

Program 2994-S beginning 5-1-18 & ending 4-30-19 with as many as 4 option years.									
TITLE: FOLDERS									
				(Contr #1 - E4) Pioneer Prtg.		(Contr #2 - G4) Precision Prtg.		Previous (Contr#3-14) Pioneer Prtg.	
		BASIS OF		NY		MO		UT	
ITEM NO	DESCRIPTION	AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	
CATEGORY 1: USFS FOLDERS									
I. COMPLETE PRODUCT:									
(a)	Presentation folders, prtg 1 color...per folder...								
(1)	Makeready &/or set up.....	1	115.00	115.00	200.00	200.00	115.00	115.00	
(2)	Running per 100 copies.....	5	86.00	430.00	86.00	430.00	86.00	430.00	
(b)	Award folders, w/gold foil stamping...per folder...								
(1)	Makeready &/or set up.....	4	72.00	288.00	120.00	480.00	72.00	288.00	
(2)	Running per 100 copies.....	20	59.00	1,180.00	70.00	1,400.00	59.00	1,180.00	
II. ADDT'L OPERATIONS:									
(a)	Shrink-wrapping of folders...per wrap.....	40	0.27	10.80	0.20	8.00	0.27	10.80	
(b)	Add'l cost to split shipments (when order delivers to more than 1 destination per order)...per dest.....	2	6.00	12.00	20.00	40.00	6.00	12.00	
CONTRACTOR TOTALS				\$2,035.80		\$2,558.00		\$2,035.80	
DISCOUNT			1.00%	\$20.36	5.00%	\$127.90	1.00%	\$20.36	
DISCOUNTED TOTALS				\$2,015.44		\$2,430.10		\$2,015.44	
CATEGORY 2: DLA AWARD FOLDERS									
I. PRTG., PRODUCTION, DISTRIBUTION:									
1.	Prtg DLA award folders								
(a)	prtg.one ink color on face side only..per folder								
(1)	Makeready &/or set up.....	12	102.00	1,224.00	150.00	1,800.00	112.00	1,344.00	
(2)	Running per 100 copies.....	72	16.00	1,152.00	16.00	1,152.00	16.00	1,152.00	
2.	Stamping DLA award folders								
(a)	Gold foil stamping on face side only..per folder								
(1)	Makeready &/or set up.....	105	67.00	7,035.00	90.00	9,450.00	67.00	7,035.00	
(2)	Running per 100 copies.....	720	21.00	15,120.00	16.00	11,520.00	21.00	15,120.00	
II. PAPER: price per 100 flat sheets									
(a)	Group A.....	16	23.00	368.00	26.00	416.00	23.00	368.00	
(b)	Group B.....	485	37.00	17,945.00	39.00	18,915.00	37.00	17,945.00	
(c)	Group C.....	285	46.00	13,110.00	48.00	13,680.00	46.00	13,110.00	
(d)	Commercially-available pocket folder (Oxford/ Esselte # 57575.....per 100 folders.....	8	64.00	512.00	94.00	752.00	64.00	512.00	
III. ADDT'L OPERATIONS:									
(a)	Shrink wrap of folders.....per wrap.....	200	0.27	54.00	0.20	40.00	0.27	54.00	
(b)	Creation of magnesium stamping die...per sq inch...	500	2.25	1,125.00	2.40	1,200.00	2.40	1,200.00	
(c)	Customer-authorized prepress work to create and/or re-work furnished prtg media...per hour....	15	32.00	480.00	40.00	600.00	32.00	480.00	
IV. ACCELERATED DELIVERY:									
Subtotal of Cat. 2 Items I, II, III				58,125.00		59,525.00		58,320.00	
Approx. percentage of expedited orders		5%		2,906.25		2,976.25		2,916.00	
Est. value of orders with regular schedule				55,218.75		56,548.75		55,404.00	
(a)	Contractor's upcharge for expedited delivery of order within 5-7 workdays...per order.....		5%	145.31	10%	297.63	5%	145.80	
CONTRACTOR TOTALS				\$58,270.31		\$59,822.63		\$58,465.80	
DISCOUNT			1.00%	\$582.70	5.00%	\$2,991.13	1.00%	\$584.66	
DISCOUNTED TOTALS				\$57,687.61		\$56,831.50		\$57,881.14	
AWARD									

Specifications by: AZ
Reviewed by: MB

U.S. GOVERNMENT PRINTING OFFICE

San Francisco, California

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS
For the Procurement of

Presentation & Award Folders

as requisitioned from the U.S. Government Printing Office (GPO) by the

Dept of Agriculture (USFS) and Defense Logistics Agency (DLA) Document Services

Single Award in Two Categories

From May 1, 2018 to April 30, 2019

The term of this contract is for one year, plus as many as four optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Contract Term" clause in this contract.

