

PROGRAM 1057-S TERM: June 1, 2014 THROUGH May 31, 2015

TITLE: MARINE FISHERIES REVIEW - PRINTING AND BINDING

This contract has a one year base and a 4 year extension potential

ITEM NO. & DESCRIPTION	BASIS OF AWARD	Color Press Walla Walla, WA		WBC dba Lithexcel Albuquerque, NM		Pacific Office Automation Beaverton, OR		PREVIOUS / ESTIMATE	
		UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
<b>I. PRINTING, PACKING, AND DISTRIBUTION:</b>									
In a single ink color									
(a) Saddle-stitched: printing, including binding, per page, including covers.									
(1) Makeready and setup.....	227	7.00	1589.00	8.50	1929.50	NC		8.80	1997.60
(2) Running per 100 copies.....	1393	0.87	1211.91	2.00	2786.00	3.00	4179.00	0.80	1114.40
(b) Perfect-bound: printing, including binding, per page, including covers.									
(1) Makeready and setup.....	137	11.35	1554.95	9.50	1301.50	NC		10.80	1479.60
(2) Running per 100 copies.....	480	1.09	523.20	2.00	960.00	3.50	1680.00	0.85	408.00
In four color process									
(c) Saddle-stitched: printing, including binding, per page, including covers.									
(1) Makeready and setup.....	117	79.00	9243.00	68.00	7956.00	NC		73.50	8599.50
(2) Running per 100 copies.....	718	2.15	1543.70	2.50	1795.00	10.00	7180.00	2.32	1665.76
(d) Perfect-bound: printing, including binding, per page, including covers.									
(1) Makeready and setup.....	71	99.00	7029.00	78.00	5538.00	NC		90.00	6390.00
(2) Running per 100 copies.....	248	2.95	731.60	3.00	744.00	15.00	3720.00	2.00	496.00
<b>II. PAPER (per 100 leaves):</b>									
(a) No. 1 White Litho Coated Book (70#), acid free.....	483	1.25	603.75	2.50	1207.50	4.00	1932.00	2.15	1038.45
(b) No. 1 White Litho Coated Book (80#), acid free.....	621	1.45	900.45	3.00	1863.00	5.00	3105.00	2.50	1552.50
(c) White Matte Coated Book (70#), acid free.....	276	1.25	345.00	2.00	552.00	4.00	1104.00	2.40	662.40
(d) No. 1 White Litho Coated Cover, C1S, (80#), acid free.....	59	2.60	153.40	6.50	383.50	12.00	708.00	6.00	354.00
(e) No. 1 White Litho Coated Cover, C1S, (100#), acid free.....	20	2.85	57.00	8.50	170.00	15.00	300.00	8.50	170.00
<b>III. ADDITIONAL OPERATIONS:</b>									
(a) Computer time work per hour, rounded to the nearest 15 minut	6	65.00	390.00	80.00	480.00	25.00	150.00	80.00	480.00
(b) Gray scale single-page proofs cost per page.....	552	0.95	524.40	1.00	552.00	0.25	138.00	1.00	552.00
(c) Digital Blueines, cost per page.....	552	4.50	2484.00	2.00	1104.00	0.35	193.20	2.28	1258.56
(d) Digital one-piece composite color proofs, cost per page.....	71	15.00	1065.00	20.00	1420.00	0.50	35.50	20.00	1420.00
<b>CONTRACTOR TOTALS</b>			\$29,949.36		\$30,742.00		\$24,424.70		\$29,638.77
DISCOUNT		Net		1.00%	\$307.42	Net		Net	
<b>DISCOUNTED TOTALS</b>		30 days	\$29,949.36	20 days	\$30,434.58	30 days	\$24,424.70	30 days	\$29,638.77

**AWARDED**

Review by: \_\_\_\_\_

**U.S. GOVERNMENT PRINTING OFFICE**  
Seattle, Washington

**GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS**

For the Procurement of

**Marine Fisheries Review and NOAA Professional Papers NMFS --Printing and Binding**

as requisitioned from the U.S. Government Printing Office (GPO) by the

**Department of Commerce  
National Oceanic and Atmospheric Administration  
National Marine Fisheries Service  
Seattle, Washington**

Single Award

The term of this contract is for the period

**beginning June 1, 2014, and ending May 31, 2015**

**BID OPENING:** Bids shall be publicly opened at 2:00 p.m., prevailing Seattle, WA, time, on May 15, 2014.

**CONTRACT TERM:** The term of this contract is for one year (the base year), and four option years. Attention is directed to the clauses: "Economic Price Adjustment," and "Option to Extend the Contract Term."

