

*	GRAY GRAPHICS		*	PRODUCTION PRESS		*	R.R. DONNELLY		*	PREVIOUS CONTRACTOR	
*	Capital Heights, MD		*	Jacksonville, IL		*	Chevy Chase, MD		*		
*	UNIT RATE	COST	*	UNIT RATE	COST	*	UNIT RATE	COST	*	UNIT RATE	COST
*		\$0.00	*		\$0.00	*		\$0.00	*		\$0.00
*	=====	\$0.00	*	\$4.25	\$1,904.00	*	\$25.00	\$11,200.00	*	\$11.32	\$5,071.36
*			*			*			*		
*	=====	\$0.00	*	\$12.97	\$5,810.56	*	\$45.00	\$20,160.00	*	\$18.95	\$8,489.60
*	=====	\$0.00	*	\$1.97	\$441.28	*	\$3.00	\$672.00	*	\$1.32	\$295.68
*	=====	\$0.00	*	\$1.05	\$470.40	*	\$3.00	\$1,344.00	*	\$2.11	\$945.28
*	=====	\$0.00	*	\$118.00	\$708.00	*	\$90.00	\$540.00	*	\$52.63	\$315.78
*			*			*			*		
*			*			*			*		
*	\$40.00	\$17,920.00	*	\$50.00	\$22,400.00	*	\$96.84	\$43,384.32	*	\$38.42	\$17,212.16
*	\$5.00	\$8,400.00	*	\$10.87	\$18,261.60	*	\$2.05	\$3,444.00	*	\$3.53	\$5,930.40
*			*			*			*		
*	\$30.00	\$1,680.00	*	\$27.00	\$1,512.00	*	\$473.71	\$26,527.76	*	\$8.95	\$501.20
*	\$2.00	\$1,680.00	*	\$4.99	\$4,191.60	*	\$2.30	\$1,932.00	*	\$1.12	\$940.80
*			*			*			*		
*	\$30.00	\$480.00	*	\$58.00	\$240.00	*	\$191.18	\$192.00	*	\$8.95	\$143.20
*	\$2.00	\$480.00	*	\$75.00	\$240.00	*	\$4.72	\$1,344.00	*	\$1.12	\$268.80
*		\$0.00	*		\$0.00	*		\$0.00	*		\$0.00
*	\$12.00	\$8,640.00	*	\$13.07	\$9,410.40	*	\$95.37	\$68,666.40	*	\$10.47	\$7,538.40
*	\$8.00	\$960.00	*	\$38.50	\$4,620.00	*	\$22.72	\$2,726.40	*	\$15.26	\$1,831.20
*			*			*			*		
*	\$2.50	\$1,750.00	*	\$0.98	\$686.00	*	\$2.70	\$1,890.00	*	\$0.37	\$259.00
*			*			*			*		
*	\$4.00	\$2,600.00	*	\$1.49	\$968.50	*	\$2.90	\$1,885.00	*	\$0.95	\$617.50
*			*			*			*		
*	\$10.00	\$1,000.00	*	\$2.95	\$295.00	*	\$2.90	\$290.00	*	\$1.21	\$121.00
*			*			*			*		
*	\$25.00	\$125.00	*	\$8.80	\$44.00	*	\$2.90	\$14.50	*	\$1.26	\$6.30
*			*			*			*		
*	\$5.00	\$600.00	*	\$2.50	\$300.00	*	=====	\$0.00	*	\$4.74	\$568.80
*			*			*			*		
*		\$44,590.00	*		\$71,864.34	*		\$185,907.88	*		\$50,360.36
*	0.00%	\$0.00	*	4.00%	\$2,874.57	*	1.00%	\$1,859.08	*	5.00%	\$2,518.02
*		\$44,590.00	*		\$68,989.77	*		\$184,048.80	*		\$47,842.34

U.S. GOVERNMENT PRINTING OFFICE

Dallas, Texas

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of the

TORCH Magazine

as requisitioned from the U.S. Government Printing Office (GPO) by the

Document Automation and Production Service

Single Award

CONTRACT TERM: The term of this contract is for the period beginning Date of Award and ending May 31, 2015, plus up to four (4) optional 12-month extension periods that may be added in accordance with the "Option to Extend the Contract Term" clause in the contract.

