

Program 6936-S Term 10/01/2020 ending 09/30/2021 up to 4 option years														
TITLE: NATOPS Pocket Checklists														
			(Contr #1 - E4)			(Contr #2 - G4)			(Contr #3 - I4)			(Contr #4 - K4)		
			NEBCAL PRINTING			GRAY GRAPHICS			WBC INC. DBA LITHEXCEL			WEST SHORE PRINTING		
			SAN DIEGO, CA			CAPITOL HEIGHTS, MD			ALBUQUERQUE, NM			MECHANICSBURG, PA		
ITEM NO.	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST		
I.	Prtg & Binding Text & Covers:													
1.	FORMAT A: Up to 5-1/8 x 8-1/4"													
(a)	Text...per page													
(1)	Makeready &/or setup.....	2,212	10.00	22,120.00	5.00	11,060.00	7.00	15,484.00	6.00	13,272.00				
(2)	Running per 100 copies.....	16,500	1.10	18,150.00	1.00	16,500.00	1.00	16,500.00	0.50	8,250.00				
(b)	Add'l Color...per page/color													
(1)	Makeready &/or setup.....	5	25.00	125.00	10.00	50.00	25.00	125.00	30.00	150.00				
(2)	Running per 100 copies.....	200	1.10	220.00	0.50	100.00	2.00	400.00	2.00	400.00				
(c)	Surface Tinting of Cover or Text...per side													
(1)	Makeready &/or setup.....	465	2.00	930.00	2.00	930.00	4.00	1,860.00	1.00	465.00				
(2)	Running per 100 copies.....	4,100	1.00	4,100.00	0.30	1,230.00	1.00	4,100.00	0.10	410.00				
2.	Format B: Over 5-1/8 x 8- 1/4" to as large as 5-3/4 x 9"													
(a)	Text...per page													
(1)	Makeready &/or setup.....	14,384	10.00	143,840.00	6.00	86,304.00	7.00	100,688.00	10.00	143,840.00				
(2)	Running per 100 copies.....	131,400	1.10	144,540.00	0.50	65,700.00	1.00	131,400.00	1.00	131,400.00				
(b)	Add'l Color...per page/color													
(1)	Makeready &/or setup.....	60	25.00	1,500.00	10.00	600.00	25.00	1,500.00	30.00	1,800.00				
(2)	Running per 100 copies.....	660	1.10	726.00	1.00	660.00	1.00	660.00	2.00	1,320.00				
(c)	Surface Tinting of Cover or Text...per side													
(1)	Makeready &/or setup.....	5,532	2.00	11,064.00	2.00	11,064.00	2.00	11,064.00	1.00	5,532.00				
(2)	Running per 100 copies.....	50,000	1.00	50,000.00	0.30	15,000.00	0.50	25,000.00	0.10	5,000.00				
3.	Format C : Over 5-3/4 x 9" to as large as 8-1/2 x 11"													
(a)	Text...per page													
(1)	Makeready &/or setup.....	1,312	11.00	14,432.00	7.00	9,184.00	8.00	10,496.00	12.00	15,744.00				
(2)	Running Per 100 copies.....	11,900	1.10	13,090.00	0.75	8,925.00	1.50	17,850.00	1.00	11,900.00				
(b)	Add'l color..per page/color													
(1)	Makeready &/or setup.....	14	25.00	350.00	10.00	140.00	40.00	560.00	50.00	700.00				
(2)	Running Per 100 copies.....	130	1.10	143.00	1.00	130.00	2.50	325.00	4.00	520.00				
(c)	Surface tinting of cover or text...per side													
(1)	Makeready &/or setup.....	1,124	2.00	2,248.00	2.00	2,248.00	5.00	5,620.00	1.00	1,124.00				
(2)	Running Per 100 copies.....	10,200	1.00	10,200.00	0.30	3,060.00	0.80	8,160.00	0.10	1,020.00				
II.	STOCK: Per 100 Leaves													
1.	FORMAT A: Up to 5-1/8 x 8-1/4"													
(a)	White Yupo (68 lbs, Grade 130).....	2,325	4.50	10,462.50	4.00	9,300.00	12.00	27,900.00	3.50	8,137.50				
(b)	White Yupo (74 lbs, Grade 250).....	400	8.00	3,200.00	7.00	2,800.00	15.00	6,000.00	6.00	2,400.00				
(c)	White Index (110 lbs).....	100	2.50	250.00	2.00	200.00	2.50	250.00	0.50	50.00				
(d)	Colored index (110 lbs).....	500	4.00	2,000.00	2.50	1,250.00	3.00	1,500.00	4.00	2,000.00				
(e)	Azure Blue Polyethylene Plastic (including die-cut round corners, gathering, & drilling) (0.035 gauge).....	50	85.00	4,250.00	90.00	4,500.00	210.00	10,500.00	35.00	1,750.00				
(f)	Clear Polyethylene Plastic (Unprinted 2-piece sets) (including die-cut round corners, gathering, & drilling) (0.035 gauge)	170	85.00	14,450.00	48.00	8,160.00	168.00	28,560.00	25.00	4,250.00				
(g)	White bond (70 lbs).....	3,500	1.00	3,500.00	1.00	3,500.00	1.20	4,200.00	0.60	2,100.00				
(h)	White Paper Tyger (27 lbs).....	90	7.00	630.00	5.75	517.50	6.00	540.00	4.00	360.00				
(i)	White Paper Tyger (54 lbs).....	1,500	8.00	12,000.00	7.50	11,250.00	8.00	12,000.00	5.00	7,500.00				
(j)	White Yupo (78 lbs, Grade 150).....	775	8.00	6,200.00	10.00	7,750.00	20.00	15,500.00	3.80	2,945.00				
(k)	White Yupo (58 lbs, Grade 200).....	100	9.00	900.00	3.50	350.00	25.00	2,500.00	4.60	460.00				
2.	FORMAT B: Over 5-1/8 x 8-1/4" to as large as 5-3/4 x 9"													
(a)	White Yupo (68 lbs, Grade130).....	600	4.50	2,700.00	5.00	3,000.00	15.00	9,000.00	3.50	2,100.00				
(b)	White Yupo (74 lbs, Grade 250).....	4,800	8.00	38,400.00	9.20	44,160.00	18.00	86,400.00	6.00	28,800.00				
(c)	White Index (110 lbs).....	150	2.50	375.00	4.00	600.00	2.50	375.00	0.50	75.00				
(d)	Colored index (110 lbs).....	200	4.00	800.00	5.00	1,000.00	3.00	600.00	4.00	800.00				

