

Program No 1989-S Term Date of Award To 11/30/16 (up to 4 option years)									
TITLE: Quick-Schedule Copying									
				(Contr #1 - E4)		(Contr #2 - G4)		(Contr #3 - I4)	
				East Bay Blue Print		Current Contractor			
				Oakland, CA		East Bay Blue Print			
ITEM NO.	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE
I.	COPYING:								
1.	Copying: Prices do not include cost of paper.								
(a)	Black-only copying...per 8-1/2 x 11" printed page..	283,000	0.017	4,811.00	0.015	4,245.00			
(b)	Four-color copying...per 8-1/2 x 11" printed page..	39,000	0.16	6,240.00	0.20	7,800.00			
(c)	Tab dividers printing black-only...per printed divider	10,000	0.15	1,500.00	0.10	1,000.00			
2.	Copying of foldins: Prices include cost of paper, folding, collation and insertion.								
(a)	Black-only on one side only....per foldin unit.....	400	0.10	40.00	0.10	40.00			
(b)	Black-only on both sides.....per foldin unit.....	100	0.24	24.00	0.24	24.00			
3.	Large format copying: Prices include cost of paper								
(a)	Black-only copying....per 929 sq.cm (per sq. foot)...	3,500	0.08	280.00	0.06	210.00			
(b)	Four-color copying....per 929 sq.cm (per sq. foot)...	100	1.50	150.00	2.00	200.00			
II.	PAPER: PER 100 LEAVES (8-1/2 X 11")								
(a)	White offset book-50 lb, White writing-20 lb, White xerographic bond or colored writing-20 lb.....	1,100	0.70	770.00	0.65	715.00			
(b)	White offset book-60 lb, White writing-24 lb, White xerographic bond or colored writing-24 lb.....	110	1.25	137.50	1.20	132.00			
(c)	High quality white laser bond - 24 lb.....	300	2.00	600.00	2.50	750.00			
(d)	Bright white gloss digital bond - 32 lb.....	30	3.75	112.50	3.50	105.00			
(e)	Colored vellum-finish offset book - 60 lb.....	20	2.00	40.00	2.00	40.00			
(f)	Colored vellum-finish offset book - 70 lb.....	20	3.50	70.00	3.50	70.00			
(g)	White index - 110 lb.....	20	4.00	80.00	4.00	80.00			
(h)	Colored index - 110 lb.....	20	5.00	100.00	5.00	100.00			
(i)	White vellum-finish cover - 65 lb.....	20	3.50	70.00	3.50	70.00			
(j)	Colored vellum-finish cover - 65 lb.....	20	4.00	80.00	4.00	80.00			
(k)	White vellum-finish cover - 80 lb.....	20	5.00	100.00	5.00	100.00			
(l)	Colored vellum-finish cover - 80 lb.....	20	10.00	200.00	10.00	200.00			
(m)	Bright white gloss digital cover - 90 lb.....	20	6.00	120.00	6.00	120.00			
(n)	Bright white satin digital cover - 80 lb.....	20	10.00	200.00	10.00	200.00			
(o)	Clear plastic cover sheet.....	10	15.00	150.00	15.00	150.00			
(p)	White index tab dividers 9 x 11", 1/5th cut - 90 lb....								
per 100 tab dividers.....	100	5.00	500.00	6.00	600.00			
III.	ADDITIONAL OPERATIONS:								
(a)	Drilling, up to three holes per run.....								
per 100 leaves.....	250	0.25	62.50	0.25	62.50			
(b)	Typesetting/composition of tab divider copy.....								
per line.....	100	1.00	100.00	1.00	100.00			
(c)	Trimming (Applies only to product with a trim size smaller than 8-1/2 x 11"...per cut, per 100 leaves...	75	1.00	75.00	1.00	75.00			
(d)	Inserting tabs, divider sheets throughout.....								
per 100 leaves.....	100	5.00	500.00	10.00	1,000.00			

