

Program No 1989-S Term Date of Award To 04/30/22 (Up to 4 option years)										
TITLE: Quick-Schedule Copying										
		(Contr #1 - E4)			(Contr #2 - G4)			(Contr #3 - I4)		(Contr #4 - K4)
		East Bay Blue Print			ARC-Oakland			Current Contractor		
		Oakland, CA			Oakland, CA			East Bay Blue Print		
ITEM NO.	DESCRIPTION	AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	
I.	COPYING:									
1.	Copying: Prices do not include cost of paper.									
(a)	Black-only copying...per 8-1/2 x 11" printed page.....	283,000	0.019	5,377.00	0.015	4,245.00	0.017	4,811.00		
(b)	Four-color copying...per 8-1/2 x 11" printed page.....	39,000	0.17	6,630.00	0.15	5,850.00	0.16	6,240.00		
(c)	Tab dividers printing black-only...per printed divider...	10,000	0.25	2,500.00	0.10	1,000.00	0.15	1,500.00		
2.	Copying of foldins: Prices include cost of paper, folding, collation and insertion.									
(a)	Black-only on one side only....per foldin unit.....	400	0.10	40.00	0.09	36.00	0.10	40.00		
(b)	Black-only on both sides.....per foldin unit.....	100	0.24	24.00	0.22	22.00	0.24	24.00		
3.	Large format copying: Prices include cost of paper									
(a)	Black-only copying....per 929 sq.cm (per sq. foot).....	3,500	0.12	420.00	0.08	280.00	0.08	280.00		
(b)	Four-color copying....per 929 sq.cm (per sq. foot).....	100	0.85	85.00	1.25	125.00	1.50	150.00		
II.	PAPER: PER 100 LEAVES (8-1/2 X 11")									
(a)	White offset book-50 lb, White writing-20 lb, White xerographic bond or colored writing-20 lb.....	1,100	0.75	825.00	0.62	682.00	0.70	770.00		
(b)	White offset book-60 lb, White writing-24 lb, White xerographic bond or colored writing-24 lb.....	110	1.50	165.00	1.10	121.00	1.25	137.50		
(c)	High quality white laser bond - 24 lb.....	300	2.50	750.00	1.75	525.00	2.00	600.00		
(d)	Bright white gloss digital bond - 32 lb.....	30	3.75	112.50	3.25	97.50	3.75	112.50		
(e)	Colored vellum-finish offset book - 60 lb.....	20	2.25	45.00	2.00	40.00	2.00	40.00		
(f)	Colored vellum-finish offset book - 70 lb.....	20	3.50	70.00	3.50	70.00	3.50	70.00		
(g)	White index - 110 lb.....	20	4.00	80.00	4.00	80.00	4.00	80.00		
(h)	Colored index - 110 lb.....	20	5.00	100.00	4.50	90.00	5.00	100.00		
(i)	White vellum-finish cover - 65 lb.....	20	3.50	70.00	3.50	70.00	3.50	70.00		
(j)	Colored vellum-finish cover - 65 lb.....	20	4.00	80.00	4.00	80.00	4.00	80.00		
(k)	White vellum-finish cover - 80 lb.....	20	5.00	100.00	5.00	100.00	5.00	100.00		
(l)	Colored vellum-finish cover - 80 lb.....	20	7.00	140.00	10.00	200.00	10.00	200.00		
(m)	Bright white gloss digital cover - 90 lb.....	20	6.00	120.00	6.00	120.00	6.00	120.00		
(n)	Bright white satin digital cover - 80 lb.....	20	10.00	200.00	10.00	200.00	10.00	200.00		
(o)	Clear plastic cover sheet.....	10	15.00	150.00	15.00	150.00	15.00	150.00		
(p)	White index tab dividers 9 x 11", 1/5th cut - 90 lb.....									
per 100 tab dividers.....	100	6.00	600.00	5.00	500.00	5.00	500.00		
III.	ADDITIONAL OPERATIONS:									
(a)	Drilling, up to three holes per run.....									
per 100 leaves.....	250	0.75	187.50	0.15	37.50	0.25	62.50		
(b)	Typesetting/composition of tab divider copy.....									
per line.....	100	1.00	100.00	1.00	100.00	1.00	100.00		
(c)	Trimming (Applies only to product with a trim size smaller than 8-1/2 x 11"...per cut, per 100 leaves.....	75	1.00	75.00	1.00	75.00	1.00	75.00		
(d)	Inserting tabs, divider sheets throughout.....									
per 100 leaves.....	100	5.00	500.00	2.00	200.00	5.00	500.00		

