

Program 1807-S
Specifications by FB
Reviewed by LP

U.S. GOVERNMENT PUBLISHING OFFICE
Government Publishing & Print Procurement

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Motor Vehicle Use Maps (MVUMs)

as requisitioned from the U.S. Government Publishing Office (GPO) by

Various Government Departments and Agencies

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning August 1, 2026 and ending July 31, 2027, plus up to four (4) optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Term of the Contract" clause in Section 1 of this contract.

BID OPENING: Bids shall be opened virtually at 1:00 p.m., Eastern Time (ET), on June 25, 2026 at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders must email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The Program Number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after the bid opening date and time specified above will not be considered for award.***

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following –

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

BIDDERS, PLEASE NOTE: These specifications have been revised; therefore, all bidders are cautioned to familiarize themselves with all provisions of these specifications before bidding.

Abstracts of contract prices are available at <https://www.gpo.gov/how-to-work-with-us/vendors/contract-pricing>

For information of a technical nature, contact Felicia Buchko at fbuchko@gpo.gov

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

GPO IMPRINT REQUIREMENT: The GPO imprint requirement, GPO Contract Terms, Supplemental Specifications, No. 9, is waived.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Average type dimension in publication
P-9. Solid and Screen Tint Color Match	Pantone Matching System book

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from August 1, 2026 to July 31, 2027, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “Consumer Price Index For All Urban Consumers - Commodities Less Food” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending April 30, 2026, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

POSTAWARD CONFERENCE: Unless waived by the GPO Contracting Officer, the total requirements of the job as indicated in these specifications, will be reviewed by Government representatives with the contractor's representatives, immediately after award. At the option of the Government, the post award conference may be held via teleconference or waived.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from August 1, 2026 through July 31, 2027 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated," it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

PAYMENT: Billing certification sheets for the work performed will be sent by the contractor to the ordering agency for examination and certification as to the correctness of the billing as applicable to the work performed. The ordering agency may waive the billing certification sheet requirement.

The ordering agency is required to return the signed billing certification to the contractor within five (5) workdays of receipt. In addition, after certification a copy of the approved billing certification sheet and the accompanying 2511 print order with all additional pages are to be submitted by the agency and the contractor to the GPO office.

After examination and certification by the ordering agency, contractor must submit their invoice to GPO.

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address: <http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Contractor's billing invoice must be itemized in accordance with the items in the "Schedule of Prices".

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of maps requiring such operations as electronic pre-press, proofing, printing, binding, packing, and distribution.

TITLE: Motor Vehicle Use Maps (MVUMs)

FREQUENCY OF ORDERS: Approximately 12 orders per year. More than one item may be placed per order. Up to ten different items may be placed per order.

QUANTITY: It is anticipated that most orders will range from 500 to 15,000 copies with most orders for less than 5,000 copies. There may be an occasional order for as many as 25,000 copies per order.

TRIM SIZES: Various trim sizes will be ordered and paid for in their respective "Format" classification as follows:

Format A: From 22 x 24" up to and including 24 x 36"
Format B: Over 24 x 36" up to and including 34 x 44"
Format C: Over 34 x 44" up to and including 36 x 54"

GOVERNMENT TO FURNISH:

Print Orders.

Hard copy visuals and/or folding dummy.

Electronic files: CD-ROM, DVD or similar will be provided, or at the Government's option, the data will be transmitted via email or direct to the contractor's FTP site. The electronic media furnished by the Government will be generated on a MAC System or PC/Windows in a variety of software formats including, but not limited to: Adobe InDesign, Adobe Illustrator, Adobe PhotoShop, Adobe Acrobat PDF (ArcMap 9.3 or higher or similar map software, exported to .pdf format). The contractor is to support upgrades of application software within one month of notification by ordering agency.

Contractor must be capable of accepting data in these platform/formats for either direct input or conversion to their system. No additional time or compensation will be given to the contractor for common errors associated with file output from a different platform. See "Electronic Prepress" for brief description of common errors. The contractor will be responsible for proofreading converted formats to ensure that all fonts have transferred platforms completely. Contractor will be responsible for final output that is in conformance with the visuals provided.

Fonts: Various PostScript Type 1 (printer and screen) fonts, True Type fonts, and Open Type fonts will be provided with each order. NOTE: The fonts provided are the property of the ordering agency and are provided for use on the order only. Using the furnished fonts for any job other than this one violates copyright law. All fonts should be eliminated from contractor's archive immediately after completion of the production run.

Files will be furnished in native application and/or PDF format. All necessary scans and graphics will be properly linked and in final position. Some files may be compressed using PKZip or similar compression software. Hard copy visuals output from furnished files may be furnished to be used as a reference only.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency.

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

Contractor must check for damaged disks, missing or damaged files, missing or damaged fonts, missing bleeds, improper trim size, and so on. The Contractor will not receive additional compensation or time for common errors associated with the output of files. Common errors include, but are not limited to: 1) shifts (loss of black plate), 2) page integrity (text reflow or type substitution), 3) errors associated with embedded graphics, 4) missing prepress features (e.g. bleeds, trim marks), 5) loss of text characters from graphic elements, 6) defining proper file output selection for the imaging device being used.

