

ITEM NO	DESCRIPTION	BASIS OF AWARD	BKR Printing 430-08870		Cenveo Worldwide Los Angeles 040-18610		SIMILAR/ESTIMATE (2089S/ESTIMATE)		
			UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	
	<p>PRINTING, BINDING, PACKING, AND DISTRIBUTION: The prices quoted must be all-inclusive for printing, binding, packing and distribution, in accordance with these specifications; and shall include the cost of all required materials and operations except for paper, as applicable to the binding style(s) ordered, and its respective "Format" trim size group, as defined in Section 2.- Specifications.</p> <p>Each text leaf contains two pages, and each complete cover contains four pages. Unless specifically ordered otherwise, no more than three blank pages shall be permitted at the end of the text.</p> <p>Four page products must be charged under loose-leaf products.</p> <p>Format "A" will include any trim size up to and including 6 x 9-1/2" (including album style)</p> <p>Format "B" will include any trim size over 6 x 9-1/2" up to and including 8-1/2 x 11" (including album style)</p>								
I.	PRINTING:								
1.	Saddle stitched: Printing in a single ink color, including binding, each page.								
(a)	Makeready and/or Setup Charges.								
(1)	Format A	755	5.00	\$ 3,775.00	6.65	\$ 5,020.75	5.00	\$ 3,775.00	
(2)	Format B	735	9.00	\$ 6,615.00	7.53	\$ 5,534.55	5.66	\$ 4,160.10	
(b)	Running Charges, per 100 copies								
(1)	Format A								
(a)	500 through 4,000 copies	7671	0.25	\$ 1,917.75	6.00	\$ 46,026.00	0.35	\$ 2,684.85	
(b)	4,001 through 9,500 copies	7671	0.24	\$ 1,841.04	0.80	\$ 6,136.80	0.35	\$ 2,684.85	
(c)	9,501 through 15,000 copies	23012	0.23	\$ 5,292.76	0.40	\$ 9,204.80	0.35	\$ 8,054.20	
(2)	Format B								
(a)	500 through 4,000 copies	10878	0.35	\$ 3,807.30	6.00	\$ 65,268.00	0.35	\$ 3,807.30	
(b)	4,001 through 9,500 copies	10878	0.34	\$ 3,698.52	1.50	\$ 16,317.00	0.35	\$ 3,807.30	
(c)	9,501 through 15,000 copies	5439	0.33	\$ 1,794.87	1.50	\$ 8,158.50	0.35	\$ 1,903.65	
2.	Perfect bound: Printing in a single ink color, including binding, each page.								
(a)	Makeready and/or Setup Charges.								
(1)	Format A	755	5.00	\$ 3,775.00	6.65	\$ 5,020.75	5.00	\$ 3,775.00	
(2)	Format B	10290	7.70	\$ 79,233.00	7.53	\$ 77,483.70	6.45	\$ 66,370.50	
(b)	Running Charges, per 100 copies								
(1)	Format A								
(a)	300 through 2,500 copies	7671	0.32	\$ 2,454.72	6.00	\$ 46,026.00	0.35	\$ 2,684.85	
(b)	2,501 through 5,500 copies	7671	0.32	\$ 2,454.72	1.00	\$ 7,671.00	0.35	\$ 2,684.85	
(c)	5,501 through 10,000 copies	23012	0.30	\$ 6,903.60	0.60	\$ 13,807.20	0.35	\$ 8,054.20	
(2)	Format B								
(a)	300 through 2,500 copies	11198	0.60	\$ 6,718.80	6.00	\$ 67,188.00	0.51	\$ 5,710.98	
(b)	2,501 through 5,500 copies	358334	0.30	\$107,500.20	0.60	\$ 215,000.40	0.51	\$182,750.34	
(c)	5,501 through 10,000 copies	11198	0.46	\$ 5,151.08	0.60	\$ 6,718.80	0.51	\$ 5,710.98	
3.	Loose-leaf Products: Printing in a single ink color, including binding, each page.								
(a)	Makeready and/or Setup Charges.								
(1)	Format A	1208	9.00	\$ 10,872.00	6.65	\$ 8,033.20	5.00	\$ 6,040.00	
(2)	Format B	294	9.50	\$ 2,793.00	7.53	\$ 2,213.82	6.50	\$ 1,911.00	
(b)	Running Charges, per 100 copies								
(1)	Format A	61366	0.43	\$ 26,387.38	0.60	\$ 36,819.60	0.35	\$ 21,478.10	
(2)	Format B	10878	0.45	\$ 4,895.10	0.80	\$ 8,702.40	0.35	\$ 3,807.30	

