

U.S. GOVERNMENT PUBLISHING OFFICE  
Government Publishing & Print Procurement

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Pressure-Sensitive, Self-Voiding Labels

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Energy – Oak Ridge, TN

Single Award

**TERM OF CONTRACT:** The term of this contract is for the period beginning **August 1, 2026** through **July 31, 2027**, plus four optional 12-month extension period(s) that may be added in accordance with the [“OPTION TO EXTEND THE TERM OF CONTRACT”](#) clause in Section 1 of this contract.

**BID OPENING:** Bids shall be opened virtually at 11:00 a.m., Eastern Time (ET), on **July 22, 2026** at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email [bids@gpo.gov](mailto:bids@gpo.gov) one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

**BID SUBMISSION:** Bidders must email bids, [SECTION 4. – SCHEDULE OF PRICES](#), to [bids@gpo.gov](mailto:bids@gpo.gov) for this solicitation. No other method of bid submission will be accepted at this time. The program number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after 11:00 a.m. prevailing eastern time on the bid opening date specified above will not be considered for award.***

**EMAILED BID SUBMISSION PROVISIONS:** The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder’s email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO’s stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to [BID OPENING](#). GPO will use the prevailing eastern time and the exact time that the email is received by GPO’s email server as the official time stamp for bid receipt at the specified location.

**BIDDERS PLEASE NOTE:** Bidders are cautioned to familiarize themselves with all provisions of this contract before bidding. Specific attention is directed to the following:

- Section 4 running rates have been changed from previous specifications from 1000 to 100.
- Additional changes scattered throughout.

Abstract available on GPO Web Site at <https://www.gpo.gov/how-to-work-with-us/vendors/contract-pricing>

For information of a technical nature call Russ Woodmancy at (614) 488-4616, ext. 8 (No collect calls) or e-mail at [rwoodmancy@gpo.gov](mailto:rwoodmancy@gpo.gov).

## SECTION 1. – GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 1-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Pub. 310.1, effective May 1979 (revised 9-19)).

- **GPO Contract Terms (GPO Publication 310.2)** – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contract-terms-01-18.pdf>.
- **GPO QATAP (GPO Publication 310.1)** – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.
- **More GPO Publications can be found at:** <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards>.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels for Screen Printing:

- (a) Printing Attributes – Level III.
- (b) Finishing Attributes, with the exception of F-1 Trim Size and F-17 Loss of Information, are not applicable to this specification.
- (c) Additional Quality Requirements: The following defects are not specifically identified under GPO QATAP Pub. 310.1; however, may be cause for rejection of orders by the screen-printing process.

**Mesh Marks:** The appearance of the screen material's mesh markings within the printed or nonprinted image areas.

**Sawtoothing:** An irregular “*staircase*” or “*zigzag*” appearance along the edge of the printed image (resembles the teeth of a saw). Sawtoothing must not be visible to the unaided eye, and must be kept to an absolute minimum in order to maintain the fine-line detail required by orders placed under the contract.

**Screen Clogging:** The closing of the screen material's mesh openings resulting in an incomplete, broken, or total loss of an image area.

**Feathering/smearing/ghosting:** Ragged edges, excessive ink, or the appearance of a double impression extending beyond the edges of the image area.

**Static “hairs”:** Fine hair-like ink strands projecting from the edge of a printed image, most likely caused by static electricity.

Product Quality Levels for other than Screen Printing:

- (a) Printing (page related) Attributes – Level III.
- (b) Finishing (item related) Attributes – Level III.

Inspection Levels (from ANSI/ASQC Z 1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

**Specified Standards:** The following list of standards (in order of precedence left to right) shall become the Specified Standards.

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Digital Files, Average Type Dimension
P-9. Solid or Screen Tints Color Match	Pantone Matching System

Average Type Dimension style/theme font point sizes to be consistent throughout the finished product.

**OPTION TO EXTEND THE TERM OF CONTRACT:** The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract **may not exceed five (5) years (July 31, 2031)** as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “*Extension of Term of Contract*” clause. See also “*Economic Price Adjustment*” for authorized pricing adjustment(s).

**EXTENSION OF TERM OF CONTRACT:** At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

**ECONOMIC PRICE ADJUSTMENT:** The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment.

There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period.

Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from **August 1, 2026** through **July 31, 2027**, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “*Consumer Price Index For All Urban Consumers – Commodities Less Food*” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **April 30, 2026, called the base index**. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

*NOTE: This contract does not have a Paper Price Adjustment clause.*

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a Purchase Order issued to the contractor to cover work performed. The Purchase Order will be supplemented by an individual “*Print Order*” for each job placed with the contractor. The Print Order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

1. Most recent profit and loss statement
2. Most recent balance sheet(s)
3. Statement of cash flows
4. Current official bank statement
5. Current lines of credit (with amounts available)
6. Letter of commitment from paper supplier(s)
7. Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**ORDERING:** Items to be furnished under the contract shall be ordered by the issuance of Print Orders by the Government. Orders may be issued under the contract from **August 1, 2026** through **July 31, 2027**, plus for such additional period(s) as the contract is extended. All Print Orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any Print Order. A Print Order shall be "*issued*" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "*Ordering*". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "*estimated*", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations. Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "*Ordering*" clause of this contract.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

NOTE: Contractor's billing invoice must be itemized in accordance with the line items in the "[SECTION 4. – SCHEDULE OF PRICES.](#)"

## SECTION 2. – SPECIFICATIONS

**SCOPE:** These specifications cover the production of pressure-sensitive self-voiding labels requiring such operations as reproducibles, printing, trimming, packing, and delivery.