(e)	Banding with kraft paper, rubber band or tie.....								
per band.....	100	0.50	50.00	0.50	50.00			
(f)	Shrink wrapping.....per wrap.....	400	0.25	100.00	0.50	200.00			
(g)	Plastic comb binding (includes binder material, collating and punching).....per piece.....	1,000	0.65	650.00	1.00	1,000.00			
(h)	One wire stitch (staple) at upper left corner or two side wire stitches along bind edge...per piece....	6,000	0.05	300.00	0.05	300.00			
(i)	Saddle-stitching (includes collating, folding).....per piece.....	8,000	0.10	800.00	0.15	1,200.00			
(j)	Plasti-Koil binding (includes binder material, collating and punching).....per piece.....	500	1.50	750.00	1.50	750.00			
(k)	Double Wire-O binding (includes binder material, collating and punching).....per piece.....	200	1.50	300.00	1.00	200.00			
(l)	Velo binding (includes binder material and collating).....per piece.....	200	0.50	100.00	0.75	150.00			
(m)	Folding:								
	1. Single-sheet letterheads, brochures, etc. with one to three parallel and/or right angle folds.....								
per 100 sheets.....	75	1.00	75.00	1.00	75.00			
	2. Multiple-sheet products (newsletters, etc.) with one or two parallel or right-angle folds.....								
per 100 pieces.....	120	5.00	600.00	5.00	600.00			
	3. Large format drawings with parallel and/or right angle folds to approx. 8-1/2 x 11".....								
per 100 sheets.....	10	4.00	40.00	5.00	50.00			
(n)	Laminating with clear 3 mil or 5 mil thick film laminates.....per 929 sq. cm (per sq. ft.).....	100	1.00	100.00	1.75	175.00			
(o)	Addressing of mailers:								
	1. Using furnished digital database.....								
per 100 pieces.....	50	5.00	250.00	5.00	250.00			
	2. Using furnished pressure-sensitive labels.....								
per 100 pieces.....	50	5.00	250.00	7.00	350.00			
(p)	Provision and affixing of pressure-sensitive sealing tabs/dots to self-mailers.....								
per 100 tabs/dots.....	100	1.00	100.00	5.00	500.00			
(q)	Padding (typically 50 to 200 sheets per pad, with chipboard backer).....per pad.....	50	0.50	25.00	0.50	25.00			
(r)	Contractor-furnished vinyl-clad Clear View style three-ring binders:								
	1. 25 mm (1") capacity.....per binder....	150	3.00	450.00	4.50	675.00			
	2. 38 mm (1-1/2") capacity.....per binder...	100	3.50	350.00	5.00	500.00			
	3. 51 mm (2") capacity.....per binder....	50	4.00	200.00	6.00	300.00			
	4. 64 mm (2-1/2") capacity.....per binder...	20	5.00	100.00	7.00	140.00			
(s)	Insertion of contents into Government-furnished three-ring binders.....per binder.....	320	0.50	160.00	0.50	160.00			
	CONTRACTOR TOTALS			\$22,862.50		\$25,918.50			
	DISCOUNT								
	DISCOUNTED TOTALS			\$22,862.50		\$25,918.50			
				AWARDED					

U.S. GOVERNMENT PUBLISHING OFFICE
San Francisco, California

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Quick-Schedule Copying

as requisitioned from the U.S. Government Publishing Office (GPO) by
Various Government Agencies

Single Award

From Date of Award to as late as November 30, 2016*

BID OPENING: Bids shall be publicly opened at 2:00PM, prevailing San Francisco, CA time on December 18, 2015.

For technical info call Ms. Scoti Cox at (707) 748-1970, ext. 2. (No collect calls.)

PRODUCTION AREA: All production facilities used in the manufacture of the product(s) ordered under this contract shall be restricted to locations within 10 miles of Oakland, CA.

SPECIAL ATTENTION IS DIRECTED TO THE FOLLOWING ITEMS:

* The term of this contract beginning December 1, 2015 and ending November 30, 2016, plus up to four optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Contract Term" clause in this contract.

An abstract of the previous contract prices is included herein.

Quotes may be submitted via fax machine. The GPO fax number is (707) 748-1981.

To submit a quote, contractors must execute and submit the 'Schedule of Prices' (pages 13 thru 17, as applicable) and GPO Form 910, contained herein.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. August 2002)). A copy of these publications, as well as other supplemental GPO contract documents, can be obtained at: <http://www.gpo.gov/vendors/gaocab.htm>

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

DOING BUSINESS WITH THE GPO: Contractors wishing to do business with the GPO are referred to the GPO web site <http://www.gpo.gov/business/index.html>, where one can register as a GPO contractor using the ‘**GPO Contractor Connection**’ link in accordance with the furnished instructions on that page.

NOTE: Prospective as well as existing GPO contractors are to note that, as of 1/1/08, all contractors seeking to do business with the GPO must first complete and thereafter maintain the accuracy of its GPO Contractor Connection registration with the following mandatory taxpayer information boxes: “EIN/TIN #” (Employer Identification Number or Taxpayer Identification Number); “Subject to Backup Withholding” (See Form W-9, Request for Taxpayer Identification Number and Certification); and, “Current W-9 Request” (See Form W-9). The GPO will withhold payment of any invoices for work completed by any contractor who fails to provide these tax data in GPO Contractor Connection. Such invoices will be declared ineligible for payment until all requirements for payment, including providing these tax data in GPO Contractor Connection, have been satisfied.

CONTRACTING METHOD: This contract is being advertised as, and shall be awarded as, a Small Purchase contract, in accordance with the U. S. Government Publishing Office Printing Procurement Regulation (PPR: GPO Publication 305.3), Chapter VII, Section 4.

FACSIMILE BIDS: Facsimile bids are permitted.

- (a) Definition. “Facsimile bid,” as used in this solicitation, means, a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders must submit facsimile bids as responses to this solicitation. These responses must arrive at the place and time specified in the solicitations.
- (c) Facsimile bids that fail to furnish required representations or information or that rejects any of the terms, conditions and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to the **(707) 748-1981**, one bid per facsimile.

