

PROGRAM 1073-S date of award THROUGH July 31, 2011  
 Contract has a one year base and 4 option extension year  
 TITLE: "FOREST SERVICE EIS AND BLM PLANNING DOCUMENTS"

ITEM NO. & DESCRIPTION	BASIS OF AWARD	BKR Printing Salt Lake City, UT		Lithexco Albuquerque, NM		PREVIOUS/ESTIMATE BKR Printing	
		UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
<b>I. PRINTING AND BINDING:</b>							
(a) Saddle stitched: Printing in a single ink color including binding, each page							
(1) Makeready and/or setup.....	1555	11.95	18582.25	6.00	9330.00	9.60	14928.00
(2) Running per 100 copies.....	28799	0.30	8639.70	1.80	51838.20	0.36	10367.64
(b) Loose Leaf: Printing in a single ink color, each page							
(1) Makeready and/or setup.....	1387	12.64	17531.68	5.00	6935.00	9.00	12483.00
(2) Running per 100 copies.....	25687	0.26	6678.62	1.80	46236.60	0.42	10788.54
(c) Perfect bound: Printing in a single ink color, including binding, each page							
(1) Makeready and/or setup.....	6302	10.92	68817.84	8.00	50416.00	10.55	66486.10
(2) Running per 100 copies.....	51613	0.24	12387.12	2.00	103226.00	0.41	21161.33
(d) Dividers: Printing in a single ink color each printed page. Cost must include inserting into the publication							
(1) Makeready and/or setup.....	115	28.51	3278.65	10.00	1150.00	24.50	2817.50
(2) Running per 100 copies.....	942	1.32	1243.44	2.50	2355.00	1.18	1111.56
(e) Foldins (per unit)							
(1) Printing in a single ink color on one side only, including binding, gathering in sets at the end of text tipping-in or inserting throughout text Per foldin unit.							
(1) Makeready and/or setup.....	102	19.20	1958.40	15.00	1530.00	16.85	1718.70
(2) Running per 100 copies.....	835	1.51	1260.85	2.00	1670.00	1.23	1027.05
(2) Printing on second side in a single ink color Per foldin unit.							
(1) Makeready and/or setup.....	26	17.80	462.80	10.00	260.00	15.49	402.74
(2) Running per 100 copies.....	213	1.30	276.90	2.00	426.00	1.13	240.69
(f) Unbound Maps per page unit							
(1) Printing in a single ink color on one side only, including folding. Per unbound map unit.							
(1) Makeready and/or setup.....	605	10.34	6255.70	15.00	9075.00	16.85	10194.25
(2) Running per 100 copies.....	4955	1.60	7928.00	3.00	14865.00	1.23	6094.65
Unbound Maps: second side per page unit							
(2) Unbound maps, printing on second side in a single ink color - per unbound map unit.							
(1) Makeready and/or setup.....	302	10.92	3297.84	15.00	4530.00	15.49	4677.98
(2) Running per 100 copies.....	2473	1.64	4055.72	3.00	7419.00	1.13	2794.49
(g) Additional Spot Color(s): Printing text, covers, foldins, dividers and unbound map in an additional color(s). Applicable to any of the listed binding styles							
(1) Printing text or cover in addition to the color charged for under charged for under Items I; (a), (b), or (c) per color, per page							
(1) Makeready and/or setup.....	156	32.80	5116.80	12.00	1872.00	20.78	3241.68
(2) Running per 100 copies.....	1278	3.56	4549.68	3.00	3834.00	2.77	3540.06
(2) Printing divider pages in addition to the color charged for under item I; (d), per color, per page							
(1) Makeready and/or setup.....	6	52.87	317.22	12.00	72.00	46.00	276.00
(2) Running per 100 copies.....	49	3.18	155.82	3.00	147.00	2.47	121.03
(3) Printing foldins in addition to the color charged for under Items I; (e); (1) or (2), per color, per foldin unit							
(1) Makeready and/or setup.....	18	26.44	475.92	15.00	270.00	23.00	414.00
(2) Running per 100 copies.....	147	1.90	279.30	3.00	441.00	1.85	242.55
(4) Printing unbound maps in addition to the color charged for under items (f) (1) or (2), per color, per unbound-map unit							
(1) Makeready and/or setup.....	121	26.44	3199.24	18.00	2178.00	23.00	2783.00
(2) Running per 100 copies.....	991	2.97	2943.27	3.00	2973.00	2.39	2368.49
(h) Four Color Process							
Printing text, covers, foldins, dividers and unbound maps in four-color process applicable to any of the listed binding styles:							
(1) Printing text or covers in four-color process per unit, per side							
(1) Makeready and/or setup.....	5252	28.74	150942.48	65.00	341380.00	30.29	159083.08
(2) Running per 100 copies.....	43014	2.30	98932.20	4.00	172056.00	2.27	97641.78
(2) Printing dividers pages in four color process, per unit, per side							
(1) Makeready and/or setup.....	29	63.22	1833.38	80.00	2320.00	55.00	1595.00
(2) Running per 100 copies.....	238	3.31	787.78	5.00	1190.00	2.88	685.44
(3) Printing foldins in four-color process - per fold-in unit and per side							
(1) Makeready/Setup.....	13	73.33	953.29	80.00	1040.00	63.80	829.40
(2) Running per 100 copies.....	106	3.59	380.54	5.00	530.00	3.12	330.72
(4) Printing unbound maps in four-color process - per unbound map unit and per side							
(1) Makeready/Setup.....	50	77.13	3856.50	80.00	4000.00	67.10	3355.00
(2) Running-per 100 copies.....	410	6.32	2591.20	5.00	2050.00	5.50	2255.00

