

Program No. 0592-S Term Date of Award To July 31, 2013									
Title: OEP BROCHURES									
				FREDERICK PRINTING CO.		HBP INC.		MONARCH LITHO INC.	
				Aurora, CO		Hagerstown, MD		Montebello, CA	
ITEM NC	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	
I. PROOFS & PRIOR TO PRODUCTION SAMPLES:									
(a)	Digital color content proof.....per order	1	58.00	58.00	120.00	120.00	160.00	160.00	
(b)	Digital one-piece composite laminated color proof...per order	1	285.00	285.00	300.00	300.00	380.00	380.00	
(c)	Prior to Priduction Samples.....per order	1	197.00	197.00	3,635.00	3,635.00	965.00	965.00	
II. PRINTING AND BINDING:									
(a)	<i>Brochure -</i> Printing face & back in 4-color process, including coating, binding, & construction.....per page								
(1)	Makeready and/or Setup	3	912.00	2,736.00	823.00	2,469.00	820.00	2,460.00	
(2)	Running Per 100 Copies	41	329.35	13,503.35	240.00	9,840.00	12.50	512.50	
(b)	<i>Inner Booklet-</i> Printing in 4-color process, including coating, binding and construction.....per page								
(1)	Makeready and/or Setup	72	103.40	7,444.80	192.50	13,860.00	105.25	7,578.00	
(2)	Running Per 100 Copies	984	37.34	36,742.56	119.50	117,588.00	7.45	7,330.80	
III. PAPER: Per 100 Leaves									
(a)	White Polyart Synthetic Stock(162-lb.,12-pt)...(12-1/2x71/2)..	40	77.81	3,112.40	22.35	894.00	68.50	2,740.00	
(b)	White No. 1 Coated Cover, Dull-finish(100-lb.)...(12-1/2x71/2)..	1	14.45	14.45	7.50	7.50	18.50	18.50	
(c)	White Polyart Synthetic Stock(95-lb.,7-pt)..(4x71/4).....	480	9.81	4,708.80	9.75	4,680.00	7.75	3,720.00	
(d)	White No. 1 Coated Text, Dull-finish(70-lb.)...(4x71/4).....	12	2.43	29.16	2.50	30.00	1.55	18.60	
CONTRACTOR TOTALS						\$68,831.52		\$153,423.50	\$25,883.40
DISCOUNT				2.00%		\$1,376.63	0.50%	\$767.12	2.00% \$517.67
DISCOUNTED TOTALS						\$67,454.89		\$152,656.38	\$25,365.73

U.S. GOVERNMENT PRINTING OFFICE

Washington, DC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

OEP Brochures

as requisitioned from the U.S. Government Printing Office (GPO) by the

U.S. Department of the Interior/
U.S. Bureau of Reclamation

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning Date of Award and ending July 31, 2013, plus up to four (4) optional 12-month extension periods that may be added in accordance with the "OPTION TO EXTEND THE TERM OF THE CONTRACT" clause in SECTION 1 of this contract.

BID OPENING: Bids shall be publicly opened at 11:00 a.m., prevailing Washington, DC time, on August 6, 2012.

BID SUBMISSION: Submit bid in pre-addressed envelope furnished with solicitation or send to: U.S. Government Printing Office, Bid Section, Room C-161, Stop: PPSB, 36 H Street, NW, Washington, DC 20401. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, Fax No. (202) 512-1782. The program number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised June 2001.

PRODUCTION AREA: It is assumed that all production facilities used in the manufacture of the product(s) ordered under this contract will be located within a 60-mile radius of Denver, CO.

Any bidder intending to use production facilities outside this area should furnish information, with the bid, which will on its face demonstrate ability to meet the schedule requirements. The determination by the Government of the acceptability of this information in no way relieves the successful bidder of the responsibility for compliance with these schedule requirements.

THIS IS A NEW PROGRAM. THERE IS NO ABSTRACT AVAILABLE.

For information of a technical nature, Stuart Friedman at (202) 512-0310. (No collect calls.)

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 8-02)).

GPO Contract Terms (GPO Publication 310.2) – <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>.

GPO QATAP (GPO Publication 310.1) – <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>.

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/pdfs/vendors/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes – Level II.
- (b) Finishing (item related) Attributes – Level I.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests – General Inspection Level I.
- (b) Destructive Tests – Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Prior to production samples/Proofs/ Average type dimension/Electronic media
P-8. Halftone Match (Single and Double Impression)	Prior to production samples/Proofs/ Electronic media
P-10. Process Color Match	Prior to production samples/Proofs

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “EXTENSION OF CONTRACT TERM” clause. See also “ECONOMIC PRICE ADJUSTMENT” for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from Date of Award to July 31, 2013, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending April 30, 2012, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award through July 31, 2013, plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued," for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "ORDERING." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated," it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "ORDERING" clause of this contract.

