

| Program No 1977-S Cat. 2 Term 06/01/20 To 05/31/21 |                                    |                | with 4 optional 12 month extension periods |        |                                |        |                         |        |
|--|------------------------------------|----------------|--|--------|--------------------------------|--------|-------------------------|--------|
| TITLE: Labels and Decals (Digital/Screen Printing) |                                    |                |  |        |                                |        |                         |        |
|  |                                    |                | Custom Graphics (cont. 2)                  |        | Serigraphic Screenprint (cont. |        | Current Contractor      |        |
|  |                                    |                | Fargo, ND                                  |        | LaCrosse, WI                   |        | Serigraphic Screenprint |        |
| ITEM NO  | DESCRIPTION                        | BASIS OF AWARD | UNIT RATE                                  | COST   | UNIT RATE                      | COST   | UNIT RATE               | COST   |
| <b>CATEGORY II (Digital/Screen Printing)</b>       |                                    |                |  |        |                                |        |                         |        |
| <b>I. Digital printing in a single in color:</b>   |                                    |                |  |        |                                |        |                         |        |
| 1.   | Format "A":                        |                |  |        |                                |        |                         |        |
| (a)  | Per 100 Copies:                    |                |  |        |                                |        |                         |        |
| (1)  | 50 to 999.....                     | 5              | 75.00                                      | 375.00 | 80.00                          | 400.00 | 75.00                   | 375.00 |
| 2.   | Format "B":                        |                |  |        |                                |        |                         |        |
| (a)  | Per 100 Copies:                    |                |  |        |                                |        |                         |        |
| (1)  | 50 to 999.....                     | 5              | 75.00                                      | 375.00 | 80.00                          | 400.00 | 75.00                   | 375.00 |
| 3.   | Format "C":                        |                |  |        |                                |        |                         |        |
| (a)  | Per 100 Copies:                    |                |  |        |                                |        |                         |        |
| (1)  | 50 to 999.....                     | 5              | 75.00                                      | 375.00 | 80.00                          | 400.00 | 75.00                   | 375.00 |
| <b>II. Digital printing four-color process:</b>    |                                    |                |  |        |                                |        |                         |        |
| 1.   | Format "A":                        |                |  |        |                                |        |                         |        |
| (a)  | Per 100 Copies:                    |                |  |        |                                |        |                         |        |
| (1)  | 50 to 999.....                     | 5              | 75.00                                      | 375.00 | 80.00                          | 400.00 | 75.00                   | 375.00 |
| 2.   | Format "B":                        |                |  |        |                                |        |                         |        |
| (a)  | Per 100 Copies:                    |                |  |        |                                |        |                         |        |
| (1)  | 50 to 999.....                     | 5              | 75.00                                      | 375.00 | 80.00                          | 400.00 | 75.00                   | 375.00 |
| 3.   | Format "C":                        |                |  |        |                                |        |                         |        |
| (a)  | Per 100 Copies:                    |                |  |        |                                |        |                         |        |
| (1)  | 50 to 999.....                     | 5              | 75.00                                      | 375.00 | 80.00                          | 400.00 | 75.00                   | 375.00 |
| <b>III. Screen Printing in a single ink color:</b> |                                    |                |  |        |                                |        |                         |        |
| 1.   | Format "A":                        |                |  |        |                                |        |                         |        |
| (a)  | Makeready and/or Setup Charge..... |                |  |        |                                |        |                         |        |
| (1)  | 50 to 999.....                     | 5              | 57.00                                      | 285.00 | 65.00                          | 325.00 | 60.00                   | 300.00 |
| (2)  | 1,000 to 9,999.....                | 4              | 57.00                                      | 228.00 | 65.00                          | 260.00 | 60.00                   | 240.00 |
| (3)  | 10,000 to 50,000.....              | 1              | 57.00                                      | 57.00  | 65.00                          | 65.00  | 60.00                   | 60.00  |
| (b)  | Running per 1,000 Copies.....      |                |  |        |                                |        |                         |        |
| (1)  | 50 to 999.....                     | 1              | 85.50                                      | 85.50  | 95.00                          | 95.00  | 90.00                   | 90.00  |
| (2)  | 1,000 to 9,999.....                | 5              | 76.00                                      | 380.00 | 85.00                          | 425.00 | 80.00                   | 400.00 |
| (3)  | 10,000 to 50,000.....              | 10             | 57.00                                      | 570.00 | 65.00                          | 650.00 | 60.00                   | 600.00 |
| 2.   | Format "B":                        |                |  |        |                                |        |                         |        |
| (a)  | Makeready and/or Setup Charge..... |                |  |        |                                |        |                         |        |