(e)	Azure Blue Polyethylene Plastic (including die-cut round corners, gathering, & drilling) (0.035 gauge).....	50	85.00	4,250.00	180.00	9,000.00	250.00	12,500.00	50.00	2,500.00
(f)	Clear Polyethylene Plastic (Unprinted 2-piece sets) (including die-cut round corners, gathering, & drilling) (0.035 gauge)	800	85.00	68,000.00	50.00	40,000.00	200.00	160,000.00	25.00	20,000.00
(g)	White paper Tyger (54 lbs).....	30,000	9.00	270,000.00	8.50	255,000.00	6.50	195,000.00	5.00	150,000.00
(h)	White Paper Tyger (27 lbs).....	1,300	7.00	9,100.00	6.75	8,775.00	9.00	11,700.00	4.00	5,200.00
(i)	White Yupo (78 lbs, Grade 150).....	200	8.00	1,600.00	11.00	2,200.00	20.00	4,000.00	3.80	760.00
(j)	White Yupo (58 lbs, Grade 200).....	1,200	9.00	10,800.00	4.50	5,400.00	25.00	30,000.00	4.60	5,520.00
3.	Format C: Over 5-3/4 x 9" to as large as 8-1/2 x 11"									
(a)	White, Yupo (68 lbs, Grade 130).....	3,675	7.00	25,725.00	6.50	23,887.50	18.00	66,150.00	5.50	20,212.50
(b)	White, Yupo (74 lbs, Grade 250).....	800	12.00	9,600.00	14.00	11,200.00	25.00	20,000.00	10.00	8,000.00
(c)	White Index (110 lbs).....	10,600	4.00	42,400.00	4.00	42,400.00	5.50	58,300.00	0.50	5,300.00
(d)	Colored Index (110 lbs).....	250	6.00	1,500.00	5.00	1,250.00	6.50	1,625.00	4.00	1,000.00
(e)	Azure Blue Polyethylene Plastic (including die-cut round corners gathering & drilling)(0.035 gauge).....	130	110.00	14,300.00	180.00	23,400.00	300.00	39,000.00	80.00	10,400.00
(f)	Clear Polyethelene Plastic(unprinted 2 piece sets) (including die-cut round corners, gathering & drilling) (0.035 gauge).....	35	110.00	3,850.00	70.00	2,450.00	260.00	9,100.00	50.00	1,750.00
(g)	White Paper Tyger (27 lbs).....	8,400	10.00	84,000.00	11.00	92,400.00	10.00	84,000.00	6.50	54,600.00
(h)	White Paper tyger (54 lbs).....	1,900	12.00	22,800.00	14.00	26,600.00	15.00	28,500.00	8.00	15,200.00
(i)	White Yupo (78 lbs, Grade 150).....	1,225	12.00	14,700.00	13.00	15,925.00	30.00	36,750.00	6.00	7,350.00
(j)	White Yupo (58 lbs, Grade 200).....	200	14.00	2,800.00	8.00	1,600.00	40.00	8,000.00	7.00	1,400.00
III.	Add'l Operations:									
(a)	Die cutting: Text leaves requiring a tab on top or outside edge; or back covers requiring a thumb notch...per 100 leaves.....	129,052	1.30	167,767.60	1.00	129,052.00	1.00	129,052.00	1.00	129,052.00
(b)	Flexible rings: Assemble text & cover leaves, furnish 5" flexible rings, & heat-shrink film wrap each publ. (Charge for heat-shrink film included in item 1.) 5" flexible rings...per 100 rings.....	2,638	86.00	226,868.00	75.00	197,850.00	150.00	395,700.00	70.00	184,660.00
(c)	Black coated Plasti-Koil binding, including drilling:									
1.	Format A:...per 100 books.....	5	150.00	750.00	85.00	425.00	80.00	400.00	100.00	500.00
2.	Format B:...per 100 books.....	10	150.00	1,500.00	95.00	950.00	80.00	800.00	100.00	1,000.00
3.	Format C...per 100 books.....	5	150.00	750.00	125.00	625.00	100.00	500.00	100.00	500.00
(d)	Laminating w/ 1-1/2 mil thick clear dull or gloss finish laminate; on both sides (or dip coat in clear cellulose acetate)									
1.	Format A:...per 100 page-size leaves.....	501	10.00	5,010.00	8.00	4,008.00	8.00	4,008.00	8.00	4,008.00
2.	Format B...per 100 page-size leaves.....	246	10.00	2,460.00	10.00	2,460.00	8.50	2,091.00	8.00	1,968.00
3.	Format C...per 100 page size leaves.....	500	10.00	5,000.00	12.00	6,000.00	11.00	5,500.00	8.00	4,000.00
(e)	Black Tape Binding...per 100 books.....	13	240.00	3,120.00	100.00	1,300.00	100.00	1,300.00	200.00	2,600.00
(f)	Aerobinder II binding including drilling:									
1.	7 ring...per 100 books.....	34	900.00	30,600.00	200.00	6,800.00	820.00	27,880.00	100.00	3,400.00
2.	11 ring...per 100 books.....	34	1,000.00	34,000.00	250.00	8,500.00	700.00	23,800.00	300.00	10,200.00
IV.	Distribution:									
(a)	Single or multiple copies in kraft envelopes, up to (1 lb) gross weight...each envelope.....	100	2.00	200.00	0.25	25.00	1.00	100.00	2.00	200.00
(b)	Single or multiple copies in shipping bags or bundles, (1 lb) up to (5 lbs) gross weight or small containers up to (14 lbs) gross weight ...each bag, bundle or container.....	958	3.00	2,874.00	1.00	958.00	2.00	1,916.00	3.00	2,874.00
(c)	Multiple copies in small containers, (14 lbs) up to (27 lbs) gross weight...each container.....	186	3.00	558.00	2.00	372.00	3.00	558.00	5.00	930.00
(d)	Multiple copies in large shipping containers, over (27 lbs) up to (40 lbs) gross weight for mailing and (45 lbs) gross weight for shipments or local deliveries...each container.....	1,378	3.00	4,134.00	3.00	4,134.00	3.50	4,823.00	10.00	13,780.00
	CONTRACTOR TOTALS			\$1,608,912.10		\$1,256,169.00		\$1,920,670.00		\$1,075,439.00
	DISCOUNT				2%	\$25,123.38			2%	\$21,508.78
	DISCOUNTED TOTALS			\$1,608,912.10		\$1,231,045.62		\$1,920,670.00		\$1,053,930.22
										AWARDED