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		UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
<b>II. CD-ROM &amp; DVD PRODUCTION:</b>							
<b>(a) Replication</b>							
(1) Pre-mastering and/or mastering DVD-ROM DVD-5, single side, single layer, 4.7 gigabytes, cost per disc.....	1	235.29	235.29	25.00	25.00	127.00	127.00
(2) Pre-mastering and/or mastering CD-ROM CD-700 MB, 74 minutes, cost per disc.....	2	164.39	328.78	15.00	30.00	95.00	190.00
(3) DVD-5, single side, single layer, 4.7 gigabyte and printing the face of the disc up to and including four color process Cost per 100 discs .....	16	58.79	940.64	200.00	3200.00	44.00	704.00
(4) CD, 700 MB, and printing the face of the disc up to and including four color process Cost per 100 discs .....	25	39.46	986.50	100.00	2500.00	31.00	775.00
<b>(b) Duplication</b>							
(1) DVD-5, single side, single layer, 4.7 gigabyte printing the face of the disc up to and including four color process Cost per 100 discs .....	41	129.76	5320.16	150.00	6150.00	108.00	4428.00
(2) CD, 700 MB, printing the face of the disc up to and including four color process Cost per 100 discs .....	66	110.06	7263.96	68.00	4488.00	91.00	6006.00
<b>(c) Printing insert-cards for DVD and CD-ROM</b> The cost of the stock will be included in the print cost							
(1) Printing either size insert card in a single in color, per side. Cost per 100 cards.....	37	19.34	715.58	8.00	296.00	18.10	669.70
(2) Printing either size insert card in four color process, per side. Cost per 100 cards.....	111	19.34	2146.74	18.00	1998.00	19.00	2109.00
<b>(d) Proofs for CD/DVD</b>							
(1) Pre-Production DVD disc (check disc), cost per disc.....	2	64.45	128.90	25.00	50.00	32.00	64.00
(2) Pre-Production CD disc (check disc), cost per disc.....	4	51.56	206.24	10.00	40.00	28.67	114.68
(3) Disc face							
(a) color proof of the disc face, cost per proof.....	5	51.56	257.80	5.00	25.00	31.84	159.20
(b) gray scale proof of the disc face, cost per proof.....	2	51.56	103.12	1.00	2.00	28.00	56.00
(4) Insert Card							
(a) color proof, per side.....	8	51.56	412.48	5.00	40.00	31.84	254.72
(b) gray scale proof, per side.....	5	51.56	257.80	2.00	10.00	28.00	140.00
<b>(e) Packing for CD and DVD Disc</b>							
(1) Standard size paper disc envelope for single disc Cost will include inserting disc. Cost per 100 envelopes.....	16	12.89	206.24	35.00	560.00	6.70	107.20
(2) Standard size Tyvek envelopes for single disc Cost will include inserting disc. Cost per 100 envelopes.....	33	25.78	850.74	45.00	1485.00	13.20	435.60
(3) Suitable disc pockets for single discs with a pressure sensitive adhesive backing mount on a removable liner. Cost include adhering pocket to inside cover of book: Cost per 100 pockets.....	16	24.49	391.84	48.00	768.00	16.00	256.00
(4) Standard clear plastic jewel cases for single discs. Cost will include inserting disc and insert card. Cost per 100 cases.....	8	40.71	325.68	78.00	624.00	27.00	216.00
(5) Standard clear plastic slim-line jewel cases for single disc Cost will include inserting disc and insert card Cost per 100 cases.....	25	51.56	1289.00	98.00	2450.00	29.00	725.00
(6) Translucent soft clam shell case for single discs. Cost will include inserting disc. Cost per 100 clam shell cases.....	8	21.90	175.20	100.00	800.00	21.00	168.00
(7) "Digipack" DVD/CD case. Cost will include inserting disc Cost per 100 cases.....	25	212.20	5305.00	180.00	4500.00	196.10	4902.50
(8) "Amaray" DVD/CD case, or equal. Cost will include insert disc. Cost per 100 cases.....	16	35.63	570.08	220.00	3520.00	127.82	2045.12
<b>III. PAPER (per 100 leaves)</b>							
(a) White Offset Book (50#).....	3085	1.20	3702.00	1.00	3085.00	0.87	2683.95
(b) White Offset Book (60#).....	5440	1.22	6636.80	1.30	7072.00	0.88	4787.20
(c) White Offset Book (70#).....	28499	1.23	35053.77	1.50	42748.50	0.91	25934.09
(d) Colored Vellum Finish Book (60#).....	5684	1.53	8696.52	1.50	8526.00	1.11	6309.24
<b>(e) White Smooth &amp; Fancy</b>							
Finish Book (70#).....	1380	4.14	5713.20	3.60	4968.00	3.01	4153.80
<b>(f) Colored Smooth &amp; Fancy</b>							
Finish Book (70#).....	1624	4.72	7665.28	4.20	6820.80	3.43	5570.32
(g) White Opacified Book (60#).....	8120	1.70	13804.00	1.40	11368.00	1.24	10068.80
(h) White #1 Gloss Coated Text (70#).....	2030	2.22	4506.60	2.20	4466.00	1.61	3268.30
(i) White #1 Gloss Coated Text (80#).....	2273	2.53	5750.69	2.60	5909.80	1.84	4182.32
(j) White #1 Gloss Coated Text (100#).....	570	3.17	1806.90	3.00	1710.00	2.30	1311.00
(k) White Matte Coated Book (70#).....	14615	2.05	29960.75	2.00	29230.00	1.55	22853.25
(l) White Matte Coated Book (80#).....	2679	2.44	6536.76	2.16	5786.64	1.77	4741.83
(m) White Matte Coated Book (100#).....	1786	2.79	4982.94	2.90	5179.40	2.22	3964.92
(n) White Litho Coated Cover (80#).....	406	8.94	3629.64	5.00	2030.00	7.08	2874.48
(o) White Litho Coated Cover (100#).....	650	10.98	7137.00	6.80	4420.00	8.70	5655.00
(p) White Matte Coated Cover (80#).....	731	8.28	6052.68	5.00	3655.00	6.03	4407.93
(q) White Matte Coated Cover (100#).....	406	10.28	4173.68	6.80	2760.80	7.45	3024.70
(r) White Vellum Finished Cover (65#).....	406	5.98	2427.88	4.00	1624.00	4.73	1920.38
(s) Colored Vellum Finished Cover (65#).....	162	6.95	1125.90	5.00	810.00	5.48	887.76
(t) White Smooth & Fancy Finish Cover (#80).....	81	12.18	986.58	8.00	648.00	7.88	638.28
(u) Colored Smooth & Fancy Finish Cover (#80).....	325	14.48	4706.00	9.80	3185.00	10.24	3328.00
(v) White Index (110#).....	81	5.52	447.12	5.00	405.00	4.80	388.80
(w) Colored Index (110#).....	162	7.18	1163.16	6.00	972.00	5.21	844.02
<b>IV. PROOFS:</b>							
<b>(a) Content</b>							
(1) Grayscale, per page unit.....	34189	1.37	46838.93	1.00	34189.00	1.19	40684.91
<b>(b) Inkjet</b>							
(1) Grayscale, per page unit.....	13478	2.13	28708.14	3.00	40434.00	2.57	34638.46
(2) Color, per page unit.....	3370	2.86	9638.20	12.00	40440.00	7.43	25039.10
<b>(c) High Resolution</b>							
(1) Grayscale, per page unit.....	5242	6.90	36169.80	5.00	26210.00	5.95	31189.90
(2) Color, per page unit.....	1310	21.84	28610.40	20.00	26200.00	20.92	27405.20

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		UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
<b>V. ADDITIONAL MATERIALS AND SERVICES:</b>							
(a) Glue envelope with no flap onto cover 3. Cost I include open ended envelope. Cost per 100 envelopes.....	82	6.90	565.80	8.50	697.00	6.00	492.00
(b) Gather folded unbound maps and insert into loose envelopes or envelopes glued to cover three Cost per 100 unbound maps.....	82	4.77	391.14	10.00	820.00	4.15	340.30
(c) Inserting binding stubs per 100 stubs.....	33	10.55	348.15	3.00	99.00	9.18	302.94
(d) Stitching unbound map envelope packets (V (c)) and binding stubs; into books having a wrap around cover, cost per 100 books.....	66	11.16	736.56			9.71	640.86
(e) Wrapping or shrink film packaging, per 100 packages.....	66	17.24	1137.84	40.00	2640.00	15.00	990.00
(f) Banding with Kraft paper bands, per 100 bands.....	41	5.75	235.75	50.00	2050.00	5.00	205.00
(g) Gather books, unbound maps, and/or unbound map pockets into sets, per 100 items.....	221	44.83	9907.43	8.00	1768.00	55.00	12155.00
(h) Computer time work per hour.....	4	82.76	331.04	80.00	320.00	72.00	288.00
(i) Boxing or shrink film packaging of gathered sets o unbound maps, books, and/or unbound ma pockets, Cost per 100 set							
(1) Boxing per 100 sets.....	98	78.62	7704.76	150.00	14700.00	68.40	6703.20
(2) Shrink film wrapping per 100 sets.....	221	21.84	4826.48	50.00	11050.00	19.00	4199.00
(j) Drilling up to 4 round suitable, per run and per 100 sheets.....	8518	0.46	3918.28	0.80	6814.40	0.40	3407.20
(k) Coil binding with suitable plastic coated wire cost per 100 books.....	111	93.68	10398.48	80.00	8880.00	81.50	9046.50
<b>VI. PACKING AND SEALING FOR DISTRIBUTION:</b>							
(a) Bulk shipments other than by mail							
(1) Wrapping & tying shipping bundles, per bundle.....	55	1.15	63.25	0.90	49.50	1.00	55.00
(2) Packing & sealing shipping containers up to approx 45# capacity, per container.....	128	2.01	257.28	1.50	192.00	1.75	224.00
(3) Palletizing: Price quoted is a inclusive and must include the cost of pallets loading containers, air banding in accordance with their specifications - each pallet.....	11	35.87	394.57	40.00	440.00	35.00	385.00
(b) Mailing includes affixing labels and delivery to Post Office							
(1) Affixing furnished labels on single copy self-mailers, each label.....	4095	0.32	1310.40	0.10	409.50	0.28	1146.60
(2) Single copy in a envelope per envelope.....	3276	0.55	1801.80	0.58	1834.56	0.48	1572.48
(3) Single or multiple copies in cushioned shipping bags or wrapped in shipping bundles; over 200 leaves up to 12 lbs., with a max. gross weight of 14 lbs., each bag or bundle.....	1638	1.90	3112.20	1.50	2457.00	1.65	2702.70
(c) Return shipping for unused preprinted GFM including but not limited to maps forms, and booklets - per 100 lbs.....	3	22.99	68.97	59.00	177.00	20.00	60.00
<b>CONTRACTOR TOTALS</b>			\$ 832,529.56				\$ 798,180.89
<b>DISCOUNT</b>		5%	\$ 41,626.48	1%	\$ -	5%	\$ 39,909.04
<b>DISCOUNTED TOTALS</b>		20 days	\$ 790,903.08	20 days	\$ -	20 days	\$ 758,271.85