|            |  |    |        |         |        |         |        |          |
|------------|--|----|--------|---------|--------|---------|--------|----------|
| (1)        | 50 to 999.....   | 26 | 66.50  | 1729.00 | 75.00  | 1950.00 | 70.00  | 1,820.00 |
| (2)        | 1,000 to 9,999.....  | 12 | 66.50  | 798.00  | 75.00  | 900.00  | 70.00  | 840.00   |
| (3)        | 10,000 to 50,000.....  | 1  | 66.50  | 66.50   | 75.00  | 75.00   | 70.00  | 70.00    |
| (b)        | Running per 1,000 Copies.....                                |    |        |         |        |         |        |          |
| (1)        | 50 to 999.....   | 12 | 114.00 | 1368.00 | 125.00 | 1500.00 | 120.00 | 1,440.00 |
| (2)        | 1,000 to 9,999.....  | 24 | 104.50 | 2508.00 | 115.00 | 2760.00 | 110.00 | 2,640.00 |
| (3)        | 10,000 to 50,000.....  | 10 | 95.00  | 950.00  | 105.00 | 1050.00 | 100.00 | 1,000.00 |
|            |  |    |        |         |        |         |        |          |
| 3.         | Format "C":  |    |        |         |        |         |        |          |
| (a)        | Makeready and/or Setup Charge.....                           |    |        |         |        |         |        |          |
| (1)        | 50 to 999.....   | 10 | 76.00  | 760.00  | 85.00  | 850.00  | 80.00  | 800.00   |
| (2)        | 1,000 to 9,999.....  | 8  | 76.00  | 608.00  | 85.00  | 680.00  | 80.00  | 640.00   |
| (3)        | 10,000 to 50,000.....  | 1  | 76.00  | 76.00   | 85.00  | 85.00   | 80.00  | 80.00    |
| (b)        | Running per 1,000 Copies.....                                |    |        |         |        |         |        |          |
| (1)        | 50 to 999.....   | 4  | 123.50 | 494.00  | 135.00 | 540.00  | 130.00 | 520.00   |
| (2)        | 1,000 to 9,999.....  | 14 | 114.00 | 1596.00 | 125.00 | 1750.00 | 120.00 | 1,680.00 |
| (3)        | 10,000 to 50,000.....  | 10 | 104.50 | 1045.00 | 115.00 | 1150.00 | 110.00 | 1,100.00 |
|            |  |    |        |         |        |         |        |          |
| <b>IV.</b> | <b>Screen Printing each additional ink color or varnish:</b> |    |        |         |        |         |        |          |
| 1.         | Format "A":  |    |        |         |        |         |        |          |
| (a)        | Makeready and/or Setup Charge.....                           |    |        |         |        |         |        |          |
| (1)        | 50 to 999.....   | 5  | 57.00  | 285.00  | 65.00  | 325.00  | 60.00  | 300.00   |
| (2)        | 1,000 to 9,999.....  | 3  | 57.00  | 171.00  | 65.00  | 195.00  | 60.00  | 180.00   |
| (3)        | 10,000 to 50,000.....  | 1  | 57.00  | 57.00   | 65.00  | 65.00   | 60.00  | 60.00    |
| (b)        | Running per 1,000 Copies.....                                |    |        |         |        |         |        |          |
| (1)        | 50 to 999.....   | 1  | 66.50  | 66.50   | 75.00  | 75.00   | 70.00  | 70.00    |
| (2)        | 1,000 to 9,999.....  | 4  | 57.00  | 228.00  | 65.00  | 260.00  | 60.00  | 240.00   |
| (3)        | 10,000 to 50,000.....  | 10 | 47.50  | 475.00  | 55.00  | 550.00  | 50.00  | 500.00   |
| 2.         | Format "B":  |    |        |         |        |         |        |          |
| (a)        | Makeready and/or Setup Charge.....                           |    |        |         |        |         |        |          |
| (1)        | 50 to 999.....   | 22 | 66.50  | 1463.00 | 75.00  | 1650.00 | 70.00  | 1,540.00 |
| (2)        | 1,000 to 9,999.....  | 12 | 66.50  | 798.00  | 75.00  | 900.00  | 70.00  | 840.00   |
| (3)        | 10,000 to 50,000.....  | 1  | 66.50  | 66.50   | 75.00  | 75.00   | 70.00  | 70.00    |
| (b)        | Running per 1,000 Copies.....                                |    |        |         |        |         |        |          |
| (1)        | 50 to 999.....   | 10 | 85.50  | 855.00  | 95.00  | 950.00  | 90.00  | 900.00   |
| (2)        | 1,000 to 9,999.....  | 24 | 76.00  | 1824.00 | 85.00  | 2040.00 | 80.00  | 1,920.00 |
| (3)        | 10,000 to 50,000.....  | 10 | 66.50  | 665.00  | 75.00  | 750.00  | 70.00  | 700.00   |
| 3.         | Format "C":  |    |        |         |        |         |        |          |
| (a)        | Makeready and/or Setup Charge.....                           |    |        |         |        |         |        |          |
| (1)        | 50 to 999.....   | 9  | 76.00  | 684.00  | 85.00  | 765.00  | 80.00  | 720.00   |
| (2)        | 1,000 to 9,999.....  | 8  | 76.00  | 608.00  | 85.00  | 680.00  | 80.00  | 640.00   |
| (3)        | 10,000 to 50,000.....  | 1  | 76.00  | 76.00   | 85.00  | 85.00   | 80.00  | 80.00    |
| (b)        | Running per 1,000 Copies.....                                |    |        |         |        |         |        |          |

|   |                                      |    |        |         |        |         |        |          |
|---|--------------------------------------|----|--------|---------|--------|---------|--------|----------|
| (1)   | 50 to 999.....                       | 3  | 95.00  | 285.00  | 105.00 | 315.00  | 100.00 | 300.00   |
| (2)   | 1,000 to 9,999.....                  | 14 | 85.50  | 1197.00 | 95.00  | 1330.00 | 90.00  | 1,260.00 |
| (3)   | 10,000 to 50,000.....                | 10 | 76.00  | 760.00  | 85.00  | 850.00  | 80.00  | 800.00   |
| <b>V. Laminating with one mil clear UV-inhibiting film:</b> |                                      |    |        |         |        |         |        |          |
| 1.  | Format "A":                          |    |        |         |        |         |        |          |
| (a)   | Makeready and/or Setup Charge.....   |    |        |         |        |         |        |          |
| (1)   | 50 to 999.....                       | 2  | 28.50  | 57.00   | 35.00  | 70.00   | 30.00  | 60.00    |
| (2)   | 1,000 to 9,999.....                  | 1  | 28.50  | 28.50   | 35.00  | 35.00   | 30.00  | 30.00    |
| (3)   | 10,000 to 50,000.....                | 1  | 28.50  | 28.50   | 35.00  | 35.00   | 30.00  | 30.00    |
| (b)   | Running per 1,000 Copies.....        |    |        |         |        |         |        |          |
| (1)   | 50 to 999.....                       | 1  | 33.25  | 33.25   | 40.00  | 40.00   | 35.00  | 35.00    |
| (2)   | 1,000 to 9,999.....                  | 2  | 33.25  | 66.50   | 40.00  | 80.00   | 35.00  | 70.00    |
| (3)   | 10,000 to 50,000.....                | 10 | 33.25  | 332.50  | 40.00  | 400.00  | 35.00  | 350.00   |
| 2.  | Format "B":                          |    |        |         |        |         |        |          |
| (a)   | Makeready and/or Setup Charge.....   |    |        |         |        |         |        |          |
| (1)   | 50 to 999.....                       | 2  | 28.50  | 57.00   | 35.00  | 70.00   | 30.00  | 60.00    |
| (2)   | 1,000 to 9,999.....                  | 1  | 28.50  | 28.50   | 35.00  | 35.00   | 30.00  | 30.00    |
| (3)   | 10,000 to 50,000.....                | 1  | 28.50  | 28.50   | 35.00  | 35.00   | 30.00  | 30.00    |
| (b)   | Running per 1,000 Copies.....        |    |        |         |        |         |        |          |
| (1)   | 50 to 999.....                       | 1  | 104.50 | 104.50  | 115.00 | 115.00  | 110.00 | 110.00   |
| (2)   | 1,000 to 9,999.....                  | 2  | 104.50 | 209.00  | 115.00 | 230.00  | 110.00 | 220.00   |
| (3)   | 10,000 to 50,000.....                | 10 | 104.50 | 1045.00 | 115.00 | 1150.00 | 110.00 | 1,100.00 |
| 3.  | Format "C":                          |    |        |         |        |         |        |          |
| (a)   | Makeready and/or Setup Charge.....   |    |        |         |        |         |        |          |
| (1)   | 50 to 999.....                       | 2  | 28.50  | 57.00   | 35.00  | 70.00   | 30.00  | 60.00    |
| (2)   | 1,000 to 9,999.....                  | 2  | 28.50  | 57.00   | 35.00  | 70.00   | 30.00  | 60.00    |
| (3)   | 10,000 to 50,000.....                | 1  | 28.50  | 28.50   | 35.00  | 35.00   | 30.00  | 30.00    |
| (b)   | Running per 1,000 Copies.....        |    |        |         |        |         |        |          |
| (1)   | 50 to 999.....                       | 1  | 171.00 | 171.00  | 185.00 | 185.00  | 180.00 | 180.00   |
| (2)   | 1,000 to 9,999.....                  | 3  | 171.00 | 513.00  | 185.00 | 555.00  | 180.00 | 540.00   |
| (3)   | 10,000 to 50,000.....                | 10 | 171.00 | 1710.00 | 185.00 | 1850.00 | 180.00 | 1,800.00 |
| <b>VI. Serializing (any format):</b>                        |                                      |    |        |         |        |         |        |          |
| 1.  | Per label/decals.....                |    |        |         |        |         |        |          |
| (1)   | Makeready and Setup Charge.....      | 4  | 30.00  | 120.00  | 35.00  | 140.00  | 30.00  | 120.00   |
| (2)   | Running per 1,000 Numbers.....       | 8  | 120.00 | 960.00  | 125.00 | 1000.00 | 120.00 | 960.00   |
| <b>VII. Die-Cutting (Includes the cost of die)</b>          |                                      |    |        |         |        |         |        |          |
| 1.  | Format 'A'.....per label/decals..... |    |        |         |        |         |        |          |
| (1)   | Makeready and/or Setup.....          | 5  | 30.00  | 150.00  | 30.00  | 150.00  | 30.00  | 150.00   |
| (2)   | Running per 1,000 Copies.....        | 3  | 85.50  | 256.50  | 95.00  | 285.00  | 90.00  | 270.00   |
| 2.  | Format 'B'.....per label/decals..... |    |        |         |        |         |        |          |