- (g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:
- (1) Receipt or garbled or incomplete bid.
 - (2) Availability or condition of the receiving facsimile equipment.
 - (3) Incompatibility between the sending and receiving equipment.
 - (4) Delay in transmission or receipt of bid.
 - (5) Failure of the bidder to properly identify the bid.
 - (6) Illegibility of bid.
 - (7) Security of bid data.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes — Level IV
- (b) Finishing Attributes — Level IV

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests — General Inspection Level I.
- (b) Destructive Tests — Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Average Type Size, Density; O.K. Preproduction Sample
P-8. Halftone Match (Single, Double Impression)	Furnished Media (Electronic, Hardcopy); O.K. Preproduction Sample
P-10. Process Color Match	Furnished Media (Electronic, Hardcopy); O.K. Preproduction Sample

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor before expiration of the current contract term. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed three years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Contract Term” clause. See also “Economic Price Adjustment” for periodic pricing revision.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

USE OF THE METRIC SYSTEM: Physical measurements herein are typically stated with the metric dimensions first, followed in parenthesis by the inch/pound equivalent. At a future date, metric measurements will be used exclusively in contract specifications.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from December 1, 2015 to November 30, 2016 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

PAYMENT: Contractors are required to submit all vouchers through the FAX Gateway. Each invoice submitted to GPO for payment must be for only one job and it must contain a copy of the print order and proof of delivery. If a delivery receipt contains proof of delivery for more than one job, the receipt must be duplicated and a copy submitted with each invoice. To get instructions, go to:

<http://www.gpo.gov/vendors/payment.htm>

Note: The contractor shall itemize each billing voucher in accordance with the contract 'Schedule of Prices.'

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that contractor will not accept an order providing for the accelerated delivery may be

specified under this contract, and if the delivery, the Government may procure this requirement from another source.

The Government may issue orders that provide for delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period below. Pricing will thereafter be eligible for adjustment during the second and any succeeding period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause herein.

For the purpose of this clause, the contract shall be divided into successive periods. The first period shall extend from December 1, 2015 to November 30, 2016. The second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Price adjustments in accordance with this clause will be based on the changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The Economic price adjustment will be the percentage difference between the Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending September 30, 2011, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

NOTIFICATION: The contractor will be notified a minimum of 30 days before the end of the current contract annual period of availability or nonavailability of funds for subsequent periods. Cancellation is effected if (i) the Contracting Officer notifies the contractor that funds are not available for the next year, or (ii) the Contracting Officer fails to notify the contractor that funds are available for the next year.

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications describe quick turnaround copying of various forms, brochures, newsletters, large format drawings, etc., requiring such operations as copy pickup, generation of printing media/reproducibles from furnished digital copy, black-only and four-color (including duplex color) electrostatic, thermal or other copying process, binding, drilling, folding, laminating, addressing of printed pieces using furnished labels and/or digital mailing address database(s), packing and delivery.

TITLE: Quick Schedule Copying.

FREQUENCY OF ORDERS: (More than one product may be placed per order.)

Single-sheet products: Approximately 10 to 50 (average 40) orders per year.

Books and pamphlets: Approximately 20 to 50 (average 35) orders per year.

Saddle-stitched newsletters: Approximately two to 12 (average 10) orders per year.

Large format drawings: Approximately 10 to 20 (average 10) orders per year.

QUANTITY:

Single-sheet products: Approximately 100 to 5,000 (average 1,200) copies per original per order.

Books and pamphlets: Approximately one to 1,000 (average 50) copies of eight to 1,000 (average 60) pages (not including tab dividers or foldins) per order

Saddle-stitched newsletters: Approximately 500 to 3,000 (average 2,000) copies of eight to 16 (average eight) pages per order.

Large format drawings: Approximately one to 20 (average six) copies of one to 50 (average 10) originals per order.

TRIM SIZE:

Single-sheet products: Up to 17 x 11". Typically 8-1/2 x 11".

Books and pamphlets: Up to 17 x 11". Typically 8-1/2 x 11".

Saddle-stitched newsletters: Typically 8-1/2 x 11".

Large format drawings: Up to 48 x 36". Typically 18 x 24" and 24 x 36".

GOVERNMENT TO FURNISH: Reproducible copy consisting of various types of forms, letters, files, misc. documents, manuals, handbooks, etc.

Digital copy: The Government will also furnish CD-R disc(s) containing Macintosh-compatible or Windows-compatible MS Word, MS Publisher, InDesign, Illustrator and/or Photoshop files and/or Adobe Acrobat Portable Document Format (PDF) files. Digital fonts will typically be included or embedded. A GPO Form 952 will accompany the furnished digital files.

Mailing address database(s): Digital databases of furnished mailing addresses may include Microsoft Excel, Microsoft Access, Microsoft Word and ASCII variable length filed, comma-delimited formats.

Mailing address labels, envelopes: It is anticipated that the Government will occasionally furnish pressure-sensitive mailing address labels, as well as Government-furnished mailing envelopes for mailing purposes.

Vinyl-clad "Clear View" style three-ring binders, with clear poly pockets on outside covers and spine.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

Digital prepress, deliverables:

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the GPO.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated January, 2011, and any subsequent amendments thereto.

The stock to be used will be indicated on each order form.

Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color sample(s).

White Offset Book, (25 x 38", 50 and 60 lbs. per 500 sheets), equal to JCP Code A60, containing a minimum of 30% postconsumer recovered material.

White and Colored Writing, (17 x 22", 20 lbs. per 500 sheets), equal to JCP Code D10, containing a minimum of 30% postconsumer recovered material.

White Xerographic Bond, (17 x 22", 20 and 24 lbs. per 500 sheets), equal to JCP Code O63, containing a minimum of 30% postconsumer recovered material.