4.	Additional Color(s): Printing text or cover in a color in addition to the first single ink color press run charge under items 1, 2, or 3; each page.							
(a)	Makeready and/or Setup Charges.							
(1)	Format A	6	15.00 \$	90.00	25.00 \$	150.00	15.00 \$	90.00
(2)	Format B	32	15.00 \$	480.00	25.00 \$	800.00	15.00 \$	480.00
(b)	Running Charges, per 100 copies							
(1)	Format A	305	1.00 \$	305.00	5.00 \$	1,525.00	0.80 \$	244.00
(2)	Format B	1184	1.50 \$	1,776.00	5.00 \$	5,920.00	1.20 \$	1,420.80
5.	Laminated Tabbed Dividers trim size will be 5 x 7" plus 1/2" tab, 6th cut. The overall trim size will be 5-1/2 x 7". Copy prints in black ink on both sides of tab extension. Laminate on both sides of tab extension. Cost per 100 laminated tabbed dividers. Prices quotes shall include the cost of stock.	75	40.00 \$	3,000.00	50.00 \$	3,750.00	40.00 \$	3,000.00
II.	PAPER: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered in the applicable "Format" group. The cost of any paper required for makeready or running spoilage must be included in the prices quoted. Cover stock prices must include the cost of paper for spine, when required.							
(a)	White Offset Book (50-lb.)							
(1)	Format A, per 100 leaves.	10356	0.40 \$	4,142.40	0.60 \$	6,213.60	0.50 \$	5,178.00
(2)	Format B, per 100 leaves.	16752	0.50 \$	8,376.00	0.84 \$	14,071.68	0.77 \$	12,899.04
(b)	White Offset Book (60-lb.)							
(1)	Format A, per 100 leaves.	25841	0.80 \$	20,672.80	0.85 \$	21,964.85	0.71 \$	18,347.11
(2)	Format B, per 100 leaves.	141241	1.17 \$	\$165,251.97	1.15 \$	162,427.15	1.14 \$	\$161,014.74
(c)	Colored Writing (20-lb.)							
(1)	Format A, per 100 leaves.	6213	0.65 \$	4,038.45	0.90 \$	5,591.70	0.75 \$	4,659.75
(2)	Format B, per 100 leaves.	10470	0.85 \$	8,899.50	1.25 \$	13,087.50	1.04 \$	10,888.80
(d)	White Vellum Finished Book (60-lb.)							
(1)	Format A, per 100 leaves.	10356	0.60 \$	6,213.60	0.77 \$	7,974.12	0.64 \$	6,627.84
(2)	Format B, per 100 leaves.	10470	0.84 \$	8,794.80	1.10 \$	11,517.00	0.98 \$	10,260.60
(e)	Colored Vellum Finished Book (60-lb.)							
(1)	Format A, per 100 leaves.	8284	0.77 \$	6,378.68	1.15 \$	9,526.60	0.87 \$	7,207.08
(2)	Format B, per 100 leaves.	10470	1.09 \$	11,412.30	1.50 \$	15,705.00	1.30 \$	13,611.00
(f)	White Matte Coated Book (60-lb.)							
(1)	Format A, per 100 leaves.	3452	1.13 \$	3,900.76	0.85 \$	2,934.20	1.33 \$	4,591.16
(2)	Format B, per 100 leaves.	8376	1.58 \$	13,234.08	1.20 \$	10,051.20	1.88 \$	15,746.88
(g)	White Index (110-lb.)							
(1)	Format A, per 100 leaves.	690	3.57 \$	2,463.30	3.85 \$	2,656.50	3.32 \$	2,290.80
(2)	Format B, per 100 leaves.	2094	5.18 \$	10,846.92	6.00 \$	12,564.00	5.30 \$	11,098.20
(h)	Colored Index (110-lb.)							
(1)	Format A, per 100 leaves.	690	4.30 \$	2,967.00	5.00 \$	3,450.00	3.82 \$	2,635.80
(2)	Format B, per 100 leaves.	2094	5.42 \$	11,349.48	10.00 \$	20,940.00	5.78 \$	12,103.32
(i)	White Litho Coated Cover (80-lb.)							
(1)	Format A, per 100 leaves.	690	5.10 \$	3,519.00	5.00 \$	3,450.00	5.62 \$	3,877.80
(2)	Format B, per 100 leaves.	2094	6.78 \$	14,197.32	10.00 \$	20,940.00	7.97 \$	16,689.18
(j)	White Vellum Cover (65-lb.)							
(1)	Format A, per 100 leaves.	690	4.00 \$	2,760.00	5.00 \$	3,450.00	4.35 \$	3,001.50
(2)	Format B, per 100 leaves.	2094	6.87 \$	14,385.78	10.00 \$	20,940.00	6.95 \$	14,553.30
(k)	Colored Vellum Cover (65-lb.)							
(1)	Format A, per 100 leaves.	1726	5.58 \$	9,631.08	6.50 \$	11,219.00	5.43 \$	9,372.18
(2)	Format B, per 100 leaves.	3141	6.02 \$	18,908.82	13.00 \$	40,833.00	6.60 \$	20,730.60
(l)	White Tag (175-lb.)							
(1)	Format A, per 100 leaves.	50	5.72 \$	286.00	25.00 \$	1,250.00	5.72 \$	286.00
(2)	Format B, per 100 leaves.	100	8.11 \$	811.00	25.00 \$	2,500.00	8.11 \$	811.00