|              |   |        |        |                    |             |                    |             |                    |
|--------------|---|--------|--------|--------------------|-------------|--------------------|-------------|--------------------|
| (1)          | Makeready and/or Setup.....   | 4      | 30.00  | 120.00             | 30.00       | 120.00             | 30.00       | 120.00             |
| (2)          | Running per 1,000 Copies.....   | 20     | 199.50 | 3990.00            | 215.00      | 4300.00            | 210.00      | 4,200.00           |
| 3.           | Format 'C'.....per label/decals.....  |        |        |                    |             |                    |             |                    |
| (1)          | Makeready and/or Setup.....   | 2      | 30.00  | 60.00              | 30.00       | 60.00              | 30.00       | 60.00              |
| (2)          | Running per 1,000 Copies.....   | 15     | 275.50 | 4132.50            | 295.00      | 4425.00            | 290.00      | 4,350.00           |
| <b>VIII.</b> | <b>Stock: Price Per 645 sq.cm (100 sq. in.)</b>   |        |        |                    |             |                    |             |                    |
| 1.           | White Vinyl or Polyester Plastic Sheeting.....  | 12,000 | 0.62   | 7440.00            | 0.70        | 8400.00            | 0.65        | 7,800.00           |
| 2.           | Clear/Colored Vinyl or Polyester Plastic Sheeting..   | 1,000  | 0.66   | 660.00             | 0.75        | 750.00             | 0.70        | 700.00             |
| 3.           | Gold or Chrome Metallic Colored Polyester.....  | 500    | 0.78   | 390.00             | 0.90        | 450.00             | 0.82        | 410.00             |
| 4.           | Colored Foils.....  | 500    | 1.15   | 575.00             | 1.20        | 600.00             | 1.15        | 575.00             |
| 5.           | White or Colored Reflective Sheeting.....   | 500    | 1.40   | 700.00             | 1.45        | 725.00             | 1.40        | 700.00             |
| <b>IX.</b>   | <b>Composition:</b>   |        |        |                    |             |                    |             |                    |
| 1.           | Setting typelines, horizontal rules or vertical rules,<br>any length.....per typeline/rule..... | 60     | N/C    |                    | N/C         |                    | N/C         |                    |
| <b>X.</b>    | <b>CREATION OF DIGITAL PRINTING MEDIA</b>   |        |        |                    |             |                    |             |                    |
| 1.           | Per digital separate.....   | 60     | N/C    |                    | N/C         |                    | N/C         |                    |
| <b>XI.</b>   | <b>ACCELERATED DELIVERY:</b>  |        |        |                    |             |                    |             |                    |
|              | Subtotal of Items I. thru X.  |        |        | 50,527.25          |             | 55,835.00          |             | 52,900.00          |
|              | Value of estimated % of accelerated orders  |        |        | 2,526.36           |             | 2,791.75           |             | 2,645.00           |
|              | Contractor upcharge for accelerated delivery  | 5%     | 10%    | 2,779.00           | 10%         | 3,070.93           | 10%         | 2,909.50           |
|              | <b>CONTRACTOR TOTALS</b>  |        |        | <b>\$53,306.25</b> |             | <b>\$58,905.93</b> |             | <b>\$55,809.50</b> |
|              | <b>DISCOUNT</b>   |        |        |                    | <b>0.5%</b> | <b>\$294.53</b>    | <b>0.5%</b> | <b>\$279.05</b>    |
|              | <b>DISCOUNTED TOTALS</b>  |        |        | <b>\$53,306.25</b> |             | <b>\$58,611.40</b> |             | <b>\$55,530.45</b> |
|              |   |        |        |                    |             | <b>AWARD</b>       |             |                    |

U.S. GOVERNMENT PUBLISHING OFFICE  
San Francisco, CA

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

**Labels and Decals**

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Defense Logistics Agency (DLA) Document Services  
And other Government Agencies

Single Award in Category 2

The term of this contract is for one year, beginning **June 1, 2020 and ending May 31, 2021**, plus as many as four optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Contract Term" clause in this contract.

**QUOTES DUE:** Quotes due at 11:00 AM Pacific Time on **MAY 26, 2020**.

For information of a technical nature call Alan Zada at (707) 748-1970, Ext. 6. (No collect calls.)

**CONTRACTING METHOD:** This contract is being advertised as, and shall be awarded as a Small Purchase contract, in accordance with the U. S. Government Publishing Office Printing Procurement Regulation (PPR: GPO Publication 305.3), Chapter VII, Section 4.

**SUBMISSION OF QUOTES:** Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, vendors MUST FAX quotes to **1-800-859-2835** for this solicitation. No other method of quote submission will be accepted at this time. **Program 1977-S R-2 CAT 2** and the quote opening date must be specified in the subject line of the FAX submission. Quotes received after the opening date specified above will not be considered for award.

Vendors may quote on one or both contract categories. The Government will make an award in each category since it is anticipated that one firm may not be able to meet all of the requirements

Firms are to fill out, sign/initial as applicable, all pages of the SECTION 4. - SCHEDULE OF PRICES (pages 14 through 18, included within).

An abstract of the previous contract prices is included herein. Vendors are to note several revisions throughout the specifications.

**R-2:** Changes in determination of award, Section 3.

## SECTION 1. - GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO Contract Terms (*GPO Pub 310.2, Effective December 1987, (Rev. 1-18)* – the light blue cover)  
<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

GPO QATAP (*GPO Pub. 310.1, Effective May 1979 (Rev. 09-19)* – the dark blue cover) –  
<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

**NOTE:** Prospective as well as existing GPO contractors are to note that, as of 1/1/08, all contractor's seeking to do business with the GPO must first complete and thereafter maintain the accuracy of its GPO Contractor Connection registration with the following mandatory taxpayer information boxes: "EIN/TIN #" (Employer Identification Number or Taxpayer Identification Number); "Subject to Backup Withholding" (See Form W-9, Request for Taxpayer Identification Number and Certification); and, "Current W-9 Request" (See Form W-9). The GPO will withhold payment of any invoices for work completed by any contractor who fails to provide these tax data in GPO Contractor Connection. Such invoices will be declared ineligible for payment until all requirements for payment, including providing these tax data in GPO Contractor Connection, have been satisfied.