Review by: \_\_\_\_\_

AWARDED

**U.S. GOVERNMENT PRINTING OFFICE**  
Seattle, Washington

**GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS**

For the Procurement of

**Forest Service EIS and BLM Planning Documents**

as requisitioned from the U.S. Government Printing Office (GPO) by the

**U.S. Department of Agriculture  
United States Forest Service  
Portland, Oregon**

(And Various Other Government Agencies and Departments)

**Single Award**

The term of this contract is for the period

**beginning date of award and ending July 31, 2015**

**BID OPENING:** Bids shall be publicly opened at 2:00 p.m., prevailing Seattle, WA, time, on August 27, 2014.

**CONTRACT TERM:** The term of this contract is for one year (the base year), and four option years. Attention is directed to the clauses: "Economic Price Adjustment," and "Option to Extend the Contract Term."

**Fill out and mail Section 4; Schedule of Prices; of this specification with a copy of the 910 form to: U.S. GOVERNMENT PRINTING OFFICE; 4735 E. Marginal Way South; Seattle; Washington; 98134. Mark your bid "ATTN: 1073-S" on the out side of the envelope.**



The following web address will allow you to print a copy of the 910 form.  
<http://www.gpo.gov/pdfs/vendors/sfas/bids910.pdf>



The following web address will allow you to print a copy of the current pricing abstract.  
<http://www.gpo.gov/gpo/abstracts/abstract.action?region=Seattle> Scroll down and click on 1073-S.  
The spread sheet will be in a PDF format.

For information of a technical nature call Felicia Buchko, Ext. # 3, or email [fbuchko@gpo.gov](mailto:fbuchko@gpo.gov) or call Ken Foster, Ext. # 7, or e-mail [kfoster@gpo.gov](mailto:kfoster@gpo.gov), other questions should be directed to the contract administrator, Lautretz Moore, Ext. # 2, or e-mail [lmoore@gpo.gov](mailto:lmoore@gpo.gov) Phone: (206) 764-3726 (no collect calls).

## SECTION 1.- GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract, which results from this Invitation for Bid, will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6/01)), and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised December 1992)).



<http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>    <http://www.gpo.gov/pdfs/vendors/sfas/gatap.pdf>

The above links will enable viewing of the most current versions of the afore mentioned documents.

**SUBCONTRACTING:** The predominant production function is presswork. CD and DVD disk production may be subcontracted.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level II or Level III as indicated on Print Order.
- (b) Finishing (item related) Attributes -- Level II or Level III as indicated on Print Order.

Inspection Levels (from MIL-STD-I05):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity.	Government furnished material or an approved proof
P-8. Halftone Match (Single and Double Impression).	Government furnished material or an approved proof
P-9. Solid and Screen Tint Color Match.	Government furnished material, color swatch, Pantone Matching System or an approved proof
P-10. Process Color Match.	Government furnished material or an approved proof

When a press sheet inspection is required, the Ok'ed press-sheet will become the specified standard on the above standards, P-7, P-8, P-9 and P-10.

### DIGITAL VERSATILE DISC AND COMPACT DISC ATTRIBUTES:

DVD-ROM performance: The DVD-ROM disk must be able to be read on a Pioneer DVD 302 reader, and will be rejected when it cannot be 100% correctly read.

DVD AND CD-ROM quality control: Each disc produced under this contract must meet or exceed the requirements of these specifications.

1. Verify the integrity of all user data against the original Government furnished files.
2. Verify the integrity of error detection and error correction coding for each sector of the user data area.
3. Verify the UDF/ISO 9660 directory structure.

DVD AND CD-ROM product testing: The contractor is required to test replicates/copies for compliance with the disc drive provided by the U.S. Patent & Trademark Office, Optical Disc Publishing Program (ODPP); <http://www.uspto.gov/go/oeip/cc/1999/199904/cc3.htm>.

**DVD DUPLICATION AND/OR REPLICATION:** Several firms claim patent rights which may be applicable to DVD copying/replication. The patent claims cover both physical structure and manner in which the data is encoded on the disc. Each offeror's attention is invited to the patent indemnification provisions in GPO Contract Terms (Pub. 310.2 (Rev. 6-01)); since the successful offeror will be responsible for compliance with all applicable patents.

By submission of an offer, offerors certify that DVD disc(s) copying and replication will be produced by a vendor that holds a valid license(s) under all patents applicable to their copying/replication of DVD disc(s).

**OPTION EXTENSION OF CONTRACT TERM:** The Government may extend the term of this contract by written notice to the contractor no later than 30 days before the contract expires. If the Government exercises this option, the extended contract will include all provision herein. The total duration of this contract, including the exercise of any options, will not exceed five years.

**ECONOMIC PRICE ADJUSTMENT:** The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the program years shall comply with the Contract Term clause on page 1. There shall be no price adjustment for orders placed during the first program year of this contract.

Price adjustment: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food", published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first program year of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.
- (2) **The Government will notify the contractor in writing of the percentage increase or decrease to be applied** to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

**LIMITATION OF PERFORMANCE AND CONTRACTOR OBLIGATIONS:** Funds are available for performance of this contract for the first program period only. The amount of funds available at award is not considered sufficient for the performance required for any program period other than the first program period. When additional funds are available for the full requirements of the next succeeding program period, the Contracting Officer shall, not later than the date specified in the "Options" clause (unless a later date is agreed to), so notify the contractor in writing.

The Government's obligation to the contractor, as specified and limited under this contract, extends only to work under program period requirements for which funds have been made available and as obligated by each print order.

The contractor is not obligated to incur costs for the performance required for any program period after the first unless written notification is received from the Contracting Officer of an increase in availability of funds. If so notified, the contractor's obligation shall increase only to the extent contract performance is required for the additional program period for which funds have been made available.

If this contract is terminated under the "Termination for the Convenience of the Government" clause "total contract price" in that clause means the amount available for performance of this contract, as provided for in this clause. The term "work in process" in that clause means the work under program period requirements for which funds have been made available. If the contract is terminated for default, the Government's rights under this contract shall apply to the entire multiperiod requirements.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a pre-award survey or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**ORDERING:** Items to be furnished under this contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under this contract from date of award, through July 31, 2015; all print orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any print order. When mailed, a print order shall be "issued" for purposes of this contract at the time the Government deposits the order in the mail.



