

Program No 761-S October 1, 2013 To September 30, 2014												
Title:Forms DS-10, DS-60, DS-64, DS-71, DS-86, DS-3053												
and DS-5525												
EVOLUTION												
			ALCOM PRGTG. GROUP		BOSWORTH PRINTING		IMPRESSIONS		GATEWAY PRESS, INC		GRAPHIC VISIONS	
			Harleysville, PA		Stoughton, MA		Rochester, NY		Louisville, KY		Gaithersburg, MD	
ITEM NO	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I.	PRINTING, BINDING, PACKING & DISTRIBUTION											
(a)	Per Form											
(1)	Makeready and/or Setup	10	\$740.00	\$7,400.00	\$200.00	\$2,000.00	\$843.00	\$8,430.00	\$550.00	\$5,500.00	\$300.00	\$3,000.00
(2)	Running Per 1,000 Copies	2835	\$17.22	\$48,818.70	\$24.42	\$69,230.70	\$17.63	\$49,981.05	\$18.00	\$51,030.00	\$22.75	\$64,496.25
				CONTRACTOR TOTALS		\$56,218.70		\$71,230.70		\$58,411.05		\$67,496.25
				DISCOUNT	0.5%	\$281.09	1.00%	\$712.31	0.25%	\$146.03	2.00%	\$1,130.60
				DISCOUNTED TOTALS		\$55,937.61		\$70,518.39		\$58,265.02		\$67,158.77
INDEPENDENT												
			GRAY GRAPHICS		HIGHLAND COMPUTER		PRINTING		MCDONALD & EUDY PRTS		PRINTWELL	
			Capitol Heights, MD		Hillsboro, OH		Savage, MD		Temple Hills, MD		Taylor, MI	
ITEM NO	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I.	PRINTING, BINDING, PACKING & DISTRIBUTION											
(a)	Per Form											
(1)	Makeready and/or Setup	10	\$400.00	\$4,000.00	\$300.00	\$3,000.00	\$275.00	\$2,750.00	\$325.00	\$3,250.00	\$445.00	\$4,450.00
(2)	Running Per 1,000 Copies	2835	\$20.00	\$56,700.00	\$13.00	\$36,855.00	\$14.50	\$41,107.50	\$21.00	\$59,535.00	\$13.92	\$39,463.20
				CONTRACTOR TOTALS		\$60,700.00		\$39,855.00		\$43,857.50		\$43,913.20
				DISCOUNT	1.00%	\$607.00	2.00%	\$797.10	0.5%	\$219.29	1.00%	\$627.85
				DISCOUNTED TOTALS		\$60,093.00		\$39,057.90		\$43,638.21		\$43,474.07
AWARDED												
WBC INC,												
			PUBLISHERS PRESS		RR DONNELLEY		UPTOWN PRESS, INC.		d/b/a LITHEXCEL		NPC, INC.	
			Shepherdsville, KY		Chevy Chase, MD		Baltimore, MD		Albuquerque, NM		Claysburg, PA	
ITEM NO	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I.	PRINTING, BINDING, PACKING & DISTRIBUTION											
(a)	Per Form											
(1)	Makeready and/or Setup	10	\$1,900.00	\$19,000.00	\$269.00	\$2,690.00	\$125.00	\$1,250.00	\$96.00	\$960.00	\$600.00	\$6,000.00
(2)	Running Per 1,000 Copies	2835	\$14.12	\$40,030.20	\$17.86	\$50,633.10	\$27.95	\$79,238.25	\$30.00	\$85,050.00	\$15.00	\$42,525.00
				CONTRACTOR TOTALS		\$59,030.20		\$53,323.10		\$80,488.25		\$86,010.00
				DISCOUNT	1.5%	\$885.45		\$1,609.77	2.00%	\$1,609.77	1.00%	\$860.10
				DISCOUNTED TOTALS		\$58,144.75		\$53,323.10		\$78,878.48		\$85,149.90
CURRENT CONTRACTOR												
NPC, INC.												
ITEM NO	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST								
I.	PRINTING, BINDING, PACKING & DISTRIBUTION											
(a)	Per Form											
(1)	Makeready and/or Setup	10	\$325.00	\$3,250.00								
(2)	Running Per 1,000 Copies	2835	\$13.50	\$38,272.50								
				CONTRACTOR TOTALS		\$41,522.50						
				DISCOUNT	0.25%	\$103.81						
				DISCOUNTED TOTALS		\$41,418.69						

U.S. GOVERNMENT PRINTING OFFICE

Washington, DC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Forms DS-64, DS-3053, and DS-71

as requisitioned from the U.S. Government Printing Office (GPO) by the

Department of State

Single Award

Comment [ic1]:
W0020

CONTRACT TERM: The term of this contract is for the period beginning Date of Award and ending June 30, 2009, plus up to four (4) optional 12-month extension period(s) that may be added in accordance with the "OPTION TO EXTEND THE TERM OF THE CONTRACT" clause in SECTION 1 of this contract.

