

TITLE: Polyester Tags

Department of Energy

ITEM	DESCRIPTION	BASIS OF AWARD 1 Year	Paramount Press (N & E Holdings) Arvada, CO	
			UNIT PRICE	COST
I.	COMPLETE PRODUCT			
A	Laminated Polyester Tags:			
(a)	Item A1: ORNL-942/UCN-19208A			
(1)	QTY 500 to 899 copies per 100	6	115.00	690.00
(2)	QTY 900 to 1,600 copies per 100	30	95.00	2,850.00
(b)	Item A2: UCN-20760/UCN-21099 per 100	6	115.00	690.00
(c)	Item A3: UCN-17328 per 100	70	62.00	4,340.00
(d)	Item A4: UCN-21060/UCN-21060A per 100	5	115.00	575.00
(e)	Item A5: UCN-10441 per 100	10	92.00	920.00
(f)	Item A6: ORNL-272			
(1)	QTY 1,200 to 1,799 copies per 100	25	85.00	2,125.00
(2)	QTY 1,800 to 2,500 copies per 100	25	75.00	1,875.00
(g)	Item A7: UCN-23129 per 100	20	90.00	1,800.00
(h)	Item A8: UCN-26034 per 100	3	140.00	420.00
B	Unlaminated Polyester Tags:			
(a)	Item B1: UCN-16754per 100	9	95.00	855.00
(b)	Item B2: UCN-20760 per 100	5	75.00	375.00
(c)	Item B3: UCN-16673 per 100	5	67.00	335.00
(d)	Item B4: UCN-21254 per 100	8	60.00	480.00
(e)	Item B5: UCN-21824 per 100	5	65.00	325.00
C	Laminated 2-Part Polyester Tag Sets:			
(a)	Item C1: ORNL-236L per 100	27	115.00	3,105.00
(b)	Item C2: ORNL-186 per 100	50	97.00	4,850.00
(c)	Item C3: ORNL-206/UCN-17434/UCN-21885 ... per 100	14	125.00	1,750.00
D	Unlaminated 2-Part Polyester Tag Sets:			
(a)	Item D1: ORNL-236 per 100	30	105.00	3,150.00
	TOTAL OFFER:			\$31,510.00
	DISCOUNT:		0.00%	\$0.00
	NET OFFER:			\$31,510.00

THIS PROCUREMENT IS BEING SOLICITED AS A SMALL PURCHASE REQUEST FOR QUOTATION (RFQ). THE SEALED BIDDING TERMINOLOGY AS USED THROUGHOUT THESE SPECIFICATIONS IS SYNONYMOUS WITH THEIR NEGOTIATED PROCUREMENT COUNTERPARTS UNLESS SPECIFICALLY STATED OTHERWISE. NEGOTIATED PURSUANT TO 41 U.S.C. 5(1).

U.S. GOVERNMENT PUBLISHING OFFICE
Columbus, Ohio

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS
For the Procurement of
Polyester Tags

as requisitioned from the U.S. Government Publishing Office (GPO) by the
Department of Energy – Oak Ridge, TN

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning **Date of Award and ending May 31, 2017**, plus up to 4 optional 12-month extension period(s) that may be added in accordance with the “OPTION TO EXTEND THE TERM OF CONTRACT” clause in Section 1 of this contract.

SUBMIT QUOTE TO: U.S. Government Publishing Office, Columbus Regional Office, 1335 Dublin Road, Suite 112-B, Columbus, OH 43215-7034. Quote must be clearly marked on the outermost envelope/package with company name and address of the bidder, program number, and quote date or telefax your reply to Columbus Regional Office (614) 488-4577. **Telegraphic and e-mail quotes transmitted to GPO offices WILL NOT be considered.**

QUOTES ARE REQUESTED BY: 2:00 p.m., prevailing Columbus, Ohio time,
May 20, 2016

QUOTES MUST BE RECEIVED BY ABOVE DATE AND TIME. LATE QUOTES WILL NOT BE CONSIDERED.