(e)	Banding with kraft paper, rubber band or tie.....										
per band.....	100	0.50	50.00	0.25	25.00	0.50	50.00			
(f)	Shrink wrapping.....per wrap.....	400	0.50	200.00	0.25	100.00	0.25	100.00			
(g)	Plastic comb binding (includes binder material, collating and punching).....per piece.....	1,000	1.25	1,250.00	0.55	550.00	0.65	650.00			
(h)	One wire stitch (staple) at upper left corner or two side wire stitches along bind edge...per piece.....	6,000	0.05	300.00	0.05	300.00	0.05	300.00			
(i)	Saddle-stitching (includes collating, folding).....per piece.....	8,000	0.15	1,200.00	0.10	800.00	0.10	800.00			
(j)	Plasti-Koil binding (includes binder material, collating and punching).....per piece.....	500	1.75	875.00	1.25	625.00	1.50	750.00			
(k)	Double Wire-O binding (includes binder material, collating and punching).....per piece.....	200	2.00	400.00	1.00	200.00	1.50	300.00			
(l)	Velo binding (includes binder material and collating).....per piece.....	200	0.75	150.00	0.50	100.00	0.50	100.00			
(m)	Folding:										
1.	Single-sheet letterheads, brochures, etc. with one to three parallel and/or right angle folds.....per 100 sheets.....	75	1.00	75.00	0.75	56.25	1.00	75.00			
2.	Multiple-sheet products (newsletters, etc.) with one or two parallel or right-angle folds.....per 100 pieces.....	120	5.00	600.00	4.00	480.00	5.00	600.00			
3.	Large format drawings with parallel and/or right angle folds to approx. 8-1/2 x 11".....per 100 sheets.....	10	4.00	40.00	3.50	35.00	4.00	40.00			
(n)	Laminating with clear 3 mil or 5 mil thick film laminate.....per sq. ft*.....	100	1.50	150.00	1.00	100.00	1.00	100.00			
(o)	Addressing of mailers:										
1.	Using furnished digital database.....per 100 pieces.....	50	5.00	250.00	5.00	250.00	5.00	250.00			
2.	Using furnished pressure-sensitive labels.....per 100 pieces.....	50	5.00	250.00	5.00	250.00	5.00	250.00			
(p)	Provision and affixing of pressure-sensitive sealing tabs/dots to self-mailers.....per 100 tabs/dots.....	100	1.00	100.00	1.00	100.00	1.00	100.00			
(q)	Padding (typically 50 to 200 sheets per pad, with chipboard backer).....per pad.....	50	0.50	25.00	0.50	25.00	0.50	25.00			
(r)	Contractor-furnished vinyl-clad Clear View style three-ring binders:										
1.	25 mm (1") capacity.....per binder.....	150	2.75	412.50	3.00	450.00	3.00	450.00			
2.	38 mm (1-1/2") capacity.....per binder.....	100	3.75	375.00	3.50	350.00	3.50	350.00			
3.	51 mm (2") capacity.....per binder.....	50	5.00	250.00	4.00	200.00	4.00	200.00			
4.	64 mm (2-1/2") capacity.....per binder.....	20	6.00	120.00	5.00	100.00	5.00	100.00			
(s)	Insertion of contents into contractor-or-Government furnished three-ring binders.....per binder.....	320	0.50	160.00	0.50	160.00	0.50	160.00			
	CONTRACTOR TOTALS			\$26,778.50		\$20,352.25		\$22,862.50			
	DISCOUNT										
	DISCOUNTED TOTALS			\$26,778.50		\$20,352.25		\$22,862.50			

This procurement is being solicited as a small purchase Request for Quotation (RFQ). The sealed bidding terminology as used throughout these specifications is synonymous with their negotiated procurement counterparts unless specifically stated otherwise. Negotiated pursuant to 41 U.S.C. 5(1).

U.S. GOVERNMENT PUBLISHING OFFICE
San Francisco, California

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Quick-Schedule Copying

as requisitioned from the U.S. Government Publishing Office (GPO) by
Various Government Agencies

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning Date of Award and ending April 30, 2022 plus up to 4 optional 12-month extension periods that may be added in accordance with the “Option to Extend the Term of the Contract” clause in Section 1 of this contract.

PRODUCTION AREA: All production facilities used in the manufacture of the product(s) ordered under this contract shall be restricted to locations within 10 miles of Oakland, CA.

BID OPENING: Bids shall be opened at **11:00am**, prevailing Pacific Time, on **March 12, 2021** at the U.S. Government Publishing Office, Benicia, CA . Due to the COVID-19 pandemic, this will NOT be a public bid opening.

BID SUBMISSION: Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, bidders MUST submit email quotes to bidssanfran@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time.