BID OPENING: Bids shall be publicly opened at 2 p.m., prevailing Dallas, TX time, on May 29, 2014

BIDDERS, PLEASE NOTE: Abstract of previous pricing is included herein. These specifications have been extensively revised; therefore, all bidders are cautioned to familiarize themselves with all provisions of these specifications before bidding.

Questions concerning this contract should be directed to Allison Sheeler at (214) 767- 0451, ext. 2. (No collect calls.)

Bids may be submitted via fax machine. The GPO fax number is (214) 767-4101. (See Page 3). It recommended that bidders confirm receipt of transmittal.

To submit a bid, contractors must execute and submit the 'Schedule of Prices' (pages 18 through 21) included within, and GPO Form 910, included within.

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SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. August 2002)). A copy of these publications, as well as other supplemental GPO contract documents, can be obtained at: <http://www.gpo.gov/vendors/gaocab.htm>

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

DOING BUSINESS WITH THE GPO: Contractors wishing to do business with the GPO are referred to the GPO web site (<http://www.gpo.gov/vendors/index.htm>) where one can register as a GPO contractor using the 'GPO Contractor Connection' link in accordance with the furnished instructions on that page.

NOTE: Prospective as well as existing GPO contractors are to note that, as of 1/1/08, all contractor s seeking to do business with the GPO must first complete and thereafter maintain the accuracy of its GPO Contractor Connection registration with the following mandatory taxpayer information boxes: "EIN/TIN #" (Employer Identification Number or Taxpayer Identification Number); "Subject to Backup Withholding" (See Form W-9, Request for Taxpayer Identification Number and Certification); and, "Current W-9 Request" (See Form W-9). The GPO will withhold payment of any invoices for work completed by any contractor who fails to provide these tax data in GPO Contractor Connection. Such invoices will be declared ineligible for payment until all requirements for payment, including providing these tax data in GPO Contractor Connection, have been satisfied.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level II.
- (b) Finishing (Item related) Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proofs
P-8. Halftone Match (Single and Double Impression)	Approved Proofs
P-9. Solid and Screen Tint Color Match	Pantone Matching System/Approved Proofs
P-10 Process Color Match	Approved Proofs

FACSIMILE BIDS: Facsimile bids are permitted.

- (a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.
- (c) Facsimile bids that fail to furnish required representations or information or that rejects any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to GPO fax number: (214) 767-4101, one bid/quote per facsimile.
- (g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:
 - (1) Receipt of garbled or incomplete bid.
 - (2) Availability or condition of the receiving facsimile equipment.
 - (3) Incompatibility between the sending and receiving equipment.
 - (4) Delay in transmission or receipt of bid.
 - (5) Failure of the bidder to properly identify the bid.
 - (6) Illegibility of bid.
 - (7) Security of bid data.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor before expiration of the current contract term. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed three years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for periodic pricing revision.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PAYMENT: Contractors are required to submit all vouchers through the FAX Gateway. Each invoice submitted to GPO for payment must be for only one job and it must contain a copy of the print order and proof of delivery. If a delivery receipt contains proof of delivery for more than one job, the receipt must be duplicated and a copy submitted with each invoice. To get instructions, go to: <http://www.gpo.gov/vendors/payment.htm>

Note: The contractor shall itemize each billing voucher in accordance with the contract 'Schedule of Prices.'

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award to May 31, 2015 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be, otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period below. Pricing will thereafter be eligible for adjustment during the second and any succeeding period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause herein.

For the purpose of this clause, the contract shall be divided into successive periods. The first period shall extend from Date of Award to May 31, 2015. The second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Price adjustments in accordance with this clause will be based on the changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The Economic price adjustment will be the percentage difference between the Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending March 31, 2014, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

NOTIFICATION: The contractor will be notified a minimum of 30 days before the end of the current contract annual period of availability or non-availability of funds for subsequent periods. Cancellation is effected if (i) the Contracting Officer notifies the contractor that funds are not available for the next year, or (ii) the Contracting Officer fails to notify the contractor that funds are available for the next year.