High Quality White Laser Bond, (17 x 22", 24 lbs per 500 sheets), equal to JCP Code O61.

Colored Smooth and Fancy-Finish Offset Text, (25 x 38", 70 lbs. per 500 sheets), equal to JCP Code A91, containing a minimum 30% postconsumer recovered material. (Included colors to match Fox River's Evergreen line of text colors.)

Bright White Gloss Digital Bond, (17 x 22", 32 lbs per 500 sheets): Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Bright White, or equal.

Bright White Gloss Digital Cover, (20 x 26", 80 lbs per 500 sheets): Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Bright White, or equal.

Bright White Satin Digital Cover, (20 x 26", 80 lbs per 500 sheets): Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Radiant White, or equal.

White and Colored Index, (25-1/2 x 30-1/2", 110 lbs. per 500 sheets), equal to JCP Code K10, containing a minimum of 20% postconsumer recovered material.

White and Colored Vellum-Finish Cover, (20 x 26", 65 lbs. and 80 lbs. per 500 sheets), equal to JCP Code L20, containing a minimum of 30% postconsumer recovered material.

Tab dividers: White Index, (25-1/2 x 30-1/2", 90 lbs. per 500 sheets), equal to JCP Code K10, containing a minimum of 20% postconsumer recovered material.

Clear protective plastic cover sheets, approximately .010" thick.

PRE-PRODUCTION SAMPLES: Jobs requiring four-color copying may require the contractor to submit preproduction sample copies for evaluation before final production, per Government request. If preproduction copies are required, the contractor may not proceed with four-color copying without an "OK to print."

REPRODUCIBLES:

Output of furnished digital copy: Contract orders will include Government submittal of digital copy for reproduction. Unless otherwise specified, the contractor is not obligated to produce an order by RIPing (i.e. rasterizing) the furnished digital copy directly to a xerographic copying machine. The contractor may—at the contractor's option—digitally output a single first-generation copy on paper at a minimum of 600 dpi before placing it "on the glass" to produce the requisite number of second generation copies for final delivery.

Unless otherwise specified, the output copy shall match any furnished dummy hardcopy. In the absence of furnished dummy hardcopy, the final printed product shall match the "on screen" appearance of the furnished digital copy,

COPYING: It is estimated that approximately 80% of the total impressions will print both sides and approximately 20% will print one side only.

Color copying will require printing four-color process imagery on one (including black-only on reverse) or on both sides.

Large format copying: Large format products will typically print black-only or four-color process on one side only.

MARGINS: Follow copy furnished unless otherwise specified.

BINDING: Bind as indicated on the order form (typically along the 11" dimension).

Various binding styles will be ordered, as follows:

Band individual copies with a strip of heavy kraft paper, 3" in width, around the short dimension; or, at contractor's option, with a heavy rubber band, or tie with twine.

Wire stitch documents up to 1/2" thick once in upper left corner or twice at the side; or rubberband, as indicated on order form.

Saddle-stitch with two wire stitches, as indicated on the Print Order.

Black (or occasionally colored) plastic comb binder of suitable capacity.

Black (or occasionally colored) Plasti-Koil binder of suitable capacity.

Double Wire-O binder of suitable capacity.

Velo binding of suitable capacity.

Black (or occasionally colored) thermo-plastic tape binding of suitable capacity.

Pad in sets (per quantity requested), with each pad including a chipboard stiffener at the back of each set.

Drill three holes and insert into Government-furnished or contractor-furnished three-ring binders.

PROVISION OF THREE-RING BINDERS: The contractor will be required to provide three-ring binders. Binder construction shall consist of (typically black or white; occasionally colored) vinyl-clad construction, featuring a 1, 1-1/2, 2 or 2-1/2" capacity three-ring metal base element with opening and closing levers. Furnished binders shall include Clear View style poly pockets on the outside-front, outside-back and spine panels, vinyl pockets on the inside-front and inside-back panels and sheet lifters.

DRILLING: Orders will require two (typically three) to five 1/4" to 3/8" diameter holes, as indicated on the Print Order.

FOLDING: Folding of forms, brochures, newsletter, etc. with one to three parallel and/or right-angle folds will be required.

Large format drawings (typical size of 24 x 36") will typically require folding to a delivery size of approximately 8-1/2 x 11" with a combination of parallel and/or right-angle folds.

Fold the applicable product to finish size designated on the Print Order, or as otherwise instructed.

ADDRESSING, SEALING: The contractor will be required to generate mailing labels from furnished digital database(s) of mailing addresses and affix the generated labels per furnished instructions. Occasionally the contractor will be required to affix Government-furnished pressure-sensitive mailing address labels, per furnished instructions.

As instructed on the print order, the contractor will be required to affix a pressure-sensitive tab or "dot" onto designated self-mailers, suitably sealing the self-mailer closed for mailing, or as otherwise instructed.

At the contractor's option, the contractor may print a mailing address onto each self-mailer, in lieu of generating and affixing of mailing address labels.

PACKING: Pack suitable (rubber band, shrink wrap, etc.), or in accordance to specific instructions on the Print Order.

Pack in containers to ensure delivery without damage, packing each order separately with order form displayed on outside of container. Each shipping container not to exceed 45 lbs.

