

**TITLE: "BLM PROCESS COLOR PRINTING" PROGRAM 2868-S
TERM: FEBRUARY 1, 2017 TO JANUARY 31, 2018 W/OPTIONS**

Item No.	DESCRIPTION	Basis of Award	BKR Printing		Gray Graphics		Intelligencer Printing Co.		LithExcel		Production Press	
			State 430	Code 08870	State 190	Code 38435	State 370	Code 44800	State 300	Code 52436	State 120	Code 71652
			UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	Cost	UNIT RATE	COST	Unit Rate	COST
I.	PROOFS:											
(a)	Digital Page or Digital Color Content Proof, per page-size unit	156 x	4.00	624.00	2.00	312.00	5.25	819.00	5.00	780.00	2.42	377.52
(b)	High Resolution Digital Color Proof, per page size unit	317 x	24.00	7,608.00	15.00	4,755.00	26.25	8,321.25	20.00	6,340.00	16.25	5,151.25
(c)	Timework, per hour	2 x	61.00	122.00	85.00	170.00	78.75	157.50	85.00	170.00	100.00	200.00
II.	COMPLETE PRODUCT: Materials and Operations (Except Items I, III, IV and V)											
(a)	Format "A", per printed side											
	Printing in single ink color											
1.	Makeready and Setup Charges	4 x	43.00	172.00	100.00	400.00	104.32	417.28	128.00	512.00	48.00	192.00
2.	Per 1,000 Copies	19 x	7.00	133.00	5.00	95.00	9.41	178.79	35.00	665.00	5.97	113.43
	Printing in add'l ink color(s)											
3.	Makeready and Setup Charges	10 x	35.00	350.00	50.00	500.00	52.14	521.40	108.00	1,080.00	29.50	295.00
4.	Per 1,000 Copies	67 x	7.00	469.00	4.00	268.00	2.01	134.67	30.00	2,010.00	3.42	229.14
	Printing 4-color process											
5.	Makeready and Setup Charges	22 x	125.00	2,750.00	300.00	6,600.00	267.25	5,879.50	428.00	9,416.00	80.97	1,781.34
6.	Per 1,000 Copies	578 x	8.85	5,115.30	25.00	14,450.00	12.01	6,941.78	95.00	54,910.00	8.07	4,664.46
(b)	Format "B", per printed page											
	Printing in single ink color											
1.	Makeready and Setup Charges	186 x	35.00	6,510.00	12.00	2,232.00	19.37	3,602.82	28.00	5,208.00	10.05	1,869.30
2.	Per 1,000 Copies	812 x	7.00	5,684.00	6.00	4,872.00	3.13	2,541.56	15.00	12,180.00	3.12	2,533.44
	Printing in add'l ink color											
3.	Makeready and Setup Charges	30 x	70.00	2,100.00	10.00	300.00	8.73	261.90	30.00	900.00	9.07	272.10
4.	Per 1,000 Copies	270 x	8.18	2,208.60	5.00	1,350.00	0.46	124.20	15.00	4,050.00	2.49	672.30
	Printing in 4-color process											
5.	Makeready and Setup Charges	411 x	70.46	28,959.06	65.00	26,715.00	42.00	17,262.00	110.00	45,210.00	29.47	12,112.17
6.	Per 1,000 Copies	2353 x	8.90	20,941.70	10.00	23,530.00	3.93	9,247.29	25.00	58,825.00	7.47	17,576.91
III.	STOCK: Per trim/page size unit as above per 1000 leaves											
(a)	White Litho Coated Book, 70 lbs.	290 x	12.30	3,567.00	15.00	4,350.00	11.67	3,384.30	20.00	5,800.00	12.88	3,735.20
(b)	White Matte Coated Book, 70 lbs.	1250 x	11.96	14,950.00	15.00	18,750.00	13.35	16,687.50	20.00	25,000.00	12.81	16,012.50
(c)	White No. 1 Litho Coated Book, 100 lbs.	60 x	18.21	1,092.60	20.00	1,200.00	26.22	1,573.20	40.00	2,400.00	19.05	1,143.00
(d)	White Litho Coated Book, 80 lbs.	240 x	42.40	10,176.00	45.00	10,800.00	25.26	6,062.40	60.00	14,400.00	29.92	7,180.80
(e)	White Litho Coated Cover, 100 lbs.	60 x	50.77	3,046.20	55.00	3,300.00	31.58	1,894.80	80.00	4,800.00	40.25	2,415.00
IV.	ADDITIONAL OPERATIONS:											
(a)	Folding (Format "A"), per 1,000 copies	97 x	9.00	873.00	15.00	1,455.00	12.60	1,222.20	13.00	1,261.00	7.05	683.85
(b)	Saddle Stitch (Format "B"), per 100 books	816 x	4.10	3,345.60	2.00	1,632.00	3.81	3,108.96	25.00	20,400.00	3.49	2,847.84
(c)	Perfect Binding (Format "B"), per 100 books	50 x	30.00	1,500.00	75.00	3,750.00	34.65	1,732.50	68.00	3,400.00	19.00	950.00
(d)	Wrapping or Shrink-film packaging, per package	6238 x	0.28	1,746.64	0.20	1,247.60	0.21	1,309.98	0.50	3,119.00	0.24	1,497.12
V.	SHIPPING CHARGES:											
	Shipments over 120 lbs.											
(a)	Delivered/Shipped to Zone 1 Denver/Boulder, CO, Cost per cwt	243 x	29.42	7,149.06	50.00	12,150.00	53.69	13,046.67	94.00	22,842.00	31.27	7,598.61
(b)	Delivered/Shipped to Zone 2 Cheyenne, WY, Cost per cwt	2 x	28.00	56.00	45.00	90.00	54.60	109.20	109.00	218.00	40.00	80.00
(c)	Delivered/Shipped to Zone 3 Billings, MT, Cost per cwt	6 x	28.00	168.00	47.00	282.00	53.55	321.30	118.00	708.00	42.50	255.00
(d)	Delivered/Shipped to Zone 4 Portland, OR, Cost per cwt	2 x	32.30	64.60	42.00	84.00	65.10	130.20	136.00	272.00	53.00	106.00
(e)	Delivered/Shipped to Zone 5 Tacoma, WA, Cost per cwt	2 x	32.30	64.60	42.00	84.00	55.65	111.30	169.00	338.00	53.00	106.00
(f)	Delivered/Shipped to Zone 6 West of Mississippi, Cost per cwt	36 x	28.35	1,020.60	49.00	1,764.00	64.05	2,305.80	169.00	6,084.00	46.00	1,656.00
(g)	Delivered/Shipped to Zone 7 Maryland, Virginia and District of Columbia, Cost per cwt	20 x	52.75	1,055.00	49.00	980.00	45.15	903.00	258.00	5,160.00	40.00	800.00
CONTRACTOR TOTALS				\$133,621.56		\$148,467.60		\$110,314.25		\$318,458.00		\$95,107.28
DISCOUNT if any			5%	6,681.08	2%	2,969.35	5%	5,515.71	1%	3,184.58	5%	4,755.36
DISCOUNTED TOTALS				\$126,940.48		\$145,498.25		\$104,798.54		\$315,273.42	AWARDED	\$90,351.92

