Program 1989-S R-1 Term: November 1, 2026 to October 31, 2027, plus up to four (4) optional 12-month extension period(s)
TITLE: Quick Schedule Copying

ITEM NO	DESCRIPTION	BASIS OF AWARD	ARC Document Solutions LLC Oakland, CA 040-06438 UNIT RATE	ARC COST	East Bay Blue Print & Supply Co. Oakland, CA 040-29145 UNIT RATE	EBBP COST	Just Rite Inc dba Alphagraphics Birmingham Birmingham, AL 010-46857 UNIT RATE	JR COST	Kodesh Ventures LLC DBA NEB-CAL Printing San Diego, CA 040-49343 UNIT RATE	KV COST	Omni Pro Inc Ontario, CA 040-95723 UNIT RATE	OP COST
I.	**COPYING:** Prices bid shall include the cost of all required materials and operations (excepting those listed in items II and III) necessary for the complete production and distribution of the product listed in accordance with these specifications. Format A: Up to and including 8-1/2 x 11" Format B: Over 8-1/2 x 11", up to and including 11 x 17" Large format: Over 11 x 17" up to and including 96 x 144" **Prices do not include cost of paper.**											
(a)	Black-only copying											
1.	Format A, per printed page	3060	0.02	$ 61.20	0.035	$ 107.10	0.04	$ 122.40	0.025	$ 76.50	0.15	$ 459.00
2.	Format B, per printed page	340	0.05	$ 17.00	0.075	$ 25.50	0.04	$ 13.60	0.05	$ 17.00	0.15	$ 51.00
3.	Large format, per square foot	12	0.10	$ 1.20	0.35	$ 4.20	0.15	$ 1.80	0.75	$ 9.00	0.30	$ 3.60
(b)	Four-color copying											
1.	Format A, per printed page	54000	0.20	$ 10,800.00	0.17	$ 9,180.00	0.12	$ 6,480.00	0.12	$ 6,480.00	0.15	$ 8,100.00
2.	Format B, per printed page	6000	0.25	$ 1,500.00	0.32	$ 1,920.00	0.12	$ 720.00	0.24	$ 1,440.00	0.20	$ 1,200.00
3.	Large format, per square foot	1385	1.25	$ 1,731.25	1.00	$ 1,385.00	0.20	$ 277.00	1.25	$ 1,731.25	1.25	$ 1,731.25
II.	**PAPER:** Payment for all paper supplied by the Contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices bid. Format A: Up to and including 8-1/2 x 11" Format B: Over 8-1/2 x 11", up to and including 11 x 17" Large format: Over 11 x 17" up to and including 96 x 144"											
(a)	White Uncoated Text (50 lbs.), White and Color Writing (20 lbs.), White Plain Copier, Xerographic, Laser Print (20 lbs.)											
1.	Format A, per 100 leaves	10	0.62	$ 6.20	1.85	$ 18.50	3.25	$ 32.50	1.25	$ 12.50	0.62	$ 6.20
2.	Format B, per 100 leaves	1	2.04	$ 2.04	3.50	$ 3.50	7.25	$ 7.25	2.50	$ 2.50	0.85	$ 0.85
(b)	White Uncoated Text (60 lbs.), White Plain Copier, Xerographic, Laser Printer (24 lbs.)											
1.	Format A, per 100 leaves	260	1.10	$ 286.00	2.50	$ 650.00	4.00	$ 1,040.00	1.75	$ 455.00	1.10	$ 286.00
2.	Format B, per 100 leaves	29	3.41	$ 98.89	5.15	$ 149.35	8.50	$ 246.50	3.25	$ 94.25	2.00	$ 58.00
(c)	White Vellum Finish Cover (80 lbs.)											
1.	Format A, per 100 leaves	4	5.00	$ 20.00	6.85	$ 27.40	21.00	$ 84.00	4.25	$ 17.00	5.00	$ 20.00
2.	Format B, per 100 leaves	1	10.00	$ 10.00	13.50	$ 13.50	21.00	$ 21.00	8.50	$ 8.50	7.00	$ 7.00
(d)	Color Vellum Finish Cover (80 lbs.)											
1.	Format A, per 100 leaves	2	10.00	$ 20.00	7.25	$ 14.50	17.50	$ 35.00	5.10	$ 10.20	7.00	$ 14.00
2.	Format B, per 100 leaves	1	15.00	$ 15.00	14.00	$ 14.00	32.50	$ 32.50	11.50	$ 11.50	8.50	$ 8.50
(e)	Bright White Gloss Digital Cover (80 lbs.)											
1.	Format A, per 100 leaves	7	6.00	$ 42.00	13.50	$ 94.50	28.50	$ 199.50	4.60	$ 32.20	6.00	$ 42.00
2.	Format B, per 100 leaves	1	10.00	$ 10.00	27.00	$ 27.00	28.50	$ 28.50	9.50	$ 9.50	7.20	$ 7.20
(f)	Bright White Satin Digital Cover (80 lbs.)											
1.	Format A, per 100 leaves	3	10.00	$ 30.00	13.50	$ 40.50	32.50	$ 97.50	4.60	$ 13.80	10.00	$ 30.00
2.	Format B, per 100 leaves	1	15.00	$ 15.00	27.50	$ 27.50	32.50	$ 32.50	9.50	$ 9.50	11.20	$ 11.20
