price for the production quantity.

NOTIFICATION OF SHIPMENT of prior to production samples: Immediately after the proofs have been shipped, the contractor MUST furnish shipping information to Agency. Include the order title, GPO jacket number, requisition number, date of shipment, and tracking information for deliveries. Email Kenneth.m.kispert.civ@mail.mil

AUTHOR'S ALTERATIONS: Author's alterations (AA's) may occur occasionally during the proofing stage. At the Government's option, changes may be supplied by the Agency or requested from the contractor. If contractor requests to invoice for AA's, the requested charges must be immediately brought to the attention of the contract administrator, Mike Szopo, at mszopo@gpo.gov or 312-353-3916 x4 for review and issuance of a GPO Contract Modification. One additional workday may be added to the schedule to accommodate AA's.

Author's alterations (AA's) proofs shall be digital color content PDF proofs. Email PDF proofs to Kenneth.m.kispert.civ@mail.mil (phone 502-626-1586, or to an alternate email address as provided by the Agency. Contractor must call Kenneth Kispert to confirm receipt.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor must not print prior to notification from the agency of an "OK to Print".

Item 1: Black imprinted draw-string bags:

Drawstring Bag Colors: Black and yellow, see furnished image to match.

The contractor shall provide fully Berry Amendment compliant, high-quality, 600 Denier polyester, rectangular shaped/arched top, black and yellow fabric, zippered, dual-strapped black drawstring bags with PVC backing and black fabric, zippered front pocket.

Outside dimensions are to be approximately 18" H x 14" W x 5-1/2" D. To have an interior zipper pocket approximately 5 x 5-1/2" with organizer for pens, phone, and accessory holders.

Imprint area on the front pocket is approximately 5" H x 6" W, not counting the separate goarmy.com imprint area located at the bottom of the front pocket of the bag, which is approximately 1" H x 6" W.

Imprint Specifications:

The US Army Star Logo shall be silkscreened on the front pocket of the drawstring bags, with imprint colors: Opaque Black, Opaque White, and Opaque Yellow (must match PMS 123C), Font: Trade Gothic Condensed Bold. The bag shall be imprinted below the star logo with registered mark, and with goarmy.com on the bottom in yellow, font: Interstate Bold.

The contractor shall "flash" all drawstring bags after initial imprinting. (Flashing is a process that jells ink prior to application of second inking.)

Contractor MUST create any white underlays as needed at no added cost to the Government.

See end of specification for picture of the acceptable bag style and imprint design. Style and construction must be approved by the agency at time of preaward.

Item 2: Black/yellow embroidered polos:

Size: The Future Soldier Polo Shirts must be furnished in five (5) U.S. Standard sizes (S, M, L, XL, & XXL).

10% Small
20% Medium
30% Large
30% 1X Large
10% 2X Large

Shirt Color: Black with yellow side panels, and with yellow contrast at button area at contractor's option.

The contractor shall provide fully Berry Amendment compliant polo style shirts, 100% polyester, moisture wicking, preshrunk, short-sleeve, polo style collar, hemmed sleeve, double needle stitching on sleeves and hem, with embroidered logo.

Contractor shall use materials meeting the following specs:

The contractor shall use (minimum) 5.6 ounce, 100% polyester, moisture-wicking fabric, for the body, sleeves and neck of the Polo Shirt.

The collar of the Polo Shirt shall be tubular rib knit.

The sleeves and hem of the Polo Shirt shall be two-needle straight hemmed.

The neck and shoulder seams shall be taped.

The fabric shall be color fast. The contractor is prohibited from using dyes and compounds containing elementary sulfur capable of oxidizing to sulfuric acid and resin finishes. The starch and protein content including chloroform-soluble material of any of the finished cloth shall not exceed 6 percent (%).

The contractor shall preshrink all cloth before cutting. Polo shirts shall not shrink or elongate more than 10 percent (%) after six washings.

The contractor shall use thread that matches the cloth.

The contractor shall include a label that indicates the care instructions for the shirts.

The contractor shall construct the Polo Shirt with no raw edges, runoffs, twists, pleats, puckers, and open seams.

The contractor shall use a 3/16" (+/- 1/16 gauge) for over edge stitching.

Embroider Specifications:

The Polo Shirts shall be embroidered with the design in the furnished Powerpoint file. Embroidery area is approximately 1.75" wide 2.25" tall, located in the upper left chest area.