III. **ADDITIONAL OPERATIONS:** The bids for each of the following operations must include the cost of all required materials and operations.

*(a)	Drilling, up to 4 holes, per 100 leaves. *A charge will be allowed for an additional run when the distance between centers of drilled holes is less than 1-3/8 inches. Four holes will be the maximum for any one run.	21756	0.28	\$ 6,091.68	0.50	\$ 10,878.00	0.20	\$ 4,351.20
(b)	Collating, cost per 100 inserts and/or tabbed dividers	75	8.80	\$ 660.00	10.00	\$ 750.00	4.00	\$ 300.00
(c)	Wire coil binding, includes coil, per 100 books.	185	65.00	\$ 12,025.00	75.00	\$ 13,875.00	75.00	\$ 13,875.00
(d)	Plastic coil binding, includes coil, per 100 books.	185	78.00	\$ 14,430.00	75.00	\$ 13,875.00	60.00	\$ 11,100.00
(e)	Computer time work on electronic camera copy corrections, per hour	5	65.00	\$ 325.00	100.00	\$ 500.00	55.00	\$ 275.00
(f)	Shrink film wrap, cost per 100 packages.	296	38.00	\$ 11,248.00	25.00	\$ 7,400.00	31.00	\$ 9,176.00
(g)	Color proof per page.	294	3.70	\$ 1,087.80	15.00	\$ 4,410.00	5.00	\$ 1,470.00
(h)	Gray-scale proofs, per page.	1470	1.90	\$ 2,793.00	5.00	\$ 7,350.00	1.70	\$ 2,499.00
(i)	Die construction, make-ready and run rate.							
(1)	Die making will include dies for die cutting, perforating, and scoring. Cost per linear inch of steel rule.	500	5.00	\$ 2,500.00	N/C	\$ -	8.00	\$ 4,000.00
(2)	Make-ready cost per run.	4	68.00	\$ 272.00	250.00	\$ 1,000.00	64.00	\$ 256.00
(3)	Die cutting, perforating and scoring, cost per 100 impressions.	1700	1.82	\$ 3,094.00	4.00	\$ 6,800.00	1.00	\$ 1,700.00

CONTRACTOR TOTALS			\$701,499.36		\$ 1,160,591.37		\$764,574.03
DISCOUNT	5%	\$ 35,074.97		0.5%	\$ 5,802.96	5%	\$ 38,228.70
DISCOUNTED TOTALS	20 days	\$666,424.39		20 days	\$ 1,154,788.41	20 days	\$726,345.33

AWARDED

Reviewed by: _____

U.S. GOVERNMENT PUBLISHING OFFICE
Seattle, WA

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS
For the Procurement of
Books and Pamphlets
as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of the Interior BLM - NIFC
Boise, ID

Single Award

The term of this contract is for the period
beginning November 1, 2019, and ending October 31, 2020

BID OPENING: Bids shall be publicly opened at 2:00 p.m., prevailing Seattle time, on October 23, 2019.

