

PROGRAM TITLE	3575-S DATE OF AWARD THROUGH July 31, 2018 AND 4 OPTION PERIODS PRINT ON DEMAND RIVER NAVIGATIONAL CHARTS (R1)		A & W GRAPHICS Dallas, TX		DIVERSE IMAGING Carmel, NY		GRAY GRAPHICS Capitol Heights, MD		WBC, d/b/a LITHEXCEL Albuquerque, NM		LOPEZ PRINTING San Antonio, TX		OCEAN GRAFIX St. Paul, MN		PSI Plastic Graphics Ellisville, MO		PRODUCTION PRESS Jacksonville, IL		THUNDERBIRD PRESS Titusville, FL		
ITEM NO.	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	
I.	<b>PRINTING/IMAGING, TRIMMING TO SIZE, AND COLLATING:</b>																				
(a)	Black Pages (including blanks)...each page																				
(1)	Format A	57,694	0.20	11,538.80	1.50	86,541.00	0.15	8,654.10	0.08	4,615.52	0.04	2,307.76	0.02	1,153.88	0.06	3,461.64	0.11	6,346.34	0.10	5,769.40	
(2)	Format B	28,567	0.25	7,141.75	1.50	42,850.50	0.20	5,713.40	0.15	4,285.05	0.04	1,142.68	0.02	571.34	0.08	2,285.36	0.14	3,999.38	0.10	2,856.70	
(b)	Color Pages (not including blanks)...each page																				
(1)	Format A	44,016	0.20	8,803.20	2.00	88,032.00	0.40	17,606.40	0.20	8,803.20	0.07	3,081.12	0.10	4,401.60	0.20	8,803.20	0.13	5,722.08	0.20	8,803.20	
(2)	Format B	23,087	0.25	5,771.75	2.00	46,174.00	0.45	10,389.15	0.30	6,926.10	0.07	1,616.09	0.10	2,308.70	0.30	6,926.10	0.15	3,463.05	0.20	4,617.40	
II.	<b>STOCK/PAPER...EACH LEAF:</b>																				
(a)	White No. 1 Coated Text, Dull-Finish (80-lb)																				
(1)	Format A	49,863	0.058	2,892.05	0.30	14,958.90	0.06	2,991.78	0.06	2,991.78	0.05	2,493.15	0.05	2,493.15	0.10	4,986.30	0.03	1,495.89	0.04	1,994.52	
(2)	Format B	25,385	0.058	1,472.33	0.30	7,615.50	0.08	2,030.80	0.08	2,030.80	0.05	1,269.25	0.08	2,030.80	0.13	3,300.05	0.05	1,269.25	0.04	1,015.40	
(b)	White No. 1 Coated Cover, Gloss-Finish (100-lb)																				
(1)	Format A	992	0.12	119.04	0.50	496.00	0.24	238.08	0.11	109.12	0.12	119.04	0.11	109.12	0.11	109.12	0.06	59.52	0.05	49.60	
(2)	Format B	118	0.12	14.16	0.50	59.00	0.26	30.68	0.16	18.88	0.12	14.16	0.17	20.06	0.15	17.70	0.08	9.44	0.05	5.90	
(c)	White Uncoated (Tear Resistant) Synthetic Paper Cover (Qualified Product) (10.5 mil +/- 10% thick)...																				
(1)	Format A - NOT APPLICABLE, BASIS UNIT IS "XXXX"	0	2.00	0.00	2.00	0.00	15.00	0.00	1.50	0.00	0.56	0.00	2.08	0.00	0.30	0.00	1.27	0.00	0.80	0.00	
(2)	Format B	324	2.00	648.00	2.00	648.00	20.00	6,480.00	1.90	615.60	0.56	181.44	2.29	741.96	0.35	113.40	1.59	515.16	0.80	259.20	
III.	<b>ADDITIONAL OPERATIONS:</b>																				
(a)	Create artwork for ISBN and place in PDF...Each ISBN	27	19.00	513.00	80.00	2,160.00	20.00	540.00	20.00	540.00	7.50	202.50	NC	0.00	5.00	135.00	5.12	138.24	5.00	135.00	
(b)	Laminate Complete Covers:																				
(1)	Format A Trim Sizes (8-1/2 x 14" or 14 x 8-1/2") each complete cover	496	0.75	372.00	1.50	744.00	25.00	12,400.00	0.80	396.80	3.50	1,736.00	4.00	1,984.00	0.14	69.44	2.16	1,071.36	0.20	99.20	
(2)	Format B Trim Sizes (11 x 17" or 17 x 11") each complete cover	59	1.15	67.85	1.50	88.50	25.00	1,475.00	1.00	59.00	4.00	236.00	5.00	295.00	0.20	11.80	4.03	237.77	0.20	11.80	