**Fill out and mail Section 4; Schedule of Prices; of this specification with a copy of the 910 form to: U.S. GOVERNMENT PRINTING OFFICE; 4735 E. Marginal Way South; Seattle; Washington; 98134. Mark your bid "ATTN: 1057-S" on the outside of the envelope.**



The following web address will allow you to print a copy of the 910 form.  
<http://www.gpo.gov/pdfs/vendors/sfas/bids910.pdf>



The following web address will allow you to print a copy of the current pricing abstract.  
<http://www.gpo.gov/gpo/abstracts/abstract.action?region=Seattle>. Scroll down and click on 1057-S.  
The spread sheet will be in a PDF format.

For information of a technical nature call Felicia Buchko, Ext. # 3, or email [fbuchko@gpo.gov](mailto:fbuchko@gpo.gov) or call Ken Foster, Ext. # 7, or e-mail [kfoster@gpo.gov](mailto:kfoster@gpo.gov), other questions should be directed to the contract administrator, Lautretz Moore, Ext. # 2, or e-mail [lmoore@gpo.gov](mailto:lmoore@gpo.gov) Phone: (206) 764-3726 (no collect calls).

## SECTION 1.- GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract, which results from this Invitation for Bid, will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6/01)), and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised December 1992)).



<http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>    <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>  
The above links will enable viewing of the most current versions of the afore mentioned documents.

**SUBCONTRACTING:** The predominant production function is presswork.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from MIL-STD-I05):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Government furnished material/Approved Proofs
P-8. Halftone Match	Government furnished material/Approved Proofs
P-10: Process Color Match	Government furnished material/Approved Proofs/ Pantone Matching System

**FACSIMILE BIDS:** The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. **Facsimile bids transmitted to GPO offices will not be considered.**

**OPTION EXTENSION OF CONTRACT TERM:** The Government may extend the term of this contract by written notice to the contractor no later than 30 days before the contract expires. If the Government exercises this option, the extended contract will include all provision herein. The total duration of this contract, including the exercise of any options, will not exceed five years.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a pre-award survey or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

**ECONOMIC PRICE ADJUSTMENT:** The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the program years shall comply with the Contract Term clause on page 1. There shall be no price adjustment for orders placed during the first program year of this contract.

Price adjustment: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food", published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first program year of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.
- (2) **The Government will notify the contractor in writing of the percentage increase or decrease to be applied** to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

**LIMITATION OF PERFORMANCE AND CONTRACTOR OBLIGATIONS:** Funds are available for performance of this contract for the first program period only. The amount of funds available at award is not considered sufficient for the performance required for any program period other than the first program period. When additional funds are available for the full requirements of the next succeeding program period, the Contracting Officer shall, not later than the date specified in the "Options" clause (unless a later date is agreed to), so notify the contractor in writing.

The Government's obligation to the contractor, as specified and limited under this contract, extends only to work under program period requirements for which funds have been made available and as obligated by each print order.

The contractor is not obligated to incur costs for the performance required for any program period after the first unless written notification is received from the Contracting Officer of an increase in availability of funds. If so notified, the contractor's obligation shall increase only to the extent contract performance is required for the additional program period for which funds have been made available.

If this contract is terminated under the "Termination for the Convenience of the Government" clause "total contract price" in that clause means the amount available for performance of this contract, as provided for in this clause. The term "work in process" in that clause means the work under program period requirements for which funds have been made available. If the contract is terminated for default, the Government's rights under this contract shall apply to the entire multiperiod requirements.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**ORDERING:** Items to be furnished under this contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under this contract from June 1, 2014 through May 31, 2015 All print orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any print order. When mailed, a print order shall be "issued" for purposes of this contract at the time the Government deposits the order in the mail.