BIDDERS PLEASE NOTE: Bidders are cautioned to familiarize themselves with all provisions of this contract before bidding. Minor changes are scattered throughout.

Abstract is available on GPO Web Site at <http://www.gpo.gov/gpo/abstracts/abstract.action?region=Columbus>

For information of a technical nature call Russell Woodmancy at (614) 488-4616, ext. 8 (No collect calls).

SECTION 1. – GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 06/01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Pub. 310.1, effective May 1979 (Rev. 08/02)).

GPO Contract Terms (GPO Publication 310.2) – <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>

GPO QATAP (GPO Publication 310.1) – <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf>.

More GPO Publications can be found at: <http://www.gpo.gov/vendors/sfas.htm>.

REGULATIONS GOVERNING PROCUREMENT

The U.S. Government Publishing Office (GPO) is an office in the legislative branch of the United States Government. Accordingly, the Federal Acquisition Regulation is inapplicable to this, and all GPO procurements. However, the text of certain provisions of the Federal Acquisition Regulation as contained in the Code of Federal Regulations (CFR) are referenced in this solicitation. The bidder should note that only those provisions of the Federal Acquisition Regulation which are specifically incorporated by reference into this solicitation, are applicable.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level IV. This shall include an image reproduced by any means.
- (b) Finishing (item related) Attributes -- Level IV.

Inspection Levels (ANSI/ASQC Z 1.4):

- (a) Non-destructive Tests – General Inspection Level I.
- (b) Destructive Tests – Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Digital Files
P-9. Solid or Screen Tints Color Match	Pantone Matching System

Must conform to Federal Specs. UU-T-81 in all respects except for “5. Prep for Delivery”, size and where superseded by Federal Spec A-A-900B and ANSI/ASQC Z 1.4.

OPTION TO EXTEND THE TERM OF CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed 5 years (May 31, 2021) as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “EXTENSION OF TERM OF CONTRACT” clause. See also “ECONOMIC PRICE ADJUSTMENT” for authorized pricing adjustment(s).

EXTENSION OF TERM OF CONTRACT: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that, in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

PRICE ADJUSTMENT PERIOD: For the purpose of this clause, the program years shall comply with the Term of Contract clause. There shall be no price adjustment for orders placed during the first program year of this contract.

PRICE ADJUSTMENT: The prices shall be adjusted on the basis of the “Consumer Price Index For All Urban Consumers – Commodities Less Food, Seasonally Adjusted,” published monthly in the CPI Detailed Report by the Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index For All Urban Consumers – Commodities Less Food (seasonally adjusted) as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the current period of this contract. This average is then compared with the average index for the 12-month period ending 3 months prior to **June 1, 2016**, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor’s invoices for orders placed during the price adjustment period.
- (2) The Government will notify the contractor in writing of the percentage increase or decrease to be applied to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual “Print Order” for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor’s/subcontractors facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **Date of Award through May 31, 2017** (plus options). All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be “issued” for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

DELIVERY/SHIPPING STATUS INFORMATION: Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting GPO Columbus Regional Office via email to trackcolumbus@gpo.gov, or by calling (614) 488-4616, ext. 0, or by faxing to (614) 488-4577, no collect phone calls.

PAYMENT: Submit all vouchers via FAX utilizing the GPO barcode coversheet program application. Instructions for the GPO barcode coversheet program application can be found at the following web address: <http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

NOTE: Contractor's billing invoice must be itemized in accordance with the line items in the "SCHEDULE OF PRICES." For an example, go to <https://www.gpo.gov/vendors/billing.htm#> and click on the link for "Exhibit 1a (Public Voucher for Purchases and Services Other Than Personal)".

SECTION 2. – SPECIFICATIONS

SCOPE: These specifications cover the production of polyester tags requiring such operations as electronic prepress, printing, laminating, drilling, numbering, perforating, clipping corners, reinforcing holes, inserting string or wire, shrink-film packaging, and delivery.