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications cover the production of brochures with two inner booklets requiring such operations as electronic prepress, printing in four-color process, binding and construction, packing, and distribution.

TITLE: OEP Brochures.

FREQUENCY OF ORDERS: Up to approximately 7 orders per year.

QUANTITY: Approximately 100 to 2,000 copies per order.

NUMBER OF PAGES:

Brochures: Face and back.

Inner Booklets: Two 12 pages per booklet per order. (NOTE: There are two inner booklets affixed to inside panels per brochure.)

TRIM SIZE:

Brochures: 4-3/16 x 7-1/2" (folded down from 12-1/2 x 7-1/2").

Inner Booklets: 4 x 7-1/4" overall size per booklet. (Booklet leaves length vary in steps of approx: 1/2".)

NOTE: Pages of booklets have staggered ("stair step") trim sizes for each leaf. See "CONSTRUCTION."

GOVERNMENT TO FURNISH: Electronic media will be furnished as follows –

Platform: Windows XP.

Storage Media: CD.

Software: Adobe CS5.

All platform system and software upgrades (for specified applications) which may occur during the term of the contract must be supported by the contractor.

Fonts: All printer and screen fonts will be furnished.

The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

Additional
Information:

A visual of the furnished electronic files will be provided.

All graphics and illustrations will be furnished in place within electronic files.

CMYK will be used for color identification.

GPO Form 952 (Desktop Publishing – Disk Information) will be furnished.

Sample to be used as a guide only.

One reproduction proof, Form 905 (R. 6/03), with labeling and marking specifications.

A supply of blue labels and selection certificates for shipping Departmental Random copies.

Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in the electronic files, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “GOVERNMENT TO FURNISH,” necessary to produce the products in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required production image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency as specified on the print order.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

All halftones are to be 150-line screen or finer.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished, unless otherwise specified. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government. (The Government will accept Adobe Acrobat Portable Document Format (PDF) files as digital deliverables when furnished by the Government.)

PROOFS:

When ordered:

Two (2) sets of digital color content proofs. Direct to plate must be used to produce the final product with a minimum resolution of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

One (1) sets of digital one-piece composite laminated color proofs on the actual production stock (Kodak Approval, Screen TrueRite, Polaroid PolaProof, Latran Prediction, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi. Proofs must show dot structure and be in press configuration. Direct to plate must be used to produce the final product.

Proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements and indicate margins. Proofs will be used for color match on press.

Contractor to submit ink draw downs on actual production stock of Pantone color(s) used to produce the product. If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor must not print prior to receipt of an “O.K. to Print.”

PRIOR TO PRODUCTION SAMPLES (When ordered): Prior to the commencement of production of the contract production quantity, the contractor shall submit not less than five (5) printed, bound, and constructed samples. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, purchase order, program, and print order numbers.

Each sample shall be constructed as specified herein on the specified stock and must be of the size, kind, and quality that the contractor will furnish. Samples will be inspected and tested and must comply with the specifications as to construction, kind, and quality of materials.

Contractor must submit samples to: U.S. Department of the Interior, Bureau of Reclamation, Building 67, Room 170, Denver Federal Center, 6th Avenue and Kipling Street, Denver, CO 80225-0007. Packages must be marked to the attention of: BWaryanka/KEhler/JZechman (84-21131).

Contractor must submit samples within five (5) workdays of receipt of "O.K. to print" on proofs.

The Government will approve, conditionally approve, or disapprove the samples within seven (7) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefore.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor.

All samples shall be manufactured at the facilities and on the equipment in which the contract production quantities are to be manufactured.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

Government Paper Specification Standards No. 12 – http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf.

The paper to be used will be indicated on each print order.

Brochure:

White Polyart Synthetic Stock, 162 lbs., caliper: 12.0 pt., or equal.

White No. 1 Coated Cover, Dull-finish, basis weight: 100 lbs. per 500 sheets, 20 x 26", equal to JCP Code L61.
NOTE: Exception to "Paper Specification Standards No. 12" (March 2011) under "Testing": The acceptance criteria in Part 4 shall apply for opacity only.

Inner Booklet Text:

White Polyart Synthetic Stock, 95 lbs., caliper: 7.0 pt., or equal.

White No. 1 Coated Text, Dull-finish, basis weight: 70 lbs. per 500 sheets, 25 x 38", equal to JCP Code A261. NOTE: Exception to "Paper Specification Standards No. 12" (March 2011) under "Testing": The acceptance criteria in Part 4 shall apply for opacity only.