**PAYMENT:** Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Service, U.S. Government Printing Office, Washington D.C., 20401. Using the GPO barcode cover sheet and faxing your invoice to GPO is the fastest and safest method of being paid. Your voucher goes directly into the electronic database of vouchers and is scheduled for payment. The following website address will allow you to create the GPO payment barcode cover page.  
  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/>

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/ delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders, which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

**RECOVERED MATERIALS PROGRAM:** The Government Printing Office is promoting the use of recovered materials in its contracts to the maximum extent practicable, provided all specification requirements are met. Offerors are encouraged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials.

Recovered materials shall mean "recovered fiber" or "postconsumer recovered fiber" as defined in "Government Paper Specification Standards No. 12," published by the Joint Committee on Printing. However, when used in conjunction with the cotton/linen content of paper, "recovered fiber" means a postconsumer fiber and "recovered material" means a preconsumer fiber.

By submission of a bid or offer, or by substantial performance on a small purchase, the offeror certifies that the paper to be supplied contains at least the minimum percentage of recovered materials in the paper products as specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

Marine Fisheries Review

When the use of recovered materials is specified, the contractor shall maintain manufacturer/mill accounting and record summaries on the fiber weight content used as feed stock, for the purposes of Government audit, that will verify (a) the contractor's certification of the minimum percentage of recovered materials used in the performance of the contract, (b) that the paper and paper products are in compliance with the specification requirements, and (c) the paper is manufactured in accordance with the Environmental Protection Agency (EPA) Paper Products Recovered Materials Advisory Notice (61 FR 26985, May 29, 1996) whether the products are manufactured by the contractor or another paper mill. The contractor, if not the manufacturer, shall obtain this information from the paper manufacturer. The contractor shall maintain, and make available to the Government, these documents for one year after the expiration of the contract. Nothing in this clause shall excuse the contractor from furnishing the specified paper.

## SECTION 2.- SPECIFICATIONS

**SCOPE:** These specifications cover the production of saddle-stitched or perfect-bound publications requiring such operations as printing, binding, packing, creating and applying mailing labels, and delivery.

**TITLE:** Marine Fisheries Review and NOAA Professional Papers NMFS --Printing and Binding.

### "Marine Fisheries Review"

**FREQUENCY:** Approximately 4 orders per contract term.

**NUMBER OF PAGES:** There will an average of 56 text pages plus a cover per order.

**QUANTITY:** Approximately 728 copies per order.

**TRIM SIZE:** 7-7/8 x 10-1/4".

**PRINTING:** Print cover and text head-to-head in black ink on most orders. Occasionally the cover will print in 4-Color. Approximately one order will contain a few text pages in four color process. Computer to plate or computer to press technology is encouraged.

### "NOAA Professional Papers"

**FREQUENCY:** Approximately 3 orders per contract term.

**NUMBER OF PAGES:** From 40-300 pages; there will an average of 100 text pages plus a cover per order.

**QUANTITY:** Approximately 350 copies per order.

**TRIM SIZE:** 8-1/2 x 11".

**PRINTING:** Print cover and text head-to-head on most orders. Most outside cover pages print in Pantone 541; occasionally the outside cover will also print in 4-Color Process in addition to Pantone 541. The inside covers print in black ink and most text pages consist of black ink, only a few text pages contain four-color process. Approximately one order will be approximately 50% in four color process. Computer to plate or computer to press technology is encouraged.

### **GOVERNMENT TO FURNISH:**

Electronic media on CD-ROM, and DVD-R, both IBM and/or Macintosh compatible. Software on the above disks could include but be not limited to: PDF's, CorelDraw, PhotoShop, Quark XPress, Adobe InDesign, Illustrator and PostScript files. Software will be in a variety of versions. Printer fonts will be provided on the disk. The contractor must have the current versions and up-grade as they become available.

At the option of the agency, electronic media will occasionally be sent via email or contractor's ftp site.

Excel files in ZIP code order for mailing NOAA copies.

Envelopes for multiple copy mailing and overseas copies. If multiple copies will not fit within the supplied envelopes the contractor must supply packing materials.

Print orders.

GPO form 905 for shipping container labels.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except form number and revision date, carried on copy or film, must not print on finished product.