The Program 1989-S and bid opening date must be specified in the subject line of the emailed submission. Quotes received after **11:00 am** on the bid opening date specified above will not be considered for award.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Illegibility of bid.
2. Emails over 75MB may not be received by GPO due to size limitations for receiving emails.

3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial, as applicable, all pages of SECTION 4. – SCHEDULE OF PRICES.

An abstract of the previous contract prices is included herein.

For technical information, call Scoti Cox at (707) 748-1970, ext. 2 or scox@gpo.gov.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

SUBCONTRACTING: Subcontracting is NOT authorized.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes — Level IV
- (b) Finishing Attributes — Level IV

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests — General Inspection Level I.
- (b) Destructive Tests — Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Government Furnished Materials/Digital Files O.K. Preproduction Sample
P-8. Halftone Match (Single, Double Impression)	Government Furnished Materials/Digital Files O.K. Preproduction Sample
P-10. Process Color Match	Government Furnished Materials/Digital Files O.K. Preproduction Sample

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows

- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor before expiration of the current contract term. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed three years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for periodic pricing revision.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PAYMENT: Immediately upon completion of each order, the contractor shall submit an itemized statement of billing to the order ordering agency for verification, approval and signature. The contractor must email their invoice along with all supporting documentation to the agency contact as specified on the print order.

After agency verification and approval, the contractor must submit the approved, signed billing invoice to the U.S. Government Publishing Office.

Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of receiving payment. Instructions for using this method can be found at the following web address: <http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process, refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from May 1, 2021 to April 30, 2022 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms

and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that contractor will not accept an order providing for the accelerated delivery may be specified under this contract, and if the delivery, the Government may procure this requirement from another source.

The Government may issue orders that provide for delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period below. Pricing will thereafter be eligible for adjustment during the second and any succeeding period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause herein.

For the purpose of this clause, the contract shall be divided into successive periods. The first period shall extend from May 1, 2021 to April 30, 2022. The second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Price adjustments in accordance with this clause will be based on the changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The Economic price adjustment will be the percentage difference between the Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending January 31, 2021, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

NOTIFICATION: The contractor will be notified a minimum of 30 days before the end of the current contract annual period of availability or nonavailability of funds for subsequent periods. Cancellation is effected if (i) the Contracting Officer notifies the contractor that funds are not available for the next year, or (ii) the Contracting Officer fails to notify the contractor that funds are available for the next year.

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications describe quick turnaround copying of various forms, brochures, newsletters, large format drawings, etc., requiring such operations as copy pickup, copying from furnished digital copy and government furnished reproducible, black-only and color copying process, binding, drilling, folding, laminating, addressing of printed pieces using furnished labels and/or digital mailing address database(s), packing and delivery.

TITLE: Quick Schedule Copying.

FREQUENCY OF ORDERS: (More than one product may be placed per order.)

Single-sheet products: Approximately 10 to 50 (average 40) orders per year.

Books and pamphlets: Approximately 20 to 50 (average 35) orders per year.

Saddle-stitched newsletters: Approximately two to 12 (average 10) orders per year.

Large format drawings: Approximately 10 to 20 (average 10) orders per year.

QUANTITY:

Single-sheet products: Approximately 100 to 5,000 (average 1,200) copies per original per order.

Books and pamphlets: Approximately one to 1,000 (average 50) copies of eight to 1,000 (average 60) pages (not including tab dividers or foldins) per order

Saddle-stitched newsletters: Approximately 500 to 3,000 (average 2,000) copies of eight to 16 (average eight) pages per order.

Large format drawings: Approximately one to 20 (average six) copies of one to 50 (average 10) originals per order.

TRIM SIZE:

Single-sheet products: 8-1/2 x 11" up to 17 x 11".

Books and pamphlets: 8-1/2 x 11" up to 17 x 11".

Saddle-stitched newsletters: 8-1/2 x 11".

Large format drawings: Up to 48 x 36" (including 18 x 24" and 24 x 36").

GOVERNMENT TO FURNISH: Repro copy and digital files for copying. Digital files include, but not limited to, PDF, EPS, JPG, PUB, GIF and TIF files. Native files include, but not limited to, InDesign, Illustrator and Publisher. The contractor must have the current versions and upgrade software, as needed. A GPO Form 952 may accompany the furnished digital files.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file image processing must be reported to your contract administrator.

The contractor shall create/alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Mailing address database(s): Digital databases of furnished mailing addresses may include Microsoft Excel and Microsoft Word.

Mailing address labels, envelopes: It is anticipated that the Government will occasionally furnish pressure-sensitive mailing address labels, as well as Government-furnished mailing envelopes for mailing purposes.

Vinyl-clad "Clear View" style three-ring binders, with clear poly pockets on outside covers and spine.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

Digital prepress, deliverables:

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the GPO.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019, and any subsequent amendments thereto.

