<table>
<thead>
<tr>
<th>Item No.</th>
<th>DESCRIPTION</th>
<th>Basis of Award</th>
<th>Lithexcel</th>
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<tr>
<td></td>
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<td>STATE 300</td>
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<td></td>
<td></td>
<td>UNIT RATE</td>
<td>COST</td>
</tr>
<tr>
<td>I.</td>
<td>COMPLETE PRODUCT:</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Certificates and Envelopes:</td>
<td></td>
<td></td>
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<td></td>
<td>(a) Item 1 (10-1/2 x 17&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Makeready and Setup Charges</td>
<td>12 x</td>
<td>250.00</td>
</tr>
<tr>
<td></td>
<td>2. Per 1,000 sets</td>
<td>16.2 x</td>
<td>248.00</td>
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<td></td>
<td>(b) Item 2 (8-1/2 x 11&quot;)</td>
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<tr>
<td></td>
<td>1. Makeready and Setup Charges</td>
<td>4 x</td>
<td>180.00</td>
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<tr>
<td></td>
<td>2. Per 1,000 sets</td>
<td>6.4 x</td>
<td>316.00</td>
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<tr>
<td>II.</td>
<td>PROOFS</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Complete Proof</td>
<td>2 x</td>
<td>50.00</td>
</tr>
</tbody>
</table>

**CONTRACTOR TOTALS**

$9,860.00

**DISCOUNTED TOTALS**

$9,860.00

Program 7760S 2015 ABSTRACT
U.S. GOVERNMENT PUBLISHING OFFICE
Oklahoma City, OK

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

IRR Discharge and Promotion Certificates

as requisitioned from the U.S. Government Publishing Office (GPO) by the

DLA Documents Services

Single Award

CONTRACT TERM: The term of this contract is for the period beginning September 1, 2015 and ending August 31, 2016, plus up to four optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Contract Term" clause in this contract.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the Government Publishing Office and the contractor.

OPTION TO EXTEND THE CONTRACT TERM: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Contract Term” clause. See also “Economic Price Adjustment” for periodic pricing revision.

REQUEST FOR QUOTATION: Submit offers by faxing quotations on “SECTION 4 - SCHEDULE OF PRICES no later than 11:00 A.M. prevailing Oklahoma City, OK time August 27, 2015.

Facsimile Telephone Number: 405-610-4125
Mail To: U.S. Government Publishing Office
Oklahoma Regional Office
3420 D Ave. Bldg 1, Suite 100
Tinker AFB, OK 73145

For information of a technical nature call 405-610-4146 (No collect calls).
SECTION 1.- GENERAL TERMS AND CONDITIONS

CONTRACT TERMS AND QUALITY ASSURANCE THROUGH ATTRIBUTES: Any contract which results from this Request for Quotation will be subject to the applicable articles of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. June 2001)) and Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised August 2002)). In case of conflict between these specifications and Contract Terms and/or Quality Assurance Through Attributes Program, these specifications will govern.

The links for viewing of the most current versions of the mentioned documents are as follows:

GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/pdfs/vendors/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:
(a) Printing Attributes – Level III.
(b) Finishing Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):
(a) Non-destructive Tests - General Inspection Level I.
(b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<table>
<thead>
<tr>
<th>Attribute</th>
<th>Specified Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-7. Type Quality and Uniformity</td>
<td>Approved Proofs/Average Type Dimension</td>
</tr>
<tr>
<td>P-8. Halftone Match</td>
<td>Approved Proofs</td>
</tr>
<tr>
<td>P-9. Solid and Screen Tint Color Match</td>
<td>Approved Proofs/Government Furnished Sample</td>
</tr>
<tr>
<td>P-10. Process Color Match</td>
<td>Approved Proofs/Government Furnished Sample</td>
</tr>
</tbody>
</table>

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that, in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the program years shall comply with the Contract Term clause. There shall be no price adjustment for orders placed during the first program year of this contract.