**TITLE: "BLM PROCESS COLOR PRINTING" PROGRAM 2868-S
 TERM: FEBRUARY 1, 2017 TO JANUARY 31, 2018 W/OPTIONS**

Item No.	DESCRIPTION	Basis of Award	Starline Printing Co		
			State 300	Code 83186	
			Unit Rate	COST	
I.	PROOFS:				
(a)	Digital Page or Digital Color Content Proof, per page-size unit	156 x	1.90	296.40	
(b)	High Resolution Digital Color Proof, per page size unit	317 x	23.75	7,528.75	
(c)	Timework, per hour	2 x	62.00	124.00	
II.	COMPLETE PRODUCT: Materials and Operations				
	(Except Items I, III, IV and V)				
(a)	Format "A", per printed side				
	Printing in single ink color				
1.	Makeready and Setup Charges	4 x	6.75	27.00	
2.	Per 1,000 Copies	19 x	4.28	81.32	
	Printing in add'l ink color(s)				
3.	Makeready and Setup Charges	10 x	9.50	95.00	
4.	Per 1,000 Copies	67 x	4.75	318.25	
	Printing in 4-color process				
5.	Makeready and Setup Charges	22 x	71.25	1,567.50	
6.	Per 1,000 Copies	578 x	7.13	4,121.14	
(b)	Format "B", per printed page				
	Printing in single ink color				
1.	Makeready and Setup Charges	186 x	6.75	1,255.50	
2.	Per 1,000 Copies	812 x	4.28	3,475.36	
	Printing in add'l ink color				
3.	Makeready and Setup Charges	30 x	9.50	285.00	
4.	Per 1,000 Copies	270 x	4.00	1,080.00	
	Printing 4-color process				
5.	Makeready and Setup Charges	411 x	37.50	15,412.50	
6.	Per 1,000 Copies	2353 x	7.00	16,471.00	
III.	STOCK: Per trim/page size unit as above per 1000 leaves				
(a)	White Litho Coated Book, 70 lbs.	290 x	13.78	3,996.20	
(b)	White Matte Coated Book, 70 lbs.	1250 x	12.50	15,625.00	
(c)	White No. 1 Litho Coated Book, 100 lbs.	60 x	23.18	1,390.80	
(d)	White Litho Coated Book, 80 lbs.	240 x	31.83	7,639.20	
(e)	White Litho Coated Cover, 100 lbs.	60 x	37.00	2,220.00	
IV.	ADDITIONAL OPERATIONS:				
(a)	Folding (Format "A"), per 1,000 copies	97 x	6.18	599.46	
(b)	Saddle Stitch (Format "B"), per 100 books	816 x	2.14	1,746.24	
(c)	Perfect Binding (Format "B"), per 100 books	50 x	0.19	9.50	
(d)	Wrapping or Shrink-film packaging, per package	6238 x	0.19	1,185.22	
V.	SHIPPING CHARGES:				
	Shipments over 120 lbs.				
(a)	Delivered/Shipped to Zone 1 Denver/Boulder, CO, Cost per cwt	243 x	32.30	7,848.90	
(b)	Delivered/Shipped to Zone 2 Cheyenne, WY, Cost per cwt	2 x	55.10	110.20	
(c)	Delivered/Shipped to Zone 3 Billings, MT, Cost per cwt	6 x	71.25	427.50	
(d)	Delivered/Shipped to Zone 4 Portland, OR, Cost per cwt	2 x	71.25	142.50	
(e)	Delivered/Shipped to Zone 5 Tacoma, WA, Cost per cwt	2 x	55.10	110.20	
(f)	Delivered/Shipped to Zone 6 West of Mississippi, Cost per cwt	36 x	76.95	2,770.20	
(g)	Delivered/Shipped to Zone 7 Maryland, Virginia and District of Columbia, Cost per cwt	20 x	87.40	1,748.00	