(c)	Plastic Coil Binding (including black coil):																				
(1)	6 mm to 10 mm diameter coils, each book	142	1.95	276.90	1.50	213.00	6.00	852.00	1.00	142.00	1.00	142.00	0.15	21.30	15.50	2,201.00	1.21	171.82	0.40	56.80	
(2)	11 mm to 15 mm diameter coils, each book	333	2.15	715.95	2.00	666.00	8.00	2,664.00	1.20	399.60	2.00	666.00	0.20	66.60	16.50	5,494.50	1.49	496.17	0.50	166.50	
(3)	16 mm to 20 mm diameter coils, each book	8	2.70	21.60	2.25	18.00	10.00	80.00	1.50	12.00	3.00	24.00	0.30	2.40	17.50	140.00	2.04	16.32	0.60	4.80	
(4)	21 mm to 30 mm diameter coils, each book	234	3.50	819.00	2.50	585.00	15.00	3,510.00	1.80	421.20	5.00	1,170.00	0.45	105.30	18.50	4,329.00	3.01	704.34	0.65	152.10	
IV.	<b>PACKAGING AND SEALING FOR DISTRIBUTION:</b>																				
(a)	Deliveries to GPO Sales:																				
(1)	Quantities up to 12 pounds in cushioned shipping bags wrapped in shipping bundles (max gross weight 14 pounds)...Each bag or bundle	10	21.00	210.00	24.00	240.00	2.00	20.00	1.50	15.00	2.00	20.00	3.00	30.00	4.00	40.00	3.29	32.90	1.00	10.00	
(2)	Quantities over 12 pounds, up to 24 pounds, packed in shipping containers (max gross weight 27 pounds)...each bundle or container	15	25.00	375.00	24.00	360.00	3.00	45.00	1.80	27.00	3.00	45.00	6.00	90.00	5.00	75.00	3.91	58.65	2.00	30.00	
(3)	Quantities over 24 pounds, up to 36 pounds, packed in shipping containers (max gross weight 40 pounds)...each container	43	31.00	1,333.00	37.00	1,591.00	4.00	172.00	2.00	86.00	4.00	172.00	9.00	387.00	8.00	344.00	4.21	181.03	3.00	129.00	
(b)	Deliveries to Locations other than GPO Sales:																				
(1)	16 x 12 x 2" Mailers equal to U-Line S-16961...each container	4	14.61	58.44	1.61	6.44	25.00	100.00	3.00	12.00	3.00	12.00	1.62	6.48	6.00	24.00	12.97	51.88	3.00	12.00	
(2)	16 x 12 x 4" Mailers equal to U-Line S-16924...each container	3	16.28	48.84	2.28	6.84	30.00	90.00	4.50	13.50	3.00	9.00	2.32	6.96	6.00	18.00	15.97	47.91	3.00	9.00	
(3)	18 x 12 x 2" Mailers equal to U-Line S-16962...each container	7	16.65	116.55	1.65	11.55	35.00	245.00	3.20	22.40	3.00	21.00	1.70	11.90	6.00	42.00	14.77	103.39	4.00	28.00	
	<b>CONTRACTORS TOTALS</b>			<b>\$43,329.21</b>		<b>\$294,065.23</b>		<b>\$76,327.39</b>		<b>\$32,542.55</b>		<b>\$16,680.19</b>		<b>\$16,837.55</b>		<b>\$42,926.61</b>		<b>\$26,191.89</b>		<b>\$26,215.52</b>	
	<b>PROMPT PAYMENT DISCOUNT</b>		<b>1.00%</b>	<b>\$433.29</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>1.00%</b>	<b>\$763.27</b>	<b>1.00%</b>	<b>\$325.43</b>	<b>2.00%</b>	<b>\$333.60</b>	<b>1.00%</b>	<b>\$168.38</b>	<b>2.00%</b>	<b>\$0.00</b>	<b>5.00%</b>	<b>\$1,309.59</b>	<b>2.00%</b>	<b>\$524.31</b>	
	<b>DISCOUNTED TOTALS</b>		<b>20 DAYS</b>	<b>\$42,895.92</b>	<b>30 DAYS</b>	<b>\$294,065.23</b>	<b>20 DAYS</b>	<b>\$75,564.12</b>	<b>20 DAYS</b>	<b>\$32,217.12</b>	<b>20 DAYS</b>	<b>\$16,346.59</b>	<b>30 DAYS</b>	<b>\$16,669.17</b>	<b>10 DAYS</b>	<b>\$42,926.61</b>	<b>20 DAYS</b>	<b>\$24,882.30</b>	<b>20 DAYS</b>	<b>\$25,691.21</b>	

