

PROGRAM NO. 1049-S - June 1, 2015 through May 31, 2016 - base year only

TITLE: Oregon Sentinel

ITEM NO. & DESCRIPTION	BASIS OF AWARD	Eagle Web Press Salem, OR		PREVIOUS	
		UNIT RATE	COST	UNIT RATE	COST
I. COMPLETE PRODUCT:					
(a) Black only per page.					
(1) Makeready and/or Setup.....	4	36.68	146.72	36.68	146.72
(2) Running Per 1,000 Copies.....	54	16.11	869.94	16.11	869.94
(b) Four color process, per page.					
(1) Makeready and/or Setup.....	60	65.22	3913.20	65.22	3913.20
(2) Running Per 1,000 Copies.....	810	17.92	14515.20	17.92	14515.20
II. ADDITIONAL OPERATIONS:					
(a) Blueline, or similar proof, cost per page.....	4	3.19	12.76	3.19	12.76
(b) Contract color proof, cost per page.....	60	42.53	2551.80	42.53	2551.80
(c) Computer time work, rounded to the nearest 15 minutes, cost per hour.....	4	63.79	255.16	63.79	255.16
CONTRACTOR TOTALS			\$22,264.78		\$22,264.78
DISCOUNT		5.00%	\$1,113.24	5.00%	\$1,113.24
DISCOUNTED TOTALS		21 days	\$21,151.54	21 days	\$21,151.54

AWARDED

Reviewed By: _____

U.S. GOVERNMENT PUBLISHING OFFICE
Seattle, Washington

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Oregon Sentinel

as requisitioned from the U.S. Government Publishing Office (GPO) by the

DLA Document Services

Single Award

The term of this contract is for the period

Beginning June 1, 2015 and ending May 31, 2016

BID OPENING: Bids will be publicly open at 2:00 P.M., prevailing Seattle, WA, time on May 21, 2015

PRODUCTION AREA: It is assumed that all production facilities used in the manufacturing of the products ordered under this contract will be located within a 20-mile radius of Salem, OR.

CONTRACT TERM: The term of this contract is for one year (the base year), and four option years. Attention is directed to the clauses: "Economic Price Adjustment," and "Option to Extend the Contract Term."

Fill out and mail Section 4; Schedule of Prices; of this specification with a copy of the 910 form to: U.S. GOVERNMENT PUBLISHING OFFICE; 4735 E. Marginal Way South; Seattle; Washington; 98134. Mark your bid "ATTN: 1049-S" on the out side of the envelope.



The following web address will allow you to print a copy of the 910 form.
<http://www.gpo.gov/pdfs/vendors/sfas/bids910.pdf>



The following web address will allow you to print a copy of the current pricing abstract.
<http://www.gpo.gov/gpo/abstracts/abstract.action?region=Seattle> Scroll down and click on 1049-S.
The spread sheet will be in a PDF format.

For information of a technical nature call Felicia Buchko, Ext. # 3, or email fbuchko@gpo.gov or call Ken Foster, Ext. # 7, or e-mail kfoster@gpo.gov, other questions should be directed to the contract administrator, Lautretz Moore, Ext. # 2, or e-mail lmoore@gpo.gov Phone: (206) 764-3726 (no collect calls).

SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract, which results from this Invitation for Bid, will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6/01)), and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised December 1992)).



<http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf> <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>

The above links will enable viewing of the most current versions of the afore mentioned documents.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level III.
- (b) Finishing Attributes -- Level III.

Inspection Levels (from MIL-STD-105):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

	<u>Attribute</u>	<u>Specified Standard</u>
P-7.	Type Quality & Uniformity	Government Furnished Material or approved proof.
P-8.	Halftone match	Government Furnished Material or approved proof.
P-10.	Process Color Match	Government Furnished Material or approved proof.

SUBCONTRACTING: The predominant production function is press work.

OPTION EXTENSION OF CONTRACT TERM: The Government may extend the term of this contract by written notice to the contractor no later than 30 days before the contract expires. If the Government exercises this option, the extended contract will include all provision herein. The total duration of this contract, including the exercise of any options, will not exceed five years.

FACSIMILE BIDS: The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. **Facsimile bids transmitted to GPO offices will not be considered.**

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a pre-award survey or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the program years shall comply with the Contract Term clause on page 1. There shall be no price adjustment for orders placed during the first program year of this contract.

Price adjustment: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food", published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first program year of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.
- (2) **The Government will notify the contractor in writing of the percentage increase or decrease to be applied** to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

LIMITATION OF PERFORMANCE AND CONTRACTOR OBLIGATIONS: Funds are available for performance of this contract for the first program period only. The amount of funds available at award is not considered sufficient for the performance required for any program period other than the first program period. When additional funds are available for the full requirements of the next succeeding program period, the Contracting Officer shall, not later than the date specified in the "Options" clause (unless a later date is agreed to), so notify the contractor in writing.

The Government's obligation to the contractor, as specified and limited under this contract, extends only to work under program period requirements for which funds have been made available and as obligated by each print order.