CONTRACTOR TOTALS	\$99,707.84
DISCOUNT if any	
DISCOUNTED TOTALS	\$99,707.84

U.S. GOVERNMENT PUBLISHING OFFICE
Denver, Colorado

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

**BLM Process Color Printing
(Brochures, Booklets, and Pamphlets)**

as requisitioned from the U.S. Government Publishing Office (GPO) by the

**U.S. Department of Interior
Bureau of Land Management (BLM)
for Colorado, Montana, Oregon, and Wyoming**

Single Award

NOTICE TO BIDDERS: The term of this contract is for one year and up to four option years beginning the February 1, 2017). Special attention should be directed to the following clauses in Section 1 of this contract: "**ECONOMIC PRICE ADJUSTMENT**", and "**NOTIFICATION**".

The total duration of this contract, including the exercise of any options under this clause shall not exceed 5 years. The contractor will be notified not later than 30 days before the contract expires if the Government makes the decision to not exercise the option for a subsequent period.

Notwithstanding the above, and at the request of the Government, the term of the contract may be further extended (e.g. unforeseen delay or protest precludes making award on follow-on contract) for such period of time that may be mutually agreeable to the GPO and the contractor.

BID OPENING: Bids shall be publicly opened at 2 p.m., prevailing Denver, Colorado time, on January 12, 2017.

Facsimile Telephone Number: **(303) 236-5332**
Mail To: **U.S. Government Publishing Office
Denver Regional Office
12345 W Alameda Pkwy
Suite 208
Denver, CO 80228**

For information of a technical nature call the Denver Regional Office (303) 236-5292 (no collect calls) or email to infodenver@gpo.gov .

SECTION 1. - GENERAL TERMS AND CONDITIONS

CONTRACT TERMS AND QUALITY ASSURANCE THROUGH ATTRIBUTES: Any contract which results from this Request for Quotation will be subject to the applicable articles of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. June 2001)) and Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised August 2002)). In case of conflict between these specifications and Contract Terms and/or Quality Assurance Through Attributes Program, these specifications will govern.

The links for viewing of the most current versions of the mentioned documents are as follows:

<http://www.gpo.gov/pdfs/vendors/terms.pdf>, & <http://www.gpo.gov/pdfs/vendors/qatap.pdf>

GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/pdfs/vendors/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels & standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes - Level II.
- (b) Finishing Attributes - Level II.

Inspection Levels (from ANSI/ASQC Z 1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	O.K. Press Sheets
P-8. Halftone Match (Single and Double Impression)	O.K. Press Sheets
P-9. Solid and Screen Tint Color Match	O.K. Press Sheets
P-10. Process Color Match	O.K. Press Sheets

Special Instructions: In the event that inspection of press sheets is waived by the Government, the following listed alternate standards (in order of precedence) shall become the Specified Standards:

P-7. *Ok proofs, average type dimension in publication.

P-8. *OK proofs.

P-9. *Government furnished sample, color swatch, Pantone matching system.

P-10. *Hi Resolution Proofs, Government furnished sample.

* Where electronic files are furnished, the Specified Standard in the absence of hard copy proofs and/or originals will be uniformity of image throughout the press run.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from February 1, 2017 through January 31, 2018, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending November 1, 2016, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

NOTIFICATION: The contractor will be notified not later than 30 days before the contract expires if the Government makes the decision to **not** exercise the option for a subsequent period.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "**Print Order**" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

METHOD OF SHIPMENT: The contractors shall ship by any reasonable method to insure prompt delivery at destinations. Shipments must be made direct to the destination stated in the specifications and must be shipped to that point on or before the ship/deliver date on the print order provided it is to a location(s) in Zones 1 through 7.

SHIPPING CHARGES: Bidders are to bid a price for shipping to destinations within each of the seven zones. The prices bid, as applicable, will be applied to the weight of the ordered quantity. No adjustment in the amount of shipping charges will be allowed because of gratuitous over deliveries. However, when deliveries are subject to a special charge (i.e. "**INSIDE DELIVERY**" etc.) pursuant to regularly published tariffs duly filed with the Federal and/or State regulatory bodies governing the carrier, such separate charges shall be listed on the contractor's voucher/invoice and will be paid for at actual cost.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from February 1, 2017 through January 31, 2018 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "**ORDERING**". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page one of these specifications.

The Government shall not be required to purchase from the contractor requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders that provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "**ORDERING**" clause of this contract.

PAYMENT BY ELECTRONIC FUNDS TRANSFER (EFT): Public Law 104-134 of April 26, 1996, requires that Federal agencies convert from making payment by check to paying by electronic funds transfer (EFT). Accordingly, the U.S. Government Publishing Office (GPO) intends to issue payment by EFT under any contract or purchase order resulting from this solicitation.

To arrange for Electronic Funds Transfer payment, the contractor must complete a Standard Form 3881 (ACH Vendor/Miscellaneous Payment Enrollment Form) and submit it to: **U.S. Government Publishing Office, Procurement Accounting Division, Stop FMC, Washington, DC 20401**. A copy of SF-3881 is available to be downloaded from the GPO Internet site at <http://www.gpo.gov/vendors/sfas.htm> as an Adobe Acrobat PDF file. A new SF-3881 should be submitted for changes in company or financial institution information. Contractors already registered for EFT with the GPO need not reapply.