AWARDED

Abstracted by: Teri Doughty-Shoffstall 8/15/2017  
 Verified by: Linda Price 08/17/2017

Contract Awarded to Lopez Printing, Inc.

**THIS IS A REPROCUREMENT WITH REVISED SPECIFICATIONS**

THIS PROCUREMENT IS BEING SOLICITED AS A SMALL PURCHASE REQUEST FOR QUOTATION (RFQ). THE SEALED BIDDING TERMINOLOGY AS USED THROUGHOUT THESE SPECIFICATIONS IS SYNONYMOUS WITH THEIR NEGOTIATED PROCUREMENT COUNTERPARTS UNLESS SPECIFICALLY STATED OTHERWISE. NEGOTIATED PURSUANT TO 41 U.S.C. 5(1).

U.S. GOVERNMENT PUBLISHING OFFICE

Columbus, Ohio

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Print On Demand River Navigation Charts

as requisitioned from the U.S. Government Publishing Office (GPO) for the

U.S. Government Publishing Office, Superintendent of Documents

Single Award

**TERM OF CONTRACT:** The term of this contract is for 1 year (base year period of Date of Award through July 31, 2018 and 4 option year periods (August 1, 2018 through July 31, 2019; August 1, 2019 through July 31, 2020, August 1, 2020 through July 31, 2021; and August 1, 2021 through July 31, 2022). Special attention is directed to the following provision and clauses in Section 1 of this contract: "Option to Extend the Term of Contract", and "Economic Price Adjustment."

**SUBMIT QUOTE TO:** U.S. Government Publishing Office, Columbus Regional Office, 1335 Dublin Road, Suite 112-B, Columbus, OH 43215-7034. Quote must be clearly marked on the outermost envelope/package with company name and address of the bidder, program number, and quote date or telefax your reply to Columbus RPPO (614) 488-4577. **Telegraphic and e-mail quotes transmitted to GPO offices WILL NOT be considered.**

**QUOTES ARE REQUESTED BY:** 2:00 p.m., prevailing Columbus, Ohio time, on

August 15, 2017

**QUOTES MUST BE RECEIVED BY ABOVE DATE AND TIME. LATE QUOTES WILL NOT BE CONSIDERED.**

**BIDDERS PLEASE NOTE:** This is a new contract. No previous abstract is available. Bidders are cautioned to familiarize themselves with all provisions of this contract before bidding.

**REVISED SPECIFICATIONS:** Significant changes to "Printing/Imaging." Revisions to "Determination of Award" and "Schedule of Prices." Deleted Format C. Additional changes throughout.

**For information of a technical nature call Linda Price at (614) 488-4616, ext. 7 (No collect calls).**

## SECTION 1. – GENERAL TERMS AND CONDITIONS

**CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 06/01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Pub. 310.1, effective May 1979 (Rev. 08/02)).

