

Program No 0894-S Term 01/01/14 To 12/31/14										
TITLE: UNITED STATES REPORTS (Bound Volumes)										
			HBP, INC.		THE PRINT HOUSE		UNITED		CURRENT	
			Hagerstown, MD		Brooklyn, NY		BOOK PRESS		CONTRACTOR	
							Baltimore, MD		UNITED BOOK PRESS	
ITEM NO.	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I.	PRINTING AND BINDING:									
(a)	Text.....per page									
	1 Makeready and/or Setup.....	4600	\$7.69	\$35,374.00	\$4.11	\$18,906.00	\$5.90	\$27,140.00	\$4.33	\$19,918.00
	2 Running Per 100 Copies.....	118720	\$1.58	\$187,577.60	\$0.67	\$79,542.40	\$0.74	\$87,496.64	\$0.70	\$83,104.00
(b)	Complete cover...(including endleaves, binders board and proofs.....									
	1 Makeready and/or Setup.....	4	\$2,000.00	\$8,000.00	\$1,892.00	\$7,568.00	\$1,941.00	\$7,764.00	\$1,465.00	\$5,860.00
	2 Running Per 100 Copies.....	104	\$112.00	\$11,648.00	\$324.00	\$33,696.00	\$402.00	\$41,808.00	\$341.00	\$35,464.00
II	ADDITIONAL OPERATIONS:									
	Tip-ins.....per 100 inserts	374	\$644.00	\$240,856.00	\$45.50	\$17,017.00	\$47.75	\$17,858.50	\$45.65	\$17,073.10
III.	PACKING AND DISTRIBUTIONS:									
(a)	Individual mailing cartons including printed spineper carton.....	9076	\$1.43	\$12,978.68	\$0.73	\$6,625.48	\$1.00	\$9,076.00	\$0.73	\$6,625.48
(b)	Packing and sealing shipping containersper container....	1298	\$1.50	\$1,947.00	\$1.95	\$2,531.10	\$2.04	\$2,647.92	\$1.95	\$2,531.10
	4th and Final Option EPA %								4.50%	\$170,575.68
	CONTRACTOR TOTALS			\$498,381.28		\$165,885.98		\$193,791.06		\$178,251.59
	DISCOUNT		0.50%	2491.91	0.25%	414.71	1.00%	1937.91	1.00%	1782.52
	DISCOUNTED TOTALS			\$495,889.37		\$165,471.27		\$191,853.15		\$176,469.07

U.S. GOVERNMENT PRINTING OFFICE
Washington, D.C.

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

United States Reports
(Bound Volumes)

as requisitioned from the U.S. Government Printing Office (GPO) by the

Supreme Court of the United States

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning January 1, 2014 and ending December 31, 2014, plus up to four (4) optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Term of the Contract" clause in Section 1 of this contract.

BID OPENING: Bids shall be publicly opened at 11 a.m., prevailing Washington, D.C. time, on October 28, 2013

BID SUBMISSION: Submit bid in pre-addressed envelope furnished with solicitation, or send to: U.S. Government Printing Office, Bid Section, 732 North Capitol Street, NW, Mailstop: PPSM, Room C-161, Attn: Bid Section, Washington, D.C. 20401. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, FAX No. (202) 512-1782. The Program number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2 as revised June 2001.

RESTRICTION ON LOCATION OF PRODUCTION FACILITIES: All production facilities used in the manufacture of the product(s) ordered under this contract must be located within a 60-mile radius of zero milestone Washington, DC.

Abstracts of contract prices are available at <http://www.gpo.gov/gpo/abstracts/abstract.action?region=Central>

For information of a technical nature call Mr. O'Neal (202) 512-0310 (No collect calls).

SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised August 2002)).

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Camera Copy/Negatives

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed three years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for authorized pricing adjustment(s).

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from the beginning of the contract to December 31, 2014, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending 3 months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending September 30, 2013, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from January 1, 2014 through December 31, 2014 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of case-bound books requiring such operations as film making, printing, casebinding, packing, and distribution.

TITLE: United States Reports.

FREQUENCY OF ORDERS: Approximately 3 to 5 orders per year.

QUANTITY: Approximately 1,500 to 1,200 copies per order.

NUMBER OF PAGES: Approximately 1,000 to 1,500 pages per order with an average of 1,000 pages per order.