The contractor is not obligated to incur costs for the performance required for any program period after the first unless written notification is received from the Contracting Officer of an increase in availability of funds. If so notified, the contractor's obligation shall increase only to the extent contract performance is required for the additional program period for which funds have been made available.

If this contract is terminated under the "Termination for the Convenience of the Government" clause "total contract price" in that clause means the amount available for performance of this contract, as provided for in this clause. The term "work in process" in that clause means the work under program period requirements for which funds have been made available. If the contract is terminated for default, the Government's rights under this contract shall apply to the entire multiperiod requirements.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under this contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under this contract from June 1, 2015 through May 31, 2016. All print orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any print order. When mailed, a print order shall be "issued" for purposes of this contract at the time the Government deposits the order in the mail.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Service, U.S. Government Publishing Office, Washington D.C., 20401. Using the GPO barcode cover sheet and faxing your invoice to GPO is the fastest and safest method of being paid. Your voucher goes directly into the electronic database of vouchers and is scheduled for payment. The following website address will allow you to create the GPO payment barcode cover page.



<http://winapps.access.gpo.gov/fms/vouchers/barcode/>

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/ delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source. The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations. Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

RECOVERED MATERIALS PROGRAM: The Government Publishing Office is promoting the use of recovered materials in its contracts to the maximum extent practicable, provided all specification requirements are met. Offerors are encouraged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials. Recovered materials shall mean "recovered fiber" or "postconsumer recovered fiber" as defined in "Government Paper Specification Standards No. 12," published by the Joint Committee on Printing. However, when used in conjunction with the cotton/linen content of paper, "recovered fiber" means a postconsumer fiber and "recovered material" means a preconsumer fiber.

By submission of a bid or offer, or by substantial performance on a small purchase, the offeror certifies that the paper to be supplied contains at least the minimum percentage of recovered materials in the paper products as specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

When the use of recovered materials is specified, the contractor shall maintain manufacturer/mill accounting and record summaries on the fiber weight content used as feed stock, for the purposes of Government audit, that will verify (a) the contractor's certification of the minimum percentage of recovered materials used in the performance of the contract, (b) that the paper and paper products are in compliance with the specification requirements, and (c) the paper is manufactured in accordance with the Environmental Protection Agency (EPA) Paper Products Recovered Materials Advisory Notice (61 FR 26985, May 29, 1996) whether the products are manufactured by the contractor or another paper mill. The contractor, if not the manufacturer, shall obtain this information from the paper manufacturer. The contractor shall maintain, and make available to the Government, these documents for one year after the expiration of the contract. Nothing in this clause shall excuse the contractor from furnishing the specified paper.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of a tabloid publication requiring such operations as printing, binding, addressing, packing, and delivery.

TITLE: Oregon Sentinel.

FREQUENCY OF ORDERS: Approximately 4 orders per year.

QUANTITY: Approximately 13,000 to 13,500 copies per order with an average of 13,500 copies.

NUMBER OF PAGES: 8 to 24 text pages, self cover with an average of 16 pages.

TRIM SIZE: 11 x 17"

GOVERNMENT TO FURNISH:

Electronic media CD-ROM and DVD's, both IBM and/or Macintosh compatible. Software on the above discs could include but not limited to: CorelDraw, PhotoShop, PageMaker, InDesign, Quark XPress, PostScript and PDF files. Software will be in a variety of versions. Printer fonts will be provided on the disk. The contractor must have the current versions and up-grade as they become available.

At the option of the agency the mailing list spreadsheets could be emailed or sent on a CD disk.

Print orders.

GPO Form 905 for shipping container labels.

Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in the electronic files, must not print on finished product.

CONTRACTOR TO FURNISH:

The contractor will host a website with secure FTP service using either Secure Sockets Layer (SSL) or Transfer Layer Security (TLS) encryption. The servers must be redundant and located in a secure locked, climate controlled, fire-resistant facility. This web site must allow the agency to post Government furnished material and print proofs from the site when required.

The contractor must provide website information allowing the ordering agencies to post and retrieve Government furnished materials and proofs from their secure website.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, Postscript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

COMPUTER TIME-WORK: Will consist of minor repairs and/or corrections required by the ordering agency on electronic camera copy. Time-work will be rounded up to closest 15-minute increments. **Prior to work, the contractor will be required to inform the agency of the approximate time required for repairs or corrections.**

FILMS: Not required.

PROOFS: When proofs are indicated on the individual print order, hard proofs are required.

Single ink color: Blue-line, Digital Blue-line, or similar, on all single color orders.

Color Proofs: One set of digital color content proofs or at contractor's option, a film-based composite may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product. Proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 3/16" x 3/16" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements and indicate margins. Proofs will be used for color match on press.

The contractor must not print prior to receipt of an "OK to print."

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March, 2011. http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf.



The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color specified.

All text stock used in each copy must be of a uniform shade.

White Offset Book, basis weight: 50 lbs. per 500 sheets, of 25 x 38", equal to JCP Code A60.

