

Program No 2992-S Term 11/01/15 To 10/31/16						
TITLE: Quick-Schedule Copying & Low-Volume Lithographic Prtg.			Previous			
			(Contr #1 - E4)			(Contr #2 - G4)
			Graphic Ideals			Essential Direct
		BASIS OF	AZ			AZ
ITEM NO	DESCRIPTION	AWARD	UNIT RATE	COST	UNIT RATE	COST
1.	Category 1:Quick Schedule Copying					
I.	Copying:Prices do not include cost of paper.					
(a)	Black-only copying..per 8-1/2 x 11" prtd page.....	40,000	0.022	880.00	0.02	800.00
(b)	Four-color copying..per 8-1/2 x 11" prtd page.....	1,000	0.25	250.00	0.20	200.00
©	Tab dividers prtg black-only..per prtd divider.....	500	0.035	17.50	0.035	17.50
2.	Large format black-only copying:Price includes the cost of paper					
(a)	Black-only copying..per sq foot.....	200	0.12	24.00	0.12	24.00
(b)	Four-color copying..per sq foot.....	100	0.90	90.00	0.90	90.00
II.	Paper: per 100 leaves					
(a)	White offset book (50lb) white writing (20 lb), or white Xerographic bond (20 lb).....	95	0.80	76.00	0.80	76.00
(b)	White offset book (60 lb),white wrtg (24 lb), white xerographic bond (24 lb) or colored wrtg (20 lb).....	40	0.90	36.00	0.90	36.00
©	High quality white laser bond (24 lb).....	10	0.90	9.00	0.90	9.00
(d)	Bright white gloss digital bond (32 lb)	10	1.80	18.00	1.80	18.00
€	Colored vellum-finish offset book (60 lb).....	20	1.20	24.00	1.20	24.00
(f)	Colored vellum-finish offset book (70 lb).....	20	1.50	30.00	1.50	30.00
(g)	White index (110 lb).....	5	2.60	13.00	2.60	13.00
(h)	Colored index (110 lb).....	5	2.70	13.50	2.70	13.50
(i)	White vellum-finish cover (65 lb).....	5	3.00	15.00	3.00	15.00
(j)	Colored vellum-finish cover (65 lb).....	5	3.00	15.00	3.00	15.00
(k)	White vellum-finish cover (80lb).....	5	3.50	17.50	3.50	17.50
(l)	Colored vellum-finish cover (80 lb).....	5	4.00	20.00	4.00	20.00
(m)	Bright white gloss digital cover (90 lb).....	2	4.50	9.00	4.50	9.00
(n)	Bright white satin digital cover (80 lb).....	2	4.00	8.00	4.00	8.00
(o)	Clear plastic cover sheet.....	1	10.00	10.00	10.00	10.00
(p)	White index tab dividers (9 x 11", 1/5th cut: 90 lb) per 100 tab dividers.....	5	10.00	50.00	10.00	50.00
III.	Add'l Operations:					
(a)	Drilling, up to 3 holes per run...per 100 leaves.....	50	0.40	20.00	0.40	20.00
(b)	Typesetting/ composition of tab divider copy per line.....	50	3.00	150.00	3.00	150.00
©	Trimming (applies only to products with a trim size smaller that 8-1/2 x 11"...per cut, per 100 leaves.....	50	0.50	25.00	0.50	25.00
(d)	Inserting tab, divider sheets throughout.....					
	per 100 leaves.....	5	4.00	20.00	4.00	20.00
€	Banding w/ kraft paper, rubber band or tie.. per band.....	100	0.20	20.00	0.20	20.00
(f)	Shrink wrapping ...per wrap.....	100	0.25	25.00	0.25	25.00
(g)	Plastic comb binding (includes binder material, collating & punching).....per piece.....	100	0.70	70.00	0.70	70.00
(h)	One wire stitch(staple) at upper left corner or 2 side wire stitches along bind edge..per piece....	100	0.15	15.00	0.15	15.00
(i)	Saddle-stitching(includes collating, folding)... per piece.....	50	0.03	1.50	0.03	1.50
(j)	Plasti-Koil binding(includes binder material, collating& punching...per piece.....	50	0.75	37.50	0.75	37.50
(k)	Double Wire-O binding((includes binder material collating & punching...per piece.....	25	0.95	23.75	0.95	23.75
(l)	Thermo-plastic tape binding (includes binder material & collating..per piece.....	25	1.00	25.00	1.00	25.00
(m)	Velo binding(includes binder material & collating per piece.....	25	1.00	25.00	1.00	25.00
(n)	Folding (not applicable to saddle-stitched products)...per fold, per 100 pieces.....	50	1.50	75.00	1.50	75.00
(o)	Laminating w/ clear 3 mil or 5 mil thick film laminate...per sq ft.....	75	0.65	48.75	0.65	48.75

(p)	Addressing of mailers:					
(1)	Using furnished digital database..per 100 pieces..	25	3.00	75.00	3.00	75.00
(2)	Using furnished pressure-sensitive labels..					
	per 100 pieces.....	25	5.00	125.00	5.00	125.00
(q)	Provision & affixing of pressure-sensitive					
	sealing tabs to self-mailers...per 100 pieces.....	20	2.00	40.00	2.00	40.00
®	Padding(typically 50to 200 sheets per pad, with					
	chipboard backer...per pad.....	30	0.50	15.00	0.50	15.00
(s)	Insertion of contents into Govt.furnished mail-					
	ing envelopes(includes sealing envelope).....					
	per envelope.....	1,000	0.025	25.00	0.025	25.00
	Category 2: Low Volume Lithographic Prtg.					
1.	Prtg, Binding & Distribution:					
1.	Prtg. Single-sheet products: (8-1/2 x 11")					
(a)	Prtg 1 ink color..per prtd side					
(1)	Makeready & or setup.....	12	20.00	240.00	20.00	240.00
(2)	Running per 100 copies.....	300	1.50	450.00	1.50	450.00
(b)	Prtg addt'l ink colors..per color, per side					
(1)	Makeready & or setup.....	4	20.00	80.00	20.00	80.00
(2)	Running per 100 copies.....	100	1.50	150.00	1.50	150.00
©	Prtg 4-color process...per prtd side					
(1)	Makeready & or setup.....	3	150.00	450.00	150.00	450.00
(2)	Running per 100 copies.....	75	8.00	600.00	8.50	637.50
2.	Prtg text or cover: 8-1/2 x 11"					
(a)	Prtg one ink color...per prtd page					
(1)	Makeready & or setup.....	32	20.00	640.00	20.00	640.00
(2)	Running per 100 copies.....	160	1.50	240.00	1.50	240.00
(b)	Prtg addt'l ink colors..per color,per page					
(1)	Makeready & or setup.....	12	20.00	240.00	20.00	240.00
(2)	Running per 100 copies.....	60	1.50	90.00	1.50	90.00
©	Prtg.4 color process..per prtd page					
(1)	Makeready & or setup.....	20	150.00	3,000.00	150.00	3,000.00
(2)	Running per 100 copies.....	100	7.00	700.00	8.50	850.00
3.	Prtg No 9 & 10 envelopes(with or w/o windows):					
(a)	Prtg. One ink color...per envelope					
(1)	Makeready & or setup.....	3	20.00	60.00	20.00	60.00
(2)	Running per 100 copies.....	90	3.20	288.00	3.20	288.00
(b)	Prtg.addt'l ink colors..per color, per envelope					
(1)	Make ready & or setup.....	2	20.00	40.00	20.00	40.00
(2)	Running per 100 copies.....	60	3.20	192.00	3.20	192.00
©	Prtg.4 color process..per envelope					
(1)	Makeready & or setup.....	3	160.00	480.00	160.00	480.00
(2)	Running per 100 copies.....	90	17.25	1,552.50	18.50	1,665.00
II.	Paper per 100 leaves(8-1/2 x 11")					
(a)	White offset Book (50 lb).....	75	0.70	52.50	0.20	15.00
(b)	White Offset Book (60 lb).....	75	0.80	60.00	0.80	60.00
©	White Offset Book (70 lb).....	20	1.20	24.00	1.20	24.00
(d)	Domtar's White Plainfield Smooth Finish					
	Opaque (60 lb).....	20	1.65	33.00	1.65	33.00
€	Colored Smooth & fancy-finish text (70 lb).....	20	3.25	65.00	3.60	72.00
(f)	Colored Smooth & Fancy-Finish Text(80 lb).....	20	3.90	78.00	3.90	78.00
(g)	White 25% rag bond (20 lb).....	20	2.81	56.20	3.25	65.00
(h)	White Litho (Gloss)Text(60 lb).....	100	1.90	190.00	1.90	190.00
(i)	White index (110 lb).....	12	2.82	33.84	3.00	36.00
(j)	Colored index (110 lb).....	10	2.96	29.60	3.10	31.00
(k)	White Vellum-finish cover (65 lb).....	20	3.00	60.00	3.00	60.00
(l)	Colored Vellum-finish cover (65 lb).....	20	3.05	61.00	3.05	62.00
(m)	White Litho (gloss)cover (60 lb).....	10	3.50	35.00	3.50	35.00
(n)	White Litho (Gloss) covet (80lb).....	10	3.80	38.00	3.80	38.00
(o)	White cast coated cover (8 points thick).....	10	6.40	64.00	6.40	64.00

