

Prog:	10-S (R-1)					
Title:	EPA Letterhead					
Agency:	Environmental Protection Agency		WERNER PRINTING CO.	CURRENT CONTRACTOR		
Term:	Beginning Date of Award and ending on January 31, 2019		Chicago, IL	Bosworth Printing		
		BASIS OF				
ITEM NO	DESCRIPTION	AWARD	UNIT RATE	COST	UNIT RATE	COST
I.	COMPLETE PRODUCT:					
	Letterhead.....per leaf.....					
(1)	<u>Makeready and/or Setup</u>	36	428.00	15,408.00	95.00	3,420.00
(2)	<u>Running Per 100 leaves</u>	360	4.00	1,440.00	5.00	1,800.00
	CONTRACTOR TOTALS			16,848.00		5,220.00
	DISCOUNT		0.00%		1.00%	52.20
	DISCOUNTED TOTALS			16,848.00		5,167.80
				AWARDED		

U.S. GOVERNMENT PUBLISHING OFFICE
Washington, DC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

EPA Letterhead

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Environmental Protection Agency (EPA)

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning Date of Award and ending January 31, 2019, plus up to four (4) optional 12-month extension periods that may be added in accordance with the “OPTION TO EXTEND THE TERM OF THE CONTRACT” clause in SECTION 1 of this contract.

BID OPENING: Bids shall be publicly opened at 11:00 a.m., prevailing Washington, DC time, on February 8, 2018.

BID SUBMISSION: Submit bid in pre-addressed envelope furnished with solicitation or send to: U.S. Government Publishing Office, Bid Section, Room C-848, Stop: CSPS, 732 North Capitol Street, NW, Washington, DC 20401. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, Fax No. (202) 512-1782. The program number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised January 2018. Hand delivered bids are to be taken to: GPO Bookstore, 710 North Capitol Street, NW, Washington, DC, between the hours of 8:00 a.m. and 4:00 p.m., prevailing Washington, DC time, Monday through Friday. Contractor is to follow the instructions in the bid submission/opening area. If further instruction or assistance is required, call (202) 512-0526.

PRODUCTION AREA: It is assumed that all production facilities used in the manufacture of the products ordered under this contract will be located within a 125-mile radius of zero milestone Washington, DC.

Any bidder intending to use production facilities outside this area should furnish information, with the bid, which will on its face demonstrate ability to meet the schedule requirements. The determination by the Government of the acceptability of this information in no way relieves the successful bidder of the responsibility for compliance with these schedule requirements.

BIDDERS, PLEASE NOTE: These specifications require a custom watermark, as specified under “STOCK/PAPER.”

GPO has issued a new *GPO Publication 310.2, GPO Contract Terms – Solicitation Provisions, Supplemental Specifications, and Contract Clauses (Rev. 1-18)*. Prospective bidders should carefully read this publication as the applicable terms within become an integral part of this contract.

The GPO 910 “BID” Form is no longer required. Bidders are to fill out, sign/initial, as applicable, all pages of SECTION 4. – SCHEDULE OF PRICES.

Abstracts of contract prices are available at <https://www.gpo.gov/how-to-work-with-us/vendors/contract-pricing>.

For information of a technical nature, contact Rebecca Swan at rswan@gpo.gov or at (202) 512-1239.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 1-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 8-02)).

GPO Contract Terms (GPO Publication 310.2) –

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contract-terms-01-18.pdf>.

GPO QATAP (GPO Publication 310.1) –

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap.pdf>.

GPO IMPRINT REQUIREMENT: The GPO imprint requirement, GPO contract Terms Supplemental Specifications, No. 9, is waived.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes – Level III.
- (b) Finishing (item related) Attributes – Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Average type dimension/Electronic Media
P-9. Solid and Screen Tint Color Match	Pantone Matching System

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “EXTENSION OF CONTRACT TERM” clause. See also “ECONOMIC PRICE ADJUSTMENT for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from Date of Award to January 31, 2019, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “Consumer Price Index For All Urban Consumers - Commodities Less Food” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending October 31, 2017, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor’s/subcontractor’s facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award through January 31, 2019, plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be “issued” upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "ORDERING." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated," it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "ORDERING" clause of this contract.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of receiving payment. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process, refer to the General Information of the Office of Finance web page located at: <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

Contractor's billing invoice must be itemized in accordance with the items in the "SCHEDULE OF PRICES."