**CONTRACTOR TO FURNISH:**

All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor will provide a presort standard indicia for single domestic copies. <http://www.usps.com> The website is for the United States Postal Service.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size, and improper color definition. The Contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and frequency (unless indicated otherwise by the Government), and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, Postscript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

The contractor will host a secure FTP service with Secure Sockets Layer (SSL) or Transfer Layer Security (TLS) encryption. The servers must be redundant and located in a secure locked, climate controlled, fire-resistant facility.

The contractor must provide website information allowing the ordering agencies to post and retrieve Government furnished materials and proofs from their secure website.

**NOTE:** The file hosting service Dropbox, Inc. is not acceptable and will not be used by the agency in lieu of contractor's hosted FTP website.

**COMPUTER TIMEWORK:** Will consist of minor repairs and/or corrections required by the ordering agency on electronic camera copy. Timework will be rounded up to closest 15-minute increments. **Prior to work, the contractor will be required to inform the agency of the approximate time required for repairs or corrections.**

**FILMS:** Negatives are not required. All halftones are to be 150-line screen or finer.

**PROOFS:**

Gray scale single-page proofs: These proofs consist of single sheets, imaged one sided with a minimum 600 dpi. Each order will require at least one set of these proofs per order. Digital content proofs created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), and trimmed to the finished page size of the product.

Digital Blueline proofs: Examples are: DuPont Dylux Digital Blueline and Eastman Kodak Prinergy. These proofs are imaged double-sided, collated, trimmed and folded like the finished product with a minimum 600 dpi. Each order will require at least one set of these proofs per order. Digital color content proofs created using the same Raster Image Processor (RIP) that will be used to produce the product.

Digital one-piece composite color proofs. must have a minimum resolution of 2400 dpi and indicate margins on the actual production stock. Bit depth technology is acceptable provided that it is equivalent or better than 2400 dpi. These proofs must have all elements in proper position. The proofs must contain color control bars, tint patches and dot gain scale (such as Brunner, GATF, GRETAG, or RIT) repeated consecutively across the sheet. Proofs will be used for color match on the press. Sublimation, photographic, and overlay proofs are not acceptable. The make and model number of the proofing system utilized shall be furnished with the proofs. One piece composite proofs will only be required when critical color match is required. NOTE: Inkjet proofs are acceptable provided they meet the above requirements.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor must not print prior to receipt of an "OK to print."

**PRIOR TO DISTRIBUTION SAMPLES:** The sample requirement for this contract is not less than ten printed construction samples. Each sample shall be printed and constructed as specified and must be of the size, kind and quality that the contractor will furnish.

Prior to distribution, the contractor shall submit 10 samples to the agency. The complete address will be furnished with the individual print orders.

The container and accompanying documentation shall be marked PREDISTRIBUTION SAMPLES and shall include the GPO jacket, purchase order, and program number, and print order number. The samples must be submitted in sufficient time to allow Government inspection of the samples and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within 24 hours of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with the procedures as indicated in GPO Pub. 310.2, effective December 1, 1987, under "Contract Clauses", article entitled "12. Notice of Compliance with Schedules".

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March, 2011. [http://www.gpo.gov/pdfs/customers/sfas/vol12/vol\\_12.pdf](http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf).



Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP. The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color specified.

All paper stock used in each copy must be of a uniform shade and acid free; pH 7 or above.

No. 1 White Gloss Coated Book, basis size 25 x 38", 70 and 80 lbs. per 500 sheets, equal to JCP Code A181, except must be acid free; pH 7 or above.

White Matte Coated Book, basis size 25 x 38", 70 lbs. per 500 sheets, equal to JCP Code A240, except must be acid free; pH 7 or above.

No. 1 White Gloss Coated Cover, C1S, basis size 20 x 26", 80 and 100 lbs. per 500 sheets, equal to JCP Code L11, except must be acid free; pH 7 or above. Coated one side only.

**INK:** If lithographic ink is used in the production of the contract, the ink must contain not less than 20% vegetable oil.

**MARGINS:** Maintain margins as indicated on copy. Some pages may contain a bleed. Bleeds will be provided by the agency.

**BINDING:** Bind as indicated on the print order. Various binding styles will be ordered as follows:

Perfect bind, on 10-1/4" and 11" dimension; text and wrap around cover; trim three sides. There will be approximately two orders of perfect binding.

Saddle wire stitch in two places, on 10-1/4" and 11" dimension; and trim three sides. There will be approximately five orders of saddle stitched binding.