TITLE: Polyester Tags

ANTICIPATED REQUIREMENTS: Based on prior year and anticipated usage, approximately 37 orders. Approximately 100 to 5,000 copies/sets per order, see items for breakdown.

DESCRIPTION: The following is anticipated:

A. LAMINATED POLYESTER TAGS:

ITEM A1: *Stop- Do Not Operate*

Anticipate 3 order(s) per year, from approximately 500 to 1,600 copies per order.

Trim Size: 3-1/4 x 6-3/4".
Stock: White 10-mil Matte Finish Polyester.
Laminate: 2-mil clear pressure-sensitive polyester sheet adheres to top (approximately 11/16") portion of the tag (on front) with balance of sheet having a removable backing sheet. Pressure-sensitive area must end not less than 5-1/2" from top edge of tag.
Printing: Print head to head in Black plus Pantone 185 Red, ink traps. Reverse printing required. Bleeds all four sides.
Drill: Drill two 1/2" holes, reinforced with rust-resistant single edge metal eyelet. One hole at top center, center of hole is 1/2" from top edge. Second hole placed in upper right corner, center of hole is 1/2" from top and 1/2" from right edge.
Corners: Square
Notch: Notch bottom center of tag to facilitate destruction.
Wrap/Pack: Shrink-film wrap 25 per package.
Mark For: **ORNL-942, UCN-19208A** or as indicated on individual print order."

ITEM A2: *Boundary Marker Identification Tag or Hold for Future Projects Tag*

Anticipate 2 orders, approximately 100 to 400 copies per order.

Trim Size: 5 x 7"
Stock: White 10-mil Matte Finish Polyester
Laminate: 2-mil clear pressure-sensitive polyester sheet to start at line to right of eyelet and go full length of front of form.
Printing: Print front only in Pantone 288.
Drill/Wire: Drill one 3/16" diameter hole at center and reinforce with rust-resistant metal eyelet and string with 12" double twisted rust-resistant wire.
Corners: Round corners at holes end.
Wrap/Pack: Shrink-film wrap 25 per package.
Mark For: **UCN-20760 and/or UCN-21099** or as indicated on the individual print order.

ITEM A3: *Danger - Do Not Operate Tag*

Anticipate 7 orders, approximately 1,000 copies per order.

- Trim Size:* 3 x 5-1/2"
Stock: White 10-mil Matte Finish Polyester.
Laminate: 2-mil clear pressure-sensitive polyester sheet adheres to top 1-1/2" for form with release liner from 1-1/2" from top of form to perforation.
Printing: Print face and back in black ink and Pantone 185. No bleeds. Reverse printing required.
Perforation: Perforate the full 3" width, 1-1/16" from bottom of tag.
Drill: Drill one 3/8" diameter hole at top center and reinforce with rust-resistant metal eyelet. No string required.
Corners: Round all corners.
Notch: Notch bottom center of tag to facilitate destruction.
Wrap/Pack: Shrink-film wrap 25 per package.
Mark For: **UCN-17328** or as indicated on the individual print order.

ITEM A4: *Notice Out of Service, Do Not Operate Tag, or Permanently Out of Service Tag*

Anticipate 1 order, approximately 500 copies per order.

- Trim Size:* 3-1/2 x 6"
Stock: White 10-mil Matte Finish Polyester.
Laminate: 2-mil clear pressure-sensitive polyester sheet adheres to the top (approximately 7/8") portion of tag (front only) with balance of sheet having a removable backing sheet. Pressure sensitive area must end not less than 5-3/4" from top edge of tag.
Printing: Both sides in black ink and process blue.
Drill: Drill one 3/8" diameter hole at top center and reinforce with rust-resistant metal grommet. No string required.
Corners: Angle cut upper left/right corners at holes end. Round bottom corners.
Wrap/Pack: Shrink-film wrap 25 per package.
Mark For: **UCN 21060 and/or UCN-21060A** or as indicated on the individual print order.

