

PROGRAM 3553-S: TITLE: BUCKEYE FLYER

Term of Contract: March 1, 2022 through February 28, 2023 and 2 Option Years

ITEM NO.	DESCRIPTION	BASIS OF AWARD	DG3 NORTH AMERICA, INC. Jersey City, NJ		THINK PATENTED Dayton, OH	
			UNIT RATE	COST	UNIT RATE	COST
I.	COMPLETE PRODUCT:					
(a)	Printing 8 page issue plus 4-page insert: Makeready and/or Setup...per issue	12	\$1,250.00	\$15,000.00	\$1,344.00	\$16,128.00
(b)	Running...per 100 copies	216	\$280.00	\$60,480.00	\$37.00	\$7,992.00
CONTRACTORS TOTALS				\$75,480.00		\$24,120.00
PROMPT PAYMENT DISCOUNT			2.00%	\$1,509.60	0.50%	\$120.60
CONTRACTORS TOTAL INCLUDING PROMPT PAYMENT DISCOUNT			20 Days	\$73,970.40	30 Days	\$23,999.40
AWARDED						

Abstracted by: Teri Doughty-Shoffstall 02/22/2022

Verified by: Russ Woodmancy 02/22/2022

Awarded to: Think Patented

THIS PROCUREMENT IS BEING SOLICITED AS A SMALL PURCHASE REQUEST FOR QUOTATION (RFQ). THE SEALED BIDDING TERMINOLOGY AS USED THROUGHOUT THESE SPECIFICATIONS IS SYNONYMOUS WITH THEIR NEGOTIATED PROCUREMENT COUNTERPARTS UNLESS SPECIFICALLY STATED OTHERWISE. NEGOTIATED PURSUANT TO 41 U.S.C. 5(1).

U.S. GOVERNMENT PUBLISHING OFFICE

Columbus, Ohio

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Buckeye Flyer

as requisitioned from the U.S. Government Publishing Office (GPO) by the

USAFR – 445th AW/PA – Wright-Patterson Air Force Base, Ohio

Single Award

TERM OF CONTRACT

The term of this contract is for 1 year (base year period of March 1, 2022 through February 28, 2023) and 2 option year periods (March 1, 2023 through February 29, 2024, and March 1, 2024 through February 28, 2025). Special attention is directed to the following provision and clauses in Section 1 of this contract: “Option to Extend the Term of Contract” and “Economic Price Adjustment.”

QUOTE OPENING

Quotes shall be opened at 11:00 a.m., prevailing Columbus, Ohio time on **February 22, 2022** at the U.S. Government Publishing Office, Columbus Regional Office. Due to the COVID-19 pandemic, the physical office will NOT be open.

QUOTE SUBMISSION

Bidders MUST submit email quotes to bidscolumbus@gpo.gov for this solicitation. No other method of quote submission will be accepted at this time.

The subject line of the email submitted must include the program number, quote opening date, and bidders company name. Quotes received after 11:00 a.m. prevailing Columbus, Ohio time on the quote opening date specified above will not be considered for award.

PRODUCTION AREA

It is assumed that all production facilities used in the manufacture of the product(s) ordered under this contract will be located within an 80-mile radius of Wright-Patterson AFB, Ohio.

Any bidder intending to use production facilities outside this area should furnish information, with the bid, which will on its face demonstrate ability to meet the schedule requirements. The determination by the Government in no way relieves the successful bidder of the responsibility for compliance with these schedule requirements.

NOTICE TO BIDDERS

Bidders are cautioned to familiarize themselves with all provisions of this contract before bidding. Specific attention is directed to quote submission provisions under “Additional Emailed Quote Submission Provisions” on page 4. Additional changes scattered throughout.

Abstract is available on GPO Web Site at <http://www.gpo.gov/gpo/abstracts/abstract.action?region=Columbus>

For information of a technical nature before award contact Teri Shoffstall at (614) 488-4616 ext. 6 or tshoffstall@gpo.gov

SECTION 1. GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS

Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Pub. 310.1, effective May 1979 (Rev. 09-19)).

GPO Contract Terms (GPO Publication 310.2)

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contract-terms-01-18.pdf>

GPO QATAP (GPO Publication 310.1)

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>

More GPO Publications can be found at:

<https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards>

QUALITY ASSURANCE LEVELS AND STANDARDS

The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z 1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proofs
P-9. Solid and Screen Tint Color Match	Approved Proofs
P-10. Process Color Match	Furnished File

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

EXTENSION OF TERM OF CONTRACT

At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

OPTION TO EXTEND THE TERM OF CONTRACT

The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed 3 years (**February 28, 2025**) as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Term of Contract" clause. See also "Economic Price Adjustment" for authorized pricing adjustment(s).