The contractor shall create/extend bleeds, create or alter any necessary trapping, set proper screen angles and screen frequency, define file output selection for the imaging device being utilized, and ensure that the black type is a solid black NOT a process build. Furnished files must be imaged as necessary to meet the assigned quality level.

Identification markings such as register marks, commercial identification marks of any kind, etc., carried in the electronic files, must not print on finished product.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor must be able to accept files electronically via their secure contractor-hosted FTP server. Appropriate log-on instructions and protocol shall be provided by the contractor at time of award. The contractor shall provide security, which at a minimum, shall require a unique user ID and password for access.

Films: Films are not required. Computer to plate is acceptable and is the preferred method of production. At the contractor's option, they may use film; however, the Government will not pay for any film costs, even if these costs are the result of author's alterations. For example, if changes were made at the proof stage, the Government will pay for the digital corrections and new proofs (if required), but not for films. Such proof charges must be charged at the rate for digital proofs, not "from film" proofs.

Output resolution: Where electronic media is provided, the contractor must generate images equivalent to 2400 dpi for text and 150-line or higher screens for illustrations.

PROOFS: The proof requirements will be indicated on each individual print order.

Content Proof: When ordered, submit digital color content proofs. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

Emailed Proof: Contractor to submit one "Press Quality" PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must call ordering agency to confirm receipt.

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

Proofs must be clean, free of ink smudges, with all images clearly legible. Proofs must be identified with the jacket number, program number, print order number, and proof date. The contractor's firm name must not appear on any proofs.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

When proofs are required the contractor must not print prior to receipt of an "OK to Print."

Submit proofs together with all of the furnished material to the address as listed on the individual print order.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP. The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in their opinion, materially differs from that of the color specified.

The paper to be used will be indicated on each print order.

White Uncoated Text, basis weight: 60 lbs. per 500 sheets, 25 x 38", equal to JCP Code A60.

White Opacified Text, basis weight: 60 lbs. per 500 sheets, 25 x 38", equal to JCP Code A80.

PRINTING: Print face only or face and back in black ink.

INK: If lithographic ink is used in the performance of this contract, the ink shall contain not less than the following percentages of vegetable oil: (a) sheet-fed and forms ink, 20 percent; and (b) heat-set ink, 10 percent.

MARGINS: Adequate gripper margins are anticipated.

BINDING: Orders will require map folding of all or nearly all copies. When ordered, fold to 4 x 9" with a suitable number of vertical in-line parallel accordion and two angle wrap-around folds (title panel out) or fold to size as indicated on print order with a suitable number of vertical in-line parallel accordion and angle folds. Folding dummies will be furnished with each order.

On occasion the Government may request a limited number (generally under 50) of the maps be trimmed but not folded. This will be indicated on the individual print order.

PACKING: Kraft paper band, or at contractor's option, shrink-film wrap folded maps in suitable, uniform units. Each shipping container must not exceed 45 lbs. when fully packed and should have a minimum bursting strength of 275 lbs. psi. Flat copies are to be packed flat with suitable protection top and bottom.

Pallets or skids are required for all destinations receiving 10 or more shipping containers. Some facilities receiving shipments will not have loading docks and/or limited access requiring lift gate service and/or pallet jacket service for inside delivery.

The cost for orders requiring lift gates and/or hand carts must be included in costs. The contractor must combine on one bill of lading (and a continuation sheet if necessary) all orders scheduled for shipment to a single destination on the same day. Complete addresses and quantities will be furnished with each print order.

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678-Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list to ordering agency.

A copy of the print order/specification and a signed Certificate of Selection of Random Copies must be included.

LABELING AND MARKING: Each package must be clearly labeled with the GPO jacket, purchase order, and print order numbers, and the number or title of the product to which the proofs apply.

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

DISTRIBUTION: Agency quantities are to mail/ship f.o.b. contractor's city and are to be delivered by the date indicated on the print order with inside delivery required.

Mail/ship f.o.b. contractor's city will be requested to multiple locations within the United States. All shipping charges shall be included per order with billing certification for agency approval along with proof of delivery. Mailing/shipping charges are to be listed separate from production through packaging charges on the contractor's invoice, and will be reimbursed at actual cost.

The contractor shall mail/ship by whichever method is most economical and reasonable to the Government and insure prompt delivery. Shipments must be made direct to the destination stated in the specifications and must be delivered to that point on or before the delivery date on the order.

Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers; total quantity delivered; number of cartons; quantity per carton; date of delivery; and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's invoice for payment.

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to the agency and to compliance@gpo.gov. Call the agency to confirm receipt of documentation. The subject line of this message shall be "Distribution Notice for PROGRAM 1807-S, PRINT ORDER XXXXX". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Upon completion of each order, all furnished material (including electronic media, if applicable, digital deliverables) and samples if applicable must be returned to the ordering agency.

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

All expenses incidental to picking-up, returning materials, submitting proofs, and furnishing samples, must be borne by the contractor.