TRIM SIZE: 5-3/4 x 8-7/8".

GOVERNMENT TO FURNISH:

Camera copy consisting of line art to be reproduced same size.

Camera copy for making binding stamps.

Tipped-in forms or similar material preprinted in 4 colors.

One reproduction proof, Form 905 (R. 6/03) with labeling and marking specifications.

A supply of blue labels and selection certificates for shipping Departmental Random Copies.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the products in accordance with these specifications.

FILMS: The contractor must make all films required. Films may be opaqued on either the emulsion or non-emulsion side.

PROOFS: Two sample covers made up per specifications with all elements in place on the materials to be used during the production run and two folded and gathered sets, including inserts, if any, folded as per sample and positioned as indicated on the pagination schedule.

One set of digital color content proofs for cover and spine. At contractor's option, a film based composite blueline may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

Color of paper/buckram furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper/buckram the color of which, in his opinion, materially differs from that of the color sample(s).

All endleaf paper must have the grain parallel to the spine.

All text paper used in each copy must be of uniform shade throughout.

Text: Cream White Uncoated Permanent Book, basis weight: 50 lbs. per 500 sheets, 25 x 38", equal to JCP Code A270.

Endleaves: White Machine Finish Book End Paper, basis weight: 80 lbs. per 500 sheets, 25 x 38", equal to JCP Code A50.

Cover: No. 1 Binders Board, approximately 0.098" thick, equal to JCP Code R30. Grain of boards to be perpendicular to the backbone.

Buckram: Light Brown (or other non-migratory resin) impregnated buckram that conforms to the American National Standard for Fabrics for Book Covers, designated ANSI L29.1-1977, Group E.

NOTE: For further information pertaining to Group E, Buckram fabrics, call Roland Whitehurst, Government Printing Office on (202) 512-0310.

PRINTING: Text prints head-to-head in black ink.

MARGINS: Will be as indicated on the print order or furnished copy.

BINDING: Must make all required binder's stamps and return with negatives. Use endleaves reinforced full length with ungummed, sized cotton cloth extending 1/4" on inner side facing text and 1" on side to be pasted to cover boards. Smyth (signature) sew with sewn-on tapes. Trim 3 sides, round, back, and headband. Reinforce back with crash and strong paper liner. Case bind with suitable squares.

Casebound Covers: Blank (blind) stamp sides, stamp or print front cover and spine in red, black, brown and Imitation Gold Foil. Match Pantone number as indicated on print order. Stamping must have solid impressions--no picking, pinholes, or filled letters.

PROPERTY STAMPS: Department copies to be stamped in black ink, "Property of the U.S. Government" on front cover.

Tip-ins may be required on any order and may be ordered tipped-in anywhere in the book. As an example, a color map may have to be tipped-in following a case concerning land boundaries. The contractor shall be required to trim and fold these to page size (according to folding dummy) and tip into the books (jogged to center) where instructed. The tip-ins must be picked up at the address listed under "SCHEDULE".

NOTE: Face to face consultation may be required with bindery personnel pertaining to the tip-ins. Two (2) workdays notice required.

PACKING: Shipping containers shall have a minimum bursting strength of 275 pounds per square inch or a minimum edge crush test (ECT) of 44 pounds per inch width.

Individual mailing cartons for domestic use shall have a minimum bursting strength of 200 pounds per square inch) or a minimum edge crush test (ECT) of 32 pounds per inch width.

Pack all copies ordered for the Superintendent of Documents (Depository and Sales) and those copies designated for mailing, individually in one-piece mailing containers. Multiple copies to a single address must be packed in shipping containers in addition to the one-piece mailing containers.

INDIVIDUAL MAILING CARTON CRITERIA:

A. Top flaps when folded over inside tucks should meet "FLUSH" or have a gap of no more than 1" between them. Top flaps should not overlap.

- B. Gummed reinforced tape should be 3" wide and must completely cover the edges of both of the top flaps and extend around both ends of the mailing container.
- C. Cartons must hold publications snugly to avoid internal movement and damage to the publication.
- D. Individual mailing cartons must be packed snugly in shipping containers to avoid damage.

Deliveries to the Agency: Pack in shipping containers. Each shipping container must not exceed 45 pounds when fully packed.