(p)	Clear Plastic cover sheet.....	2	13.31	26.62	15.00	30.00
	Commercial-style envelopes:					
(q)	No. 9 (3-7/8 x 8-7/8"), 24lb white wove.....	20	1.76	35.20	1.90	38.00
®	No.9 (3-7/8 x 8-7/8"), 24 lb white wove w/ blue or black interior security tint.....	20	2.40	48.00	2.40	48.00
(s)	No.9 (3-7/8 x 8-7/8"), 24 lb Domtar's white Plainfield smooth finish opaque(24 lb).....	20	1.83	36.60	1.83	36.60
(t)	No. 10 (4-1/8 x 9-1/2",24lb white 25%rag bond.....	20	5.47	109.40	8.42	168.40
(u)	No. 10 (4-1/8 x 9-1/2"),24lb white wove.....	20	1.76	35.20	1.80	36.00
(v)	No.10 (4-1/8 x 9-1/2"), 24 lb white wove,w/blue or black interior security tint.....	20	2.40	48.00	2.45	49.00
(w)	No. 10 (4-1/8 x 9-1/2"), 24lb white wove,w/poly window.....	20	2.11	42.20	2.11	42.20
(x)	No.10 (4-1/8 x 9-1/2"),24lb Domtar's white Plainfieldsmooth finish opaque(24lb), without poly window.....	20	1.79	35.80	1.79	35.80
(y)	No.10(4-1/8 x 9-1/2", 24 lb Domtar's white Plainsfield smooth finish opaque (24 lb) with poly window.....	20	2.11	42.20	2.11	42.20
III.	Additional Operations:					
(a)	Drilling, up to 3 holes per run...per 100 leaves.....	50	1.00	50.00	1.00	50.00
(b)	Typesetting/composition of copy...per line.....	100	5.00	500.00	5.00	500.00
©	Trimming (applies only to products with a trim size smaller than 8-1/2 x 11"...per cut, per 100 leaves.....	100	2.00	200.00	2.00	200.00
(d)	Shrink wrapping....per wrap.....	800	0.25	200.00	0.25	200.00
€	Plastic comb binding(includes binder material, collating & punching)....per piece.....	200	0.75	150.00	0.75	150.00
(f)	One wire stitch (staple) at upper left corner or 2 sided wire stitches along bind edge..... Per piece.....	500	0.01	5.00	0.01	5.00
(g)	Saddle-stitching (includes collating, folding)...per piece.....	500	0.015	7.50	0.015	7.50
(h)	Plasti-Koil binding (includes binder material, collating & punching)....per piece.....	300	0.75	225.00	0.75	225.00
(i)	Double wire-o binding (includes binder material, collating & punching)....per piece.....	200	2.25	450.00	2.25	450.00
(j)	Scoring (may be applied to saddle-stitched products)...per score, per 100 pieces.....	50	4.50	225.00	6.00	300.00
(k)	Folding (not applicable to saddle- stitched products)....per fold,per 100 pieces.....	20	2.00	40.00	2.00	40.00
(l)	Addressing of mailers:					
(1)	Using furnished digital database...per 100 pieces.....	25	4.50	112.50	4.50	112.50
(2)	Using furnished pressure-sensitive labels..... per 100 pieces.....	25	6.00	150.00	6.00	150.00
(m)	Provision & affixing of pressure-sensitive sealing tabs to self-mailers...per 100 pieces.....	20	4.00	80.00	4.00	80.00
(n)	Padding (typically 50 to 200 sheets per pad, with chipboard backer)...per pad.....	30	0.20	6.00	0.20	6.00
	CONTRACTOR TOTALS			\$15,719.86		\$16,013.70
	DISCOUNT				2.00%	\$320.27
	DISCOUNTED TOTALS			\$15,719.86		\$15,693.43
						AWARDED

U.S. GOVERNMENT PRINTING OFFICE
San Francisco, California

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Quick-Schedule Copying and Low-Volume Lithographic Printing

as requisitioned from the U.S. Government Printing Office (GPO) by
Various Government Agencies

Single Award in Two Categories

The term of this contract is for one year, beginning November 1, 2015 and ending October 31, 2016, plus as many as four optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Contract Term" clause in this contract.

For information of a technical nature call Alan Zada at (707) 748-1970 ext. 6. (No collect calls.)

SPECIAL ATTENTION IS DIRECTED TO THE FOLLOWING ITEMS:

An abstract of the previous contract prices is included herein.

RESPONDENTS PLEASE NOTE: These specifications have been revised; therefore all bidders are cautioned to familiarize themselves with all provisions of these specifications before submitting a bid.

Quotes may be submitted via fax machine. The GPO fax numbers are (707) 748-1980, 1981.

To submit a quote, contractors must execute and submit the 'Schedule of Prices' pages 21 through 29.

Note: Category 2 requires ownership and use of a lithographic press with at least four in-line units.

QUOTES DUE: Quotes due at 11:00 AM Pacific Time on OCTOBER 20, 2015.

SECTION 1 - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. August 2002)). A copy of these publications, as well as other supplemental GPO contract documents, can be obtained at: <http://www.gpo.gov/vendors/gaocab.htm>

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

DOING BUSINESS WITH THE GPO: Contractors wishing to do business with the GPO are referred to the GPO web site <http://www.gpo.gov/business/index.html>, where one can register as a GPO contractor using the 'GPO Contractor Connection' link in accordance with the furnished instructions on that page.

NOTE: Prospective as well as existing GPO contractors are to note that, as of 1/1/08, all contractor is seeking to do business with the GPO must first complete and thereafter maintain the accuracy of its GPO Contractor Connection registration with the following mandatory taxpayer information boxes: "EIN/TIN #" (Employer Identification Number or Taxpayer Identification Number); "Subject to Backup Withholding" (See Form W-9, Request for Taxpayer Identification Number and Certification); and, "Current W-9 Request" (See Form W-9). The GPO will withhold payment of any invoices for work completed by any contractor who fails to provide these tax data in GPO Contractor Connection. Such invoices will be declared ineligible for payment until all requirements for payment, including providing these tax data in GPO Contractor Connection, have been satisfied.

FACSIMILE BIDS: Facsimile bids are permitted.

- (a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.
- (c) Facsimile bids that fail to furnish required representations or information or that reject any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to FAX No. (707) 748-1981, one bid per facsimile.

- (g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:
- (1) Receipt of garbled or incomplete bid.
 - (2) Availability or condition of the receiving facsimile equipment.
 - (3) Incompatibility between the sending and receiving equipment.
 - (4) Delay in transmission or receipt of bid.
 - (5) Failure of the bidder to properly identify the bid.
 - (6) Illegibility of bid.
 - (7) Security of bid data.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before expiration of the current contract term. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for periodic pricing revision.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Office of Financial Management, U.S. Government Publishing Office, Washington, D.C. 20401. Vouchers may be faxed to 202-512-0992. To expedite payment from GPO, use the bar code cover sheet. Refer to the following web page for instructions: <http://winapps.access.gpo.gov/fms/vouchers/barcode>. If the bar code cover sheet is used, fax the voucher and the bar code cover sheet to 202-512-1851 in lieu of the fax number listed above.

Note: *The contractor shall itemize each billing voucher in accordance with the contract 'Schedule of Prices.'*

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from November 1, 2015 to October 31, 2016 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates

only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period below. Pricing will thereafter be eligible for adjustment during the second and any succeeding period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause herein.

For the purpose of this clause, the contract shall be divided into successive periods. The first period shall extend from November 1, 2016 to October 31, 2017. The second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Price adjustments in accordance with this clause will be based on the changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The Economic price adjustment will be the percentage difference between the Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the

monthly Indexes from the 12-month interval ending three months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending July 31, 2016, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

NOTIFICATION: The contractor will be notified a minimum of 30 days before the end of the current contract annual period of availability or non-availability of funds for subsequent periods.

Cancellation is effected if (i) the Contracting Officer notifies the contractor that funds are not available for the next year, or (ii) the Contracting Officer fails to notify the contractor that funds are available for the next year.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:	<u>Category 1</u>	<u>Category 2</u>
(a) Printing Attributes —	Level IV.	Level III
(b) Finishing Attributes —	Level IV	Level III

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests — General Inspection Level I.
- (b) Destructive Tests — Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Avg. Type Density, Furnished Copy, O.K. Proofs, O.K. Preproduction Sample
P-8. Halftone Match (Single, Double Impression) <u>Attribute</u>	Furnished Copy, O.K. Proofs, <u>Specified Standard</u> O.K. Preproduction Sample
P-9. Solid and Screen Tint Color Match	Furnished sample, O.K. Proofs Pantone Matching System
P-10. Process Color Match	Furnished Reproducible, O.K. Proofs, OK Preproduction Sample, Psychological Reference Colors*

* Psychological Reference Colors: These are colors that are seen regularly, easily recognized and readily remembered. Psychological research has shown that people tend to agree on the appearance of these basic color

references. Examples of such psychological reference colors include blue sky, green grass, red apples and human flesh.

SECTION 2. - SPECIFICATIONS

CATEGORY 1: Quick Schedule Copying.

SCOPE: These specifications describe quick turnaround copying requiring such operations as copy pickup, generation of printing media/reproducibles from furnished digital copy, black-only and four-color (including duplex color) electrostatic, thermal or other copying process, binding, drilling, folding, laminating, addressing of printed pieces using furnished labels and/or digital mailing address database(s), packing and delivery.

TITLE: Quick Schedule Copying.

FREQUENCY OF ORDERS: From zero to five (avg. one) order will be required monthly.

QUANTITY: Relying upon past performance, it is estimated that approx. average of 3,500 total impressions will be printed per month, based upon submittal of approx. 1 to 5,000 (avg. 80) copies per original.

TRIM SIZE: Single-sheet and bound products up to 17 x 11", plus large format drawings up to 48 x 36".

GOVERNMENT TO FURNISH: Reproducible copy consisting of various types of forms, letters, files, misc. documents, manuals, handbooks, etc.

Digital copy: The Government will also furnish CD-R(W) disc(s) containing Macintosh-compatible or Windows-compatible MS Word, Corel WordPerfect, MS Publisher, QuarkXpress, InDesign, PageMaker, Illustrator and/or Photoshop files and/or Adobe Acrobat Portable Document Format (PDF) files. Digital fonts will typically be included or embedded. A GPO Form 952 will accompany the furnished digital files.