Program 6936-S Term 10/01/2020 ending 09/30/2021 up to 4 option years									
TITLE: NATOPS Pocket Checklists									
				(Contr #5-E4)		(Contr # 6-G4)		(Contr #7-14)	
				THUNDERBIRD PRESS		SPOT PRINTING		CURRENT	
				TITUSVILLE, FL		OAKBROOK TERRACE, IL		CONTRACTOR	
								WEST SHORE PRGTG.	
ITEM NO.	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	
I.	Prtg & Binding Text & Covers:								
1.	FORMAT A: Up to 5-1/8 x 8-1/4"								
(a)	Text...per page								
(1)	Makeready &/or setup.....	2,212	6.00	13,272.00	7.50	16,590.00	9.00	19,908.00	
(2)	Running per 100 copies.....	16,500	1.00	16,500.00	2.40	39,600.00	1.00	16,500.00	
(b)	Add'l Color...per page/color								
(1)	Makeready &/or setup.....	5	35.00	175.00	40.00	200.00	25.00	125.00	
(2)	Running per 100 copies.....	200	1.00	200.00	2.40	480.00	1.00	200.00	
(c)	Surface Tinting of Cover or Text...per side								
(1)	Makeready &/or setup.....	465	2.00	930.00	2.10	976.50	1.00	465.00	
(2)	Running per 100 copies.....	4,100	0.15	615.00	0.30	1,230.00	0.10	410.00	
2.	Format B: Over 5-1/8 x 8- 1/4" to as large as 5-3/4 x 9"								
(a)	Text...per page								
(1)	Makeready &/or setup.....	14,384	5.00	71,920.00	7.50	107,880.00	9.50	136,648.00	
(2)	Running per 100 copies.....	131,400	1.00	131,400.00	2.40	315,360.00	1.00	131,400.00	
(b)	Add'l Color...per page/color								
(1)	Makeready &/or setup.....	60	35.00	2,100.00	40.00	2,400.00	25.00	1,500.00	
(2)	Running per 100 copies.....	660	1.00	660.00	2.40	1,584.00	1.00	660.00	
(c)	Surface Tinting of Cover or Text...per side								
(1)	Makeready &/or setup.....	5,532	2.00	11,064.00	2.10	11,617.20	1.00	5,532.00	
(2)	Running per 100 copies.....	50,000	0.15	7,500.00	0.30	15,000.00	0.10	5,000.00	
3.	Format C : Over 5-3/4 x 9" to as large as 8-1/2 x 11"								
(a)	Text...per page								
(1)	Makeready &/or setup.....	1,312	10.00	13,120.00	7.50	9,840.00	10.00	13,120.00	
(2)	Running Per 100 copies.....	11,900	2.00	23,800.00	2.40	28,560.00	1.00	11,900.00	
(b)	Add'l color...per page/color								
(1)	Makeready &/or setup.....	14	35.00	490.00	40.00	560.00	25.00	350.00	
(2)	Running Per 100 copies.....	130	1.00	130.00	2.40	312.00	1.00	130.00	
(c)	Surface tinting of cover or text...per side								
(1)	Makeready &/or setup.....	1,124	2.00	2,248.00	2.10	2,360.40	1.00	1,124.00	
(2)	Running Per 100 copies.....	10,200	1.00	10,200.00	0.30	3,060.00	0.10	1,020.00	
II.	STOCK: Per 100 Leaves								
1.	FORMAT A: Up to 5-1/8 x 8-1/4"								
(a)	White Yupo (68 lbs, Grade 130).....	2,325	4.40	10,230.00	7.50	17,437.50	3.50	8,137.50	
(b)	White Yupo (74 lbs, Grade 250).....	400	5.50	2,200.00	8.00	3,200.00	6.00	2,400.00	
(c)	White Index (110 lbs).....	100	2.50	250.00	1.40	140.00	1.00	100.00	
(d)	Colored index (110 lbs).....	500	3.00	1,500.00	2.60	1,300.00	3.00	1,500.00	
(e)	Azure Blue Polyethylene Plastic (including die-cut round corners, gathering, & drilling) (0.035 gauge).....	50	250.00	12,500.00	110.00	5,500.00	50.00	2,500.00	
(f)	Clear Polyethylene Plastic (Unprinted 2-piece sets) (including die-cut round corners, gathering, & drilling) (0.035 gauge).....	170	50.00	8,500.00	40.00	6,800.00	25.00	4,250.00	
(g)	White bond (70 lbs).....	3,500	0.80	2,800.00	0.70	2,450.00	0.60	2,100.00	
(h)	White Paper Tyger (27 lbs).....	90	4.35	391.50	5.10	459.00	5.00	450.00	
(i)	White Paper Tyger (54 lbs).....	1,500	6.00	9,000.00	6.15	9,225.00	6.00	9,000.00	
(j)	White Yupo (78 lbs, Grade 150).....	775	5.50	4,262.50	8.00	6,200.00			
(k)	White Yupo (58 lbs, Grade 200).....	100	6.50	650.00	7.50	750.00			
2.	FORMAT B: Over 5-1/8 x 8-1/4" to as large as 5-3/4 x 9"								
(a)	White Yupo (68 lbs, Grade130).....	600	4.15	2,490.00	7.50	4,500.00	3.50	2,100.00	
(b)	White Yupo (74 lbs, Grade 250).....	4,800	1.00	4,800.00	8.00	38,400.00	6.00	28,800.00	
(c)	White Index (110 lbs).....	150	2.50	375.00	4.15	622.50	1.00	150.00	
(d)	Colored index (110 lbs).....	200	3.00	600.00	4.75	950.00	3.00	600.00	