PRINTING: Each issue prints head-to-head. Majority of orders will require four color process throughout; an occasional order will have some pages in black ink only. If lithographic ink is used in the performance of this contract, the ink shall contain not less than 20 percent vegetable oil. If direct to plate is used to produce the final product a minimum resolution of 2400 x 2400 dpi is required.

MARGINS: Adequate gripper margins throughout.

BINDING: Fold from press sheet size of 22 x 17" to 11 x 17" with one fold, inset as necessary. All copies then fold with one right angle fold to 11 x 8-1/2". No saddle stitching or paste on fold required. Apply closure tabs to all copies that mail; do not staple. Closure tabs must be in accordance with current U S Postal Service Regulations.

LABELING AND MARKING: Package and/or container labels. For copies mailed; the contractor will affix labels from provided electronic files to approximately 13,500 copies per issue. For copies not mailed, the contractor will use GPO Form 905 to mark all shipping containers.

Those copies that mail, the contractor will be required to address in accordance with US Postal Service regulations.

NOTE: Contractor must run the provided address list through National Change of Address (NCOA) software prior to addressing the product. Provide a list of rejected names to the ordering agency.

DISTRIBUTION: Mail f.o.b. contractor's city approximately 13,500 copies per issue.

The agency manages a bulk mailing account through the U.S. Postal Services (CAPS) to pay for postage for the mailed copies. The contractor must deliver the mailed copies to the post office and the agency funds and tracks the postage costs separately for the mailed copies.

Deliver un-mailed copies and Government Furnished Material f.o.b. destination to Salem, OR address listed on Print Order:

Oregon Army National Guard
Attn: Public Affairs Office
1776 Militia Way
Salem, Oregon
(Inside delivery required to Public Affairs Office)

All copies mailed must conform to the appropriate regulations in the US Postal Service manuals for Domestic Third Class Mail or International Mail as applicable. All expenses incidental to picking up Government furnished materials, returning materials, submitting and picking up of proofs, and furnishing sample copies, must be borne by the contractor.

The contractor must certify in writing that the mailing of each issue has been accomplished, in accordance with the terms of this contract. A GPO Certificate of Conformance (Form 712) must be properly filled in. A copy of this completed form must be mailed to the Oregon Army National Guard; Public Affairs Office. For proof of delivery a copy of the Certificate of Conformance must be sent with the contractor's voucher of payment.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material and proofs must be picked up from and delivered to Salem, OR address listed on Print Order:

Oregon Army National Guard
Attn: Public Affairs Office
1776 Militia Way
Salem, Oregon

The following schedule begins the workday after notification of the availability of print order and furnished material.

When a proof is required deliver a proof within 3 workdays after the notification of the availability of print order and furnished material. The agency will give an OK to print or revision(s) the next workday.

Contractor must mail the required copies and deliver the balance within 6 workdays after the agency OK's the final proof.

The ship/deliver date indicated on the print order is the date products ordered must be delivered to the destination(s) specified and complete mailing at a U. S. Postal Service Office within Salem, OR.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 12 months' work under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices."

		(1)	(2)
I.	(a)	4	54
	(b)	60	810
II.	(a)	4	
	(b)	60	
	(c)	4	

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. contractor city for all mailed shipments and f.o.b. destination for all other shipments.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications. Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared non-responsive. An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) N/A, or blank spaces for an item may be declared non-responsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per 1,000 rate.

I. COMPLETE PRODUCT: Prices quoted shall include the cost of all required materials and operations necessary for the complete production, labeling, and distribution of the product(s) listed in accordance with these specifications.

	<u>Make-ready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
(a) Black only per page.	\$ _____	\$ _____
(b) Four color process, per page.	\$ _____	\$ _____

II. ADDITIONAL OPERATIONS: Prices quoted shall include the cost of all required materials and operations necessary for the complete operations as listed below.

(a) Blueline, or similar proof, cost per page.	\$ _____
(b) Contract color proof, cost per page.	\$ _____
(c) Computer time, rounded to the nearest 15 minutes, cost per hour.	\$ _____

(Initials)

My production facilities are located within the assumed area of production. Yes_____ No_____

NOTICE: Bidders outside the assumed production area specified on page one of these specifications should complete the following information.

Proposed carrier(s) for pickup of Government furnished material _____.

Number of hours from acceptance of print order to pickup of Government _____.

Number of hours from pickup of Government furnished material to delivery at contractor's plant _____.

Proposed carrier(s) for delivery of completed product _____.

Number of hours from notification to carrier to pickup of completed product _____.

Number of hours from pickup of completed product to delivery at destination _____.

U.S. Postal Service Location at which mailing will be performed _____.

BIDDER'S NAME AND SIGNATURE: Fill out and return all pages in "Section 4.- Schedule of Prices," initial or sign each in the space provided, and submit with the GPO Form 910, "Bid". **Only the original is required.** Do not enter bid prices on the GPO Form 910. NOTE: The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder _____

City - State

By _____
Signature and title of person authorized to sign this bid

Person to be contacted

Telephone Number