The need for GPO Form 1034, "**Public Voucher for Purchases**" has been eliminated. You may use your own company's invoice or while supplies last, at your option, you may continue to use GPO Form 1034. To expedite your payment, remember to include the following items on your invoice: **Jacket/Term Contract Number, Print order number, Discount terms, Quantity shipped, and Total Cost**. Continue to submit evidence of shipment and/or delivery with your voucher/invoice.

Although not a requirement at this time, the contractor is encouraged to submit the "Bar Code Cover Sheet" with the request for payment. The use of this document will greatly facilitate prompt payment to

the contractor. The following website address will allow you to create the GPO payment barcode cover page <http://winapps.access.gpo.gov/fms/vouchers/barcode/>.

PAYMENT: The Government Publishing Office will utilize the following procedure. Billing certification sheets for the work performed will be sent by the contractor to the ordering agency for examination and certification as to correctness of the billing as applicable to the work performed. The ordering agency is required to return the signed billing certification to the contractor within five (5) workdays of receipt.

After examination and certification by the ordering agency the invoice/voucher, print order, proof of delivery, and the agency signed billing certification must be submitted to: **Comptroller, U.S. Government Publishing Office, North Capitol and H Streets, NW, Washington, D.C. 20401.** **In addition the contractor is instructed to fax a duplicate set of these documents to the Denver GPO office. The fax number is 303-236-5332 ATTN: Procurement Technician or emailed to InfoDenver@gpo.gov.**

For the purpose of earning the discount when a prompt payment discount is offered by a bidder, time will be computed from the date a **correct invoice/voucher, print order, proof of delivery, and the agency signed billing certification** is received by the GPO.

Exception to the Billing Certification Requirement: On all GPO Denver placed orders with print order series 05000, 25000, 45000, 65000, 85000 the billing certification requirement is WAIVED.

SUBMISSION OF BIDS: Facsimile bids are permitted.

- (a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.
- (c) Facsimile bids that fail to furnish required representations or information or that rejects any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to FAX No. **(303) 236-5332 or (303) 236-5304**, one bid per facsimile.
- (g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:
 - (1) Receipt of garbled or incomplete bid.
 - (2) Availability or condition of the receiving facsimile equipment.
 - (3) Incompatibility between the sending and receiving equipment.
 - (4) Delay in transmission or receipt of bid.
 - (5) Failure of the bidder to properly identify the bid.
 - (6) Illegibility of bid.
 - (7) Security of bid data.

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications cover the production of brochures, (i.e. single leaf items), booklets and pamphlets (multiple leaf items) based upon product (single leaf products, and multiple leaf products under **Format "B"**), requiring such operations as electronic pre-press, proofs, printing, binding, packing, shipping, and distribution.

TITLE: BLM Process Color Printing (Brochures, Booklets, and Pamphlets)

FREQUENCY OF ORDERS:

- **Formats "A"** - Approximately 10 orders or less per year.
- **Formats "B"** - Approximately 12 or more orders per year.

NOTE: An order may be placed for **both Formats** on the same print order where common materials (i.e. electronic files, etc.) are to be used.

QUANTITY:

- **Format "A"** - Approximately 2,000 copies to over 50,000 copies per order. Most orders will be for less than 7,500 copies.
- **Format "B"** - Approximately 1,000 copies to over 30,000 copies. Most orders will be for less than 10,000 copies.

NUMBER OF PAGES:

- **Formats "A"** - Single leaf printed face only or face and back.
- **Formats "B"** - Approximately 8 to 64 text pages with or without separate covers.

TRIM SIZES:

- **Format "A"** - From 8 x 9" up to & including 20 x 34".
- **Format "B"** - From 4 x 9" up to & including 8-1/2 x 11" (includes portrait and landscape (album style) orientation). Approximately 95% of the orders will be for 8-1/2 x 11" trim size products.

GOVERNMENT TO FURNISH: Print Orders (GPO Form 2511). Folding dummies. Hard copy visuals output from furnished files and/or electronic PDF files suitable as visuals to be used as a guide, but not for reproduction purposes. CD-ROM, DVD or similar will be provided, or at the Government's option, the data will be transmitted direct to the contractor's facility via e-mail or to contractor's FTP site. The electronic media furnished by the Government will be generated on a MAC System or PC/Windows 2000, Windows XP, Windows 7, or Windows 8, or Windows 10 platform in a variety of software formats including, but not limited to: Adobe InDesign, Adobe Illustrator, Adobe PhotoShop, Adobe Acrobat PDF, QuarkXPress, Aldus Freehand, Corel Draw, Adobe PageMaker, Microsoft Publisher, Microsoft Word, Microsoft Office, and WordPerfect. NOTE: The contractor is to support upgrades of application software within one month of notification by ordering agency.

Contractor must be capable of accepting data in these platform/formats for either direct input or conversion to his/her system as part of their basic charge to the Government. No additional time or compensation will be given to the contractor for common errors associated with file output from a different platform. See "Inspection of Files" for brief description of common errors. The contractor will be responsible for proofreading converted formats to ensure that all fonts have transferred platforms completely. Contractor will be responsible for final output that is in conformance with the visuals as provided.

Fonts: Various PostScript Type 1 (printer and screen) fonts, True Type fonts, and Open Type fonts will be provided with each order. NOTE: The fonts provided are the property of the ordering agency and are provided for use on the order only. Using the furnished fonts for any job other than this one violates

copyright law. All fonts should be eliminated from contractor's archive immediately after completion of the production run.