ITEM A5: *Electrical Caution Tag*

Anticipate 1 order, approximately 1,000 copies per order.

- Trim Size:* 3-1/4 x 6-1/4"
Stock: Canary 10-mil Matte Finish Polyester.
Laminate: 2-mil clear pressure-sensitive polyester sheet on front and back of tag, hinged 7/8" from left.
Printing: Both sides in black ink. Bleeds top, bottom and right.
Drill: Drill one 1/4" diameter hole at left center and reinforce with rust-resistant metal eyelet.
Corners: Round or angle cut upper/lower left corners at holes end.
Wrap/Pack: Shrink-film wrap 25 per package.
Mark For: **UCN-10441** or as indicated on the individual print order.

ITEM A6: Lockout/Tagout

Anticipate 3 orders, approximately 1,200 to 2,500 copies per order.

Trim Size: 3 x 5-1/2"

Stock: White 10-mil Matte Finish Polyester.

Laminate: 2-mil clear pressure-sensitive polyester sheet adheres to top 1-1/2" for form with release liner from 1-1/2" from top of form to perforation.

Printing: Print face and back in black ink and Pantone 185. No bleeds. Reverse printing required.

Perforation: Perforate the full 3" width, 1-1/16" from bottom of tag.

Drill: Drill one 3/8" diameter hole at top center and reinforce with rust-resistant metal eyelet. No string required.

Corners: Round all corners.

Notch: Notch bottom center of tag to facilitate destruction.

Wrap/Pack: Shrink-film wrap 25 per package.

Mark For: **ORNL-272** or as indicated on the individual print order.

ITEM A7: Temporary Label Tag

Anticipate 2 orders, approximately 1,000 copies per order.

Trim Size: 3 x 5-1/2"

Stock: White 10-mil Matte Finish Polyester.

Laminate: 2-mil clear pressure-sensitive polyester sheet adheres to top 1" of form with release liner from top of form to perforation.

Printing: Floodcoat both sides, 100% coverage, in Pantone 375 Green. Overprint face and back in black ink. No bleeds.

Numbering: Number in 4 locations. Front: 1 location above perforation and 1 location below perforation. Back: 1 location above perforation and 1 location below perforation. Consecutively number in black ink in "T" block. Missing numbers not acceptable. Numbers to be 3/16" or 1/4" and sequenced as indicated on individual print order.

Perforation: Perforate the full 3" width, 2-3/4" from bottom of tag.

Drill: Drill one 3/8" diameter hole centered on top 3" dimension and reinforce with rust-resistant metal eyelet. No string required.

Corners: Round all corners.

Notch: Notch bottom center of tag to facilitate destruction.

Wrap/Pack: Shrink-film wrap 25 per package.

Mark For: **UCN-23129** or as indicated on the individual print order.

ITEM A8: Y-12 Plant

Anticipate 1 order per year, approximately 200 to 500 copies per order.

Trim Size: 2-1/2 x 4"

Stock: Yellow 10-mil Matte Finish Polyester.

Laminate: 2-mil clear pressure-sensitive polyester sheet adheres to top 1-1/2" of form with release liner 1-1/2" from top of form. Pressure sensitive area must end not less than 4" from top, removable backing 2-1/2" from top.

Printing: Print face only in black ink. No bleeds.

Drill: Drill one 3/8" diameter hole at top center, center of hole is 1/4" from top of tag, reinforce hole with rust-resistant metal eyelet, and string with 12" double twisted rust-resistant wire.

Corners: Square

Notch: Notch bottom center of tag to facilitate destruction.

Wrap/Pack: Shrink-film wrap 25 per package.

Mark For: **UCN-26034** or as indicated on individual print order.

B. UNLAMINATED POLYESTER TAGS:

ITEM B1: *Testing Eye-Bath & Shower, MATL 4310*

Anticipate 3 orders, approximately 300 copies per order.