For information of a technical nature call Alan Zada at (707) 748-1970 ext. 6. (No collect calls.)

Quotes may be submitted via fax machine. The GPO fax number is **(707) 748-1980 or (707) 748-1981**.

The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial as applicable, all pages of the SECTION 4. - SCHEDULE OF PRICES (pages 15 through 18, included within).

RESPONDENTS PLEASE NOTE: These specifications have been revised; therefore all bidders are cautioned to familiarize themselves with all provisions of these specifications before submitting a bid.

BIDDERS, PLEASE NOTE: GPO has issued a new GPO Publication 310.2, GPO Contract Terms - Solicitation Provisions, Supplemental Specifications, and Contract Clauses (Rev 1-18). Prospective bidders should carefully read this publication as the applicable terms within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

QUOTES DUE: 11:00 AM (PST) San Francisco, CA on April 18, 2018.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, (Rev. 1-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. August 2002)). A copy of these publications, as well as other supplemental GPO contract documents, can be obtained at: <http://www.gpo.gov/vendors/gaocab.htm>

DOING BUSINESS WITH THE GPO: Contractors wishing to do business with the GPO are referred to the GPO web site <http://www.gpo.gov/business/index.html>, where one can register as a GPO contractor using the 'GPO Contractor Connection' link in accordance with the furnished instructions on that page.

NOTE: Prospective as well as existing GPO contractors are to note that, as of 1/1/08, all contractor's seeking to do business with the GPO must first complete and thereafter maintain the accuracy of its GPO Contractor Connection registration with the following mandatory taxpayer information boxes: "EIN/TIN #" (Employer Identification Number or Taxpayer Identification Number); "Subject to Backup Withholding" (See Form W-9, Request for Taxpayer Identification Number and Certification); and, "Current W-9 Request" (See Form W-9). The GPO will withhold payment of any invoices for work completed by any contractor who fails to provide these tax data in GPO Contractor Connection. Such invoices will be declared ineligible for payment until all requirements for payment, including providing these tax data in GPO Contractor Connection, have been satisfied.

CONTRACTING METHOD: This contract is being advertised as, and shall be awarded as, a Small Purchase contract, in accordance with the U. S. Government Publishing Office Printing Procurement Regulation (PPR: GPO Publication 305.3), Chapter VII, Section 4.

FACSIMILE BIDS: Facsimile bids are permitted.

- (a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.
- (c) Facsimile bids that fail to furnish required representations or information or that rejects any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to **fax number: (707) 748-1980 or (707) 748-1981**, one bid per facsimile.

(g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:

- (1) Receipt of garbled or incomplete bid.
- (2) Availability or condition of the receiving facsimile equipment.
- (3) Incompatibility between the sending and receiving equipment.
- (4) Delay in transmission or receipt of bid.
- (5) Failure of the bidder to properly identify the bid.
- (6) Illegibility of bid.
- (7) Security of bid data.

SUBCONTRACTING: Lithographic offset printing is defined as the predominant function of this contract and may not be subcontracted. Printing of products using thermographic powders may be subcontracted.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes — Level III.
- (b) Finishing Attributes — Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests — General Inspection Level I.
- (b) Destructive Tests — Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Camera Copy/O.K. Proofs
P-8. Halftone Match (Single, Double Impression)	Camera Copy/O.K. Proofs
P-9. Solid and Screen Tint Color Match	Pantone Color Match/O.K. Proofs

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor before expiration of the current contract term. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed three years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Contract Term” clause. See also “Economic Price Adjustment” for periodic pricing revision.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

RECOVERED MATERIALS PROGRAM: The Government Printing Office is promoting the use of recovered materials in its contracts to the maximum extent practicable, provided all specification requirements are met. Offerors are encouraged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials.

Recovered materials shall mean "recovered fiber" or "postconsumer recovered fiber" as defined in "Government Paper Specification Standards No. 12", published by the Joint Committee on Printing. However, when used in conjunction with the cotton/linen content of paper, "recovered fiber" means a postconsumer fiber and "recovered material" means a pre-consumer fiber.

By submission of a bid or offer, or by substantial performance on a small purchase, the offeror certifies that the paper to be supplied contains at least the minimum percentage of recovered materials in the paper products as specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

When the use of recovered materials is specified, the contractor shall maintain manufacturer/mill accounting and record summaries on the fiber weight content used as feed stock, for the purposes of Government audit, that will verify (a) the contractor's certification of the minimum percentage of recovered materials used in the performance of the contract, (b) that the paper and paper products are in compliance with the specification requirements, and (c) the paper is manufactured in accordance with the Environmental Protection Agency (EPA) Paper Products Recovered Materials Advisory Notice (61 FR 26985, May 29, 1996) whether the products are manufactured by the contractor or another paper mill. The contractor, if not the manufacturer, shall obtain this information from the paper manufacturer. The contractor shall maintain, and make available to the Government, these documents for one year after the expiration of the contract. Nothing in this clause shall excuse the contractor from furnishing the specified paper.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

Note: *The contractor shall itemize each billing voucher in accordance with the contract 'Schedule of Prices.'*

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract **from May 1, 2018 to April 30, 2019** plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for delivery to or performance at multiple destinations. Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period below. Pricing will thereafter be eligible for adjustment during the second and any succeeding period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not

applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause herein.