Data will be provided in native application format with all necessary scans and graphics properly linked and in final position. Some files may be compressed using PKZip or similar compression software.

INSPECTION OF FILES: Contractor to perform a basic check, preflight of the furnished files. Check for damaged disks, missing or damaged files, missing or damaged fonts, missing bleeds, improper trim size, improper color definition, and so on. The Contractor will not receive additional compensation or time for common errors associated with the output of files. Common errors include, but are not limited to: 1) color issues and shifts (RGB color data, no spot colors, loss of black plate), 2) page integrity (text reflow or type substitution), 3) errors associated with embedded graphics, 4) missing prepress features (e.g. bleeds, trim marks), 5) loss of text characters from graphic elements, 6) defining proper file output selection for the imaging device being used. The contractor is responsible for creating/extending bleeds, creating or correcting (altering) any necessary trapping, setting proper screen angles and frequency, defining proper file output selection for the imaging device being used, and ensuring that the black type is a solid black NOT a process build. Any errors other than those just described, media damage, or data corruption that might interfere with proper file imaging discovered at that time must be reported to the Contracting Officer IMMEDIATELY upon discovery.

Prior to making any revisions, the contractor must make a "copy" of the original files, and then proceed to make any revisions to the "copy" as required. Upon delivery of the printed product the contractor must provide corrected native applications files (digital deliverables) if files are modified during production. The digital deliverables must be an exact reproduction of the final printed piece in native application file format (includes all files), and must be returned on the same media as the supplied files. The Government will NOT accept as digital deliverables PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats unless specifically requested elsewhere in these specifications.

Contractor must provide final output with text equivalent to a minimum of 2400 dpi and all CMYK graphics equal to 150 line screen or finer.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "**GOVERNMENT TO FURNISH**", necessary to produce the product(s) in accordance with these specifications.

FILMS: Films are NOT required; computer to plate is acceptable and is the preferred method of production. At the contractor's option, they may use film; however; the Government will not pay for any film costs, even if these costs are the result of author's alterations.

PROOFS: The proof requirements will be indicated on each individual print order.

Submit Digital page proofs (for single color work) or digital color content proofs (for multi-color work). Proof must be to size. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall have all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product. The digital color content proof is intended as a check on image position, cropping, scaling, and other visual features of text or illustration. It is NOT intended as a check of color fidelity.

Orders requiring 4-color process printing, submit one complete set of high resolution one-piece analog laminated color proofs (provided direct to plate is used to produce the final product), or one-piece digital color proofs (Kodak Approval, Screen TrueRite, Polaroid PolaProof, Latran Prediction, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi and must show halftone dot. Proofs will

be used for color match on the press. These proofs must have all elements in proper position (illustrations and text matter composited). The proofs should have color control bars, tint patches and dot gain scale (such as, Brunner, GATF, GRETAG, or RIT) repeated across sheet. Dye Sublimation (Rainbow), Color inkjet (Dupont Digital Waterproof, Iris, Epson), photographic, and overlay proofs are not acceptable.

The contractor may be required to submit "soft" PDF proofs via e-mail. When ordered, no charges will be allowed for these electronically submitted "soft" proofs.

Proofs must be clean, free extraneous marks, with all images clearly legible. Proofs must be identified with the jacket number, program number, print order number, and proof date, at least 1/2" from the type area. The contractor's firm name must not appear on any proofs.

All high resolution proofs must be collated in sets, numbered sequentially, and have a 1" clear margin on all sides. Proofs must be identified with the jacket number, program number, print order number, and proof date, at least 1/2" from the type area. The contractor's firm name must not appear on any proofs.

If any of the contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor will be responsible for performing all necessary proofreading to insure that the proofs are in conformity with the copy submitted.

The contractor must not print prior to receipt of an "OK to print".

Proofs, along with the Government furnished material, a copy of the print order, the contractor's usual proof cover memo form, and information identifying a point of contact and their phone number at the contractor's plant will be sent directly to the ordering agency by the contractor. The contractor is directed to use the furnished "Proof" label (GPO Form 892) (or contractor's standard "Proof" label provided it contains a full identification of the order) and to include a filled-out return bill of lading or similar document to be used by the agency for the return of the proofs. **The cost of transporting of the proofs and the furnished materials BOTH ways is to be borne by the contractor.** The contractor has the option of using their own personnel to pick up and deliver the proofs. Any terms and conditions on the contractor's proof documents are subordinate to GPO Contract Terms.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "**Government Paper Specification Standards No. 12**" dated March 2011. Paper used under this contract **MUST** conform to the Resource Conservation and Recovery Act of 1976 and all subsequent amendments. Additional information regarding this will be furnished upon request.

Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color sample(s).

All cover stock must have the grain parallel to the spine and scored on the fold.

Stock will be indicated on each print order from the following choices:

- White Litho Coated Book, basis weight 25 x 38", 70 lbs. per 500 sheets equal to JCP Code A180.
- White Matte Coated Offset Book, basis weight 25 x 38", 70 lbs. per 500 sheets equal to JCP Code A240.

- White, No. 1 Coated Text, Litho (Gloss) Finish, basis weight 25 x 38", 100 lbs. per 500 sheets equal to JCP Code A181.
- White Litho Coated Cover, basis weight 20 x 26", 80 and 100 lbs. per 500 sheets equal to JCP Code L10.