Mailing address database(s): Digital databases of furnished mailing addresses may include Microsoft Excel, Microsoft Access, Microsoft Word and ASCII variable length filed, comma-delimited formats.

Mailing address labels, envelopes: It is anticipated that the Government will occasionally furnish pressure-sensitive mailing address labels, as well as Government-furnished mailing envelopes for mailing purposes.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

Digital prepress, deliverables:

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the GPO.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated January, 2011, and any subsequent amendments thereto.

The stock to be used will be indicated on each order form.

Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color sample(s).

White Offset Book, of 25 x 38", 50 and 60 lbs. per 500 sheets, equal to JCP Code A60, containing a minimum of 30% postconsumer recovered material.

White and Colored Writing, of 17 x 22", 20 lbs. per 500 sheets, equal to JCP Code D10, containing a minimum of 30% postconsumer recovered material.

White Xerographic Bond, of 17 x 22", 20 and 24 lbs. per 500 sheets, equal to JCP Code O63, containing a minimum of 30% postconsumer recovered material.

High Quality White Laser Bond, of 17 x 22", 24 lbs. per 500 sheets, equal to JCP Code O61.

Colored Smooth and Fancy-Finish Offset Text 25 x 38", 70 lbs. per 500 sheets, equal to JCP Code A91, containing a minimum 30% postconsumer recovered material.

Bright White Gloss Digital Bond, of 17 x 22", 32 lbs. per 500 sheets: Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Bright White, or equal.

Bright White Gloss Digital Cover, 20 x 26", 80 lbs. per 500 sheets: Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Bright White, or equal.

Bright White Satin Digital Cover, of 20 x 26", 80 lbs. per 500 sheets: Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Radiant White, or equal.

White and Colored Index, 25-1/2 x 30-1/2", 110 lbs. per 500 sheets, equal to JCP Code K10, containing a minimum of 20% postconsumer recovered material.

White and Colored Vellum-Finish Cover 20 x 26", 65 lbs. and 80 lbs. per 500 sheets, equal to JCP Code L20, containing a minimum of 30% postconsumer recovered material.

Tab dividers: White Index, 25-1/2 x 30-1/2", 90 lbs. per 500 sheets, equal to JCP Code K10, containing a minimum of 20% postconsumer recovered material.

Clear protective plastic cover sheets, approximately .010" thick.

PREPRODUCTION SAMPLES: Jobs requiring four-color copying may require the contractor to submit preproduction sample copies for evaluation before final production, per Government request. If preproduction copies are required, the contractor may not proceed with four-color copying without an "OK to print."

REPRODUCIBLES:

Output of furnished digital copy: Contract orders will include Governmental submittal of digital copy for reproduction. Unless otherwise specified, the contractor is not obligated to produce an order by RIPing (i.e. rasterizing) the furnished digital copy directly to a xerographic copying machine. The contractor may—at the contractor's option—digitally output a single first-generation copy on paper at a minimum of 600 dpi before placing it "on the glass" to produce the requisite number of second generation copies for final delivery.

Unless otherwise specified, the output copy shall match any furnished dummy hardcopy. In the absence of furnished dummy hardcopy, the final printed product shall match the "on screen" appearance of the furnished digital copy,

COPYING: It is estimated that approx. 80% of the total impressions will print both sides and approx. 20% will print one side only.

Color copying will require printing four-color process imagery on one (including black-only on reverse) or on both sides.

Large format copying: Large format products will typically print black-only or four-color process on one side only.

MARGINS: Follow copy furnished unless otherwise specified.

BINDING: Bind as indicated on the order form 11" dimension.

Various binding styles will be ordered, as follows:

Band individual copies with a strip of heavy Kraft paper, 3" in width, around the short dimension; or, at contractor's option, with a heavy rubber band, or tie with twine.

Wire stitch documents up to 1/2" thick once in upper left corner or twice at the side; or rubberband, as indicated on order form.

Saddle-stitch with two wire stitches, as indicated on the Print Order

Black (or occasionally colored) plastic comb binder of suitable capacity.

Black (or occasionally colored) Plasti-Koil binder of suitable capacity.

Double Wire-O binder of suitable capacity.

Velo binding of suitable capacity.

Black (or occasionally colored) thermo-plastic tape binding of suitable capacity.

Pad in sets (per quantity requested), with each pad including a chipboard stiffener at the back of each set.

DRILLING: Orders will require two (typically three) to five 1/4" to 3/8" diameter holes, as indicated on the Print Order.

FOLDING: Folding of forms, self-mailers, etc. with one to three parallel and/or right-angle folds will be required. Fold to finish size designated on the Print Order, or as otherwise instructed.

ADDRESSING, SEALING: The contractor will be required to generate mailing labels from furnished digital database(s) of mailing addresses and affix the generated labels per furnished instructions. Occasionally the contractor will be required to affix Government-furnished pressure-sensitive mailing address labels, per furnished instructions.

As instructed on the print order, the contractor will be required to affix a pressure-sensitive tab or "dot" onto designated self-mailers, suitably sealing the self-mailer closed for mailing, or as otherwise instructed.

At the contractor's option, the contractor may print a mailing address onto each self-mailer, in lieu of generating and affixing of mailing address labels.

PACKING: Pack suitable (rubber band, shrink wrap, etc.), or in accordance to specific instructions on the Print Order.

Pack in containers to ensure delivery without damage, packing each order separately with order form displayed on outside of container. Each shipping container not to exceed 45 lbs.

PICKUP AND DELIVERY: Orders will be sent via contractor's FTP site (NOTE: Contractor must have an FTP site available to receive large electronic files). Delivery is f.o.b. destination to deliver to NSTEC Warehouse, 316 East Atlas Drive, North Las Vegas, NV 89030.

The contractor will be reimbursed for pickup and delivery of orders located beyond the greater Las Vegas metro region (more than 30 miles from downtown Las Vegas) upon submittal of verifying shipping receipt(s) with the contractor's billing voucher.

Certificate of Conformance: When using Permit Imprint Mail the Contractor must complete GPO Form 712 - Certificate of Conformance (Rev. 1.85), supplied by the GPO and the appropriate mailing statement(s) supplied by the U.S.P.S.

All expenses incidental to returning materials, and furnishing sample copies, must be borne by the contractor.

SCHEDULE: Deliver to address listed above. Inside delivery required.

No definite schedule for pickup of material can be predetermined.

Contractor must make complete production and delivery within one to eight workdays after notification of availability of Government furnished materials by the contractor.

All Government Furnished Material must be returned with delivery of the order.

CATEGORY 2: Low Volume Lithographic Printing.

SCOPE: These specifications describe quick turnaround *low-volume* printing of cards, letterheads, fact sheets, forms, flyers, envelopes, brochures, newsletters and manuals requiring such operations as copy pickup, generation of printing media from furnished digital copy, black-only, multi-color and/or four-color process Quality Level III lithographic printing, binding, drilling, folding, addressing of printed pieces using furnished digital mailing address database(s), packing and delivery.

Note: Category 2 requires ownership and use of a lithographic press with at least four in-line units.

TITLE: Low-Volume Lithographic Printing.

FREQUENCY OF ORDERS:

Single-sheet products: Approx. 10 to 30 (avg. 10) orders per year.

Bound multi-sheet products: Approx. two to 10 (avg. four) orders per year.

Envelope products: Approx. four to 10 (avg. six) orders per year.

QUANTITY:

Single-sheet, envelope products: Approx. 100 to 10,000 (avg. of 2,500) copies per order.

Bound multi-sheet products: Approx. 100 to 10,000 (avg. of 500) copies per order.

Envelope products: Approx. 100 to 10,000 (avg. of 3,000) copies per order.

NOTE: The GPO will not reimburse the contractor for printing of more than 10,000 copies of any contract order without expressed written consent obtained from the GPO before initiation of such performance. The GPO reserves the right to refuse payment for such work performed without GPO authorization.

NUMBER OF PAGES:

Single-sheet products: Print one or both sides.

Bound multi-sheet products: Approx. six to 100 (avg. 16) pages per copy.

Envelope products: Typically printing one side.

TRIM SIZE: Up to 17 x 11".

GOVERNMENT TO FURNISH: Reproducible (and occasionally limited manuscript) copy consisting of various types of forms, letters, files, misc. documents, manuals, handbooks, etc.

Digital copy: The Government will also furnish CD-R(W) disc(s) containing Macintosh-compatible or Windows-compatible MS Word, Corel WordPerfect, MS Publisher, QuarkXpress, InDesign, PageMaker, Illustrator and/or Photoshop files and/or Adobe Acrobat Portable Document Format (PDF) files. Digital fonts will typically be included or embedded. A GPO Form 952 will accompany the furnished digital files.

Mailing address database(s): Digital databases of furnished mailing addresses may include Microsoft Excel, Microsoft Access, Microsoft Word and ASCII variable length filed, comma-delimited formats.

Mailing address labels, envelopes: It is anticipated that the Government will occasionally furnish pressure-sensitive mailing address labels, as well as Government-furnished mailing envelopes for mailing purposes.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor will be responsible for providing previously published versions of the aforementioned software, including the most recently released versions. The contractor will also be required to provide a full Adobe font library. Submitted desktop publishing files will require importing of submitted TIFF and/or EPS files, occasionally as large as 60 MB.

Digital prepress, deliverables:

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the GPO.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

COMPOSITION: The entirety of each category of composition (text, tabular, and display) must be identical throughout the product(s) ordered under these specifications.

The contractor will be required to set type in a variety of formats as specified on the print order.

Type Page Size: Contractor will be required to set type in a variety of formats as specified on each print order. Contractor to set return address and postal indicia for envelope orders in accordance with appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

Typefaces and Sizes: The contractor will be required to furnish 9 point Arial Italic and 8 point Times New Roman fonts. While these typefaces are preferred, suitable alternates of comparable weight, face, and size will be considered. In the absence or more specific instructions, the contractor shall compose/copyfit for best readability and most pleasing effect.