For the purpose of this clause, the contract shall be divided into successive periods. The first period shall extend from **May 1, 2018 to April 30, 2019**. The second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Price adjustments in accordance with this clause will be based on the changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The Economic price adjustment will be the percentage difference between the Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending January 31, 2018, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

NOTIFICATION: The contractor will be notified a minimum of 30 days before the end of the current contract annual period of availability or non-availability of funds for subsequent periods. Cancellation is effected if (i) the Contracting Officer notifies the contractor that funds are not available for the next year, or (ii) the Contracting Officer fails to notify the contractor that funds are available for the next year.

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications cover the production of presentation and award folders requiring such operations as copy pickup, generation of printing media from furnished hardcopy and/or digital copy, reprints requiring use of furnished lithographic film negatives, proofs, Quality Level 3 printing, gold foil stamping, die-cutting, scoring, folding, packing and delivery.

TITLE: Folders.

FREQUENCY OF ORDERS:

Category 1: USFS Presentation folders: Approximately zero to two (avg. one) orders per year.
USFS Award folders: Approximately two to five (avg. four) orders per year.

Category 2: DLA Award folders: Approximately 50 to 150 (avg. 100) orders per year.

Note: More than one folder may be ordered per Print Order. Based upon past performance, as many as eight Category 2 Print Orders may be placed on the same day.

QUANTITY:

Category 1: Presentation folders: Approximately 100 to 2,500 (avg. 500) copies per folder.
Award folders: Approximately 300 to 2,000 (avg. 500) copies per folder

Category 2: Award folders: Approximately 100 to 3,000 (avg. 500) copies per folder

TRIM SIZE: (Dimensions cited hereafter are approximate flat sheet dimensions.)

Category 1: Presentation folders: Approximately 19-1/2 x 17".
Award folders: Approximately 11-7/8 x 19-3/4".

Category 2: Award folders: Based upon past performance, it is anticipated that approximate number of the following folder formats will be ordered:

7 orders: Portrait format (folding along left edge): Approximately 19 x 12": 228 sq. inches.

64 orders: Portrait format (folding along top edge): Approximately 9-1/2 x 24": 228 sq. in.

16 orders: Landscape format (folding along top): Approximately 12 x 19-1/4": 231 sq. in.

3 orders: Landscape format (folding alongside): Approximately 12 x 19-1/4": 231 sq. in.

10 orders: Commercially-available Oxford Esselte #57575 pocket folders.

Note: Because the flat sheet trim size of each folder cannot be predetermined with absolute certainty, bidders are to assume a tolerance of plus or minus 1" in each dimension when pricing the aforementioned Category 2 award folders.

GOVERNMENT TO FURNISH:

Category 1: Repro copy or digital copy, two aluminum stamping dies (for USFS logo and 11-1/4 x 8-7/8" border rule), board-mounted paper-cutting dies for both the presentation and the award folders and reprint samples as construction guides.

Category 2: Repro copy and a reprint sample as stock/construction guide. Metal alloy reprint stamping dies will also be furnished.

Both categories: It is anticipated that digital copy will also be provided, typically in the form of Windows-compatible professional layout software (PageMaker, InDesign, Quark, Illustrator, Photoshop, etc) or desktop publishing software (MS Word, MS Publisher, MS PowerPoint, etc.).

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor will be required to provide stamping, slitting and trimming dies, as required.

The contractor must be able provide digital means, methods and software necessary for the operation and support of the aforementioned software (up to and including the most recent version) and will be required to provide a full library of TrueType fonts.

Digital prepress, deliverables:

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the GPO.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

PROOFS: When ordered, one trimmed, folded and glued (or taped or otherwise fastened) working set of digital page proofs will be required. Submitted page proofs shall include any and all elements that require gold foil stamping.

PRINTING MEDIA: If digital copy is furnished, the contractor shall output final copy at a minimum of 1600 dpi. Any required screens are to 133-line screen or finer.

Category 1:

Based upon past performance, the Forest Service will furnish repro copy or digital files for most of the Category 1 orders.

The contractor may digital media to produce (gold foil) stamping dies.