PRINTING:

- **Format "A"** – Single color, multiple color, and/or 4-color process printing either face only or face and back. An occasional order may require spot or flood clear coat (varnish or aqueous coat, with gloss or matte finish) as indicated on the print order.
- **Format "B"** - Single color, multiple color, and/or 4-color process printing. Print text head-to-head. Covers, when ordered, may print one or two sides (including backstrip, if required). Contractor to adjust spine copy to fit. Most orders will require the outside covers to flood clear coat (varnish or aqueous coat, with gloss or matte finish) as indicated on the print order.

The contractor is to mechanically match process equivalents to Pantone ink color call outs (ProMatch or equal) when run in conjunction with 4-color process printing (Pantone colors may be used at the contractor's option at no additional cost to the Government). Heavy ink coverage can be expected on most orders.

NOTE: Printing of 4-color process orders must be printed on a press capable of printing four colors in a single pass through the press (i.e. **minimum four-unit press**).

The use of digital press production is not acceptable for the products ordered under these specifications.

PRESS SHEET INSPECTION (PSI): Final makeready press sheets may be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. When a PSI is required, it will be specified on the individual print order. See GPO Pub. 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

The PSI must be scheduled during official Government workdays (i.e. Monday through Friday, holidays excepted).

The contractor shall notify the ordering agency at the point of contact as listed on the GPO Form 2511 (print order) of the date and time the press sheets will be available. In order that proper arrangements can be made, notification must be given at least **four working days** in advance of the time scheduled for inspection of the press sheets.

Contractor must furnish a suitable viewing light for color transparencies during press sheet inspection. Examples of acceptable viewers are Macbeth Avlit Standard View Model T-214, Macbeth ProofLite Model V-135 or Macbeth Examo-Lite Fixture Model TC-440.

MARGINS: Margins as indicated on copy or print order. It is anticipated that there will be bleeds on all sides in both formats.

BINDING: Bind as indicated on the print order.

- **Format "A"** - Trim 4 sides to size indicated. When ordered, fold per furnished folding dummies. Folding may consist of up to four (4) parallel folds and when the page depth exceeds approximately 9", one (1) angle fold. Occasionally an order will require a "gate" fold. All orders utilizing cover weight stock must score on all fold(s).
- **Format "B":**
 - Saddle-wire stitch in two places on the binding edge, with or without separate covers, and trim three sides.
 - Perfect bind text and wraparound cover; trim three sides.

It is anticipated that 95% of Format B orders will be for saddle stitch products.

PACKING: Wrap (kraft paper or shrink-film at contractor's option) in units of 50 or 100, or as ordered. Pack in shipping containers not to exceed 45 pounds when fully packed. Format A orders that do not fold as described above under "Binding", are to ship flat.

INSPECTION SAMPLES: The first two copies (if ordered) must be sent for inspection to the **U.S. Government Publishing Office, Denver Regional Office, 12345 W Alameda Pkwy, Suite 208, Lakewood, CO 80228**, Attn: Inspection Samples.

These copies shall be considered as sample copies, and cannot be deducted from the total quantity ordered. The package or envelope containing these samples must be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which these samples were ordered. The contractor must comply with the shipping schedule regardless of this requirement for inspection samples. Contractor will be notified of the test results only if there are deficiencies.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Quantity Ordered	Number of Sublots
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list.

A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection must be included. A copy of the Government furnished certificate must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher.

DISTRIBUTION: Ship f.o.b. destination. **INSIDE DELIVERY REQUIRED ON ALL ORDERS.**

Shipments over 120 lbs. will be paid in accordance with the prices bid in the "Schedule of Prices" under "Item V. Shipping Charges".

A single shipment or several shipments totaling 120 lbs. or less scheduled for shipment on the same day to a single destination are to be sent by reimbursable parcel post or small parcel carrier, whichever method is most economical to the Government unless otherwise instructed. The contractor will be reimbursed by submitting a properly completed shipping receipt with the voucher/invoice when billing.

The following distribution will be required on **all Colorado BLM orders ONLY**.

2 copies to:

U.S. Department of the Interior
Bureau of Land Management
Attn: Jeff Krauss, Division Chief
WO Public Affairs
1849 "C" St., N.W., Room 5600
Washington, D.C. 20240

On most orders the government will require delivery f.o.b. contractor's city to the following 2 addresses with the quantities required as noted on the print order. The contractor will be reimbursed as indicated above. The ordering agency will be responsible for determining on each print order what the unique quantity of Superintendent of Documents quantities are to be. Agencies are advised to review Circular Letter NO. 793 regarding Superintendent of Documents copies or contact the Denver GPO Regional Office at (303) 236-5292 for any clarification.

Library of Congress *
Anglo-American Acquisitions Division
Government Documents Section
101 Independence Avenue SE
Washington, DC 20540-4172
Mark For: File Copies

U.S. Government Publishing Office
Depository Receiving Section
44 H Street NW
Loading Dock
Washington, D.C. 20401
Mark For: "Depository Copies" Item No.**

*NOTE: All shipments to this destination must be via FedEx, UPS, or United States Postal Service (USPS).

** Information to be furnished with the print order.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

RECEIPT FOR DELIVERY: The contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers; total quantity delivered; number of cartons; quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

SCHEDULE: Adherence to this schedule must be maintained. The contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Arrangements will be made by the Government to wrap or otherwise prepare the furnished material in preparation for delivery to the contractor's plant.