Price adjustment: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food, Seasonally Adjusted," published monthly in the CPI Detailed Report by the Department of Labor, Bureau of Labor Statistics, in the following manner:

(1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index For All Urban Consumers - Commodities Less Food (seasonally adjusted) as
follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first period of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.

(2) The Government will notify the contractor in writing of the percentage increase or decrease to be applied to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO purchase order will be issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" and various jacket numbers for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from September 1, 2015 through August 31, 2016 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.
PAYMENT BY ELECTRONIC FUNDS TRANSFER (EFT): Public Law 104-134 of April 26, 1996, requires that Federal agencies convert from making payment by check to paying by electronic funds transfer (EFT). Accordingly, the U.S. Government Publishing Office (GPO) intends to issue payment by EFT under any contract or purchase order resulting from this solicitation.

To arrange for Electronic Funds Transfer payment, the contractor must complete a Standard Form 3881 (ACH Vendor/Miscellaneous Payment Enrollment Form) and submit it to: U.S. Government Publishing Office, Procurement Accounting Division, Stop FMC, Washington, DC 20401. A copy of SF-3881 is available to be downloaded from the GPO Internet site at http://www.gpo.gov/vendors/sfas.htm as an Adobe Acrobat PDF file. A new SF-3881 should be submitted for changes in company or financial institution information. Contractors already registered for EFT with the GPO need not reapply.

The need for GPO Form 1034, "Public Voucher for Purchases" has been eliminated. You may use your own company’s invoice or while supplies last, at your option, you may continue to use GPO Form 1034. To expedite your payment, remember to include the following items on your invoice: Jacket/Term Contract Number, Print order number, Discount terms, Quantity shipped, and Total Cost. Continue to submit evidence of shipment and/or delivery with your voucher/invoice.

Although not a requirement at this time, the contractor is encouraged to submit the "Bar Code Cover Sheet" with the request for payment. The use of this document will greatly facilitate prompt payment to the contractor. The following website address will allow you to create the GPO payment barcode cover page http://winapps.access.gpo.gov/fms/vouchers/barcode/.


NOTICE TO OFFERORS: The offer (SECTION 4 - SCHEDULE OF PRICES) may be facsimile transmitted direct to GPO office.
SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of certificates requiring such operations as printing, binding, packing, and mailing.

TITLE: IRR Discharge and Promotion Certificates.

FREQUENCY OF ORDERS: Item 1: Monthly. Item 2: Quarterly

QUANTITY: Item 1: Approximately 1,300 to 1,700 copies per order. Item 2: Approximately 1,500 to 1,700 copies per order.

SIZE:
Item 1: Discharge Certificate: 10-1/2 x 17". Perforated & folded to finish size of 10-1/2 x 8-1/2".
Item 2: Promotion Certificate: 8-1/2 x 11".
Envelopes: 8-3/4 x 11-1/2", or, at contractor’s option 9 x 12” may be used.

GOVERNMENT TO FURNISH: Print Orders. Items 1 and 2: Previously printed samples. Two MS Word files are to be furnished, one for the return address on the envelope and one containing a signature to be used on the certificates. Low resolution jpg or png files can be made available to assist in recreation of logos and/or illustrations. Excel file with variable data (including addresses) will be furnished on CD-ROM or via e-mail. Addresses are not in zip code sequence.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Contractor must be capable of accepting data in these platform/formats for either direct input or conversion to his/her system as part of their basic charge to the Government. No additional time or compensation will be given to the contractor for common errors associated with file output from a different platform. See "Inspection of Files" for brief description of common errors. The contractor will be responsible for proofreading converted formats to ensure that all fonts have transferred platforms completely. CONTRACTOR WILL BE RESPONSIBLE FOR FINAL OUTPUT THAT IS IN CONFORMANCE WITH THE VISUALS AS PROVIDED.