DISTRIBUTION: Contract order will typically deliver f.o.b. contractor's city or f.o.b. destination to various Government facilities within 25 miles of Oakland, CA.

Based upon past contract performance, it is estimated that approx. 15% of the orders will deliver within the San Francisco city limits; 80% will deliver within the Oakland/Alameda city limits; and 5% will deliver within a 25-mile radius of Oakland, CA, with an occasional order delivering more than 25 miles from Oakland, CA.

The contractor will be reimbursed for pickup and delivery of orders at addresses located beyond the greater Oakland metro region (more than 25 miles from downtown Oakland*) upon submittal of verifying shipping receipt(s) with the contractor's billing voucher.

* For the purposes of this contract, the GPO office in Benicia, CA shall be considered to be within this radius.

Certificate of Conformance: When using Permit Imprint Mail the Contractor must complete GPO Form 712 - Certificate of Conformance (Rev. 1.85), supplied by the GPO on the website (www.gpo.gov) and the appropriate mailing statement(s) supplied by the U.S.P.S.

All expenses incidental to returning materials, and furnishing sample copies, must be borne by the contractor.

SCHEDULE: Furnished material must be picked up from and delivered to address listed above. Inside delivery required.

No definite schedule for pickup of material can be predetermined.

The schedule begins upon notification of availability of the Print Order and Government furnished materials for pickup by the contractor, as follows:

Gov't furnished materials must be picked-up on the same day as notification of availability, assuming contractor notification of availability of Government furnished materials for pickup before Noon.

Based upon past performance, less than 1% of the total contract orders will require same-day delivery, based upon contractor notification of availability of Government furnished materials for pickup before 10:00 AM.

Based upon past performance, as many as 10% of the total contract orders will require next-day delivery.

The balance of contract orders will deliver complete within two to 10 workdays.

The "ship/deliver" date indicated on the print order applies to:

- (a) the date by which mailed copies are to **deliver** to the contractor's local post office; and
- (b) the date by which non-mailed copies are to **deliver** to the designated destination(s).

All Government Furnished Material must be returned with delivery of the order.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

I.

- 1. (a) 283,000
- (b) 39,000
- (c) 10,000
- 2. (a) 400
- (b) 100
- 3. (a) 3,500
- (b) 100

II.

- (a) 1,100
- (b) 110
- (c) 300
- (d) 30
- (e) 20
- (f) 20
- (g) 20
- (h) 20
- (i) 20
- (j) 20
- (k) 20
- (l) 20
- (m) 20
- (n) 20
- (o) 10
- (p) 100

III.

- (a) 250
- (b) 100
- (c) 75
- (d) 100
- (e) 100
- (f) 400
- (g) 1,000
- (h) 6,000
- (i) 8,000
- (j) 500
- (k) 200
- (l) 200
- (m)1. 75
- 2. 120
- 3. 10
- (n) 100
- (o) 1. 50
- 2. 50
- (p) 100
- (q) 50
- (r) 1. 150
- 2. 100
- 3. 50
- 4. 20
- (s) 320

SECTION 4. - SCHEDULE OF PRICES

GPO Facsimile Numbers: (707) 748-1981

Quotes due: 2:00 PM / Date: December 18, 2015

Quotes offered are f.o.b. destination to delivery sites within 25 miles of Oakland, CA; and f.o.b. contractor's city for mailing orders and to delivery sites more than 25 miles from Oakland, CA.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Contractor must make an entry in each of the spaces provided.

An entry of NC (No Charge) shall be entered if Contractor intends to furnish individual items at no charge to the Government.

Quotes submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

All vouchers submitted to the GPO shall be based on the most economical method of production.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production. The contractor may not charge pages printing only black on the reverse side of four-color copy at the four-color copy rate.

Four-color copying preproduction samples, if required, shall be charged under Item I.(a).

Digital makeready cost(s): Note that all the quotes submitted for Item I shall include any digital makeready and/or preparation costs that may be required by Government submittal of simple Macintosh-compatible or Windows-compatible word processing files (MS Word, etc.) or Adobe Acrobat Portable Document Format (PDF) files. (See "Output of furnished digital copy" on page 8.) If the order includes submittal of a professional layout program with more complex digital content (such as a MS Publisher, etc., involving various font issues and/or with many links to attendant graphic files), or if the content requires more extensive digital preparation to RIP the furnished digital copy directly to the copying machine for higher quality halftone reproduction, then the contractor is to call the GPO to discuss issuance of a contract modification.

Products with a trim size as large as 5-1/2 x 8-1/2" shall be charged at *half* the quoted 8-1/2 x 11" rates.

Products with a trim size between 5-1/2 x 8-1/2" and 8-1/2 x 11" shall be charged at the quoted 8-1/2 x 11" rates.

Products with a trim size between 8-1/2 x 11" and 17 x 11" shall be charged at *twice* the quoted 8-1/2 x 11" rates.

Quoted prices for color copying shall include all collation cost(s): No additional charges for insertion of color copy with black-only copy will be allowed.