CONTRACT TERM: The term of this contract is for one year (the base year) and four option years. Special attention is directed to the following clauses in this contract: "Economic Price Adjustment," "Paper Price Adjustment," "Limitation of Performance and Contractor Obligations," and "Notification."

BID SUBMISSION: Submit bid in pre-addressed envelope furnished with solicitation or send to: U.S. Government Publishing Office, 4735 E. Marginal Way South; Suite 1111; Seattle; Washington; 98134. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the Seattle GPO, Fax No. (206) 764-6706. The Program Number (Program 3021S) and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised January 2018. Hand delivered bids are to be taken to: U.S. Government Publishing Office; 4735 E. Marginal Way South; Suite 1111; Seattle; Washington; 98134, between the hours of 8:00 a.m. and 2:00 p.m., prevailing Pacific time, Monday through Friday. The contractor is to follow the submission instructions posted in the Bid Submission/Opening area. If further instruction or assistance is required, call (206) 764-3726.

NOTE: BIDS RECEIVED AT 2:00 P.M. AND AFTER ON THE BID OPENING DATE SPECIFIED ABOVE WILL NOT BE CONSIDERED FOR AWARD.

The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial, as applicable, all pages of SECTION 4. – SCHEDULE OF PRICES.

Note: This is a new contract. No previous specifications or abstracts exist. GPO Program 2089-S was similar and may be used as reference.

For information of a technical nature, contact Felicia Buchko at 206-764-3726 (fbuchko@gpo.gov).

SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 8-02)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/terms.pdf>.

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap.pdf>.

BIDDERS, PLEASE NOTE: GPO has issued a new *GPO Publication 310.2, GPO Contract Terms - Solicitation Provisions, Supplemental Specifications, and Contract Clauses (Rev 1-18)*. Prospective bidders should carefully read this publication as the applicable terms within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractdisputes.pdf>

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Government Furnished Material or approved proof
P-8. Halftone Match	Government Furnished Material or approved proof
P-9. Solid and Screen Tint Color Match	Pantone Matching System

SUBCONTRACTING: The predominant production function is press work.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed 5 years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from November 1, 2019 through October 31, 2020 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "print order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from date of award, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

PAPER PRICE ADJUSTMENT. Paper prices charged under this contract will be adjusted in accordance with "Table 9 - Producer Price Indexes and Percent Changes for Commodity Groupings and Individual Items" in Producer Price Indexes report, published by the Bureau of Labor Statistics (BLS), as follows:

1. BLS code 0913 for All Paper will apply to all paper required under this contract.
2. The applicable index figures for the month of October, 2019 will establish the base index.
3. There shall be no price adjustment for the first three months of the contract.
4. Price adjustments may be monthly thereafter, but only if the index varies by an amount (plus or minus) exceeding 5% by comparing the base index to the index for that month which is two months prior to the month being considered for adjustment.

5. Beginning with order placement in the fourth month, index variances will be calculated in accordance with the following formula:

$$\frac{x \text{ base index}}{\text{base index}} \times 100 = _ \%$$

where X = the index for that month which is two months prior to the month being considered for adjustment.

6. The contract adjustment amount, if any, will be the percentage calculated in 5 above less 5%.
7. Adjustments under this clause will be applied to the contractor's bid price(s) for line items(s) II. a, b, c, d, e, f, g, h, i, j, k, l under PAPER in the Schedule of Prices and will be effective on the first day of any month for which prices are to be adjusted.

The Contracting Officer will give written notice to the contractor of any adjustments to be applied to invoices for orders placed during months affected by this clause.

In no event, however, will any price adjustment be made which would exceed the maximum permissible under any law in effect at the time of the adjustment. The adjustment, if any, shall not be based upon the actual change in cost to the contractor, but shall be computed as provided above.

The contractor warrants that the paper prices set forth in this contract do not include any allowance for any contingency to cover anticipated increased costs of paper to the extent such increases are covered by this price adjustment clause.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address: <http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

FACSIMILE BIDS: Facsimile bids are permitted.

(a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.

(b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.

(c) Facsimile bids that fail to furnish required representations or information or that reject any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.

(d) Facsimile bids must contain the required signatures.

(e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.

(f) Submit facsimile bid to FAX No. (206)764-6706, one bid per facsimile.