NOTE: When ordered, synthetic stock for brochure and inner booklets must be waterproof.

PRINTING: *Direct to plate must be used to produce the final product with a minimum output of 2400 x 2400 dpi.*

Brochure: Print face and back in four-color process. Printing consists of text and line matter, illustrations, halftones, background screens, and solid colors created through four-color process builds. Some type reverses out to white.

Inner Booklet Text: Print head-to-foot in four-color process. Printing consists of text and line matter, illustrations, background screens, and solid colors created through four-color process builds. Illustrations reverse out to white. Most of the staggered pages contain a solid color tab that prints the entire width of bottom edge of each page with text in black and an illustration reversing out to white.

NOTE: For orders requiring synthetic stock, the contractor must use UV inks formulated for use with the synthetic stock specified herein to prevent bricking.

Coat (after printing) the entire surface of all printed areas for both the brochure and inner booklets with a clear satin aqueous coating.

MARGINS: Margins will be as indicated on the print order or furnished electronic media.

Brochure may bleed on all four sides on back. Inner booklet pages bleed on all four sides.

Contractor may need to adjust the margins in the booklet pages.

BINDING AND CONSTRUCTION:

Brochure: Fold from 12-1/2 x 7-1/2" down to 4-3/16 x 7-1/2" with two parallel wraparound folds, title out. NOTE: folds may need to be altered to accommodate the creep with the synthetic stock. Score on folds (cracking is NOT acceptable).

Inner Booklets:

- Top leaf of booklet trims 4-3/4" from top bound edge. Each succeeding leaf trims 1/2" longer than the previous leaf with the last leaf trimming 7-1/4" from top bound edge. **NOTE:** *Page-to-page alignment of booklets is critical. Printed tab area on each page must overlap the printed tab area on the next page to prevent white area showing through. Additionally, left and right alignment of tabs for the two booklets is also critical.*
- Saddle-wire stitch in two places on the 4" top dimension. Each product must contain complete four-page signatures after trimming. Single leaves connected with a lip (i.e., binding stub) to left or right side of stitches will not be allowed.
- Apply adhesive to the entire last page (7-1/4" leaf) of each booklet to adhere to inside two front panels of brochure, as specified. The adhesive must be permanent and work well with the synthetic stocks specified herein.

PACKING: Shrink-film wrap brochures in units of 25. Pack in shipping containers not to exceed 30 pounds when fully packed.

All shipments which fill less than a shipping container must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged and the package will not open nor split during delivery process.

LABELING AND MARKING: Reproduce shipping container label from furnished repro, fill in appropriate blanks, and attach to shipping containers.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Quantity <u>Ordered</u>	Number of <u>Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special Government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent to: U.S. Department of the Interior, Bureau of Reclamation, Building 67, Room 170, Denver Federal Center, 6th Avenue and Kipling Street, Denver, CO 80225-0007. Packages must be marked to the attention of: BWaryanka/KEhler/JZechman (84-21131).

A copy of the print order/specification and a signed Government-furnished certificate of selection must be included.

A copy of the Government-furnished certificate must accompany the invoice sent to U.S. Government Printing Office, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the invoice.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by GPO program, jacket, and print order numbers must be furnished with billing as evidence of mailing.

DISTRIBUTION: Deliver f.o.b. destination to: U.S. Department of the Interior, Bureau of Reclamation, Building 67, Room 170, Denver Federal Center, 6th Avenue and Kipling Street, Denver, CO 80225-0007. Packages must be marked to the attention of: BWaryanka/KEhler/JZechman (84-21131). *Inside delivery is required.*

Upon completion of each order, all furnished material and digital deliverables must be returned to the address specified above.

Upon completion of each order, the contractor must notify the ordering agency on the same day that the product delivers via email to the address specified on the print order. The subject line of the email shall be "Distribution Notice for Jacket XXX-XXX, Program 592-S, Print Order XXXXX." The notice must provide all applicable tracking numbers, shipping method, and title. Contractor must be able to provide copies of all delivery receipts upon agency request.

All expenses incidental to picking up and returning materials, submitting proofs and prior to production samples, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material and proofs must be picked up from and delivered to: U.S. Department of the Interior, Bureau of Reclamation, Building 67, Room 170, Denver Federal Center, 6th Avenue and Kipling Street, Denver, CO 80225-0007. Packages must be marked to the attention of: BWaryanka/KEhler/JZechman (84-21131).

Furnished electronic media and visual(s) must be returned with proofs.