Thread colors to be used:

FRONT: Pantone 123 yellow (Army Gold), Black and White.

BACK: No imprint (printing or embroidery).

100% Thread Coverage.

Embroidered images must not have attaching strings from image to image or letter to letter.

Must look clean - no jagged letters/numbers.

Contractor is responsible for creating a digitized file for embordering at no added cost.

See end of specification for picture of the acceptable polo shirt style and imprint design. Style and construction must be approved by the agency at time of preaward.

PACKAGING, LABELING, AND MARKING: Noncompliance with the packing and marking instructions will be cause for the Government to take corrective action in accordance with GPO Pub. 310.2. Label in accordance with GPO Contract Terms.

Package carefully to ensure that no damage occurs during shipping. Contractor may be required to waive the cost of any items received in damaged condition.

Pack each item separate and identify.

No loose items in cartons are permitted. Include sufficient inner packaging in submitted price. Ensure sufficient inner packaging to ensure no damage occurs during shipping.

At the Government's option, any items damaged during production or shipping may be required to be re-fulfilled in an expedited manner, including expedited handling, expedited production, and expedited shipping. Or, contractor may be required to waive the cost of any items received in damaged condition.

POLO Shirts:

The contractor shall individually bag each shirt in a poly-sealed bag, sealed on all four sides.

Pack each size separate and identify.

Pack 20 individually bagged shirts in each shipping container, not to exceed 45 lbs.

DRAW-STRING Bags:

Each shipping carton must contain a poly bag of 50 folded draw-string bags, except for the container with the remaining count of items as ordered.

Mark/label each shipping container with the SOD No., Jacket number, and "Future Soldier Drawstring Bags" and "Future Soldier Polos", corresponding to contents.

Cartons are to be ECT-44 and completed not to exceed 45 pounds each when full.

Pack agency and GPO copies suitably.

Cartons are to be ECT-44 and completed not to exceed 45 pounds each when full. Cartons are to be packed in multiples of 10 units.

All expenses incidental to packing and labeling of containers must be borne by the contractor. Refer to Contract Terms and furnished GPO Form 905.

PALLETIZING: Contractor will be required to furnish pallets, for bulk shipments, in shipping containers, when the containers fill two or more layers on the pallet. Palletize in accordance with GPO Pub. 310.2.

DISTRIBUTION: Contractor's price must include delivery (via traceable method).

Deliver F.O.B. Destination (at contractor's expense) via traceable means to:

Deliver to (in partials per print order):

Monarch Litho, Inc.

1501 Date St.

Montebello, CA 90640

323-727-0300

Mark for Army Future Soldier Kits.

Notify Mike Szopo via email (mszopo@gpo.gov) or phone (312-353-3916 x 4) 48-hours in advance of delivery.

Deliver 4 PRIOR TO PRODUCTION for each item to:

Department of the Army, USAREC, 1307 Third Ave. Room 3062, Fort Knox, KY 40121, Attn: RCPO-PP, Kenneth Kispert, 502-626-1586.

Deliver 1 Prior to production sample; and 2 final samples for each item from each order to:

U.S. GPO Chicago Regional Office, 200 N. LaSalle St., Suite 810, Chicago, IL 60601, at no additional charge to the Government. Note “Compliance - Mike Szopo/Program 2504-S” on package.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

No definite dates can be predetermined for placement of orders. The first workday of the schedule is the workday after receipt of the GPO Form 2511 Print Order and all production files and related materials.

All pickups and deliveries must be made Monday through Friday, exclusive of Federal Holidays, before 3:30 pm local prevailing time. Workdays are Monday through Friday, exclusive of Federal Holidays.

The following schedules begin the **workday after** notification of the availability of print order and furnished material.

The numbers under the column headed “WD After” represent the number of workdays allowed to complete that certain part of the schedule after completion of the preceding part.

	WD AFTER
Contractor emails PDF proofs.....	3
Agency reviews PDF proofs and gives “Ok to proceed to priors”	2
Agency reviews priors and gives “Ok to Print”	15
Contractor completes delivery*	45*
*(45 WD for 25,000 partial copies)	

When author’s alterations are made, the schedule may be extended by one workday. Extensions or grace days will not be permitted if the items will therefore not deliver in time for an event.

Sample Schedule:

For example, if contractor receives notification of availability of government furnished materials and GPO Form 2511 Print Order on Monday, June 7, 2021.