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SECTION 2 - SPECIFICATIONS

SCOPE: These specifications cover the production of separate cover, saddle-stitched periodicals and will require such operations as electronic prepress, proofs, printing in up to five ink colors (four-color-process plus one Pantone ink), UV coating, binding, packing, and distribution.

TITLE: TORCH Magazine

FREQUENCY OF ORDERS: 4 issues per fiscal year, with the exception of the first FY (only 2 issues for FY14, as the contract is starting halfway through the year).

QUANTITY: On average of 15,000 copies per order.

NUMBER OF PAGES: Approximately 24 text pages plus separate cover per order.

TRIM SIZE: Text and Cover: 8-1/4 x 10-3/4".

GOVERNMENT TO FURNISH: Electronic media with all page elements (text and illustrations) in proper position. GPO Form 952. Print orders. Blue labels and selection certificates for the Departmental Random Copies.

Platform: Macintosh OS 10.9.2.

Storage Media: High capacity removable drive, CD-R, DVD.

Software: Adobe Creative Suite 6. Files will be furnished in native application format.

Note: All software upgrades (for the operating system and specified applications) which may occur during the term of the contract must be supported by the contractor.

Fonts: All printer and screen fonts will be furnished with each order.

The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the order.

A color visual of the furnished electronic files will be provided.

Color identification system used is process colors (CMYK). Furnished files provide for bleeds.

NOTE: The Department may send electronic files to the contractor using File Transfer Protocol (FTP) in lieu of sending physical media to the contractor. In the event this occurs, the contractor will need to provide the Department with the contractor's FTP site address, a user name and a password, if required.

Department will provide a distribution list in Microsoft Excel format via e-mail. The file will contain approximately 1,400 to 1,800 complete shipping label addresses for distribution. File will be zip code sorted.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS:

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator within 24 hours of receipt of the Government Furnished Material.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must provide corrected native application files (digital deliverables) with the furnished material. The digital deliverables must represent the final production files and must be an exact representation of the final printed product. Digital deliverables must be returned on the same type of storage media that was originally furnished. Unless otherwise specified, the Government will not accept, as digital deliverables, PostScript, Adobe Acrobat PDF, or any other proprietary file format.

PROOFS: The contractor will provide one set of digital one-piece composite laminated color proofs (Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Poloroid PolaProof, CreoSpectrum, Fuji Final Proof or equal) with a minimum resolution of 2400 dpi. These proofs must have all elements in press configuration and must indicate margins. Proofs will be used for color match on press and must show dot structure. Inkjet, photographic, and overlay proofs are not acceptable. The proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as, Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 3/16" x 3/16" solid color patches; tint patches of 25, 50, and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. The make and model of the proofing system utilized shall be furnished with the proofs.

The contractor may simulate the fifth color on the proofs, when required. However, the additional color must be identified properly throughout the proof.

In addition to the proofs identified above, the contractor will also provide two sets of digital color content proofs. The proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. The proofs shall be collated in page sequence with all elements in proper position (not pasted up), imaged face and back, and trimmed and folded to the finished size of the product.

The flat sheet proofs and one digital color content proof will be marked with initial text edits, changes to graphics, color correction, etc. and returned to the contractor. Additional electronic proofs reflecting all changes will be required for verification of changes/corrections. Additional proofs will be e-mailed to the Department in Adobe Acrobat PDF format unless otherwise specified by the Department.

The contractor must not print prior to receipt of "OK to print."

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

Proofs must be delivered to: HQ AETC/SEM, 224 F Street East, Suite 1, Randolph AFB, TX 781504328, Attn: Editor. Furnished material must be returned with the proofs.

STOCK/PAPER: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March, 2012, and any subsequent amendments thereto.