**PACKING:** Pack suitable quantities per shipping container. Each shipping container must not exceed 45 pounds when fully packed.

Quantities less than one-half a container full and mailed copies are to be wrapped in shipping bundles or inserted into envelopes.

**LABELING AND MARKING:** Use GPO form 905 to mark all shipping containers.

**DISTRIBUTION:**

**MAILING:** Mail f.o.b. contractor's city.

Contractor must run the provided address list through National Change of Address (NCOA) software prior to addressing the product. Provide a list of rejected names to the agency.

The contractor will be required to provide the following mailing services for single and multiple copies mailed in envelopes or packages with labels provided by the ordering Department (NOAA). The contractor will be reimbursed for postage by submitting a properly completed Postal Service Certificate of Mailing (form 712) with the voucher for billing.

All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

Excel files will be furnished for each address, and the contractor must address the required number of labels as necessary.

MARINE FISHERIES REVIEW:

The following are approximate quantities for department mailing per issue:

	Quantity	Number of Addresses	Destination
Single copies.....	402	402	Domestic
Foreign.....	40	38	Foreign
Multiple copies...	190	32	Domestic

Certificate of Conformance: When using mailing permit imprints, the contractor must complete GPO Form 712 - Certificate of Conformance (Rev. 1-85), supplied by GPO and the appropriate mailing statement or statements, supplied by USPS.

**BULK SHIPMENTS:** Deliver f.o.b. destination, bulk shipments of the "Marine Fisheries Review" to the addresses listed below per issue.

Shipping labels for following bulk shipments must be furnished by the contractor. Shipments must be separated and marked as follows:

<u>Ship to:</u>	<u>Quantity:</u>	<u>Marked For:</u>
BAC (C&1) 1523-01 U.S. Government Printing Office..... Federal Depository Library Program Mail Stop: FDLP 44 H St. NW, Loading Dock Washington, D C 20401 Item # 0609-A	1	Depository Copies
Library of Congress..... US/Anglo Division U.S. Government Documents Section 101 Independence Ave., SE Washington, DC 20540-4274 MARKED: <u>Depository File Copies</u>	15	File Copies
Subscription stock..... Documents Warehouse Receiving Branch, Stop: SSWR U.S. Government Printing Office 8660 Cherry Lane Laurel, MD 20707-4950 Attn: Subscription Stock, Req. No.: (this stock number will be supplied by the agency)	75	Subscription Copies:
Manager GPO Bookstore, Stop SSFM..... GPO Bookstore U S Government Printing Office 732 North Capitol St. NW Washington, DC 20401-0003	5	Manager GPO Bookstore

Upon completion of each order, all originals must be returned to Department. All expenses incidental to returning materials and furnishing sample copies must be borne by the contractor.

PROFESSIONAL PAPERS:

The following are approximate quantities for department mailing per issue:

	Quantity	Number of Addresses	Destination
Single copies.....	204	204	Domestic
Single copies.....	16	16	Foreign
Multiple copies...	114	24	Domestic

Certificate of Conformance: When using mailing permit imprints, the contractor must complete GPO Form 712 - Certificate of Conformance (Rev. 1-85), supplied by GPO and the appropriate mailing statement or statements, supplied by USPS.

**BULK SHIPMENTS:** Deliver f.o.b. destination, bulk shipments of the "Professional Papers" to the addresses listed below per issue.

Shipping labels for following bulk shipments must be furnished by the contractor. Shipments must be separated and marked as follows:

<u>Ship to:</u>	<u>Quantity:</u>	<u>Marked For:</u>
BAC (C&1) 1523-01 U.S. Government Printing Office..... Federal Depository Library Program Mail Stop: FDLP 44 H St. NW, Loading Dock Washington, D C 20401 Item # 0609-C-01	1	Depository Copies
BAC (By-Law) 1525-01 Library of Congress..... US/Anglo Division U.S. Government Documents Section 101 Independence Ave., SE Washington, DC 20540-4274 MARKED: <u>Depository File Copies</u>	15	File Copies

Upon completion of each order, all originals must be returned to Department. All expenses incidental to returning materials and furnishing sample copies must be borne by the contractor.