The contractor will be required to set/shoot/strip-in the GPO imprint onto the back inside pocket of all presentation folders. Additionally, it is estimated that each of as many as three orders will require the contractor to typeset/shoot/strip-in as many as six type lines and/or pieces of line art; and to make one form-size composited film negative. The contractor shall include the cost to provide this performance within the prices quoted in the 'Schedule of Prices.'

Category 2:

It is anticipated that the Government will furnish repro copy for most of the orders. Some orders will require generation of printing media from furnished digital copy.

Some orders will require the contractor to create and/or re-work the furnished materials in order to conform to the customer's printing requirements.

The contractor may use digital media to produce (gold foil) stamping dies.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated February, 2008, and any subsequent amendments thereto.

Category 1:

Presentation folders: Colored Vellum-Finish Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L20, except for recycled requirement: Furnished stock must contain a minimum of 100% postconsumer recovered material (colors to match Neenah's Evergreen 100PC Cover or Mohawk's Genesis Cover colors).

Award folders: Dark Green Felt-Finish Cover, basis size 20 x 26", 80 lbs. per 500 sheets, containing a minimum of 30% postconsumer recovered material (color to match Neenah's Gainsborough Hunter Green; Strathmore's Grandee Greenbrier).

Category 2:

Category 2 stocks will be organized into three groups of papers, based upon the generally comparable costs of the stocks listed within each group.

Group A:

Blue Index, basis size 25-1/2 x 30-1/2", 100 lbs. per 500 sheets, equal to JCP Code K10.

Blue Vellum Finish Cover, basis size 20 x 26", 65 lbs. per 500 sheets, equal to JCP Code L20. (Blue color to match Wausau's Celestial Blue Cover.)

White Litho Coated (C1S) Cover, 12 points thick, equal to JCP Code L70.

Group B:

White Linen-Finish Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L21.

Dark Blue Linen-Finish Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L21. (Dark blue color to match Wausau's Midnight Blue or Neenah's Patriot Blue Linen-Finish Cover.)

Group C:

Dark Blue Linen-Finish Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L21. (Dark blue color to match Beckett's Blazer Blue.)

Black Linen Finish Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L21. (Black color to match Beckett's Black)

Dark Blue, Green and Red Leatherette-Finish Cover, basis size 20 x 26", 90 lbs. per 500 sheets, equal to JCP Code L21. (Dark blue color to match Mohawk Carnival Cordwain Blue.)

Dark Blue, Green, Red and Black Felt-Finish Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L21. (Dark blue to match Strathmore's Grandee Blazer Blue)

Dark Blue and Red Column-Finish Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L21. (Dark blue to match Neenah's Classic Columns Patriot Blue and Red Pepper.)

Commercially available pocket folders:

Oxford/Esselte folder: Product Model No. of 57575 features 5" deep straight pocket (stitched or glued along center fold) and reinforced outside edges, to be supplied in various stock colors.

PRINTING: Ink used in the performance of this contract shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent.

Category 1: Presentation folders will print one PMS color of ink on face side of flat sheet, as indicated on the print order. Presentation folders will not require any gold foil stamping.

Category 2: Based upon past performance, approx. 10% of DLA award folders will require lithographic printing in one PMS ink color (typically metallic gold) on face side of flat sheet, as indicated on the print order.

FOIL STAMPING:

Category 1: All award folders will gold foil stamp a 2 x 2-1/2" USFS logo on face side of flat sheet and a 11-1/4 x 8-7/8" border rule on the back side.

Award folders will not require lithographic printing.

Category 2: Based upon past performance, approx. 90% of the orders will require gold foil stamping an agency logo and/or other type and rule elements on face side of flat sheet.

MARGINS:

Category 1: Presentation folders printing screen tint background will bleed three sides. All award folders will have adequate gripper margins.

Category 2: Based upon past performance, the predominate number of DAPS award folders will have adequate gripper margins.

CONSTRUCTION:

Category 1:

Presentation folders: Die-cut flat sheet with furnished board-mounted paper cutting die. Score, glue and fold up to form 5" deep angle-cut pockets. Score and fold to final size of 9 x 12".

Award folders: Die-cut a slit at each of the four corners of back panel to accommodate award certificate, per furnished sample. Score and fold flat sheet in half and trim three sides with a deckle-edge die to create a 11-7/8 x 19-3/4" folder with deckle edge around three sides.

Category 2:

DLA award folders (portrait and landscape formats: hinged at side or top): Die-cut a single straight or curved slit (or parallel pair of slits) at each of the four corners of back panel to accommodate either an 8-1/2 x 11" or 11 x 8-1/2" award certificate, per furnished sample and/or instructions. Score and fold flat sheet in half (horizontally or vertically), with title panel out.

Based upon past performance, approx. 10% of the orders will require the contractor to furnish commercially-available pocket folders, Oxford/Esselte's Product No. 57575.

PACKING: Pack in suitable shipping containers.