All text paper used in each copy must be of a uniform shade. All cover paper must have the grain parallel to the spine.

Text: White No. 2 Coated Text, Gloss-Finish (basis weight: 70 lbs per 500 sheets, 25 x 38") equal to JCP Code A182.

Cover: White No. 2 Coated Text, Gloss-Finish (basis weight: 100 lbs per 500 sheets, 25 x 38") equal to JCP Code A182.

PRINTING: Print head to head in four-color process throughout (exact register). The majority of all text pages contain full-color illustrations, halftones/flat tones, heavy ink coverage, and full bleeds. Images (including illustrations) may print to and align across the bind. When indicated on the print order, print text and cover in an additional fifth color (including metallic inks). Match the Pantone number indicated on the print order. After printing, coat the entire surface of Covers 1 and 4 with a UV clear gloss liquid coating.

NOTE: All orders must be printed on a press capable of printing five (5) colors in a single pass through the press. (Press must have a minimum of five printing units.)

Ink Requirement: If lithographic ink is used in the performance of this contract, the ink shall contain not less than the following percentages of vegetable oil: (a) news ink, 10 percent; (b) sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent. High quality color process printing on high speed heat-set presses is excepted when slow drying time significantly increases production costs.

MARGINS: Maintain margins as indicated in the electronic files, unless otherwise specified. Covers 1 and 4 will normally bleed all edges. Text pages may bleed up to four sides and print to and align across the bind.

BINDING: Publication: Saddle-wire stitch in two places along the 11" dimension and trim three sides. Each product must contain complete 4-page signatures after trimming. Single leaves connected with a lip (i.e., binding stub) to left or right side of stitches will not be allowed.

PACKING: Insert single or multiple copies (up to 3 copies) into suitable size kraft envelopes.

Quantities over 3 copies, up to 12 pounds, must be inserted into cushioned shipping bags (maximum gross weight, 14 pounds).

Quantities over 12 pounds, up to 24 pounds, must be packed in small shipping containers (maximum gross weight, 27 pounds).

Quantities over 24 pounds, up to 36 pounds, must be packed in shipping containers (maximum gross weight, 40 pounds).

LABELING AND MARKING: Contractor to generate labels from electronic file furnished and affix a label to each unit of mail packaged in envelopes, cushioned shipping bags, and shipping containers. Each label must contain the title of the publication, "TORCH Magazine."

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Quantity Ordered	Number Sublots
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list to HQ, AETC/SEM, 244 F Street East, Suite 1, Randolph AFB, TX 78150-4328, Attn: Editor.

A copy of the print order/specification and a signed Government-furnished certificate of selection must be included.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included. A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION:

- (a) Advance copies: Ship 200 copies f.o.b. destination by such means as necessary to guarantee delivery within 3 workdays after the contractor receives an "OK to print" to HQ, AETC/SEM, 244 F Street East, Suite 1, Randolph AFB, TX 78150-4328, Attn: Editor.
- (b) Ship the balance reimbursable f.o.b. contractor's city via the most economical and efficient means possible to various destinations within five (5) working days after the contractor receives an "OK to print."

DISTRIBUTION (contd.):

The number of destinations is subject to change quarterly. When address changes or updates occur, a Microsoft Excel file will be provided to the contractor with that quarter's print order. When no changes occur, no update will be provided and the previous quarter's address list should be used.

1- 3 copies	500- 900 destinations
4- 10 copies	300- 500 destinations
11- 49 copies	200- 300 destinations
50- 99 copies	30- 50 destinations
100- 200 copies	50- 70 destinations
Over 200 copies	. 1- 10 destinations

All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

The contractor will be reimbursed for postage by submitting a properly completed Postal Service receipt of mailing indicating the number of mailing units with its billing voucher. For shipments completed using a carrier other than the U.S. Postal Service, the contractor must provide a receipt for delivery. These receipts must include the GPO jacket, program, and print order number; total quantity delivered, number of cartons and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. A copy of this receipt must accompany the contractor's voucher for payment.