ECONOMIC PRICE ADJUSTMENT

The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment.

There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance

period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period.

Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from **March 1, 2022 through February 28, 2023**, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index, For All Urban Consumers – Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **November 30, 2021**, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and *separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

*This contract does not contain the Paper Price Adjustment clause.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS

A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order may be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PRE-AWARD SURVEY

In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

1. Most recent profit and loss statement
2. Most recent balance sheet
3. Statement of cash flows
4. Current official bank statement
5. Current lines of credit (with amounts available)
6. Letter of commitment from paper supplier(s)
7. Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

POST-AWARD TELEPHONE CONFERENCE

Unless waived by the Government, telephone conference between contractor and agency is required. The purpose of the conference will be to discuss and review all aspects of the contractor's production plan and to establish coordination of all internal and external operations required to complete this contract.

ORDERING

Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **March 1, 2022 through February 28, 2023** plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the

Government for purposes of the contract, when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

REQUIREMENTS

This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

ADDITIONAL EMAILED QUOTE SUBMISSION PROVISIONS

The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed quote including, but not limited to, the following –

1. Illegibility of quote.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email quote is received by GPO, it will remain unopened until the specified quote opening time. Government personnel will not validate receipt of the emailed quote prior to quote opening. GPO will use the prevailing Columbus, Ohio time and the exact time that the email is received by GPO's email server as the official time stamp for quote receipt at the specified location

PAYMENT

Submitting all invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<https://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Vendors are expected to submit invoices within 30 days of job shipping delivery. Invoices may also be mailed to: U.S. Government Publishing Office, "Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at: <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>

At the time of invoicing, the contractor must submit a copy of the print order, contractor's invoice, and all mailing and/or delivery receipts via e-mail to infocolumbus@gpo.gov or fax to 614-488-4577.

Contractor's billing invoice must be itemized in accordance with the line items in "*SECTION 4 – SCHEDULE OF PRICES*", failure to do so may result in delayed payment

SECTION 2. – SPECIFICATIONS

SCOPE

These specifications cover the production of a saddle-stitched newsletter requiring such operations as electronic file transmission, proofs, printing in CMYK/full color and black, binding, addressing, packing, and delivery.

TITLE

Buckeye Flyer

FREQUENCY OF ORDERS

Approximately 12 orders per year (Monthly).

QUANTITY

Approximately 1,500 to 2,500 copies per order; usually 1,800.

NUMBER OF PAGES

Newsletters: 8 pages

Inserts: 4 pages

TRIM SIZE

8-1/2 x 11 inches.

GOVERNMENT TO FURNISH

At Government's option, electronic files will be furnished via e-mail or contractor- maintained FTP site. Files created on Mac 10.5 in InDesign CS3, Illustrator CS3, Photoshop CS3, or an updated version. File will be provided as high-resolution PDF.

All fonts, custom letter spacing/kerning files are included. File will be formatted to include text, rules, line art, screens, illustrations and scanned halftones in final layout format. Color I.D. is CMYK. Bleeds have been provided.

Mail addresses to be provided in Excel.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., form number, and revision date, carried in electronic files, must not print on finished product. NOTE: DO NOT PRINT GPO IMPRINT LINE

Print Orders (GPO Form 2511), Delivery/Shipping Status Report Form, GPO Form 952, Desktop Publishing – Disk Information.

CONTRACTOR TO FURNISH

All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor must be able to accept files electronically via their secure contractor-hosted SFTP-server or website. Appropriate log-on instructions and protocol shall be provided by the contractor at time of award. The contractor shall provide security, which at a minimum, shall require a unique user ID and password for access.

ELECTRONIC PREPRESS

Immediately upon receipt and prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any

errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Columbus GPO Contracting Officer prior to further performance.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Upon completion of the order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished.

REPRODUCIBLES

The contractor must make all reproducibles required. The contractor is responsible for determining what type reproducibles will be used but must maintain the quality level specified in the contract. No separate charges will be allowed for the various types of reproducibles that may be used.

Further, the contractor is responsible for outputting all images contained on furnished material, regardless of the production process, at the highest effective resolution possible. The contractor is responsible for determining the appropriate output resolution to achieve optimal results for such design elements as blends, gradients, halftones, type and other images. This determination should be made using factors such as stock, imaging device (or press) being used, and other factors unique to the contractor's production environment.