- GPO Contract Terms (GPO Publication 310.2): <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>
- GPO QATAP (GPO Publication 310.1): <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>
- DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at [www.gpo.gov/pdfs/vendors/contractdisputes.pdf](http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf).
- More GPO Publications can be found at: <http://www.gpo.gov/vendors/sfas.htm>.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z 1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Prior to Production Samples
P-8. Halftone Match	Approved Prior to Production Samples
P-10. Process Color Match	Approved Prior to Production Samples

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

**OPTION TO EXTEND THE TERM OF CONTRACT:** The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed 5 years (**July 31, 2022**) as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Term of Contract” clause. See also “Economic Price Adjustment” clause for authorized pricing adjustment(s).

**EXTENSION OF TERM OF CONTRACT:** At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

**ECONOMIC PRICE ADJUSTMENT:** The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment.

There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract. *NOTE: This contract does not contain the Paper Price Adjustment clause.*

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from **Date of Award through July 31, 2018**, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “Consumer Price Index For All Urban Consumers – Commodities Less Food” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **April 30, 2017**, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Payment discounts shall be applied after the invoice price is adjusted. If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor’s/subcontractor’s facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

**POSTAWARD CONFERENCE:** Government representatives may conduct a telephone conference with the contractor’s representatives immediately after award.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual “Print Order” for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**ORDERING:** Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **Date of Award through July 31, 2018** plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be “issued” upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor(s) all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor(s), requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor(s) within the time specified in the order, and the rights and obligations of the contractor(s) and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor(s) will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

**DELIVERY/SHIPPING STATUS INFORMATION:** Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting Columbus RO via e-mail to [trackcolumbus@gpo.gov](mailto:trackcolumbus@gpo.gov), [jreed@gpo.gov](mailto:jreed@gpo.gov), and [tmerrick@gpo.gov](mailto:tmerrick@gpo.gov). Personnel receiving e-mail may be unable to respond to questions of a technical nature or transfer any inquiries.

**PAYMENT:** Anticipate some of the Print Orders (GPO Form 2511) will contain multiple items. Each item must be itemized in accordance with the Schedule of Prices and a grand total must be entered on the contractor's invoice.

Submitting all invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the fastest method of getting paid. The information for using this method can be found at <https://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401. For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/finance/index.htm>.

At time of invoicing, the contractor shall submit a copy of the print order, contractor's invoice, and all mailing and/or delivery receipts via e-mail to [infocolumbus@gpo.gov](mailto:infocolumbus@gpo.gov), [jreed@gpo.gov](mailto:jreed@gpo.gov), and [tmerrick@gpo.gov](mailto:tmerrick@gpo.gov).

## SECTION 2. – SPECIFICATIONS

**SCOPE:** These specifications cover the production of print on demand (POD) river navigation charts requiring such operations as electronic submission of digital files, prior to production samples, printing/imaging in black and full color, binding, packing, and distribution.

**TITLE:** Print on Demand River Navigation Charts

**NUMBER OF ORDERS:** Approximately 44 orders per year.

**QUANTITY:** Approximately 1 to 100 copies per item.

**NUMBER OF PAGES:** Approximately 50 to 500 pages per item.

**TRIM SIZE:** Various trim sizes will be ordered and paid for in their respective “Format” classification as follows:

- Format “A”: 8-1/2 x 14” or 14 x 8-1/2”
- Format “B”: 11 x 17” or 17 x 11”

**GOVERNMENT TO FURNISH:** The following will be furnished to the contractor at the time of award or when individual print order is provided.

Furnished press-ready PDF files (current or near current version of Adobe Acrobat) created in ESRI ArcGIS and transmitted via e-mail or FTP. All platform and software upgrades which may occur during the term of the contract must be supported by the contractor. Average file size is 127 MB. Color ID is CMYK.

There are approximately 27 different titles of River Navigation Charts. Additional titles may be added during the term of the contract. The first time a title is ordered and when significant revisions are made to a title, the contractor will be furnished the most recent file for that title. The contractor is to maintain that file until a new file is provided by the Government. Unless again the successful bidder, contractor, within 10 workdays of contract expiration, shall remove all these files from all IT systems.