INSPECTION OF FILES: Contractor to perform a basic check, preflight of the furnished files. Check for missing or damaged files, missing or damaged fonts, damaged disks, missing bleeds, improper trim size, improper color definition, and so on. The Contractor will not receive additional compensation or time for common errors associated with the output of files. Common errors include, but are not limited to: 1) color issues and shifts (RGB color data, no spot colors, loss of black plate), 2) page integrity (text reflow or type substitution), 3) errors associated with embedded graphics, 4) missing prepress features (e.g. bleeds, trim marks), creating or correcting (altering) any necessary trapping, setting proper screen angles and frequency, 5) loss of text characters from graphic elements, and 6) defining proper file output selection for the imaging device being used. Any errors other than those just described, media damage, or data corruption that might interfere with proper file imaging discovered at that time must be reported to the Contracting Officer IMMEDIATELY upon discovery. Prior to making any revisions, the contractor must make a "copy" of the original files, then proceed to make any revisions to the "copy" as required. Further, in addition to the return of the original files, the contractor must furnish final production native application files (digital deliverables, an exact representation of the final printed product) upon completion of the order. All files must be imaged as necessary to meet the assigned Quality Level.

GPO must be notified within 24 hours if there is a problem with the electronic files.

FILMS/REPRODUCABLE: The contractor must make all reproducibles required. The contractor is responsible for determining what type of reproducibles will be used while maintaining the quality level specified in the contract. Government furnished media must output with a minimum resolution of 2400 dpi for text and all flattone graphics 150
Films are NOT required; computer to plate is acceptable and is the preferred method of production.

Upon completion of the contract term, or as requested, the contractor must provide corrected native applications files (digital deliverables) used for production. The digital deliverables must be an exact reproduction of the final printed piece in native application file format (includes all professional graphic software files), and must be returned on the same media as the supplied files or as requested. The Government will NOT accept as digital deliverables PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats unless specifically requested elsewhere in these specifications.

COMPOSITION: Items 1 and 2: Contractor will be required to recreate the entire certificates from a previously printed samples. Provide composition, reset type same or similar as the reprint copy. Copy must be followed exactly. Item 1: Typeset approximately 32 typelines. Contractor will also be required to recreate 4-color process department logo. NOTE: On Item 1 when setting the type for the Commander’s signature block. Adjust signature and signature block so they do not print too close to the perforation. Item 2: Typeset approximately 34 typelines and four horizontal rules. Contractor will also be required to recreate line illustration consisting of two Marine Corps rank insignia requiring a flat mechanical screen tints in two percentages (match sample for percentage, using not less than 150 line screens).

PROOFS: Shortly after award of the contract an order will be issued for a color proofs. Produce one set of SWOP certified digital off-press proofs for each item/certificate form and envelope. At contractor’s option, a film-based composite laminated color proof may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. For list of certified systems go to: www.swop.org/certification/certmfg.asp. These proofs must have all elements in press configuration and must indicate margins. Also indicate placement of variable data and perforation.

Send proofs with furnished material to: U.S. Government Publishing Office, 3420 D Ave., Suite 100, Tinker AFB, OK 73145, Attn: Program 7760-S, Proof. Contractor must not print prior to receipt of an “OK to Print”. Approved proofs will be the standard used throughout the term of the contract or until another proof is ordered. Contractor to include a filled-out return bill of lading or similar document to be used for the return of the proofs. Cost of transporting of proofs and materials both ways is to be borne by the contractor.

The U.S. Government Publishing Officer reserves the right to require samples and to judge the suitability of any digital proof offered. If the samples are disapproved by the Government, the contractor will be required to submit analog proofs in accordance with the contract.

During the term of the contract, for each print order issued, prior to distribution, the contractor will be required to e-mail 10-15 PDF proofs of certificates with name and date inserted to: John Papis, john.papis@usmc.mil (504-678-8949).

The proofs will be withheld 3 workdays until made ready for return to the contractor. Contractor must not print prior to receipt of an “OK to Print”.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

All paper used in each copy must be of a uniform shade.