(g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:

- (1) Receipt of garbled or incomplete bid.
- (2) Availability or condition of the receiving facsimile equipment.
- (3) Incompatibility between the sending and receiving equipment.
- (4) Delay in transmission or receipt of bid.
- (5) Failure of the bidder to properly identify the bid.
- (6) Illegibility of bid.
- (7) Security of bid data.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of various books and pamphlets with self and separate covers requiring such operations as printing, binding, packing, and distribution.

TITLE: Books and Pamphlets

FREQUENCY OF ORDERS: Approximately 20 orders in format "A" and 75 orders in format "B".

QUANTITY: An average of 5,080 in format "A" and 3,700 in format "B".

Approximate range of quantities for Saddle-Stitched Books: 500-4,000 books

Approximate range of quantities for Perfect Bound Books: 300-10,000 books

Approximate range of quantities for Coil Bound Books: 500-15,000 books

NUMBER OF PAGES: Approximately 151 pages in format "A" and 147 pages in format "B".

Approximate range of pages for Saddle-Stitched Books: 24-80

Approximate range of pages for Perfect Bound Books: 72-400

Approximate range of pages for Coil Bound Books: 80-520

TRIM SIZES: Various trim sizes will be ordered and paid for in their respective "Format" classification as follows:

Format "A" will include any trim size up to and including 6 x 9-1/2" (including landscape style).

Format "B" will include any trim size over 6 x 9-1/2" up to and including 8-1/2 x 11" (including album style).

GOVERNMENT TO FURNISH: Electronic media on Thumb Drive, DVD, CD-ROM, both IBM and/or Macintosh compatible. Software on the above could include but not limited to: PhotoShop, InDesign, PDF files, Microsoft Office Suite of products, Illustrator and PostScript files. Software will be in a variety of versions. Printer fonts will be provided on the disk. The contractor must have the current versions and up-grade as they become available.

At the option of the agency the Government furnished materials may be posted to the contractor's secure SFTP website. (See Contractor to Furnish).

GPO Form 905.

Identification markings such as register marks, ring folios, rubber stamped jacket number, commercial identification marks of any kind, etc. except form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the products in accordance with these specifications.

The contractor will host a website with secure FTP service using either Secure Sockets Layer (SSL) or Transfer Layer Security (TLS) encryption. The servers must be redundant and located in a secure locked, climate controlled, fire-resistant facility.

The contractor must provide website information allowing the ordering agencies to post and retrieve Government furnished materials and proofs from their secure website when required.

Prior to image processing, the contractor shall perform a basic preflight check of the furnished media and publishing files to assure correct output of the required reproduction image. If any errors, media damage, or data corruption that might interfere with proper file image processing are discovered during inspection by the contractor, work must be discontinued and further instructions should immediately be requested from the contract administrator, see below.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size, and improper color definition. The Contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and frequency (unless indicated otherwise by the Government), and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

COMPUTER TIME-WORK: Will consist of minor repairs and/or corrections required by the ordering agency on electronic camera copy. Time work will be rounded up to closest 15-minute increments.

Prior to work, the contractor will be required to inform the agency and the Seattle Government Publishing Office of the approximate time required for repairs or corrections, allowing the agency the opportunity to correct and/or provide corrected files.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

When required, upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

PROOFS: Grayscale and Color: Proofs must be produced by the same RIP (Raster Imaged Processor file) used to print the final product.

Inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press.

When required: Contractor to submit ink draw downs on actual production stock of Pantone colors used in job.

Proofing spot varnishes: Spot varnish may be shown as either a digital content proof or as an overlay on the one-piece proof.

The contractor must not print prior to receipt of an "OK to print."

FILM/REPRODUCIBLES: Film is not required. All halftones are to be 133 lpi or finer.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March, 2011. http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf.

Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color specified.

All text paper used in each copy must be of a uniform shade.

All cover paper must have the grain parallel to the spine.

The paper to be used will be indicated on each print order.

Text:

White Offset Book, basis size 25 x 38", 50 and 60 lbs. per 500 sheets, equal to JCP Code A60.

Colored Writing, basis size 17 x 22", 20 lbs. per 500 sheets, equal to JCP Code D10.

White and colored Vellum-Finished Book, basis size 25 x 38", 60 lbs. per 500 sheets, equal to JCP Code A90.