Shipping containers shall have a minimum of bursting strength of 275 lbs per square inch or a minimum bursting edge crush test (ECT) of 44 lbs per square inch width.

DEPARTMENTAL QUALITY COPIES: All orders must be divided into equal sublots in accordance with the chart shown below. A random sample must be selected from each subplot. Do not choose copies from the same general area in each subplot.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected samples must be packed separately and must be identified by a special government-furnished blue label, which is to be affixed to each affected container. These random sample copies must be recorded separately on all shipping documents and sent in accordance with the distribution list. The random inspection samples constitute a part of the total quantity ordered, and no additional charge will be allowed.

In addition, a copy of the PRINT ORDER/SPECIFICATION along with the signed selection certificate, which will be furnished, must be included with the samples.

A copy of the Government-furnished certificate must accompany the voucher sent to the GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay of processing the voucher.

DISTRIBUTION:

Category 1:

Folders deliver f.o.b. destination throughout California. Orders may deliver to more than one destination.

The contractor is to retain all furnished dies, as well as dies and working films made by the contractor, until contract expiration. The contractor will be responsible for maintaining the physical integrity of these materials during storage at the contractor's facility.

Upon contract expiration, all furnished dies, as well as dies and working films made by the contractor, must be returned to the Forest Service via traceable means. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All expenses incidental to retrieval and return of contract materials must be borne by the contractor.

Category 2:

Based upon past performance, approx. 85% of the total orders will require pickup at and delivery f.o.b. destination to various DAPS sites throughout the San Diego metro region.

Based upon past performance, approx. 15% of the total orders will require pickup and delivery f.o.b. destination at the DAPS site at Port Hueneme, CA 93043. Excepting the aforementioned Port Hueneme destination, the contractor will be reimbursed for delivery of those orders shipping to destinations beyond the San Diego metro upon submittal of verifying shipping receipt(s) with the contractor's billing voucher.

The contractor is to retain all furnished dies, as well as dies and working films made by the contractor, until contract expiration. The contractor will be responsible for maintaining the physical integrity of these materials during storage at the contractor's facility.

Upon contract expiration, all furnished dies, as well as dies and working films made by the contractor, must be returned to the Forest Service via Registered Mail or any other traceable means. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All expenses incidental to retrieval and return contract materials must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Category 1:

Furnished material will be picked-up at: USDA - Forest Service, Attn: Mery Najarro, 1323 Club Drive, Vallejo, CA 94592. (Contract POC will be Mery Najarro at 707-562-8903.)

No definite schedule for pickup of material can be predetermined.

Contractor must produce and deliver each order complete within 10 to 15 workdays after notification of availability of materials for pickup by the contractor.

The "ship/deliver" date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destination(s) specified.

Category 2:

It is estimated that approximately 85% of all orders will require the contractor to pickup the Government furnished materials at various military sites located within the greater San Diego metropolitan area.

It is estimated that approximately 15% of all orders will require the contractor to pickup the Government furnished materials at the DLA facility in Port Hueneme, CA 93043.

No definite schedule for pickup of material can be predetermined.

Contractor must produce and deliver each order complete within 8 to 15 workdays after notification of availability of materials for pickup by the contractor.

Accelerated delivery: Based upon past performance, approx. 10% of the order will require delivery between five to seven workdays after notification of availability of materials for pickup by the contractor.

The "ship/deliver" date indicated on the print order is the date products ordered must be delivered to the destination(s) specified.

SECTION 3. - DETERMINATION OF AWARD

Procurement under this solicitation will be divided into two categories. The Government will make an award in each category. The lowest bid will be determined by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

Category 2 accelerated delivery: The percentage upcharge submitted by the contractor under Category 2 Item IV shall first be applied to 5% of the subtotal of costs obtained from Category 2 Items I, II and III. The product of this application shall then be added to the subtotal of costs obtained from Items I, II and III to determine the each bidder's total contract bid price.

The following item designations correspond to those listed in the "Schedule of Prices".

Category 1:

- | | | |
|-----|--------|-----|
| I. | (1) | (2) |
| | (a) 1 | 5 |
| | (b) 4 | 20 |
| II. | | |
| | (a) 40 | |
| | (b) 2 | |

Category 2:

- | | | |
|------|---------------------------|-----------------|
| I. | (1) | (2) |
| 1. | (a) 12 | 72 |
| 2. | (a) 105 | 720 |
| II. | | |
| | (a) 16 | |
| | (b) 485 | |
| | (c) 285 | |
| | (d) 8 | |
| III. | | |
| | (a) 200 | |
| | (b) 500 | |
| | (c) 15 | |
| IV. | | |
| | (a) Accelerated delivery: | See note above. |

SECTION 4. - SCHEDULE OF PRICES

GPO Fax Numbers: (707) 748-1980 or (707) 748-1981

Quotes due: 11:00 AM / Date: April 18, 2018

Quotes offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Contractor must make an entry in each of the spaces provided.

