

Program 1984S
Specifications by FB
Reviewed by MS and SC

U.S. GOVERNMENT PUBLISHING OFFICE
Southwest Region

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Science and Technology Review (S & TR)

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Energy / LLNL
Lawrence Livermore National Laboratory

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning Date of Award and ending April 30, 2026, plus up to four optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Term of the Contract" clause in Section 1 of this contract.

BID OPENING: Bids shall be opened virtually at 1:00 P.M., Eastern Time (ET), on May 21, 2025 at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders must email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The Program 1984S and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after the bid opening date and time specified above will not be considered for award.***

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following –

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

Abstracts of contract prices are available at <https://www.gpo.gov/how-to-work-with-us/vendors/contract-pricing>

For information of a technical nature, contact fbuchko@gpo.gov and infosouthwest@gpo.gov .

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SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

PREDOMINANT FUNCTION: The predominant function is printing of the “*Science and Technology Review (S & TR)*”.

SUBCONTRACTING: Subcontracting will not be authorized.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level II.
- (b) Finishing (item related) Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Average type dimension in publication
P-9. Solid and Screen Tint Color Match	Pantone Matching System
P-10. Process Color Match	Approved Proof

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

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ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from May 1, 2025 through April 30, 2026 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from May 1, 2025 to April 30, 2026, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending January 31, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

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The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated," it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

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If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Contractor's billing invoice must be itemized in accordance with the items in the "SCHEDULE OF PRICES".

NOTIFICATION: The contractor will be notified of availability or nonavailability of funds for subsequent periods. Cancellation is effected if (i) the Contracting Officer notifies the contractor that funds are not available for the next year, or (ii) the Contracting Officer fails to notify the contractor that funds are available for the next year.

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SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of separate cover pamphlets requiring such operations as material pickup, generation of printing media from furnished digital copy, proofs, press checks, Level 2 multicolor printing (requiring press with minimum of five in-line units), perforating, binding, labeling, mailing, packing, delivery and post office delivery.

TITLE: Science and Technology Review (S & TR)

FREQUENCY OF ORDERS: Approximately 2 – 16 orders (average 6 orders) per year.

QUANTITY: 3,500 to 20,000 copies (average of approximately 7,700 copies) per order. An occasional order may have as many as 20,000 copies. See Superintendent of Document copies requirements under “DISTRIBUTION” section.

NUMBER OF PAGES: 16 to 40 pages (average of approximately 30 pages) (including covers and inserts) per copy.

TRIM SIZE: Up to and including 8-1/2” x 11”.

GOVERNMENT TO FURNISH: Files could include but are not limited to: Adobe InDesign, Illustrator, Photoshop, PDF files. The contractor must have the latest software versions.

At the option of the agency, government furnished material may be on CD disc or may occasionally be sent via email or contractor’s ftp site.

The agency may provide pagination sheets, digital hardcopy, dummy and/or mockup copy and a GPO Form 952.

The agency may furnish mailing addresses in the form of FileMaker Pro mailing database(s).

The contractor must pick-up government furnished materials from Lawrence Livermore National Laboratory when stated on Print Order.

Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in the electronic files, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor must be able to support legacy versions as well as the most recent upgrades of the aforementioned software versions or new software upgrades.

The contractor will also be required to provide a full Adobe font library. Submitted desktop publishing files will require importing of submitted TIFF and/or EPS files, occasionally to as large as 60 MB.

Contractor may be required to provide for digital manipulation of images using Adobe Photoshop.

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ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the agency.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government. The digital deliverables must be suitable for generating lithographic printing media required for a subsequent reprinting of the publication at a future date.

GENERATION OF PRINTING MEDIA: The contractor will be required to output furnished digital copy at minimum of 2540 dpi resolution, minimum 150-line screen.

The contractor will be responsible for converting any furnished RGB elements to CMYK and providing any bleed margins, if omitted by the ordering agency.

PROOFS: When indicated on print order the contractor must furnish the following proofing methods:

DIGITAL CONTENT PROOFS: One set of digital color content proofs. Direct to plate must be used to produce the final product with a minimum resolution of 2400 x 2400 dpi.

Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

INKJET PROOFS: One set of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

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The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

HIGH RESOLUTION PROOFS: One set of digital one-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi.

At contractor's option, one set of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain *both* of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found at: www.gpo.gov/gporestarget.pdf. NOTE: At any point during the term of this contract, if a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at: <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may be cause for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

When proofs are required the contractor must not print prior to receipt of an "OK to Print."

STOCK: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

All cover paper must have the grain parallel to the spine.

Text: White No. 1 Gloss-Coated Text, basis weight: 100 lbs. per 500 sheets, 25 x 38", equal to JCP Code A181.

Cover: White No. 1 Coated Cover, Gloss Finish, basis weight: 100 lbs. per 500 sheets, 20 x 26", equal to JCP Code L11.

Inserts: White Ledger, basis weight: 32 lbs. per 500 sheets, 17 x 22", equal to JCP Code J10.