Contractor emails PDF proofs.....	June 10, 2021
Agency reviews PDFs, gives “Ok to proceed to Priors”.....	June 14, 2021
Contractor delivers priors	July 5, 2021
Agency reviews priors, gives “Ok to Print”.....	July 7, 2021
Contractor delivery of 25,000 copies at destinations.....	September 8, 2021

* Delivery date is the date that the complete order must deliver, including GPO Samples and any returned government furnished materials.

No extension will be made when new proofs are required due to printer’s errors.

No additional time will be allowed for multiple orders placed at the same time or whose schedules overlap.

GPO “VERIFICATION OF DELIVERY”: Contractor MUST email delivery verification information to VerifyChicago@gpo.gov WITHIN 24 HOURS OF DELIVERY. Enter Program and Print Order numbers in the subject line, and in the body of the message indicate the method of shipment and the delivery date. If a contract specifies a shipping method of **f.o.b. contractor city** (at government’s expense), enter the date of shipment. If a contract specifies **f.o.b. destination** (at contractor’s expense), enter the date of delivery. If a contract specifies a combination of both methods, include all shipping and delivery dates. **Failure to provide this information for each print order may result in delayed payment of invoices.**

RETURN OF GOVERNMENT FURNISHED MATERIALS: It is not anticipated that GFM will be required to be returned to the agency. However, should the return of GFM to the agency be required, upon completion of each order, all furnished materials must be returned to the agency primary point of contact or to other address as stipulated on the 2511 print order or as otherwise specified by the agency. Returned GFM shall be marked with program number, print order number and jacket number.

Any returned Government Furnished Material must be packaged separately from any other material returned to the IRS and must be clearly labeled as to the contents. Do not include returned GFM in any other packages, and do not include any other material in that package. Do not include a sample copy with the return material unless the agency requests it. Do not package return materials for different orders in the same package. The contractor must be able to produce a separate signed receipt for these materials.

All expenses incidental to pickup of proofs, and return of materials/proofs and furnishing sample copies must be borne by the contractor.

SECTION 3. – DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the “Schedule of Prices” to the following units of production which are the estimated requirements to produce one year’s production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designation corresponds to the one listed in the “Schedule of Prices”.

- | | | |
|----|-----|----|
| I. | (a) | 75 |
| | (b) | 75 |

SECTION 4. – SCHEDULE OF PRICES

Bids offered are F.O.B. Destination.

SUBMISSION OF OFFERS AND EVALUATION: Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared nonresponsive.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

The contractor is cautioned not to perform any operation(s) or produce any product(s) for which a price has not been offered under the contract. Further, the contractor is not to accept orders which are outside the scope of the contract. Any changes made to an order MUST be confirmed in writing by the Contracting Officer, Chicago GPO. If such orders are placed by the agency, and no Modification is received from Chicago GPO, the contractor is to notify GPO Chicago immediately. Failure to do so may result in nonpayment.

CONTRACTOR’S INVOICE FOR PAYMENT MUST BE ITEMIZED IN ACCORDANCE WITH THE SCHEDULE OF PRICES. FAILURE TO ITEMIZE IN ACCORDANCE WITH THE SCHEDULE OF PRICES MAY RESULT IN DELAYED PAYMENT.

All billing submitted to the GPO shall be based on the most economical method of production.

Certificate of independent pricing determination.

Fractional parts of 1,000 will be prorated at the Per 1,000 rate.

I. COMPLETE PRODUCT: Prices offered shall include the cost of all required materials and operations necessary for the complete production and delivery of the product listed in accordance with these specifications.

	PRICE PER 1,000
a. Draw-string bags	\$ _____/1,000
b. Polo Shirts	\$ _____/1,000

(Initials)

SHIPMENT(S): All Shipping will be made from the City _____, State _____,

Bidder must certify that its bid is in strict accordance with the requirements of Berry Amendment:

(Printed Name, Signature, and Title of Person Authorized to certify Berry Amendment (Date)

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms-Publication 310.2. When responding by fax or mail, fill out and return one copy of all pages in “SECTION 4. –SCHEDULE OF PRICES,” including initialing/signing where indicated.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder

(Contractor Name) (GPO State & Contractor’s Code)

(Street Address)

(City – State – Zip Code)

By

(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

(Initials)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____

(Initials)

(Initials)

COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID



