

PROGRAM NO. 1094-S -- TERM: June 1, 2013 through May 31, 2014

TITLE: e-Books

The contract has a one year base with a four year extension potential

ITEM NO. & DESCRIPTION	BASIS OF AWARD	Ictect, Inc. Sturtevant, WI		The Magnus Group/Progress Emigsville, PA		Media Design Jax, LLC Jacksonville, FL		StratComm Inc. Natick, MA		Supremus Group LLC Waukegan, IA	
		UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I. EPUB file conversion											
(a) Cost per reflowable page.....	96	1.50	144.00	0.50	48.00	1.25	120.00	0.47	45.12	0.50	48.00
(b) Cost per fixed layout page.....	48	2.00	96.00	0.40	19.20	5.00	240.00	0.94	45.12	4.00	192.00
II. MOBI file conversion											
(a) Cost per reflowable page.....	48	1.75	84.00	0.30	14.40	1.25	60.00	0.47	22.56	0.50	24.00
(b) Cost per fixed layout page.....	48	2.00	96.00	0.20	9.60	5.00	240.00	0.94	45.12	4.00	192.00
III Enhanced PDF file conversion											
(a) Cost per page.....	48	1.77	84.96	0.50	24.00	5.00	240.00	0.94	45.12	2.00	96.00
IV. Additional Operations											
(a) Proof cost per page.....	240	2.00	480.00	0.03	7.20	1.25	300.00	1.20	288.00	0.30	72.00
(b) Creating HTML cross reference table of contents with internal links that direct the reader to locations within the eBook file. Cost per link.....	6	3.00	18.00	N/C		1.25	7.50	6.88	41.28	0.05	0.30
c Create hyperlinks with external links that direct the reader to locations not within the eBook file. These locations will reside on the World Wide Web, Internet, or Intranet. Cost per link.....	78	12.00	936.00	N/C		1.25	97.50	6.88	536.64	0.25	19.50
(d) Processing images or graphics for anchoring, positioning, grouping and convert to an acceptable format. Cost per image.....	96	10.00	960.00	0.50	48.00	2.50	240.00	6.88	660.48	0.20	19.20

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		UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
(e) ALT-text for non-text elements, including but not limited to images, graphics, buttons and links. The agency to supply required text. When 508 compliance is required, ALT text is required when the image provides context or information or links to other areas. ALT text is not required for images that is only for decoration, but these images do require the proper html code (ALT=""). Agency will indicate what ALT text is not required. Cost per "alt-text" tag.....	84	2.50	210.00	N/C		1.25	105.00	6.88	577.92	0.50	42.00
(f) Code tables according to the rules of the markup language being used for creating tables. Cost per table.....	6	7.50	45.00	N/C		2.50	15.00	13.75	82.50	5.00	30.00
(g) Captions for audio and visual elements or transcripts for audio only elements. Cost per element.....	30	15.00	450.00	5.00	150.00	2.50	75.00	6.88	206.40	0.20	6.00
(h) Burning, packaging, and titling the DVD disc in black ink. Cost per DVD disc.....	6	10.00	60.00	125.00	750.00	12.00	72.00	26.40	158.40	12.00	72.00
(i) Computer Timework on corrections, cost per hour.....	12	120.00	1440.00	60.00	720.00	75.00	900.00	82.50	990.00	10.00	120.00
CONTRACTOR TOTALS			\$5,103.96		\$1,790.40		\$2,712.00		\$3,744.66		\$933.00
DISCOUNT		NET		3.00%	\$53.71	NET		NET		NET	
DISCOUNTED TOTALS		30 days	\$5,103.96	30 days	\$1,736.69	30 days	\$2,712.00	30 days	\$3,744.66	30 days	\$933.00

AWARDED

Reviewd by: _____



United States Government Printing Office
Seattle Regional Printing Procurement Office
Federal Center South
4735 East Marginal Way South
Seattle, WA 98134-2397

April 2, 2013

This is Amendment No. 1

The invitations for bid on Program 1094-S, which is scheduled to open at 2:00 p.m., May 21, 2013 is hereby amended as follows:

On page 5, under Quantity, replace the paragraphs that read:

“One disc burned with validated EPUB files suitable for e-book decimation which is device-agnostic to devices that accept EPUB files. When required, files must be 508 compliant.

-and/or-

One disc burned with validated MOBI files suitable for e-book decimation which is device-agnostic to devices that accept MOBI files. When required, files must be 508 compliant.

-and/or-

One disc burned with validated enhanced PDF files that are suitable for e-book decimation. For definition of this contract, an enhanced PDF is defined as a PDF file that may include one of more of the following features: **a)** 508 compliant; **b)** contains audio files; **c)** contains video files; **d)** contains interactive buttons; **e)** contains zooming and/or panning; **f)** contains “cutesy” page curls.”

And replace in lieu thereof:

“One disc burned with validated EPUB files suitable for e-book dissemination which is device-agnostic to devices that accept EPUB files. When required, files must be 508 compliant.

-and/or-

One disc burned with validated MOBI files suitable for e-book dissemination which is device-agnostic to devices that accept MOBI files. When required, files must be 508 compliant.

-and/or-

One disc burned with validated enhanced PDF files that are suitable for e-book dissemination. For definition of this contract, an enhanced PDF is defined as a PDF file that may include one of more of the following features: **a)** 508 compliant; **b)** contains audio files; **c)** contains video files; **d)** contains interactive buttons; **e)** contains zooming and/or panning; **f)** contains “cutesy” page curls.

On page 6, under Contractor to Furnish, replace the paragraphs that read:

“All materials and operations, other than those listed under "Government to furnish," necessary to produce the products in accordance with these specifications. The contractor must own and be proficient in the most current version of EPUB, EpubCheck, ePubPreflight and Adobe Content Server software as well as MOBI software.”

And replace in lieu thereof:

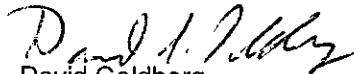
“All materials and operations, other than those listed under "Government to furnish," necessary to produce the products in accordance with these specifications. The contractor must own and be proficient in the most current version of EPUB, EpubCheck, ePubPreflight as well as MOBI software.”

All other specifications will remain the same.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT.

Bidders must acknowledge receipt of this amendment prior to the new bid opening date of May 21, 2013. Acknowledgment of amendment number one by fax or emails will be declared non-responsive.

Bidders will be declared non-responsive if submitting a bid without acknowledging this amendment as amendment number one.


David Goldberg
Contracting Officer
Seattle Regional Printing
Procurement Office

U.S. GOVERNMENT PRINTING OFFICE
Seattle, Washington

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

e-Books

as requisitioned from the U.S. Government Printing Office (GPO) by the

U.S. Department of Interior
Bureau of Land Management
Portland, Oregon

(And Various Other Government Agencies and Departments)

Single Award

The term of this contract is for the period

June 1, 2013 and ending May 31, 2014

BID OPENING: Bids shall be publicly opened at 2:00 p.m., prevailing Seattle, WA, time, on May 21, 2013

CONTRACT TERM: The term of this contract is for one year (the base year), and four option years. Attention is directed to the clauses: "Economic Price Adjustment," and "Option to Extend the Contract Term."

Fill out and mail Section 4; Schedule of Prices; of this specification with a copy of the 910 form to: U.S. GOVERNMENT PRINTING OFFICE; 4735 E. Marginal Way South; Seattle; Washington; 98134. Mark your bid "ATTN: 1094-S" on the outside of the envelope.



The following web address will allow you to print a copy of the 910 form.
<http://www.gpo.gov/pdfs/vendors/sfas/bids910.pdf>



The following web address will allow you to print a copy of the current pricing abstract.
<http://www.gpo.gov/gpo/abstracts/abstract.action?region=Seattle> Scroll down and click on 1094-S.
The spread sheet will be in a PDF format.

For information of a technical nature call Felicia Buchko, Ext # 3, or email fbuchko@gpo.gov, or call Ken Foster, Ext. # 7, or e-mail kfoster@gpo.gov; other questions should be directed to the contract administrator, Lautretz Moore, Ext. # 2, or e-mail lmoore@gpo.gov Phone: (206) 764-3726 (no collect calls).

SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6/01)), and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised December 1992)).



<http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf> <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>

The above links will enable viewing of the most current versions of the afore mentioned documents.

SUBCONTRACTING: The predominant production function is creating e-books. DVD disc production may be subcontracted. By submission of an offer, offerors certify that they or their subcontractors hold a valid license(s) under all patents applicable to their copying/replication of DVD disc(s). Copies of license(s) may be required by GPO prior to award of this contract.

DVD duplication and/or replication: Several firms claim patent rights which may be applicable to DVD copying/replication. U.S. Philips Corporation, Sony Corporation and DiscoVision Associates, claim to hold patents for certain technologies essential to the manufacture and copying/replication of DVD. The patent claims cover both physical structure and manner in which the data is encoded on the DVD disc.

Each offeror's attention is invited to the patent indemnification provisions in GPO Contract Terms (Pub. 310.2 (Rev. 6-01)); since the successful offeror will be responsible for compliance with all applicable patents.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

<u>Attribute</u>	<u>Specified Standard</u>
MOBI	Performs suitably on the required specified reader.
Enhanced PDF	Performs suitably on the required specified reader.
E-PUB	Performs suitably on the required specified reader. EpubCheck latest version; 100% accuracy rate; with no valid errors. ePubPreflight latest version.

Epubcheck is an open source tool that may be downloaded from
<http://code.google.com/p/epubcheck/source/checkout>.

ePubPreflight: Is not intended to be used as a validation tool, rather to flag items that may become an issue as the e-book file is moved from one environment to another. The goal is to have a file that is device-agnostic.

Common flagged items are: content files that are empty, content files that are over 300KB, image files that are empty, image files over 10MB.

The contractor is warned he must be able to run Java from a command line and be familiar with command line tools to use Epubcheck and ePubPreflight as an effective EPUB tool.

Compliance with Section 508 of the Rehabilitation Act, 29 U.S.C., 798 when required. For implementing electronic and information technology accessibility for person with disabilities as published in the Federal Register, April 25, 2001, and any amendments thereof. <https://www.section508.gov/>

OPTION EXTENSION OF CONTRACT TERM: The Government may extend the term of this contract by written notice to the contractor no later than 30 days before the contract expires. If the Government exercises this option, the extended contract will include all provisions herein. The total duration of this contract, including the exercise of any options, will not exceed five years.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the program years shall comply with the Contract Term clause on page 1. There shall be no price adjustment for orders placed during the first program year of this contract.

Price adjustment: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food", published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first program year of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.
- (2) The Government will notify the contractor in writing of the percentage increase or decrease to be applied to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

LIMITATION OF PERFORMANCE AND CONTRACTOR OBLIGATIONS: Funds are available for performance of this contract for the first program period only. The amount of funds available at award is not considered sufficient for the performance required for any program period other than the first program period. When additional funds are available for the full requirements of the next succeeding program period, the Contracting Officer shall, not later than the date specified in the "Options" clause (unless a later date is agreed to), so notify the contractor in writing.

The Government's obligation to the contractor, as specified and limited under this contract, extends only to work under program period requirements for which funds have been made available and as obligated by each print order.

The contractor is not obligated to incur costs for the performance required for any program period after the first unless written notification is received from the Contracting Officer of an increase in availability of funds. If so notified, the contractor's obligation shall increase only to the extent contract performance is required for the additional program period for which funds have been made available.

If this contract is terminated under the "Termination for the Convenience of the Government" clause "total contract price" in that clause means the amount available for performance of this contract, as provided for in this clause. The term "work in process" in that clause means the work under program period requirements for which funds have been made available. If the contract is terminated for default, the Government's rights under this contract shall apply to the entire multiperiod requirements.

PREAWARD-SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a pre-award survey or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under this contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under this contract from June 1, 2013 through May 31, 2014. All print orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any print order. When mailed, a print order shall be "issued" for purposes of this contract at the time the Government deposits the order in the mail.



PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Service, U.S. Government Printing Office, Washington D.C., 20401. Using the GPO barcode cover sheet and faxing your invoice to GPO is the fastest and safest method of being paid. Your voucher goes directly into the electronic database of vouchers and is scheduled for payment. The following website address will allow you to create the GPO payment barcode cover page.
<http://winapps.access.gpo.gov/fms/vouchers/barcode/>

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract. Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page one.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any. Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source. The Government may issue orders, which provide for shipment/delivery to or performance at multiple destinations.

FACSIMILE BIDS: The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. Facsimile bids transmitted to GPO offices will not be considered.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of EPUB, MOBI and enhanced PDF e-books files converted from digital formatting, requiring such operations as converting pdf, InDesign and Word files to e-book formatting, lossy-compression of encoding ZIP files, creating reflowable (fluid) and/or fixed layout e-book files, adding 508 compliant characteristics to e-book files, burning to DVD, printing the title on the DVD, packing and delivery.

The basis is formulated using current trends in the publishing industry and intensions expressed by our customer base. There is no guarantee to the volume of work placed for the term of this contract.

Outside influences such as budget constraints or a shift in industry trends may have a sufficient impact on the volume of work placed on this contract.

TITLE: e-Books

FREQUENCY OF ORDERS: Approximately 6 orders per year.

The page count per book will range from 12 to 264 with an average of 48.

QUANTITY: Digital Versatile Discs for DVD Video:

One disc burned with validated EPUB files suitable for e-book decimation which is device-agnostic to devices that accept EPUB files. When required, files must be 508 compliant.

-and/or-

One disc burned with validated MOBI files suitable for e-book decimation which is device-agnostic to devices that accept MOBI files. When required, files must be 508 compliant.

-and/or-

One disc burned with validated enhanced PDF files that are suitable for e-book decimation. For definition of this contract, an enhanced PDF is defined as a PDF file that may include one of more of the following features: **a)** 508 compliant; **b)** contains audio files; **c)** contains video files; **d)** contains interactive buttons; **e)** contains zooming and/or panning; **f)** contains "cutesy" page curls.

TRIM SIZE: Digital Versatile Disc – 120mm in diameter.

GOVERNMENT TO FURNISH:

Electronic files could include, but are not limited to: InDesign, PDF, and Word files.

InDesign and pdf files; both types distilled as commercial print files. All process color will be in the negative color space (CMYK). All single ink color files will be either gray scale and/or line art. Some files will have spot-color indicated as Pantone Colors.

GPO form 905 for shipping container labels.

Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in the electronic files, must not be on finished product.

WARNING: All electronic media provided by the Government, or and duplicates made by the contractor or his representatives, must be kept accountable and under reasonable security to prevent their unauthorized release. Government furnished material is not to be duplicated in whole or part for any other purpose than to create material to be used in the performance of this contract. All duplicate media shall be degaussed or securely overwritten and any printouts and nonerasable media shall be destroyed by the contractor.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to furnish," necessary to produce the products in accordance with these specifications. The contractor must own and be proficient in the most current version of EPUB, EpubCheck, ePubPreflight and Adobe Content Server software as well as MOBI software.

The contractor must own and be proficient in the use of a Kindle, a Nook and an iPad. The contractor is not required to loan their e-device to the agency.

E-book files must be searchable and any hyperlinks must be active.

FTP website: The contractor will host a website with secure FTP service using either Secure Sockets Layer (SSL) or Transfer Layer Security (TLS) encryption. The servers must be redundant and located in a secure locked, climate controlled, fire-resistant facility. This web site must allow the agency to post Government furnished material and print from the site when required. The contractor must provide website information allowing the ordering agencies to post and retrieve Government furnished materials from their secure website.

ELECTRONIC PREPRESS -- Prior to image processing, the contractor shall perform a basic preflight check of the furnished media and publishing files to assure correct output. If any errors, media damage, or data corruption that might interfere with proper file processing are discovered during inspection by the contractor, work must be discontinued and further instructions should immediately be requested from the agency.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged discs, improper size, and improper color definition. The Contractor is also responsible for defining proper file output selection for the device being used. All furnished files must be imaged as necessary to meet the assigned quality assurance levels and standards.

COMPUTER TIMEWORK: Will consist of minor repairs and/or corrections required by the ordering agency. Timework will be rounded up to closest 15-minute increments. Prior to work, the contractor will be required to inform the agency of the approximate time required for repairs or corrections.

DVD DISC MANUFACTURING: DVD's containing 4.7 gigabytes; DVD-5, single side and single layer.

DVD file system: All DVD discs produced under this contract must comply with the OSTA Universal Disc Format Specification; 1996, Appendix 6.9; OSTA UDF Compliant Domain of ISO/IEC 13346; 1995 Volume and file structure of write-once and rewritable media using non-sequential recording for information interchange, also known as the UDF Bridge (UDF/ISO 9660) file structure.

DVD performance: The DVD disc will read on a Pioneer DVD 302 reader, and will be rejected when it cannot be 100% correctly read.

DVD quality control: Each disc produced under this contract must meet or exceed the requirements of these specifications.

1. Verify the integrity of all user data against the original Government furnished files.
2. Verify the integrity of error detection and error correction coding for each sector of the user data area.
3. Verify the UDF/ISO 9660 directory structure.

DVD product testing: The contractor is required to test replicates/copies for compliance with the DVD drive provided by the U.S. Patent & Trademark Office, Optical Disc Publishing Program (ODPP); <http://www.uspto.gov/go/oeip/cc/1999/199904/cc3.htm>.

PRINTING: Each DVD disc produced will have the titled printed on the face of the disc in black ink. All printing on the disc must comply with the requirements set forth in the ISO, IEC 908 and any amendments, and ISO 10149. Inks must not damage the lacquer layer. Most orders may require a flood coat of white prior to printing. There will no additional charge to the Government for the white flood under-coat.