**TITLE:** Pressure-Sensitive, Self-Voiding Labels.

**NUMBER OF ORDERS/QUANTITY:** Based on anticipated usage, approximately 5 orders per year at approximately 200 to 6,000 copies per order.

**TRIM SIZE:** 15 x 3”

**NO QUANTITY VARIATION ALLOWED.**

**GOVERNMENT TO FURNISH:** Electronic File in .PDF format (Windows and/or Mac) sent via e-mail.

If furnished fonts are furnished (printer and screen fonts), the contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor’s archive immediately after completion of the contract. A visual of the furnished electronic files will be provided.

**ELECTRONIC PREPRESS:** Immediately upon receipt and prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be emailed to Print Order contact person and cc [TermContracts@gpo.gov](mailto:TermContracts@gpo.gov) prior to further performance.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Print Orders (GPO Form 2511).

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under “*Government to Furnish*,” necessary to produce the product(s) in accordance with these specifications.

**REPRODUCIBLES:** The contractor must make all reproducibles required. The contractor is responsible for determining what type reproducibles will be used but must maintain the quality level specified in the contract. No separate charges will be allowed for the various types of reproducibles that may be used.

Further, the contractor is responsible for outputting all images contained on furnished material, regardless of the production process, at the highest effective resolution possible. The contractor is responsible for determining the appropriate output resolution to achieve optimal results for such design elements as blends, gradients, halftones, type and other images. This determination should be made using factors such as stock, imaging device (or press) being used, and other factors unique to the contractors production environment.

**PROOFS:** When proofs are not required, the contractor will be responsible for performing all necessary proofreading to ensure that the final product is in conformity with the copy submitted.

When proofs are required, contractor to submit one “Press Quality” PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor to email PDF proof to contact person indicated on the Print Order and cc [TermContracts@gpo.gov](mailto:TermContracts@gpo.gov) .

**STOCK/PAPER:** Color of stock/paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on stock/paper the color of which, in his opinion, materially differs from that of the color sample(s).

**LABEL MATERIAL DETAILS:** The finished label will be applied to painted and unpainted steel and stainless-steel drums. There is to be a hidden “VOID” pattern in the label that cannot be seen until label is removed from the drum.

**When removed, only the label is to reveal the hidden “VOID” pattern. Adhesive residue and “VOID” pattern shall not be transferred from the label to the drum. The label shall leave no visible or touch-detectable residue when removed for a minimum up to two years after application.**

Note: The labels will be applied to the drums in temperatures ranging between -20° C and +40° C (-4° F and +104° F). “VOID” pattern must also appear on the label when removed from the drum within this temperature range.

**PRODUCT STRUCTURE:** Self-Voiding Labels are pressure-sensitive, temporary adhesive. Approximately 10 mil total thickness, see below for thickness breakdown.

**Face Material:** Approximately 2 mil polyethylene terephthalate (PET).

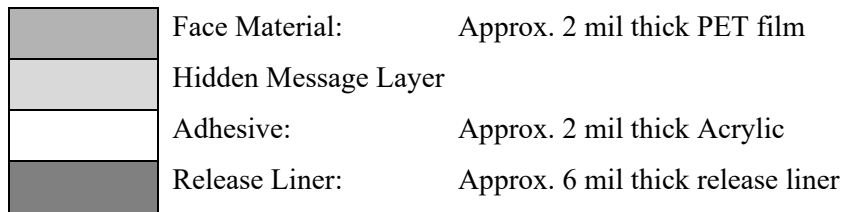
Majority of orders, colors to match Pantone 109 Yellow. Some orders, as indicated on the Print Order may require printing Pantone 150 Orange or a Pantone color other than 109 Yellow and 150 Orange. Contractor option to build Pantone colors out of process colors. The two different breakouts are as follows:

- A. Face Material color to match Pantone 109 Yellow.
- B. Face Material color to match Pantone 150 Orange or a Pantone color that the contractor can match by overprinting yellow face material label stock.

**Adhesive:** Approximately 2 mil acrylic tamper-proof, temporary, non-residue, non-transfer adhesive with security seal suitable for application to painted and unpainted steel drums. Length of shelf-life warranty is a minimum of four years after delivery.

**Release Liner:** Approximately 6 mil release liner.

Below is showing the 4 different layers of the self-voiding label for illustration purposes.