Government Paper Specification Standards No. 13 – https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/vol_13.pdf

The stock to be used will be indicated on each order form.

Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color sample(s).

White Offset Book, basis weight: 50 and 60 lbs. per 500 sheets, equal to JCP Code A60.

White and Colored Writing, basis weight: 20 lbs. per 500 sheets, equal to JCP Code D10.

White Xerographic Bond, basis weight: 20 and 24 lbs. per 500 sheets, equal to JCP Code O63.

High Quality White Laser Bond, basis weight: 24 lbs. per 500 sheets, equal to JCP Code O61.

Colored Smooth and Fancy-Finish Offset Text, basis weight: 70 lbs. per 500 sheets, equal to JCP Code A91.
(Included colors to match Fox River's Evergreen line of text colors.)

Bright White Gloss Digital Bond, basis weight: 32 lbs. per 500 sheets. (Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Bright White, or equal.)

Bright White Gloss Digital Cover, basis weight: 80 lbs. per 500 sheets. (Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Bright White, or equal.)

Bright White Satin Digital Cover, basis weight: 80 lbs. per 500 sheets). (Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Radiant White, or equal.)

White and Colored Index, basis weight: 110 lbs. per 500 sheets, equal to JCP Code K10.

White and Colored Vellum-Finish Cover, basis weight: 65 lbs. and 80 lbs. per 500 sheets, equal to JCP Code L20.

Tab dividers: White Index, basis weight: 90 lbs. per 500 sheets, equal to JCP Code K10.

Clear protective plastic cover sheets, approximately .010" thick.

PRE-PRODUCTION SAMPLES: Jobs requiring color copying may require the contractor to submit preproduction sample copies for evaluation before final production, per Government request.

Final copies must be produced as specified using the same material, with same equipment, in the same fashion that will be used in producing the approved prior to production sample. Do not print the entire quantity until receipt of the OK from the Government. If sample is approved without changes, the sample will become one of the final copies due to the customer.

The Government will approve, conditionally approve, or disapprove the samples within 1-3 workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

REPRODUCIBLES:

Output of furnished digital copy: Print orders will include Government submittal of digital copy for reproduction.

At contractor's option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be a minimum of 150 line screen and a minimum output must be at a resolution of 2400 x 2400 dpi x 1 bit or 600 x 600 dpi x 8 bit depth technology. Digital device must have a RIP that provides option for high quality color matching such as Device Links Technology and/or ICC Profiles.

Unless otherwise specified, the output copy shall match any furnished dummy hardcopy. In the absence of furnished dummy hardcopy, the final printed product shall match the "on screen" appearance of the furnished digital copy,

COPYING: It is estimated that approximately 80% of the total impressions will print both sides and approximately 20% will print one side only.

Color copying will require printing color process imagery on one (including black-only on reverse) or on both sides.

Large format copying: Large format products will typically print black-only or color process on one side only.

MARGINS: Follow copy furnished unless otherwise specified.

BINDING: Bind as indicated on the order form (typically along the 11" dimension).

Various binding styles will be ordered, as follows:

Band individual copies with a strip of heavy kraft paper, 3" in width, around the short dimension; or, at contractor's option, with a heavy rubber band, or tie with twine.

Wire stitch documents up to 1/2" thick once in upper left corner or twice at the side; or rubber band, as indicated on order form.

Saddle-stitch with two wire stitches, as indicated on the Print Order.

Black (or occasionally colored) plastic comb binder of suitable capacity.

Black (or occasionally colored) Plasti-Koil binder of suitable capacity.

Double Wire-O binder of suitable capacity.

Velo binding of suitable capacity.

Black (or occasionally colored) thermo-plastic tape binding of suitable capacity.

Pad in sets (per quantity requested), with each pad including a chipboard stiffener at the back of each set.

Drill three holes and insert into Government-furnished or contractor-furnished three-ring binders.

PROVISION OF THREE-RING BINDERS: The contractor will be required to provide three-ring binders. Binder construction shall consist of (typically black or white; occasionally colored) vinyl-clad construction, featuring a 1, 1-1/2, 2 or 2-1/2" capacity three-ring metal base element with opening and closing levers. Furnished binders shall include Clear View style poly pockets on the outside-front, outside-back and spine panels, vinyl pockets on the inside-front and inside-back panels and sheet lifters.

DRILLING: Orders will require two (typically three) to five 1/4" to 3/8" diameter holes, as indicated on the Print Order.

FOLDING: Folding of forms, brochures, newsletter, etc. with one to three parallel and/or right-angle folds will be required.

Large format drawings will typically require folding to a delivery size of approximately 8-1/2 x 11" with a combination of parallel and/or right-angle folds.