All screen and printer fonts will be furnished with files. The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor’s archive immediately after completion of the contract. NOTE: GPO to provide ISBN and contractor is to create the artwork as described under “Contractor to Furnish.”

Pagination Instructions. Press-Ready PDF is in page configuration.

Print Orders (GPO Form 2511)

Form 905 (R. 3/90) “Labeling and Marking Specifications”

Delivery/Shipping Status Report Form

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under “Government to Furnish,” necessary to produce the product(s) in accordance with these specifications. The contractor is required to maintain a digital archive (press-ready PDF files) of all titles ordered and printed to be returned to the Government on CD upon completion of the contract.

**ISBN:** International Standard Book Number (ISBN) is to be supplied by GPO to the contractor and contractor create the artwork for the ISBN and place it in proper position on cover 4 in the furnished, press-ready PDF.

**ELECTRONIC PREPRESS:** Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to GPO Columbus Regional Office at (614) 488-4616.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

**DIGITAL DELIVERABLES:** Upon completion of the contract, the contractor must furnish final production press-ready PDF files (digital deliverables) of all titles ordered throughout the term of the contract. The digital deliverables must be an exact representation of the final printed piece and, shall be sent to the Government with the original furnished files via e-mail or on CD. The Government will not accept, as digital deliverables, any proprietary file formats other than those supplied, unless specified by the Government.

When a new title is added or revisions to an existing title are provided, the contractor shall set the ISBN artwork and incorporate it into the Government furnished file. When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

**PRIOR TO PRODUCTION SAMPLES:** When indicated on the individual print order, prior to production samples will be required. Anticipate this requirement each time a new title is introduced or when significant revisions are made to an existing title. An occasional order for an existing title without changes may require prior to production samples. Contractor will be reimbursed for prior to production samples in accordance with GPO “Schedule of Prices” hereafter.

The sample requirement for this contract is one printed construction sample. Sample shall be printed and constructed as specified and must be of the size, kind, and quality that the contractor will furnish. Sample will be inspected and tested and must comply with the specifications as to construction, kind, and quality of materials.

Prior to the commencement of production of the contract production quantity, the contractor shall submit sample to the address indicated on the print order (either: U.S. Army Corps of Engineers; 78400 Leake Avenue; ATTN: Scott Riecke, Room 164; New Orleans, LA 70118-3651 or to U.S. Army Corps of Engineers ACE-IT, ATTN: Susan Jarmolowski, 441 G Street, NW, Room 6S59, Washington, DC 20314). Sample will be tested for conformance of material(s) and/or for construction. The container and accompanying documentation shall be marked “Preproduction Samples” and shall include the GPO jacket, purchase order, and program numbers. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within 10 workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Sample will not be returned to the contractor. Contractor will be reimbursed for prior to production samples in accordance with GPO "Schedule of Prices" hereafter.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011 available at: [https://www.gpo.gov/pdfs/customers/sfas/vol12/vol\\_12.pdf](https://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf).

Each color of stock/paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on stock/paper the color of which, in his opinion, materially differs from that of the color sample(s).

All cover stock/paper must have the grain parallel to the spine. The stock/paper to be used will be indicated on each print order.

White No. 1 Coated Text, Dull-Finish, basis weight: 80 lbs. per 500 sheets, 25 x 38", equal to JCP Code A261. NOTE: Exception to Paper Specification Standards (March 2011, No. 12), under "Testing" – The acceptance criteria in Part 4 SHALL apply for Opacity ONLY.

White No. 1 Coated Cover, Gloss-Finish, basis weight: 100 lbs. per 500 sheets, 20 x 26", equal to JCP Code L11.

White Uncoated (Tear-Resistant) Synthetic Paper Cover (Qualified Product), 10.5 mil thickness (plus or minus 10%) equal to JCP Code O91 as updated on March 14, 2016.