CERTIFICATES:
Item 1: Natural Smooth-Finish Cover, basis weight: 80 lbs. per 500 sheets, 20 x 26", color equal to Cougar Opaque Smooth Natural.

Item 2: Natural White, Imitation Parchment (Archival Quality), basis weight: 65 lbs. per 500 sheets, 20 x 26", equal to
JCP Code H30 (except for weight).

NOTE: The successful contractor is to provide the agency with samples of available Natural colored parchment stock immediately upon award of the contract.

Envelopes: Kraft (light brown shade), basis weight: 28-32 lbs. per 500 sheets, 17 x 22".

ENVELOPES: Open side, suitable seams, with gummed flap.

PRINTING:
Item 1: Print face only in 4-color process with black type matter.
Item 2: Print face only in black plus one additional ink color (match government furnished sample for ink color in build of the process colors or PMS match).

Both items print with black type matter to include static and variable data. The amount of variable data (black type matter) will consist of personalized data (name and address) plus segmented versions of the certificate to meet other aspects relating to the individual/rank.

Envelopes will print face only in black ink with a return address and recipient address.

MARGINS: Adequate gripper margins throughout.

BINDING: Trim 4 sides. Item 1 will perforate the entire 10-1/2” dimension 8-1/2” from the top with a micro perforation. Fold to 10-1/2 x 8-1/2”, image out.
Item 2: 8-1/2 x 11”.

PACKING: Insert one certificate along with a chipboard or equal stiffener into envelopes. The name and address on the certificate MUST match with the address on the envelope.

LABELING AND MARKING: Contractor to convert data to appropriate mailing address label form (i.e. address labels, Cheshire labels, or similar) for application to individual envelopes. At contractor's option, may inkjet addresses directly onto the envelope.

Mailing Addresses: Upon receipt of print order the contractor should immediately check addresses for deliverability. Contractor must pass the Government supplied addresses through the United States Postal Services (USPS) approved National Change of Address (NCOA) software program and update all addresses. Furthermore, contractor must follow U.S. Postal Quality Standards for Periodical rate which include of Presort Accuracy Validation and Evaluation (PAVE), verify 5-Digit ZIP Code Accuracy, Coding Accuracy Support System (CASS), Multiline (OCR) Accuracy Support System (MASS), Barcoded Tay/Sack Label and Tray.

After NCOA, PAVE and CASS certified, the non-deliverable addresses (indicated by PAVE and CASS) shall be outputted and e-mailed to the Government. The Government will either correct addresses and e-mail back to contractor or in writing tell the contractor to proceed without the address(es). The changed addresses from NCOA and CASS must also be e-mailed back to the Government.

All copies must conform to the appropriate regulations in the USPS manuals for “Domestic Mail” as applicable. The application of the zip plus four and delivery point bar codes to the 5-digit zip code provided or Intelligent Barcode, must conform to the current USPS requirements. Contractor must, prior to mailing, perform the following certifications to include: Ancillary endorsement using the “FORWARDING SERVICE REQUESTED” option, PAVE and CASS certified. Any piece endorsement line (such as CAR-RT LOT, CAR-RT WSH and CAR-RT WSS) required by the USPS to obtain a better postal rate, must be applied when possible.
DISTRIBUTION: Mail F.O.B. Contractor’s City.

The contractor is to apply the appropriate postage to each mailing. Contractor will be reimbursed for postage by submitting a properly completed Postal Service form with the billing for payment. Multiple forms may be required due to Postal Service regulations.

All mailing shall be made at the First Class rate for domestic mail.

All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

The contractor must complete GPO Form 712 - Certificate of Conformance (Rev. 1-85), supplied by GPO and the appropriate mailing statement or statements, supplied by USPS.

All expenses incidental to picking-up materials, returning materials, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material must be picked up and returned to Department of the Navy, Marine Corps Mobilization Command, 15303 Andrews Road, Kansas City, MO 64147-1207.