**PRINTING:** Overprint type in black ink.

Screen printing is the preferred method of printing. At contractor’s option, the product may be produced via inkjet digital printing provided that Quality Level III standards are maintained. Final output must be wet ink, pigment-based. Dry ink/toner printing is not acceptable. Output must be at a minimum resolution of 720 x 360 dpi plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

**MARGINS:** Margins will be as indicated on the Print Order or furnished PDF. “VOID” pattern to bleed all four sides.

**CONSTRUCTION:** Labels are pressure-sensitive, temporary adhesive for balance as defined under “STOCK/PAPER”. Labels will be ordered individually cut with a single split backer for easy removal. Slit release liner vertically (entire 3” dimension) in center of label (7-1/2” from left and right edges).

End user(s) will write on the surface with a pencil, pen, permanent marker or indelible marker. Contractor to ensure that ink/marker image will not smear or rub off after drying.

**PACKING:** Shrink-film wrap in units of 100 or pack as indicated on the individual Print Order.

**LABELING AND MARKING:** Contractor to download the “*Labeling and Marking Specifications*” form (GPO Form 905, R. 7-15) from [www.gpo.gov](http://www.gpo.gov) fill in appropriate blanks, and attach to shipping containers.

**DEPARTMENTAL RANDOM COPIES (BLUE LABEL):** All orders 500 labels and over must be divided into equal sublots. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on [www.GPO.gov](http://www.GPO.gov)). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Quantity Ordered Number of Sublots

500 - 3,200 50

3,201 - 10,000 80

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678- Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from [www.GPO.gov](http://www.GPO.gov). The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list indicated on the Print Order.

A copy of the [Print Order/specification] and a signed Certificate of Selection of Random Copies, must be included.

**DISTRIBUTION:** Deliver f.o.b. destination to Oak Ridge, Tennessee. Complete address and quantity will be furnished on the individual Print Order.

Deliveries to the Y-12 National Security Complex will only be accepted Monday through Thursday, excluding Federal holidays, between 7:00 a.m. and 1:30 p.m. local Oak Ridge, Tennessee time.

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual Print Order (GPO Form 2511) and furnished material.

Complete production and delivery must be made 30 workdays after receipt of Print Order GPO Form 2511 and furnished material.

The ship/deliver date indicated on the print order is the date products must be received at Oak Ridge, TN.

**RECEIPT FOR DELIVERY:** Contractor must furnish their own receipts for delivery. These receipts must include the GPO Jacket, Program, and Print Order numbers; total quantity delivered, number of cartons, and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor’s voucher/invoice for payment.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

**RETURN OF GOVERNMENT FURNISHED PROPERTY:** The contractor must deliver two printed samples of each order, to the Oak Ridge, TN address indicated on the individual Print Order.

These materials must be packaged, properly labeled and delivered separate from the entire job. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

### SECTION 3. – DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the “*Schedule of Prices*” to the following units of production which are the estimated requirements to produce one year’s orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during the term of this contract.

The following item designations correspond to those listed in the “*Schedule of Prices*”.

- I. A.
  - (a) 3
  - (b) 110
  
- B.
  - (a) 2
  - (b) 5

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**SECTION 4. – SCHEDULE OF PRICES**

Bids offered are f.o.b. destination to Oak Ridge, TN.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications. Bidder must make an entry in each of the spaces provided.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid), NA (Not Applicable), or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

**I. COMPLETE:** Prices offered must include the cost of all required materials and operations necessary for complete production and delivery in accordance with these specifications, including stock/paper and delivery.

A. Face Material color to match Pantone 109 Yellow:

(a) Makeready and/or setup charge .....per order ..... \$ \_\_\_\_\_

(b) Running.....per 100 copies ..... \$ \_\_\_\_\_

B. Face Material color to match Pantone 150 Orange or a Pantone color that the contractor can match by overprinting yellow face material label stock:

(a) Makeready and/or setup charge .....per order ..... \$ \_\_\_\_\_

(b) Running.....per 100 copies ..... \$ \_\_\_\_\_

**SECTION 4. – SCHEDULE OF PRICES (Continue)**

**SHIPMENT(S):** Shipments will be made from: City \_\_\_\_\_, State \_\_\_\_\_

The city(ies) indicated above will be used for evaluation of transportation charges when transportation charges are specified to be a factor in determination of award. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 “Discounts” of Solicitations Provisions in GPO Contract Terms (Publication 310.2).

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**BIDDER’S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in “[SECTION 4. – SCHEDULE OF PRICES](#),” including initialing/signing where indicated. See [BID OPENING](#) and [EMAILED BID SUBMISSION PROVISIONS](#) on page 1. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder \_\_\_\_\_  
(Contractor’s Name) (GPO Contractor’s Code)  
\_\_\_\_\_  
(Street Address)  
\_\_\_\_\_  
(City – State – Zip Code)

By \_\_\_\_\_  
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)  
\_\_\_\_\_  
(Person to be Contacted) (Telephone Number) (Email)

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THIS SECTION FOR GPO USE ONLY

Contracting Officer: \_\_\_\_\_ Date \_\_\_\_\_ Certifier by: \_\_\_\_\_ Date \_\_\_\_\_  
(Initials) (Initials)