White Matte Coated Offset Book, basis size 25 x 38", 60 lbs. per 500 sheets, equal to JCP Code A240.

Cover:

White and Colored Index, basis size 25-1/2 x 30-1/2", 110 lbs. per 500 sheets, equal to JCP Code K10.

White Litho Coated Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L10.

White and Colored Vellum Finish Cover, basis size 20 x 26", 65 lbs. per 500 sheets, equal to JCP Code L20.

White Tag, basis size 24 x 36", 175 lbs. per 500 sheets

Tabbed Dividers:

White Index, basis size 25-1/2 x 30-1/2", 100-110 lbs. per 500 sheets, equal to JCP Code K10.

PRINTING: CPT (computer to plate) or (computer to press) technology is encouraged in the production of these publications. All printing must comply with the ink requirements herein, and must be able to produce a suitable amplitude modulated (AM) halftone screen on all required coated and uncoated stocks. Some orders may require Stochastic or frequency modulated (FM) screening.

The major portion of the work ordered under this contract will print in black ink. However, an occasional order may require printing in a color or colors other than, or in addition to black, on text and covers. No process color printing will be required.

Match Pantone number as indicated on the print order.

While it is anticipated that most of the jobs ordered under these specifications will consist of type pages and line illustrations, some jobs will also contain halftones. Reverse printing on covers may also be ordered. All lengthwise spine titles must read down, unless otherwise specified on print order.

Reproduction by copying will not be accepted under this contract.

Tabbed dividers: 5 x 7" + 1/2" tab extension. Overall size: 5-1/2 x 7". Tabs are 6th cut. Approximately 3 orders require 5 tabbed dividers with a quantity of 500 copies. An occasional order may require up to 26 tab dividers per each copy. Copy prints in black ink on both sides of tab extension. After printing laminate both sides of tab extension.

MARGINS: Margins will be as indicated on the print order or furnished copy, no bleeds will be required.

BINDING: Various binding styles will be ordered in each of the formats in accordance with these specifications.

It is anticipated that approximately 10 orders placed under this contract will be for saddle-stitched products, 75 orders for perfect bound products and 10 orders for loose-leaf products.

Each print order will contain complete binding instructions.

Saddle-Stitched Products:

Fold, inset, saddle-wire stitch with two wire stitches, with or without separate paper cover, and trim three sides. Covers trim flush.

Perfect-bound Products:

Fold, gather, perfect-bind with separate wrap-around glued-on paper cover, and trim three sides. Covers trim flush.

Loose-leaf Products:

Fold, gather and trim four sides; gather, as specified on print order; stitch with one stitch in the upper left corner or two side stitches. Separate two-piece covers will be required on some orders.

Drilling, comb, plastic and/or wire coil binding of individual books may be required on the above mentioned binding styles; an additional charge will be allowed for these operations when ordered.

Drilling or Punching:

Orders may require drilling up to four round holes. The majority of the orders that require drilling will be ordered with 3-hole drilling.

Plastic and/or wire coils:

Punch suitably and bind with coils of suitable capacity and suitable color.

Collating: Collating inserts and/or tabbed dividers.

Die-cutting, perforating, and scoring.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): The contractor MUST submit departmental random copies. The contractor must divide their entire order into equal sub lots. One random copy must be selected from a different general area of each sub lot. The contractor will be required to furnish the "Certificate of Selection of Random Copies", furnished by GPO, certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Quantity Ordered	Number of Sublots
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special Government furnished blue label (GPO Form 2678) affixed to each affected container. Labels are to be reproduced on blue stock. The container and its contents shall be recorded separately on all shipping documents and be sent separately from any other distribution to the destination specified.

A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection must be included.

PACKING: The method of packing will be indicated for each individual job. All materials used in packing for distribution must be furnished by the contractor, and must be suitable for safe transportation by mail, common carrier, or messenger delivery.

Individual orders may require wrapping, shrink-film packaging, shipping bundles, packing and sealing shipping containers, and marking packages and shipping bundles or containers by printing, stenciling, or labeling. It is anticipated that the majority of orders placed on this contract will be shrink-film packaged in packages of 5 to 25 per package.

Shipping containers shall not exceed 45 pounds for bulk shipments when fully packed. Exception: Weight limitation may be exceeded to comply with specifications when a specific quantity per shipping container or bundle is ordered.

Bulk Shipments: Pack in shipping containers.