An entry of NC (No Charge) shall be entered if Contractor intends to furnish individual items at no charge to the Government.

Quotes submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the 'Per 100' rate.

CATEGORY 1:

I. COMPLETE PRODUCT: Prices quoted shall include the cost of all required materials and operations (excepting those under Item II) necessary for the complete production and distribution of the product listed in accordance with these specifications.

	Make-ready and/or Setup (1)	Running Per 100 Copies (2)
(a) Presentation folders, printing one color.....per folder	\$ _____	\$ _____
(b) Award folders, with gold foil stamping.....per folder	\$ _____	\$ _____

Initials

II. ADDITIONAL OPERATIONS

- (a) Shrink-wrapping of folders.....per wrap \$ _____
- (b) Additional cost to split shipments (when order delivers to more than one destination per order).....per destination \$ _____

CATEGORY 2:

I. PRINTING, PRODUCTION, DISTRIBUTION: Prices quoted shall include the cost of all required materials and operations (excepting those under Items II and III) necessary for the complete production and distribution of the product listed in accordance with these specifications.

	Make-ready and/or Setup (1)	Running Per 100 Copies (2)
1. Printing DLA Award Folders:		
(a) Printing one ink color on face side only.....per folder.....	\$ _____	\$ _____
2. Stamping DLA Award Folders:		
(a) Gold foil stamping on face side only.....per folder.....	\$ _____	\$ _____

II. PAPER: The Contractor will be reimbursed for the net number of trim-size leaves of paper required for each order. Quotations must include cost of all make-ready and running spoilage allowances.

	Price Per 100 Flat Sheets*
(a) Group A	\$ _____
(b) Group B	\$ _____
(c) Group C	\$ _____

	Price Per 100 Folders
(d) Commercially-available pocket folder (Oxford/Esselte #57575).....	\$ _____

* Approx. 216 to 231 sq. inches per folder flat sheet, regardless of folder format or folding edge.

 Initials

III. ADDITIONAL OPERATIONS

- (a) Shrink-wrapping of folders.....per wrap.....\$ _____
- (b) Creation of magnesium stamping die... per sq. inch\$ _____
- (c) Customer-authorized prepress work to create
and/or re-work furnished printing media*.....per hour.....\$ _____

* Note: All such prepress work must be expressly authorized by the customer before the work is initiated by the contractor. The contractor shall be reimbursed for such work upon submittal of a receipt signed by the customer authorizing reimbursement for the additional prepress performance charged by the contractor.

IV. ACCELERATED DELIVERY:

- (a) Percentage up-charge to deliver order within 5 to 7 workdays
upon notification of availability of furnished materials.....per order% _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

Initials

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms-Publication 310.2. When responding by fax or mail, fill out and return one copy of all pages in “SECTION 4. –SCHEDULE OF PRICES,” including initialing/signing where indicated.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor’s Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature and title of person authorized to sign this bid) (Date)

(Person to be contacted) (Telephone Number) (Email)