3.	Large Format, per square foot	980	4.50	$ 4,410.00	3.00	$ 2,940.00	2.00	$ 1,960.00	0.50	$ 490.00	1.00	$ 980.00
(g)	Heavy Vinyl, suitable thickness											
1.	Large Format, per square foot	96	4.50	$ 432.00	4.50	$ 432.00	1.03	$ 98.88	0.75	$ 72.00	0.80	$ 76.80
(h)	Corrugated plastic (coroplast or equal), suitable thickness											
1.	Large Format, per square foot	321	3.50	$ 1,123.50	4.75	$ 1,524.75	2.30	$ 738.30	1.25	$ 401.25	3.00	$ 963.00
III.	**ADDITIONAL OPERATIONS:**											
(a)	Drilling, up to five holes per run, per 100 leaves	10	0.15	$ 1.50	0.90	$ 9.00	12.60	$ 126.00	0.75	$ 7.50	0.15	$ 1.50
(b)	One wire stitch (staple) at upper left corner or two side wire stitches along bind edge, per piece	192	0.05	$ 9.60	0.10	$ 19.20	6.90	$ 1,324.80	0.15	$ 28.80	0.05	$ 9.60
(c)	Spiral binding (includes binder material, collating and punching), per piece	1320	1.25	$ 1,650.00	1.95	$ 2,574.00	6.90	$ 9,108.00	1.00	$ 1,320.00	1.00	$ 1,320.00
(d)	Laminating with clear 3 mil or 5 mil thick film laminate, per square foot* *For laminating purposes, each 8-1/2 x 11" cut sheet shall be rounded up and considered to be one square foot in area and charged accordingly.	20	1.00	$ 20.00	2.00	$ 40.00	7.11	$ 142.20	3.00	$ 60.00	1.00	$ 20.00
(e)	Padding (typically 50 to 200 sheets per pad, with chipboard backer), per pad	10	0.50	$ 5.00	1.00	$ 10.00	18.40	$ 184.00	1.00	$ 10.00	0.50	$ 5.00
(f)	Insertion of contents into contractor- or Government-furnished three-ring binders, per binder	5	0.50	$ 2.50	1.00	$ 5.00	6.90	$ 34.50	0.50	$ 2.50	0.50	$ 2.50
(g)	Contractor-furnished vinyl-clad Clear View style three-ring binders:											
1.	1" capacity, per binder	1	3.00	$ 3.00	5.50	$ 5.50	9.13	$ 9.13	3.00	$ 3.00	3.00	$ 3.00
2.	1-1/2" capacity, per binder	1	3.50	$ 3.50	8.50	$ 8.50	13.54	$ 13.54	4.00	$ 4.00	3.50	$ 3.50
3.	2" capacity, per binder	1	4.00	$ 4.00	10.50	$ 10.50	15.25	$ 15.25	5.00	$ 5.00	4.00	$ 4.00
4.	2-1/2" capacity, per binder	1	5.00	$ 5.00	12.50	$ 12.50	23.21	$ 23.21	6.00	$ 6.00	5.00	$ 5.00
(h)	Folding:											
1.	Single-sheet letterheads, brochures, etc. with one to three parallel and/or right angle folds, per 100 sheets	1	0.75	$ 0.75	4.00	$ 4.00	10.83	$ 10.83	1.00	$ 1.00	0.75	$ 0.75
2.	Multiple-sheet products (newsletters, etc.) with one to two parallel or right-angle folds, per 100 pieces	1	4.00	$ 4.00	10.00	$ 10.00	24.86	$ 24.86	3.00	$ 3.00	4.00	$ 4.00
3.	Large format printing with parallel and/or right angle folds to approximately 8-1/2 x 11", per 100 sheets	1	3.50	$ 3.50	75.00	$ 75.00	29.46	$ 29.46	10.00	$ 10.00	3.50	$ 3.50
(i)	Mounting:											
1.	Mounting on Foam Board, white or black, suitable thickness, per square foot	660	6.00	$ 3,960.00	5.00	$ 3,300.00	2.28	$ 1,504.80	2.00	$ 1,320.00	2.00	$ 1,320.00
2.	Mounting on Corrugated plastic, suitable thickness, per square foot	342	5.00	$ 1,710.00	4.50	$ 1,539.00	3.06	$ 1,046.52	1.85	$ 632.70	1.00	$ 342.00
(j)	Grommet, per grommet	568	0.50	$ 284.00	0.65	$ 369.20	1.17	$ 664.56	0.25	$ 142.00	0.25	$ 142.00
(k)	H-stake, per stake	24	2.50	$ 60.00	3.00	$ 72.00	2.30	$ 55.20	3.00	$ 72.00	1.00	$ 24.00
(l)	Banding with kraft paper, rubber band or tie, per band	100	0.25	$ 25.00	0.85	$ 85.00	0.12	$ 12.00	0.25	$ 25.00	0.25	$ 25.00
(m)	Shrink wrapping, per wrap	100	0.25	$ 25.00	1.00	$ 100.00	0.35	$ 35.00	0.40	$ 40.00	0.50	$ 50.00
	CONTRACTOR TOTALS			$ 28,407.63		$ 26,847.20		$ 26,632.59		$ 15,085.95		$ 17,340.95
	DISCOUNT		NET	$ -	NET	$ -	NET	$ -	NET	$ -	1.00%	
	DISCOUNTED TOTALS			$ 28,407.63		$ 26,847.20		$ 26,632.59		$ 15,085.95	5 days	$ 17,340.95