LABELING AND MARKING: Use GPO form 905 to make all shipping containers. A fillable GPO Form 905 is available at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> Look under "Print Procurement".

On some orders the contractor may be required to print labels on a color of paper, other than white, or with a color of ink other than black, as indicated on the print order or otherwise.

DISTRIBUTION: Deliver f.o.b. destination to the State of Idaho. For shipping outside of the state of Idaho the contractor will be reimbursed by submitting shipping receipts with their billing documents.

The contractor must guarantee a full count of all deliveries to the U.S. Government Publishing Office. Shortages occurring in these or other consignments may be cause for requiring the contractor to make up shortages at no additional cost to the Government.

All expenses incidental to picking up of Government furnished materials, returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Successful bidder will be required to pick up all Government furnished materials, f.o.b. destination, at the ordering agency in the state of Idaho. Pick-ups outside of the state of Idaho will be reimbursed by submitting pick-up receipts with your billing.

The contractor must not start production until receiving an OK on the proof, when a proof is required. The proof will be held normally 2 workdays.

Contractor must make complete deliveries to all destinations from within 5 to 20 workdays.

The ship/deliver date indicated on the print order is the date products ordered must be delivered to the destination(s) specified.

NOTE: Government will secure furnished materials, but will not perform any special packaging, labeling, marking, etc., as required by a common carrier. Contractor will be required to make arrangements for these operations when transportation is via common (or other) carrier.

Schedule will begin the workday after notification of the availability of print order and furnished material.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Return of Government Furnished Materials:

The contractor must return all Government furnished Material furnished by the Government. These materials must be packaged and returned separate from the entire job via Registered Mail or any other traceable means. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract period plus 90 days.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 12 months' work under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices."

I.	(1)(a)	(1)	755	(5)	75
		(2)	735		
	(b)	(1)	7671	(1)	(2)
		(b)	7671	II. (a)	10356
		(c)	23012	(b)	25841
		(2)	10878	(c)	6213
		(b)	10878	(d)	10356
		(c)	5439	(e)	8284
				(f)	3452
	(2)(a)	(1)	755	(g)	690
		(2)	10290	(h)	690
	(b)	(1)	7671	(i)	690
		(b)	7671	(j)	690
		(c)	23012	(k)	1726
		(2)	11198	(l)	50
		(b)	358334		
		(c)	11198	III. (a)	21756
				(b)	75
	(3)(a)	(1)	1208	(c)	185
		(2)	294	(d)	185
	(b)	(1)	61366	(e)	5
		(2)	10878	(f)	296
				(g)	294
	(4)(a)	(1)	6	(h)	1470
		(2)	32	(i) (1)	500
	(b)	(1)	305	(2)	4
		(2)	1184	(3)	1700

SECTION 4.- SCHEDULE OF PRICES

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bids offered are f.o.b. destination.

Bidder must make an entry in each of the spaces provided.

Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government. Bids submitted with NB (No Bid), N/A or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Bids for each "Format" shall be for any trim size, up to the maximum trim size listed for each of the "Formats", as outlined in Section 2.- Specifications.

Fractional parts of 100 will be prorated at the per 100 rate.

PRINTING, BINDING, PACKING, AND DISTRIBUTION: The prices quoted must be all-inclusive for printing, binding, packing and distribution, in accordance with these specifications; and shall include the cost of all required materials and operations except for paper, as applicable to the binding style(s) ordered, and its respective "Format" trim size group, as defined in Section 2.- Specifications.

Each text leaf contains two pages, and each complete cover contains four pages. Unless specifically ordered otherwise, no more than three blank pages shall be permitted at the end of the text.

Four page products must be charged under loose-leaf products.

Format "A" will include any trim size up to and including 6 x 9-1/2" (including album style)

Format "B" will include any trim size over 6 x 9-1/2" up to and including 8-1/2 x 11" (including album style)

I. PRINTING:

1. Saddle stitched:
Printing in a single ink color, including binding, each page.

(a) Makeready and/or Setup Charges.

(1) Format A \$ _____
(2) Format B \$ _____

(b) Running Charges, per 100 copies

(1) Format A
(a) 500 through 4,000 copies \$ _____
(b) 4,001 through 9,500 copies \$ _____
(c) 9,501 through 15,000 copies \$ _____
(2) Format B
(a) 500 through 4,000 copies \$ _____
(b) 4,001 through 9,500 copies \$ _____
(c) 9,501 through 15,000 copies \$ _____

2. Perfect bound:
Printing in a single ink color, including binding, each page.

(a) Makeready and/or Setup Charges.