I. COPYING: Prices quoted shall include the cost of all required materials and operations (excepting those listed in Items II and III) necessary for the complete production and distribution of the product listed in accordance with these specifications:

1. Copying: **Prices do not include cost of paper.**

- (a) Black-only copying.....per 8-1/2 x 11" printed page\$ _____
- (b) Four-color copying.....per 8-1/2 x 11" printed page\$ _____
- (c) Tab dividers printing black-only.....per printed divider\$ _____

2. Copying of foldins: **Prices include cost of paper, folding, collation and insertion.**

- (a) Black-only on one side only.....per foldin unit*\$ _____
- (a) Black-only on both sides.....per foldin unit*\$ _____

* A charge will be allowed for each "foldin unit." The number of units in a particular foldin will be determined by dividing its trim size expressed in square inches (94 sq. inches), with any fractional remainder being rounded to the next whole number.

3. Large format copying: **Prices include the cost of paper.**

- (a) Black-only copying.....per square foot**\$ _____
- (b) Four-color copying.....per square foot**\$ _____

** A product's chargeable units to be determined by dividing the size of sheet, expressed in square cm (or square inches), and dividing by 144 sq. inches, with any fractional remainder being counted as a whole.

Initials

II. PAPER: Payment for all paper supplied by the Contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices quoted.

Products with a trim size as large as 5-1/2 x 8-1/2" shall be charged at *half* the quoted 8-1/2 x 11" paper rates.

Products with a trim size between 5-1/2 x 8-1/2" and 8-1/2 x 11" shall be charged at the quoted 8-1/2 x 11" paper rates.

Products with a trim size between 8-1/2 x 11" and 17 x 11" shall be charged at *twice* the quoted 8-1/2 x 11" paper rates.

	Per 100 leaves:
	216 x 279 mm (8-1/2 x 11")
(a) White offset book (50 lb.), white writing (20 lb.), white Xerographic bond or colored writing (20 lb.)	\$ _____
(b) White offset book (60 lb.), white writing (24 lb.), white xerographic bond or colored writing (24 lb.)	\$ _____
(c) High quality white laser bond (24 lb.)	\$ _____
(d) Bright white gloss digital bond (32 lb.)	\$ _____
(e) Colored vellum-finish offset book (60 lb.)	\$ _____
(f) Colored vellum-finish offset book (70 lb.)	\$ _____
(g) White index (110 lb.)	\$ _____
(h) Colored index (110 lb.)	\$ _____
(i) White vellum-finish cover (65 lb.).....	\$ _____
(j) Colored vellum-finish cover (65 lb.)	\$ _____
(k) White vellum-finish cover (80 lb.).....	\$ _____
(l) Colored vellum-finish cover (80 lb.)	\$ _____
(m) Bright white gloss digital cover (90 lb.)	\$ _____
(n) Bright white satin digital cover (80 lb.)	\$ _____
(o) Clear plastic cover sheet	\$ _____
(p) White index tab dividers, 9 x 11", 1/5th cut: 90 lb.).....per 100 tab dividers.....	\$ _____

Initials

III. ADDITIONAL OPERATIONS:

- (a) Drilling, up to three holes per run.....per 100 leaves\$ _____
- (b) Typesetting/composition of tab divider copy.....per line.....\$ _____
- (c) Trimming (Applies only to products with a trim size smaller than 8-1/2 x 11”.....per cut, per 100 leaves\$ _____
- (d) Inserting tabs, divider sheets throughout.....per 100 leaves\$ _____
- (e) Banding with kraft paper, rubber band or tie.....per band\$ _____
- (f) Shrink wrapping.....per wrap.....\$ _____
- (g) Plastic comb binding (includes binder material, collating and punching).....per piece\$ _____
- (h) One wire stitch (staple) at upper left corner or two side wire stitches along bind edge.....per piece.....\$ _____
- (i) Saddle-stitching (includes collating, folding).....per piece.....\$ _____
- (j) Plasti-Koil binding (includes binder material, collating and punching).....per piece\$ _____
- (k) Double Wire-O binding (includes binder material, collating and punching).....per piece\$ _____
- (l) Velo binding (includes binder material and collating).....per piece.....\$ _____
- (m)Folding:
 - 1. Single-sheet letterheads, brochures, etc. with one to three parallel and/or right angle folds.....per 100 sheets\$ _____
 - 2. Multiple-sheet products (newsletters, etc.) with one or two parallel or right-angle folds.....per 100 pieces.....\$ _____
 - 3. Large format drawings with parallel and/or right angle folds to approximately 8-1/2 x 11”.....per 100 sheets..\$ _____
- (n) Laminating with clear 3 mil or 5 mil thick film laminate.....per square foot)*\$ _____
- (o) Addressing of mailers:
 - 1. Using furnished digital database.....per 100 pieces\$ _____
 - 2. Using furnished pressure-sensitive labels.....per 100 pieces\$ _____
- (p) Provision and affixing of pressure-sensitive sealing tabs/dots to self-mailers.....per 100 tabs/dots.....\$ _____
- (q) Padding (typically 50 to 200 sheets per pad, with chipboard backer).....per pad.....\$ _____

* For laminating purposes, each 8-1/2 x 11” cut sheet shall be rounded up and considered to be one square foot in area and charged accordingly.