The print order, furnished materials, and proofs must be picked up from and delivered to the one of the following addresses:

Department of the Interior
Bureau of Land Management
Montana State Office
5001 Southgate Dr.
Billings, MT 59101

U.S. Department of the Interior
Bureau of Land Management
Building 41, Entrance E-16
Denver Federal Center
Denver, CO 80225-0047

U.S. Department of the Interior
Bureau of Land Management
Utah State Office
440 West 200 South, Suite 500
Salt Lake City, UT 84101

INSIDE DELIVERY REQUIRED ON ALL ORDERS.

The deliver/shipping date scheduled will be indicated on the print order and shall bind the contractor.

The ship/deliver date indicated on the print order is the date products ordered must be **shipped** to the designated address or addresses.

Complete production and distribution must be made within **20 workdays**. Orders exceeding 30,000 copies will have an **additional five workdays** allowed in the schedule.

Submit proofs as soon as the contractor deems necessary in order to comply with the shipping schedule. Proofs will be withheld no more than five (5) workdays from receipt at the ordering office until they are made available for pickup by the contractor. **NOTE:** When proofs are required there will be an additional seven workdays added to the schedule. The proof hold period by the Government begins when the proofs are **received** by the designated party and ends when the contractor is notified that the proofs are **available for pick-up** by the contractor or their designated courier service.

The contractor must return **ALL** Government furnished materials (GFM) as well as any digital deliverables, etc. required under the terms of this contract. These materials must be packaged flat and returned separate from the order by registered mail or alternate traceable means. The contractor must be able to produce a separate signed receipt for these materials any time during the course of the contract. Materials are to be returned to the pickup address unless otherwise indicated on the print order. **All materials must be returned within five workdays of completion of the job. ALL COSTS ASSOCIATED WITH PICKUP AND DELIVERY OF GOVERNMENT FURNISHED MATERIALS WILL BE BORNE BY THE CONTRACTOR.**

For each print order placed, contractor must notify the ordering agency of shipment on the same day that the product ships via email to the address indicated on the print order. **In addition, the Denver RO must be notified of the in-hand delivery date via email to: infodenver@gpo.gov.** The subject line of these messages shall be "Distribution Notice for Program 2868-S, Print Order XXXXX". The notice must provide all applicable tracking numbers, shipping method, and title. Contractor must be able to provide copies of all delivery/shipping receipts upon request. Failure to provide delivery information to the Denver RO will directly impact contractor's compliance record.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices bid in the "**SCHEDULE OF PRICES**" to the following units of production which are the estimated requirements to produce approximately **one year's orders** under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "**SCHEDULE OF PRICES**".

I.	(a)									
	(b)									
	(c)									
		(1)	(2)	(3)	(4)	(5)	(6)			
II.	(a)	4	19	10	67	22	578			
	(b)	186	812	30	270	411	2353			
III.	(a)									
	(b)									
	(c)									
	(d)									
	(e)									
IV.	(a)									
	(b)									
	(c)									
	(d)									
				V. (a)						
				(b)						
				(c)						
				(d)						
				(e)						
				(f)						
				(g)						

NOTE: The contractor **MUST** have in-house a four-unit press capable of printing a 20-1/4 x 34-1/4" sheet.

The use of a digital press production is not acceptable for the products ordered.

SECTION 4. - SCHEDULE OF PRICES

Bids are f.o.b. destination on shipments over 120 lbs. and f.o.b. contractor's city on shipments under 120 lbs.

Bids for each item listed in its respective format group, as defined in "**SECTION 2 – SPECIFICATIONS**", must include the cost of all required materials and operations in accordance with these specifications.

The bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive. Bids submitted with "**NB**" (No Bid), "**NA**" (Not Applicable), or blank spaces for an item may be declared nonresponsive.

An entry of "**NC**" (No Charge) shall be entered if the bidder intends to furnish individual items at no charge to the Government.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

The Contracting Officer reserves the right to reject any bid that contains prices for individual items of production (whether or not such items are included in the "**DETERMINATION OF AWARD**") that are inconsistent or unrealistic in regard to other prices in the same bid or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers/invoices submitted to the GPO shall be based on the most economical method of production.

A charge will be allowed for each printed side (times its number of trim/ page size unit(s) of the finished product) under **Format "A"**, and a charge will be allowed for each printed page, text and/or cover, under **Format "B"**.

For billing purposes where applicable, a trim/page-size unit is defined as 94 square inches. Any fractional size is rounded up to the next largest unit.

All fractional parts of 1,000 will be prorated at the per 1,000 rate.

I. **PROOFS:** The prices bid must be all-inclusive for output from electronic media and shall include the cost of all materials and operations as applicable. A proof charge will NOT be allowed when electronically transmitted digital PDF "soft" proofs are ordered.

- (a) Digital Page or Digital Color Content Proof..... per page-size unit \$ _____
- (b) High Resolution Digital Color Proof..... per page size unit \$ _____
- (c) Timework* per hour \$ _____

*NOTE: "Timework" must be supported by a statement outlining in detail the operation for which payment is claimed. Timework for up to 3 hours for author's alterations (aa's) may be signed off by the agency on the billing certification. Timework which exceeds three hours or for other than aa's will only be allowed under exceptional circumstances and must specifically authorized by the Contracting Officer using a subsequent Contract Modification(s). In case of dispute the Contracting Officer reserves the right to be the final judge as to the operation and/or number of hours chargeable under I. (c).

(Initials)

II. COMPLETE PRODUCT: (Except Items I, III, IV and V): Prices bid shall include the cost of all required materials and operations necessary for the complete production of the product listed in accordance with these specifications including prepress or intermediate steps including but not limited to electronic file prep, platemaking are inclusive in these prices and should be included in the makeready charges. Clear coating will be allowed under "Additional Ink Colors" (columns (3) and (4) only).