AWARDED

Abstracted by: FB
Reviewed by: T. Shoffstall 10/15/2026

Program 1989-S, Revision One
Specifications by FB
Reviewed by LP

U.S. GOVERNMENT PUBLISHING OFFICE
Government Publishing & Print Procurement

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Quick Schedule Copying

as requisitioned from the U.S. Government Publishing Office (GPO) by

U.S. Coast Guard / DHS
CG-612, Print Publishing

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning November 1, 2026 and ending October 31, 2027, plus up to four optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Term of the Contract" clause in Section 1 of this contract.

BID OPENING: Bids shall be opened virtually at 1:00 P.M., Eastern Time (ET), on October 14, 2026 at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders must email Bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The Program Number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after the bid opening date and time specified above will not be considered for award.***

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

BIDDERS, PLEASE NOTE: These specifications have been revised; therefore, all bidders are cautioned to familiarize themselves with all provisions of these specifications before bidding.

Abstracts of contract prices are available at https://www.gpo.gov/how-to-work-with-us/vendors/contract-pricing

For information of a technical nature, contact fbuchko@gpo.gov and termcontracts@gpo.gov .

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SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO Contract Terms (GPO Publication 310.2) – https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf

GPO QATAP (GPO Publication 310.1) – https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf.

SUBCONTRACTING: The predominant production function is printing. Any contractor who cannot perform the predominant production function will be declared non-responsible.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

(a) Printing (page related) Attributes -- Level III.
(b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests - General Inspection Level I.
(b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute	Specified Standard
P-7. Type Quality and Uniformity	Approved Prior to Production / Average type dimension in publication
P-10. Process Color Match	Approved Prior to Production

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

1) Most recent profit and loss statement
2) Most recent balance sheet
3) Statement of cash flows
4) Current official bank statement
5) Current lines of credit (with amounts available)
6) Letter of commitment from paper supplier(s)
7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from November 1, 2026 through October 31, 2027, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “Consumer Price Index For All Urban Consumers - Commodities Less Food” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending July 31, 2026, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

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If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from November 1, 2026 through October 31, 2027 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled “Ordering.” The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as “estimated,” it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid.