- Trim Size:* 5 x 8"
Stock: White 10-mil Matte Finish Polyester.
Printing: Floodcoat both sides of stock with Pantone 802 Green and overprint both sides in black ink. Inks must be waterproof and tag surfaces must accept indelible marker with no wash-off. (Tags will hang in shower for up to 1 year). Bleeds all four sides.
Drill/Wire: Drill one 3/16" diameter hole at top center and reinforce with rust-resistant metal eyelet and string with not less than 12" rust-resistant wire, double twisted.
Wrap/Pack: Shrink-film wrap 25 per package.
Mark For: **UCN-16754** or as indicated on the individual print order.

ITEM B2: *Boundary Marker Material 4220*

Anticipate 1 order, approximately 500 copies per order.

- Trim Size:* 5 x 7"
Stock: Buff 10-mil Matte Finish Polyester equal to Pantone 134. If buff tag stock is not available, contractor's option to floodcoat white stock to match Pantone number.
Printing: Print face only black ink.
Drill/Wire: Drill one 1/4" diameter hole at top center and reinforce with rust-resistant metal eyelet. The individual print order will indicated whether to string with not less than 12" double twisted rust-resistant wire or no string/wire required.
Corners: Clip corners at holes end.
Wrap/Pack: Shrink-film wrap 50 per package.
Mark For: **UCN-20760** or as indicated on the individual print order.

ITEM B3: *Y-12 Extinguisher Maintenance Record*

Anticipate 1 order, approximately 500 copies per order

- Trim Size:* 3 x 5"
Stock: White 10-mil Matte Finish Polyester.
Printing: Floodcoat both sides, 100% coverage in Pantone 278. Overprint face and back in black ink.
Drill/String: Drill one 3/16" diameter hole at top center and reinforce with rust-resistant metal eyelet string with 12" cotton string.
Corners: Angle cut upper left/right corners at holes end.
Wrap/Pack: Shrink-film wrap 100 per package.
Mark For: **UCN-16673** or as indicated on the individual print order.

ITEM B4: *Nuclear Materials*

Anticipate 2 orders, approximately 400 copies per order.

- Trim Size:* 6-1/4 x 4"
Stock: White 10-mil Matte Finish Polyester.
Printing: Print head-to-foot in Pantone 266 purple. Surface must be able to accept ink from ballpoint pen or permanent maker (similar to Sharpie brand).
Drill: Drill one 3/8" diameter hole centered on the left 4" dimension and reinforce with rust-resistant metal eyelet. No string required.
Corners: Angle cut upper and lower left corners. Round remaining corners.
Wrap/Pack: Shrink-film wrap 25 per package.
Mark For: **UCN-21254** or as indicated on the individual print order.

ITEM B5: *Out of Service, Call 911*

Anticipate 1 order, approximately 500 copies per order.

Trim Size: 3-1/2 x 6"
Stock: White 10-mil Matte Finish Polyester.
Printing: Print face and back in Pantone 185. Bleeds all sides. Reverse printing required.
Drill: Drill one 3/8" diameter hole at top center and reinforce with rust-resistant metal eyelet.
Corners: Clip corners at holes end.
Wrap/Pack: Shrink-film wrap 25 copies per package.
Mark For: **UCN-21824** or as indicated on the individual print order.

C. LAMINATED 2-PART POLYESTER TAG SETS:

ITEM C1: *Caution Radioactive Material*

Anticipate 3 orders, approximately 500 to 1,100 sets per order.