(e)	Azure Blue Polyethylene Plastic (including die-cut round corners, gathering, & drilling) (0.035 gauge).....	50	200.00	10,000.00	115.00	5,750.00	50.00	2,500.00		
(f)	Clear Polyethylene Plastic (Unprinted 2-piece sets) (including die-cut round corners, gathering, & drilling) (0.035 gauge)	800	55.00	44,000.00	40.00	32,000.00	25.00	20,000.00		
(g)	White paper Tyger (54 lbs).....	30,000	6.50	195,000.00	6.10	183,000.00	6.00	180,000.00		
(h)	White Paper Tyger (27 lbs).....	1,300	4.50	5,850.00	6.90	8,970.00	5.00	6,500.00		
(i)	White Yupo (78 lbs, Grade 150).....	200	5.50	1,100.00	8.10	1,620.00				
(j)	White Yupo (58 lbs, Grade 200).....	1,200	10.00	12,000.00	7.60	9,120.00				
3.	Format C: Over 5-3/4 x 9" to as large as 8-1/2 x 11"									
(a)	White, Yupo (68 lbs, Grade 130).....	3,675	7.00	25,725.00	9.10	33,442.50	4.00	14,700.00		
(b)	White, Yupo (74 lbs, Grade 250).....	800	10.00	8,000.00	9.45	7,560.00	7.00	5,600.00		
(c)	White Index (110 lbs).....	10,600	3.00	31,800.00	4.20	44,520.00	1.00	10,600.00		
(d)	Colored Index (110 lbs).....	250	4.00	1,000.00	4.85	1,212.50	4.00	1,000.00		
(e)	Azure Blue Polyethylene Plastic (including die-cut round corners gathering & drilling)(0.035 gauge).....	130	210.00	27,300.00	125.00	16,250.00	70.00	9,100.00		
(f)	Clear Polyethelene Plastic(unprinted 2 piece sets) (including die-cut round corners, gathering & drilling) (0.035 gauge).....	35	70.00	2,450.00	40.00	1,400.00	50.00	1,750.00		
(g)	White Paper Tyger (27 lbs).....	8,400	9.00	75,600.00	8.00	67,200.00	8.80	73,920.00		
(h)	White Paper tyger (54 lbs).....	1,900	12.00	22,800.00	12.55	23,845.00	12.00	22,800.00		
(i)	White Yupo (78 lbs, Grade 150).....	1,225	8.50	10,412.50	9.10	11,147.50				
(j)	White Yupo (58 lbs, Grade 200).....	200	12.00	2,400.00	8.10	1,620.00				
III.	Add'l Operations:									
(a)	Die cutting: Text leaves requiring a tab on top or outside edge; or back covers requiring a thumb notch...per 100 leaves.....	129,052	1.25	161,315.00	1.30	167,767.60	1.00	129,052.00		
(b)	Flexible rings: Assemble text & cover leaves, furnish 5" flexible rings, & heat-shrink film wrap each publ. (Charge for heat-shrink film included in item 1.) 5" flexible rings...per 100 rings.....	2,638	125.00	329,750.00	80.00	211,040.00	70.00	184,660.00		
(c)	Black coated Plasti-Koil binding, including drilling:									
1.	Format A:...per 100 books.....	5	100.00	500.00	150.00	750.00	150.00	750.00		
2.	Format B:...per 100 books.....	10	125.00	1,250.00	160.00	1,600.00	150.00	1,500.00		
3.	Format C:...per 100 books.....	5	150.00	750.00	175.00	875.00	150.00	750.00		
(d)	Laminating w/ 1-1/2 mil thick clear dull or gloss finish laminate; on both sides (or dip coat in clear cellulose acetate)									
1.	Format A:...per 100 page-size leaves.....	501	8.00	4,008.00	8.45	4,233.45	8.00	4,008.00		
2.	Format B:...per 100 page-size leaves.....	246	8.50	2,091.00	9.00	2,214.00	8.00	1,968.00		
3.	Format C:...per 100 page size leaves.....	500	9.00	4,500.00	9.45	4,725.00	8.00	4,000.00		
(e)	Black Tape Binding...per 100 books.....	13	100.00	1,300.00	200.00	2,600.00	200.00	2,600.00		
(f)	Aerobinder II binding including drilling:									
1.	7 ring...per 100 books.....	34	600.00	20,400.00	235.00	7,990.00	200.00	6,800.00		
2.	11 ring...per 100 books.....	34	800.00	27,200.00	345.00	11,730.00	300.00	10,200.00		
IV.	Distribution:									
(a)	Single or multiple copies in kraft envelopes, up to (1 lb) gross weight...each envelope.....	100	1.00	100.00	1.10	110.00	1.00	100.00		
(b)	Single or multiple copies in shipping bags or bundles, (1 lb) up to (5 lbs) gross weight or small containers up to (14 lbs) gross weight ...each bag, bundle or container.....	958	1.25	1,197.50	1.75	1,676.50	2.00	1,916.00		
(c)	Multiple copies in small containers, (14 lbs) up to (27 lbs) gross weight...each container.....	186	3.00	558.00	3.10	576.60	5.00	930.00		
(d)	Multiple copies in large shipping containers, over (27 lbs) up to (40 lbs) gross weight for mailing and (45 lbs) gross weight for shipments or local deliveries...each container.....	1,378	3.00	4,134.00	4.75	6,545.50	10.00	13,780.00		
	CONTRACTOR TOTALS			\$1,401,364.00		\$1,528,635.25		\$1,119,563.50		
	DISCOUNT		2%	\$28,027.28	1%	\$15,286.35	2%	\$22,391.27		
	DISCOUNTED TOTALS			\$1,373,336.72		\$1,513,348.90		\$1,097,172.23		

U.S. GOVERNMENT PUBLISHING OFFICE

San Diego, CA

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS
For the Procurement of

NATOPS Pocket Checklists

as requisitioned from the U.S. Government Publishing Office (GPO) by

DLA Information Operations

Single Award

CONTRACT TERM: The term of this contract is for the period beginning **October 1, 2020** and ending **September 30, 2021**, plus as many as four optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Contract Term" clause in this contract.

NOTE: The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial, all applicable pages of Section 4 – SCHEDULE OF PRICES.

*These specifications have been revised.

The abstract of current pricing is included in the specifications.

BID OPENING: Bids shall be opened at **11:00am**, prevailing Pacific Time, on **August 24, 2020** at the U.S. Government Publishing Office, San Francisco Regional Procurement Office. Due to the COVID-19 pandemic, this will NOT be a public bid opening.

BID SUBMISSION: Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, bidders MUST submit email bids to **bidssanfran@gpo.gov** for this solicitation. No other method of bid submission will be accepted at this time.

The Program 6936-S and bid opening date must be specified in the subject line of the emailed bid submission. Bids received after 11:00am on the bid opening date specified above will not be considered for award.

For information of a technical nature *before* award, email Ms. Scoti Cox at scox@gpo.gov.

For contract administration *after* award, contact Ms. Genevieve Stephens at (619) 997-0238. The alternate contact is Ms. Scoti Cox at (707) 748-1970, ext. 2.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 09-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standardsfiles-for-vendors/contractterms2018.pdf>.

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-forvendors/qatap-rev-09-19.pdf>.

SUBCONTRACTING: Subcontracting is not authorized.

BIDDERS, PLEASE NOTE: GPO has issued a new *Government Paper Specification Standards, No. 13*, dated September 2019. Prospective bidders should carefully read this publication as the applicable standards within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes - Level III
- (b) Finishing Attributes - Level III

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proofs
P-8. Halftone Match (Single & Double Impression)	Approved Proofs
P-9. Solid & Screen Tint Color Match	Approved Proofs

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

DOING BUSINESS WITH GPO CUSTOMER SERVICES DURING CORONAVIRUS PANDEMIC:

Contractors should continue performance on contracts. Contractors must continue to fully comply with the terms and conditions of these contracts. Deliveries, proof approvals, and press sheet inspections for agencies may be impacted. It is requested that contractors contact a Government employee at the delivery location to confirm their availability to receive prior to shipping.

Schedules and other adjustments will be made in accordance with GPO Contract Terms. Caution should be used to safeguard all products should any delivery delays be imposed by the Government.

As a reminder, contractors must furnish contract compliance information required in accordance with GPO Contract Terms, Contract Clause 12: Notice of Compliance With Schedules.

Contractors should immediately contact your GPO contract administrator(s) and/or contracting officer(s) to identify impacted orders if any delay is anticipated, including temporarily closure of a production facility or the planned suspension of any services.

If you have any questions on a particular contract, please contact the Customer Services contract administrator and/or contracting officer for your contract (best method of communicating with them is via email). Office team e-mail addresses can be found at <https://www.gpo.gov/how-to-work-with-us/agency/services-for-agencies/procurement-services-team>.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor before expiration of the current contract term. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for periodic pricing revision.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from October 1, 2020 to September 30, 2021 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause

entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period below. Pricing will thereafter be eligible for adjustment during the second and any succeeding period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause herein.

For the purpose of this clause, the contract shall be divided into successive periods. The first period shall extend from October 1, 2020 to September 30, 2021. The second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Price adjustments in accordance with this clause will be based on the changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The Economic price adjustment will be the percentage difference between the Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending June 30, 2020, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the

percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html> .

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process, refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/finance/index.htm>.

Contractors are expected to submit invoices within 30 days of job shipping/delivery.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

NOTIFICATION: The contractor will be notified a minimum of 30 days before the end of the current contract annual period of availability or nonavailability of funds for subsequent periods. Cancellation is effected if (i) the Contracting Officer notifies the contractor that funds are not available for the next year, or (ii) the Contracting Officer fails to notify the contractor that funds are available for the next year.