Contractor’s billing invoice must be itemized in accordance with the items in the “Schedule of Prices”.

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SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of quick turnaround copying of various forms, brochures, newsletters, large format printing, etc. requiring such operations as copy pickup, copying from furnished digital copy and government furnished reproducibles, black-only and color copying process, binding, drilling, folding, laminating, packing and delivery.

TITLE: Quick Schedule Copying

NUMBER OF ORDERS: Approximately 15 orders per year. More than one product may be placed per order. Approximately 1 to 30 items per order. Anticipate approximately 175 total items per year. Approximately 22 items for single sheet products, approximately 57 items for books and pamphlets, approximately 96 items for large format printing.

TRIM SIZE:

Single-sheet products:	8-1/2 x 11” up to and including 17 x 11”.
Books and pamphlets (including newsletters):	8-1/2 x 11” up to and including 17 x 11”.
Large format printing:	Over 17 x 11” up to and including 96 x 144”. Most will be 24 x 36”.

Various trim sizes will be ordered and paid for in their respective "Format" classification as follows:

Format A:	Up to and including 8-1/2 x 11”
Format B:	Over 8-1/2 x 11”, up to and including 11 x 17”
Large format:	Over 11 x 17” up to and including 96 x 144”

It is anticipated that approximately 80% percent of the single-sheet products will be for Format "A", and approximately 20% percent of the single-sheet products for Format "B".

It is anticipated that approximately 95% percent of the books and pamphlets (including newsletters) products will be for Format "A", and approximately 5% percent of the books and pamphlets (including newsletters) products for Format "B".

QUANTITY:

Approximately 1 to 500 copies per order.

Single Sheet Products:
Up to and including 8-1/2 x 11”, the majority will be 100 to 200 copies.
Over 8-1/2 x 11”, up to and including 11 x 17”, the majority will be 100 to 200 copies.

Book and Pamphlet Products:
Up to and including 8-1/2 x 11”, the majority will be 10 to 200 copies.
Over 8-1/2 x 11”, up to and including 11 x 17”, the majority will be 10 to 50 copies.

Large Format Products:
The majority will be 1 to 10 copies.

NUMBER OF PAGES:

Single Sheet Products:
Most orders, regardless of trim size will be face and back with about 50% in black ink and 50% in color.

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Book and Pamphlet Products:
Approximately 8 pages to 500 pages. Most orders, regardless of trim size, will have approximately 95% of the pages printing in full color and the remaining 5% will print in black or be blank.

Large Format Products:
Approximately 1 to 100 square feet, most will be 6 square feet. Most will print face only. An occasional order will print face and back. Most will print in color, an occasional order will print in black.

GOVERNMENT TO FURNISH: Hard copy and digital files for copying. Digital files include, but are not limited to, PDF, EPS, JPG, PUB, GIF and TIM files. Native files include, but not limited to, InDesign, Illustrator and Publisher. The contractor must have current versions and upgrade software, as needed. A GPO Form 952 (Desktop Publishing - Disk Information) may accompany the furnished digital files.

Vinyl-clad “Clear View” style three-ring binders, with clear poly pockets on outside covers and spine.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

STOCK: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the “Government Paper Specification Standards No. 13” dated September 2019.

The paper to be used will be indicated on each print order.

Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in their opinion, materially differs from that of the color sample(s).

White Uncoated Text, basis weight: 50 and 60 lbs. per 500 sheets, 25 x 38", equal to JCP Code A60.

White and Color Writing, basis weight: 20 lbs. per 500 sheets, 17 x 22", equal to JCP Code D10.

White, Plain Copier, Xerographic, Laser Printer, basis weight: 20 and 24 lbs. per 500 sheets, 17 x 22", equal to JCP Code O-63.

Bright White Gloss Digital Cover, basis weight: 80 lbs. per 500 sheets. (Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Bright White, or equal).

Bright White Satin Digital Cover, basis weight: 80 lbs. per 500 sheets. (Suitable for use in high quality xerographic copiers or digital printers: Mohawk's Navajo Radiant White, or equal).