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PRINTING: Text and cover pages will print a minimum of four ink colors, and as many as seven ink colors (includes the four process colors and additional Pantone Matching System (PMS) spot colors and/or varnishes), head-to-head. Screen tints and solids may occur throughout.

In addition to CMYK and PMS spot ink colors, covers 1 and 4 will typically require dull and/or gloss varnish(es).

All varnishes are to be run dry-tap.

Some multicolor, halftone, flattone, and line illustrations will print across the bind. Registration and alignment must be maintained.

Pages printing four to seven ink colors must be printed on a press capable of printing at least five colors in a single pass through the press (minimum five in-line printing units). It's estimated that all products will feature four- to seven- color copy.

Ink used in the performance of this contract shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent. High quality color process printing on high speed het-set presses is excepted when slow drying time significantly increases production costs.

MARGINS: Bleeds occur throughout. Follow trim marks on Government furnished material.

BINDING: Saddle-Stitching is required.

Inserts: Each issue of the *Science and Technology Review (S & TR)* will include a 10-1/2 x 11" one-leaf insert, to be tipped and stitched into each copy of the *S & TR* between the cover signature and text signatures, per instructions by agency. The insert will print four colors of ink on one side and a single color of ink on the other side of 32 lb., white ledger stock and will perforate once along the 11" fold line.

SCORING: The contractor shall be required to score all cover leaves produced under this contract, unless otherwise instructed.

PACKING: Each order will typically require shrink-wrapping.

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Reproduce shipping container label, fill in appropriate blanks and attach to shipping containers.

Shipping containers shall have a minimum bursting strength of 1 300 kPa (200 pounds per square inch) or a minimum edge crush test (ECT) of 5 600 Newtons per meter width (32 pounds per inch width).

LABELING, MAILING: Each issue of the *Science and Technology Review (S & TR)* will include approximately 6,000 self-mailing copies that will be mailed via Postage and Fees Paid Non-Profit Permit Mail. Using a furnished database of approximately 6,000 mailing addresses, the contractor will be required to inkjet print (or generate and affix) a mailing address onto the back of each self-mailer.

*These copies are considered external copies.

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The contractor will be required to sort, batch, pack, and deliver the self-mailing copies in satisfaction of applicable postal regulations for receipt and processing at a local USPS mail acceptance unit.

Internal Copies: All internal copies (approximately 940 copies) must be labeled by the mailing house with the name and L-Code. These copies are then delivered directly to the agency.

The balance of unlabeled copies (overs) are delivered directly to the agency.

MAILING HOUSE: The contractor is required to deliver a specified number of copies to the mailing house for labeling for bulk delivery to the San Bernardino, CA post office.

The mailing house is: Jenco Productions, Inc., 401 S. "J" Street, San Bernardino, CA 92410. Point of Contact: Jimmy Ruiz (909) 771-2545 – Direct; (909) 381-9453, ext. 1129 – Main; and (909) 659-5968 – Cell Phone.

After leaving the mailing house, all copies must be delivered to: San Bernardino P&DC, 1900 W. Redlands Blvd., San Bernardino, CA 92403. Point of Contact: Candy Rigsby (909) 335-4408 or Tad Perez (909) 335-4597.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678-Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list to the agency.

A copy of the print order/specification and a signed Certificate of Selection of Random Copies must be included.

A copy of the signed Certificate of Selection of Random Copies must accompany the invoice sent to U.S. Government Publishing Office, Financial Management Services, for payment. Failure to furnish the certificate may result in delay in processing the invoice.

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QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award. A copy of the Print Order must be included with the samples.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers must be furnished with billing as evidence of mailing.

DISTRIBUTION: After printing, the copies are delivered to the mailing house for label/address requirement. Then most copies delivered to the specific San Bernardino, CA post office for mailing. Remaining copies are delivered to Livermore, CA.

The contractor is required to deliver a specified number of copies f.o.b. destination to: Lawrence National Laboratory (LLNL), 7000 East Avenue, Receiving Dept., Livermore, California, 94550.

(All personnel picking-up and delivering material at LLNL must be U.S. citizens. Proof of U.S. citizenship may be required upon request at LLNL).

Orders, or a portion of an order, will also require delivery f.o.b. destination to an address within (100 miles) from Lawrence Livermore National Laboratory, as indicated on the print order.

NOTE: Most orders will require the contractor to deliver (f.o.b. destination) a small amount of copies of each Science & Technology Review issue, in addition to those copies delivered to LLNL to FDLP. For Each print order, send an email to IntentToPublish@gpo.gov for FDLP rider quantity and address(es).

The contractor must return all Government furnished material along with any negatives made by the contractor and digital deliverables. These materials must be packaged and returned separate from the entire job via Registered Mail or any other traceable means. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All expenses incidental to returning materials and furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material must be picked up from:

Lawrence Livermore National Lab, Livermore, CA 94550, per instructions from Diana Horne and/or Ken Chinn.