Fold the applicable product to finish size designated on the Print Order, or as otherwise instructed.

ADDRESSING, SEALING: The contractor will be required to generate mailing labels from furnished digital database(s) of mailing addresses and affix the generated labels per furnished instructions. Occasionally the contractor will be required to affix Government-furnished pressure-sensitive mailing address labels, per furnished instructions.

As instructed on the print order, the contractor will be required to affix a pressure-sensitive tab or "dot" onto designated self-mailers, suitably sealing the self-mailer closed for mailing, or as otherwise instructed.

At the contractor's option, the contractor may print a mailing address onto each self-mailer, in lieu of generating and affixing of mailing address labels.

PACKING: Pack suitable (rubber band, shrink wrap, etc.), or in accordance to specific instructions on the Print Order.

Pack in containers to ensure delivery without damage, packing each order separately with order form displayed on outside of container. Each shipping container not to exceed 45 lbs.

DISTRIBUTION: Contract order will typically deliver f.o.b. contractor's city or f.o.b. destination to various Government facilities within 25 miles of Oakland, CA.

Based upon past contract performance, it is estimated that approximately 15% of the orders will deliver within the San Francisco city limits; 80% will deliver within the Oakland/Alameda city limits; and 5% will deliver within a 25-mile radius of Oakland, CA, with an occasional order delivering more than 25 miles from Oakland, CA.

The contractor will be reimbursed for pickup and delivery of orders at addresses located beyond the greater Oakland metro region (more than 25 miles from downtown Oakland*) upon submittal of verifying shipping receipt(s) with the contractor's billing voucher.

* For the purposes of this contract, the GPO office in Benicia, CA shall be considered to be within this radius.

All expenses incidental to returning materials, and furnishing sample copies, must be borne by the contractor.

SCHEDULE: Furnished material must be picked up from and delivered to address listed above. Inside delivery required.

No definite schedule for pickup of material can be predetermined.

The schedule begins upon notification of availability of the Print Order and Government furnished materials for pickup by the contractor, as follows:

Gov't furnished materials must be picked-up on the same day as notification of availability, assuming contractor notification of availability of Government furnished materials for pickup before Noon.

Based upon past performance, less than 1% of the total contract orders will require same-day delivery, based upon contractor notification of availability of Government furnished materials for pickup before 10:00 AM.

Based upon past performance, as many as 10% of the total contract orders will require next-day delivery.

The balance of contract orders will deliver complete within two to 10 workdays.

The "ship/deliver" date indicated on the print order applies to:

- (a) the date by which mailed copies are to **deliver** to the contractor's local post office; and
- (b) the date by which non-mailed copies are to **deliver** to the designated destination(s).

All Government Furnished Material must be returned with delivery of the order.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

I.

- 1. (a) 283,000
- (b) 39,000
- (c) 10,000
- 2. (a) 400
- (b) 100
- 3. (a) 3,500
- (b) 100

II.

- (a) 1,100
- (b) 110
- (c) 300
- (d) 30
- (e) 20
- (f) 20
- (g) 20
- (h) 20
- (i) 20
- (j) 20
- (k) 20
- (l) 20
- (m) 20
- (n) 20
- (o) 10
- (p) 100

III.

- (a) 250
- (b) 100
- (c) 75
- (d) 100
- (e) 100
- (f) 400
- (g) 1,000
- (h) 6,000
- (i) 8,000
- (j) 500
- (k) 200
- (l) 200
- (m)1. 75
- 2. 120
- 3. 10
- (n) 100
- (o) 1. 50
- 2. 50
- (p) 100
- (q) 50
- (r) 1. 150
- 2. 100
- 3. 50
- 4. 20
- (s) 320

SECTION 4. - SCHEDULE OF PRICES

Quotes offered are f.o.b. destination to delivery sites within 25 miles of Oakland, CA; and f.o.b. contractor's city for mailing orders and to delivery sites more than 25 miles from Oakland, CA.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Contractor must make an entry in each of the spaces provided.

An entry of NC (No Charge) shall be entered if Contractor intends to furnish individual items at no charge to the Government.

Quotes submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

All vouchers submitted to the GPO shall be based on the most economical method of production.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production. The contractor may not charge pages printing only black on the reverse side of four-color copy at the four-color copy rate.

Four-color copying preproduction samples, if required, shall be charged under Item I.(a).

Digital makeready cost(s): Note that all the quotes submitted for Item I shall include any digital makeready and/or preparation costs that may be required by Government submittal of Word or PDF files. If the order includes submittal of a professional layout program with more complex digital content (such as a MS Publisher, etc., involving various font issues and/or with many links to attendant graphic files), or if the content requires more extensive digital preparation to RIP the furnished digital copy directly to the copying machine for higher quality halftone reproduction, then the contractor is to call the GPO to discuss issuance of a contract modification.