**PRINTING/IMAGING:** At contractor's option, the product may be produced via conventional offset or digital printing provided that Quality Level III standards are maintained. Final output must be a minimum of 150-line screen and a minimum resolution of 2400 x 2400 dpi x 1 bit or 600 x 600 dpi x 8 bit depth technology. Digital device must have a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.



Text and cover pages print/image in black and full color and consist of type, solids, screens, reverses, and line-art illustrations, heavy ink coverage, critical registration. Portrait oriented books print/image head-to-foot. Landscape oriented books print/image head-to-head. Contractor must be capable of printing/imaging and collating strip map books.

**STRIP MAP BOOK COLLATION:** Each strip map book has regulation information page(s), map overview page(s), and legend page(s) in the front of the book followed by the strip maps with ancillary information. Strip maps print/image in full color on right facing pages and will be labeled with a chart number rather than a page number. The associated ancillary information will print/image on the preceding left facing page in black or full color. Some strip maps will not have ancillary information resulting in left facing pages that are blank.

**LAMINATION:** When indicated on the individual print order, after printing/imaging, contractor to laminate both sides of front and back cover with 1 to 2 mil laminate on each side, total front cover laminate thickness 2 to 4 mil, total back cover laminate thickness 2 to 4 mil. Trim laminate flush. Orders for synthetic covers will not require lamination.

**MARGINS:** Margins will be as indicated on the print order or PDF files. Text pages do not bleed. Cover 1 bleeds 4 sides, covers 2, 3, and 4 may or may not bleed 4 sides. Bleeds provided on file.

**BINDING:** Plastic spiral bind with black plastic spiral coil of suitable coil diameter (6 mm to 30 mm) and 4:1 pitch. Portrait oriented books bind on top dimension. Landscape oriented books bind on left dimension.

- 6 mm to 10 mm diameter, minimum 0.063" coil gauge, 25 to 70 leaves (50 to 140 pages/covers)
- 11 mm to 15 mm diameter, minimum 0.069" coil gauge, 71 to 110 leaves (142 to 220 pages/covers)
- 16 mm to 20 mm diameter, minimum 0.079" coil gauge, 111 to 160 leaves (222 to 320 pages/covers)
- 20 mm to 30 mm diameter, minimum 0.082" coil gauge, 161 to 250 leaves (322 to 500 pages/covers)

**PACKING:** Navigation charts will be packed for delivery to US GPO, Publications Sales and Marketing (GPO Sales) with quantities of 1 to 100 books or to locations other than GPO Sales with quantities of 1 to 5 books.

The material used in packing must be of such quality as to insure arrival of the printed matter at its destination in a satisfactory and usable condition. When synthetic paper covers are ordered, contractor to slip sheet between books to protect covers from scuffing.

All shipments which fill less than a shipping container must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not shift or be damaged and the package will not open or split during transit.

**GPO SALES DELIVERIES:** Package as indicated on the individual print order. Shipping containers must conform to GPO Contract Terms, Supplemental Specifications 3. Packing (page 7 of GPO Pub. 310.2).

- Quantities up to 12 pounds, must be inserted into cushioned shipping bags (maximum gross weight 14 pounds).
- Quantities over 12 pounds, up to 24 pounds, must be packed in small shipping containers (maximum gross weight 27 pounds).
- Quantities over 24 pounds, up to 36 pounds, must be packed in shipping containers (maximum gross weight 40 pounds).

**DELIVERIES TO LOCATIONS OTHER THAN GPO SALES:** Package in carton(s) of suitable size for navigation chart(s) contained therein with a minimum bursting strength of 200 pounds per square inch. Shipping carton(s) to be similar in material, size, and construction to U-Line brand:

- 16 x 12 x 2" Kraft Tab Lock Literature Mailers equal to U-Line S-16961
- 16 x 12 x 4" Kraft Tab Lock Literature Mailers equal to U-Line S-16924
- 18 x 12 x 2" Kraft Tab Lock Literature Mailers equal to U-Line S-16962

**LABELING AND MARKING:** Create and affix a recipient address label to each unit of mail packaged in bags, and shipping containers. At contractor's option, addresses may be imaged directly onto the cushioned shipping bags and shipping containers. Follow labeling and marking specifications provided with each print order.