BID OPENING: Bids shall be publicly opened at 11:00 a.m., prevailing Washington, DC time, on July 31, 2008

BID SUBMISSION: Submit bid in pre-addressed envelope furnished with solicitation or send to: U.S. Government Printing Office, Bid Section, Room C-161, STOP: PPSB, 36 H Street, NW, Washington, DC 20401. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, Fax No. (202) 512-1782. The program number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised June 2001.

THIS IS A NEW CONTRACT. THERE IS NO ABSTRACT AVAILABLE.

For information of a technical nature Brenda Tapscott (202) 512-0303 (no collect calls).

SECTION 1 - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance through Attributes Program for Printing and Binding (GPO Pub. 310.1, effective May 1979 (Rev. 8-02)).

Comment [ic2]:
W0175

Comment [ic3]:
S0015

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes - Level III.
- (b) Finishing (item related) Attributes - Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Proofs/Electronic Media
P-9. Solid and Screen Tint Color Match	Pantone Matching System

Comment [ic4]:
S0050

Comment [ic5]:
S0055

Comment [ic6]:
S0060

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "EXTENSION OF CONTRACT TERM" clause. See also "ECONOMIC PRICE ADJUSTMENT" for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from Date of Award to June 30, 2009, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending April 30, 2008, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

PREAWARD SURVEY: In order to determine the responsibility of the contractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award through June 30, 2009, plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued", for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "ORDERING". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "ORDERING" clause of this contract.

SECTION 2 - SPECIFICATIONS

SCOPE: These specifications cover the production of three different face and back forms requiring such operations as electronic prepress, printing, binding, packing and distribution.

TITLE: Forms DS-64, DS-3053, and DS-71.

FREQUENCY OF ORDERS:

- Form DS-64: Approximately 4 orders per year.
- Form DS-3053: Approximately 3 to 5 orders per year.
- Form DS-71: Approximately 2 to 4 order per year.

NOTE: Separate print orders will be placed for the three different forms. More than one (1) print order may be placed on the same day with the same schedule.

QUANTITY:

- Form DS-64: Approximately 500,000 to 650,000 copies per order.
- Form DS-3053: Approximately 800,000 to 1,300,000 copies per order.
- Form DS-71: Approximately 175,000 to 350,000 copies per order.

NUMBER OF PAGES: Face and back.

TRIM SIZES: 8-1/2 x 11".

GOVERNMENT TO FURNISH:

Electronic Media:

Platform: IBM compatible using Windows XP.

Storage Media: CD-ROM; Email.

Files will be furnished in PDF format.

Software: Adobe Acrobat 7.0.

Note: All software upgrades (for specified applications) which may occur during the term of the contract, must be supported by the contractor.

Fonts: All printer and screen fonts will be embedded.

The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

Additional Information: A visual of the furnished electronic files will be provided.
GPO Form 952 (Desktop Publishing - Disk Information) will be furnished.

Camera copy for shipping label to be reproduced same size.

One reproduction proof, Form 905 (R.6/03), with labeling and marking specifications.

A supply of blue labels and selection certificates for shipping Departmental Random copies.

Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in electronic files, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "GOVERNMENT TO FURNISH", necessary to produce the products in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required production image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government. (The Government will accept Adobe Acrobat Portable Document Format (PDF) files as digital deliverables when furnished by the Government.)

PROOFS: Proofs are required only on the first order placed for each different form and if a copy change is required.

One set of Adobe Acrobat version 7.0 PDF soft proof of face and back of each form. Proofs will be transferred to the agency via email. The PDF proof will be evaluated for text flow, image position and color breaks. Proofs will not be used for color match.

One set of Adobe Acrobat version 7.0 PDF soft proof of bar codes. Proofs will be transferred to the agency via email. The PDF proof will be evaluated for text flow, image position and color breaks. Proofs will not be used for color match.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

When proofs are required, the contractor must not print prior to receipt of an "OK to print."

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated February 1, 2008.

A copy of the "Government Paper Specification Standards" is available at:
http://www.gpo.gov/acquisition/paperspecs_vol12.htm.

White Offset Book, basis weight: 60 lbs. per 500 sheets, 25 x 38", equal to JCP Code A60.

Deleted: One set of composite Dylux, or similar proofs, in book form. Proofs shall consist of complete signatures with all illustrations in proper position (not pasted up), and all pages imposed in correct location, exposed face and back, folded and trimmed to the finished size indicated.¶

Deleted: One set of composite Dylux, or similar proofs, in book form. Proofs shall consist of complete signatures with all illustrations in proper position (not pasted up), and all pages imposed in correct location, exposed face and back, folded and trimmed to the finished size indicated.¶

PRINTING: Print face and back, head-to-head in two ink colors.

Match Pantone number as indicated on the print order.

MARGINS: Margins will be as indicated on the print order or furnished copy. Adequate gripper margins. Form DS-64 bleeds all sides.