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications cover the production of letterhead with custom watermark requiring such operations as electronic prepress, printing, binding, packing, and distribution.

TITLE: EPA Letterhead.

FREQUENCY OF ORDERS: Approximately 1 to 5 orders per month.

QUANTITY: Approximately 500 to 1,500 copies per order.

TRIM SIZE: 8-1/2 x 11.

GOVERNMENT TO FURNISH:

Electronic media will be furnished as follows –

Platform: Macintosh and Windows (current or near current versions).

Storage Media: Email.

Software: Microsoft Word; Adobe Acrobat (current or near current version).

All platform system and software upgrades (for specific applications) which may occur during the term of the contract must be supported by the contractor.

Fonts: All printer and screen fonts will be furnished/embedded, as applicable.

Additional Information: Files will be furnished in native application and/or PDF format.
All illustrations will be furnished in place in the electronic files.

Identification markings such as register marks, commercial identification marks of any kind, etc., carried in the furnished electronic files, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “GOVERNMENT TO FURNISH,” necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic file. It is anticipated that the Government will make all major revisions. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government. (NOTE: Government will accept Adobe Acrobat Portable Document Format (PDF) files as digital deliverables when furnished by the Government).

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the “Government Paper Specification Standards No. 12” dated March 2011.

Government Paper Specification Standards No. 12 –
https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/vol_12.pdf?sfvrsn=2.

All paper used throughout the term of the contract must be a uniform shade.

White 100% Recycled Offset Book, basis weight: 70 lbs. per 500 sheets, 25 x 38”, equal to JCP Code A70.
EXCEPTION: Paper must contain 100% postconsumer fiber and have a brightness target of 83%.

Paper must contain custom agency watermark (furnished by ordering agency). NOTE: Chemical watermarks and printed watermarks are not allowed.

PRINTING: Print one side only in Pantone 288. Printing consists of text and line matter and agency seal (see Attachment 1). The watermark must be right reading.

NOTE: The GPO imprint line must not appear on the finished product.

MARGINS: Margins will be indicated on the print order or furnished electronic files.

BINDING: Trim four sides. Precision trimming required.

PACKING: Shrink-film wrap in units of 250 sheets.

Pack suitable in shipping containers not to exceed 45 pounds when fully packed.

All shipments which fill less than a shipping container must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged and the package will not open nor split during delivery/shipping process.

LABELING AND MARKING: Contractor to download GPO Form 905 (R. 7-15) – Labeling and Marking Specifications which can be located on GPO.gov, fill in appropriate blanks, and attach to shipping containers.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that the copies were selected as directed using GPO Form 917 – Certificate of Selection of Random Copies which can be located on GPO.gov. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

	<u>Quantity Ordered</u>	<u>Number of Sublots</u>
	500 - 3,200	50
	3,201 - 10,000	80
	10,001 - 35,000	125
	35,001 and over	200

These randomly selected copies must be packed separately and identified by a special label, GPO Form 2678 – Departmental Random Copies (Blue Label), which must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent to the address specified on the print order.

A copy of the print order/specification and a signed Certificate of Selection of Random Copies must be included.

A copy of the signed Certificate of Selection of Random Copies must accompany the invoice sent to U.S. Government Publishing Office, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the invoice.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to certify that the copies were selected as directed using GPO Form 917 – Certificate of Selection of Random Copies which can be located on GPO.gov. Copies will be paid for at the running rate offered in the contractor’s bid, and their cost will not be a consideration for award. A copy of the print order must be included with the samples.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by GPO program, jacket, and print order numbers must be furnished with billing as evidence of mailing.

DISTRIBUTION: Deliver f.o.b. destination the majority of all orders issued to one address within the commercial zone of Washington, DC.

An occasional order may require the contractor to ship f.o.b. contractor’s city to addresses nationwide. When required, each print order may have a different EPA address, but only one address per print order.

Complete address and quantity will be furnished with the print orders. (See Attachments 2, 2A, and 2B for list of possible EPA addresses.)

All shipping must be sent by reimbursable small package carrier (traceable means). Contractor will be reimbursed for shipping by submitting all copies of shipping receipts with billing invoice for payment.

For each order placed, contractor must notify the ordering agency on the same day that the product delivers/ships via email sent to the address specified on the print order. The subject line of this message shall be “Distribution Notice for Jacket XXX-XXX, Program 10-S, Print Oder XXXXX.” The notice must provide all applicable tracking numbers, delivery/shipping method, and title of product. Contractor must be able to provide copies of all delivery and shipping receipts upon agency request.