**SUBCONTRACTING:** Subcontracting will not be permitted in any part or aspect of the contract requirements described herein.

**DOING BUSINESS WITH THE GPO:** Contractors wishing to do business with the GPO are referred to the GPO web site <http://www.gpo.gov/business/index.html>, where one can register as a GPO contractor using the 'GPO Contractor Connection' link in accordance with the furnished instructions on that page.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes — Level III
- (b) Finishing Attributes — Level III

Inspection Levels from ANSI/ASQC Z1.4:

- (a) Non-destructive Tests — General Inspection Level I.
- (b) Destructive Tests — Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

| <u>Attribute</u>                 | <u>Specified Standard</u> |
|----------------------------------|---------------------------|
| P-7. Type Quality and Uniformity | Approved Proofs           |

P-10. Process Color Match

Approved Proofs

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
  
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**OPTION TO EXTEND THE TERM OF THE CONTRACT:** The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor before expiration of the current contract term. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for periodic pricing revision.

**EXTENSION OF CONTRACT TERM:** At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

**Note:** *The contractor shall itemize each billing voucher in accordance with the contract 'Schedule of Prices.'*

**ORDERING:** Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **June 1, 2020 to May 31, 2021** plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

**ECONOMIC PRICE ADJUSTMENT:** The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period below. Pricing will thereafter be eligible for adjustment during the second and any succeeding period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause herein.

For the purpose of this clause, the contract shall be divided into successive periods. The first period shall extend from **June 1, 2020 to May 31, 2021**. The second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Price adjustments in accordance with this clause will be based on the changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The Economic price adjustment will be the percentage difference between the Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **February 29, 2020**, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

**NOTIFICATION:** The contractor will be notified a minimum of 30 days before the end of the current contract annual period of availability or non-availability of funds for subsequent periods. Cancellation is effected if (i) the Contracting Officer notifies the contractor that funds are not available for the next year, or (ii) the Contracting Officer fails to notify the contractor that funds are available for the next year.

## SECTION 2. - SPECIFICATIONS

**SCOPE:** These specifications cover the production of pressure sensitive labels and decals requiring such operations as electronic receipt and physical retrieval of furnished materials, generation of printing media from furnished digital copy, typesetting/composition, creating camera-ready mechanical color separations, films, PDF "soft proofs," conventional hardcopy proofs. Category 2 digital or screen printing, laminating, die-cutting, (laser) trimming, packing and delivery.

**TITLE:** Labels and Decals.

**FREQUENCY OF ORDERS:** Orders consist of **digital or screen printing** on vinyl, polyester plastic, metal foil or reflective sheet stock and mounted on suitable backing sheet: Approx. 35 orders per year.

Based upon past performance, orders may contain as many as five products per order.

**QUANTITY:** From 50 to 10,000 labels/decals per order.

**TRIM SIZES:** Various trim sizes will be ordered and paid for in their respective "Format" classification as follows:

- Format "A": Any size label up to and including 2 x 3", or a maximum of 6 sq. inches.
- Format "B": Any size label over 2 x 3" up to and including 5 x 7", or a maximum of 35 sq. inches.
- Format "C": Any size label over 5 x 7" up to and including 9 x 12", or a maximum of 108 sq. inches.

To determine the trim size of die-cut circles or irregular die-cut shapes (i.e. arcs, crescents, etc.), use the rectangular or square size of the stock needed to produce the die-cut shape ordered: For example, a 3" diameter circle is die-cut out of a 3 x 3" square piece of material, or 9 sq. inches. See pages 19 and 23 (under 'STOCK') for additional details.

### **GOVERNMENT TO FURNISH:**

The Government will most typically electronically transmit digital assets, including Macintosh-generated or Windows-generated Adobe Acrobat Portable Document Format (PDF) files, MS Word, MS Publisher, Adobe InDesign, Illustrator and/or Photoshop files.

Occasionally the Government will also furnish repro copy, reprint samples, manuscript copy and/or 650/700 MB CD-R (W) disc(s) requiring physical retrieval from customer's facility.

Facsimile for shipping container labels.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish" herein, necessary to produce the product(s) in accordance with these specifications.

Contractor shall provide any missing TrueType and/or OpenType fonts not included or embedded within the furnished digital copy. Contractor shall obtain the newest available version of the software programs cited under 'Government to Furnish,' as each software upgrade is made available for purchase by the public.

Digital prepress, deliverables:

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the GPO.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

**COMPOSITION:** Composition requirements will consist of setting type and rules in various formats and sizes.

Various serif and sans serif typefaces and sizes up to 2" high will be required. The successful vendor must provide the ordering agency with specimens or a complete listing of typefaces and sizes that are available for use under this contract.

**REPRODUCIBLES:** The contractor must make all films/reproducibles required.

Output of furnished digital copy: Based upon past performance, it is estimated that as many as 90% of the contract orders will include Governmental submittal of digital copy for reproduction. Unless otherwise specified, the contractor is not obligated to produce an order by RIPing (i.e. rasterizing) the furnished digital copy directly to a xerographic copying machine. The contractor may—at the contractor's option—digitally output a single first-generation copy on paper at a min. of 600 dpi before placing it "on the glass" to produce the requisite number of second generation copies for final delivery.

Unless otherwise specified, the output copy shall match any furnished dummy hardcopy. In the absence of furnished dummy hardcopy, the final printed product shall match the "on screen" appearance of the furnished digital copy.

The contractor will be responsible for converting any furnished RGB elements to CMYK and providing any bleed margins, if omitted by the ordering agency, at no additional cost to the Government.

Creating printing media: The Government will provide orders with furnished close-registration multicolor reprint samples with abutting colors, but without any accompanying mechanical or digital separations.

When such reprint samples are furnished without accompanying mechanical-digital separations, the contractor will be required to create and composite (with registration and traps) a digital printer separate for each product color. The contractor shall archive and return the registered and composited printer separates in the form of an Adobe Acrobat PDF file archived on a CD-R disc labeled with the title of the applicable label(s). The contractor shall be reimbursed for the creation of the new printing media in accordance with the contract 'Schedule of Prices.'

New digital printing media created by the contractor will become property of the Government and must be returned with the final printed product, or to the address otherwise noted on the Print Order.

**PROOFS:** Based upon past performance, approx. 70% of the Category 1 and 50% of the Category 2 orders will most typically require electronic submittal of an Adobe Acrobat PDF "soft proof." Occasionally the customer will require physical submittal of a conventional hardcopy page proof.

**STOCK:** The specifications of all stock furnished must be in accordance with those listed below:

White, clear and colored flexible vinyl and Polyester plastic sheeting, .001 to .004" thick, equal to Fasson's FasCal 500.

Gold and chrome metallic-colored flexible polyester sheeting, .001 to .005" thick, equal to Fasson's FasCal 700 series.

Colored flexible metal foil, .001 to .002" thick, equal to Fasson's FasCal foils

Silver/white and colored reflective sheeting: Type I, Class 4, Reflectivity 1, in accordance with Federal Specification L-S-300C.

**PRESSWORK/SCREEN PROCESS PRINTING:**

Print in black or four-color process imagery using high-quality digital output with durable pigmented solvent-based inks

Print in up to six ink colors by screen process printing (printed via multi-filament or monofilament mesh with squeegee).