The GPO reserves the right to require samples and to judge the suitability of any alternate typeface offered in order to make an award deemed to be in the best interest of the Government.

The contractor will be responsible for typesetting and generating Business Reply Mail (BRM) mailing indicia in accordance with U.S. Postal Service BRM regulations.

GENERATION OF PRINTING MEDIA: Contract products may be printed via use of conventional lithographic films and plates or by lithographic Computer-to-Plate (CTP) means and methods.

Contractor to provide traps and digitally output furnished digital copy at min. 1600 dpi (150-line). The contractor will be responsible for converting any furnished RGB elements to CMYK and providing any bleed margins, if omitted by the ordering agency.

PROOFS:

Page proofs: Page proofs shall consist of complete composited signatures and all pages imposed in correct location, exposed face and back, folded and trimmed to the finished size of the product. Submitted proofs may be either analog (blueline, Dylux, etc.) or digitally generated.

Color proofs: Composited color proofs shall be either laminated one-piece analog color proofs (Matchprints, or equal) or digital color proofs (Dupont Digital Waterproof, Creo Scitex Iris RealistFX Iris2PRINT, Iris4PRINT, Epson Stylus Pro 9600/7600, Agfa Sherpa, or equal). Digital color proofs must be created with same RIP that will be used to print the product.

Contractor to deliver the proofs to the delivery addresses cited hereafter in the 'Distribution' section.

Occasionally the contractor will be required to fax proofs to the customer, at no additional cost to the Government.

The contractor must not print prior to receipt of an "OK to print."

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated January, 2011, and any subsequent amendments thereto.

The stock to be used will be indicated on each order form.

White Offset Book, 25 x 38", 50 and 60 lbs. per 500 sheets, equal to JCP Code A60, containing a minimum of 30% postconsumer recovered material.

Domtar's White Plainfield Smooth Finish Opaque Text, 25 x 38", 60 lbs. per 500 sheets, with and without standard commercially available poly window.

Colored Offset Book, 25 x 38", 50 lbs. per 500 sheets, equal to JCP Code A63, containing a minimum of 30% postconsumer recovered material.

White Litho (Gloss) Coated Text, 25 x 38", 60 lbs. per 500 sheets, equal to JCP Code A180, containing a minimum of 10% postconsumer recovered material.

White 25% Bond, 17 x 22", 20 lbs. per 500 sheets, equal to JCP Code G40, containing a minimum of 30% postconsumer recovered material.

Colored Smooth and Fancy-Finish Text, 25 x 38", 70 and 80 lbs. per 500 sheets, equal to JCP Code A91, containing a minimum 30% postconsumer recovered material.

White and Colored Index, grammage of 215 gsm (25-1/2 x 30-1/2", 110 lbs. per 500 sheets), equal to JCP Code K10, containing a minimum of 20% postconsumer recovered material.

White and Colored Vellum-Finish Cover, 20 x 26", 65 lbs. per 500 sheets, equal to JCP Code L20, containing a minimum of 30% postconsumer recovered material.

White Litho (Gloss) Coated Cover, 20 x 26", 60 and 80 lbs. per 500 sheets, equal to JCP Code L10, containing a minimum of 10% postconsumer recovered material.

White Cast Coated Cover, 8 points thick, equal to JCP Code L80, containing a minimum of 10% postconsumer recovered material.

Clear protective plastic cover sheets, approx. 0.010" thick.

Commercial-style No. 9 and No. 10 envelopes:

White Wove Finish Writing Envelopes, 17 x 22", 24 lbs. per 500 sheets, equal to JCP Code V20, with and without standard commercially available poly window, with and without standard commercially available blue/black interior security tint, containing a minimum of 30% postconsumer recovered material.

White 25% Bond, 17 x 22", 20 lbs. per 500 sheets, equal to JCP Code G40, containing a minimum of 30% postconsumer recovered material.

Domtar's White Plainfield Smooth Finish Opaque Envelopes 17 x 22", 24 lbs. per 500 sheets, with and without standard commercially available poly window.

PRINTING: Orders will print one or more ink colors, including four-color process, as indicated on the print order. All Category 2 four-color process orders must be printed on lithographic press with a minimum of four in-line units.

Ink used in the performance of this contract shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent.

MARGINS: Assume that most orders will include adequate gripper and not feature bleeds throughout.

Occasionally an order will include bleeds and/or inadequate gripper margins.

Follow trim marks on/in furnished art medium unless otherwise instructed.

BINDING: Bind as indicated on the Print Order, typically along the 11" dimension.

Various binding styles will be ordered, as follows:

Shrink wrap: Suitable quantity per wrap, or as otherwise instructed;

Wire stitch in upper left corner or twice at the side;

Saddle stitch with two wire stitches, and trim three sides;

Black (or occasionally colored) plastic comb binder of suitable capacity.

Pad in sets (per quantity requested), with each pad including a chipboard stiffener at the back of each set.

DRILLING: An occasional order will require two (typically three) to five 1/4" to 3/8" diameter holes, as indicated on the Print Order.

FOLDING, SCORING: Folding of forms, self-mailers, etc. with one to three parallel and/or right-angle folds will be required. Fold to finish size designated on the Print Order. Contractor shall score products that will otherwise crack without preparatory scoring.

ADDRESSING, SEALING: The contractor will be required to generate mailing labels from furnished digital database(s) of mailing addresses and affix the generated labels per furnished instructions. Occasionally the contractor will be required to affix Government-furnished pressure-sensitive mailing address labels, per furnished instructions.

As instructed on the print order, the contractor will be required to affix a pressure-sensitive tab or "dot" onto designated self-mailers, suitably sealing the self-mailer closed for mailing, or as otherwise instructed.

At the contractor's option, the contractor may print a mailing address onto each self-mailer, in lieu of generating and affixing of mailing address labels.

PACKING: Pack suitable, or in accordance to specific instructions on the Print Order.

Pack in containers to ensure delivery without damage, packing each order separately with order form displayed on outside of container. Each shipping container not to exceed 45 lbs.

PICKUP AND DELIVERY: Orders will be sent via contractor's FTP site (NOTE: Contractor must have an FTP site available to receive large electronic files). Delivery is f.o.b. destination to delivery to NSTEC Warehouse, 316 East Atlas Drive, North Las Vegas, NV 89030.

The contractor will be reimbursed for pickup and delivery of orders located beyond the greater Las Vegas metro region (more than 30 miles from downtown Las Vegas) upon submittal of verifying shipping receipt(s) with the contractor's billing voucher.

Certificate of Conformance: When using Permit Imprint Mail the Contractor must complete GPO Form 712 - Certificate of Conformance (Rev. 1.85), supplied by the GPO and the appropriate mailing statement(s) supplied by the U.S.P.S.

All expenses incidental to returning materials, and furnishing sample copies, must be borne by the contractor.

SCHEDULE: Deliver to address listed above. Inside delivery required.

No definite schedule for pickup of material can be predetermined.

Proofs, if required, shall be delivered within two workdays after notification of availability of Government furnished materials by the contractor.

Proofs will be withheld for evaluation not longer than two workdays upon receipt until notification of availability of evaluated proofs for retrieval by the contractor, or by the contractor's agent using a preaddressed airbill furnished by the contractor.

Contractor must make complete production and delivery within three to 15 workdays (not including the proof evaluation withholding period) after notification of availability of Government furnished materials for pickup by the contractor.

All Government Furnished Material must be returned with delivery of the order.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

CATEGORY 1:

I.

- | | |
|--------|--------|
| 1. (a) | 40,000 |
| (b) | 1,000 |
| (c) | 500 |
| 2. (a) | 200 |
| (b) | 100 |

II.

- | | |
|-----|----|
| (a) | 95 |
| (b) | 40 |
| (c) | 10 |
| (d) | 10 |
| (e) | 20 |
| (f) | 20 |
| (g) | 5 |
| (h) | 5 |
| (i) | 5 |
| (j) | 5 |
| (k) | 5 |
| (l) | 5 |
| (m) | 2 |
| (n) | 2 |
| (o) | 1 |
| (p) | 5 |

III.

- | | |
|--------|-------|
| (a) | 50 |
| (b) | 50 |
| (c) | 50 |
| (d) | 5 |
| (e) | 100 |
| (f) | 100 |
| (g) | 100 |
| (h) | 100 |
| (i) | 50 |
| (j) | 50 |
| (k) | 25 |
| (l) | 25 |
| (m) | 25 |
| (n) | 50 |
| (o) | 75 |
| (p) 1. | 25 |
| 2. | 25 |
| (q) | 20 |
| (r) | 30 |
| (s) | 1,000 |

(continued)

CATEGORY 2:

I.	(1)	(2)
1. (a)	12	300
(b)	4	100
(c)	3	75
2. (a)	32	160
(b)	12	60
(c)	20	100
3. (a)	3	90
(b)	2	60
(c)	3	90

II.	
(a)	75
(b)	75
(c)	20
(d)	20
(e)	20
(f)	20
(g)	20
(h)	100
(i)	12
(j)	10
(k)	20
(l)	20
(m)	10
(n)	10
(o)	10
(p)	2
(q)	20
(r)	20
(s)	20
(t)	20
(u)	20
(v)	20
(w)	20
(x)	20
(y)	20

III.	
(a)	50
(b)	100
(c)	100
(d)	800
(e)	200
(f)	500
(g)	500
(h)	300
(i)	200
(j)	50
(k)	20
(l) 1.	25
2.	25
(m)	20
(n)	30

SECTION 4. - SCHEDULE OF PRICES

GPO Facsimile Numbers: (707) 748-1980, 1981

Quotes due: 11:00 AM October 20, 2015

Quotes offered are f.o.b. destination to delivery to NSTEC Warehouse, 316 East Atlas Drive, North Las Vegas, NV 89030.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Contractor must make an entry in each of the spaces provided.