Initials

- (r) Contractor-furnished vinyl-clad Clear View style three-ring binders:
 - 1. 1" capacity.....per binder\$ _____
 - 2. 1-1/2" capacity.....per binder\$ _____
 - 3. 2" capacity.....per binder\$ _____
 - 4. 2-1/2" capacity.....per binder\$ _____
- (s) Insertion of contents into contractor- or Government-furnished three-ring binders.....per binder\$ _____

Discounts are offered for payment as follows: __ percent, __ calendar days. See Article 9 "Discounts" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).

LOCATION OF POST OFFICE: All mailing will be made from the _____

Post Office located at Street Address _____,

City _____, State _____, Zip Code _____.

CONTRACTOR'S NAME AND SIGNATURE: Fill out and submit all pages in "Section 4.- Schedule of Prices", initialing or signing each in the space provided.

Contractor _____ GPO Contractor Code No. _____

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted) (Telephone Number)

GPO Form 910
(R 5-99) P.57021-4
Part 1
ORIGINAL

U.S. GOVERNMENT PRINTING OFFICE
Printing Procurement Department

BID

All bids are subject to: (i) GPO Contract Terms (Pub. 310.2); (ii) the specifications; and (iii) representations and certifications (on reverse) which are enclosed or incorporated herein by reference. Check or complete all applicable boxes of representations and certifications printed on reverse of part one. See representations and certifications in their entirety in GPO Contract Terms (Pub. 310.2). Attach all required certificates to this bid form.

Shipment(s) will be made from: City _____, State _____

(The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, contractor will be responsible for any additional shipping costs incurred.)

PROGRAM NO. _____ (BIDDER TO ATTACH SCHEDULE OF PRICES TO THIS BID FORM)

or

JACKET NO. _____

BID _____

Additional _____ Rate _____

Discounts are offered for prompt payment as follows: _____ percent, _____ calendar days.
See Provision 12 "Discounts" in GPO Contract Terms (Pub. 310.2).

Bidder hereby acknowledges amendment(s) number(ed) _____

In compliance with the above, the undersigned agrees, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

Notice: Failure to provide a 60 day bid acceptance period may result in expiration of your bid prior to award.

COMPANY SUBMITTING BID

PERSON AUTHORIZED TO BID

Company _____ Name _____

Address _____ Title _____

City _____ State _____ Zip _____ Signature _____

GPO Contractor Code (if known) _____ Date _____

Telephone Number _____ Facsimile Number _____

Contracting Officer Review _____ Date _____ Certifier _____ Date _____

Representations and Certifications

Exception to the certifications may render your bid nonresponsive. Submission of your bid without statement of exception shall constitute certification of the six items.

REPRESENTATIONS (check or complete all applicable boxes or blocks.)

The bidder represents as part of the bid that:

R-1. Small Business. Bidder is, is not, a small business concern.

R-2. Small Disadvantaged Business Concern. Bidder is, is not, a small disadvantaged business concern.

R-3. Women-Owned Small Business Concern. Bidder is, is not, a women-owned small business concern.

CERTIFICATIONS. By submission of the bid, the bidder certifies to the following (see GPO Contract Terms, Pub. 310.2 for full text of each certification):

C-1. Contingent Fee.

C-2. Buy American Certification.

The bidder hereby certifies that each end product, except those listed below, is a domestic end product (as defined in article 37 "Buy American Act" of Contract Clauses), and that components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States.

Each end product, except those listed below, is a domestic end product (as defined in article 37 "Buy American Act" and that components of unknown origin are considered to have mined, produced, or manufactured outside the United States.

Excluded End Products	Country of Origin
.....
.....

C-3. Clean Air and Water.

C-4. Certification of Independent Price Determination.

C-5. Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters.

(Jan. 1999)

(a)(1) The offeror certifies, to the best of its knowledge and belief, that –

(i) The offeror and/or any of its principals –

(A) Are are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have have not , within a 3-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery,

bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(C) Are are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in subdivision (a)(1)(i)(B) of this provision.

(ii) The offeror has has not , within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

(b) The offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under the solicitation. However, the certification will be considered in connection with a determination of the offeror's responsibility. Failure of the offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the offeror nonresponsive.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it later determined that the offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from the solicitation for default.

C-6. Certification of Nonsegregated Facilities.