Products with a trim size as large as 5-1/2 x 8-1/2" shall be charged at *half* the quoted 8-1/2 x 11" rates.

Products with a trim size between 5-1/2 x 8-1/2" and 8-1/2 x 11" shall be charged at the quoted 8-1/2 x 11" rates.

Products with a trim size between 8-1/2 x 11" and 17 x 11" shall be charged at *twice* the quoted 8-1/2 x 11" rates.

Quoted prices for color copying shall include all collation cost(s): No additional charges for insertion of color copy with black-only copy will be allowed.

Initials

I. COPYING: Prices quoted shall include the cost of all required materials and operations (excepting those listed in Items II and III) necessary for the complete production and distribution of the product listed in accordance with these specifications:

1. Copying: **Prices do not include cost of paper.**

- (a) Black-only copying....per 8-1/2 x 11” printed page.....\$ _____
- (b) Four-color copying....per 8-1/2 x 11” printed page\$ _____
- (c) Tab dividers printing black-only.....per printed divider\$ _____

2. Copying of foldins: **Prices include cost of paper, folding, collation and insertion.**

- (a) Black-only on one side only.....per foldin unit*\$ _____
- (a) Black-only on both sides.....per foldin unit*\$ _____

* A charge will be allowed for each "foldin unit." The number of units in a particular foldin will be determined by dividing its trim size expressed in square inches (94 sq. inches), with any fractional remainder being rounded to the next whole number.

3. Large format copying: **Prices include the cost of paper.**

- (a) Black-only copying.....per square foot**\$ _____
- (b) Four-color copying.....per square foot**\$ _____

** A product’s chargeable units to be determined by dividing the size of sheet, expressed in square inches and dividing by 144 square inches, with any fractional remainder being counted as a whole.

II. PAPER: Payment for all paper supplied by the Contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices quoted.

Products with a trim size as large as 5-1/2 x 8-1/2” shall be charged at *half* the quoted 8-1/2 x 11” paper rates.

Products with a trim size between 5-1/2 x 8-1/2” and 8-1/2 x 11” shall be charged at the quoted 8-1/2 x 11” paper rates.

Products with a trim size between 8-1/2 x 11” and 17 x 11” shall be charged at *twice* the quoted 8-1/2 x 11” paper rates.

Initials

Per 100 leaves:
(8-1/2 x 11")

- (a) White offset book (50 lb.), white writing (20 lb.), white Xerographic bond or colored writing (20 lb.)\$ _____
- (b) White offset book (60 lb.), white writing (24 lb.), white xerographic bond or colored writing (24 lb.).....\$ _____
- (c) High quality white laser bond (24 lb.)\$ _____
- (d) Bright white gloss digital bond (32 lb.)\$ _____
- (e) Colored vellum-finish offset book (60 lb.)\$ _____
- (f) Colored vellum-finish offset book (70 lb.)\$ _____
- (g) White index (110 lb.)\$ _____
- (h) Colored index (110 lb.)\$ _____
- (i) White vellum-finish cover (65 lb.)\$ _____
- (j) Colored vellum-finish cover (65 lb.)\$ _____
- (k) White vellum-finish cover (80 lb.)\$ _____
- (l) Colored vellum-finish cover (80 lb.)\$ _____
- (m) Bright white gloss digital cover (90 lb.)\$ _____
- (n) Bright white satin digital cover (80 lb.).....\$ _____
- (o) Clear plastic cover sheet\$ _____
- (p) White index tab dividers, 9 x 11", 1/5th cut: 90 lb.).....per 100 tab dividers\$ _____

III. ADDITIONAL OPERATIONS:

- (a) Drilling, up to three holes per run.....per 100 leaves.....\$ _____
- (b) Typesetting/composition of tab divider copy.....per line\$ _____
- (c) Trimming (Applies only to products with a trim size smaller than 8-1/2 x 11".....per cut, per 100 leaves\$ _____
- (d) Inserting tabs, divider sheets throughout.....per 100 leaves.....\$ _____
- (e) Banding with kraft paper, rubber band or tie.....per band\$ _____
- (f) Shrink wrapping.....per wrap.....\$ _____
- (g) Plastic comb binding (includes binder material, collating and punching).....per piece.....\$ _____
- (h) One wire stitch (staple) at upper left corner or two side wire stitches along bind edge.....per piece\$ _____
- (i) Saddle-stitching (includes collating, folding).....per piece\$ _____
- (j) Plasti-Koil binding (includes binder material, collating and punching).....per piece.....\$ _____
- (k) Double Wire-O binding (includes binder material, collating and punching).....per piece.....\$ _____
- (l) Velo binding (includes binder material and collating).....per piece\$ _____