All inks/paints used must be fade resistant, and must not show any appreciable change in color after exposure in an Atlas Fadeometer for 170 standard fading hours or its equivalent.

For labels/decals printing on colored stock, the contractor may surface tint white stock to match the required colors. No additional charge will be allowed to surface tint the stock.

Match Pantone color number as indicated on the print order: may bleed four sides.

Serializing: When indicated on the print order the labels/decals will be serialized in 1/8 to 1/4" high characters in red or black ink, as specified: No missing or duplicated numbers. If numbered orders require clear protective coating, the coating shall be applied atop the printed nos.

When ordered, laminate the entire surface over the printing with a 1-mil thick clear **UV-inhibiting** polyester film or equal.

**CONSTRUCTION:**

Apply a permanent or removable type pressure-sensitive adhesive, to adhere to glass, metal, plastic and finished wood surfaces with the ability to withstand moisture. Several orders will specifically require satisfactory adhesive performance in the presence of alcohol and xylene, as indicated on the print order.

Mount on a suitable backing sheet appropriate to the following products ordered:

Cut product and deliver as single units with an easy removal feature.

Kiss-cut horizontally and/or vertically and deliver multiples-up on a single backing sheet, as indicated on the print order.

Die-cutting: When ordered, labels/decals will be die-cut into various shapes (i.e. circles) or irregular shapes (i.e. arcs, Ogilvie's, etc.). Labels/decals will require die-cut of labels/decals only or die-cut of labels/decals and the backing sheet.

**PACKING:**

Pack in poly bag or, at contractor's option, shrink-film wrap each individual roll. Wrap, or at contractor's option, shrink-film wrap, in suitable units, sheets.

Pack in shipping containers.

**LABELING AND MARKING:** Reproduce shipping container label from furnished repro, fill in appropriate blanks, and attach to one end of each shipping container.

**DEPARTMENTAL QUALITY COPIES:** All orders must be divided into equal sublots in accordance with the chart shown below. A random sample must be selected from each subplot. Do not choose copies from the same general area in each subplot.

| <u>Quantity<br/>Ordered</u> | <u>Number of<br/>Sublots</u> |
|-----------------------------|------------------------------|
| 500 - 3,200                 | 50                           |
| 3,201 - 10,000              | 80                           |
| 10,001 - 35,000             | 125                          |
| 35,001 and over             | 200                          |

These randomly selected samples must be packed separately and must be identified by a special government-furnished blue label, which is to be affixed to each affected container. These random sample copies must be recorded separately on all shipping documents and sent in accordance with the distribution list. The random inspection samples constitute a part of the total quantity ordered, and no additional charge will be allowed.

In addition, a copy of the PRINT ORDER/SPECIFICATION along with the signed selection certificate, which will be furnished, must be included with the samples.

A copy of the Government-furnished certificate must accompany the voucher sent to the GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay of processing the voucher.

**DISTRIBUTION:** Based upon past performance, it is anticipated that contract orders will deliver f.o.b. destination (as specified on print order), as follows:

- Approx. 65% of the total orders deliver to sites throughout the San Diego, CA metro region;
- Approx. 10% of the total orders deliver to sites throughout Southern. California;
- Approx. 25% of the total orders deliver throughout Northern. California;
- Approx. 5% of the total orders deliver to sites throughout Arizona\*, NV\* and the other 47 contiguous states\*.

\* Contractor will be reimbursed for shipment for delivery to destinations beyond the state of California upon submittal of verifying shipping receipt(s) with the contractor's billing voucher.

The contractor must return all materials furnished by the Government along with any digital printing media and/or digital deliverables made by the contractor. These materials must be packaged and returned separate from the entire job via Registered Mail or any other traceable means. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All furnished material must be returned with each order under separate cover.

All expenses incidental to returning materials and furnishing sample copies must be borne by the contractor.

**RECEIPT FOR DELIVERY:** Contractor must furnish own receipts for delivery. These receipts must include: the GPO jacket, program, and print order numbers; total quantity delivered; number of cartons; quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

No definite schedule can be predetermined.

Furnished material and proofs must be picked up from and delivered between the hours of 7:30 AM and 3:30 PM. Inside pickup and delivery is required at each of the following addresses.

- Approx. 65% of the total orders: DLA Document Services facilities within San Diego, CA metro region;
- Approx. 5% of the total orders: GPO RPPO office in Benicia, CA;
- Approx. 10% of the total orders: DLA Document Services, March AFB, CA 92578
- Approx. 10% of the total orders: DLA Document Services, Hueneme, CA 93043
- Approx. 10% of the total orders: DLA Document Services, China Lake, CA 93555

The following schedule (applies to all categories) begins upon notification of the availability of print order and furnished material:

Accelerated delivery: It is estimated that approx. 5% of the contract orders will require complete production and delivery within three to five workdays upon notification of availability of furnished materials for pickup by the contractor at contractor's expense.

It is estimated that approx. 35% of the contract orders will require complete production and delivery within five to 10 workdays upon notification of availability of furnished materials for pickup by the contractor at contractor's expense.

It is estimated that approx. 60% of the contract orders will require complete production and delivery within 11 to 15 workdays upon notification of availability of furnished materials for pickup by the contractor at contractor's expense.

The "ship/deliver" date indicated on the print order is the date products ordered must be delivered to the destination specified.

### **SECTION 3. - DETERMINATION OF AWARD**

The Government will make an award in each category since it is anticipated that one firm may not be able to meet all of the requirements. The lowest Quote will be determined by applying the prices quoted in the "SCHEDULE OF PRICES" herein to the following units of production which are the estimated requirements for 1 year under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

Accelerated delivery: The percentage uprate submitted by the contractor under Item IX shall first be applied to 5% of the subtotal of costs obtained from the sum of Items I thru VIII. The product of this application shall then be added to the subtotal of costs obtained from the sum of Items I thru VIII to determine the each vendor's total contract bid price.

The following item designations correspond to those listed in the "SCHEDULE OF PRICES" herein:

**CATEGORY 2**

**I.** (1) (2) (3)

- 1. (a) 5 xxx xxx
- 2. (a) 5 xxx xxx
- 3. (a) 5 xxx xxx

- II.**
- 1. (a) 5 xxx xxx
  - 2. (a) 5 xxx xxx
  - 3. (a) 5 xxx xxx

- III.**
- 1. (a) 5 4 1
  - (b) 1 5 10
  - 2. (a) 26 12 1
  - (b) 12 24 10
  - 3. (a) 10 8 1
  - (b) 4 14 10

- IV.**
- 1. (a) 5 3 1
  - (b) 1 4 10
  - 2. (a) 22 12 1
  - (b) 10 24 10
  - 3. (a) 9 8 1
  - (b) 3 14 10

- V.** (1) (2) (3)
- 1. (a) 2 1 1
  - (b) 1 2 10
  - 2. (a) 2 1 1
  - (b) 1 2 10
  - 3. (a) 2 2 1
  - (b) 1 3 10

- VI.** (1) (2)
- 1. 4 8

- VII.** (1) (2)
- 1. 5 3
  - 2. 4 20
  - 3. 2 15

**VIII.**

- 1. 12,000
- 2. 1,000
- 3. 500
- 4. 500
- 5. 500

**IX.**

- 1. 60

**X.**

- 1. 60

**XI.** See previous explanation  
at beginning of section

#### **SECTION 4. - SCHEDULE OF PRICES**

Quotes offered are f.o.b. destination for delivery to addresses within the state of CA and f.o.b. contractor's city for delivery to addresses beyond the state of CA.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Contractor must make an entry in each of the spaces provided.