White and Color Vellum Finish Cover, basis weight: 80 lbs. per 500 sheets, 20 x 26", equal to JCP Code L20.

Heavy Vinyl, white, suitable thickness.

Corrugated plastic (coroplast or equal), white, suitable thickness.

PRIOR TO PRODUCTION SAMPLES: Jobs requiring color copying may require the contractor to submit prior to production sample copies for evaluation before final production, per Government request.

The "Prior-To-Production" sample must be printed as specified using the form, materials, inks, equipment, and method of production, which will be used in producing the final product. All samples must be manufactured at the facilities in which the contract production quantities are to be manufactured.

When prior to production samples are required the contractor must not print the entire quantity prior to receipt of an "OK to print". If sample is approved without changes, the sample will become one of the final copies due to the ordering agency.

The Government will approve, conditionally approve, or disapprove the samples within 1-3 workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional sample are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the cost of all samples shall be included in the contract price for the production quantity.

PRINTING/IMAGING:

At contractor's option, the product may be produced via conventional offset or digital printing provided Quality Level III standards are maintained. Final output must be a minimum of 150-line screen and at a minimum resolution of 1200 x 1200 dpi x 1 bit or 600 x 600 dpi x 4-bit depth technology. Digital device must have a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles. NOTE: Contractor must produce the entire job either conventional offset or digital printing; split production methods are not acceptable without prior approval.

Unless otherwise specified, the output copy shall match any furnished dummy hardcopy. In the absence of furnished dummy hardcopy, the final printed product shall match the "on screen" appearance of the furnished digital copy.

Color copying will require printing color process imagery on one (including black-only on reverse) or on both sides.

Large format printing: Large format products will typically print in color, an occasional order will print in black. Most will print face only. An occasional order will print face and back. At contractor's option, large format printing may be produced via inkjet wide-format digital printing provided that Quality Level III standards are maintained. Final output must be wet ink, pigment-based. Dry ink/toner printing is not acceptable. Output must be at a minimum resolution of 720 x 720 dpi plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

MARGINS: Follow copy furnished unless otherwise specified.

BINDING: Bind as indicated on the order form (typically along the 11" dimension).

Various binding styles will be ordered, as follows:

Drilling: Drill holes. Orders that require drilling will require two (typically three) to five 1/4" to 3/8" diameter holes, as indicated on the print order.

Wire Stitch: Wire stitch documents up to ½" thick once in upper left corner or twice at the side (bind edge or as indicated on the individual print order), as indicated on print order.

Spiral binding: Collate, punch, and insert suitable capacity spiral coil. Color of coil as indicated on print order (black, white, blue, red).

Laminate: Laminate with clear 3 mil or 5 mil thick film laminate, when indicated on print order.

Pad: Pad (per quantity requested), with each pad including a chipboard stiffener at the back. Typically 50 to 200 sheets per pad, with chipboard backer.

Three-ring binders: When indicated on print order insert contents into Government-furnished or contractor-furnished three-ring binders.

The contractor will be required to provide three-ring binders when indicated on print order. Binder construction shall consist of (typically black or white; occasionally colored) vinyl-clad construction, featuring a 1, 1-1/2, 2, or 2-1/2" capacity three-ring metal base element with opening and closing levers. Furnished binders shall include Clear View style poly pockets on the outside-front, outside-back and spine panels, vinyl pockets on the inside-front and inside-back panels and sheet lifters. Contractor has option to provide O-ring binders or D-ring binders.

Folding: Folding of forms, brochures, newsletter, etc. with one to three parallel and/or right-angle folds may be required as indicated on the print order. Fold the applicable product to finish size designated on the print order, or as otherwise instructed.

Foam Board: Mounting on suitable thickness white or black Foam Board.

Corrugated Plastic: An occasional large format item may print on vinyl or 80 lb. cover paper and mount on suitable thickness corrugated plastic (coroplast or equal).

Grommets: Drill hole and reinforce with metal grommet.

H-Stakes: Metal "H" stake of suitable size and strength for outside display. When indicated on the print order the contractor to place signs on the stakes. When indicated on the print order the contractor to pack stakes separate from the signs.

PACKING: Pack suitable (rubber band, shrink wrap, etc.), or in accordance to specific instructions on the print order.