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Unscheduled material such as shipping instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

The ship/deliver date indicated on the print order is the date products ordered must be delivered to the destination(s) specified.

Furnished material and proofs must be picked up from and delivered to the agency; f.o.b. destination.

The following schedule begins the workday after notification of the availability of print order and furnished material.

The numbers under the column headed "WD After" represent the number of workdays allowed to complete that certain part of the schedule after completion of the preceding part.

	<u>WD after</u>
Contractor submit illustration proofs.....	6
Department to give OK to print.....	2
*Contractor must make complete distribution.....	6

\* The contractor must allow delivery of 10 predistribution samples and "OK to distribute" from the ordering Department.

Complete production and shipping must be made within 15 workdays.

### SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 12 months' work under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

	(1)	(2)
I.	(a) 227	1,393
	(b) 137	480
	(c) 117	718
	(d) 71	248
II.	(a)	483
	(b)	621
	(c)	276
	(d)	59
	(e)	20
III.	(a)	6
	(b)	552
	(c)	552
	(d)	71

**SECTION 4.- SCHEDULE OF PRICES**

Bids offered are f.o.b. destination and f.o.b. contractors city.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production that are inconsistent or unrealistic in regard to other prices in the same offer whether or not such items are included in the Determination of Award; or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated. A charge will be allowed for each page, whether printed or blank.

Unless otherwise specified, no more than three blank pages shall be permitted at the end of the text.

**I. PRINTING, PACKING, AND DISTRIBUTION:** Prices quoted shall include the cost of all required materials and operations necessary, for makeready, printing, collating, packing and distribution of the products listed in accordance with these specifications.

**In a single ink color**

Makeready and setup (1)	Running per 100 copies (2)
-------------------------------	----------------------------------

(a) Saddle-stitched:  
Printing, including  
binding, per page, including covers.     \$ \_\_\_\_\_     \$ \_\_\_\_\_.

(b) Perfect-bound:  
Printing, including  
binding, per page, including covers.     \$ \_\_\_\_\_     \$ \_\_\_\_\_.

**In four color process**

Makeready and setup (1)	Running per 100 copies (2)
-------------------------------	----------------------------------

(c) Saddle-stitched:  
Printing, including  
binding, per page, including covers.     \$ \_\_\_\_\_     \$ \_\_\_\_\_.

(d) Perfect-bound:  
Printing, including  
binding, per page, including covers.     \$ \_\_\_\_\_     \$ \_\_\_\_\_.

\_\_\_\_\_  
Initials

**II. PAPER:** Payment for all paper supplied by the contractor under the terms of these specification, as ordered on the individual print orders, will be based on the net number of leaves furnished for the products ordered. The cost of any paper required for makeready or running spoilage must be included in the prices quoted.

**Per 100 leaves**

- (a) No. 1 White Litho Coated Book (70 lbs.), acid free \$ \_\_\_\_\_
- (b) No. 1 White Litho Coated Book (80 lbs.), acid free \$ \_\_\_\_\_
- (c) White Matte Coated Book (70 lbs.), acid free \$ \_\_\_\_\_
- (d) No. 1 White Litho Coated Cover, C1S, (80 lbs.), acid free \$ \_\_\_\_\_
- (e) No. 1 White Litho Coated Cover, C1S, (100 lbs.), acid free \$ \_\_\_\_\_

**III. ADDITIONAL OPERATIONS:**

- (a) Computer time work per hour, rounded to the nearest 15 minutes. \$ \_\_\_\_\_
- (b) Gray scale single-page proofs cost per page. \$ \_\_\_\_\_
- (c) Digital Bluelines, cost per page. \$ \_\_\_\_\_
- (d) Digital one-piece composite color proofs, cost per page. \$ \_\_\_\_\_

\*\*\*\*\*

**BIDDER'S NAME AND SIGNATURE:** Fill out and return all pages in "Section 4.- Schedule of Prices", initial or sign each in the space provided, and submit with the GPO Form 910, "Bid". Only the original is required. **Do not enter bid prices on the GPO Form 910.** NOTE: The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder \_\_\_\_\_

\_\_\_\_\_  
City - State

\_\_\_\_\_  
Signature and title of person authorized to sign this bid

\_\_\_\_\_  
Person to be contacted

\_\_\_\_\_  
Telephone Number