Initials

Program 2994-S, Term 5-1-2013 & ending 4-30-2014, + as many as 4 optional 12 month extension periods												
TITLE: FOLDERS												
ITEM NO	DESCRIPTION	BASIS OF AWARD	(Contr #1 - E4) Pioneer Prtg. NY	UNIT RATE	COST	(Contr #2 - G4) Precision Prtg. MO	UNIT RATE	COST	(Contr #3-14) Seagull Prtg. UT	UNIT RATE	COST	Previous Pioneer Prtg. NY
CATEGORY 1: USFS FOLDERS												
I. COMPLETE PRODUCT:												
(a)	Presentation folders, prtg 1 color, per folder...											
(1)	Makeready &/or set up.....	1	115.00	200.00	135.00	200.00	125.00	125.00	470.00	86.00	430.00	
(2)	Running per 100 copies.....	5	86.00	430.00	80.00	400.00	86.00	86.00	470.00	86.00	430.00	
(b)	Award folders w/gold foil stamping, per folder.....											
(1)	Makeready &/or set up.....	4	72.00	288.00	120.00	480.00	78.00	316.00	316.00	72.00	288.00	
(2)	Running per 100 copies.....	20	59.00	1,180.00	80.00	1,600.00	68.00	1,360.00	1,360.00	59.00	1,180.00	
II. ADDTL OPERATIONS:												
(a)	Shrink-wrapping of folders...per wrap.....	60	0.27	16.20	0.20	12.00	0.20	12.00	12.00	0.27	16.20	
(b)	Add'l cost to split shipments (when order delivers to more than 1 destination per order)...per dest.....	2	6.00	12.00	10.00	20.00	18.00	36.00	36.00	6.00	12.00	
CONTRACTOR TOTALS												
			\$2,041.20		\$2,712.00			\$2,329.00			\$2,051.20	
DISCOUNT			1.00%	\$20.41	5.00%	\$136.60	0.50%	\$11.65			\$20.51	
DISCOUNTED TOTALS			\$2,020.79		\$2,576.40			\$2,317.35			\$2,030.69	
CATEGORY 2: DLA AWARD FOLDERS												
I. PRTG., PRODUCTION, DISTRIBUTION:												
Prtg DLA award folders												
(a)	prtg one ink color on face side only, per folder	12	134.00	1,608.00	180.00	2,160.00	124.00	1,488.00	1,488.00	116.00	1,392.00	
(1)	Makeready &/or set up.....											
(2)	Running per 100 copies.....	50	16.00	800.00	15.00	750.00	19.00	950.00	950.00	17.00	850.00	
Stamping DLA award folders												
(a)	Gold foil stamping on face side only, per folder	88	57.00	5,016.00	110.00	9,680.00	74.00	6,512.00	6,512.00	59.00	6,072.00	
(1)	Makeready &/or set up.....											
(2)	Running per 100 copies.....	425	21.00	8,925.00	14.00	5,950.00	24.00	10,200.00	10,200.00	22.00	9,350.00	
II. PAPER: price per 100 flat sheets												
(a)	Group A.....	10	230.00	2,300.00	260.00	2,600.00	290.00	2,900.00	2,900.00	260.00	2,600.00	
(b)	Group B.....	283	37.00	10,471.00	37.00	10,471.00	39.00	11,037.00	11,037.00	37.00	10,471.00	
(c)	Group C.....	157	46.00	7,222.00	48.00	7,536.00	53.00	8,321.00	8,321.00	48.00	7,536.00	
(d)	Commercially-available pocket folder (Oxford/Esselle # 57575).....per 100 folders.....	25	64.00	1,600.00	94.00	2,350.00	57.00	1,425.00	1,425.00	86.00	2,150.00	
III. ADDTL OPERATIONS:												
(a)	Shrink wrap of folders...per wrap.....	200	0.27	54.00	0.20	40.00	0.20	40.00	40.00	0.27	54.00	
(b)	Creation of magnesium stamping die...per sq inch...and/or re-work furnished prtg media...per hour.....	1,350	2.40	3,240.00	2.64	3,564.00	1.75	2,362.50	2,362.50	2.15	2,902.50	
(c)	Customer-authorized prepress work to create order within 5-7 workdays...per order.....	15	32.00	480.00	40.00	600.00	40.00	600.00	600.00	25.00	390.00	
IV. ACCELERATED DELIVERY:												
Subtotal of Cat. 2 items I, II, III												
			40,282.00		43,361.00			43,225.50			41,427.50	
Approx. percentage of expedited orders			2,013.10		2,168.05			2,161.28			2,071.38	
Est. value of orders with regular schedule			38,248.90		41,192.95			41,064.23			39,356.13	
(a)	Contractor's upcharge for expedited delivery of order within 5-7 workdays...per order.....	5%	100.66	100.66	10%	216.81	8%	172.90	172.90	10%	207.14	
CONTRACTOR TOTALS												
			\$40,362.66		\$43,577.81			\$43,398.40			\$41,634.64	
DISCOUNT			1.00%	\$403.63	5.00%	\$2,178.89	0.50%	\$216.99			\$416.35	
DISCOUNTED TOTALS			\$39,959.03		\$41,398.92			\$43,181.41			\$41,218.29	
AWARDED												

Representations and Certifications

Exception to the certifications may render your bid nonresponsive. Submission of your bid without statement of exception shall constitute certification of the six items.

REPRESENTATIONS.

R-1. Small business. By submission of a bid, the bidder represents that the bidder is a small business concern, unless the bid contains an affirmative representation that the bidder is not a small business concern.

R-2. Small Disadvantaged Business Concern. By submission of a bid, the bidder represents that the bidder is not a small disadvantaged business concern, unless the bid itself contains an affirmative representation that the bidder is a small disadvantaged business concern.

R-3. Women-Owned Small Business Concern. By submission of a bid, the bidder represents that the bidder is not a women-owned small business concern, unless the bid itself contains an affirmative representation that the bidder is a women-owned small business concern.

CERTIFICATIONS.

C-1. Covenant Against Contingent Fees. Submission of a bid without statement of exception shall constitute certification.

(a) The contractor warrants that no person or agency has been employed or retained to solicit or obtain a contract upon an agreement or understanding for a contingent fee, except a bona fide employee or agency. For breach or violation of this warranty, the Government shall have the right to annul the contract without liability or, in its discretion, to deduct from the contract price or consideration or otherwise recover, the full amount of the contingent fee.