If indicated on print order band individual copies with a strip of heavy kraft paper, 3" in width, around the short dimension; or, at contractor's option, with a heavy rubber band, or tie with twine.

Pack in containers to ensure delivery without damage, packing each order separately with order form displayed on outside of container. Each shipping container not to exceed 45 lbs.

DISTRIBUTION: F.o.b. destination to delivery sites within 25 miles of Oakland, CA; and f.o.b. contractor's city for mailing orders and to delivery sites more than 25 miles from Oakland, CA.

The contractor will be reimbursed for pickup and delivery of orders at addresses located beyond the greater Oakland metro region (more than 25 miles from downtown Oakland, CA) upon submittal of verifying shipping receipt(s) with the contractor's billing voucher.

When indicated by the ordering agency the contractor must use the agency's FedEx account for shipping to addresses located outside of 25 miles of Oakland, CA.

All expenses incidental to returning materials, and furnishing sample copies, must be borne by the contractor.

Upon completion of each order, contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to the agency address indicated on the print order and to compliance@gpo.gov and termcontracts@gpo.gov. Call the agency to confirm receipt of documentation. The subject line of this message shall be "Distribution Notice for Program 1989S, Print Order XXXXX, Jacket Number XXX-XXX". The notice must provide all applicable tracking numbers, delivery methods, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

SCHEDULE: Furnished material must be picked up from and delivered to address listed above. Inside delivery required.

No definite schedule for pickup of material can be predetermined.

The schedule begins upon notification of availability of the print order and Government furnished materials for pickup by the contractor, as follows:

Government furnished material must be picked-up on the same day as notification of availability, assuming contractor notification of availability of Government furnished materials for pickup before Noon.

An occasional order may require delivery within 2 workdays.

Deliver complete within 2 to 15 workdays.

The “ship/deliver” date indicated on the print order applies to:

(a) The date by which mailed copies are to deliver to the contractor’s local post office; and
(b) The date by which non-mailed copies are to deliver to the designated destination(s).

All Government furnished material must be returned with delivery of the order.

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SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

I.	(a)	1.	3060
		2.	340
		3.	12
	(b)	1.	54000
		2.	6000
		3.	1385
II.	(a)	1.	10
		2.	1
	(b)	1.	260
		2.	29
	(c)	1.	4
		2.	1
	(d)	1.	2
		2.	1
	(e)	1.	7
		2.	1
	(f)	1.	3
		2.	1
		3.	980
	(g)	1.	96
	(h)	1.	321
III.	(a)		10
	(b)		192
	(c)		1320
	(d)		20
	(e)		10
	(f)		5
	(g)	1.	1
		2.	1
		3.	1
		4.	1
	(h)	1.	1
		2.	1
		3.	1
	(i)	1.	660
		2.	342
	(j)		568
	(k)		24
	(l)		100
	(m)		100

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SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination to delivery sites within 25 miles of Oakland, CA; and f.o.b. contractor's city for mailing orders and to delivery sites more than 25 miles from Oakland, CA.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

All vouchers submitted to the GPO shall be based on the most economical method of production.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

The contractor may not charge pages printing only black on the reverse side of four-color copy at the four-color copy rate.

Four-color copying preproduction samples, if required, shall be charged under Item I.1.(b).

Digital makeready cost(s): Note that all the bids submitted for Item I shall include any digital makeready and/or preparation costs that may be required by Government submittal of Word or PDF files. If the order includes submittal of a professional layout program with more complex digital content (such as a MS Publisher, etc., involving various font issues and/or with many links to attendant graphic files), or if the content requires more extensive digital preparation to RIP the furnished digital copy directly to the copying machine for higher quality halftone reproduction, then the contractor is to call the GPO to discuss issuance of a contract modification.

Bid prices for color copying shall include all collation cost(s): No additional charges for insertion of color copy with black-only copy will be allowed.

_____
(Initials)

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I. COPYING: Prices bid shall include the cost of all required materials and operations (excepting those listed in items II and III) necessary for the complete production and distribution of the product listed in accordance with these specifications.

Format A: Up to and including 8-1/2 x 11”
Format B: Over 8-1/2 x 11”, up to and including 11 x 17”
Large format: Over 11 x 17” up to and including 96 x 144”

Prices do not include cost of paper.