**PAYMENT:** Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Service, U.S. Government Printing Office, Washington D.C., 20401. Using the GPO barcode cover sheet and faxing your invoice to GPO is the fastest and safest method of being paid. Your voucher goes directly into the electronic database of vouchers and is scheduled for payment. The following website address will allow you to create the GPO payment barcode cover page.  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/>

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract. Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page one.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any. Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/ delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source. The Government may issue orders, which provide for shipment/delivery to or performance at multiple destinations.

**RECOVERED MATERIALS PROGRAM:** The Government Printing Office is promoting the use of recovered materials in its contracts to the maximum extent practicable, provided all specification requirements are met. Offerors are encouraged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials.

Recovered materials shall mean "recovered fiber" or "postconsumer recovered fiber" as defined in "Government Paper Specification Standards No. 12," published by the Joint Committee on Printing. However, when used in conjunction with the cotton/linen content of paper, "recovered fiber" means a postconsumer fiber and "recovered material" means a preconsumer fiber.

By submission of a bid or offer, or by substantial performance on a small purchase, the offeror certifies that the paper to be supplied contains at least the minimum percentage of recovered materials in the paper products as specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

When the use of recovered materials is specified, the contractor shall maintain manufacturer/mill accounting and record summaries on the fiber weight content used as feed stock, for the purposes of Government audit, that will verify (a) the contractor's certification of the minimum percentage of recovered materials used in the performance of the contract, (b) that the paper and paper products are in compliance with the specification requirements, and (c) the paper is manufactured in accordance with the Environmental Protection Agency (EPA) Paper Products Recovered Materials Advisory Notice (61 FR 26985, May 29, 1996) whether the products are manufactured by the contractor or another paper mill. The contractor, if not the manufacturer, shall obtain this information from the paper manufacturer. The contractor shall maintain, and make available to the Government, these documents for one year after the expiration of the contract. Nothing in this clause shall excuse the contractor from furnishing the specified paper.

**FACSIMILE BIDS:** The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. **Facsimile bids transmitted to GPO offices will not be considered.**



## SECTION 2.- SPECIFICATIONS

**SCOPE:** These specifications cover the production of various binding style books, some with foldins and/or unbound maps, requiring such operations as printing, binding, CD and/or DVD replicating/duplicating, printing CD/DVD inserts, printing on the disc, packing, labeling, and delivery. Most orders will require a mix of process-color with black text or black text with spot color.

**TITLE:** Forest Service EIS and BLM Planning Documents

**FREQUENCY OF ORDERS:** Approximately 101 total orders per year.  
Approximately 37% of the orders are saddle stitched; approximately 30% of the orders are perfect bound; approximately 33% of the orders are loose leaf.

Approximately 18 orders will require CD or DVD disc to be either replicated or duplicated. Approximately 2 orders of DVD's and 3 orders of CD's will replicate, while 5 orders of DVD's and 8 orders of CD's will duplicate.

**QUANTITY:** Saddle stitched and loose-leaf products publications will have an average of 1,852 copies. Perfect bound publications will have an average of 819 copies. An average of 819 discs per disc order.

### DEFINITIONS:

**Foldins:** Printed leaves that are larger than the page trim size and require pasting in or binding with the text and cover pages.

**Unbound Maps:** Printed leaves that exceed the page trim size and do not require pasting in or binding with the text and cover pages (e.g., leaves inserted into pockets attached to cover page 3).

It is anticipated that on some print orders the image area of a "foldin" may be defined as a map and the image area of an "unbound map" may be other than a map; however, for bidding and payment purposes the above definitions will prevail. "Unit size" per maps and foldins will equal 93.5 square inches (8-1/2 x 11") per unit.

Replication: Defined as requiring a glass-master produced from the Government furnished originals.

Duplication: Defined as requiring the Government furnished originals being written (burned) to a disc.

Print Order(s) will indicate the production method of replication or duplication. In the event the production method is not indicated on the print order, the contractor must contact the ordering agency to verify which method of production is required.

### NUMBER OF PAGES:

Approximately 52 pages on saddle and side stitched orders and 260 pages on perfect bound orders, page count includes the cover.

Approximately 18 orders will require an average of 8 dividers each.

Approximately 4 orders will require an average of sixteen, 2-unit foldins each. Approximately 1 of the 4 orders the foldins will print both sides.

Approximately 28 orders will require an average of nine, 3-unit unbound maps each. Approximately 14 of the 28 orders the maps will print both sides.

### TRIM SIZE:

Text, covers, and dividers: 8-1/2 x 11".

Foldins: Most will be 17 x 11", with occasional foldins up to 25 x 38".

Unbound Maps: Maximum unbound map size shall not exceed 25 x 38".

Compact disk (CD) and DVD – 120mm in diameter.

CD/DVD inserts: 4-11/16 x 4-11/16" up to and including 8-3/8" x 4-11/16".

**GOVERNMENT TO FURNISH:**

CD-ROM and DVD's, both IBM and/or Macintosh compatible. Software on the above diskettes could include but not limited to: CorelDraw, PhotoShop, PageMaker, InDesign, Quark XPress, PostScript and PDF files. Software will be in a variety of versions. Printer fonts will be provided on the disk. The contractor must have the current versions and up-grade as they become available.

At the option of the agency, electronic media will occasionally be sent via email or contractor's ftp site.

CD's and DVD's: Premastered disc for some orders will be provided as premastered ISO 9660 level 1 image files. On occasion, the contractor may be provided with data files which must be premastered to conform to ISO 9660, Level 1.

Preprinted materials: maps, forms and/or booklets.

Print orders.

Mailing labels will be furnished on some orders. These orders may require both bulk shipments and mailing.

GPO Form 905 to mark shipping containers.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except form number and revision date, carried on copy or film, must not print on finished product.

**WARNING:** All electronic media provided by the Government, or/and duplicates made by the contractor or his representatives, must be kept accountable and under reasonable security to prevent their unauthorized release. Discs are not to be duplicated in whole or part for any other purpose than to create material to be used in the performance of this contract. All duplicate media shall be degaussed or securely overwritten and any printouts and nonerasable media shall be destroyed by the contractor.

**CONTRACTOR TO FURNISH:**

All materials and operations, other than those listed under "Government to Furnish," necessary to produce the products in accordance with these specifications.

The contractor will host a website with secure FTP service using either Secure Sockets Layer (SSL) or Transfer Layer Security (TLS) encryption. The servers must be redundant and located in a secure locked, climate controlled, fire-resistant facility. This web site must allow the agency to post Government furnished material and print proofs from the site when required.

The contractor must provide website information allowing the ordering agencies to post and retrieve Government furnished materials and proofs from their secure website.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size, and improper color definition. The Contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and frequency (unless indicated otherwise by the Government), and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

CD's and DVD's: Upon receipt of Government furnished materials, the contractor will verify the compliance of premastered data with the requirements of the DVD/CD Standards Specification Version 1.0. It is the contractor's responsibility to notify the ordering agency of any defects with Government furnished files.

**COMPUTER TIME WORK:** Will consist of repairs not listed above required by the ordering agency on electronic files. Time work will be rounded up to the closest 15 minute increments. **Prior to work, the contractor will be required to inform the agency of the approximate time required for the repairs.**

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

When required, upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

**FILMS:** Are not required.

**PROOFS:** When indicated on print order the contractor must furnish the following proofing methods:

Content Proofs: One set of digital color content proofs. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

Inkjet Proofs: Inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides option for high quality color matching such as Device Links Technology And/or ICC Profiles Technology, and meet or exceed industry tolerance to ISO 12647-2 standard for Graphic Technology (as of 3/19/09 and future amendments) must be utilized. Output must be a minimum of 720 x 720 dpi on a GRACoL certified proofing media. Proofs must contain one of the following color control strips to be evaluated for accuracy: IDEAlliance ISO 12647-7 Wedge or P2P25 Target. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

High Resolution Proofs: One set of digital one-piece composite laminated proofs on the actual production stock (Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 dpi. At contractor's option, a film-based composite laminated proof on the actual production stock may be submitted provided direct to plate is used to produce the final product. The make and model number of the proofing system utilized shall be furnished with the proofs.