PROOFS

All orders require proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, and image position. The PDF proof shall not be used for color match but should reasonably predict color accuracy of the final printed product from the contractor generated "Color Proofs" used for color match on press. Unless the contractor receives an email confirming receipt of soft proof by ordering Agency, Contractor must call the individual indicated on the print order to confirm receipt within 30 minutes of sending e-mail.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

Author's alterations (refer to page 17 (item 16) of GPO Contract Terms) and revised proofs may be required. Author's alterations and revised proofs will only be paid for when errors are caused by the Government and the Government deems it necessary to require revised proofs or make author's alterations.

The contractor must not print prior to receipt of an "Okay to Print".

STOCK/PAPER

The specifications of all stock/paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

Color of stock/paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on stock/paper the color of which, in his opinion, materially differs from that of the color sample(s). All stock used in each copy must be of a uniform shade.

Newsletter:

White No. 1 Gloss-Coated Text, basis weight: 100 lbs. per 500 sheets, 25 x 38", equal to JCP Code A181

Insert:

Blue Uncoated Colored Text, basis weight: 50 lbs. per 500 sheets, 25 x 38", equal to JCP Code A63.

PRINTING

Each order will require printing of the newsletter and a 4-page insert.

Newsletter:

Print head-to-head in CMYK/full color. Reverse printing and screen percentages required throughout the publication.

Insert:

Inside 4-page signature prints head-to-head in black ink, heavy coverage to include line matter, halftones and/or screen tints.

Margins:

Follow margins as indicated on the individual print order or furnished copy. Text and line matter that crosses two pages must align across the spine. No bleeds.

BINDING:

Fold, and saddle stitch newsletter, including 4-page insert with two wire stitches, and trim three sides. *4-page insert placement is in center of newsletter.*

PACKING:

Pack bulk copies in shipping containers furnished by the contractor. Containers are not to exceed 45 pounds when fully packed.

LABELING AND MARKING:

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from www.gpo.gov, fill in appropriate blanks, and attach to shipping containers.

INSPECTION SAMPLES:

When indicated on the print order or otherwise requested, two samples shall be sent for inspection to the U.S. Government Publishing Office, Columbus Regional Office, 1335 Dublin Road, Suite 112B, Columbus, Ohio 43215-7034, Attn: Inspection Samples.

These samples cannot be deducted from the total quantity ordered. The package or envelope containing the samples shall be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which they were ordered. The contractor will comply with the shipping schedule regardless of this requirement and will be notified of the test results only if there are deficiencies.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL):

All orders must be divided into equal sublots. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678-Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and delivered to the address indicated on the print order .

A copy of the print order/specification and a signed Certificate of Selection of Random Copies must be included.

A copy of the signed Certificate of Selection of Random Copies must accompany the invoice sent to U.S. Government Publishing Office, Financial Management Services, for payment. Failure to furnish the certificate may result in delay in processing the invoice

DISTRIBUTION:

Deliver Self-Mailers and Bulk Copies f.o.b destination.

Self-Mailers:

Approximately 1,500 to 2,500 single copies (self-mailers) require the contractor to affix labels or, at contractor's option, direct image addresses under permit imprint using the Government furnished mailing indicia, and deliver to the Dayton, OH post office address listed under "Schedule of Prices."

Contractor is responsible for all transportation costs to the **Dayton, Ohio post office**.

Inspection and Certification:

Contractor is to complete, but not certify (sign), USPS documents required for mail entry.

Prior to mail entry, contractor, or contractor's agent, will present Self-mailers and USPS documents to WPAFB Postal Center. WPAFB Postal Center will inspect self-mailers and USPS documents for compliance to USPS Domestic Mail Manual (DMM), and certify (sign) USPS documents.

WPAFB Postal Center located at 5237 Cooper Street; Building 258, Area C, Door 1; WPAFB, OH 45433-9998. Contractor, or contractor's agent is permitted to contact the WPAFB Postal Center, (937) 257-2938, in advance to determine the time required for the inspection and certification

Contractor, or contractor's agent, is to be present at WPAFB Postal Center during inspection and certification.

Immediately after inspection and certification of self-mailers and USPS documents, contractor, or contractor's agent, is to submit mailing to the DAYTON MAIN POST OFFICE, *See address on page 13*.

Contractor is responsible to allow sufficient time for mailing inspection and certification in order to complete mailing in the time allotted under "Schedule".

All expenses incidental to "Inspection and Certification" must be borne by the contractor

Certificate of Conformance:

When using Permit Imprint Mail the contractor must complete GPO Form 712 - Certificate of Conformance (Rev. 10-15), and the appropriate mailing statement or statements supplied by USPS. A fillable GPO Form 712 Certificate of Conformance can be found at

<https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards>.

All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

The contractor is cautioned that "Postage and Fees Paid" indicia may be used only for the purpose of mailing material produced under this contract.