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications cover the production of various books and pamphlets (of varying size and quantity) on an expedited schedule. Operations required include copy pickup, packing, lithographic and screen printing, proofs, labeling and marking, pre-paid mailing and bulk shipments, and distribution. Additional operations include plasti-koil binding, barcode labeling, drilling round holes, rounded corners, tabbed text pages, thumb notching. Some orders required flexible rings, black tape binding, and shrink wrapping.

TITLE: NATOPS Pocket Checklists.

FREQUENCY OF ORDERS: Approximately from 40 to 100 orders per year (average 75 orders per year).

QUANTITY: Approximately 40 to 4,000 copies per order (average 900 copies per order).

NUMBER OF PAGES: Approximately 40 to 400 pages per order (average 250 pages per order).

TRIM SIZE: There are three format sizes required.

FORMAT A: (Approximately 10% of all orders)

Text Pages: Up to 5-1/8 x 8-1/4" (includes text pages with and without 1/2" outside tab, 3/8" top tab and 3/8" bottom tab).

Covers: From 4-5/8 x 9" up to 5-1/8 x 8-1/4".

Back Covers: 4-5/8 x 9".

FORMAT B: (Approximately 80% of all orders)

Text Pages: Over 5-1/8 x 8-1/4" to as large as 5-3/4 x 8-3/4" (includes text pages with and without 1/2" outside tab, 3/8" top tab and 3/8" bottom tab).

Covers: Over 5-1/8 x 8-1/4" to as large as 5-3/4 x 9".

Back Covers: 5-1/8 x 8-1/4".

FORMAT C: (Approximately 10% of all orders)

Text pages: Over 5-3/4 x 8-3/4" to as large as 7" x 11" (includes text pages with and without 1/2" outside tab, 3/8" top tab and 3/8" bottom tab).

Covers: Over 5-3/4 x 9" to as large as 8-1/2 x 11"

TABS: Most checklist projects will include leaves with tabs on three sides of each leaf (top, side, and bottom), requiring the contractor to die-cut each leaf three, using three different dies. For this performance, the contractor shall be reimbursed by charging Item III. (a) in the contract 'Schedule of Prices' *three times* for each applicable leaf.

Back cover must have a die-cut semi-circular thumb notch approximately 3/8" to 1/2" deep and 1-1/8" in length on the upper outside edge. Position die-cut approximately 1-1/8" from top right edge.

OUTSIDE TABS: Die cut on the outside edge to form an index tab 1/2" in depth by varying length. The number of positions will vary depending on the leaves. The tabs **MUST** be positioned exactly so that they align with the corresponding index markers printed down the right side of the front cover.

TOP TABS: Die cut on the outside edge to form an index tab 3/8" in depth by varying lengths. The number of positions will vary depending upon the leaves. The tabs **MUST** be positioned exactly so that they align with the corresponding index markers printed down the right side of the cover.

BOTTOM TABS: Die cut on the outside edge to form an index tab 3/8" in depth by varying lengths. The number of positions will vary depending upon the leaves. The tabs **MUST** be positioned exactly so that they align with the corresponding index markers printed down the right side of the front cover.

GOVERNMENT TO FURNISH: The following documents will be emailed to the contractor:

Print Order (GPO Form 2511).
Specification sheet(s).
Running sheet(s).
Excel Files for Collation Sheet(s).
Mailing Labels.
Copy of Form DD1149.
Barcode Instructions.
NAVSUP Shipping Label.
Word Files.
All Required Fonts.

The manual Adobe Acrobat PDF file is transmitted via DoD Safe (<https://safe.apps.mil/verify.php>)

All software upgrades (for specified applications) which may occur during the term of the contract, must be supported by the contractor.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to GPO San Diego 619-209-6178.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

Identification markings such as register marks, ring folios, rubber-stamped jacket numbers, commercial identification marks of any kind, etc., carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "GOVERNMENT TO FURNISH", necessary to produce the product(s) in accordance with these specifications.

PROOFS: Two set(s) of digital color content proofs for all checklists. Direct to plate must be used to produce the final product with a minimum resolution of 2400 x 2400 dpi.

Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

One set(s) of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

TEXT: All text paper used in each copy must be of a uniform shade. All cover paper must have the grain parallel to the spine. The paper to be used will be indicated on each print order.

White Yupo, (basis weight: 23 x 35"), 68 lbs, per 1,000 sheets (equal to Yupo Grade 130). Stock is 5.1 mil thick.

White Yupo, (basis weight: 20 x 26"), 74 lbs, per 600 sheets (equal to Yupo Grade 250). Stock is 9.9 mil thick.

White and Colored Index, (basis weight: 110 lbs per 500 sheets, 25-1/2 x 30-1/2"), equal to JCP Code K10.

White Offset Book, (basis weight: 25 x 38", 70 lbs per 500 sheets), equal to JCP Code A60.

White Paper Tyger Super Smooth Book, (27lb., 4.5pt., per 500 sheets). Stock is uncoated, acid-free and Neutral pH. Stock is tear, grease, oil, water and weather resistant. Equal stock is acceptable.

White Paper Tyger Super Smooth Book, (54lb., 7pt., per 500 sheets). Stock is uncoated, acid-free and Neutral pH. Stock is tear, grease, oil, water and weather resistant. Equal stock is acceptable.

White Yupo, (basis weight: 23 x 35"), 78 lbs, per 1,000 sheets (equal to Yupo Grade 150). Stock is 5.9 mil thick.

White Yupo, (basis weight: 25 x 38"), 58 lbs, per 600 sheets (equal to Yupo Grade 200). Stock is 8 mil thick.

COVER STOCK:

Clear high impact linear polyethylene plastic (matte finish or similar), .035 gauge.

Cover material to:

(1) withstand temperature changes of +180° to -50° without significant change of characteristics of rigidity or shape;

(2) withstand impact of one-pound round metal weight dropped to the material from a height of 10 feet at a temperature of 20°F below zero;

- (3) be unaffected by all common chemical solvents (gasoline, oil, cleaning fluids, etc) at normal temperature;
- (4) be semi-rigid and retain its flat condition under normal use;
- (5) withstand a minimum of 50,000 180° flexings without significant change in tear strength;
- (6) the face and back of the sheet to be free from gloss and with a minimum of grain on the outer surface (acceptable standard will permit the screen printing of fine details seals without loss of detail or filling in of small areas).

Clear Polyethylene Plastic (High-Impact), Smooth Finish, 0.035 gauge, as noted on print order.

Azure Blue Polyethylene Plastic (High-Impact), Smooth Finish, .035 gauge, as noted on print order.

PRINTING: The major portion of the work ordered under this contract will print in black ink, head-to-head or head-to-foot.

TEXT PAGES: Print in black ink, face and back. Approximately 55% of the text pages will require bleeds on one or both sides. Some orders require text pages printing with up to three additional ink colors, using the Pantone Matching System (PMS) to indicate the correct colors.

When additional ink colors are required, the number of pages for the additional ink colors, will average 15 pages per order. An occasional order requires text pages printing with halftones, will average 10 halftone illustrations, when required. These publications round all four corners, including text pages, tabs, and covers, per specification sheet(s).