Upon completion of each order, all furnished material must be returned to the address listed under "Schedule." All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511). No definite schedule for pickup of material can be predetermined.

Furnished materials will be picked up from and proofs must be delivered to: HQ AETC/SEM, 244 F Street East, Suite 1, Randolph AFB, TX 78150-4328, Attn: Editor.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

The numbers under the column headed "WD After" represent the number of workdays allowed to complete that certain part of the schedule after completion of the preceding part.

	<u>WD After</u>
Contractor submit proofs	2
Contractor pickup proofs	1
Contractor submit revised proofs (if required)	1
Department to give "OK to Print"	1
Contractor to deliver all advance copies after receipt of "OK to Print"	3
Contractor to complete production and distribution after receipt of "OK to Print"	5

The ship/deliver date on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destination(s) specified and all products ordered for distribution f.o.b. contractor's city must be distributed.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

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SECTION 3 - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the "Schedule of Prices".

I. (a)	448	
(b)	448	
(c)	224	
(d)	448	
(e)	6	
	(1)	(2)
II. (a)	448	1680
(b)	56	840
(c)	16	240
III. (a)	720	
(b)	120	
IV. (a)	700	
(b)	650	
(c)	100	
(d)	5	
V. (a)	120	

Page 17 is intentionally left blank.

SECTION 4 - SCHEDULE OF PRICES

Bids offered are f.o.b. destination for delivery of advance copies, GPO Depository copies and Library of Congress file copies and reimbursable f.o.b. contractor's city for all other shipments.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per 1,000 rate.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

I. ELECTRONIC PREPRESS: The prices offered must be all-inclusive for output from electronic media and shall include the cost of all materials and operations as applicable. Note: Output of original or revised pages from electronic media will be charged under item (a).

- (a) Trim/Page-size unit..... per trim/page-size unit\$ _____
- (b) Digital one-piece laminated color proofs....per trim/page-size unit\$ _____
- (c) Digital color content proofs per trim/page-size unit\$ _____
- (d) Complete PDF proofs per page\$ _____
- (e) System Timework..... .per hour\$ _____

Electronic prepress operations, which cannot be properly classified under any other item, shall be charged as "System Timework". A statement outlining in detail the operation for which payment is claimed must support any charge made under "System Timework". In case of dispute the Contracting Officer reserves the right to be the final judge as to the operations and/or number of hours chargeable under item (e).

(Initials)

II. PRINTING AND BINDING:

	Makeready and/or Setup (1)	Running Per 1,000 Copies (2)
(a) Printing 4-color process.....per trim/page-size unit....\$ _____		\$ _____
(b) Printing an additional color of ink (including metallic inks) per trim/page-size unit...\$ _____		\$ _____
(c) UV clear gloss liquid coating...per trim/page-size unit..\$ _____		\$ _____

III. PAPER: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices offered.

Computation of the net number of leaves will be based on the following:

Text - Each page-size leaf.

Covers - Two page-size leaves will be allowed for each complete cover.

Per 1000 leaves

- (a) White No. 2 Coated Text, Gloss-Finish (70 lb).....\$ _____
- (b) White No. 2 Coated Text, Gloss-Finish (100 lb).....\$ _____

(Initials)

IV. PACKING:

Includes affixing labels and delivery to the U.S. Postal Service or a commercial delivery service:

- (a) Single or multiple copies in haft envelopes – up to 3 copies.....
each envelope.....\$_____
- (b) Over 3 copies, up to 12 lbs, in cushioned shipping bags (maximum gross weight, 14 lbs)
.....each bag\$_____
- (c) Quantities over 12 lbs, up to 24 lbs, in small shipping containers (maximum gross
weight, 27 pounds).....each container.....\$_____
- (d) Quantities over 24 lbs, up to 36 lbs, in shipping containers
(maximum gross weight, 40 lbs)..... each container\$_____

V. AUTHOR'S ALTERATIONS: A charge will be allowed for each minor revision not performed by the Government. The price offered should include the cost of all materials and operations required to produce the revision in its final form as an integral part of the basic trim/page-size unit.