These proofs must have all elements in press configuration and must indicate margins. Proofs will be used for color match on press and must show dot structure. Inkjet, photographic, and overlay proofs are not acceptable. The proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 3/16 x 3/16 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

Disc: One piece color proof of the disc label may be printed on a lacquered 120 mm compact disc, paper or plastic.

When requested, the contractor may be required to provide a pre-distribution sample (a check disc) of the completed disc. This pre-distribution sample will be for production compliance only.

When proofs are requested, the contractor must not print prior to receipt of an "OK to print."

Press Sheet Inspection: Press sheets may be inspected at the contractor's plant for quality conformance. When a press sheet inspection is required, it will be specified on the individual print order. The contractor shall notify the GPO at least 3 workdays in advance of the date and time the press sheets will be available for inspection.

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March, 2011. [http://www.gpo.gov/pdfs/customers/sfas/vol12/vol\\_12.pdf](http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf).



Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP. The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color specified.

The paper to be used will be indicated on each print order.

All text paper used in each copy must be of a uniform shade.

All cover paper must have the grain parallel to the spine.

White Offset Book, basis size 25 x 38", 50, 60, or 70 lbs. per 500 sheets, equal to JCP Code A60.

Colored Vellum-Finish Book, basis size 25 x 38", 60 lbs. per 500 sheets, equal to JCP Code A90.

White & Colored Smooth and/or Fancy Finish Text, basis size 25 x 38", 70 lbs. per 500 sheets, equal to JCP Code A91.

White Opacified Offset Book, basis size 25 x 38", 60 lbs. per 500 sheets, equal to JCP Code A80.

White No. 1 Gloss Coated Text, basis size 25 x 38", 70, 80, or 100 lbs. per 500 sheet, equal to JCP Code A181.

White Matte Coated Book, basis size 25 x 38". 70, 80, or 100 lbs. per 500 sheet, equal to JCP Code A240.

White or Colored Vellum Finish Cover, basis size 20 x 26", 65 lbs. per 500 sheets, equal to JCP Code L20.

White or Colored Smooth and/or Fancy Finish Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L21.

White and Colored Index, basis size 25-1/2 x 30-1/2", 110 lbs. per 500 sheets, equal to JCP Code K10.

White Litho Coated Cover, basis size 20 x 26", 80, or 100 lbs. per 500 sheets, equal to JCP Code L10.

White Matte Coated Cover, basis size 20 x 26", 80, or 100 lbs. per 500 sheets, equal to JCP Code L50.

Pockets for unbound maps: In lieu of pockets White Wove Envelopes are acceptable, basis size 17 x 22", 28 to 32 lbs., per 500 sheets. Open ended envelopes of suitable size capacity to accommodate folded unbound map(s). Envelopes to be glued on the back inside cover must be a suitable size to fit.

**DVD DISC MANUFACTURING:** The contractor must immediately notify the ordering agency of any furnished data files including files which are damaged, unreadable, oversized, or not in compliance with the DVD Standard Specifications, Version 1.0.

DATA CAPACITY: Producing DVD-ROM containing 4.7 gigabytes; DVD-5, single side and single layer.

STAMPER MARKS: Image the GPO jacket number and print order number on the inner buffer zone unless the contractor is permitted to image other identification marks necessary for production in the inner buffer zone.

DVD-ROM FILE SYSTEM: All DVD-ROM discs produced under this contract must comply with the OSTA Universal Disc Format Specification; 1996, Appendix 6.9; OSTA UDF Compliant Domain of ISO/IEC 13346; 1995 Volume and file structure of write-once and rewritable media using non-sequential recording for information interchange, also known as the UDF Bridge (UDF/ISO 9660) file structure.

**CD-ROM DISC MANUFACTURING:** CD-ROM Discs (120 mm in diameter) produced under this contract shall be in conformance with International Standards IEC 908 and Amendment ISO 9660 and, ISO 10149 CD-ROM Standards. All sectors containing user data shall have their Sector Mode Byte set to (01) H, and the sector content and layout shall be structured accordingly.

Upon receipt of the input media, the contractor shall review the files for usability and completeness in accordance with ISO 9660. <http://www.iso.org/iso/home.html>; (This web link is for the International Standards Organization Site). Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency.

Local Defects: The maximum allowable diameter of black spots, with or without increased birefringence, is 100 micrometers. All other specifications concerning local defects remain unchanged from those of the referenced international standards.

Metalizing: The reflective layer shall be completely sealed with lacquer on both the inner and outer edges of the disc.

Errors: Block error rate (BLER) may not exceed 80 when averaged over any one-second interval. BLER may not exceed 25 when averaged over the entire user data area. The total number of E22 errors may not exceed 2 per disc.

Jitter Effect: Shall be less than 35 nanoseconds.

Data Capacity: CD-ROM disc must be able to contain up to 74 minutes and 40 seconds of user data (i.e. 688,128,000 bits of data in mode 1).

**PRINTING:** At contractor's option, the product may be produced via conventional offset or digital printing provided that specified Quality Level standards are maintained. Final output must be wet ink, pigment based with a minimum of 150 line screen. Dry ink/toner and inkjet printing are NOT acceptable. Output must be at a minimum resolution of 2400 x 2400 dpi plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles. Resolution that is enhanced or simulated by software will NOT be acceptable.

CPT (computer to plate) or (computer to press) technology is encouraged in the production of these publications. Text, foldins, maps and divider pages may print head to head or one side only in four color process or a single ink color plus additional spot ink color(s). Covers may print one or two sides, including back-strip if required. No additional charge will be allowed for the printing of the back-strip. Most publications will have a mix of approximately 20% process color and 80% black.

Additional Color of Ink: Out of the orders with black printing, 10% of the black text pages will print with one additional ink color; some orders may require multiple additional ink colors. 5% of the tabbed dividers; 18% of the foldins, and 20% of the maps will print with one additional ink color.

CD-ROM and DVD: Discs may print from single color to four color process, face only. All printing on the disc must comply with the requirements set forth in the ISO, IEC 908 and any amendments, and ISO 10149. Inks must not damage the lacquer layer. Most orders may require a flood coat of white prior to printing. There will no additional charge to the Government for the white flood under-coat.

CD and DVD insert cards: The face and back of the informational card may print from single to four-color process on white Litho Coated Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L10. The cost of stock will be included the print cost of the insert card.

**INK:** Lithographic ink(s) must be used in the performance of this contract, the ink(s) must contain not less than 20% vegetable oil. Match Pantone number(s) as indicated on the print order.

**MARGINS:** Maintain margins as indicated on copy. Occasional orders may require bleeds on covers and/or dividers.

**BINDING:** Bind as indicated on the print order. Various binding styles will be ordered as follows:

Approximately 37% of the work will require saddle wire stitching in two places and trim three sides.

Approximately 33% will be loose leaf. Gather and trim four sides. Loose leaf products will include one stitch in the upper left corner, two staples on the left side, and coil binding. Coil binding of suitable size and color. Occasional orders may require the contractor to punch and insert plastic coated metal coils. Approximately 46% of the loose leaf orders will coil bind.

Approximately 30% of the work will require perfect bind text and wraparound cover; trim three sides.