	Printing in single Ink Color		Printing in additional Ink color(s)		Printing in 4-color Process	
	Makeready and Setup Charges	Per 1,000 Copies	Makeready and Setup Charges	Per 1,000 Copies	Makeready and Setup Charges	Per 1,000 Copies
	(1)	(2)	(3)	(4)	(5)	(6)
(a) Format "A" - per printed side ..	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
(b) Format "B" - per printed page	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

III. STOCK: Computation of the net number of leaves will be based on the trim/page size unit defined as 94 square inches. Any fractional size is rounded up to the next largest unit. Computation shall be based on the finished trim size of the product, bleeds will not be considered in this calculation. Cost of any stock required for makeready or running spoilage must be included in the prices bid.

	Per trim/page size unit Per 1,000 Leaves
(a) White Litho Coated Book, 70 lbs.	\$ _____
(b) White Matte Coated Book, 70 lbs.	\$ _____
(c) White No. 1 Litho Coated Book, 100 lbs.	\$ _____
(d) White Litho Coated Cover, 80 lbs.	\$ _____
(e) White Litho Coated Cover, 100 lbs.	\$ _____

IV. ADDITIONAL OPERATIONS:

(a) Folding (Format "A").....	per 1,000 copies	\$ _____
(b) Saddle Stitch (Format "B").....	per 100 books	\$ _____
(c) Perfect Binding (Format "B").....	per 100 books	\$ _____
(d) Wrapping or Shrink-film packaging.....	per package	\$ _____

 (Initials)

V. **SHIPPING CHARGES:** The following charges cover the cost of shipping to destinations within each of the seven (7) zones. Charges must be submitted in the order and manner requested; minimum charges will **not** be accepted.

Reimbursement for transportation costs for shipments exceeding 120 lbs. will be made in accordance with the contractor's bid for shipping charges. Bidders must bid a "per cwt." charge for each zone listed below with one "cwt." equal to 100 lbs. Fractional parts of 100 lb. shipments will be prorated at the "per cwt." rate.

	<u>Shipments over</u> <u>120 lbs.</u>	<u>Delivered/ Shipped</u> <u>to Zone</u>
(a) Cost per cwt.	\$ _____	1
(b) Cost per cwt.	\$ _____	2
(c) Cost per cwt.	\$ _____	3
(d) Cost per cwt.	\$ _____	4
(e) Cost per cwt.	\$ _____	5
(f) Cost per cwt.	\$ _____	6
(g) Cost per cwt.	\$ _____	7

EXPLANATION OF SHIPPING ZONES: Destinations which are located within the various western states and the District of Columbia will fall within one of seven (7) zones, as defined hereinafter:

- Zone 1** - FMCSA Commercial Zone of Denver and Boulder, Colorado.
- Zone 2** - FMCSA Commercial Zone of Cheyenne, Wyoming.
- Zone 3** - FMCSA Commercial Zone of Billings, Montana.
- Zone 4** - FMCSA Commercial Zone of Portland, Oregon.
- Zone 5** - FMCSA Commercial Zone of Tacoma, Washington
- Zone 6** - The Continental United States west of the Mississippi River excluding those areas in Zones 1 through 4.
- Zone 7** - Maryland, Virginia, and the District of Columbia.

SHIPPING COSTS: Deliver all shipments f.o.b. destination in accordance with "**SHIPPING CHARGES**" under Items V.(a) through (g) in the "**SCHEDULE OF PRICES**".

For the purpose of compensating suppliers for shipping charges to destinations falling within the seven (7) zones, except as provided under "**SHIPPING CHARGES**" hereinbefore, bidders are to bid a price as indicated in "**Item V. – SHIPPING CHARGES**". The prices bid, as applicable, will be applied to the weight of the **ordered** quantity.

 (Initials)

DISCOUNTS ARE BID FOR PAYMENT AS FOLLOWS:

_____ **Percent**, _____ calendar days. See Article 12 "**Discounts**" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).

Bidder hereby acknowledges amendment(s) number (es) _____

BIDDER'S NAME AND SIGNATURE: Fill out and return one copy of all pages in "**SECTION 4. - SCHEDULE OF PRICES**", including initialing where indicated, and submit with an original, signed copy of GPO Form 910, "**Bid.**" Do not enter bid prices on GPO Form 910. NOTE: The "**SCHEDULE OF PRICES**" will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder _____ Contractor's Code _____

(Street Address)

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)

e-mail address

(Facsimile Number)

BIDDERS THAT ACCESS THE SPECIFICATIONS FOR THIS SOLICITATION VIA THE INTERNET FROM THE GPO WEBSITE MUST ACCESS THE GPO FORM 910 "BID" FROM THE PDF FILE AND SUBMIT IT ALONG WITH THE "SCHEDULE OF PRICES" AS REQUESTED BY THESE SPECIFICATIONS.

SAMPLE OF THE BID ENVELOPE

In order to ensure proper processing of all bids the following information is suggested on all bid envelopes.

Program Number **2868-S**
From: _____
Address: _____

Postage
Stamp
Required
Here

BID ENCLOSED

Bids will be received until
January 12, 2016 at **2 P.M.**
prevailing Denver time.

U.S. Government Publishing Office
Denver Regional Office
12345 W Alameda Pkwy, Suite 208
Lakewood, CO 80228