An entry of NC (No Charge) shall be entered if Contractor intends to furnish individual items at no charge to the Government.

Quotes submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

All vouchers submitted to the GPO shall be based on the most economical method of production.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production. The contractor may not charge pages printing only black on the reverse side of four-color copy at the four-color copy rate.

CATEGORY 1: Quick Schedule Copying

Four-color copying preproduction samples, if required, shall be charged under Item I.(a).

Digital makeready cost(s): Note that all the quotes submitted for Item I shall include any digital makeready and/or preparation costs that may be required by Government submittal of simple Macintosh-compatible or Windows-compatible word processing files (MS Word, Corel WordPerfect, etc.) or Adobe Acrobat Portable Document Format (PDF) files. (See “Output of furnished digital copy” on page 10.) If the order includes submittal of a professional layout program with more complex digital content (such as a Quark, PageMaker, Adobe FrameMaker, Corel Ventura, MS Publisher, etc involving various font issues and/or with many links to attendant graphic files), or if the content requires more extensive digital preparation to RIP the furnished digital copy directly to the copying machine for higher quality halftone reproduction, then the contractor is to call the GPO to discuss issuance of a contract modification.

Products with a trim size as large as 5-1/2 x 8-1/2” shall be charged at *half* the quoted 8-1/2 x 11” rates.

Products with a trim size between 5-1/2 x 8-1/2” and 8-1/2 x 11” shall be charged at the quoted 8-1/2 x 11” rates.

Products with a trim size between 8-1/2 x 11” and 17 x 11” shall be charged at *twice* the quoted 8-1/2 x 11” rates.

Quoted prices for color copying shall include all collation cost(s): No additional charges for insertion of color copy with black-only copy will be allowed.

I. COPYING: Prices quoted shall include the cost of all required materials and operations (excepting those listed in Items II and III) necessary for the complete production and distribution of the product listed in accordance with these specifications:

1. Copying: **Prices do not include cost of paper.**

- (a) Black-only copying....per 8-1/2 x 11” printed page.....\$_____
- (b) Four-color copying.....per 8-1/2 x 11” printed page.....\$_____
- (c) Tab dividers printing black-only.....per printed divider\$_____

2. Large format black-only copying: **Price includes the cost of paper.**

- (a) Black-only copying.....per sq. foot*\$_____
- (b) Four-color copying.....per sq. foot*\$_____

* A product’s chargeable units to be determined by dividing the size of sheet, expressed in square cm (or square inches), and dividing by or 144 sq. inches, with any fractional remainder being counted as a whole.

Initials

II. PAPER: Payment for all paper supplied by the Contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices quoted.

Products with a trim size as large as 5-1/2 x 8-1/2" shall be charged at *half* the quoted 8-1/2 x 11" paper rates.

Products with a trim size between 5-1/2 x 8-1/2" and 8-1/2 x 11" shall be charged at the quoted 8-1/2 x 11" paper rates.

Products with a trim size between 8-1/2 x 11" and 17 x 11" shall be charged at *twice* the quoted 8-1/2 x 11" paper rates.

Per 100 leaves:
8-1/2 x 11"

- (a) White offset book (50 lb.),
white writing (20 lb.), or white
Xerographic bond (20 lb.).....\$ _____
- (b) White offset book (60 lb.), white
writing (24 lb.), white Xerographic bond
(24 lb) or colored writing (20 lb.)\$ _____
- (c) High quality white laser bond (24 lb.)\$ _____
- (d) Bright white gloss digital bond (32 lb.)\$ _____
- (e) Colored vellum-finish offset book (60 lb.)\$ _____
- (f) Colored vellum-finish offset book (70 lb.)\$ _____
- (g) White index (110 lb.)\$ _____
- (h) Colored index (110 lb.)\$ _____
- (i) White vellum-finish cover (65 lb.).....\$ _____
- (j) Colored vellum-finish cover (65 lb.)\$ _____
- (k) White vellum-finish cover (80 lb.).....\$ _____
- (l) Colored vellum-finish cover (80 lb.)\$ _____
- (m) Bright white gloss digital cover (90 lb.)\$ _____
- (n) Bright white satin digital cover (80 lb.)\$ _____
- (o) Clear plastic cover sheet\$ _____
- (p) White index tab dividers
(9 x 11", 1/5th cut: 90 lb.).....per 100 tab dividers\$ _____

Initials

III. ADDITIONAL OPERATIONS:

- (a) Drilling, up to three holes per run.....per 100 leaves.....\$_____
- (b) Typesetting/composition of tab divider copy.....per line.....\$_____
- (c) Trimming (Applies only to products with a trim size
smaller than 8-1/2 x 11".....per cut, per 100 leaves.....\$_____
- (d) Inserting tab, divider sheets throughout.....per 100 leaves.....\$_____
- (e) Banding with kraft paper, rubber band or tie.....per band\$_____
- (f) Shrink wrapping.....per wrap.....\$_____
- (g) Plastic comb binding (includes binder material,
collating and punching).....per piece\$_____
- (h) One wire stitch (staple) at upper left corner
or two side wire stitches along bind edge.....per piece.....\$_____
- (i) Saddle-stitching (includes collating, folding).....per piece\$_____
- (j) Plasti-Koil binding (includes binder material,
collating and punching).....per piece\$_____
- (k) Double Wire-O binding (includes binder material,
collating and punching).....per piece\$_____
- (l) Thermo-plastic tape binding (includes binder material
and collating).....per piece\$_____
- (m) Velo binding (includes binder material and collating).....per piece\$_____
- (n) Folding (not applicable to
saddle-stitched products).....per fold, per 100 pieces.....\$_____
- (o) Laminating with clear 3 mil or 5 mil thick
film laminate.....per sq. ft.*\$_____
- (p) Addressing of mailers:
 - (1) Using furnished digital database.....per 100 pieces\$_____
 - (2) Using furnished pressure-sensitive labels.....per 100 pieces\$_____
- (q) Provision and affixing of pressure-
sensitive sealing tabs to self-mailers.....per 100 pieces.....\$_____
- (r) Padding (typically 50 to 200 sheets per pad,
with chipboard backer).....per pad.....\$_____
- (s) Insertion of contents into Government-furnished
mailing envelopes (includes sealing envelope).....per envelope ...\$_____

* For laminating purposes, each 8-1/2 x 11" cut sheet shall be rounded up and considered to be one square foot in area and charged accordingly.

Initials

Discounts are offered for payment as follows: __ percent, __ calendar days. See Article 9 "Discounts" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).

LOCATION OF POST OFFICE: All mailing will be made from the _____

Post Office located at Street Address _____,

City _____, State _____, Zip Code _____.

CONTRACTOR'S NAME AND SIGNATURE: Fill out and submit all pages in "Section 4.- Schedule of Prices", initialing or signing each in the space provided.

Contractor _____ GPO Contractor Code No. _____

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)

Initials

CATEGORY 2: Low Volume Lithographic Printing

I. PRINTING, BINDING AND DISTRIBUTION: Prices quoted shall include the cost of all required materials and operations (excepting those in Items II and III) necessary for the complete production and distribution of the product listed in accordance with these specifications.

NOTE: The GPO will not reimburse the contractor for printing of more than 10,000 copies of any contract order without expressed written consent obtained from the GPO before initiation of such performance. The GPO reserves the right to refuse payment for such work performed without GPO authorization.

Single-sheet and bound products printing text and cover pages: A charge will be allowed for each printed page.

Products with a trim size as large as 5-1/2 x 8-1/2" shall be charged at *half* the quoted 8-1/2 x 11" rates.

Products with a trim size between 5-1/2 x 8-1/2" and 8-1/2 x 11" shall be charged at the quoted 8-1/2 x 11" rates.

Products with a trim size between 8-1/2 x 11" and 17 x 11" shall be charged at twice the quoted 8-1/2 x 11" rates.

Envelopes: A charge will be allowed for each printed envelope.

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 100 Copies</u> (2)
1. Printing single-sheet products: 8-1/2 x 11"		
(a) Printing one ink color.....per printed side.....\$	_____	\$ _____
(b) Printing additional ink color(s)*...per color, per side	\$ _____	\$ _____
(c) Printing four-color process.....per printed side.....\$	_____	\$ _____
2. Printing text or cover: 8-1/2 x 11"		
(a) Printing one ink color.....per printed page....\$	_____	\$ _____
(b) Printing additional ink color(s)*...per color, per page	\$ _____	\$ _____
(c) Printing four-color process.....per printed page.....\$	_____	\$ _____

* The prices cited for Items I.1(b) and 2(c) are exclusive of, and are to be charged in addition to, the prices quoted in Items I.1(a) and 2(a), as applicable.

Initials

	<u>Makeready and/or Setup</u>	<u>Running Per 100 Copies</u>
	(1)	(2)
3. Printing No. 9 and No. 10 envelopes (with or w/o windows):		
(a) Printing one ink color.....per envelope ...\$	_____	\$ _____
(b) Printing add'l ink color(s)*.....per color, per envelope ...\$	_____	\$ _____
(c) Printing four-color process.....per envelope ...\$	_____	\$ _____

* The prices cited for Item I.3(b) are exclusive of, and are to be charged in addition to, the prices quoted in Item I.3(a), as applicable.

II. PAPER: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices quoted.

Cover and text paper charges:

- Products with a trim size as large as 5-1/2 x 8-1/2" shall be charged at *half* the quoted 8-1/2 x 11" paper rates.
- Products with a trim size between 5-1/2 x 8-1/2" and 8-1/2 x 11" shall be charged at the quoted 8-1/2 x 11" paper rates.
- Products with a trim size larger than 8-1/2 x 11" to as large as 17 x 11" shall be charged at twice the quoted 8-1/2 x 11" paper rates.