Unbound maps are to be folded to approximately 8 x 10" or of a suitable size and then inserted into envelope.

Envelope Pockets for unbound maps: Pocket will either glue to cover side 3, bind in book with text pages or a separate item packaged with each book set.

Envelope Pockets for CD and DVD's: Pocket will glue to cover side 3 in publications.

CD/DVD: The contractor will insert each disc into a Tyvek, paper, or cardboard envelope designed for CD/DVD discs with a 4-1/8" diameter die-cut window covered with a suitable clear plastic covering (the window must allow the viewing of the disk label), title out; place one informational card on top, title out; or the contractor will insert each disc into a standard clear plastic jewel case, or a slim-line clear plastic jewel case and insert the informational card, title out. Some orders will require the contractor to insert the discs into digipack cases, or "amaray" cases, or translucent soft plastic clam shell cases, or insert into suitable plastic disc-pockets with pressure sensitive adhesive backing mounting on a suitable removable liner. CD/DVD packaging must be of suitable size to correctly accommodate a standard CD and/or DVD disk.

Binding stubs: For the purpose of building up the binding edge to compensate for the added thickness of foldins and/or map pockets in the book. Each 1/4" of compensation will be deemed as one binding stub whether made up of one or more pieces.

Drilling up to 4 round holes, 3/8" or 1/4" in diameter. Some orders may require bound publications to be 3-hole drilled.

The majority of foldin orders will have a maximum folded size of 8-1/2 x 11" with folio number visible after folding. Most will insert throughout text pages and then bind with book.

Divider pages will trim flush and bind with text and covers.

Some orders may require the contractor to gather unbound maps and insert into map pocket on cover 3 of book; and some orders may require to gather unbound maps, insert into envelopes which will be bound into books. Other gathered items that are furnished by the Government or printed under another print order may also require the contractor to insert into envelopes; these sets may require individually shrink wrapping or boxing. Shrink wrapping must be of a suitable thickness and contain 1 or 2 pieces of suitable size and thickness chipboard for protection to insure that contents will remain secure during normal handling, mailing, or shipping. Boxes must be of new corrugated or solid fiberboard and contents are to be packed solidly with no voids.

**PACKING:** Wrap with Kraft paper, shrink film or band in suitable units.

Pack suitable quantities per shipping container. Each shipping container must not exceed 45 pounds when fully packed.

Shrink film wrap in units of "each book", or as indicated on print order. The thickness of film used must insure that the contents remain secure during normal handling, shipping, or mailing. One or two pieces of chipboard trimmed to size must be included in each package for protection. Shrink wrap only when indicated on the print order.

Palletizing: Contractor will be required to furnish pallets for bulk shipments in shipping containers when the containers fill 2 layers or more on the pallet. Except for size, pallets must conform to Federal Specifications NN-P-71c, dated September 10, 1973 and any amendments thereto.

**LABELING AND MARKING:** Use GPO form 905 to mark all shipping containers.

**DISTRIBUTION:** Deliver f.o.b. destination to the States of California, Nevada, Idaho, Montana, Oregon, and Washington. Ground surface shipments to the State of Alaska and the District of Columbia\*\* (Washington, D.C. and surrounding Metropolitan Areas) will be reimbursed by submitting shipping receipts with your invoice. Second day air shipments to Hawaii will be reimbursed by submitting shipping receipts with your billing.

Contractor must notify the ordering agency and [infoseattle@gpo.gov](mailto:infoseattle@gpo.gov) the same day that the product ships by email. The subject line of this message shall be "Distribution Notice for GPO Program 1073S, Print Order XXXXX, and P.O. XXXXX" and. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request

Upon completion of each order, all originals and/or negatives must be returned to ordering Department.

\*\*Exception for reimbursement of District of Columbia shipments:

When indicated on the Print Order the GPO Superintendent of Documents copies are to be shipped f.o.b. destination:

<u>Ship to:</u>	<u>Quantity:</u>	<u>Marked For:</u>
U.S. Government Printing Office..... Federal Depository Library Program Mail Stop: FDLP 44 H St. NW, Loading Dock Washington, D C 20401	1*	Depository Copies
Library of Congress..... US/Anglo Division U.S. Government Documents Section 101 Independence Ave., SE Washington, DC 20540-4274 MARKED: <u>Depository File Copies</u>	15*	File Copies

\* These quantities are averages per order actual quantity will be indicated on individual print orders.

Orders specifying that some or all copies be mailed will require the contractor to apply the appropriate postage to each mailing. The contractor will be reimbursed for postage by submitting a properly completed Postal Service Certificate of Mailing and GPO form 712 with the voucher for billing.

<http://postcalc.usps.com> U. S. Postal Service website to calculate shipping.

The contractor must apply labels to specified copies and mail at the U.S. Postal Service using GPO Form 712 as a receipt. All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

Certificate of Conformance: When using Permit Imprint Mail the contractor must complete GPO Form 712 - Certificate of Conformance (Rev. 1-85), supplied by GPO and the appropriate mailing statement(s), supplied by USPS.

A copy of mailing receipt for each mailing order placed by the USDA/FS is to be sent to the ordering agency in addition the Comptroller/USGPO.

The contractor must guarantee a full count of all deliveries to the U.S. Government Printing Office. Shortages occurring in these or other consignments may be cause for requiring the contractor to make up shortages at no additional cost to the Government.

All expenses incidental to picking up of Government furnished materials, returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Successful bidder will be required to pick up all Government furnished materials, f.o.b. destination, at the ordering agency in any of the following States: California, Nevada, Washington, Oregon, Idaho, and Montana. It is anticipated that most orders will require pickup in Oregon. Picks-ups in the State of Alaska and Hawaii will be reimbursed by submitting pick-up receipts with your billing.

Contractor must make complete deliveries to all destinations within from 10 to 25 workdays. Additional time will be allotted for proofs when required.

The ship/deliver date indicated on the print order is the date products ordered must be delivered to the destination(s) specified.



**SECTION 3.- DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 12 months' work under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

		<b>(1)</b>	<b>(2)</b>
<b>I.</b>	<b>(a)</b>	1,555	28,799
	<b>(b)</b>	1,387	25,687
	<b>(c)</b>	6,302	51,613
	<b>(d)</b>	115	942
	<b>(e) (1)</b>	102	835
	<b>(2)</b>	26	213
	<b>(f) (1)</b>	605	4,955
	<b>(2)</b>	302	2,473
	<b>(g) (1)</b>	156	1,278
	<b>(2)</b>	6	49
	<b>(3)</b>	18	147
	<b>(4)</b>	121	991
	<b>(h) (1)</b>	5,252	43,014
	<b>(2)</b>	29	238
	<b>(3)</b>	13	106
	<b>(4)</b>	50	410
<b>II.</b>	<b>(a) (1)</b>	1	
	<b>(2)</b>	2	
	<b>(3)</b>	16	
	<b>(4)</b>	25	
	<b>(b) (1)</b>	41	
	<b>(2)</b>	66	
	<b>(c) (1)</b>	37	
	<b>(2)</b>	111	
	<b>(d) (1)</b>	2	
	<b>(2)</b>	4	
	<b>(3)(a)</b>	5	
	<b>(b)</b>	2	
	<b>(4)(a)</b>	8	
	<b>(b)</b>	5	
	<b>(e) (1)</b>	16	
	<b>(2)</b>	33	
<b>(3)</b>	16		
<b>(4)</b>	8		
<b>(5)</b>	25		
<b>(6)</b>	8		
<b>(7)</b>	25		
<b>(8)</b>	16		