**DISTRIBUTION:** Ship/mail f.o.b. contractor's city (reimbursable). Complete addresses and quantities will be furnished with each print order.

Unless otherwise instructed, shipments are to be made by reimbursable parcel post or small package carrier, whichever method is most economical to the Government. Shipments to APO, FPO, and post office addresses, regardless of weight of shipment, must be made by reimbursable U.S. Postal Service. The contractor will be reimbursed for all shipping costs by submitting all shipping receipts with the invoice for billing. (NOTE: All shipments, including those mailed, must be made by traceable means. A signed receipt is required.)

All expenses incidental to pickup and return of materials and prior to production samples must be borne by the contractor.

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511). No definite schedule can be predetermined.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

Contractor must complete production and distribution within 5 workdays (as specified on the print order) of receipt of notification of the availability of the print order and furnished material.

Orders requiring Prior to Production Samples will require complete production and distribution 5 workdays after prior to production sample approval.

The ship/deliver date indicated on the print order is the date products ordered for shipping/ mailing f.o.b. contractor's city must be delivered to the postal service or picked up by the small package carrier.

Upon completion of each order, the contractor is to notify the U.S. Government Publishing Office ([trackcolumbus@gpo.gov](mailto:trackcolumbus@gpo.gov), [jlreed@gpo.gov](mailto:jlreed@gpo.gov), and [tmerrick@gpo.gov](mailto:tmerrick@gpo.gov)) of the date of shipment and tracking information as applicable.

**RECEIPT FOR DELIVERY:** Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers; total quantity delivered, number of cartons, and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

**SECTION 3. – DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices offered in the “Schedule of Prices” to the following units of production which are the estimated requirements to produce one (1) year’s production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the “Schedule of Prices.”

I.		(1)	(2)
	(a)	57,694	28,567
	(b)	44,016	23,087
II.		(1)	(2)
	(a)	49,863	25,385
	(b)	992	118
	(c)	xxxx	324
III.	(a)	27	
	(b) (1)	496	
		(2)	59
	(c) (1)	142	
		(2)	333
		(3)	8
		(4)	234
IV.	(a) (1)	10	
		(2)	15
		(3)	43
	(b) (1)	4	
		(2)	3
		(3)	7

**SECTION 4. – SCHEDULE OF PRICES**

Bids offered are f.o.b. contractor’s city.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the “Determination of Award”) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production.

Bids for each “Format” shall be for any trim size up to the maximum trim size listed for each of the “Formats”, as outlined in “Section 2. – Specifications.”

Format “A”: 8-1/2 x 14” or 14 x 8-1/2”

Format “B”: 11 x 17” or 17 x 11”

A charge will be allowed for each page, whether printed or blank.

**I. PRINTING/IMAGING, TRIMMING TO SIZE, AND COLLATING:** Prices offered shall include the cost of all required materials and operations necessary for the printing/imaging, trimming, and collating of the product listed in accordance with these specifications, except for Items II. Stock/Paper, III. Additional Operations and IV. Packing and Sealing for Distribution.

	<u>Format A</u> (1)	<u>Format B</u> (2)
(a) Black Pages (including blanks) ..... each page.....	\$ _____	\$ _____
(b) Color Pages (not including blanks) ..... each page.....	\$ _____	\$ _____

\_\_\_\_\_  
(Initials)

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**SCHEDULE OF PRICES**

**II. STOCK/PAPER:** Payment for all stock/paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered in the applicable “Format” group. The cost of any stock/paper required for makeready or running spoilage must be included in the prices offered.

	<u>Each Leaf</u>	
	<u>Format A</u> (1)	<u>Format B</u> (2)
(a) White No. 1 Coated Text, Dull-Finish (80-lb.) .....	\$ _____	\$ _____
(b) White No. 1 Coated Cover, Gloss-Finish (100-lb.).....	\$ _____	\$ _____
(c) White Uncoated (Tear Resistant) Synthetic Paper Cover (Qualified Product) (10.5 mil +/- 10% thick) .....	\$ _____	\$ _____

**III. ADDITIONAL OPERATIONS:** The bids for each of the following operations must include the cost of all required materials and operations.