LABELING AND MARKING: Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers. Full title, stock number, and volume numbers are to be printed on the spine of each individual mailing carton.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Books</u>		<u>Forms</u>	
<u>Quantity Ordered</u>	<u>Number of Sublots</u>	<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50	12,000 - 35,000	125
3,201 - 10,000	80	35,001 and over	200
10,001 - 35,000	125		
35,001 and over	200		

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list to the address indicated on the print order.

A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection, must be included.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Deliver f.o.b. destination to approximately six to eight addresses in the Washington, D.C. Metropolitan area. A Distribution Schedule will be supplied with each print order. Delivery of the Court's consignments must be made first, with the balance of the order held until the contractor receives an "OK" to deliver from the designated Department Representative.

Complete addresses and quantities will be furnished with the print orders.

Upon completion of each order, all furnished materials and films made by the contractor must be returned to the address indicated under "Schedule".

For each order placed, contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to _____ (or address furnished on the Print Order). The subject line of this message shall be "Distribution Notice for Jacket _____, Purchase Order Number _____, Program Number _____, Print Order _____". The notice must provide all applicable tracking numbers, shipping method and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

All expenses incidental to returning materials and furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material must be picked up from the Supreme Court of the United States, 1 First St. NE, Washington, DC 20543. All deliveries must be made to the Supreme Court of the United States, Attn: Wilma Grant or Michael Slayton, 3035 V St. NE, Washington DC 20018. Phone contact number is 202-479-3110.

No definite schedule for pickup of material can be predetermined.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

The contractor must deliver dylux proofs of cover and spine within five workdays after notification of availability of material. Proofs will be withheld 3 workdays from receipt by the Department until available for pickup.

Two (2) workdays notice required for face to face consultations pertaining to tip-ins.

Complete delivery of finished product must be made within 28 workdays after notification of availability of print order and furnished material.

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destination(s) specified.

Unscheduled material such as shipping documents, receipts, instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) form proofs and delivery schedules in accordance with the contract requirements by contacting Shared Support Services Compliance Section via e-mail to compliance@gpo.gov or by calling (202)512-0520 or faxing (202)512-1364. Personnel receiving the e-mail or call will be unable to respond to questions of a technical nature or transfer any inquiries.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like number of issues.

The following item designations correspond to those listed in the "Schedule of Prices".

	(1)	(2)
I.	(a) 4,600	118,720
	(b) 4	104
II.	374	
III.	(a) 9,076	
	(b) 1,298	

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

A charge will be allowed for each page, whether printed or blank. Unless otherwise specified, no more than three blank pages shall be permitted at the end of the text.

I. PRINTING AND BINDING: Prices offered shall include the cost of all required materials and operations necessary for the complete production and distribution of the product listed in accordance with these specifications.

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 100 Copies</u> (2)
(a) Text.per page.	\$ _____	\$ _____
(b) Complete cover... (including endleaves, binders board and proofs).	\$ _____	\$ _____

II. ADDITIONAL OPERATIONS:

Tip-ins.per 100 inserts. \$ _____

III. PACKING AND DISTRIBUTIONS:

(a) Individual mailing cartons including
printed spine.per carton. \$ _____

(b) Packing and sealing shipping
containers.per container. \$ _____

(Initials)

My production facilities are located within the assumed area of
production yes _____ no _____

NOTICE: Bidders OUTSIDE the assumed production area specified on page one of these specifications should
complete the following information.

1. Proposed carrier(s) for pickup of Government Furnished Material _____

a. Number of hours from acceptance of print order to pickup of
Government Furnished Material. _____

b. Number of hours from pickup of Government Furnished Material
to delivery at contractor's plant. _____

2. Proposed carrier(s) for delivery of completed product. _____

a. Number of hours from notification to carrier to pickup of
completed product. _____

b. Number of hours from pickup of completed product to delivery at
destination. _____

INSTRUCTIONS FOR BID SUBMISSION: Fill out "Section 4.-Schedule of Prices," initialing or signing each
page in the space(s) provided. Submit two copies (original and one exact duplicate) of the "Schedule of Prices"
with two copies of the GPO Form 910 "Bid" form. Do not enter bid prices on GPO Form 910; prices entered in
the "Schedule of Prices" will prevail.

Bidder _____

(City- State)

By _____

(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)