Mail/Ship f.o.b. contractor's city to the following two addresses with the quantities required as noted on the print order. The contractor will be reimbursed as indicated above. The ordering agency will be responsible for determining on each print order what the unique quantity of Superintendent of Documents quantities are to be by requesting quantities from Superintendent of Documents. Agencies are advised to review Circular Letter No. 1010 regarding Superintendent of Documents copies or contact GPO for any clarification.

U.S. Government Publishing Office
Federal Depository Library Program (FDLP)
Document Warehouse
8660 Cherry Lane
Laurel, MD 20707-4986
Item No. _____

*Library of Congress
U.S. Serials and Government Documents Section
U.S. Anglo Division
101 Independence Avenue, SE, Stop 4276
Washington, DC 20540-4276
Marked: Depository File Copies

*NOTE: All shipments to this destination must be via FedEx, UPS, or United States Postal Service (USPS).

SCHEDULE: Adherence to this schedule must be maintained.

Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

Contractor will be required to pick up print order and furnished materials from various nationwide locations throughout the U.S. Most orders will require pickup from Lakewood, Colorado; Albuquerque, New Mexico; or Ogden, Utah. The ordering agency will notify the contractor when materials are available for pickup. The Government will wrap or otherwise prepare the furnished material for pickup by the contractor or the contractor's agent.

Submit proofs as soon as the contractor deems necessary in order to comply with the shipping schedule. Proofs will be withheld no more than two (2) workdays from receipt at the ordering office until they are approved via email. Note: When proofs are ordered there will be an additional four workdays added to the schedule.

The proof hold period by the Government begins when proofs are received via email by the designated party and ends when the contractor is notified via email or phone that the proofs are approved.

Proofs, along with the Government furnished material, a copy of the print order, the contractor's usual proof cover memo form, and information identifying a point of contact and their phone number at the contractor's plant will be emailed directly to the ordering agency by the contractor. Any terms and conditions on the contractor's proof documents are subordinate to GPO Contract Terms.

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

Complete production and shipment must be made within 10 to 15 workdays from availability of print order and furnished material. An occasional order may require complete production and delivery within 5 workdays (no proof will be required on orders requiring production within 5 workdays).

The mail/ship date indicated on the print order is the date products must be delivered.

Upon completion of each order, under separate cover, and by traceable means, the contractor shall return all furnished materials to the address indicated on the print order.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Proof Delivery Notification: The contractor must notify the agency via email and verify by phone call that the email is received when the proofs are sent. In addition, if the proofs are not emailed back to the department within the specified time the contractor must notify the contract administrator and agency that the proofs have not been returned. Email proof of delivery notification per print order and confirm by phone call per print order. Include GPO program and print order numbers with all correspondence.

No definite schedule for pickup of material/placement of orders can be predetermined.

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one (1) year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

- | | | | |
|------|-----|-----|------|
| I. | (a) | (1) | 6 |
| | | (2) | 105 |
| | (b) | (1) | 20 |
| | | (2) | 409 |
| | (c) | (1) | 6 |
| | | (2) | 168 |
| II. | (a) | | 49 |
| | (b) | | 23 |
| III. | (a) | | 1960 |
| | (b) | | 1677 |

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. contractor's city.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bids for each item listed in its respective format group, as defined in Section 2.- Specifications, must include the cost of all required materials and operations in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

Contractor's billing invoice must be itemized in accordance with the line items in the "Schedule of Prices".

(Initials)

Return this Page to bids@gpo.gov

Motor Vehicle Use Maps (MVUMS)
 Program 1807-S (07/27)

I. COMPLETE PRODUCT (except Items II and III): Prices quoted shall include the cost of all required materials and operations necessary for the complete production of the product listed in accordance with these specifications.

- Format A: From 22 x 24” up to and including 24 x 36”
- Format B: Over 24 x 36” up to and including 34 x 44”
- Format C: Over 34 x 44” up to and including 36 x 54”

	<u>Makeready and Setup Charges</u>	<u>Per 100 Copies</u>
	(1)	(2)
(a) Format A, black ink..... per printed side	\$ _____	\$ _____
(b) Format B, black ink..... per printed side	\$ _____	\$ _____
(c) Format C, black ink..... per printed side	\$ _____	\$ _____

II. PROOFS: The number of “map units” in a particular map will be determined by dividing its trim size by 94 square inches with any fraction remainder being counted as a whole.

- (a) Content proofeach map unit\$ _____
- (b) Emailed proofeach map unit\$ _____

III. PAPER: Payment for paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product ordered. The cost of any paper required for makeready or running spoilage must be included in the prices quoted.

One page-size leaf will be allowed for each “map unit” in the product. The number of units in a particular map will be determined by dividing its trim size by 94 square inches with any fraction remainder being counted as a whole.

	<u>Per 100 Leaves</u>
(a) White Uncoated Text, 60 lbs., equal to JCP Code A60	per map unit\$ _____
(b) White Opacified Text, 60 lbs., equal to JCP Code A80	per map unit\$ _____

 (Initials)

Motor Vehicle Use Maps (MVUMS)
Program 1807-S (07/27)

SHIPMENT(S): Shipments will be made from: City _____, State _____

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agrees, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in "SECTION 4. – SCHEDULE OF PRICES," including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)