- (a) Author's alterationper line\$_____

(Initials)

LOCATION OF POST OFFICE:

All mailing will be made from the _____ Post Office located at Street Address

City _____, State _____, Zip Code _____

BIDDER'S NAME AND SIGNATURE: Fill out and return three copies of all pages in "Section 4 - Schedule of Prices", initial or sign each in the space provided and submit with the original and duplicate copies (parts 1 and 2) of GPO Form 910, "Bid". Do not enter bid prices on GPO Form 910. NOTE: The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder _____

(City - State)

By (Signature and title of person authorized to sign this bid)

(Person to be contacted) (Telephone Number)

U.S. GOVERNMENT PRINTING OFFICE
Printing Procurement Department
BID

All bids are subject to GPO Publication 310.2, Contract Terms (Rev. 6-01) which is incorporated by reference, and the representations and certifications on the reverse of part one of this GPO Form 910.

Shipment(s) will be made from: City _____, State _____

(The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, contractor will be responsible for any additional shipping costs incurred.)

PROGRAM NO. _____ (BIDDER TO ATTACH SCHEDULE OF PRICES TO THIS BID FORM)

or

JACKET NO. _____

BID _____

Additional _____ Rate _____

Discounts are offered for prompt payment as follows: _____ percent, _____ calendar days.
See Provision 12 "Discounts" in GPO Contract Terms (Pub. 310.2).

Bidder hereby acknowledges amendment(s) number(ed) _____

In compliance with the above, the undersigned agrees, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

Notice: Failure to provide a 60 day bid acceptance period may result in expiration of your bid prior to award.

COMPANY SUBMITTING BID

PERSON AUTHORIZED TO BID

Company _____ Name _____

Address _____ Title _____

City _____ State _____ Zip _____ Signature _____

GPO Contractor Code (if known) _____ Date _____

Telephone Number _____ Facsimile Number _____

Contracting Officer Review _____ Date _____ Certifier _____ Date _____
(Initials) (Initials)

Representations and Certifications

Exception to the certifications may render your bid nonresponsive. Submission of your bid without statement of exception shall constitute certification of the six items.

REPRESENTATIONS.

R-1. Small business. By submission of a bid, the bidder represents that the bidder is a small business concern, unless the bid contains an affirmative representation that the bidder is not a small business concern.

R-2. Small Disadvantaged Business Concern. By submission of a bid, the bidder represents that the bidder is not a small disadvantaged business concern, unless the bid itself contains an affirmative representation that the bidder is a small disadvantaged business concern.

R-3. Women-Owned Small Business Concern. By submission of a bid, the bidder represents that the bidder is not a women-owned small business concern, unless the bid itself contains an affirmative representation that the bidder is a women-owned small business concern.

CERTIFICATIONS.

C-1. Covenant Against Contingent Fees. Submission of a bid without statement of exception shall constitute certification.

(a) The contractor warrants that no person or agency has been employed or retained to solicit or obtain a contract upon an agreement or understanding for a contingent fee, except a bona fide employee or agency. For breach or violation of this warranty, the Government shall have the right to annul the contract without liability or, in its discretion, to deduct from the contract price or consideration or otherwise recover, the full amount of the contingent fee.

(b) "Bona fide employee" means an established commercial or selling agency, maintained by a contractor for the purpose of securing business, that neither exerts nor proposes to exert improper influence to solicit or obtain Government contracts nor holds itself out as being able to obtain any Government contract or contracts through improper influence.

"Bona fide employee" means a person, employed by a contractor and subject to the contractor's supervision and control as to time, place, and manner of performance, who neither exerts nor proposes to exert improper influence to solicit or obtain Government contracts nor holds out as being able to obtain any Government contract or contracts through improper influence.

"Contingent fee" means any commission, percentage, brokerage, or other fee that is contingent upon the success that a person or concern has in securing a Government contract.

"Improper influence" means any influence that induces or tends to induce a Government employee or officer to give consideration or to act regarding a Government contract on any basis other than the merits of the matter.