(a) Black-only copying
1. Format A ..... per printed page .... $_____
2. Format B ..... per printed page .... $_____
3. Large format ..... per square foot .... $_____

(b) Four-color copying
1. Format A ..... per printed page .... $_____
2. Format B ..... per printed page .... $_____
3. Large format ..... per square foot .... $_____

II. PAPER: Payment for all paper supplied by the Contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices bid.

Format A: Up to and including 8-1/2 x 11”
Format B: Over 8-1/2 x 11”, up to and including 11 x 17”
Large format: Over 11 x 17” up to and including 96 x 144”

(a) White Uncoated Text (50 lbs.), White and Color Writing (20 lbs.),White Plain Copier, Xerographic, Laser Printer (20 lbs.)
1. Format A ..... per 100 leaves .... $_____
2. Format B ..... per 100 leaves .... $_____

(b) White Uncoated Text (60 lbs.), White Plain Copier, Xerographic, Laser Printer (24 lbs.)
1. Format A ..... per 100 leaves .... $_____
2. Format B ..... per 100 leaves .... $_____

(c) White Vellum Finish Cover (80 lbs.)
1. Format A ..... per 100 leaves .... $_____
2. Format B ..... per 100 leaves .... $_____

(d) Color Vellum Finish Cover (80 lbs.)
1. Format A ..... per 100 leaves .... $_____
2. Format B ..... per 100 leaves .... $_____

_____
(Initials)

(e) Bright White Gloss Digital Cover (80 lbs.)
1. Format A ..... per 100 leaves .... $_____
2. Format B ..... per 100 leaves .... $_____

(f) Bright White Satin Digital Cover (80 lbs.)
1. Format A ..... per 100 leaves .... $_____
2. Format B ..... per 100 leaves .... $_____
3. Large Format ..... per square foot .... $_____

(g) Heavy Vinyl, suitable thickness
1. Large Format ..... per square foot .... $_____

(h) Corrugated plastic (coroplast or equal), suitable thickness
1. Large Format ..... per square foot .... $_____

III. ADDITIONAL OPERATIONS:

(a) Drilling, up to five holes per run ..... per 100 leaves .... $_____
(b) One wire stitch (staple) at upper left corner or two side wire stitches along bind edge ..... per piece .... $_____
(c) Spiral binding (includes binder material, collating and punching) ..... per piece .... $_____
(d) Laminating with clear 3 mil or 5 mil thick film laminate ..... per square foot* .... $_____
*For laminating purposes, each 8-1/2 x 11" cut sheet shall be rounded up and considered to be one square foot in area and charged accordingly.
(e) Padding (typically 50 to 200 sheets per pad, with chipboard backer) ..... per pad .... $_____
(f) Insertion of contents into contractor- or Government-furnished three-ring binders ..... per binder .... $_____
(g) Contractor-furnished vinyl-clad Clear View style three-ring binders:
1. 1" capacity ..... per binder .... $_____
2. 1-1/2" capacity ..... per binder .... $_____
3. 2" capacity ..... per binder .... $_____
4. 2-1/2" capacity ..... per binder .... $_____

(h) Folding:
1. Single-sheet letterheads, brochures, etc. with one to three parallel and/or right angle folds ..... per 100 sheets .... $_____
2. Multiple-sheet products (newsletters, etc.) with one to two parallel or right-angle folds ..... per 100 pieces .... $_____
3. Large format printing with parallel and/or right angle folds to approximately 8-1/2 x 11" ..... per 100 sheets .... $_____

(i) Mounting
1. Mounting on Foam Board, white or black, suitable thickness ..... per square foot .... $_____
2. Mounting on Corrugated plastic, suitable thickness ..... per square foot .... $_____

(j) Grommet ..... per grommet .... $_____
(k) H-stake ..... per stake .... $_____
(l) Banding with kraft paper, rubber band or tie ..... per band .... $_____
(m) Shrink wrapping ..... per wrap .... $_____

_____
(Initials)

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SHIPMENT(S): Shipments will be made from: City _____, State _____
The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agrees, if this bid is accepted within_____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.
NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in "SECTION 4. – SCHEDULE OF PRICES," including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.
Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

_____
(Street Address)

_____
(City – State – Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

_____
(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)

Return this Page to bids@gpo.gov