An entry of NC (No Charge) shall be entered if Contractor intends to furnish individual items at no charge to the Government.

Quotes submitted with NB (No Quote) or blank spaces for an item may be declared nonresponsive.

The contracting officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the "DETERMINATION OF AWARD" herein) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Digital makeready cost(s): Note that all the quotes submitted for Item I shall include any digital makeready and/or preparation costs that may be required by Government submittal of simple Macintosh-compatible or Windows-compatible word processing files (MS Word, Corel WordPerfect, etc.) or Adobe Acrobat Portable Document Format (pdf) files. (See "Output of furnished digital copy" on page 9.) If the order includes submittal of a professional layout program with more complex digital content (such as a Adobe InDesign, MS Publisher, etc. involving various font issues and/or with many links to attendant graphic files), or if the content requires more extensive digital preparation to RIP the furnished digital copy directly to the copying machine for higher quality halftone reproduction, then the contractor is to call the GPO to discuss issuance of a contract modification.

Quotes for each "Format" shall be for any trim size up to the maximum size listed for each of the "Formats," as outlined in Section 2. - SPECIFICATIONS.

Fractional parts of 1,000 and 100 will be prorated at the 'Per 1,000' and 'Per 100' rates, as applicable.

**CATEGORY 2 (Digital/Screen Printing)**

**I. Digital printing in a single ink color:** (Price per label/decals, to include all prepress, plotter cutting and packaging costs):

|                          | <u>50 to 999</u> | <u>Quantities</u><br><u>1M to 9999</u> | <u>10M to 50M</u> |
|--------------------------|------------------|--|-------------------|
|                          | (1)              | (2)                                    | (3)               |
| 1. <u>Format "A":</u>    |                  |  |                   |
| (a) Per 100 copies ..... | \$ _____         | \$ XXX                                 | \$ XXX            |
| 2. <u>Format "B":</u>    |                  |  |                   |
| (a) Per 100 copies ..... | \$ _____         | \$ XXX                                 | \$ XXX            |
| 3. <u>Format "C":</u>    |                  |  |                   |
| (a) Per 100 copies ..... | \$ _____         | \$ XXX                                 | \$ XXX            |

**II. Digital printing four-color process:** (Price per label/decals, to include all prepress, plotter cutting and packaging costs):

|                          | (1)      | (2)    | (3)    |
|--------------------------|----------|--------|--------|
| 1. <u>Format "A":</u>    |          |        |        |
| (a) Per 100 copies ..... | \$ _____ | \$ XXX | \$ XXX |
| 2. <u>Format "B":</u>    |          |        |        |
| (a) Per 100 copies ..... | \$ _____ | \$ XXX | \$ XXX |
| 3. <u>Format "C":</u>    |          |        |        |
| (a) Per 100 copies ..... | \$ _____ | \$ XXX | \$ XXX |

Note: Contractor shall be reimbursed for coating/varnishing or laminating digitally printed labels using Items IV and V, as applicable.

**III. Screen printing in a single ink color:** (Price per label/decals, to include all prepress and packaging costs):

|                                      | <u>50 to 999</u> | <u>Quantities</u><br><u>1M to 9999</u> | <u>10M to 50M</u> |
|--------------------------------------|------------------|--|-------------------|
|                                      | (1)              | (2)                                    | (3)               |
| 1. <u>Format "A":</u>                |                  |  |                   |
| (a) Makeready and setup charge ..... | \$ _____         | \$ _____                               | \$ _____          |
| (b) Running, per 1,000 copies .....  | \$ _____         | \$ _____                               | \$ _____          |
| 2. <u>Format "B":</u>                |                  |  |                   |
| (a) Makeready and setup charge ..... | \$ _____         | \$ _____                               | \$ _____          |
| (b) Running, per 1,000 copies .....  | \$ _____         | \$ _____                               | \$ _____          |
| 3. <u>Format "C":</u>                |                  |  |                   |
| (a) Makeready and setup charge ..... | \$ _____         | \$ _____                               | \$ _____          |
| (b) Running, per 1,000 copies .....  | \$ _____         | \$ _____                               | \$ _____          |

\_\_\_\_\_  
 Initials

**IV. Screen printing each additional ink color or coating/varnish:**

|                                      |          |          |          |
|--------------------------------------|----------|----------|----------|
| 1. <u>Format "A":</u>                |          |          |          |
| (a) Makeready and setup charge ..... | \$ _____ | \$ _____ | \$ _____ |
| (b) Running, per 1,000 copies .....  | \$ _____ | \$ _____ | \$ _____ |
| 2. <u>Format "B":</u>                |          |          |          |
| (a) Makeready and setup charge ..... | \$ _____ | \$ _____ | \$ _____ |
| (b) Running, per 1,000 copies .....  | \$ _____ | \$ _____ | \$ _____ |
| 3. <u>Format "C":</u>                |          |          |          |
| (a) Makeready and setup charge ..... | \$ _____ | \$ _____ | \$ _____ |
| (b) Running, per 1,000 copies .....  | \$ _____ | \$ _____ | \$ _____ |

**V. Laminating with one mil clear UV-inhibiting film (includes cost of laminate mat'l):**

|                                      |          |          |          |
|--------------------------------------|----------|----------|----------|
| 1. <u>Format "A":</u>                |          |          |          |
| (a) Makeready and setup charge ..... | \$ _____ | \$ _____ | \$ _____ |
| (b) Running, per 1,000 copies .....  | \$ _____ | \$ _____ | \$ _____ |
| 2. <u>Format "B":</u>                |          |          |          |
| (a) Makeready and setup charge ..... | \$ _____ | \$ _____ | \$ _____ |
| (b) Running, per 1,000 copies .....  | \$ _____ | \$ _____ | \$ _____ |
| 3. <u>Format "C":</u>                |          |          |          |
| (a) Makeready and setup charge ..... | \$ _____ | \$ _____ | \$ _____ |
| (b) Running, per 1,000 copies .....  | \$ _____ | \$ _____ | \$ _____ |

**VI. Serializing (any format):**

|                           | <u>Makeready<br/>and/or Setup</u><br>(1) | <u>Running Per<br/>1,000 Numbers</u><br>(2) |
|---------------------------|--|---|
| 1. Per label/decals ..... | \$ _____                                 | \$ _____                                    |

**VII. DIE-CUTTING: (Includes the cost of die.)**

|                     | <u>Makeready<br/>and/or Setup</u><br>(1) | <u>Running Per<br/>1,000 Copies</u><br>(2) |
|---------------------|--|--|
| 1. Format 'A' ..... | per label/decals .....\$ _____           | \$ _____                                   |
| 2. Format 'B' ..... | per label/decals .....\$ _____           | \$ _____                                   |
| 3. Format 'C' ..... | per label/decals .....\$ _____           | \$ _____                                   |

\_\_\_\_\_  
 Initials

**VIII. STOCK:** Payment for all stock supplied by the contractor under the terms of these specifications will be based on the rectangular or square size of the stock needed to produce the die-cut shape ordered, as described on page 6 under "TRIM SIZES."