All expenses incidental to furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Print order and furnished material to be emailed to the contractor.

No definite schedule for pickup of material/placement of order can be predetermined.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

Contractor must complete production and distribution within 10 workdays of notification of availability of print order and furnished material.

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destination specified, and all products ordered for shipping f. o. b. contractors' city must be picked up by the small package carrier.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

For compliance reporting purposes, the contractor must notify the U.S. Government Publishing Office of the date of shipment or delivery, as applicable. Upon completion of each order, contractor must contact the Shared Support Services Compliance Section via email at compliance@gpo.gov; via telephone at (202) 512-0520; or via facsimile at (202) 512-1364. Personnel receiving email, call, or facsimile will be unable to respond to questions of a technical nature or to transfer any inquiries.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "SCHEDULE OF PRICES" to the following units of production which are the estimated requirements to produce one (1) year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the "SCHEDULE OF PRICES."

	(1)	(2)
I.	36	360

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SECTION 4. - SCHEDULE OF PRICES

Bids offered are f.o.b. contractor's city for shipping and f.o.b. destination for all other consignments.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared non-responsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid), NA (Not Applicable), or blank spaces for an item may be declared non-responsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the DETERMINATION OF AWARD) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per-100 rate.

Contractor's billing invoice must be itemized in accordance with the items in the "SCHEDULE OF PRICES."

I. COMPLETE PRODUCT: Prices offered shall include the cost of all required materials and operations (including stock) necessary for the complete production and distribution of the product listed in accordance with these specifications.

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 100 leaves</u> (2)
Letterhead	per leaf..... \$ _____	\$ _____

(Initials)

My production facilities are located within the assumed area of production _____yes _____no

NOTICE: Bidders OUTSIDE the assumed production area specified on page one of these specifications should complete the following information.

1. Proposed carrier(s) for pickup of Government Furnished Material _____

a. Number of hours from acceptance of print order to pickup of Government Furnished Material..... _____

b. Number of hours from pickup of Government Furnished Material to delivery at contractor's plant..... _____

2. Proposed carrier(s) for delivery of completed product _____

a. Number of hours from notification to carrier to pickup of completed product _____

b. Number of hours from pickup of completed product to delivery at destination _____

(Initials)

SHIPMENT(S): Shipments will be made from: City _____, State _____

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitations Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by fax or mail, fill out and return one copy of all pages in "SECTION 4. – SCHEDULE OF PRICES," including initialing/signing where indicated.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor's Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email Address)

ATTACHMENT 1



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
ADMINISTRATION
AND RESOURCES
MANAGEMENT

ATTACHMENT 2

DISTRIBUTION INSTRUCTIONS for EPA Requisition: ATTACHMENT 2

Headquarters/Regional/Field Office Distribution

ADDRESS	QUANTITY	ADDRESS	QUANTITY
U.S. Environmental Protection Agency Region I John F. Kennedy Federal Building Boston, MA 02203 (Only Address Available)		U.S. Environmental Protection Agency Highway 54 and Alexander Drive Research Triangle Park, NC 27711	
U.S. Environmental Protection Agency Region II 26 Federal Plaza New York, NY 10276		U.S. Environmental Protection Agency P.O. Box 98516 Las Vegas, NV 89193-3478 (Only Address Available)	
U.S. Environmental Protection Agency Region III 841 Chestnut Street Philadelphia, PA 19107		U.S. Environmental Protection Agency 26 West Martin Luther King Drive Cincinnati, OH 45219	
U.S. Environmental Protection Agency Region IV 345 Courtland Street, N.E. Atlanta, GA 30365		U.S. Environmental Protection Agency 200 S.W. 35th Street Corvallis, OR 97333	
U.S. Environmental Protection Agency Region V 230 South Dearborn Street Chicago, IL 60604		U.S. Environmental Protection Agency 1890 Federal Drive Montgomery, AL 36109	
J.S. Environmental Protection Agency Region VI 1445 Ross Avenue 22nd Floor, Suite 1200 Dallas, TX 75270		U.S. Environmental Protection Agency P.O. Box 25227, Building 53 Denver, Co 80225 (Only Address Available)	
J.S. Environmental Protection Agency Region VII 726 Minnesota Avenue Kansas City, KS 66101		U.S. Environmental Protection Agency College Station Road Athens, GA 30613 (Only Address Available)	
J.S. Environmental Protection Agency Region VIII 999 18th Street, Suite 500 Denver, CO 80202-2405		U.S. Environmental Protection Agency 2565 Plymouth Road Ann Arbor, MI 48105	
J.S. Environmental Protection Agency Region IX 75 Hawthorne Street San Francisco, CA 94105		U.S. Environmental Protection Agency 6201 Congdon Boulevard Duluth, MI 55804	
J.S. Environmental Protection Agency Region X 1200 Sixth Avenue Seattle, WA 98101		U.S. Environmental Protection Agency P.O. Box 1198 Ada, OK 74820 (Only Address Available)	
		U.S. Environmental Protection Agency South Ferry Road Narragansett, RI 02882	