SURFACE TINTING: Some orders will require Cover 1 and text pages to surface tint (face and back) in Yellow ink, PMS 100 or Blue ink, PMS 298, per individual order. 70% of all orders will require surface tinting of the text pages. There will be approximately 30 to 310 text pages to be surface tinted, per order (average 130 text pages, per order).

Note: While it is anticipated that most of the jobs ordered under these specifications will consist of type pages and line illustrations, occasionally an order will contain halftones, duotones, and/or reverse printing.

MARGINS: Margins will be as indicated on the print order or furnished copy. Cover and some text pages and/or fold-ins may bleed one or more sides. When edge indexes are used, contractor must exercise care in imposition, printing, folding, gathering, trimming, and drilling to insure proper alignment of text page index markers with corresponding edge index on cover pages and title pages.

BINDING: Each print order will contain binding instructions for 5" to 7" flexible rings, plasti-koil binding, or Aerobinding. Shrink wrapping each book. Occasionally, a print order may require spiral binding of appropriate size.

*As specified on any individual print order, bind each book with black tape binding on 5" dimension (Format A only). There will be approximately five orders per year with black tape binding.

FLEXIBLE RINGS: Flexible rings are 5" to 7" in diameter. Flexible rings are constructed with corrosion-resistant aircraft cable key ring, with ball-knob and socket closure locks that unlocks easily. Flexible rings will feature nylon coated cable finish and are available in various colors. Flexible rings are also known as FLX-O-LOC CABLES.

AEROBIND: Occasional orders will require Aerobinder II binding in 7- or 11-ring binder designs, as indicated on the print order.

DRILLING: Most orders require drilling of up to six (6) round holes. These drilled holes are for insertion of the flexible rings for binding. Follow the specification sheet furnished with each print order for number of drilled holes, diameter, and position of these holes.

All remaining orders will have holes drilled for insertion of spiral binding or Aerobinding. Follow the specification sheet furnished with each print order for number of holes and diameter of holes drilled.

LAMINATING: An occasional order will require the contractor to laminate any number of pages with 1-1/2 mil thick dull or gloss finish (as indicated on the print order) clear film laminate on one or both sides and trim flush.

PACKING: All bulk shipments and all quantities delivered by the contractor are to be packed in new shipping containers or cushioned mailing envelopes suitable for pre-paid mailing or pre-paid bulk shipments. Each carton/envelope will be labeled. Do not inter-mix publications in any container, bundle or other packing unit. Some orders may require specific quantities per container. Shipping containers shall have a minimum bursting strength of 275 lbs per square inch or a minimum edge crush test of 44 lbs per square inch width.

Mailed Shipments: Insert single or multiple copies (up to 200 leaves) into kraft envelopes.

Quantities over 200 leaves, up to 12 lbs., must be inserted into cushioned shipping bags or wrapped in shipping bundles.

Quantities over 12 lbs., up to 24 lbs., must be wrapped in shipping bundles or packed in small containers.

Quantities over 24 lbs., up to 26 lbs., must be packed in shipping containers.

PALLETS: Contractor is required to deliver bulk shipments on 48 x 40" pallets with side entry. Pallets must be the correct size for the storage facility. Alternate pallets will not be accepted.

DISTRIBUTION: Contractor will be required to pre-pay all postage for each mailing (for APO and FPO addresses) and bulk deliveries.

Most mailings will be made at the Standard Mail (A) and (B) rates. Contractor will be reimbursed for postage by submitting a properly completed Postal Service Certificate of Conformance (GPO Form 712) with the voucher for billing and must be listed as a separate item. Contractor must obtain all permits to enter the publications into the postal system.

Contractor will be reimbursed for all pre-paid bulk deliveries. Contractor must furnish verifiable receipts for delivery. These receipts must include the program number, and print order number: total quantity delivered, number of cartons, and quantity per carton. Receipts must contain date of delivery and signature of Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

The greater portion of each order must be shipped by pre-paid mail or pre-paid bulk shipping, using the furnished preaddressed pressure sensitive mailing labels. The number of copies to be mailed to each addressee will be indicated on each label. The number of mailing labels furnished for each order will vary, depending on the number of copies ordered and their distribution. An occasional order may require mailing of the entire quantity to one address.

All expenses incidental to returning materials and furnishing sample copies must be borne by the contractor.

Immediately on completion of shipment and/or mailing, the contractor must fax a copy of GPO Form 712 or a notarized statement to the address listed on the print order under "Return Furnished Materials to:", certifying the date that the order was delivered to the Post Office for mailing and when all other shipments were made.

BULK SHIPMENTS: All bulk shipments (on specified pallets) will be delivered to: U.S. Army Distribution DIV, 1655 Woodson Road, St. Louis, MO 63114-6128. Label all cartons for each bulk shipment with the furnished labels and ship by traceable means.

LABELING AND MARKING: Reproduce shipping container label from furnished copy, fill in appropriate blanks, and attach to one end of each shipping container.

Affix a label to each unit of mail sent singly as a self-mailer and to each unit of mail packaged in kraft envelopes, cushioned shipping bags, shipping bundles and containers.

QUALITY ASSURANCE RANDOM COPIES: The contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any, and the method of selection to be used. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Return of Government Furnished Material: The contractor must return all materials furnished by the Government within 10 workdays after job delivery. These materials must be packaged and returned separate from the entire job via Registered Mail or any other traceable means. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract. All expenses incidental to returning materials and furnished sample copies must be borne by the contractor.

SCHEDULE: Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511). Adherence to the schedule must be maintained.

Print orders, mailing labels, CD-ROM, or repro copy, collation sheet will shipped to the contractor via FedEx from DLA to arrive within one day of notification.

All orders will be placed by DLA, San Diego.

Proofs are required within five workdays after receipt of print order. There is a two workday proof hold time for all proofs.

Most orders will require the contractor to complete the order within 20 to 40 workdays after receipt of an OK to print.

NOTE: Government furnished material available for pickup is not guaranteed as suitable for mailing or shipment. Any additional packaging, addressing or labeling necessary to insure safe transportation of these materials will be the sole responsibility of the contractor.

The schedule date indicated on the print order must be accepted as date delivery is made to the destination and not the date of delivery to a common other carrier. Failure to comply with required delivery dates may result in withholding further offers.

Schedule for Proof: Proofs must be delivered to and picked up from the agency with all cost of shipment back and forth to be borne by the contractor. The proof hold time specified will automatically be considered as "workdays" and will be counted from the day sample(s) are received in the GPO, to the day they are made available for pickup by the contractor.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3. – DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce orders for a year under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract for a like period of time.

The following item designations correspond to those listed in the "Schedule of Prices". Bidders shall state the location of the plant from which this product(s) will be shipped.