Initials

- (m) Folding:
 - 1. Single-sheet letterheads, brochures, etc. with one to three parallel and/or right angle folds.....per 100 sheets.....\$ _____
 - 2. Multiple-sheet products (newsletters, etc.) with one or two parallel or right-angle folds.....per 100 pieces.....\$ _____
 - 3. Large format drawings with parallel and/or right angle folds to approximately 8-1/2 x 11”.....per 100 sheets..\$ _____
- (n) Laminating with clear 3 mil or 5 mil thick film laminate.....per square foot)*\$ _____
- (o) Addressing of mailers:
 - 1. Using furnished digital database.....per 100 pieces.....\$ _____
 - 2. Using furnished pressure-sensitive labels.....per 100 pieces.....\$ _____
- (p) Provision and affixing of pressure-sensitive sealing tabs/dots to self-mailers.....per 100 tabs/dots\$ _____
- (q) Padding (typically 50 to 200 sheets per pad, with chipboard backer).....per pad\$ _____

* For laminating purposes, each 8-1/2 x 11” cut sheet shall be rounded up and considered to be one square foot in area and charged accordingly.

- (r) Contractor-furnished vinyl-clad Clear View style three-ring binders:
 - 1. 1” capacity.....per binder\$ _____
 - 2. 1-1/2” capacity.....per binder\$ _____
 - 3. 2” capacity.....per binder\$ _____
 - 4. 2-1/2” capacity.....per binder.....\$ _____
- (s) Insertion of contents into contractor- or Government-furnished three-ring binders.....per binder\$ _____

LOCATION OF POST OFFICE: All mailing will be made from the _____

Post Office located at Street Address _____,

City _____, State _____, Zip Code _____.

SHIPMENTS: Shipments will be made from: City _____ State _____.

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor’s city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent _____ Calendar Days. See Article 12 “Discounts” of Solicitations Provisions in GPO Contract Terms (Publication 310.2).

Initials

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed)
_____.

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by email, fill out and return one copy of all pages in “SECTION 4. – SCHEDULE OF PRICES,” including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids. *Failure to sign the signature block below may result in the bid being declared non-responsive.*

Bidder _____
(Contractor Name) (GPO Contractor’s Code)

(Street Address)

(City – State – Zip Code)

By _____
(Signature and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)

Program No 1989-S Term Date of Award To 11/30/16 (up to 4 option years)						
TITLE: Quick-Schedule Copying						
				(Contr #1 - E4)		(Contr #2 - G4)
				East Bay Blue Print		Current Contractor
				Oakland, CA		East Bay Blue Print
ITEM NO	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST
I.	COPYING:					
1.	Copying: Prices do not include cost of paper.					
(a)	Black-only copying...per 8-1/2 x 11" printed page.	283,000	0.017	4,811.00	0.015	4,245.00
(b)	Four-color copying...per 8-1/2 x 11" printed page.	39,000	0.16	6,240.00	0.20	7,800.00
(c)	Tab dividers printing black-only...per printed divi	10,000	0.15	1,500.00	0.10	1,000.00
2.	Copying of foldins: Prices include cost of paper, folding, collation and insertion.					
(a)	Black-only on one side only....per foldin unit.....	400	0.10	40.00	0.10	40.00
(b)	Black-only on both sides.....per foldin unit.....	100	0.24	24.00	0.24	24.00
3.	Large format copying: Prices include cost of paper					
(a)	Black-only copying....per 929 sq.cm (per sq. foot)	3,500	0.08	280.00	0.06	210.00
(b)	Four-color copying....per 929 sq.cm (per sq. foot)	100	1.50	150.00	2.00	200.00
II.	PAPER: PER 100 LEAVES (8-1/2 X 11")					
(a)	White offset book-50 lb, White writing-20 lb, White xerographic bond or colored writing-20 lb.....	1,100	0.70	770.00	0.65	715.00
(b)	White offset book-60 lb, White writing-24 lb, White xerographic bond or colored writing-24 lb.....	110	1.25	137.50	1.20	132.00
(c)	High quality white laser bond - 24 lb.....	300	2.00	600.00	2.50	750.00
(d)	Bright white gloss digital bond - 32 lb.....	30	3.75	112.50	3.50	105.00
(e)	Colored vellum-finish offset book - 60 lb.....	20	2.00	40.00	2.00	40.00
(f)	Colored vellum-finish offset book - 70 lb.....	20	3.50	70.00	3.50	70.00
(g)	White index - 110 lb.....	20	4.00	80.00	4.00	80.00
(h)	Colored index - 110 lb.....	20	5.00	100.00	5.00	100.00
(i)	White vellum-finish cover - 65 lb.....	20	3.50	70.00	3.50	70.00
(j)	Colored vellum-finish cover - 65 lb.....	20	4.00	80.00	4.00	80.00
(k)	White vellum-finish cover - 80 lb.....	20	5.00	100.00	5.00	100.00
(l)	Colored vellum-finish cover - 80 lb.....	20	10.00	200.00	10.00	200.00
(m)	Bright white gloss digital cover - 90 lb.....	20	6.00	120.00	6.00	120.00
(n)	Bright white satin digital cover - 80 lb.....	20	10.00	200.00	10.00	200.00
(o)	Clear plastic cover sheet.....	10	15.00	150.00	15.00	150.00
(p)	White index tab dividers 9 x 11", 1/5th cut - 90 lb....					
per 100 tab dividers.....	100	5.00	500.00	6.00	600.00