Per 100 leaves:
8-1/2 x 11"

(a) White Offset Book (50 lb.)	\$ _____
(b) White Offset Book (60 lb.)	\$ _____
(c) White Offset Book (70 lb.)	\$ _____
(d) Domtar's White Plainfield Smooth Finish Opaque (60 lb.).....	\$ _____
(e) Colored Smooth & Fancy-Finish Text (70 lb.)	\$ _____
(e) Colored Smooth & Fancy-Finish Text (80 lb.)	\$ _____
(g) White 25% Rag Bond (20 lb.).....	\$ _____
(h) White Litho (Gloss) Text (60 lb.).....	\$ _____
(i) White Index (110 lb.)	\$ _____
(j) Colored Index (110 lb.)	\$ _____
(k) White Vellum-Finish Cover (65 lb.)	\$ _____
(l) Colored Vellum-Finish Cover (65 lb.)	\$ _____
(m) White Litho (Gloss) Cover (60 lb.).....	\$ _____
(n) White Litho (Gloss) Cover (80 lb.).....	\$ _____
(o) White Cast Coated Cover (8 points thick)	\$ _____
(p) Clear plastic cover sheet	\$ _____

Initials

Commercial-style envelopes:

Per 100 Envelopes

- (q) No. 9 (3-7/8 x 8-7/8"), 24 lb. White Wove\$ _____
- (r) No. 9 (3-7/8 x 8-7/8"), 24 lb. White Wove,
with blue or black interior security tint.....\$ _____
- (s) No. 9 (3-7/8 x 8-7/8"), 24 lb. Domtar's White
Plainfield Smooth Finish Opaque (24 lb.),
without poly window\$ _____
- (t) No. 10 (4-1/8 x 9-1/2"), 24 lb White 25% Rag Bond\$ _____
- (u) No. 10 (4-1/8 x 9-1/2"), 24 lb White Wove\$ _____
- (v) No. 10 (4-1/8 x 9-1/2"), 24 lb White Wove,
with blue or black interior security tint.....\$ _____
- (w) No. 10 (4-1/8 x 9-1/2"), 24 lb White Wove,
with poly window\$ _____
- (x) No. 10 (4-1/8 x 9-1/2"), 24 lb. Domtar's White Plainfield
Smooth Finish Opaque (24 lb.), without poly window.....\$ _____
- (y) No. 10 (4-1/8 x 9-1/2"), 24 lb. Domtar's White Plainfield
Smooth Finish Opaque (24 lb.), with poly window.....\$ _____

III. ADDITIONAL OPERATIONS:

- (a) Drilling, up to three holes per run.....per 100 leaves.....\$ _____
- (b) Typesetting/composition of copy.....per line.....\$ _____
- (c) Trimming (Applies only to products with a trim size
smaller than 8-1/2 x 11".....per cut, per 100 leaves.....\$ _____
- (d) Shrink wrapping.....per wrap.....\$ _____
- (e) Plastic comb binding (includes binder material,
collating and punching).....per piece.....\$ _____
- (f) One wire stitch (staple) at upper left corner
or two side wire stitches along bind edge.....per piece.....\$ _____
- (g) Saddle-stitching (includes collating, folding).....per piece\$ _____
- (h) Plasti-Koil binding (includes binder material,
collating and punching).....per piece.....\$ _____
- (i) Double Wire-O binding (includes binder material,
collating and punching).....per piece.....\$ _____
- (j) Scoring (may be applied to
saddle-stitched products).....per score, per 100 pieces.....\$ _____
- (k) Folding (not applicable to
saddle-stitched products).....per fold, per 100 pieces.....\$ _____

Initials

- (l) Addressing of mailers:
- (1) Using furnished digital database.....per 100 pieces\$ _____
- (2) Using furnished pressure-sensitive labels.....per 100 pieces\$ _____
- (m) Provision and affixing of pressure-sensitive sealing tabs to self-mailers.....per 100 pieces.....\$ _____
- (n) Padding (typically 50 to 200 sheets per pad, with chipboard backer).....per pad.....\$ _____

Digital Proofing System(s): The bidder must list pertinent system information regarding the proposed proofing system(s) that will be used to proof the products printed according the specifications cited herein. The GPO reserves the right to declare the contractor non-responsible if the contractor is unable or unwilling to provide information (and evidence, if so requested) serving to assure the GPO that the proposed contract proofs will consistently predict a close visual simulation to the final press sheets. It is assumed that the contractor shall make a reasonable, professional effort to viably calibrate the cited proofing components with the contractor's printing equipment.

Page Proofs:

Manufacturer: _____ Product: _____

System Components: _____

Four-color Proofs:

Manufacturer: _____ Product: _____

System Components: _____

Initials

Discounts are offered for payment as follows: __ percent, __ calendar days. See Article 9 "Discounts" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).

LOCATION OF POST OFFICE: All mailing will be made from the _____

Post Office located at Street Address _____,

City _____, State _____, Zip Code _____.

CONTRACTOR'S NAME AND SIGNATURE: Fill out and submit all pages in "Section 4.- Schedule of Prices", initialing or signing each in the space provided.

Contractor _____ GPO Contractor Code No. _____

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)

Initials

Program 2992-S Term 11-1-2011 to as late as 10-31-2014									
TITLE: Quick Schedule Copying & Low -Volume Lithographic Prtg.									
ITEM NO	DESCRIPTION	BASIS OF AWARD	(Contr #1 - E4) Alphagraphics AZ	UNIT RATE	(Contr #2 - G4) Essential Direct AZ	UNIT RATE	(Contr #3 - I4) Techniprint AZ	UNIT RATE	Previous Complete Printshop AZ
I. CATEGORY 1 - Quick Schedule Copying									
1.	Copying:								
(a)	Black-only copying..per 8-1/2 x 11" prtd page.....	58,500	1,287.00	0.022	1,170.00	0.02	1,755.00	0.015	877.50
(b)	Four-color copying..per 8-1/2 x 11" prtd page...	1,000	250.00	0.25	280.00	0.28	200.00	0.25	250.00
(c)	Tab dividers prtg black only..per prtd divider.....	500	17.50	0.035	20.00	0.04	100.00	0.035	17.50
2.	Large format black-only copying:								
	Price includes paper cost								
(a)	Black only..copying per sq foot.....	200	24.00	0.12	46.00	0.23	20.00	0.23	46.00
(b)	Four-color copying..per sq foot.....	100	90.00	0.90	800.00	8.00	131.00	8.00	800.00
II. Paper: per 100 leaves									
(a)	White offset book (50 lb), white wrtg (20 lb),								
(b)	White xerographic bond (20 lb).....	140	112.00	0.80	112.00	0.80	228.20	0.93	130.20
(c)	White offset book (60 lb), white wrtg (24 lb), white								
(d)	xerographic bond (24 lb), or colored wrtg (20 lb).....	60	54.00	0.90	55.20	0.92	114.60	1.95	117.00
(e)	High quality white laser bond (24 lb).....	10	9.00	0.90	9.90	0.99	18.10	2.06	20.60
(f)	Bright white gloss digital bond (32 lb).....	20	36.00	1.80	50.00	2.50	33.60	2.08	41.60
(g)	Colored vellum-finish offset book (60 lb).....	30	36.00	1.20	42.00	1.40	49.50	1.74	52.20
(h)	Colored vellum-finish offset book (70 lb).....	30	45.00	1.50	45.00	1.50	57.30	2.17	65.10
(i)	White index (110 lb).....	10	26.00	2.60	26.00	2.60	41.60	3.64	36.40
(j)	Colored index (110 lb).....	10	27.00	2.70	27.00	2.70	38.60	4.12	41.20
(k)	White vellum-finish cover (65 lb).....	10	30.00	3.00	30.30	3.03	34.50	2.80	28.00
(l)	Colored vellum-finish cover (65 lb).....	10	30.00	3.00	32.30	3.23	34.50	2.88	28.80
(m)	White vellum-finish cover (80 lb).....	10	35.00	3.50	40.00	4.00	25.40	3.38	33.80
(n)	Colored vellum-finish cover (80 lb).....	10	40.00	4.00	42.50	4.25	32.30	3.95	39.50
(o)	Bright white gloss digital cover (90 lb).....	5	22.50	4.50	25.50	5.10	17.25	4.67	23.35
(p)	Bright white satin digital cover (80 lb).....	5	20.00	4.00	22.50	4.50	22.25	4.35	21.75
(q)	Clear plastic cover sheet	2	10.00	10.00	20.00	10.00	7.10	11.02	22.04
(r)	White index tab dividers (9 x 11")...per 100 tabs....	5	50.00	10.00	60.00	12.00	150.00	11.60	58.00
III. Additional Operations									
(a)	Drilling up to 3 holes per run...per 100 leaves.....	50	20.00	0.40	50.00	1.00	94.00	0.50	25.00
(b)	Typesetting/ composition of tabs ...per line.....	100	300.00	3.00	500.00	5.00	100.00	3.00	300.00
(c)	Trimming (applies only to products with a trim								
(d)	size smaller than (8-1/2 x 11") per cut, per 100 lvs	50	25.00	0.50	100.00	2.00	78.50	1.50	75.00
(e)	inserting tab, divider sheets throughout per 100 lvs	10	40.00	4.00	50.00	5.00	35.00	5.00	50.00
(f)	Banding w/ kraft paper, rubberband or tie...per								
(g)	band.....	100	20.00	0.20	25.00	0.25	20.00	0.30	30.00