I.	1.	(a)	(1) 2,212	(2) 16,500	II.	3.	(a)	3,675
		(b)	5	200			(b)	800
		(c)	465	4,100			(c)	10,600
							(d)	250
							(e)	130
	2.	(a)	14,384	131,400			(f)	35
		(b)	60	660			(g)	8,400
		(c)	5532	50,000			(h)	1,900
							(i)	1,225
							(j)	200
	3.	(a)	1,312	11,900	III.	(a)	129,052	
		(b)	14	130		(b)	2638	
		(c)	1,124	10,200		(c)	1. 5	
							2. 10	
							3. 5	
						(d)	1. 501	
							2. 246	
II.	1.	(a)	2,325				3. 500	
		(b)	400			(e)	13	
		(c)	100			(f)	1. 34	
		(d)	500				2. 34	
		(e)	50					
		(f)	170					
		(g)	3,500					
		(h)	90					
		(i)	1,500					
		(j)	775					
		(k)	100					
II.	2.	(a)	600		IV.	(a)	100	
		(b)	4,800			(b)	958	
		(c)	150			(c)	186	
		(d)	200			(d)	1,378	
		(e)	50					
		(f)	800					
		(g)	30,000					
		(h)	1,300					
		(i)	200					
		(j)	1,200					

SECTION 4. - SCHEDULE OF PRICES

Bids offered are f.o.b. contractor's city for mailed shipments and f.o.b. destination for bulk deliveries.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, will be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

A charge will be allowed for each page, whether printed or blank. Each leaf contains two pages.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

I. PRINTING AND BINDING TEXT AND COVERS: The prices quoted for text pages must also include rounding all corners on all pages, gathering, drilling, as ordered, including any for makeready and/or running spoilage.

1. FORMAT A: Up to 5-1/8 x 8-1/4".

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 100 Copies</u> (2)
(a) Text per page	\$ _____	\$ _____
(b) Additional Color per page/color.....	\$ _____	\$ _____
(c) Surface tinting of cover or text, per side	\$ _____	\$ _____

2. FORMAT B: Over 5-1/8 x 8-1/4" to as large as 5-3/4 x 9".

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 100 Copies</u> (2)
(a) Text per page	\$ _____	\$ _____
(b) Additional Color per page/color.....	\$ _____	\$ _____
(c) Surface tinting of cover or text, per side	\$ _____	\$ _____

3. FORMAT C: Over 5-3/4 x 9" to as large as 8-1/2 x 11".

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 100 Copies</u> (2)
(a) Text per page	\$ _____	\$ _____
(b) Additional Color per page/color.....	\$ _____	\$ _____
(c) Surface tinting of cover or text, per side	\$ _____	\$ _____

(Initials)

II. STOCK: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices offered.

1. FORMAT A: Up to 5-1/8 x 8-1/4”.

- (a) White Yupo, (68 lbs., Grade 130), per 100 leaves \$ _____
- (b) White, Yupo, (74 lbs., Grade 250), per 100 leaves \$ _____
- (c) White Index, (110 lbs.), per 100 leaves..... \$ _____
- (d) Colored Index, (110 lbs.), per 100 leaves..... \$ _____
- (e) Azure Blue Polyethylene Plastic
(including die-cut round corners gathering
and drilling) (0.035 gauge)..... per 100 leaves..... \$ _____
- (f) Clear Polyethylene Plastic (Unprinted 2-piece sets)
(including die-cut round corners, gathering and drilling)
(0.035 gauge) per 100 leaves..... \$ _____
- (g) White Bond, (70 lbs.) per 100 leaves \$ _____
- (h) White Paper Tyger, (27lbs.) per 100 leaves \$ _____
- (i) White Paper Tyger, (54 lbs.) per 100 leaves \$ _____
- (j) White, Yupo (78 lbs., Grade 150), per 100 leaves..... \$ _____
- (k) White, Yupo (58 lbs., Grade 200), per 100 leaves..... \$ _____

2. FORMAT B: Over 5-1/8 x 8-1/4” to as large as 5-3/4 x 9”.

- (a) White, Yupo (68 lbs., Grade 130), per 100 leaves..... \$ _____
- (b) White, Yupo (74 lbs., Grade 250), per 100 leaves..... \$ _____
- (c) White Index, (110 lbs.), per 100 leaves..... \$ _____
- (d) Colored Index, (110 lbs.), per 100 leaves..... \$ _____
- (e) Azure Blue Polyethylene Plastic
(including die-cut round corners gathering
and drilling) (0.035 gauge)..... per 100 leaves..... \$ _____

(Initials)

- (f) Clear Polyethylene Plastic (Unprinted 2-piece sets)
(including die-cut round corners, gathering and drilling)
(0.035 gauge) per 100 leaves..... \$ _____
- (g) White Paper Tyger, (54 lbs) per 100 leaves.....\$ _____
- (h) White Paper Tyger, (27 lbs) per 100 leaves.....\$ _____
- (i) White, Yupo (78 lbs., Grade 150), per 100 leaves..... \$ _____
- (j) White, Yupo (58 lbs., Grade 200), per 100 leaves..... \$ _____

3. FORMAT C: Over 5-3/4 x 9" to as large as 8-1/2 x 11".

- (a) White, Yupo (68 lbs., Grade 130), per 100 leaves..... \$ _____
- (b) White, Yupo (74 lbs., Grade 250), per 100 leaves..... \$ _____
- (c) White Index, (110 lbs.), per 100 leaves..... \$ _____
- (d) Colored Index, (110 lbs.), per 100 leaves..... \$ _____
- (e) Azure Blue Polyethylene Plastic
(including die-cut round corners gathering
and drilling) (0.035 gauge)..... per 100 leaves..... \$ _____
- (f) Clear Polyethylene Plastic (Unprinted 2-piece sets)
(including die-cut round corners, gathering and drilling)
(0.035 gauge) per 100 leaves..... \$ _____
- (g) White Paper Tyger, (27 lbs) per 100 leaves..... \$ _____
- (h) White Paper Tyger, (54 lbs) per 100 leaves..... \$ _____
- (i) White, Yupo (78 lbs., Grade 150), per 100 leaves..... \$ _____
- (j) White, Yupo (58 lbs., Grade 200), per 100 leaves..... \$ _____

III. ADDITIONAL OPERATIONS:

- (a) Die Cutting: Text leaves which requires a tab on
top or outside edge; or back covers
which require a thumb notch, per 100 leaves..... \$ _____

(Initials)

- (b) Flexible Rings: When required, assemble text and cover leaves (contractor furnished or department furnished), furnish 5" flexible rings, and heat-shrink film wrap each publication.
(Charge for heat-shrink film wrap is to be included in item I.)

5" flexible rings,per 100 rings..... \$ _____

- (c) Black coated plasti-koil binding including drilling:

1. Format A:per 100 books..... \$ _____

2. Format B: per 100 books..... \$ _____

3. Format Cper 100 books..... \$ _____

- (d) Laminating with 1-1/2 mil thick clear dull or gloss finish laminate; on both sides (or dip coat in clear cellulose acetate)

1. Format A: per 100 page-size leaves...\$ _____

2. Format B: per 100 page-size leaves.....\$ _____

3. Format C: per 100 page-size leaves.....\$ _____

(e) Black Tape Binding..... per 100 books.....\$ _____

- (f) Aerobinder II binding including drilling:

1. 7-ring:..... per 100 books..... \$ _____

2. 11-ring..... per 100 books..... \$ _____

IV. DISTRIBUTION: The prices quoted must include all the necessary packing materials, labeling and/or marking and distribution in accordance with these specifications.