BINDING: Trim four sides.

PACKING: Shrink-film wrap in units of 50 forms. Each shrink-wrapped package is required to have a human-readable/bar code label.

Pack suitably in shipping containers in quantities of 2,000 copies.

All shipments which fill less than a shipping container must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged and the package will not open nor split when shipped.

Pallets required. Pallets are required with opening on the 40" dimension. Loaded pallet height shall not exceed 53 inches and maximum load not to exceed 2,000 pounds. Secure containers to the pallets with stretch wrap over full load or edge protectors with strapping applied. Pallets must be rackable from both dimensions.

LABELING AND MARKING (Package and/or Container label): Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

Each shipping container destined for the Topeka, KS, address is required to have a human-readable/bar code label. (See "BAR CODE REQUIREMENTS" below.)

BAR CODE REQUIREMENTS (For items shipped to Topeka, KS only): Postal Serial Number (PSN), Inner Quantity, and Outer Quantity must be bar coded on the shipping packages and container labels for the U.S. Postal Service Material Distribution Center consignment only (shipping container label must be reproduced same size from furnished camera copy), using the Uniform Symbology Specification -- Code 39 (new standard) bar code system, for non-contact reading, in accordance with ANSI/AIM BC1-1995. Bar height must be 1/2". Barcodes for the inner packages and outer boxes MUST be emailed for approval (see "PROOFS"). Follow furnished instructions.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Forms</u>	<u>Number of Sublots</u>
12,000 - 35,000		125
35,001 and over		200

These randomly selected copies must be packed separately and identified by a special Government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent to: Stanley Associates, Attn: Karen Wheeler, Suite 202, 1 Front Street, Rollinsford, NH 03869.

A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection must be included.

A copy of the Government-furnished certificate must accompany the voucher sent to U.S. Government Printing Office, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers must be furnished with billing as evidence of mailing.

DISTRIBUTION:

Deliver f.o.b. destination (approximately 90,000 copies (DS-64); approximately 200,000 (DS3053); approximately 30,000 copies (DS-71)) to: Stanley Associates, Attn: Karen Wheeler, Suite 202, 1 Front Street, Rollinsford, NH 03869. (Telephone: (603) 742-0066)

Deliver f.o.b. destination the balance of each order to: U.S. Postal Service, Material Distribution Center, 500 Gary Ormsby Drive, Topeka, KS 66624-9603.

If required, upon completion of each order, all furnished material must be returned to Stanley Associates, Attn: Karen Wheeler, Suite 202, 1 Front Street, Rollinsford, NH 03869.

All expenses incidental to picking up and returning materials and emailing proofs must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

When required, furnished material must be picked up from and delivered to: Stanley Associates, Attn: Karen Wheeler, Suite 202, 1 Front Street, Rollinsford, NH 03869. Note: Print order and furnished material may be emailed to the contractor.

Email soft proofs of forms to: k.wheeler@stanleyassociates.com.

Email soft proofs of bar codes to: Russell.j.ciummo@usps.gov and k.wheeler@stanleyassociates.com.

No definite schedule for pickup of material can be predetermined.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

Contractor must email all required proofs within 10 workdays of notification of the availability of print order and furnished material.

Proofs will be withheld two (2) workdays from receipt by the Government. (Note: The first workday after receipt of the proofs at the Department is day one of the hold time.)

Note: Government will notify contractor with "OK to print", or changes and/or corrections via email.

Contractor must make complete production and distribution within 18 workdays of notification of an "OK to print" on proofs.

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destinations specified

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Upon completion of each order, the contractor is to notify the U.S. Government Printing Office of the date of shipment or delivery. Call (202) 512-0516 or 0517; callers outside the Washington, DC area may call toll free 1-800-424-9470 or 9471.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "SCHEDULE OF PRICES" to the following units of production which are the estimated requirements to produce one (1) year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

Bidders shall state the location of the plant from which these products will be shipped.

The following item designations correspond to those listed in the "SCHEDULE OF PRICES."

I.	(1) 11	(2) 7,289
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SECTION 4. - SCHEDULE OF PRICES

Bids offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the DETERMINATION OF AWARD) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per-1,000 rate.

I. PRINTING, BINDING, PACKING AND DISTRIBUTION: The prices offered shall include the cost of all required materials and operations necessary for the complete production and distribution of the product listed in accordance with these specifications.

	<u>Makeready and/or Setup</u>	<u>Running Per</u>
	(1)	<u>1,000 Copies</u>
		(2)

Per Form \$ _____ \$ _____

INSTRUCTIONS FOR BID SUBMISSION: Fill out "SECTION 4.-SCHEDULE OF PRICES," initialing or signing each page in the space(s) provided. Submit two copies (original and one exact duplicate) of the "SCHEDULE OF PRICES" with two copies of the GPO Form 910 "BID" form. Do not enter bid prices on GPO Form 910; prices entered in the "SCHEDULE OF PRICES" will prevail.

Bidder _____

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)