NOTE: Charges for creating artwork and placing ISBN are allowable only when prior to production samples are ordered. Other charges for prior to production samples are permitted under Items I. Printing/Imaging and Trimming to Size, II. Stock/Paper, and IV. Packing and Sealing for Distribution.

- (a) Create artwork for ISBN and place in PDF..... each ISBN ..... \$ \_\_\_\_\_
- (b) Laminate Complete Covers:
  - (1) Format A Trim Sizes (8-1/2 x 14” or 14 x 8-1/2”) ..... each complete cover ..... \$ \_\_\_\_\_
  - (2) Format B Trim Sizes (11 x 17” or 17 x 11”) ..... each complete cover ..... \$ \_\_\_\_\_
- (c) Plastic Coil Binding (including black coil):
  - (1) 6 mm to 10 mm diameter coils, minimum 0.063” gauge  
(25 to 70 leaves/50 to 140 pages/covers)..... each book..... \$ \_\_\_\_\_
  - (2) 11 mm to 15 mm diameter coils, minimum 0.069” gauge  
(71 to 110 leaves/142 to 220 pages/covers)..... each book..... \$ \_\_\_\_\_
  - (3) 16 mm to 20 mm diameter coils, minimum 0.079” gauge  
(111 to 160 leaves/222 to 320 pages/covers)..... each book..... \$ \_\_\_\_\_
  - (4) 21 than 30 mm diameter coils, minimum 0.082” gauge  
(161 to 250 leaves/322 to 500 pages/covers)..... each book..... \$ \_\_\_\_\_

\_\_\_\_\_  
 (Initials)

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**SCHEDULE OF PRICES**

**IV. PACKING AND SEALING FOR DISTRIBUTION:** Prices offered must be all-inclusive, as applicable, and must include the cost of packing in shipping bags and shipping containers including all necessary wrapping and packing materials and labeling and marking for complete distribution in accordance with these specifications.

(a) Deliveries to GPO Sales:

- (1) Quantities up to 12 pounds in cushioned shipping bags wrapped in shipping bundles (maximum gross weight 14 pounds).....each bag or bundle ..... \$ \_\_\_\_\_
- (2) Quantities over 12 pounds, up to 24 pounds, packed in shipping containers (maximum gross weight 27 pounds) .....each bundle or container ..... \$ \_\_\_\_\_
- (3) Quantities over 24 pounds, up to 36 pounds, packed in shipping containers (maximum gross weight 40 pounds) .....each container ..... \$ \_\_\_\_\_

(b) Deliveries to Locations other than GPO Sales:

- (1) 16 x 12 x 2” Mailers equal to U-Line S-16961 .....each container ..... \$ \_\_\_\_\_
- (2) 16 x 12 x 4” Mailers equal to U-Line S-16924 .....each container ..... \$ \_\_\_\_\_
- (3) 18 x 12 x 2” Mailers equal to U-Line S-16962 .....each container ..... \$ \_\_\_\_\_

\_\_\_\_\_  
(Initials)

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**SCHEDULE OF PRICES**

**QUOTE SUBMISSION AND BIDDERS NAME AND SIGNATURE:** Fill out and return “Section 4. – Schedule of Prices”, initial or sign in the space provided. See page 1 for instructions on how and where to submit quote.

**DISCOUNTS ARE OFFERED FOR PAYMENT AS FOLLOWS:** \_\_\_\_\_ percent, \_\_\_\_\_ calendar days. (Refer to Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Pub. 310.2)).

**BIDDER:** \_\_\_\_\_

\_\_\_\_\_  
(Street Address – City – State – Zip Code)

**BY:** \_\_\_\_\_  
(Signature and title of person authorized to sign this bid)

\_\_\_\_\_  
(Person to be contacted)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Fax Number)

E-Mail Address: \_\_\_\_\_

**CONTRACTOR CODE (if known):** \_\_\_\_\_

**SHIPMENT(S) WILL BE MADE FROM:** City \_\_\_\_\_, State \_\_\_\_\_

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