(f)	Shrink wrapping...per wrap.....	100	0.25	25.00	0.25	25.00	0.75	75.00	0.30	30.00
(g)	Plastic comb binding (includes binder material collating & punching...per piece.....)	150	0.70	105.00	0.75	112.50	1.00	150.00	0.90	135.00
(h)	One wire stitch (staple) at upper left corner or two side wire stitches along bind edge...per piece	200	0.15	30.00	0.02	4.00	1.50	300.00	0.02	4.00
(i)	Saddle-stitching (includes collating, folding) per piece.....	100	0.03	3.00	0.02	2.00	2.00	200.00	0.35	35.00
(j)	Plasti-koil binding (includes binder material, collating & punching...per piece.....)	100	0.75	75.00	0.75	75.00	1.25	125.00	0.89	89.00
(k)	Double wire O binding (includes binder material collating & punching...per piece.....)	50	0.95	47.50	2.25	112.50	3.00	150.00	0.92	46.00
(l)	Thermo-plastic tape binding (includes binder, material & collating...per piece.....)	50	1.00	50.00	1.25	62.50	NA		1.00	50.00
(m)	velo Binding (includes binder material & collating per piece.....)	50	1.00	50.00	1.50	75.00	1.25	62.50	1.50	75.00
(n)	Folding (not applicable to saddle-stitched products)...per fold, per 100 pieces.....	70	1.50	105.00	2.00	140.00	3.00	210.00	1.00	70.00
(o)	Laminating w/ clear 3 mil or 5 mil thick film laminate...per sq foot.....	100	0.65	65.00	4.00	400.00	3.00	300.00	0.65	65.00
(p)	Addressing of mailers:									
(1)	Using furnished digital database...per 100 pieces	25	3.00	75.00	4.50	112.50	10.00	250.00	3.00	75.00
(2)	Using furnished pressure sensitive labels per 100 pieces.....	25	5.00	125.00	6.00	150.00	10.00	250.00	5.00	125.00
(q)	Provision & affixing of pressure-sensitive sealing tabs to self mailers...per 100 pieces.....	20	2.00	40.00	4.00	80.00	5.00	100.00	1.00	20.00
(r)	Padding (typically 50 to 200 sheets per pad), with chipboard backer...per pad.....	30	0.50	15.00	0.20	6.00	0.25	7.50	0.50	15.00
(s)	Insertion of contents into Govt-furnished mailing envelopes (includes sealing env) per env.....	1,000	0.025	25.00	4.000	4,000.00	0.25	250.00	0.013	13.00
	CONTRACTOR TOTALS			\$3,501.50		\$9,038.20		\$5,868.30		\$4,122.54
	DISCOUNT									
	DISCOUNTED TOTALS			\$3,501.50		\$9,038.20		\$5,868.30		\$4,122.54

TITLE: Quick Schedule Copying & Low -Volume Lithographic Prtg.									
ITEM NO	DESCRIPTION	BASIS OF AWARD	(Contr #1 - E4) Alphagraphics AZ	UNIT RATE	(Contr #2 - G4) Essential Direct AZ	UNIT RATE	(Contr #5 Techniprint AZ	Previous AZ	UNIT RATE COST
CATEGORY 2 - Low Volume Lithographic Prtg									
I. Printing, Binding & Distribution:									
1.	Prtg single sheet products (8-1/2 x 11"):								
(a)	Prtg 1 ink color...per prtd side	12	240.00	20.00	240.00	20.00	408.00	20.00	240.00
(1)	Make ready &/or setup.....	300	450.00	1.50	450.00	1.50	1,050.00	1.50	450.00
(2)	Running per 100 copies.....								
(b)	Prtg add'l ink colors...per color, per side	4	80.00	20.00	80.00	20.00	100.00	20.00	80.00
(1)	Make ready &/or setup.....	100	150.00	1.50	150.00	1.50	150.00	1.50	150.00
(2)	Running per 100 copies.....								
(c)	Prtg 4-color process...per prtd side								
(1)	Make ready &/or setup.....	3	450.00	150.00	450.00	150.00	204.00	150.00	450.00
(2)	Running per 100 copies.....	75	600.00	7.00	525.00	10.75	806.25	8.50	637.50
2.	Prtg text or cover (8-1/2 x 11"):								
(a)	Prtg 1 ink color...per prtd page	32	640.00	20.00	640.00	20.00	1,088.00	20.00	640.00
(1)	Make ready &/or setup.....	160	240.00	1.50	240.00	1.50	560.00	1.50	240.00
(2)	Running per 100 copies.....								
(b)	Prtg add'l ink colors...per color, per page	12	240.00	20.00	240.00	20.00	300.00	20.00	240.00
(1)	Make ready &/or setup.....	60	90.00	1.50	90.00	1.50	90.00	1.50	90.00
(2)	Running per 100 copies.....								
(c)	Prtg 4 color process...per prtd page	20	3,000.00	150.00	3,000.00	150.00	1,360.00	150.00	3,000.00
(1)	Make ready &/or setup.....	100	700.00	7.00	700.00	10.75	1,075.00	8.50	850.00
(2)	Running per 100 copies.....								
3.	Prtg #9 & #10 envelopes (with or w/o windows):								
(a)	Prtg 1 ink color per envelope	3	60.00	20.00	60.00	20.00	102.00	20.00	60.00
(1)	Make ready &/or setup.....	90	288.00	3.20	288.00	3.20	315.00	3.20	288.00
(2)	Running per 100 copies.....								
(b)	Prtg add'l ink colors, per color per envelope	2	40.00	20.00	40.00	15.00	30.00	20.00	40.00
(1)	Make ready &/or setup.....	60	192.00	3.20	192.00	1.50	90.00	3.20	192.00
(2)	Running per 100 copies.....								
(c)	Prtg 4-color process...per envelope	3	480.00	170.00	510.00	350.00	1,050.00	160.00	480.00
(1)	Make ready &/or setup.....	90	1,552.50	16.00	1,440.00	15.50	1,395.00	18.50	1,665.00
(2)	Running per 100 copies.....								

TITLE: Quick Schedule Copying & Low -Volume Lithographic Prtg.												
ITEM NO	DESCRIPTION	BASIS OF AWARD	(Contr #1 - E4) Alphagraphics AZ		UNIT RATE	(Contr #2 - G4) Essential Direct AZ		UNIT RATE	(Contr # 5 Techniprint AZ		Previous AZ	
			COST			COST			COST			
CATEGORY 2 - Low Volume Lithographic Prtg												
I. Printing, Binding & Distribution:												
1.	Prtg single sheet products (8-1/2 x 11"):											
(a)	Prtg 1 ink color...per prtd side											
(1)	Makeready &/or setup.....	12	20.00	240.00	20.00	240.00	34.00	408.00	20.00	20.00	240.00	
(2)	Running per 100 copies.....	300	1.50	450.00	1.50	450.00	3.50	1,050.00	1.50	1.50	450.00	
(b)	Prtg addtl ink colors...per color, per side											
(1)	Makeready &/or setup.....	4	20.00	80.00	20.00	80.00	25.00	100.00	20.00	20.00	80.00	
(2)	Running per 100 copies.....	100	1.50	150.00	1.50	150.00	1.50	150.00	1.50	1.50	150.00	
(c)	Prtg 4-color process...per prtd side											
(1)	Makeready &/or setup.....	3	150.00	450.00	150.00	450.00	68.00	204.00	150.00	150.00	450.00	
(2)	Running per 100 copies.....	75	8.00	600.00	7.00	525.00	10.75	806.25	8.50	8.50	637.50	
2.	Prtg text or cover (8-1/2 x 11"):											
(a)	Prtg 1 ink color...per prtd page											
(1)	Makeready &/or setup.....	32	20.00	640.00	20.00	640.00	34.00	1,088.00	20.00	20.00	640.00	
(2)	Running per 100 copies.....	160	1.50	240.00	1.50	240.00	3.50	560.00	1.50	1.50	240.00	
(b)	Prtg addtl ink colors...per color, per page											
(1)	Makeready &/or setup.....	12	20.00	240.00	20.00	240.00	25.00	300.00	20.00	20.00	240.00	
(2)	Running per 100 copies.....	60	1.50	90.00	1.50	90.00	1.50	90.00	1.50	1.50	90.00	
(c)	Prtg 4 color process...per prtd page											
(1)	Makeready &/or setup.....	20	150.00	3,000.00	150.00	3,000.00	68.00	1,360.00	150.00	150.00	3000.00	
(2)	Running per 100 copies.....	100	7.00	700.00	7.00	700.00	10.75	1,075.00	8.50	8.50	850.00	
3.	Prtg #9 & #10 envelopes (with or w/o windows):											
(a)	Prtg 1 ink color per envelope											
(1)	Makeready &/or setup.....	3	20.00	60.00	20.00	60.00	34.00	102.00	20.00	20.00	60.00	
(2)	Running per 100 copies.....	90	3.20	288.00	3.20	288.00	3.50	315.00	3.20	3.20	288.00	
(b)	Prtg addtl ink colors, per color per envelope											
(1)	Makeready &/or setup.....	2	20.00	40.00	20.00	40.00	15.00	30.00	20.00	20.00	40.00	
(2)	Running per 100 copies.....	60	3.20	192.00	3.20	192.00	1.50	90.00	3.20	3.20	192.00	
(c)	Prtg 4-color process...per envelope											
(1)	Makeready &/or setup.....	3	160.00	480.00	170.00	510.00	350.00	1,050.00	160.00	160.00	480.00	
(2)	Running per 100 copies.....	90	17.25	1,552.50	16.00	1,440.00	15.50	1,395.00	18.50	18.50	1665.00	