The following schedule begins the workday after transmission of material is complete or the notification of the availability of print order and furnished materials.

Complete production and distribution must be made within ten (10) workdays.

Proofs must be furnished within five workdays after notification that the files are ready for pickup. Furnished proofs will be available for pickup within three workdays.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers: total quantity delivered, number of cartons, and quantity per carton: date delivery made: and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.
SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest offer by applying the prices offered in the “Schedule of Prices” to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during a like period of time.

The following item designations correspond to those listed in the “Schedule of Prices.”

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<td>I.</td>
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<td>(2)</td>
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<tr>
<td></td>
<td>(a)</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>(b)</td>
<td>4</td>
</tr>
<tr>
<td>II.</td>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>
SECTION 4. - SCHEDULE OF PRICES

Offers offered are f.o.b. contractor’s city.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

Offerors must make an entry in each of the spaces provided. Offers submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Offers submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per 1,000 rate.

The cost of printing the envelopes must be included in the prices for Items I (a) and (b).

I. COMPLETE PRODUCT: Prices offered shall include the cost of all required materials and operations necessary for the complete production and distribution of the product listed in accordance with these specifications (including cost of paper and envelopes).

<table>
<thead>
<tr>
<th>Certificates and Envelopes:</th>
<th>Makeready &amp; Setup Charges (1)</th>
<th>Per 1,000 Sets (2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Item 1 (10-1/2 x 17&quot;)...</td>
<td>$ __________</td>
<td>$ __________</td>
</tr>
<tr>
<td>(b) Item 2 (8-1/2 x 11&quot;)...</td>
<td>$ __________</td>
<td>$ __________</td>
</tr>
</tbody>
</table>

II. PROOFS:

Complete SWOP Proof................................................................. $ __________

__________________________________________
(Initials)
DISCOUNTS ARE OFFERED FOR PAYMENT AS FOLLOWS:

__________ Percent, _________ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).

Offeror hereby acknowledges amendment(s) number (ed) _________________________

OFFEROR'S NAME AND SIGNATURE: When responding by Fax or Mail, fill out and return one copy of all pages in "Section 4. - SCHEDULE OF PRICES", including initialing where indicated.

Offeror ___________________________________________________________ Contractor's Code

________________________________________________________________________________________________________ (Street Address)

________________________________________________________________________________________________________ (City – State – Zip Code)

By ______________________________________________________________ (Signature and title of person authorized to sign this offer)

________________________________________________________________________________________________________ (Person to be contacted) (Telephone Number)

________________________________________________________________________________________________________ e-mail address (Facsimile Number)

LOCATION OF POST OFFICE: All mailing will be made from the __________________________

Post Office located at Street Address ________________________________________________________________,

City ____________________________, State ________________, Zip Code ________________.

OFFERORS THAT ACCESS THE SPECIFICATIONS FOR THIS SOLICITATION VIA THE INTERNET FROM THE GPO WEBSITE MUST ACCESS THE GPO FORM 910 "OFFER" FROM THE PDF FILE AND SUBMIT IT ALONG WITH THE "SCHEDULE OF PRICES" AS REQUESTED BY THESE SPECIFICATIONS.
SAMPLE OF ENVELOPE FOR SUBMISSION WITH OFFERS

In order to ensure proper processing of all offers the following information is suggested on all offers submitted via fax, mail, or delivery.

<table>
<thead>
<tr>
<th>Program Number</th>
<th>7760-SP</th>
<th>From: _________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address: ________</td>
<td></td>
<td>Address: _________________________</td>
</tr>
<tr>
<td></td>
<td></td>
<td>________________________________</td>
</tr>
</tbody>
</table>

Offer Enclosed     U.S. Government Publishing Office
                   Oklahoma Regional Office
                   Suite 100
                   3420 D Avenue
                   Tinker AFB, OK 73145

Offers will be received until **August 27, 2015 at 11 A.M.** prevailing Central time.