ATTACHMENT 2A

ADDRESS

ATTACHMENT 2-A

-U.S. Environmental Protection Agency
Shipping and Receiving Dock
3300 Hubbard Road
Landover, MD 20785
ATTN:

Environmental Protection Agency
Shipping and Receiving Dock
3300 Hubbard Road
Landover, MD 20785
ATTN:

U.S. Environmental Protection Agency
Shipping and Receiving Dock
3300 Hubbard Road
Landover, MD 20785
ATTN:

U.S. Environmental Protection Agency
ATTN: Mary Hoffman, Head Librarian
Room 2S04, PM-211A
401 M Street, S.W.
Washington, D.C. 20460

U.S. Government Printing Office
Depository Receiving Section
Jackson Alley, Room A-150
ATTN: DEPOSITORY COPIES
Washington, D.C. 20401

U.S. Environmental Protection Agency
Publications Distribution Center
11027 Kenwood Road, Bldg. 5, Dock 63
Cincinnati, OH 45212

SEND CAMERA COPY, NEGATIVES AND 2 COPIES TO:
U.S. Environmental Protection Agency
401 M Street, S.W.; Room G-1000, PM-215
Washington, D.C. 20460
ATTN:

ATTACHMENT 2B

DISTRIBUTION INSTRUCTIONS for EPA Requisition: ATTACHMENT 2B

Headquarters/Regional/Field Office Distribution

ADDRESS	QUANTITY	ADDRESS	QUANTITY
U.S. Environmental Protection Agency Region I John F. Kennedy Federal Building Boston, MA 02203 (Only Address Available)		U.S. Environmental Protection Agency Highway 54 and Alexander Drive Research Triangle Park, NC 27711	
U.S. Environmental Protection Agency Region II 26 Federal Plaza New York, NY 10276		U.S. Environmental Protection Agency P.O. Box 98516 Las Vegas, NV 89193-3476 (Only Address Available)	
U.S. Environmental Protection Agency Region III 841 Chestnut Street Philadelphia, PA 19107		U.S. Environmental Protection Agency 26 West Martin Luther King Drive Cincinnati, OH 45219	
U.S. Environmental Protection Agency Region IV 345 Courtland Street, N.E. Atlanta, GA 30305		U.S. Environmental Protection Agency 200 S.W. 35th Street Corvallis, OR 97333	
U.S. Environmental Protection Agency Region V 230 South Dearborn Street Chicago, IL 60604		U.S. Environmental Protection Agency 1890 Federal Drive Montgomery, AL 36109	
U.S. Environmental Protection Agency Region VI 1445 Ross Avenue 22nd Floor, Suite 1200 Dallas, TX 75270		U.S. Environmental Protection Agency P.O. Box 25227, Building 53 Denver, Co 80225 (Only Address Available)	
U.S. Environmental Protection Agency Region VII 726 Minnesota Avenue Kansas City, KS 66101		U.S. Environmental Protection Agency College Station Road Athens, GA 30613 (Only Address Available)	
U.S. Environmental Protection Agency Region VIII 799 18th Street, Suite 500 Denver, CO 80202-2405		U.S. Environmental Protection Agency 2585 Plymouth Road Ann Arbor, MI 48105	
U.S. Environmental Protection Agency Region IX 75 Hawthorne Street San Francisco, CA 94105		U.S. Environmental Protection Agency 6201 Congdon Boulevard Duluth, MI 55804	
U.S. Environmental Protection Agency Region X 1200 Sixth Avenue Seattle, WA 98101		U.S. Environmental Protection Agency P.O. Box 1198 Ada, OK 74820 (Only Address Available)	
		U.S. Environmental Protection Agency South Ferry Road Narragansett, RI 02882	