C-2. Buy American Certification. Except as may be listed with the bid itself, the bidder certifies with the submission of a bid that each end product is a domestic end product (as defined in clause 37 "Buy American Act" in Contract Clauses), and that components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States. Any exception listed with the bid itself must list both the excluded end products and the country of origin of each.

C-3. Clean Air and Water. Submission of a bid without statement of exception shall constitute certification.

(Applicable if the bid or offer exceeds \$100,000 or the Contracting Officer has determined that orders under an indefinite quantity contract in any year will exceed \$100,000, or a facility to be used has been the subject of a conviction under the Clean Air Act (42 U.S.C. 7413 (C) (1)) or the Federal Water Pollution Control Act (33 U.S.C. 1319(c)) and is listed by EPA, or is not otherwise exempt.)

(a) Any facility to be utilized in the performance of the proposed contract has not been listed on the Environmental Protection Agency List of Violating Facilities.

(b) The Contracting Officer will be promptly notified, prior to award, of the receipt of any communication from the Director, Office of Federal Activities, Environmental Protection Agency, indicating that any facility which he/she proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities.

(c) Bidder will include substantially this certification, including this paragraph (c), in every nonexempt subcontract.

C-4. Certificate of Independent Price Determination. Submission of a bid without statement of exception shall constitute certification.

(a) The offeror certifies that-

(1) The prices in the offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to (i) those prices; (ii) the intention to submit an offer; or (iii) the methods or factors used to calculate the prices offered.

(2) The prices in the offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory-

(1) Is the person in the offeror's organization responsible for determining the prices being offered in the bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a) (1) through (a) (3) of this provision; or

(2)(i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a) (1) through (a) (3) of this provision [insert full name of person(s) in the offeror's organization responsible for determining the prices offered in the bid or proposal, and the title of his or her position in the offeror's organization];

(ii) As an authorized agent, does certify that the principals named in subdivision

(b)(2)(i) of this provision have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision.

(c) If the offeror deletes or modifies subparagraph (a)(2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

C-5. Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters (Jan. 1999). By submission of a bid-

(a)(1) The offeror certifies, to the best of its knowledge and belief, that-

(i) The offeror and/or any of its principals-

(A) Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have not, within a 3-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(C) Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in subdivision (a)(1)(i)(B) of this provision.

(ii) The offeror has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division or business segment, and similar positions).

This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

(b) The offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under the solicitation. However, the certification will be considered in connection with a determination of the offeror's responsibility. Failure of the offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the offeror non-responsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it later determined that the offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from the solicitation for default.

C-6. Certification of Nonsegregated Facilities (Jan. 1999). Submission of a bid without statement of exception shall constitute certification.

(a) "Segregated facilities," as used in this provision, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin because of habit, local custom, or otherwise.

(b) By submission of an offer, the offeror certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The offeror agrees that a breach of this certification is a violation of the Equal Opportunity clause in the contract.

(c) The offeror further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will-

(1) Obtain identical certifications from proposed subcontractors before the award of subcontracts under which the subcontractor will be subject to the Equal Opportunity clause;

(2) Retain the certifications in the files; and

(3) Forward the following notice to the proposed subcontractors (except if the proposed subcontractors have submitted identical certifications for specific time periods);

NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATION OF NONSEGREGATED FACILITIES

A certification of Nonsegregated Facilities must be submitted before the award of a subcontract under which the subcontractor will be subject to the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

*****SAMPLE BID ENVELOPE*****

In order to insure proper processing of all bids, the following
Information is required on all contractor furnished bid envelopes:

JACKET OR PROGRAM NO. _____
FROM _____
ADDRESS _____

POSTAGE
STAMP
REQUIRED

(Please check appropriate box)

- ☐ BID
- ☐ NO BID
- ☐ CONFIRMATION OF TELEPHONE/TELEGRAPH BID

U.S. Government Printing Office
Dallas Regional Printing Procurement Office
1100 Commerce Street, Room 731
Dallas, TX 75242