Trim Size: 4 x 9"
Stock: Part 1: 20 lb. Canary Writing
Part 2: 10-mil Canary Matte Finish Polyester.
Laminate: 2-mil clear pressure-sensitive polyester sheet adheres to the top 1/2" portion of the tag in front of part 1 with balance of the sheet having a removable backing sheet.
Carbon: Interleave between Parts 1 and 2 with one-time black carbon.
Printing: Part 1: Print face only in Opaque Magenta.
Part 2: Print head to head in Opaque Magenta.
Numbering: Number consecutively in red ink in upper left corner. Numbers to be positioned above date and below double rules. Numbers to be 3/16" to 1/4" high. No crash numbering or missing numbers allowed.
Perforation: Stub perforation the full 4" way, 1/2" from top to allow for extraction of Part 1 and carbon. (If necessary, stub perforation may be slightly below the 1/2" area where laminate adheres.
Drill/Wire: Drill one 3/8" diameter hole at top center and reinforce with rust-resistant metal eyelet and string with not less than 12" double twisted rust-resistant wire.
Wrap/Pack: Shrink-film wrap 25 sets per package.
Mark For: **ORNL-236L** or as indicated on the individual print order.

ITEM C2: *Caution – Radiation Protection Restricted Release*

Anticipate 1 order, approximately 5,000 sets per order.

Trim Size: 4 x 9"
Stock: Part 1: 20 lb. Buff Writing
Part 2: 10-mil Light Brown Matte Finish Polyester.
Laminate: 2-mil clear pressure-sensitive polyester sheet adheres to the top 1/2" portion of the tag in front of part 1 with balance of the sheet having a removable backing sheet.
Carbon: Interleave between Parts 1 and 2 with one-time black carbon.
Printing: Part 1: Print face only in black ink.
Part 2: Print face only in black ink.
Numbering: Number consecutively in red ink in tag number box in upper right corner. Numbers to be 3/16" to 1/4" high. No crash numbering or missing numbers allowed.
Perforation: Stub perforation to full 4" way, 5/8" from top, to allow for extraction of Part 1 and carbon before laminate is applied.
Drill/Wire: Drill one 3/8" diameter hole at top center and reinforce with rust-resistant metal eyelet and string with not less than 12" double twisted rust-resistant wire.
Wrap/Pack: Shrink-film wrap or paper band 10 sets per package.
Mark For: **ORNL-186** or as indicated on the individual print order.

ITEM C3: Rejected

Anticipate 3 orders, approximately 200 to 500 sets per order.

Trim Size: 5-3/4 x 3-1/2"

Stock: Part 1: 20 lb. Salmon or Canary Writing (as indicated on the individual print order)
Part 2: 10-mil White Matte Finish Polyester.

Laminate: 2-mil clear pressure-sensitive polyester sheet adheres to the left 7/8" portion of the tag in front of part 1 with balance of the sheet having a removable backing sheet.

Carbon: Interleave between Parts 1 and 2 with one-time black carbon.

Printing: Floodcoat both sides of polyester stock with Pantone PMS 812 or PMS 803 as indicated on the individual print order (2 times) and overprint as follows:

Part 1: Print face only in black ink.

Part 2: Print face and back black ink.

Numbering: Number consecutively in black ink in tag number box. Numbers to be 3/16" to 1/4" high. No Crash numbering or missing numbers allowed.

Perforation: Stub perforation to full 3-1/2" way, 7/8" from left, to allow for extraction of Part 1 and carbon before laminate is applied.

Drill/Wire: Drill one 3/8" diameter hole at center left and reinforce with rust-resistant metal eyelet and string with not less than 12" double twisted rust-resistant wire.

Wrap/Pack: Shrink-film wrap 25 sets per package.

Mark For: **ORNL-206, UCN-17434, UCN-21885**, or as indicated on the individual print order.

D. UNLAMINATED 2-PART POLYESTER TAG SETS:

ITEM D1: Caution-Radioactive Material

Anticipate 2 orders, approximately 1,000 to 2,000 sets per order.

Trim Size: 4 x 9"

Stock: Part 1: 20 lb. Canary Writing
Part 2: 10-mil Canary Matte Finish Polyester.

Carbon: Interleave between Parts 1 and 2 with one-time black carbon.

Printing: Part 1: Print face only in Opaque Magenta.

Part 2: Print head to head in Opaque Magenta.