Examples: Stock for 100 copies of a 1 x 1" label/decals = 100 sq. inches. Stock for 200 copies of a 3" diameter label/decals = 200 x 3 x 3 = 1,800 sq. inches. The cost of any waste removed and of any stock required for makeready or running spoilage must be included in the prices quoted. Minimum order will be for 100 sq. inches.

Price Per  
100 sq. in

- 1. White Vinyl or Polyester Plastic Sheeting .....\$\_\_\_\_\_
- 2. Clear or Colored Vinyl or Polyester Plastic Sheeting .....\$\_\_\_\_\_
- 3. Gold or Chrome Metallic Colored Polyester .....\$\_\_\_\_\_
- 4. Colored Foils.....\$\_\_\_\_\_
- 5. White or Colored Reflective Sheeting .....\$\_\_\_\_\_

**IX. COMPOSITION:**

- 1. Setting typelines, horizontal rules or vertical rules, any length....per typeline/rule....\$\_\_\_\_\_

Prices for horizontal rules not running in the same line with type matter are to be charged as typelines.

Prices quoted for items above must include the cost for positioning the typelines and rules into a specified form format.

**X. CREATION OF DIGITAL PRINTING MEDIA:** When close-registration multicolor reprint samples with abutting colors are furnished without accompanying digital or mechanical separations, the contractor will be required to create and composite (with registration and traps) a digital separate for each product color. The contractor shall be reimbursed by charging for each created digital separate in accordance with Item X.1 hereafter.

The quoted rate below shall include the cost to archive and return the final printer separates in the form of an Adobe Acrobat PDF file archived onto a CD-R disc labeled with the applicable label(s).

- 1. Per digital separate .....\$\_\_\_\_\_

\_\_\_\_\_  
Initials

NOTE: Prices quoted under Items IX and X must include the cost of all required proofs.

**XI. ACCELERATED DELIVERY:**

Percentage upcharge for delivery of orders  
within three to five workdays.....% \_\_\_\_\_

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

**QUOTE ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this Quote is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the Firm) from the date for receipt of Quotes, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day Quote acceptance period may result in expiration of the Quote prior to award.

**FIRM’S NAME AND SIGNATURE:** Unless specific written exception is taken, the Firm, by signing and submitting a Quote, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms-Publication 310.2. When responding by fax or mail, fill out and return one copy of all pages in “SECTION 4. –SCHEDULE OF PRICES,” including initialing/signing where indicated.

Failure to sign the signature block below may result in the Quote being declared non-responsive.

Firm \_\_\_\_\_  
(Contractor Name) (GPO Contractor’s Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City – State – Zip Code)

By \_\_\_\_\_  
(Printed Name, Signature and title of person authorized to sign this Quote) (Date)

\_\_\_\_\_  
(Person to be contacted) (Telephone Number) (Email)



**THIS SECTION FOR GPO USE ONLY**

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_ Contracting Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
(Initials) (Initials)

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| Program No 1977-S Cat. 2 Term 040118 To 033119            |                                    |                |                                     |           |                                       |           |                      |           |                     |           |
|---|------------------------------------|----------------|-------------------------------------|-----------|---------------------------------------|-----------|----------------------|-----------|---------------------|-----------|
| TITLE: Labels and Decals                                  |                                    |                |                                     |           |                                       |           |                      |           |                     |           |
| ITEM NO   | DESCRIPTION                        | BASIS OF AWARD | (Contr #1 - E4)                     |           | (Contr #2 - G4)                       |           | (Contr #3 - I4)      |           | (Contr #4 - K4)     |           |
|   |                                    |                | Seigraphic Screenprint LaCrosse, WI | UNIT RATE | Douglass Screen Printers Lakeland, FL | UNIT RATE | Current Screen Print | UNIT RATE | Target Screen Print | UNIT RATE |
| CATEGORY II (Digital/Screen Printing)                     |                                    |                |                                     |           |                                       |           |                      |           |                     |           |
| I. Digital printing in a single in color:                 |                                    |                |                                     |           |                                       |           |                      |           |                     |           |
| 1.  | Format "A":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Per 100 Copies:                    | 5              | 75.00                               | 375.00    | 59.44                                 | 297.20    | 75.00                | 375.00    |                     |           |
| 2.  | Format "B":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Per 100 Copies:                    | 5              | 75.00                               | 375.00    | 79.05                                 | 395.25    | 75.00                | 375.00    |                     |           |
| 3.  | Format "C":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Per 100 Copies:                    | 5              | 75.00                               | 375.00    | 118.88                                | 594.40    | 75.00                | 375.00    |                     |           |
| (1)   | 50 to 999.....                     |                |                                     |           |                                       |           |                      |           |                     |           |
| (2)   | 1,000 to 9,999.....                |                |                                     |           |                                       |           |                      |           |                     |           |
| (3)   | 10,000 to 50,000.....              |                |                                     |           |                                       |           |                      |           |                     |           |
| II. Digital printing four-color process:                  |                                    |                |                                     |           |                                       |           |                      |           |                     |           |
| 1.  | Format "A":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Per 100 Copies:                    | 5              | 75.00                               | 375.00    | 59.44                                 | 297.20    | 75.00                | 375.00    |                     |           |
| 2.  | Format "B":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Per 100 Copies:                    | 5              | 75.00                               | 375.00    | 79.05                                 | 395.25    | 75.00                | 375.00    |                     |           |
| 3.  | Format "C":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Per 100 Copies:                    | 5              | 75.00                               | 375.00    | 118.88                                | 594.40    | 75.00                | 375.00    |                     |           |
| (1)   | 50 to 999.....                     |                |                                     |           |                                       |           |                      |           |                     |           |
| (2)   | 1,000 to 9,999.....                |                |                                     |           |                                       |           |                      |           |                     |           |
| (3)   | 10,000 to 50,000.....              |                |                                     |           |                                       |           |                      |           |                     |           |
| III. Screen Printing in a single ink color:               |                                    |                |                                     |           |                                       |           |                      |           |                     |           |
| 1.  | Format "A":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Makeready and/or Setup Charge..... |                |                                     |           |                                       |           |                      |           |                     |           |
| (1)   | 50 to 999.....                     | 5              | 60.00                               | 300.00    | 210.00                                | 1,050.00  | 45.00                | 225.00    |                     |           |
| (2)   | 1,000 to 9,999.....                | 4              | 60.00                               | 240.00    | 840.00                                | 840.00    | 40.00                | 160.00    |                     |           |
| (3)   | 10,000 to 50,000.....              | 1              | 60.00                               | 60.00     | 54.98                                 | 54.98     | 35.00                | 35.00     |                     |           |
| (b)   | Running per 1,000 Copies.....      |                |                                     |           |                                       |           |                      |           |                     |           |
| (1)   | 50 to 999.....                     | 1.5            | 90.00                               | 135.00    | 34.50                                 | 51.75     | 35.00                | 52.50     |                     |           |
| (2)   | 1,000 to 9,999.....                | 5.5            | 80.00                               | 440.00    | 34.50                                 | 189.75    | 40.00                | 220.00    |                     |           |
| (3)   | 10,000 to 50,000.....              | 10             | 60.00                               | 600.00    | 34.50                                 | 345.00    | 20.00                | 200.00    |                     |           |
| 2.  | Format "B":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Makeready and/or Setup Charge..... |                |                                     |           |                                       |           |                      |           |                     |           |
| (1)   | 50 to 999.....                     | 26             | 70.00                               | 1,820.00  | 210.00                                | 5,460.00  | 45.00                | 1,170.00  |                     |           |
| (2)   | 1,000 to 9,999.....                | 12             | 70.00                               | 840.00    | 210.00                                | 2,520.00  | 45.00                | 540.00    |                     |           |
| (3)   | 10,000 to 50,000.....              | 1              | 70.00                               | 70.00     | 54.98                                 | 54.98     | 20.00                | 20.00     |                     |           |
| (b)   | Running per 1,000 Copies.....      |                |                                     |           |                                       |           |                      |           |                     |           |
| (1)   | 50 to 999.....                     | 12             | 120.00                              | 1,440.00  | 37.00                                 | 444.00    | 40.00                | 480.00    |                     |           |
| (2)   | 1,000 to 9,999.....                | 24             | 110.00                              | 2,640.00  | 37.00                                 | 888.00    | 35.00                | 840.00    |                     |           |
| (3)   | 10,000 to 50,000.....              | 10             | 100.00                              | 1,000.00  | 37.00                                 | 370.00    | 20.00                | 200.00    |                     |           |
| 3.  | Format "C":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Makeready and/or Setup Charge..... |                |                                     |           |                                       |           |                      |           |                     |           |
| (1)   | 50 to 999.....                     | 10             | 80.00                               | 800.00    | 210.00                                | 2,100.00  | 45.00                | 450.00    |                     |           |
| (2)   | 1,000 to 9,999.....                | 8              | 80.00                               | 640.00    | 210.00                                | 1,680.00  | 25.00                | 200.00    |                     |           |
| (3)   | 10,000 to 50,000.....              | 1              | 80.00                               | 80.00     | 54.88                                 | 54.88     | 25.00                | 25.00     |                     |           |
| (b)   | Running per 1,000 Copies.....      |                |                                     |           |                                       |           |                      |           |                     |           |
| (1)   | 50 to 999.....                     | 4              | 130.00                              | 520.00    | 39.00                                 | 156.00    | 50.00                | 200.00    |                     |           |
| (2)   | 1,000 to 9,999.....                | 14             | 120.00                              | 1,680.00  | 39.00                                 | 546.00    | 40.00                | 560.00    |                     |           |
| (3)   | 10,000 to 50,000.....              | 10             | 110.00                              | 1,100.00  | 39.00                                 | 390.00    | 30.00                | 300.00    |                     |           |
| IV. Screen Printing each additional ink color or varnish: |                                    |                |                                     |           |                                       |           |                      |           |                     |           |
| 1.  | Format "A":                        |                |                                     |           |                                       |           |                      |           |                     |           |
| (a)   | Makeready and/or Setup Charge..... |                |                                     |           |                                       |           |                      |           |                     |           |
| (1)   | 50 to 999.....                     | 5              | 60.00                               | 300.00    | 210.00                                | 1,050.00  | 45.00                | 225.00    |                     |           |
| (2)   | 1,000 to 9,999.....                | 3              | 60.00                               | 180.00    | 210.00                                | 630.00    | 35.00                | 105.00    |                     |           |
| (3)   | 10,000 to 50,000.....              | 1              | 60.00                               | 60.00     | 54.98                                 | 54.98     | 30.00                | 30.00     |                     |           |