**DETERMINATION OF AWARD (continued):**

III.	(a)	3,085
	(b)	5,440
	(c)	28,499
	(d)	5,684
	(e)	1,380
	(f)	1,624
	(g)	8,120
	(h)	2,030
	(i)	2,273
	(j)	570
	(k)	14,615
	(l)	2,679
	(m)	1,786
	(n)	406
	(o)	650
	(p)	731
	(q)	406
(r)	406	
(s)	162	
(t)	81	
(u)	325	
(v)	81	
(w)	162	
IV.	(a) (1)	34,189
	(b) (1)	13,478
	(2)	3,370
	(c) (1)	5,242
	(2)	1,310
V.	(a)	82
	(b)	82
	(c)	33
	(d)	66
	(e)	66
	(f)	41
	(g)	221
	(h)	4
	(i) (1)	98
	(2)	221
	(j)	8,518
(k)	111	
VI.	(a) (1)	55
	(2)	128
	(3)	11
	(b) (1)	4,095
	(2)	3,276
	(3)	1,638
	(c)	3

**SECTION 4.- SCHEDULE OF PRICES**

**SUBMISSION OF OFFERS AND EVALUATION:** The offer shall be based upon supplying paper that meets or exceeds the minimum percentage of waste paper as required by this solicitation. By submission of an offer, offerors are certifying that the paper to be supplied contains at least the minimum percentage specified.

This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

Bids offered are f.o.b. destination and f.o.b. contractor's city.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid), N/A or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government; whether or not such items are included in the Determination of Award.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

**I. PRINTING AND BINDING:** Prices offered shall include the cost of all required materials and operations necessary for the complete printing and binding of the products listed in accordance with these specifications.

	Makeready and/or Setup <b>(1)</b>	Running 100 Copies <b>(2)</b>
<b>(a)</b> <u>Saddle stitched</u> : Printing in a single ink color, including binding, each page.	\$ _____	\$ _____
<b>(b)</b> <u>Loose Leaf</u> : Printing in a single ink color, each page.	\$ _____	\$ _____
<b>(c)</b> <u>Perfect bound</u> : Printing in a single ink color, including binding, each page.	\$ _____	\$ _____
<b>(d)</b> <u>Dividers</u> : Printing in a single ink color. The cost must include inserting into the publication. Cost per each printed page.	\$ _____	\$ _____

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(Initials)

Foldins printing in a single color of ink: A charge will be allowed for each "foldin unit". The number of units in a particular foldin will be determined by dividing the trim size expressed in square inches by 93.5", with any fractional remainder being counted as a whole unit.

	Makeready and/or Setup <b>(1)</b>	Running 100 Copies <b>(2)</b>
<b>(e) <u>Foldins (per unit):</u></b>		
<b>(1)</b> Printing in a single ink color on one side only, including binding, gathering in sets at the end of text, tipping-in or inserting throughout text, per foldin unit.	\$ _____	\$ _____
<b>(2)</b> Printing on second side in a single ink color, per foldin unit.	\$ _____	\$ _____
<b>(f) <u>Unbound Maps per unit:</u></b>		
<b>(1)</b> Printing in a single ink color on one side only, including folding. Per unbound map unit.	\$ _____	\$ _____
<b>(2)</b> Printing on second side in a single ink color. Per unbound map unit.	\$ _____	\$ _____
<b>(g) <u>Additional Spot Color(s):</u></b>		
Printing text, covers, foldins, dividers, and unbound maps in an additional color(s); applicable to any of the listed binding styles:		
<b>(1)</b> Printing text or cover in addition to the color charged for under Items I.(a), (b), or (c), per color, per page.	\$ _____	\$ _____
<b>(2)</b> Printing divider pages in addition to the color charged for under Item I.(d), per color, per page.	\$ _____	\$ _____
<b>(3)</b> Printing foldins in addition to the color charged for under Items I.(e) (1) or (2), per color, per foldin unit.	\$ _____	\$ _____
<b>(4)</b> Printing unbound maps in addition to the color charged for under Items I.(f) (1) or (2), per color, per unbound map unit.	\$ _____	\$ _____

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(Initials)

<b>(h) <u>Four Color Process:</u></b>	Makeready and/or Setup <b>(1)</b>	Running per 100 copies <b>(2)</b>
Printing text, covers, foldins, dividers, and unbound maps in four color process; applicable to any of the listed binding styles:		
<b>(1)</b> Printing text or covers in four-color process; per unit, per side.	\$ _____	\$ _____
<b>(2)</b> Printing divider pages in four-color process, per unit, per side.	\$ _____	\$ _____
<b>(3)</b> Printing foldins in four-color process, per foldin unit and per side.	\$ _____	\$ _____
<b>(4)</b> Printing unbound maps in four-color process, per unbound map unit and per side.	\$ _____	\$ _____

**II. CD-ROM / DVD PRODUCTION; PROOFING AND PACKING:** Prices offered shall be all inclusive for the production of CD's and DVD's in accordance within the terms of these specifications. Cost must include all required materials, operations and distribution in accordance with the specifications.

**a) Replication:** Cost must include all required materials for producing glass master and/or replication in accordance with the specifications. Only one pre-mastering and/or mastering charge will be allowed regardless of the number of components required to produce the master.

- |  |          |
|--|----------|
| <b>(1)</b> Pre-mastering and/or mastering DVD-ROM:<br>DVD-5, single side, single layer, 4.7 gigabytes, cost per disc.  | \$ _____ |
| <b>(2)</b> Pre-mastering and/or mastering CD-ROM:<br>CD-700 MB, 74 minutes, cost per disc.   | \$ _____ |
| <b>(3)</b> DVD-5, single side, single layer, 4.7 gigabytes and<br>printing the face of the disc up to and including four<br>color process. Cost per 100 discs. | \$ _____ |
| <b>(4)</b> CD, 700 MB, and printing the face of the disc up to<br>and including four color process. Cost per 100 discs.  | \$ _____ |

**b) Duplication:** Cost must include all required materials for duplicating in accordance with these specifications.

- |  |          |
|--|----------|
| <b>(1)</b> DVD-5, single side, single layer 4.7 gigabytes,<br>printing the face of the disc up to and including<br>four color process. Cost per 100 discs. | \$ _____ |
| <b>(2)</b> CD, 700 MB, printing the face of the disc up to<br>and including four color process. Cost per 100 disc.   | \$ _____ |

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(Initials)

**c) Printing insert-cards for DVD and CD-ROM. The cost of stock will be included in the print cost.**

- (1) Printing either size insert card in a single ink color, per side. Cost per 100 cards. \$ \_\_\_\_\_
- (2) Printing either size insert card in four-color process, per side. Cost per 100 cards. \$ \_\_\_\_\_

**d) Proofs for CD/DVD: Produce proofs as indicated on the Print Order, various proofing methods will be required. The prices offered shall include the cost of all required materials and operations necessary for the complete proofing as listed in accordance with these specifications.**

- (1) Pre-Production DVD disc (check disc), cost per disc \$ \_\_\_\_\_
- (2) Pre-Production CD disc (check disc), cost per disc \$ \_\_\_\_\_
- (3) Disc face
  - (a) color proof of the disc face, cost per proof \$ \_\_\_\_\_
  - (b) gray scale proof of the disc face, cost per proof \$ \_\_\_\_\_
- (4) Insert card
  - (a) color proof, per side. \$ \_\_\_\_\_
  - (b) gray scale proof, per side. \$ \_\_\_\_\_

**e) PACKING FOR CD AND DVD DISC: All prices quoted must be all inclusive, and must include the cost of envelopes, jewel cases, clam shell, Digipack and Amaray in accordance with these specifications.**