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	Additional Operations:												
(a)	Drilling up to 3 holes per run...per 100 leaves.....	50	1.00	50.00	1.00	50.00	1.88	94.00	1.00	50.00			
(b)	Typesetting/composition of copy..per line.....	100	5.00	500.00	5.00	500.00	1.00	100.00	5.00	500.00			
(c)	Trimming (applies only to products with a trim size smaller than 8-1/2 x 11")...per cut , per 100 leaves.....	100	2.00	200.00	2.00	200.00	1.57	157.00	2.00	200.00			
(d)	Shrink wrapping ...per wrap.....	800	0.25	200.00	0.75	600.00	0.75	600.00	0.25	200.00			
(e)	Plastic comb binding (includes binder material, collating & punching)...per piece.....	200	0.75	150.00	0.75	150.00	1.00	200.00	0.75	150.00			
(f)	One wire stitch (staple) at upper left corner or two side wire stitches along bind edge..per piece	500	0.01	5.00	0.01	5.00	1.50	750.00	0.01	5.00			
(g)	Saddle stitching (includes collating, folding) per piece.....	500	0.015	7.50	0.04	20.00	2.00	1,000.00	0.015	7.50			
(h)	Plasti-Koil binding (includes binder material, collating & punching....per piece.....	300	0.75	225.00	0.75	225.00	1.25	375.00	0.75	225.00			
(i)	Double wire-o binding (includes binder material, collating & punching....per piece.....	200	2.25	450.00	2.25	450.00	3.00	600.00	2.25	450.00			
(j)	Scoring (may be applied to saddle-stitched products)..per score, per 100 pieces.....	50	4.50	225.00	6.00	300.00	3.00	150.00	6.00	300.00			
(k)	Folding (not applicable to saddle-stitched products)...per fold, per 100 pieces.....	20	2.00	40.00	2.00	40.00	3.00	60.00	2.00	40.00			
(l)	Addressing of mailers: (1) Using furnished digital database...per 100 piece (2) Using furnished pressure-sensitive labels...per 100 pieces.....	25	4.50	112.50	4.50	112.50	10.00	250.00	4.50	112.50			
(m)	Provision & affixing of pressure-sensitive sealing tabs to self mailers...per 100 pieces.....	20	4.00	80.00	4.00	80.00	5.00	100.00	4.00	80.00			
(n)	Padding (typically 50 to 200 sheets per pad, with chipboard backer...per pad.....	30	0.20	6.00	0.20	6.00	0.25	7.50	0.20	6.00			
	CONTRACTOR TOTALS			\$13,232.86		\$13,700.65		\$18,617.27		\$13,694.20			
	DISCOUNT					\$0.00	2.00%	\$372.35		\$0.00			
	DISCOUNTED TOTALS			\$13,232.86		\$13,700.65		\$18,244.92		\$13,694.20			

Representations and Certifications

Exception to the certifications may render your bid nonresponsive. Submission of your bid without statement of exception shall constitute certification of the six items.

REPRESENTATIONS.

R-1. Small business. By submission of a bid, the bidder represents that the bidder is a small business concern, unless the bid contains an affirmative representation that the bidder is not a small business concern.

R-2. Small Disadvantaged Business Concern. By submission of a bid, the bidder represents that the bidder is not a small disadvantaged business concern, unless the bid itself contains an affirmative representation that the bidder is a small disadvantaged business concern.

R-3. Women-Owned Small Business Concern. By submission of a bid, the bidder represents that the bidder is not a women-owned small business concern, unless the bid itself contains an affirmative representation that the bidder is a women-owned small business concern.

CERTIFICATIONS.

C-1. Covenant Against Contingent Fees. Submission of a bid without statement of exception shall constitute certification.

(a) The contractor warrants that no person or agency has been employed or retained to solicit or obtain a contract upon an agreement or understanding for a contingent fee, except a bona fide employee or agency. For breach or violation of this warranty, the Government shall have the right to annul the contract without liability or, in its discretion, to deduct from the contract price or consideration or otherwise recover, the full amount of the contingent fee.

(b) "Bona fide agency" means an established commercial or selling agency, maintained by a contractor for the purpose of securing business, that neither exerts nor proposes to exert improper influence to solicit or obtain Government contracts nor holds itself out as being able to obtain any Government contract or contracts through improper influence.

"Bona fide employee" means a person, employed by a contractor and subject to the contractor's supervision and control as to time, place, and manner of performance, who neither exerts nor proposes to exert improper influence to solicit or obtain Government contracts nor holds out as being able to obtain any Government contract or contracts through improper influence.

"Contingent fee" means any commission, percentage, brokerage, or other fee that is contingent upon the success that a person or concern has in securing a Government contract.

"Improper influence" means any influence that induces or tends to induce a Government employee or officer to give consideration or to act regarding a Government contract on any basis other than the merits of the matter.

C-2. Buy American Certification. Except as may be listed with the bid itself, the bidder certifies with the submission of a bid that each end product is a domestic end product (as defined in clause 37 "Buy American Act" in Contract Clauses), and that components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States. Any exception listed with the bid itself must list both the excluded end products and the country of origin of each.

C-3. Clean Air and Water. Submission of a bid without statement of exception shall constitute certification.

(Applicable if the bid or offer exceeds \$100,000 or the Contracting Officer has determined that orders under an indefinite quantity contract in any year will exceed \$100,000, or a facility to be used has been the subject of a conviction under the Clean Air Act (42 U.S.C. 7413 (C) (1)) or the Federal Water Pollution Control Act (33 U.S.C. 1319(c)) and is listed by EPA, or is not otherwise exempt.)

(a) Any facility to be utilized in the performance of the proposed contract has not been listed on the Environmental Protection Agency List of Violating Facilities.

(b) The Contracting Officer will be promptly notified, prior to award, of the receipt of any communication from the Director, Office of Federal Activities, Environmental Protection Agency, indicating that any facility which he/she proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities.

(c) Bidder will include substantially this certification, including this paragraph (c), in every nonexempt subcontract.

C-4. Certificate of Independent Price Determination. Submission of a bid without statement of exception shall constitute certification.

(a) The offeror certifies that—

(1) The prices in the offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to (i) those prices; (ii) the intention to submit an offer; or (iii) the methods or factors used to calculate the prices offered.

(2) The prices in the offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law, and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory—

(1) Is the person in the offeror's organization responsible for determining the prices being offered in the bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a) (1) through (a) (3) of this provision; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a) (1) through (a) (3) of this provision [insert full name of person(s) in the offeror's organization responsible for determining the prices offered in the bid or proposal, and the title of his or her position in the offeror's organization];

(ii) As an authorized agent, does certify that the principals named in subdivision (b) (2) (i) of this provision have not participated, and will not participate, in any action contrary to subparagraphs (a) (1) through (a) (3) of this provision; and

(iii) As an agent has not personally participated, and will not participate, in any action contrary to subparagraphs (a) (1) through (a) (3) of this provision.

(c) If the offeror deletes or modifies subparagraph (a) (2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

C-5. Certification Regarding Debarment, Suspension, Proposed Debarment, and other Responsibility Matters (Jan. 1999). By submission of a bid—

(a) (1) The offeror certifies, to the best of its knowledge and belief, that—

(i) The offeror and/or any of its principals—

(A) Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have not, within a 3-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of a fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(C) Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in subdivision (a) (1) (i) (B) of this provision.

(ii) The offeror has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) "Principals," for the purposes of this certification, means officers; directors, owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division or business segment, and similar positions).

This certification Concerns a Matter Within the Jurisdiction of and Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

(b) The offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under the solicitation. However, the certification will be considered in connection with a determination of the offeror's responsibility. Failure of the offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the offeror non-responsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from the solicitation for default.

C-6. Certification of Nonsegregated Facilities (Jan. 1999). Submission of a bid without statement of exception shall constitute certification.

(a) "Segregated facilities," as used in this provision, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin because of habit, local custom, or otherwise.

(b) By submission of an offer, the offeror certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The offeror agrees that a breach of this certification is a violation of the Equal Opportunity clause in the contract.

(c) The offeror further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will—

(1) Obtain identical certifications from proposed subcontractors before the award of subcontracts under which the subcontractor will be subject to the Equal Opportunity clause;

(2) Retain the certifications in the files; and

(3) Forward the following notice to the proposed subcontractors (except if the proposed subcontractors have submitted identical certifications for specific time periods):

NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATION OF NONSEGREGATED FACILITIES

A certification of Nonsegregated Facilities must be submitted before the award of a subcontract under which the subcontractor will be subject to the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

GPO Form 910
(R 8-01) P.57021-4
Part 1
ORIGINAL

U.S. GOVERNMENT PRINTING OFFICE
Printing Procurement Department

BID

All bids are subject to GPO Publication 310.2, Contract Terms (Rev. 6-01) which is incorporated by reference, and the representations and certifications on the reverse of part one of this GPO Form 910.

Shipment(s) will be made from: City _____, State _____

(The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, contractor will be responsible for any additional shipping costs incurred.)

PROGRAM NO. _____ (BIDDER TO ATTACH SCHEDULE OF PRICES TO THIS BID FORM)

or

JACKET NO. _____

BID _____

Additional _____ Rate _____

Discounts are offered for prompt payment as follows: _____ percent, _____ calendar days.
See Provision 12 "Discounts" in GPO Contract Terms (Pub. 310.2).

Bidder hereby acknowledges amendment(s) number(ed) _____

In compliance with the above, the undersigned agrees, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

Notice: Failure to provide a 60 day bid acceptance period may result in expiration of your bid prior to award.

COMPANY SUBMITTING BID

PERSON AUTHORIZED TO BID

Company _____ Name _____

Address _____ Title _____

City _____ State _____ Zip _____ Signature _____

GPO Contractor Code (if known) _____ Date _____

Telephone Number _____ Facsimile Number _____

Contracting Officer Review _____ Date _____ Certifier _____ Date _____
(Initials) (Initials)

*** SAMPLE BID ENVELOPE ***

To ensure proper processing of all bids, the following information is required on all mailed bid envelopes. Bidders using commercial carrier services shall include the Program/Jacket number and the bid opening time/date on the outermost envelope or wrapper.

Program/Jacket: _____

From: _____

Address: _____

Check appropriate:

_____ Bid enclosed

_____ No Bid

U.S. Government Publishing Office
536 Stone Road, Suite I
Benicia, CA 94510-1170

Bids will be received
until OCTOBER 20, 2015
at 11: 00 AM prevailing
San Francisco time.