Bulk Copies:

Departmental Random Copies (Blue Labels) and Bulk Copies which are in excess of the mail file quantity deliver to:

U.S. Air Force 445th AW/PA
ATTN: Lt. Col. Cynthia A. Harris
5514 McCormick Avenue, Bldg. 4010, Room 141
Wright-Patterson AFB, Ohio 45433-5113

All expenses incidental to delivery of "Bulk Copies" must be borne by the contractor

Delivery/Shipping Status Information:

Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting Columbus RO via e-mail to trackcolumbus@gpo.gov, or by calling (614) 488-4616, ext. 0, or by faxing to (614) 488-4577

SCHEDULE:

Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511) to be provided with the furnished material.

Based on prior year usage, anticipate furnished material will be available between the 15th and 30th of each month. Anticipated schedule and begins upon notification of the availability of print order and furnished material.

The numbers under the column headed "WD After" represent the number of workdays allowed to complete that certain part of the schedule after completion of the preceding part.

WD AFTER

Contractor deliver proofs	1
Contractor receives "OK to Print" or "OK to Print with Corrections"	1
Complete production and delivery	5

When revised proofs are ordered by the Government due to errors caused by the Government, additional workdays will be allowed in accordance with GPO Contract Terms, page 24 12 (b), Extension of Schedules.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

RECEIPT FOR DELIVERY:

Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers; total quantity delivered, number of cartons, and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

RETURN OF GOVERNMENT FURNISHED PROPERTY:

The contractor must return one printed sample of each job to, Buckeye Flyer, 445 AW/PA, Bldg. 4010, Room 141, Area C, 5514 McCormick Avenue, WPAFB, OH 45433-5331.

These sample must be packaged, properly labeled, and returned separate from the entire job. The contractor must provide a separate signed receipt for this sample upon request, at any time during the contract.

All expenses incidental to pickup/return of files and furnishing sample copies must be borne by the contractor.

SECTION 3. – DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the “Schedule of Prices” to the following units of production which are the estimated requirements to produce 1 year’s product under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time

The following item designations correspond to those listed in the “Schedule of Prices.”

- I. (a) 12
- (b) 216

SECTION 4. – SCHEDULE OF PRICES

Bids offered are f.o.b. destination to Wright-Patterson AFB, Ohio and Dayton, Ohio post office.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

Prices shall be all-inclusive, covering all materials and operations, for complete production in accordance with these specifications.

Bidder must make an entry in each of the spaces provided.

Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid), NA (Not Applicable), or blank spaces for an item may be declared non-responsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

Fractional parts of 100 will be prorated at the per 100 rate.

All vouchers submitted to the GPO shall be based on the most economical method of production.

I. COMPLETE PRODUCT:

Prices offered shall include the cost of all required materials and operations necessary for the complete production and distribution of the product listed in accordance with these specifications.

Printing 8-page issue plus 4-page insert (including proofs):

- (a) Makeready and/or Setup per issue\$ _____
- (b) Running per 100 copies.....\$ _____

(Initials)

RETURN THIS PAGE TO GPO RO COLUMBUS, OHIO

SECTION 4.--SCHEDULE OF PRICES

PRODUCTION FACILITIES:

My production facilities are located within the Assumed area of Production ____ yes ____ no
Contractors **OUTSIDE** the assumed production area specified on page one of these specifications should complete the following information.

1. Proposed carrier(s) for pickup of Government Furnished Material: _____
 - (a) Hours from acceptance of print order to pickup of furnished material: _____
 - (b) Hours from pickup of furnished material to delivery at contractor's plant: _____

2. Proposed carrier(s) for delivery of completed product: _____
 - (a) Hours from notification to carrier to pickup of completed production: _____
 - (b) Hours from pickup of completed product to delivery at destination: _____

LOCATION OF POST OFFICE: ALL MAILINGS MUST BE MADE FROM THE:

**DAYTON MAIN POST OFFICE
1111 EAST 5th STREET
DAYTON, OHIO 45401**

(Initials)

RETURN THIS PAGE TO GPO RO COLUMBUS, OHIO

SECTION 4. – SCHEDULE OF PRICES

SHIPMENT(S): Shipments will be made from: City _____, State _____

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor’s city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 “Discounts” of Solicitations Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in “SECTION 4. – SCHEDULE OF PRICES,” including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2 Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive

Bidder: _____
(Contractor’s Name) (GPO Contractor’s Code)

(Street Address)

(City – State – Zip Code)

By: _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Contracting Officer: _____ Date: _____ Certified by: _____ Date: _____
(Initials) (Initials)

RETURN THIS PAGE TO GPO, COLUMBUS, OH RO