PROOFS: Contractor must not produce discs prior to receipt of an "OK" from the agency.

One set of files in EPUB format and/or one set of files in MOBI format and/or one set of enhanced PDF files.

Provide proofs to agency via email or contractor's ftp site. Contractor to contact agency to arrange transmission of proofs. Contractor must contact agency to verify receipt of proofs.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

INK: Black.

PACKING: The contractor will insert each disc into a standard or slim-line clear plastic jewel case, face up. Outside packaging must be secure to avoid damage to the hard plastic jewel case when jewel cases are required. Shipping containers shall not exceed 45 pounds when fully packed.

LABELING AND MARKING: Use GPO form 905 to mark all shipping containers.

DISTRIBUTION: Deliver f.o.b. destination to the States of California, Nevada, Idaho, Montana, Oregon, and Washington. Ground surface shipments to the State of Alaska and the District of Columbia (Washington, D.C. and surrounding Metropolitan Areas) will be reimbursed by submitting shipping receipts with your invoice. Second day air shipments to Hawaii will be reimbursed by submitting shipping receipts with your billing.

When the contractor is required to pick up publications to be scanned and converted to EPUB files; the picking up and redelivering of the publications will be f.o.b. contractor's city (the Government will pay for the freight charges). All digital files to be converted to eBooks will be up loaded onto the contractor's FTP website.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511). Furnished material must be picked up from and delivered to the ordering agency. Orders will require from 1 to 2 weeks depending on complexity, for complete production and delivery from the time the ordering department notifies the contractor that Government furnished materials are available for pick up or download.

The contractor is required to review the elements of each project and report back to the agency within 24 hours from receipt, with a time-line of completion. In the event that requirements and/or elements of a project change, the contractor is required to reassess the project and report any time-line changes to the agency. Pre-project meeting(s) with the contractor may be requested by the agency.

No definite schedule for pick-up of material can be predetermined. The schedule starts the day after the availability of the government furnished materials.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 12 months' work under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

- I. (a) 96
(b) 48
- II. (a) 48
(b) 48
- III. (a) 48
- IV. (a) 240
(b) 6
(c) 78
(d) 96
(e) 84
(f) 6
(g) 30
(h) 6
(i) 12

SECTION 4.- SCHEDULE OF PRICES

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided, in the category or categories for which bids are submitted. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government. An entry of NB (No Bid), NA or blank line items, may be reason to consider the bid non-responsive.

All vouchers submitted to the GPO shall be based on the most economical method of production. Fractional parts will be prorated at the each rate.

Prices quoted shall include the cost of all required materials and operations necessary, for the complete file conversion, printing, burning the DVD, packing and distribution of the products listed in accordance with these specifications.

I. EPUB file conversion:

(a) Cost per reflowable page \$_____.

(b) Cost per fixed layout page \$_____.

II. MOBI file conversion:

(a) Cost per reflowable page \$_____.

(b) Cost per fixed layout page \$_____.

III. Enhanced PDF file conversion:

(a) Cost per page \$_____.

IV. Additional Operations:

(a) Proof cost per page. \$_____.

(b) Creating HTML cross reference table of contents with internal links that direct the reader to locations within the eBook file. Cost per link. \$_____.

(c) Create hyperlinks with external links that direct the reader to locations not within the e-book file. These locations will reside on the World Wide Web, Internet, or Intranet. Cost per link. \$_____.

Initials

- (d) Processing images or graphics for anchoring, positioning, grouping and converting to an acceptable format. Cost per image. \$_____
- (e) ALT-text for non-text elements, including but not limited to images, graphics, buttons, and links. The agency to supply required text. When 508 compliance is required, ALT text is required when the image provides context or information or links to other areas. ALT text is not required for images that is only for decoration, but these images do require the proper html code (ALT=""). Agency will indicate when ALT text is not required. Cost per "alt-text" tag. \$_____
- (f) Code tables according to the rules of the markup language being used for creating tables. Cost per table. \$_____.
- (g) Captions for audio and visual elements or transcripts for audio only elements. Cost per element. \$_____.
- (h) Burning, packaging, and titling the DVD disc in black ink. Cost per DVD disc. \$_____.
- (i) Computer Timework on corrections, cost per hour. \$_____.

BIDDER'S NAME AND SIGNATURE: Fill out and return all pages in "Section 4.- Schedule of Prices" and the initial or sign each in the space provided, and submit with GPO Form 910, "Bid". Only the original is required. Do not enter bid prices on GPO Form 910. NOTE: The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder _____

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted) (Telephone Number)