No definite schedule for pickup of material can be predetermined.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

- When required, contractor must submit proofs within five (5) workdays of notification of availability of print order and furnished material.
- Proofs will be withheld no more than five (5) workdays from their receipt at the ordering agency until they are made available for pickup. (The first workday after receipt of proofs at the ordering agency is day one (1) of the hold time.)
- When required, contractor must submit prior to production samples within five (5) workdays of receipt of an "O.K. to print" on proofs.
- Prior to production samples will be approved, conditionally approved, or disapproved within seven (7) workdays of receipt thereof.
- Contractor must complete production and distribution within 15 workdays of receipt of an "O.K. to Print" on proofs or receipt of an approval on prior to production samples, as applicable.

NOTE: If proofs and prior to production samples are not required, contractor must complete production and distribution within 15 workdays of notification of availability of print order and furnished material.

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destination specified.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Upon completion of each order, the contractor is to notify the U.S. Government Printing Office of the date of shipment or delivery. Call (202) 512-0516 or 0520; callers outside the Washington, DC area may call toll free 1-800-424-9470 or 9471.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "SCHEDULE OF PRICES" to the following units of production which are the estimated requirements to produce one (1) year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the "SCHEDULE OF PRICES."

I.	(a)	1	
	(b)	1	
	(c)	1	
II.	(a)	(1)	(2)
	(a)	3	41
	(b)	72	984
III.	(a)	40	
	(b)	1	
	(c)	480	
	(d)	12	

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SECTION 4. - SCHEDULE OF PRICES

Bids offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared non-responsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government. Bids submitted with NB (No Bid) or blank spaces for an item may be declared non-responsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the DETERMINATION OF AWARD) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production. The contractor must itemize each billing invoice in accordance with the "SCHEDULE OF PRICES."

Fractional parts of 100 will be prorated at the per-100 rate.

A charge will be allowed for each page, whether printed or blank. Unless otherwise specified, no more than three (3) blank pages shall be permitted at the end of the text for inner booklets.

I. PROOFS AND PRIOR TO PRODUCTION SAMPLES:

- (a) Digital color content proofper order.....\$_____
- (b) Digital one-piece composite laminated color proofper order.....\$_____
- (c) Prior to Production Samples.....per order.....\$_____

II. PRINTING, BINDING, CONSTRUCTION, PACKING, AND DISTRIBUTION: Prices offered shall include the cost of all required materials and operations necessary (including shrink wrapping) for the printing, binding, construction, packing, and distribution of the product listed in accordance with these specifications.

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 100 Copies</u> (2)
(a) <i>Brochure</i> – Printing face and back in four-color process, including coating, binding, and construction per brochure.....	\$_____	\$_____
(b) <i>Inner Booklet</i> – Printing in four-color process, including coating, binding and construction per page.....	\$_____	\$_____

(Initials)

III. PAPER: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices offered.

Computation of the net number of leaves will be based on the following:

Brochures – Each brochure.

Inner Booklets - Each leaf based on the 4 x 7-1/4” overall size (2 printed pages equal one leaf).

Per 100 leaves

- (a) White Polyart Synthetic Stock (162-lb., 12-pt.)...(12-1/2 x 7 1/2”)\$_____
- (b) White No. 1 Coated Cover, Dull-finish (100-lb.)..(12 1/2 x 7 1/2”)\$_____
- (c) White Polyart Synthetic Stock (95-lb., 7-pt.)..(4 x 7 1/4”).....\$_____
- (d) White No. 1 Coated Text, Dull-finish (70-lb.)..(4 x 7 1/4”).....\$_____

My production facilities are located within the assumed area of production yes _____ no _____

NOTICE: Bidders OUTSIDE the assumed production area specified on page one of these specifications should complete the following information.

1. Proposed carrier(s) for pickup of Government Furnished Material _____
 - a. Number of hours from acceptance of print order to pickup of Government Furnished Material....._____
 - b. Number of hours from pickup of Government Furnished Material to delivery at contractor’s plant....._____
2. Proposed carrier(s) for delivery of completed product .._____
 - a. Number of hours from notification to carrier to pickup of completed product_____
 - b. Number of hours from pickup of completed product to delivery at destination_____

(Initials)

INSTRUCTIONS FOR BID SUBMISSION: Fill out "SECTION 4.-SCHEDULE OF PRICES," initialing or signing each page in the space(s) provided. Submit two copies (original and one exact duplicate) of the "SCHEDULE OF PRICES" with two copies of the GPO Form 910 "BID" form. Do not enter bid prices on GPO Form 910; prices entered in the "SCHEDULE OF PRICES" will prevail.

Bidder _____

(City - State)

By _____

(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)