|       |   |        |        |             |        |             |       |             |
|-------|---|--------|--------|-------------|--------|-------------|-------|-------------|
| 2.    | Format 'B'.....per label/decals.....  | 4      | 30.00  | 120.00      | 145.00 | 580.00      | 35.00 | 140.00      |
|       | (1) Makenasty and/or Setup.....   | 20     | 210.00 | 4,200.00    | 65.00  | 1,300.00    | 25.00 | 500.00      |
|       | (2) Running per 1,000 Copies.....   |        |        |             |        |             |       |             |
| 3.    | Format 'C'.....per label/decals.....  | 2      | 30.00  | 60.00       | 170.00 | 340.00      | 10.00 | 20.00       |
|       | (1) Makenasty and/or Setup.....   | 15     | 290.00 | 4,350.00    | 77.00  | 1,155.00    | 5.00  | 75.00       |
|       | (2) Running per 1,000 Copies.....   |        |        |             |        |             |       |             |
| VIII. | Stock: Price Per 645 sq.cm (100 sq. in.)  |        |        |             |        |             |       |             |
| 1.    | White Vinyl or Polyester Plastic Sheeting.....  | 12,000 | 0.65   | 7,800.00    | 0.90   | 10,800.00   | 0.20  | 2,400.00    |
| 2.    | Clear/Colored Vinyl or Polyester Plastic Sheeting.....  | 1,000  | 0.70   | 700.00      | 0.90   | 900.00      | 0.10  | 100.00      |
| 3.    | Gold or Chrome Metallic Colored Polyester.....  | 500    | 0.82   | 410.00      | 2.70   | 1,350.00    | 0.05  | 25.00       |
| 4.    | Colored Foils.....  | 500    | 1.15   | 575.00      | 2.70   | 1,350.00    | 0.05  | 25.00       |
| 5.    | White or Colored Reflective Sheeting.....   | 500    | 1.40   | 700.00      | 2.25   | 1,125.00    | 0.95  | 475.00      |
| IX.   | Composition:  |        |        |             |        |             |       |             |
| 1.    | Setting typelines, horizontal rules or vertical rules,<br>any length.....per typeline/rule..... | 70     | N/C    |             | 12.00  | 840.00      | N/C   |             |
| X.    | CREATION OF DIGITAL PRINTING MEDIA  |        |        |             |        |             |       |             |
| 1.    | Per digital separate.....   | 10     | N/C    |             | 18.00  | 180.00      | N/C   |             |
| XI.   | ACCELERATED DELIVERY:   |        |        |             |        |             |       |             |
|       | Subtotal of Items I. thru X.  |        |        | 53,065.00   |        | 73,544.48   |       | 18,140.00   |
|       | Value of estimated % of accelerated orders  | 5%     |        | 2,632.75    |        | 3,677.22    |       | 907.00      |
|       | Contractor upcharge for accelerated delivery  | 10%    |        | 2,918.03    | 40%    | 5,146.11    | N/C   |             |
|       | CONTRACTOR TOTALS   |        |        | \$55,973.03 |        | \$76,692.59 |       | \$18,140.00 |
|       | DISCOUNT  | 0.5%   |        | \$279.87    | 0.50%  | \$393.46    |       |             |
|       | DISCOUNTED TOTALS   |        |        | \$55,693.16 |        | \$76,299.13 |       | \$18,140.00 |
|       |   |        |        | AWARDED     |        |             |       |             |