Numbering: Number consecutively in red ink in upper left corner. Numbers to be positioned above date and below double rules. Numbers to be 3/16" to 1/4" high. No crash numbering or missing numbers allowed.

Perforation: Stub perforation the full 4" way, 1/2" from top to allow for extraction of Part 1 and carbon. (If necessary, stub perforation may be slightly below the 1/2" area where laminate adheres.)

Drill/Wire: Drill one 3/8" diameter hole at top center and reinforce with rust-resistant metal eyelet and string with not less than 12" double twisted rust-resistant wire.

Wrap/Pack: Shrink-film wrap 25 sets per package.

Mark For: **ORNL-236** or as indicated on the individual print order.

NOTE: On the Laminated and Unlaminated 2-Part Polyester Tag Sets, after Part 1 is written on, Part 1 and carbon will be detached and written information left on polyester tag (Part 2) will be protected by the self-adhesive laminate sheet after removal of the backer. Refer to page 17 for construction drawing.

NO QUANTITY VARIATION ALLOWED.

GOVERNMENT TO FURNISH: Orders will be furnished in PDF. At Government option, PDF files may be sent via e-mail or to the contractor's FTP site. If a construction sample is furnished, Government will pay for the shipping to the contractor's plant, signed receipt.

ELECTRONIC PREPRESS: Immediately upon receipt and prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Columbus GPO Contracting Office prior to further performance.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Upon completion of the order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished.

Delivery/shipping status report form.

Form 905 (R. 3/90) "Labeling and Marking specifications".

Print Orders (GPO Form 2511).

Blue Labels and Selection Certificates.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

No Proofs Required: The contractor will be responsible for performing all necessary proofreading to insure that the final product is in conformity with the copy submitted.

STOCK/PAPER: The specifications of all stock/paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011. All paper used in each copy must be of a uniform shade.

Colored Writing (basis weight: 20 lbs. per 500 sheets, 17 x 22"), equal to JCP Code D10.

See "Description", pages 5 through 10 for individual Colored Writing and Matte Finish Polyester colors per item as applicable.

PRINTING: See "Description", pages 5 through 10.

MARGINS: Margins will be as indicated on the print order or furnished films and/or sample.

SHIPPING CONTAINERS:

Each shipping container must not exceed 40 pounds when fully packed.

LABELING AND MARKING: Refer to Contract Terms and furnished Form 905.

INSPECTION SAMPLES: When indicated on the print order or otherwise requested, two samples shall be sent for inspection to the U.S. Government Publishing Office, Columbus Regional Office, 1335 Dublin Road, Suite 112B, Columbus, Ohio 43215-7034, Attn: Inspection Samples.

These samples cannot be deducted from the total quantity ordered. The package or envelope containing the samples shall be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which they were ordered. The contractor will comply with the shipping schedule regardless of this requirement and will be notified of the test results only if there are deficiencies.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL):

- (a) Orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Copies must not be chosen from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
Up to 500	32
500 to 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125

- (b) These randomly selected copies must be packed separately and identified by a special Government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent to the address indicated on the print order.
- (c) A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection, shall be included.
- (d) A copy of the Government furnished certificate must accompany the voucher sent to GPO for payment. Failure to furnish the certificate may result in delay in processing voucher.

DISTRIBUTION: Deliver f.o.b. destination to Oak Ridge, Tennessee on Monday through Thursday between 7:00 A.M. to 1:30 P.M. unless otherwise indicated on the print order.

Complete addresses will be furnished on the individual print order.

SCHEDULE: Adherence to this schedule must be maintained.

Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511) and furnished material.

The schedule begins one workday after receipt of print order and furnished material.

Complete production and delivery must be made within 10 to 20 workdays as indicated on the print order.

The ship/delivery date indicated on the print order is the date products ordered must be received (delivered) at Oak Ridge, Tennessee.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers; total quantity delivered, number of cartons, and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

RETURN OF GOVERNMENT FURNISHED PROPERTY: The contractor must return all material furnished by the Government, together with two printed samples of each job, to the Oak Ridge, Tennessee address indicated on the individual print order.