Program No 1989-S Term 12/01/11 To 11/30/14					
TITLE: Quick-Schedule Copying					
ITEM NO.	DESCRIPTION	BASIS OF AWARD	UNIT RATE/COST	(Cont #1 - E4) East Bay Blue Print Oakland, CA	(Cont #2 - G4) Current Contractor East Bay Blue Print
I. COPYING:					
1. Copying: Prices do not include cost of paper.					
(a)	Black-only copying...per 8-1/2 x 11" printed page...	283,000	0.015	4,245.00	0.014
(b)	Four-color copying...per 8-1/2 x 11" printed page...	39,000	0.20	7,800.00	0.20
(c)	Tab dividers printing black-only...per printed divider	10,000	0.10	1,000.00	0.07
2. Copying of foldins: Prices include cost of paper, folding, collation and insertion.					
(a)	Black-only on one side only...per foliun untl.....	400	0.10	40.00	0.10
(b)	Black-only on both sides...per foliun untl.....	100	0.24	24.00	0.24
3. Large format copying: Prices include cost of paper					
(a)	Black-only copying...per 929 sq.cm (per sq. foot)...	3,500	0.06	210.00	0.06
(b)	Four-color copying...per 929 sq.cm (per sq. foot)...	100	2.00	200.00	2.00
II. PAPER: PER 100 LEAVES (8-1/2 X 11")					
(a)	White offset book-50 lb. White writing-20 lb. White xerographic bond or colored writing-20 lb.....	1,100	0.65	715.00	0.65
(b)	White offset book-60 lb. White writing-24 lb. White xerographic bond or colored writing-24 lb.....	110	1.20	132.00	1.20
(c)	High quality white laser bond - 24 lb.....	300	2.50	750.00	2.50
(d)	Bright white gloss digital bond - 32 lb.....	30	3.50	105.00	3.50
(e)	Colored vellum-finish offset book - 60 lb.....	20	2.00	40.00	2.00
(f)	Colored vellum-finish offset book - 70 lb.....	20	3.50	70.00	3.50
(g)	White index - 110 lb.....	20	4.00	80.00	4.00
(h)	Colored index - 110 lb.....	20	5.00	100.00	5.00
(i)	White vellum-finish cover - 65 lb.....	20	3.50	70.00	3.50
(j)	Colored vellum-finish cover - 65 lb.....	20	4.00	80.00	4.00
(k)	White vellum-finish cover - 80 lb.....	20	5.00	100.00	5.00
(l)	Colored vellum-finish cover - 80 lb.....	20	10.00	200.00	10.00
(m)	Bright white gloss digital cover - 80 lb.....	20	6.00	120.00	6.00
(n)	Bright white satin digital cover - 80 lb.....	20	10.00	200.00	10.00
(o)	Clear plastic cover sheet.....	10	15.00	150.00	15.00
(p)	White index tab dividers 9 x 11" 1/5th cut - 90 lb..... per 100 tab dividers.....	100	6.00	600.00	5.00
III. ADDITIONAL OPERATIONS:					
(a)	Drilling, up to three holes per run.....	250	0.25	62.50	0.25
(b)	Typesetting/composition of tab divider copy.....	100	1.00	100.00	1.00
(c)	Trimming (Applies only to product with a trim size smaller than 8-1/2 x 11"...)per cut, per 100 leaves.....	75	1.00	75.00	1.00
(d)	Inserting tabs, divider sheets through-out..... per 100 leaves.....	100	10.00	1,000.00	10.00

(e)	Banding with kraft paper, rubber band or tie.....	100	0.50	50.00	0.50	50.00
(f)	Shrink wrapping.....per band.....	400	0.50	200.00	0.25	100.00
(g)	Plastic comb binding (includes binder material, collating and punching).....per piece.....	1,000	1.00	1,000.00	0.50	500.00
(h)	One wire stitch (staple) at upper left corner or two side wire stitches along bind edge.....per piece.....	6,000	0.05	300.00	0.05	300.00
(i)	Saddle-stitching (includes collating, folding).....per piece.....	8,000	0.15	1,200.00	0.10	800.00
(j)	Plast-Koill binding (includes binder material, collating and punching).....per piece.....	500	1.50	750.00	0.50	250.00
(k)	Double Wire-O binding (includes binder material, collating and punching).....per piece.....	200	1.00	200.00	0.75	150.00
(l)	Veilo binding (includes binder material and collating).....per piece.....	200	0.75	150.00	0.50	100.00
(m)	Folding: 1. Single-sheet letterheads, brochures, etc. with one to three parallel and/or right angle folds.....per 100 sheets.....	75	1.00	75.00	1.00	75.00
	2. Multiple-sheet products (newsletters, etc.) with one or two parallel or right-angle folds.....per 100 pieces.....	120	5.00	600.00	5.00	600.00
	3. Large format drawings with parallel and/or right angle folds to approx. 8-1/2 x 11".....per 100 sheets.....	10	5.00	50.00	4.00	40.00
(n)	Laminating with clear 3 mil or 5 mil thick film laminate.....per 929 sq. cm (per sq. ft.).....	100	1.75	175.00	1.000	100.00
(o)	Addressing of mailers: 1. Using furnished digital database.....per 100 pieces.....	50	5.00	250.00	5.00	250.00
	2. Using furnished pressure-sensitive labels.....per 100 pieces.....	50	7.00	350.00	5.00	250.00
(p)	Provision and affixing of pressure-sensitive sealing tabs/dots to self-mailers.....per 100 tabs/dots.....	100	5.00	500.00	0.10	10.00
(q)	Padding (typically 50 to 200 sheets per pad, with chipboard backer).....per pad.....	50	0.50	25.00	0.50	25.00
(r)	Contractor-furnished vinyl-clad Clear View style three-ring binders: 1. 25 mm (1") capacity.....per binder.....	150	4.50	675.00	2.50	375.00
	2. 38 mm (1-1/2") capacity.....per binder.....	100	5.00	500.00	3.00	300.00
	3. 51 mm (2") capacity.....per binder.....	50	6.00	300.00	4.00	200.00
	4. 64 mm (2-1/2") capacity.....per binder.....	20	7.00	140.00	5.00	100.00
(s)	Insertion of contents into Government-furnished three-ring binders.....per binder.....	320	0.50	160.00	0.50	160.00
CONTRACTOR TOTALS				\$25,918.50		\$22,320.50
DISCOUNT						
DISCOUNTED TOTALS				\$25,918.50		\$22,320.50