III.	ADDITIONAL OPERATIONS:					
(a)	Drilling, up to three holes per run.....					
per 100 leaves.....	250	0.25	62.50	0.25	62.50
(b)	Typesetting/composition of tab divider copy.....					
per line.....	100	1.00	100.00	1.00	100.00
(c)	Trimming (Applies only to product with a trim size smaller than 8-1/2 x 11"....per cut, per 100 leaves.	75	1.00	75.00	1.00	75.00
(d)	Inserting tabs, divider sheets throughout.....					
per 100 leaves.....	100	5.00	500.00	10.00	1,000.00
(e)	Banding with kraft paper, rubber band or tie.....					
per band.....	100	0.50	50.00	0.50	50.00
(f)	Shrink wrapping.....per wrap.....	400	0.25	100.00	0.50	200.00
(g)	Plastic comb binding (includes binder material, collating and punching).....per piece.....	1,000	0.65	650.00	1.00	1,000.00
(h)	One wire stitch (staple) at upper left corner or two side wire stitches along bind edge...per piece....	6,000	0.05	300.00	0.05	300.00
(i)	Saddle-stitching (includes collating, folding).....					
per piece.....	8,000	0.10	800.00	0.15	1,200.00
(j)	Plasti-Koil binding (includes binder material, collating and punching).....per piece.....	500	1.50	750.00	1.50	750.00
(k)	Double Wire-O binding (includes binder material, collating and punching).....per piece.....	200	1.50	300.00	1.00	200.00
(l)	Velo binding (includes binder material and collating).....per piece.....	200	0.50	100.00	0.75	150.00
(m)	Folding:					
✓	1. Single-sheet letterheads, brochures, etc. with one to three parallel and/or right angle folds.....					
per 100 sheets.....	75	1.00	75.00	1.00	75.00
✓	2. Multiple-sheet products (newsletters, etc.) with one or two parallel or right-angle folds.....					
per 100 pieces.....	120	5.00	600.00	5.00	600.00
✓	3. Large format drawings with parallel and/or right angle folds to approx. 8-1/2 x 11".....					
per 100 sheets.....	10	4.00	40.00	5.00	50.00
(n)	Laminating with clear 3 mil or 5 mil thick film laminate.....per 929 sq. cm (per sq. ft.).....	100	1.00	100.00	1.75	175.00
(o)	Addressing of mailers:					
✓	1. Using furnished digital database.....					
per 100 pieces.....	50	5.00	250.00	5.00	250.00
✓	2. Using furnished pressure-sensitive labels.....					
per 100 pieces.....	50	5.00	250.00	7.00	350.00
(p)	Provision and affixing of pressure-sensitive sealing tabs/dots to self-mailers.....					
per 100 tabs/dots.....	100	1.00	100.00	5.00	500.00
(q)	Padding (typically 50 to 200 sheets per pad, with chipboard backer).....per pad.....	50	0.50	25.00	0.50	25.00
(r)	Contractor-furnished vinyl-clad Clear View style three-ring binders:					
✓	1. 25 mm (1") capacity.....per binder....	150	3.00	450.00	4.50	675.00
✓	2. 38 mm (1-1/2") capacity.....per binder...	100	3.50	350.00	5.00	500.00
✓	3. 51 mm (2") capacity.....per binder....	50	4.00	200.00	6.00	300.00
✓	4. 64 mm (2-1/2") capacity.....per binder...	20	5.00	100.00	7.00	140.00
(s)	Insertion of contents into Government-furnished three-ring binders.....per binder.....	320	0.50	160.00	0.50	160.00
	CONTRACTOR TOTALS			\$22,862.50		\$25,918.50
	DISCOUNT					
	DISCOUNTED TOTALS			\$22,862.50		\$25,918.50
				AWARDED		