BIDS WILL BE RECEIVED UNTIL

AT 2 P.M. PREVAILING DALLAS TIME

PROGRAM 1786 S TERM 09/01/09 TO 08/31/10									
TITLE: TORCH MAGAZINE									
ITEM NO.	DESCRIPTION	* BASIS OF	* CENVEO						
		* AWARD	* Los Angeles, CA						
		* UNIT RATE							
I.	ELECTRONIC PREPRESS	*							
(a)	Trim/Page size unit..... per trim/page size unit.....	* 228 *				\$17.68	\$4,031.04	*	*
(b)	Digital 1 piece laminated color proofs..... per trim/page size unit.....	* 228 *				\$29.47	\$6,719.16	*	*
(c)	Digital color content proofs..... per trim/page size unit.....	* 456 *				\$2.21	\$1,007.76	*	*
(d)	PDF proofs..... per proof.....	* 7 *				\$1.47	\$10.29	*	*
(e)	System timework..... per hour.....	* 6 *				\$88.42	\$530.52	*	*
II.	PRINTING AND BINDING	*							
(a)	Printing 4 color process... per trim/page size unit.....	* 228 *				\$55.93	\$12,752.04	*	*
(2)	Running Per 1,000 Copies.....	* 5124 *				\$5.19	\$26,593.56	*	*
(b)	Printing an additional color of ink... per trim/page size unit.....	* 56 *				\$10.61	\$594.16	*	*
(2)	Running Per 1,000 Copies.....	* 1008 *				\$1.59	\$1,602.72	*	*
(c)	UV clear gloss liquid coating... per trim/page size unit.....	* 16 *				\$40.53	\$648.48	*	*
(1)	Make ready and/or Setup.....	* 176 *				\$13.78	\$2,425.28	*	*
(2)	Running Per 1,000 Copies.....	* 1296 *				\$12.64	\$16,381.44	*	*
III.	PAPER	*							
(a)	White No. 2 Coated Text, Gloss Finish (70 lb)..... per 1,000 leaves.....	* 356 *				\$27.48	\$9,782.88	*	*
(b)	White No. 2 Coated Text, Gloss Finish (80 lb)..... per 1,000 leaves.....	* 420 *				\$23.90	\$10,038.00	*	*
(c)	White No. 2 Coated Text, Gloss Finish (100 lb)..... per 1,000 leaves.....	* 70 *				\$36.64	\$2,564.80	*	*
(d)	White No. 2 Coated Text, Gloss Finish (100 lb)..... per 1,000 leaves.....	* 490 *				\$1.03	\$504.70	*	*
IV.	ADDITIONAL OPERATIONS	*							
(a)	Drilling two 1/8" holes (calendar only)..... per 1,000 leaves.....	* 35 *				\$104.63	\$3,662.05	*	*
(b)	Folding poster to 13 1/2 x 6 1/2" and binding into place using fugitive glue..... per 1,000 posters.....	* 2400 *				\$0.59	\$1,416.00	*	*
V.	PACKING	*							
(a)	Single or multiple copies in kraft envelopes - up to 3 copies... each envelope..	* 3048 *				\$1.47	\$4,480.56	*	*
(b)	Over 3 copies, up to 12 lbs. in cushioned shipping bags..... each bag.....	* 864 *				\$1.84	\$1,589.76	*	*
(c)	Quantities over 12 lbs. up to 24 lbs. in small shipping containers.....	* 84 *				\$2.21	\$185.64	*	*
(d)	Quantities over 24 lbs. up to 36 lbs. in shipping containers.....	* 240 *				\$7.37	\$1,768.80	*	*
VI.	AUTHORS ALTERATIONS	*							
(a)	Author's alteration..... per line.....	* 240 *				\$0.00	\$0.00	*	*
		*							
		*							
	CONTRACTOR TOTALS	*					\$109,289.64	*	*
	DISCOUNT	*				5.00%	\$5,464.48	*	*
	DISCOUNTED TOTALS	*					\$103,825.16	*	*
		*							

[illegible]