These materials must be packaged, properly labeled and returned separate from the entire job via Registered Mail or any other traceable means. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All expenses incidental to the return of furnished materials, and furnishing sample copies must be borne by the contractor.

SECTION 3. – DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the “Schedule of Prices” to the following units of production which are the estimated requirements to produce 1 year’s production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the “Schedule of Prices”.

I. A. Laminated Polyester Tags:

- (a) (1) 6
- (2) 30
- (b) 6
- (c) 70
- (d) 5
- (e) 10
- (f) (1) 25
- (2) 25
- (g) 20
- (h) 3

B. Unlaminated Polyester Tags:

- (a) 9
- (b) 5
- (c) 5
- (d) 8
- (e) 5

C. Laminated 2-Part Polyester Tag Sets:

- (a) 27
- (b) 50
- (c) 14

D. Unlaminated 2-Part Polyester Tag Sets:

- (a) 30

SECTION 4. – SCHEDULE OF PRICES

Bids offered are f.o.b. delivery at destination to Oak Ridge, Tennessee.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

I. COMPLETE PRODUCT: Prices offered must be all-inclusive in accordance with these specifications and shall include the cost of all required materials and operations necessary for the complete production and delivery of the product listed in accordance with these specifications.

A. Laminated Polyester Tags:

(a) Item A1: ORNL-942/UCN-19208A:

(1) Quantity from 500 to 899 copiesper 100 copies\$ _____

(2) Quantity from 900 to 1,600 copiesper 100 copies\$ _____

(b) Item A2: UCN-20760/UCN-21099per 100 copies\$ _____

(c) Item A3: UCN-17328per 100 copies\$ _____

(d) Item A4: UCN-21060/UCN-21060Aper 100 copies\$ _____

(e) Item A5: UCN-10441per 100 copies\$ _____

(f) Item A6: ORNL-272.....per 100 copies\$ _____

(1) Quantity from 1,200 to 1,799 copiesper 100 copies\$ _____

(2) Quantity from 1,800 to 2,500 copiesper 100 copies\$ _____

(g) Item A7: UCN-23129per 100 copies\$ _____

(h) Item A8: UCN-26034per 100 copies\$ _____

(Initials)

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SCHEDULE OF PRICES

I. COMPLETE PRODUCT (Continue):

B. Unlaminated Polyester Tags:

- (a) Item B1: UCN-16754per 100 copies\$ _____
- (b) Item B2: UCN-20760per 100 copies\$ _____
- (c) Item B3: UCN-16673per 100 copies\$ _____
- (d) Item B4: UCN-21254per 100 copies\$ _____
- (e) Item B5: UCN-21824per 100 copies\$ _____

C. Laminated 2-Part Polyester Tag Sets:

- (a) Item C1: ORNL-236Lper 100 sets\$ _____
- (b) Item C2: ORNL-186per 100 sets\$ _____
- (c) Item C3: ORNL-206/UCN-17434/ UCN-21885per 100 sets\$ _____

D. Unlaminated 2-Part Polyester Tag Sets:

- (a) Item D1: ORNL-236per 100 sets\$ _____

QUOTE SUBMISSION AND BIDDERS NAME AND SIGNATURE: Fill out and return two copies of all pages in "Section 4. - Schedule of Prices," initial or sign each in the space provided. See Page 1 for instructions on how and where to submit quotation.

**Discounts are offered for payment as follows: ___ percent, _____ calendar days.
See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).**

Bidder _____

(Street Address) (City) (State) (Zip Code)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be Contacted) (Telephone Number) (Fax Number)

(Contractor Code Number if Known) (e-mail address)

SHIPMENT(S) WILL BE MADE FROM: City _____, State _____

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EXAMPLE OF LAMINATED 2-PART POLYESTER TAG SETS (Not for Scale):