(b) "Bona fide agency" means an established commercial or selling agency, maintained by a contractor for the purpose of securing business, that neither exerts nor proposes to exert improper influence to solicit or obtain Government contracts nor holds itself out as being able to obtain any Government contract or contracts through improper influence.

"Bona fide employee" means a person, employed by a contractor and subject to the contractor's supervision and control as to time, place, and manner of performance, who neither exerts nor proposes to exert improper influence to solicit or obtain Government contracts nor holds out as being able to obtain any Government contract or contracts through improper influence.

"Contingent fee" means any commission, percentage, brokerage, or other fee that is contingent upon the success that a person or concern has in securing a Government contract.

"Improper influence" means any influence that induces or tends to induce a Government employee or officer to give consideration or to act regarding a Government contract on any basis other than the merits of the matter.

C-2. Buy American Certification. Except as may be listed with the bid itself, the bidder certifies with the submission of a bid that each end product is a domestic end product (as defined in clause 37 "Buy American Act" in Contract Clauses), and that components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States. Any exception listed with the bid itself must list both the excluded end products and the country of origin of each.

C-3. Clean Air and Water. Submission of a bid without statement of exception shall constitute certification.

(Applicable if the bid or offer exceeds \$100,000 or the Contracting Officer has determined that orders under an indefinite quantity contract in any year will exceed \$100,000, or a facility to be used has been the subject of a conviction under the Clean Air Act (42 U.S.C. 7413 (C) (1)) or the Federal Water Pollution Control Act (33 U.S.C. 1319(c)) and is listed by EPA, or is not otherwise exempt.)

(a) Any facility to be utilized in the performance of the proposed contract has not been listed on the Environmental Protection Agency List of Violating Facilities.

(b) The Contracting Officer will be promptly notified, prior to award, of the receipt of any communication from the Director, Office of Federal Activities, Environmental Protection Agency, indicating that any facility which he/she proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities.

(c) Bidder will include substantially this certification, including this paragraph (c), in every nonexempt subcontract.

C-4. Certificate of Independent Price Determination. Submission of a bid without statement of exception shall constitute certification.

(a) The offeror certifies that-

(1) The prices in the offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to(i) those prices; (ii) the intention to submit an offer; or (iii) the methods or factors used to calculate the prices offered.

(2) The prices in the offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory-

(1) Is the person in the offeror's organization responsible for determining the prices being offered in the bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a) (1) through (a) (3) of this provision; or

(2)(i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a) (1) through (a) (3) of this provision [insert full name of person(s) in the offeror's organization responsible for determining the prices offered in the bid or proposal, and the title of his or her position in the offeror's organization];

(ii) As an authorized agent, does certify that the principals named in subdivision

(b)(2)(i) of this provision have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision.

(c) If the offeror deletes or modifies subparagraph (a)(2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

C-5. Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters (Jan. 1999). By submission of a bid-

(a)(1) The offeror certifies, to the best of its knowledge and belief, that-

(i) The offeror and/or any of its principals-

(A) Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have not, within a 3-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(C) Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in subdivision (a)(1)(i)(B) of this provision.

(ii) The offeror has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager; head of a subsidiary, division or business segment, and similar positions).

This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

(b) The offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under the solicitation. However, the certification will be considered in connection with a determination of the offeror's responsibility. Failure of the offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the offeror non-responsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it later determined that the offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from the solicitation for default.

C-6. Certification of Nonsegregated Facilities (Jan. 1999). Submission of a bid without statement of exception shall constitute certification.

(a) "Segregated facilities," as used in this provision, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin because of habit, local custom, or otherwise.

(b) By submission of an offer, the offeror certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The offeror agrees that a breach of this certification is a violation of the Equal Opportunity clause in the contract.

(c) The offeror further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will-

(1) Obtain identical certifications from proposed subcontractors before the award of subcontracts under which the subcontractor will be subject to the Equal Opportunity clause;

(2) Retain the certifications in the files; and

(3) Forward the following notice to the proposed subcontractors (except if the proposed subcontractors have submitted identical certifications for specific time periods);

NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATION OF NONSEGREGATED FACILITIES

A certification of Nonsegregated Facilities must be submitted before the award of a subcontract under which the subcontractor will be subject to the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

*** SAMPLE BID ENVELOPE ***

To ensure proper processing of all bids, the following information is required on all mailed bid envelopes. Bidders using commercial carrier services shall include the Program/Jacket number and the bid opening time/date on the outermost envelope or wrapper.

Program/Jacket: _____

From: _____

Address: _____

Check appropriate:

Bid enclosed

No Bid



U.S. Government Publishing Office
536 Stone Road, Suite I
Benicia, CA 94510-1170

Bids will be received
until APRIL 18, 2018
at 11:00 AM prevailing San Francisco time.