(a) Single or multiple copies in kraft envelopes,
up to (1 lb.) gross weight each envelope..... \$ _____

(b) Single or multiple copies in shipping bags or bundles,
(1 lb.) up to (5 lbs.) gross weight or small containers
up to (14 lbs.) gross weight each bag, bundle or container..... \$ _____

(c) Multiple copies in small containers, (14 lbs.)
up to 1 (27 lbs.) gross weight each container \$ _____

(d) Multiple copies in large shipping containers,
over (27 lbs.) up to (40 lbs.) gross weight for mailing
and 45 lbs. gross weight for shipments or
local deliveries each container.....\$ _____

(Initials)

DISCOUNTS: Discounts are offered for payment as follows: _____ percent, _____ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the Firm) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in “SECTION 4. – SCHEDULE OF PRICES,” including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

(Contractor Name) (GPO Contractor’s Code)

(Street Address)

(City – State – Zip Code)

(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Printed Name) (Telephone Number)

(Email) (Fax Number)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)

Program No 6936-S Term 09/01/2015 To 08/31/2016											
TITLE: NATOPS Pocket Checklists											
ITEM NO.	DESCRIPTION	BASIS OF AWARD	UNIT RATE	(Contr #1 - E4)		(Contr #2 - G4)		(Contr #3 - I4)		(Contr #4 - K4)	
				COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE
				Gray Graphics PA	Monarch Litho CA	Litho Press TX			West Shore Prtg. PA		
I. Prtg & Binding Text & Covers:											
1.	FORMAT A: Up to 5-1/8 x 8-1/4"										
(a)	Text...per page										
(1)	Makeready &/or setup.....	2,212	6.00	13,272.00	6.00	13,272.00	6.00	13,272.00	9.00	19,908.00	
(2)	Running per 100 copies.....	16,500	0.50	8,250.00	1.00	16,500.00	1.25	20,625.00	1.00	16,500.00	
(b)	Add'l Color...per page/color										
(1)	Makeready &/or setup.....	5	30.00	150.00	68.00	340.00	35.00	175.00	25.00	125.00	
(2)	Running per 100 copies.....	200	1.00	200.00	1.00	200.00	0.25	50.00	1.00	200.00	
(c)	Surface Tinting of Cover or Text...per side										
(1)	Makeready &/or setup.....	465	2.00	930.00	4.00	1,860.00	N/C		1.00	465.00	
(2)	Running per 100 copies.....	4,100	0.20	820.00	0.50	2,050.00	0.10	410.00	0.10	410.00	
2.	Format B: Over 5-1/8 x 8- 1/4" to as large as 5-3/4 x 9"										
(a)	Text...per page										
(1)	Makeready &/or setup.....	14,384	6.00	86,304.00	7.00	100,688.00	7.65	110,037.60	9.50	136,648.00	
(2)	Running per 100 copies.....	131,400	0.50	65,700.00	1.00	131,400.00	1.00	131,400.00	1.00	131,400.00	
(b)	Add'l Color...per page/color										
(1)	Makeready &/or setup.....	60	30.00	1,800.00	68.00	4,080.00	35.00	2,100.00	25.00	1,500.00	
(2)	Running per 100 copies.....	660	1.00	660.00	1.00	660.00	0.25	165.00	1.00	660.00	
(c)	Surface Tinting of Cover or Text...per side										
(1)	Makeready &/or setup.....	5,532	2.00	11,064.00	3.00	16,596.00	N/C		1.00	5,532.00	
(2)	Running per 100 copies.....	50,000	0.20	10,000.00	0.20	10,000.00	0.10	5,000.00	0.10	5,000.00	
3.	Format C : Over 5-3/4 x 9" to as large as 8-1/2 x 11"										
(a)	Text...per page										
(1)	Makeready &/or setup.....	1312	8.00	10,496.00	10.00	13,120.00	13.10	17,187.20	10.00	13,120.00	
(2)	Running Per 100 copies.....	11900	1.00	11,900.00	2.50	29,750.00	4.50	53,550.00	1.00	11,900.00	
(b)	Add'l color...per page/color										
(1)	Makeready &/or setup.....	14	10.00	140.00	90.00	1,260.00	35.00	490.00	25.00	350.00	
(2)	Running Per 100 copies.....	130	2.00	260.00	2.50	325.00	0.25	32.50	1.00	130.00	
(c)	Surface tinting of cover or text...per side										
(1)	Makeready &/or setup.....	1124	3.00	3,372.00	5.00	5,620.00	N/C		1.00	1,124.00	
(2)	Running Per 100 copies.....	10200	0.50	5,100.00	0.35	3,570.00	0.10	1,020.00	0.10	1,020.00	
II. STOCK: Per 100 Leaves											
1.	FORMAT A: Up to 5-1/8 x 8-1/4"										
(a)	White Yupo (68 lbs).....	3,100	3.50	10,850.00	3.00	9,300.00	3.20	9,920.00	3.50	10,850.00	
(b)	White Yupo (74 lbs).....	500	6.00	3,000.00	6.00	3,000.00	5.40	2,700.00	6.00	3,000.00	
(c)	White Index (110 lbs).....	100	3.00	300.00	3.50	350.00	1.40	140.00	1.00	100.00	
(d)	Colored index (110 lbs).....	500	3.75	1,875.00	4.85	2,425.00	1.50	750.00	3.00	1,500.00	
(e)	Azure Blue Polyethylene Plastic (including die-cut round corners, gathering, & drilling) (0.035 gauge)...	50	195.00	9,750.00	205.00	10,250.00	100.00	5,000.00	50.00	2,500.00	
(f)	Clear Polyethylene Plastic (Unprinted 2-piece sets) (including die-cut round corners, gathering, & drilling) (0.035 gauge)	170	50.00	8,500.00	52.00	8,840.00	50.00	8,500.00	25.00	4,250.00	
(g)	White bond (70 lbs).....	3,500	1.20	4,200.00	0.80	2,800.00	0.70	2,450.00	0.60	2,100.00	
(h)	White Paper Tyger (27 lbs).....	90	5.00	450.00	3.85	346.50	3.92	352.80	5.00	450.00	
(i)	White Paper Tyger (54 lbs) per 100 leaves.....	1,500	6.25	9,375.00	6.20	9,300.00	5.06	7,590.00	6.00	9,000.00	
2.	FORMAT B: Over 5-1/8 x 8-1/4" to as large as 5-3/4 x 9"										
(a)	White Yupo (68 lbs, Grade130).....	800	4.00	3,200.00	3.50	2,800.00	5.30	4,240.00	3.50	2,800.00	
(b)	White Yupo (74 lbs, Grade 250).....	6,000	6.90	41,400.00	6.00	36,000.00	7.65	45,900.00	6.00	36,000.00	
(c)	White Index (110 lbs).....	150	3.95	592.50	4.00	600.00	2.05	307.50	1.00	150.00	
(d)	Colored index (110 lbs).....	200	4.70	940.00	6.60	1,320.00	2.05	410.00	3.00	600.00	
(e)	Azure Blue Polyethylene Plastic (including die-cut round corners, gathering, & drilling) (0.035 gauge)...	50	220.00	11,000.00	205.00	10,250.00	100.00	5,000.00	50.00	2,500.00	