(1) Format A \$ _____
(2) Format B \$ _____

(b) Running Charges, per 100 copies

(1) Format A
(a) 300 through 2,500 copies \$ _____
(b) 2,501 through 5,500 copies \$ _____
(c) 5,501 through 10,000 copies \$ _____
(2) Format B
(a) 300 through 2,500 copies \$ _____
(b) 2,501 through 5,500 copies \$ _____
(c) 5,501 through 10,000 copies \$ _____

3. Loose-leaf Products:
Printing in a single ink color, including binding, each page.

(a) Makeready and/or Setup Charges.

(1) Format A \$ _____
(2) Format B \$ _____

(b) Running Charges, per 100 copies

(1) Format A \$ _____
(2) Format B \$ _____

(Initials)

4. Additional Color(s):
Printing text or cover in a color in addition to the first single ink color press run charged for under items 1, 2, or 3; each page.

(a) Makeready and/or Setup Charges.

(1) Format A \$ _____
(2) Format B \$ _____

(b) Running Charges, per 100 copies

(1) Format A \$ _____
(2) Format B \$ _____

5. Laminated Tabbed Dividers trim size will be 5 x 7" plus 1/2" tab, 6th cut. The overall trim size will be 5-1/2 x 7". Copy prints in black ink on both sides of tab extension. Laminate on both sides of tab extension. Cost per 100 laminated tabbed dividers.

Prices quoted shall include the cost of stock. \$ _____

II. **PAPER:** Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered in the applicable "Format" group. The cost of any paper required for makeready or running spoilage must be included in the prices quoted. Cover stock prices must include the cost of paper for spine, when required.

	<u>Per 100 leaves</u>	
	<u>Format A</u>	<u>Format B</u>
	(1)	(2)
(a) White Offset Book (50-lb.)	\$ _____	\$ _____
(b) White Offset Book (60-lb.)	\$ _____	\$ _____
(c) Colored Writing (20-lb.)	\$ _____	\$ _____
(d) White Vellum Finished Book (60-lb.)	\$ _____	\$ _____
(e) Colored Vellum Finished Book (60-lb.)	\$ _____	\$ _____
(f) White Matte Coated Book (60-lb.)	\$ _____	\$ _____
(g) White Index (110-lb.)	\$ _____	\$ _____
(h) Colored Index (110-lb.)	\$ _____	\$ _____
(i) White Litho Coated Cover (80-lb.)	\$ _____	\$ _____
(j) White Vellum Cover (65-lb.)	\$ _____	\$ _____
(k) Colored Vellum Cover (65-lb.)	\$ _____	\$ _____
(l) White Tag (175-lb.)	\$ _____	\$ _____

(Initials)

III. ADDITIONAL OPERATIONS: The bids for each of the following operations must include the cost of all required materials and operations.

- ***(a)** Drilling, up to 4 holes, per 100 leaves. \$ _____
- (b)** Collating, cost per 100 inserts and/or tabbed dividers \$ _____
- (c)** Wire coil binding, includes coil, per 100 books. \$ _____
- (d)** Plastic coil binding, includes coil, per 100 books. \$ _____
- (e)** Computer time work on electronic camera copy corrections, per hour. \$ _____
- (f)** Shrink film wrap, cost per 100 packages. \$ _____
- (g)** Color proof per page. \$ _____
- (h)** Gray-scale proofs, per page. \$ _____
- (i)** Die construction, make-ready and run rate.
 - (1)** Die making will include dies for die cutting, perforating, and scoring. Cost per linear inch of steel rule. \$ _____
 - (2)** Make-ready cost per run. \$ _____
 - (3)** Die cutting, perforating and scoring, cost per 100 impressions. \$ _____

* A charge will be allowed for an additional run when the distance between centers of drilled holes is less than 1-3/8 inches. Four holes will be the maximum for any one run.

(Initials)

SHIPMENT(S): Shipments will be made from: City _____, State _____

If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax or mail, fill out and return one copy of all pages in “SECTION 4. – SCHEDULE OF PRICES,” including initialing/signing where indicated.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder

(Contractor Name) (GPO Contractor’s Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)