NOTE: All Government furnished material available for pickup is neither wrapped nor packaged suitably for mailing or shipment. Any packaging, addressing, or labeling necessary to insure safe transportation of these materials will be the sole responsibility of the contractor.

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No definite schedule for pickup of material can be predetermined.

The following schedule begins immediately upon notification (prior to 2:00 P.M., Pacific Time) of the availability of print order and furnished material:

Proofs will be withheld for evaluation no more than two business days after receipt by the Government until notification of availability for retrieval by the contractor, at contractor's expense.

Orders (including GPO FDLP "Depository" or "File" copies) shall be produced and delivered complete within 12 to 18 business days (including proof withholding time) after notification of availability of Government furnished materials for retrieval by the contractor.

All Government Furnished Material must be returned within 10 business days after delivery of the order.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

The "ship/deliver" date indicated on the print order applies to:

- (a) The date by which mailed copies are to **deliver** to the contractor's local post office; and
- (b) the date by which non-mailed copies are to **deliver** to the designated destination(s).

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

I.	(a) (1)	168
	(2)	1294
	(b) (1)	12
	(2)	92
	(c) (1)	6
	(2)	46
II.	(a)	5544
	(b)	924
	(c)	462
III.	(a)	180
	(b)	30
	(c)	150
	(d)	2
	(e)	300

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SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination for bulk shipments and f.o.b. contractor's city for mailed copies.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

A charge will be allowed for each page, whether printed or blank. All blanks will be charged under Item II. (a).

Fractional parts of 100 or 1,000 will be prorated at the 'per 100', or 'per 1,000' rate.

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I. PRINTING, BINDING, AND DISTRIBUTION: Prices quoted shall include the cost of all required materials and operations (excepting those in Items II and III) necessary for the complete production and distribution of the product listed in accordance with these specifications.

The prices charged under Item I shall include the cost of scoring all cover leaves.

Text and Cover Pages: A charge will be allowed for “each page”, whether printed or blank. All blanks will be charged under Item II (a). Products with a trim size of 5-1/2 x 8-1/2” shall be charged at *half* the quoted 8-1/2 x 11” rates.

The price cited for Item I (b) is exclusive of, and is to be charged in addition to, the price quoted in Item I (a), as applicable.

Each dry-tap varnish (gloss) is to be considered an additional color and charged accordingly per Item I (b).

Text or Cover:	<u>Makeready and/or Setup</u> (1)	<u>Running per 1,000 copies</u> (2)
(a) Printing one to five ink colors.....per page.....\$	_____	\$ _____
(b) Printing additional ink color(s)....per color, per page.....\$	_____	\$ _____

Insert leaf:

(c) Incorporation of 10-1/2 x 11” insert leaf: includes printing four over one, perforating along fold line, tipping and stitching into S & TR.....per insert leaf.....\$	_____	\$ _____
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II. PAPER: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices quoted.

Computation of the net number of leaves will be based on the following:

Text – Each page-size leaf. Covers – Two page-size leaves will be allowed for each. Inserts – One page-size leaf will be allowed for each. Prices quoted must include the cost of paper for backstrip, when required.

	<u>Per 100 leaves</u>
(a) White No. 1 Gloss-Coated Text (100 lb).....\$	_____
(b) White No. 1 Coated Cover, Gloss Finish (100 lb).....\$	_____
(c) White Ledger (32 lb).....\$	_____

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III. ADDITIONAL OPERATIONS:

(a) Digital Content Proofs.....per page..... \$ _____

(b) Inkjet Proofs.....per page.....\$ _____

(c) High Resolution Proofs.....per page.....\$ _____

(d) Digital manipulation of furnished digital files
and images (including the use of photo-editing
software, such as Adobe Photoshop, etc.)per hour*.....\$ _____

*Does not include reviewing files to ensure that such features as bleeds, register marks and file output settings have been provided to correctly generate the required output media. These prepress responsibilities, as well as the provision of necessary trapping, are to be provided at no additional cost to the Government.

(e) S & TR self-mailers: Includes addressing,
mail prep and delivery to local San Bernardino, CA
USPS Facility.....per 100 pieces..... \$ _____

Digital Proofing System(s): The bidder must list pertinent system information regarding the proposed proofing system(s) that will be used to proof the products printed according the specifications cited herein. The GPO reserves the right to declare the contractor non-responsible if the contractor is unable or unwilling to provide information (and evidence, if so requested) serving to assure the GPO that the proposed contract proofs will consistently predict a close visual simulation to the final press sheets.

Digital Content Proofs: Manufacturer: _____ Product: _____

System Components: _____

Inkjet Proofs: Manufacturer: _____ Product: _____

System Components: _____

High Resolution Proofs: Manufacturer: _____ Product: _____

System Components: _____

*when requested by the agency the contractor must submit either high resolution proofs or ink jet proofs along with the digital content proofs.

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SHIPMENT(S): Shipments will be made from: City _____, State _____

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agrees, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in "SECTION 4. – SCHEDULE OF PRICES," including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)