- (1) Standard size paper disc envelope for single discs. Cost will include inserting disc. Cost per 100 envelopes. \$ \_\_\_\_\_
- (2) Standard size Tyvek envelopes for single discs. Cost will include inserting disc. Cost per 100 envelopes. \$ \_\_\_\_\_
- (3) Suitable disc pockets for single discs with a pressure sensitive adhesive backing mount on a removable liner. Cost includes adhering pocket to inside cover of books. Cost per 100 pockets. \$ \_\_\_\_\_
- (4) Standard clear plastic jewel cases for single discs. Cost will include inserting disc and insert card. Cost per 100 cases. \$ \_\_\_\_\_
- (5) Standard clear plastic slim-line jewel cases for single discs. Cost will include inserting disc and insert card. Cost per 100 cases. \$ \_\_\_\_\_
- (6) Translucent soft clam shell case for single discs. Cost will include inserting disc. Cost per 100 clam shell cases. \$ \_\_\_\_\_
- (7) "Digipack" DVD/CD case. Cost will include inserting disc. Cost per 100 cases. \$ \_\_\_\_\_
- (8) "Amaray" DVD/CD case, or equal. Cost will include inserting disc. Cost per 100 cases. \$ \_\_\_\_\_

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 (Initials)

- III. PAPER:** Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices quoted. Computation of the net number of leaves will be based on the following:  
 Text and Dividers: Each page size sheet.  
 Covers: Two page size sheets will be allowed for each complete cover. Prices quoted must include the cost of paper for backstrip when required.  
 Foldins and unbound maps: One page size sheet will be allowed for each "foldin/unbound map unit". The number of units in each foldin/unbound map will be determined by dividing its trim size expressed in square inches by 93.5 square inches, with any fractional remainder being counted as a whole unit.

	<b>Per 100 leaves</b>
(a) White Offset Book (50-lb)	\$ _____
(b) White Offset Book (60-lb.)	\$ _____
(c) White Offset Book (70-lb.)	\$ _____
(d) Colored Vellum Finish Book (60-lb.)	\$ _____
(e) White Smooth & Fancy Finish Book (70-lb.)	\$ _____
(f) Colored Smooth & Fancy Finish Book (70-lb.)	\$ _____
(g) White Opacified Book (60-lb.)	\$ _____
(h) White #1 Gloss Coated Text (70-lb.)	\$ _____
(i) White #1 Gloss Coated Text (80-lb.)	\$ _____
(j) White #1 Gloss Coated Text (100-lb.)	\$ _____
(k) White Matte Coated Book (70-lb.)	\$ _____
(l) White Matte Coated Book (80-lb.)	\$ _____
(m) White Matte Coated Book (100-lb.)	\$ _____
(n) White Litho Coated Cover (80-lb.)	\$ _____
(o) White Litho Coated Cover (100-lb.)	\$ _____
(p) White Matte Coated Cover (80-lb.)	\$ _____
(q) White Matte Coated Cover (100-lb.)	\$ _____
(r) White Vellum Finish Cover (65-lb.)	\$ _____
(s) Colored Vellum Finish Cover (65-lb.)	\$ _____
(t) White Smooth & Fancy Finish Cover (80-lb.)	\$ _____
(u) Colored Smooth & Fancy Finish Cover (80-lb.)	\$ _____
(v) White Index (110-lb.)	\$ _____
(w) Colored Index (110-lb.)	\$ _____

- IV. PROOFS:** Produce proofs as indicated on the Print Order, various proofing methods will be required. The prices offered shall include the cost of all required materials and operations necessary for the complete proofing as listed in accordance with these specifications. One page unit equals 8-1/2 x 11" or 93.5" square inches.

(a) <u>Content:</u>	
(1) Grayscale, per page unit	\$ _____
(b) <u>Inkjet:</u>	
(1) Grayscale, per page unit	\$ _____
(2) Color, per page unit.	\$ _____
(c) <u>High Resolution:</u>	
(1) Grayscale, per page unit	\$ _____
(2) Color, per page unit.	\$ _____

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 (Initials)

**V. ADDITIONAL MATERIALS AND SERVICES:** Cost must be all-inclusive for the materials and services necessary in accordance with these specifications. Those line items requiring the use of envelopes should include the envelope cost in the line item pricing.

- (a) Glue envelope with no flap onto cover three. Cost to include open ended envelope. Cost per 100 envelopes. \$ \_\_\_\_\_
- (b) Gather folded unbound maps and insert into loose envelopes or envelopes glued to cover three. Cost per 100 unbound maps. \$ \_\_\_\_\_
- \*(c) Inserting binding stubs per 100 stubs. \$ \_\_\_\_\_
- (d) Stitching unbound map envelope packet(s) (V.(c)) and binding stubs; into books having a wrap around cover, cost per 100 books. \$ \_\_\_\_\_
- (e) Wrapping or shrink film packaging, per 100 packages. \$ \_\_\_\_\_
- (f) Banding with Kraft paper bands, per 100 bands. \$ \_\_\_\_\_
- (g) Gather books, unbound maps, and/or unbound map pockets into sets, per 100 items. \$ \_\_\_\_\_
- (h) Computer time work per hour, rounded to the nearest 15 minutes. \$ \_\_\_\_\_
- (i) Boxing or shrink film packaging of gathered sets of unbound maps, books, and/or unbound map pockets. Cost per 100 sets.
  - (1) Boxing per 100 sets. \$ \_\_\_\_\_
  - (2) Shrink film wrapping per 100 sets. \$ \_\_\_\_\_
- (j) Drilling up to 4 round suitable holes, per run and per 100 sheets. \$ \_\_\_\_\_
- (k) Coil binding with suitable plastic coated wire coils, cost per 100 books. \$ \_\_\_\_\_

\*Binding stubs: The price indicated includes the cost of all materials and services required to make and insert stubs as ordered. Stubs must be spaced through the binding edge between envelopes as necessary to compensate for the added thickness of foldins and/or unbound maps in the unbound map envelope packet.

**VI. PACKING AND SEALING FOR DISTRIBUTION:** All prices quoted must be all inclusive, and must include the cost of envelopes, cushioned shipping bags, shipping containers, all necessary wrapping, packing materials, and labeling or marking in accordance with these specifications.

- (a) Bulk shipments other than by mail:
  - (1) Wrapping and tying shipping bundles, per bundle. \$ \_\_\_\_\_
  - (2) Packing and sealing shipping containers up to approximately 45 lbs. capacity, per container. \$ \_\_\_\_\_
  - (3) Palletizing: Price quoted is all inclusive, and must include the cost of pallets, loading containers and banding in accordance with these specifications, each pallet. \$ \_\_\_\_\_
- (b) Mailing includes affixing labels and delivery to the Post Office:
  - (1) Affixing furnished labels on single copy self-mailers, each label. \$ \_\_\_\_\_
  - (2) Single copy in a envelope, per envelope. \$ \_\_\_\_\_
  - (3) Single or multiple copies in cushioned shipping bags or wrapped in shipping bundles; over 200 leaves up to 12 lbs. With a maximum gross weight of 14 lbs. Each bag or bundle. \$ \_\_\_\_\_
- (c) Return shipping for unused preprinted Government Furnished Materials: Including but not limited to maps, forms and booklets. Per 100 lbs. \$ \_\_\_\_\_

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 (Initials)



**BIDDER'S NAME AND SIGNATURE:** Fill out and return all pages in "Section 4.- Schedule of Prices, initial or sign each in the space provided, and submit with the GPO Form 910, "Bid". Only the original is required. Do not enter bid prices on the GPO Form 910. NOTE: The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder \_\_\_\_\_

\_\_\_\_\_  
City – State

By \_\_\_\_\_  
Signature and title of person authorized to sign this bid

\_\_\_\_\_  
Person to be contacted

\_\_\_\_\_  
Telephone Number